# **Taft College Academic Senate Council Minutes**

Wednesday, September 20, 2023

Cafeteria Conference Room

12:10 pm-1:00 pm

## **Call to Order**

The meeting was called to order at 12:11pm by President Duron.

## Attendees

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** | **X if in Attendance** |
| 1. AS President (F2023-Sp2025) | Candace Duron | X |
| 1. Vice President (F2022- Sp2024) | Victoria Jacobi | X |
| 1. Secretary (F2023-Sp2025) | Michelle Oja | X |
| 1. Past President | Sharyn Eveland | X |
| 1. Allied Health & Applied Technology division representative | Kanoe Bandy | X |
| 1. Business, Arts, Y Humanities division representative | Lori Travis | X |
| 1. English & Language Arts division representative | Chris Chung-Wee | X |
| 1. Learning Support division representative | Darcy Bogle | X |
| 1. Math & Science division representative | Nathan Cahoon | X |
| 1. Social & Behavioral Sciences division representative | Salvador Jimenez Murguia | X |
| 1. Adjunct Faculty representative | Marni Cahoon | X |
| 1. Career & Technical Education representative | Michelle Beasley | X |
| Guests | Kenneth Smith (new faculty)  Jay Cuevas (student)  Jaime Lopez (Assoc. Dean of Instruction) | X  X  X |

## **Public Comment**

There was no comments, but C. Duron did clarify that both the public and Academic Senate Council members can talk here as a member of the public. To speak as a Senator, members should bring up issues during the Other item on the agenda.

## **Action Items**

### Approval of the Minutes

August 30, 2023 Meeting: Minutes approved with corrections. With the new website, agendas and minutes will be posted by Jason Zsiba until Secretary Oja can be trained on the new website. Older agendas and minute may be unavailable.

### New Business

* Perkins Innovation and Modernization Grant
  + J. Lopez introducted this grant by noting that we already get Perkins funds, but that this grant will biuld on those programs to support CTE (Career Technical Education) and dual enrollment (high school partnerships).
  + L. Travis discussed working with West Kern Adult Education Network (WKAEN), and J. Lopez said that we do work with them so he’ll follow up.
  + M. Oja asked if there are programs identified. J. Lopez answered that the grant won’t require us to develop new curriculum or programs. Instead, it will support our current programs and partnerships.
  + C. Duron noted that the deadline for the Notice of Intent has passed. J. Lopez said that we did submit a Notice of Intent to apply for the grant, but we have not actually applied for the grant so that we can go through the appropriate processes.
  + M. Oja motioned to bring this grant opportunity to the Senate of the Whole.
    - L. Travis seconded.
    - The motion passed.
* Strengthening Community Colleges (SCC4) Training Grant
  + J. Lopez introduced this grant as a way to provide wrap-around support.
  + C. Duron asked if we are the Lead in the application, and J. Lopez said that we are applying as the lead agency even though TC hasn’t don’t that in awhile.
  + C. Duron noted that there has not been a program identified, but healthcare and renewable energy are high priorities in the region.
  + J. Lopez suggests that everyone read the first two pages to see the priorities. Highlights in the document are by him, identifying what he found important.
  + S. Eveland asked whether these grants focused on packaging existing curriculum or required development of new curriculum. If new curriculum must be developed, Academic Senate (AS) has to agree and participate as that is 10+1. If the grant is supporting existing curriculum, then AS can offer recommendations.
  + J. Lopez said that the grant would be supporting existing curriculum and current programs, such as current CTE programs and dual enrollment partnerships.
  + S. Eveland also asked about training, as faculty development is also 10+1. J. Lopez said that the grants could include training and professional development.
  + K. Bandy clarified that the role of the AS Council is to agree to send ideas to the Senate of the Whole.
    - S. Eveland agreed, and added that the AS Council would also send recommendations or requests to relevant AS committees. For example, the AS Council would send information to the Professional Development Committee and the CTE Committee if we received the grant.
    - J. Lopez confirmed that he’d like the AS Council to approve to move the grant application to the Senate of the Whole, and then would work with relevant AS Committees once received.
  + S. Eveland motioned to move this grant to the Senate of the Whole.
    - K. Bandy seconded.
    - Motion passed.
* Ad Hoc Committee: review and recommend changes to AP 5500 Standards of Student Conduct and AP 5520 Student Discipline Procedures
  + C. Duron introduced this topic by mentioning that concerns surfaced during this August 2023 in-service. There was confusion over the processes, especially for online students. She’s asking to create an ad hoc committee to review these policies and make recommendations, if any.
  + S. Eveland noted that these policies are not 10+1, the are updated through participatory governance. This means that we can make recommendations, but the recommendations don’t have to be followed.
  + K. Bandy noted that some faculty questions during in-service were not answers. Her perception is that some faculty are fearful and are asking for protection, but their requests were ignored.
  + D. Bogle noted that our policies are pretty different from the policies suggested by the Community College League of California.
  + K. Bandy motioned to request the Senate of the Whole approve creating an ad hoc committee to review AP 5500 and AP 5520.
    - Seconded by D. Bogle.
    - Motion passed.

## **Informational Items**

Undocumented Student Action Week: October 16-20, 2023: C. Duron shared information, and suggested that faculty participate in some of the free virtual events. At the time of this meeting, there is nothing planned at TC this year.

**Other**

* Internships & CPL:S. Eveland brought up that internships and Credit for Prior Learning (CPL) are both hot topics right now; they are different topics, but both are 10+1. She suggested that we review the relevant AP’s and how the policies and procedures are being implemented.
  + CPL:
    - V. Jacobi noted that Title 5 has made changes to work experience, and that’s what’s affecting changes in how we provide CPL. She has documents and has gone to a training.
    - C. Duron said that she would refer these changes to the CTE Committee.
    - K. Bandy asked if the Title 5 changes would affect our CORs (Course Outlines of Record).
      * V. Jacobi said that there will be small changes to some courses in each division.
    - C. Duron noted that there is a February 2024 due date, but the topics will go to the relevant AS committees by then.
  + Internships:
    - C. Duron will ask VPI Minor about what’s happening with internships.
    - V. Jacobi noted that the internships that the Foundation has been offering, and noted that faculty should be involved if there’s any course credit or curriculum involved.
    - L. Travis shared that she’s worked with the Foundation to provide a tour and internships with TV studios, and would like to work with them again.
      * It was clarified that these broadcasting internships were not paid, but the healthcare internships over the summer were paid.
    - V. Jacobi wonders what makes an activity an internship versus work experience?
    - J. Lopez noted that internships are also under his role as Associate Dean of Instruction.
    - L. Travis said that she’s taught courses called “coop,” and that these were paid by the TV stations and by her former university.
* S. Eveland also mentioned how course SLOs are now required to be on the COR. SLOs are 10+1 (SLOs are the +1).
  + This has led to issues with our classes at WestTec since those courses don’t seem to have course SLOs and aren’t assessed. It’s also unclear if 10+1 related to quality of instruction I assessed at WestTec.
  + C. Duron committed to gather more information and discuss.

**Adjournment**

As we finished before time, C. Duron asked for a motion to adjourn.

* D. Bogle motioned to adjourn.
* M. Beasley seconded.
* Motion passed. Meeting adjourned at 12:52pm.