

**GOVERNANCE COUNCIL MINUTES**

**April 12, 2024**

Members Present: Brock McMurray, Todd Hampton, Damon Bell, Xiaohong Li, Candace Duron, Adam Bledsoe, Juana Rangel-Escobedo, Mike Mayfield, Tina Mendoza, Justin Madding, Brandy Young, Debbie Rios

Members Absent: Leslie Minor, Heather del Rosario, Kanoe Bandy, Bill Devine, Renae Ginther, Jay Cuevas

Guests: Collaborative Brain Trust team members

Facilitator: N/A

Timekeeper: N/A

Recorder: Trudi Blanco

**Call to Order:**

Superintendent/President, Brock McMurray, called the Taft College Governance Council meeting to order at 10:12 a.m.

**Educational Master Plan – Meeting #2**

The meeting commenced with a welcome from Collaborative Braint Trust (CBT) and introductions from the committee. The agenda was reviewed. Xiaohong Li and Brock McMurray shared that they have both received positive feedback from meeting #1 that met February 9, 2024. No other comments from the committee.

1. **Project Update –**

Meeting commenced with CBT and committee discussing phases and timelines via Power Point presentation from CBT.

CBT and the committee collaborated on **Phase I: Discovery Phase - Data Collection, Analysis**, **and Synthesis**. Internal Quantitative Data, External Quantitative Data, Internal Qualitative Data, and External Qualitative Data were discussed.

CBT and the committee collaborated on **Phase II: Portfolio Development and Planning Assumptions.** This will be brought to the meeting in the fall.

CBT and the committee collaborated on **Phase III: Goal-Setting and Recommendations.** The committee and CBT discussed developing EMP goals.CBT recommended two 4-hour sessions during two back-to-back days. Goal-setting will take place in October/November 2024. Candace Duron stated the meeting dates have been set and Sarah Criss has the dates. Brock McMurray reminded everyone that this is a Governance Council Body and stressed the importance of the members responsibility to share information that happens through this process. He recommended that the committee members take the information back to their smaller meeting groups. Justin Madding reminded the committee that Xiaohong Li has a copy of the Power Point presentation on the website for those who would like to refer to it at their meetings.

Cindy, from CBT, was introduced and discussed the highlights from Internal List Sessions via PowerPoint slides. She noted that the highlights that aren’t included will be discussed in the fall. She mentioned some of the internal feedback they received was the desire to focus on increasing enrollment through the implementation of the comprehensive enrollment management plan, student success through Guided Pathways, determine vitality and the relevance of the current instructional programs, the need to enrich strategic partnerships, assessment of the current college facilities, acquire enhanced technology resources and tools for online classes, the institutions commitment to DEIA for students and employees, and the need to further invest in all employees in their career success and advancement.

1. **Card Exercise –**

CBT discussed the SOAR (strengths, opportunities, aspirations, and results you are hoping for) and SWOT (strengths, opportunities, weaknesses, and threats) and mentioned the SOAR process will be used in the fall. CBT handed out 3 cards to each committee member to work on the aspirations of the SOAR process. The committee was asked to list one theme per card, and they were discussed.

1. **Data Presentation and Discussion –**

Data was presented via a PowerPoint presentation to the committee from CBT**.** National, state, and regional external data was reviewed. Internal data will be reviewed in the fall.

1. **Next Steps and Closing Remarks –** Recorder not present.
2. **Adjournment –** Recorder not present.
3. **Agenda Items for Next Meeting (per the 4/12/24 agenda)–** 
   1. Summer: Phase II and Joint Meetings with Outgoing and Incoming Presidents
   2. Fall: Phase III – Two site visits
      1. Sept – Date/Time for EMPC meeting (2 hours)?

Agenda: Results from Phases I & II

* + 1. October – Date/Time for EMPC meeting?

(Eight-hour goal-setting session (four-hours over two consecutive days)

* + 1. October 31st – CBT Project completes:

*Taft College Educational Maste Plan 2025-2035 (Draft)*

* + 1. November – December: Taft College review, adoption and production processes

Next Meeting: May 9, 2024 at 10:10 a.m.

Facilitator: Damon Bell

Timekeeper: Leslie Minor

Respectfully Submitted: Trudi Blanco