



Navigation

To navigate back to the Toolbox Home page, locate this navigation icon on each resource.



[Back to Fac. Toolbox](#)

Before Going LIVE (Suggested) To-Do List (Before semester begins)

- [Create New SB \(Development\) Shell](#)
 - [Create Course Videos](#)
 - [Send Welcome Email to Students 1 Week Prior to Start of Class](#)
 - [Sample Welcome Message](#)
 - [Validate Course Links](#)
 - [Run Canvas Accessibility Checker](#)
 - [Simplify Navigation Tabs](#)
 - [Provide Course Orientation](#)
 - [Set Announcements on Home Page](#)
 - [List Contact Info for Students](#)
 - [Check Formatting- Assignments, Discussions, Home Page, and more](#)
 - [Tips When Using TurnItIn in Canvas](#)
 - [Copying SB Content Into Live Shell](#)
- Week 0 Module:** [Import support resources for all Online Students](#)
- Week 1:** [Important Tips for Your Shell](#)

Canvas LTI Tool Resources

ConexEd- Cranium Cafe

- | [Cranium Café/ Classrooms](#)

Conferences

- | [Conferences Getting Started](#)
- | [Conferences in Canvas](#)

Proctorio

- | [Installing Proctorio](#)
- | [Setting up your Quiz/Exam](#)
- | [Customize Proctorio Settings](#)
- | [Reviewing Exams with Proctorio](#)

Student Resources

- | [Installing Proctorio and Pre-Checks](#)

Zoom (Website & in Canvas)

- | [Navigating Zoom Meeting Features](#)

From ConferZoom Website:

- | [Setup Meeting Rooms](#)
- | [Where Do I Find My Share code](#)
- | [Remove Share Screen from Attendees](#)
- | [Tips and Tricks](#)

From within Canvas:

- | [Using Zoom in Canvas](#)

Student Resources

- | [Preparing for a Zoom Meeting](#)
- | [Changing your Display Name in Zoom](#)

Links for Lost Students– Click on the hyperlinked resource and send the URL to students. Navigation on these pages go back to the STUDENT toolbox.



- » [Welcome to Online Courses Tool](#)
- » [How to Add a class with an Add Code](#)
- » [Free Microsoft Downloads](#)
- » [How to Connect to TC Student WiFi](#)
- » [My Math Lab Help](#)
- » [Fix Pop up blocker - Before linking MyMathLab](#)
- » [Linking MyMathLab \(video\)](#)
- » [How to create a RULE in Email account- email sent to junk/clutter](#)

MORE:

- [Helpful DE Tips](#)
- [Login to TC Student Email](#)
- [Using Office 365](#)
- [How to Access TC Library Databases](#)

Canvas Resources



Getting Started

- [Logging into Canvas Student Handout](#)
- [How to Find Canvas Support](#)
- [Understanding Canvas Icons](#)
- [Canvas Login Page](#)

Uploading Images or Videos

- [How to Upload a Picture in Canvas](#)
- [Embed a Pic in a Discussion Response](#)
- [Embedding Videos in a Discussion](#)
- [Upload Video to YouTube for Embed Code](#)
- [Converting Videos to MP4 Using YouTube](#)

Assignments

- [How to Link an Assignment in Canvas](#)
- [View Assignment Comments and Notifications](#)
- [Using TurnItIn with an Assignment](#)
- [Message All Who Have NOT Submitted](#)
- [Bulk Assignment Date Change](#)

Quizzes

- [Moderate Quiz- Extend test time/add attempt](#)
- [Extend Assignment/Quiz Dates](#)
- [Pull Quiz Questions from Multiple Banks](#)

Making Course Videos or Using Library Videos

- [How to Create Course Videos](#)
- [Using Films on Demand](#)

Course Settings

- [How to Cross-List Courses](#)
- [Manually Adding People to a Canvas Course](#)
- [Simplify Navigation Tabs](#)
- [Announcements on Home Page](#)

Advanced

- [HTML for Beginners](#)
- [Adding Tabs with HTML: How-To](#)

HELP

- **Warning:** [Grading Scheme](#)
- [Resetting your Browser- Clear Cookies](#)
This removes any saved passwords or active pages.
- [Pop- Up Blocker](#) If you click a link in your course but nothing happens, your pop up blocker may be interfering. Try turning it off and relaunching the page.
- [Emails](#) going to the wrong folder? [Here's how to fix it.](#)

