

**GOVERNANCE COUNCIL MINUTES**

**April 11, 2025  
Cougar Room  
10:10 a.m. to 12:00 p.m.**

**Members Present:** Mike Mayfield, Xiaohong Li, Bill Devine, Candace Duron, Debbie Rios,   
Trudi Blanco, Juana Rangel-Escobedo, Mike Giacomini,   
Heather del Rosario, Adam Bledsoe, Justin Madding, Jorge Castro,   
and Tina Mendoza

**Members Absent:** Leslie Minor, Kanoe Bandy, Giselle Hovind, and Brandy Young

**Guests:** Amber Garcia and Krystal Allikas

**Facilitator:** Xiaohong Li **Timekeeper:** Justin Madding

**Recorder:** Trudi Blanco

**Call to Order:**

The Taft College Governance Council meeting was called to order at 10:11 a.m.

**Approval of Minutes – March 21, 2025 (Action)**Minutes were approved by consensus with the following correction:

* Replace the word “as” with “has” in the first sentence under “Budget Committee (Mike Giacomini)”

**Committee Reports**

* **Strategic Enrollment (SEMCOM) (Leslie Minor)**

Xiaohong Li reported out in Leslie Minor’s absence. The committee met on   
March 27, 2025, Sharyn presented the first draft of the Strategic Enrollment Plan (SEP) and discussed the five (5) goals of the SEP:

* + - to increase enrollment by 21%
    - expanding dual enrollment opportunities
    - increasing opportunities for the underrepresented populations
    - offering more transfer programs
    - enhancing the CTE programs
  + Li noted that the input from the committee was that the SEMCOM meeting did not reflect the SEP. Sharyn and Leslie responded that this was only the first draft of the enrollment plan and any feedback will be considered.
  + Li noted that one of the members pointed out they need to develop a CTE program that aligns with the local workforce. The plan is missing the course success rate, the persistence rate, and the retention rate.
* **Budget Committee (Mike Giacomini)**
  + The committee did not have a formal meeting; however, they did meet off schedule to discuss and assign funding sources for the Annual Program Review.
* **Strategic Planning Committee (Xiaohong Li)**
  + The final draft of the Educational Master Plan (EMP) has been approved.
  + The goal is to have a first draft to send to the Academic Senate in May before the break. The mid-term report is due in October.
  + The next SPC meeting is regarding a proposal from the SPC committee for new steps to the comprehensive program review process. The proposal was given to the Academic Senate and Governance Council, and the language in the proposal is still under discussion.
  + SPC committee discussed the new strategic action plan indicators – compared existing plans aligned with Vision 2030 and the new education master plan. They are hoping to have a final draft in May for an August approval.
* **Campus Safety and Security (Heather del Rosario)**
  + The committee discussed security cameras. Heather noted it is a bargaining item and would require an MOU and ratification by the Board.
  + The committee discussed the current evacuation plan and training. They are working on online training that will be a part of onboarding. It will be rolled out with the annual workplace violence prevention plan training that is required.
* **Information Technology Committee (Xiaohong Li)**
  + Update on new copier and printing systems. All copiers and printers have been installed.
  + The committee discussed encouraging and strongly recommending students to use their TC email instead of their personal email. IT has had meetings with departments to discuss why it is strongly recommended.
  + Multi-factor authentication will be implemented in May.
  + One of the committee's goals is to remove the open Wi-Fi for security reasons.

* **DEIAA Workgroup (Leslie Minor)**
  + Nothing to report due to Leslie’s absence.
* **Academic Senate (Candace Duron)**
  + The Senate will hold a special meeting on April 21st. To be discussed is a budget update from Mike and intervention strategies from Greg and Jaime.
  + The Senate will meet on April 30th to discuss bylaw updates to the constitutional bylaws. Candace stated it is an open meeting and is open to the public.

**Student Survey Presentation (Krystal Allikas)**

Krystal Allikas presented the findings of the Student Survey.

**Educational Master Plan (Xiaohong Li) (Action)**

The final draft of the Educational Master Plan (EMP) plan was unanimously approved with the noted correction to page 9.

* + Final draft of the EMP. The content hasn’t been changed, but the table of contents was revised.
  + Li discussed the grammatical corrections and hopes to get the final document approved by the Governance Council.
  + Madding noted a needed correction on page 9.

**Evaluating the Impact of Program Review Funded Items (Xiaohong Li)**

* Xiaohong reminded the committee of the purpose of the funded items list. The reasons she gave were:

1. Positive impacts to the programs.
2. Accreditation standard requirements 1.4, 1.5, and 3.4.
3. It was part of the improvement plan from the accreditation report.

* From the 23/24 goal forms, 66 were submitted and 19 were funded.
* Xiaohong discussed some of the projects that were funded and are ongoing.
* Xiaohong stated her office has a copy of the Progress Report that she can share if interested.
* 28.2% of the goals were approved and funded. For the goals that weren’t funded, the goals can be resubmitted for consideration.
* The Governance Council Program Review Goal Scoring list for 24/25 was just sent out, and ranking is due May 1st.

**Budget Presentation (Mike Giacomini)**

Mike gave a presentation on District Budget.

* We will get a revised budget from the Governor in May and we should hopefully have a signed 25/26 budget from the Governor by June 30th; therefore, the District will have to go off the January budget proposal from the Governor. This is positive for K-14 because we aren’t seeing the statewide budget cuts that the UC’s and CSU’s are experiencing.
* 24/25 is the end of the hold harmless tradition that has been in place and creates a new floor for the Student Center Funding Formula (SCFF) model. There will not be a COLA for the District’s that have not grown. COLA will not be coming to us next year. The District would have to grow by 1,500 students (FTES) in one year to receive a COLA for next year.
* EOPS and PSPS will receive COLA; however, Strong Workforce will not receive COLA. Deferred maintenance will not receive funding.
* CalSTRS has flat rates. CalPERS will have an increase in rates. Health and Welfare is going up 7.11% as a cost to the District.
* Mike explained the SCFF and how it works.

**Board Policy 2510 (Leslie Minor)**

Candace Duron gave an update on Board Policy 2510 in Leslie’s absence.

* This policy is about participation and engagement amongst different groups on campus regarding the Board Policies (BP’s) and Administrative Procedures (AP’s) process.
* At one time, the BP’s and AP’s went through the Governance Council under Dena Maloney and somehow stopped. Anticipate seeing BP’s and AP’s on the GC agenda as a standing item.

**Next Regular Meeting:** May 15, 2025

**Facilitator:** Leslie Minor

**Timekeeper:** Justin Madding

**Meeting Adjourned:** 11:42 a.m.

**Respectfully submitted by**: Trudi Blanco

**Reminder—Please forward future recommended agenda items to**

**Leslie Minor and Candace Duron**