Getting Started in Proctorio

First, you must be in Chrome or Proctorio will not work. Then log into your Canvas class and go to your Proctored Exam/Quiz.

**Computer requirements** 2GB RAM, microphone, and 320x240 VGA Resolution Camera. If your computer does not have a microphone or camera you can use external devices.

**Proctorio will not work** with iPads, iPhones, Android phones, or Android Tablets.

**Steps:**
1. Look for your proctored exam/quiz. It will state *(Remotely Proctored)*
2. To install the Proctorio Extension click the Red box.
3. As you are already in Chrome you can skip to Step 2 Install Proctorio Extension. Click the 'Click Here'
4. Another window will appear, then click Add to Chrome.
5. A pop up will appear, you will need to click Add extension
6. Once done, close out of the tabs in Chrome besides your Quiz/Exam.
7. Once you click into exam/quiz click on Take the Quiz
8. You will now go through the setup steps to enter your proctored exam.
   Click Start Exam Pre-Checks
9. **WARNING:** You must click Allow Camera/Microphone. If you do not click allow you will need to clear your browsing history and restart the Pre-Checks.
10. Once the Pre-checks are done both the Camera and Connection will turn green.
11. Proctorio will then prompt you to use the restroom, get some water, and get comfy. Your picture **MUST** show here. If it does not call Distance Education as your teacher may not give you credit without a video.
   Now it is time to take your exam/quiz!
12. Last step, click I accept, begin exam now after reading the policies listed.

If you have any questions please call Distance Education
Click here for contact info