OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Memorandum

TO: Curriculum and General Education Committee

FROM: Dr. Vicki Jacobi, Senate Co-Chairperson
Dr. Leslie Minor, Co-Chairperson

DATE: October 18, 2019

SUBJECT: Next Meeting’s Agenda

The next meeting of the Curriculum and General Education Committee will be held on Friday October 18, 2019 from 12:10-2:00 pm in the Cougar Room.

AGENDA

I. APPROVAL OF MINUTES: From the September 20, 2019 Curriculum & General Education meeting

II. CONSENT ITEM
   A. Liberal Arts Division
      Course Revision
      1. SPAN 1602 Elementary Spanish II
      2. HUM 2010 Introduction to Film Studies
   B. Course Inactivation
      1. ART 1850 Web Site Production
      2. ART 1860 Introduction to Computer Animation for Web and Multimedia
   C. Program Inactivation
      1. Multimedia: Associate Degree for Transfer
      2. Journalism: Associate in Arts
   D. Applied Tech Division
      Course Revisions
      1. BUSN 1055 Office Procedures
      2. OSH 2000 Occupational Safety & Health Capstone
      3. PETC 1104 Basic Drilling and Workover Sub-sea
      4. PETC 1105 Coiled Tubing for Supervisors
   E. Distance Learning Approval
1. BUSN 1055 Office Procedures
2. BUSN 2900 Business Capstone
3. DS 1507 Introduction to Supporting People with Disabilities
4. HUM 2010 Introduction to Film Studies
5. OSH 2900 Occupational Safety & Health Capstone
6. SPAN 1602 Elementary Spanish II

III. New Business
   A. New Course
      Math & Science Division
      1. DNTL 2242 Ethics, Law & Practice Management
   B. Applied Technologies Division
      1. BUSN 2280 Entrepreneurship

IV. ACTION ITEMS
   A. Curriculum submissions and timelines (Courses - Fall, Programs - Spring)
   B. Credit by exam
   C. Cost factor on Course memo
   D. Division/Curriculum clean-up
   E. Committee self-evaluation process

V. Discussion Items:
   A. Board Policies and Academic Procedures review
   B. Periodic Reviews of Programs – Who, when, how?

VI. INFORMATIONAL ITEM:
   1. Program Status, please see the table below:

<table>
<thead>
<tr>
<th>Program</th>
<th>Tech Review Approved</th>
<th>C &amp; GE Approved</th>
<th>Board Approved</th>
<th>State Approved</th>
<th>Revisions</th>
</tr>
</thead>
</table>

* New Program

V. NEXT MEETING: November 15th, 2019 from 12:10 to 2:00 p.m. in the Cougar room.

VJ:nl