

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

May 12, 2021

**Cougar Room**

(Access Through the Library Entrance)

*No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/94085747569> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Quarterly Investment Reports
9. APPROVAL OF MINUTES – Regular Meeting Held April 14, 2021
10. NEW BUSINESS:
  - A. Request for Approval – Accrediting Commission for Community and Junior Colleges – Institutional Self-Evaluation Report (ISER)
  - B. First Presentation – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms; Effective 7/1/21 (No Action)
  - C. First Reading – Board Policy Review  
BP #5040 Student Records and Directory Information and Privacy
11. CONSENT AGENDA (Items A –Q)
  - A. Information Item – CCFS-311Q for the 3<sup>rd</sup> Quarter Ending March 31, 2021

- B. Request for Approval – 2020-21 Multiple Allocation Certification Form
- C. Request for Ratification – Campus-Wide Seating Proposal; \$340,835.14
- D. Request for Ratification – Classroom Furnishings Proposal; \$142,613.50
- E. Request for Ratification – Dorm Furnishings Replacement Proposal; \$106,945.42
- F. Request for Ratification – Child Development Center Electronic Access Control; \$45,813.35
- G. Request for Ratification – Chevron Lab Furnishings Proposal; \$76,039.18
- H. Request for Ratification – Child Development Center Door Replacement for Access Control; \$39,973.77
- I. Request for Approval – 2020/21 Audit Service Agreement Amendment No. 1 with CWDL, Certified Public Accountants
- J. Request for Ratification – Subaward Agreement for Professional Services between CSU Fresno Foundation and West Kern Community College District; 1/1/20 - 4/30/21; \$7,500.00 Mini-Grant
- K. Request for Approval – LockDown Browser License Agreement; One Year Subscription; \$3,745.00
- L. Request for Approval – 2021-22 CCS Disaster Recovery Services Quickship Program Renewal; 7/1/21 – 6/30/22; \$3,420.00
- M. Request for Approval – Equitrac Support Software and Maintenance Annual Renewal; 6/19/21 – 6/18/22; \$2,640.00
- N. Request for Approval – CI Solutions Order Number 00002695, Renewal of ID Badge Software License; 7/1/21 – 6/30/22; \$2,384.00
- O. Request for Approval – Vehicle Maintenance Agreement Renewal with Taft City School District; 7/1/21 – 6/30/22; \$72.00 per Hour with Minimum ½ Hour Charge
- P. Request for Ratification – MBS Service Company, LLC. Premier Partnership Agreement; 5 Year Agreement; No Cost
- Q. Ratification of the April 2021 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)
  - A. Academic Employment (Appendix I)
  - B. Classified Employment (Appendix II)
  - C. Resignations/Retirements (Appendix II)
  
14. REPORTS:
  - A. Financial Reports (For Information)
    1. Revenue Accounts (Account Level 1) FY 2020/21
    2. Expenditure Accounts (Account Level 1) FY 2020/21
    3. Expenditure Detail of \$10,000.00 or Greater, April 2021
    4. Student Organization and Special Accounts, April 2021
    5. Funds Deposited in County Treasury, April 2021
    6. Employee Travel Report - April 2021
    7. Report of Investments as of the Quarter Ended March 31, 2021 Held at U.S. Bank Global Corporate Trust Services
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
  
15. REPORT OF THE SUPERINTENDENT/PRESIDENT
  
16. NEXT MEETING DATE  
The next regular meeting is tentatively scheduled for Wednesday, June 9, 2021, at 5:00 p.m.
  
17. ADJOURNMENT