Technical Review

Agenda

Meeting Date: Tuesday, September 8, 2015
Meeting Time: 2:10-4:00pm
Meeting Location: HR Conference Room
Committee Members: A. Anderson, V. Jacobi, R. Ledford, T. Smith, and M. Williams,

AGENDA

I. LIBERAL ARTS DIVISION
   A. Course Updates
      1. ESL 0010 English as a Second Language: Level 1
      2. ESL 0020 English as a Second Language: Level 2
      3. ESL 0030 English as a Second Language: Level 3
      4. ESL 0040 English as a Second Language: Level 4
      5. ESL 0050 English as a Second Language: Level 5
      6. ESL 0090 English as a Second Language for Early Childhood Education

      The above course updates to ESL 0010-0090 were discussed. Kelly Kulzer-Reyes said that the reason for the removal of the prerequisite was to help expedite students through the sequence. Since the courses are open-entry, open-exit, students can drop and add courses as they progress. Discussion followed regarding creating a Certificate of Competency in order to receive enhanced funding. Since it was decided to leave the prerequisite on the courses, there was no reason to forward these CORs to Curriculum. The need for ESL 0090 was also discussed. If there is no longer a need from the Childcare Center or ECEF faculty, this course maybe inactivated.

      7. JRLN 2110 Advanced News Media Practicum

      This course was sent back to the division for revisions. The added course content should be the objectives and the course content needs to be expanded on.

II. APPLIED TECHNOLOGY DIVISION
   A. Course Updates
      1. BUSN 1560 Business Capstone

      David Layne was in attendance to discuss. This course was sent back to the division to revise the wording of the prerequisite. As the General Business degree is developed, the appropriate prerequisite courses will be identified.

   B. Program Updates
      1. AA Business Administration
      2. AA Administrative Services
      3. Certificate of Achievement: Administrative Services

      The above program updates were returned to the division as additional revisions are in the works.
      4. Certificate of Achievement: Administrative Services II
The program updates to the Certificate of Achievement: Administrative Services II was approved to move forward to the Curriculum and General Education committee on September 14, 2015.

5. Local Certificate: Administrative Services I
6. AS General Business
7. AS Accounting

The above program updates were returned to the division as additional revisions are in the works.

8. Local Certificate: Microsoft Office Applications

The program updates to the local certificate in Microsoft Office Applications was approved to move forward to the Curriculum and General Education committee on September 14, 2015.

V. NEXT TECHNICAL REVIEW MEETING
   The next Technical Review Committee meeting will be September 22, 2015 from 2:10-4:00pm.

VI. NEXT CURRICULUM AND GENERAL EDUCATION COMMITTEE MEETING
   The next Curriculum and General Education Committee meeting will be Monday September 14, 2015 from 12:10-1:30pm in the Cougar Room.