

Charter for the Governance Council (GC)

Role of the Governance Council

The Governance Council primary role is to:

- (1) **Review** and **approve** recommendations from all Governance Council committees. The committees make recommendations, provide information, or serve as resources to the GC which approves/does not approve the recommendations and forwards their recommendations to the President for a final decision.
- (2) **Assist** in the development of the overall vision, mission, and long-term goals of the College in conjunction with the Board of Trustees.
- (3) **Lead** the development of the Mission Statement and Strategic Plan collaborating with the Strategic Planning Committee and Budget Committee.

The Governance Council:

- Serves as the shared decision-making body of the college
- Encourages participation of all members of the college community in the college governance process
- Ensures a flow of communication and the sharing of information within the Governance Council and among all segments of the college community
- Provides processes for the link between budgeting and planning to ensure that the budget supports student learning and the College's Strategic Plan
- Identifies governance subcommittees and taskforce committees to report to the Governance Council as needed
- Develops criteria for ranking program review-based budget requests
- Reviews program review-based budget requests
- Ranks program review-based budget requests and recommends to the president which proposals should be funded
- Facilitates ongoing integrated planning in order to ensure flexible collaboration among stakeholders and alignment, reporting, and evaluation of activities to meet planning goals

Structure of the Governance Council

- The College President and Academic Senate President shall co-chair the Governance Council.
- The co-chairs shall be responsible for reviewing minutes and creating agendas that reflect the areas of responsibility of the Governance Council. The agenda building process shall allow for agenda item suggestions from any member of Governance Council.
- Constituents may request that an item be placed on the Governance Council agenda through their Governance Council representative. The Governance Council

representative will present the request to the Governance Council Co-Chairs for evaluation and review.

- The Governance Council shall follow the college model for decision by consensus and shall make use of a facilitator, and timekeeper who are appointed from among the voting members at each meeting. A quorum must be present for a vote on action items.
- The decision rule for Governance Council is unanimous, though “thumbs sideways” stand aside votes will not block action.
- Quorum is defined as 50% of the Governance Council membership, plus one.

Membership of the Governance Council

The membership of the Governance Council shall be as follows:

Administration (6)

- President
- Vice President, Instruction
- Vice President, Student Services
- Executive Vice President, Administrative Services
- Vice President, Human Resources
- Vice President, Information and Institutional Effectiveness

Academic Senate (7)

- Academic Senate President
- Division Chair, Allied Health and Applied Technologies or designee
- Division Chair, Business, Arts, and Humanities or designee
- Division Chair, Learning Support or designee
- Division Chair, Math and Science or designee
- Division Chair, Social Science or designee
- Division Chair, English Language Arts or designee

Management (1)

Confidential (1)

Classified (4)

Associate Student Organization (1)

Total (20)

Governance Council Committees

- Budget Committee
- Strategic Planning Committee
- Strategic Enrollment Management Committee

- Campus Safety and Security Committee
- Information Technology Committee
- Diversity, Equity, and Inclusion (DEI) Committee

Meeting Schedule of the Governance Council

At the beginning of each semester, the Governance Council shall adopt a proposed once-monthly meeting schedule with each meeting scheduled for a maximum of two hours.