

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

May 14, 2025

Cougar Room

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

5:00 p.m.

(General Open Session begins at 6:00 p.m.)

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. STUDY SESSION – Annual Trustee Conference Recap
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543, Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
 - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - F. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Mike Giacomini, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
5. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
6. FLAG SALUTE
7. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
8. GENERAL COMMUNICATIONS
9. PRESENTATION – Associated Student Organization Spring 2025
10. APPROVAL OF MINUTES – Regular Meeting Held April 9, 2025
11. NEW BUSINESS
 - A. Presentation and Request for Approval – Educational Master Plan 2025-2035

B. Request for Ratification – Amendment #1 to LSA Property No. 20242140 – LSA Associates, Inc. (LSA) to Provide Agency Coordination & Field Surveys for the Hillard/Sunset Property

C. Second Reading and Request for Approval – Board Policy Revisions

BP #4100 Graduation Requirements for Degrees and Certificates

BP #5500 Standards of Student Conduct

D. Request for Approval – Resolution 2024/25-16 – Honoring Jay Cuevas, Student Trustee

12. CONSENT AGENDA (Items A – Q)

A. Request for Approval – Program Revision – Associate in Science in Mathematics 2.0 for Transfer

B. Request for Approval – Course Revisions

Allied Health/Applied Technologies

DNTL 3025 Current Topics in Oral Health

UDGE 4080 Capstone Course: Healthcare Management

UDGE 4035 Education, Psychology, and Adult Learning

CTRP 1015 Computer-Aided Transcription

Business, Arts, and Humanities

COMM 1607 Small Group Communication

C. Request for Approval – Course Inactivation

Social Sciences

ADMJ 2131 Control and Supervision in Corrections

ADMJ 2133 Legal Aspects of Corrections

D. Request for Ratification – Grant Agreement between the Trustees of the California State University (CSU) and West Kern Community College District (WKCCD) for the California Academic Partnerships Program (CAPP) Augmented Funding Project; 1/1/25 – 8/31/25

E. Information Item – Education Code 42141 Compliance as it Relates to Workers' Compensation

- F. Request for Approval – Off Campus Residential Leasing Agreements for the TIL Program
- G. Request for Approval – West Kern Community College District Contract for Professional Services with Gil Garcia; 5/15/25 – 12/31/25; Fee Schedule Attached
- H. Request for Approval – Library 311 Distance Learning Project; \$54,464.99
- I. Request for Ratification – Strata Information Group, Inc. Agreement for Orientation Process Development; 5/1/25-6/30/25; \$31,350.00
- J. Request for Approval – Master Service Agreement with Almy Educational Consulting, LLC.; \$25,000.00
- K. Request for Approval – TIL Off Campus Housing and Dorm Room/Restroom Cleaning; Total Cost \$10,635.00
- L. Request for Approval – StormWind Epic Live Order Agreement for Professional Development, Quote 00115708; 36 Month Agreement; \$8,850.00
- M. Request for Approval – TC 24-033 Taft College G-1 Carpet Project; \$7,500.00
- N. Request for Approval – CCS Disaster Recovery Services Annual Subscription Renewal 2025-2026; 7/1/25 – 6/30/26; \$3,420.00
- O. Request for Approval – Agreement with Lozano Smith, LLP for Legal Services; Effective 7/1/25; See Attached Fee Schedule
- P. Request for Approval – Removal of Obsolete Devices for Recycle – Electronic Devices
- Q. Ratification of the April 2024 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

15. REPORTS:

- A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, April 2025
4. Student Organization and Special Accounts, April 2025
5. Funds Deposited in County Treasury, April 2025
6. Employee Travel Report – April 2025
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations
16. REPORT OF THE SUPERINTENDENT/PRESIDENT
17. NEXT MEETING DATE
The next regular meeting is scheduled for Wednesday, June 11, 2025, at 5:00 p.m.
18. CONTINUATION OF CLOSED SESSION (If Necessary)
19. ADJOURNMENT