

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

September 11, 2019

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 1 Potential Case
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
 5. PLEDGE OF ALLEGIANCE
 6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
 7. GENERAL COMMUNICATIONS
 8. APPROVAL OF MINUTES - Regular Meeting Held August 14, 2019 and Special Meeting Held August 27, 2019
 9. NEW BUSINESS:
 - A. Public Hearing for 2019/20 WKCCD Budget
 - B. Request for Approval - 2019/20 WKCCD Budget
 - C. First Reading - Proposed Compensation Increase of 3.26% COLA to the 2019-20 Faculty Salary Schedules, Appendix B-1, B-2, and B-3; Retroactive to 7/1/19 (No Action)
 - D. First Reading - Proposed Compensation Increase of 3.26% COLA to the 2019-20 Classified Salary Schedules, Appendix A (No Action)
 - E. Second Reading and Request for Approval - Updated Board Policies #2100 - Board Elections

- #3430 – Prohibition of Harassment
- #3810 – Claims Against the District
- #4250 – Probation, Dismissal and Readmission
- #5015 – Residence Determination
- #5020 – Student Success and Support Program
- #7340 – Leaves

- F. First Reading – Board Policy #3725 – Information and Communication Technology Accessibility and Acceptable Use (No Action)
10. CONSENT AGENDA (Items A – Q)
- A. Request for Approval – Master Agreement Between West Kern Community College District (WKCCD) and the Taft College Foundation (Foundation)
 - B. Request for Approval – Determination of Order of Employment for 2019-20 Contract Faculty with a Hire Date of August 19, 2019
 - C. Request for Approval – Agreement with the Chancellor’s Office Tax Offset Program (COTOP)
 - D. Request for Approval – Signatory Update with United Security Bank
 - E. Request for Ratification – Resolution 2019/20-07 – Authorizing Agreement with California Department of Education to Provide Migrant Child Care Program, Contract #CMIG-9005, Amendment 1; 7/1/19 – 6/30/20
 - F. Request for Ratification – Resolution 2019-20-08 – Authorizing Agreement with California Department of Education to Provide Migrant Specialized Services, Contract #CMSS-9005, Amendment 1; 7/1/19 – 6/30/20
 - G. Request for Approval – Taft Union High School District Contract – K-12 Strong Workforce; 9/12/19 – 6/30/22
 - H. Information Item – Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2019/20
 - I. Request for Ratification – Evisions Formfusion Software Maintenance Renewal; 7/1/19 – 6/30/24; Total Cost \$51,653
 - J. Request for Approval – Renewal Agreement (Quote #121578531-1) with DAI Source for IBM Cognos (Report Writer); 11/1/19 – 10/31/20; \$9,023.46
 - K. Request for Ratification – Amendment to Beard Family Non Exempt Marital Trust Agreement for Lease of Welding Facility; 11/1/19 – 10/31/21; \$3,500.00 per Month

- L. Request for Approval – 2019-20 Behavioral Health Training for TIL Staff; 8/15/19 – 6/30/20; Up to \$2,500.00
- M. Request for Approval – IssueTrak: One Year of IssueTrak Software Maintenance; \$1,725.00
- N. Request for Approval – Convergent Quote #JB06214042P – Gymnasium Remote Door Locks; \$1,649.89
- O. Request for Approval – Tableau Software, Inc. Agreement; Three-Year Agreement; Annual Subscription \$1,260.00
- P. Request for Ratification – Contract for Professional Services with Anna Pattison, RDH, MS; 8/24/19; Hotel and Mileage Expenses
- Q. Ratification of the August 2019 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Supervisory Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignation/Retirement (Appendix II)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2019/20
 - 2. Expenditure Accounts (Account Level 1) FY 2019/20
 - 3. Expenditure Detail of \$10,000.00 or Greater, August 2019
 - 4. Student Organization and Special Accounts, August 2019
 - 5. Funds Deposited in County Treasury, August 2019
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, October 9, 2019, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT