

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 5, 2019

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

4:00 p.m. Tour of Taft College Dental Hygiene Program

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Superintendent/President
- F. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

5. PLEDGE OF ALLEGIANCE

6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS

7. GENERAL COMMUNICATIONS

8. APPROVAL OF MINUTES - Regular Meeting Held May 8, 2019

9. NEW BUSINESS:

- A. Request for Approval - 2019-20 West Kern Community College District Tentative Annual Budget (Presentation)
- B. Request for Approval - Final Project Proposal (FPP) - Taft College Vocational Center
- C. Request for Approval - West Kern Community College District 2021-2025 Capital Outlay Plan
- D. Second Reading and Request for Approval - Tentative Agreement Between Classified School Employees Association, Chapter #543 and West Kern Community College District - Proposed Implementation of Compensation Study, Implementation 7/1/19

- E. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District - Club Advisor Stipends, Implementation Date of 7/1/19
 - F. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District - Campus Security Video Monitoring and Surveillance Technology; Implementation Date of 7/1/19
 - G. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District - Faculty Evaluation Process; Implementation Date of 8/1/19
 - H. Information Item – Presentation of the Taft College Faculty Association CTA/NEA Reopener for FY 2019/20
 - I. Information Item – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2019/20
 - J. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2019/20
 - K. Information Item – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2019/20
 - L. First Reading – BP #3502 – Campus Security Cameras
10. CONSENT AGENDA (Items A - Z)
- A. Request for Approval – 2019-2022 Student Equity Plan
 - B. Request for Approval – Fiscal Year 2019-20 Annual Appropriations (GANN) Limit
 - C. Request for Approval – 2018-19 Multiple Method Allocation Certification Form
 - D. Request for Approval – Course Revisions
 - Math & Science Division
 - PHED 1742 Offseason Intercollegiate Soccer

 - Learning Support Division
 - DS 1502 Disabilities and the Law
 - DS 1504 Cultural Competency Towards Disabilities
 - DS 1506 Safety Advocacy and Maltreatment Prevention and Safety at Home and in the Community

 - Social Science Division
 - ECEF 2021 Introduction to the Primary Grade Classroom

Liberal Arts Division

ART 1600 Basic Design

ART 1811 Graphic Design

- E. Request for Approval – New Course

English Division

ENGL 1501 Enhanced Composition and Reading

- F. Request for Approval – 2019-2020 Residential Lease Agreements for TIL Student Off-Campus Housing; 8/1/19 – 7/31/20; No Direct Expense to the District
- G. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program (Revised)
- H. Request for Approval – Contract for Professional Services with (10) Taft Union High School District Employees for Participation & Attendance for the California Academic Partnership Program (CAPP) Guided Pathways Alignment Project Summer Convening/Grant Work; 6/17/19 – 6/19/19; Travel Expenses Reimbursed by CSU; Fees Not to Exceed \$18,397.20
- I. Request for Approval – Contract for Professional Services with (3) Taft Union High School District Employees for Participation & Attendance for the California Academic Partnership Program (CAPP) Meeting; 6/21/19; Hourly Rate \$70.63 (Not to Exceed 6 Hours per Attendee)
- J. Request for Ratification – Contract for Professional Services with (5) Taft Union High School District Employees for Participation & Attendance for the California Academic Partnership Program (CAPP) Meeting; 5/22/19; Hourly Rate \$70.63 (Not to Exceed \$150.00 per Attendee)
- K. Request for Ratification - Contract for Professional Services with (1) Taft Union High School District Employees for Participation & Attendance for the California Academic Partnership Program (CAPP) Meeting; 5/22/19; Hourly Rate \$70.63 (Not to Exceed \$150.00 per Attendee)
- L. Request for Approval – 2019-20 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/19 – 6/30/20; \$144,864.00
- M. Request for Approval – CampusLogic Subscription Order for AwardLetter/CampusMetrics; 7/1/19 – 6/30/22; \$48,000.00 Over the 3-Year Term with No Implementation Fee

- N. Request for Ratification – Master Subscription Agreement with VitalSource Technologies (VST), LLC; Effective 6/1/19 and Renews Automatically Annually for 1-Year Terms; Bookstore to Receive Commission
- O. Request for Approval – Adobe Creative Cloud Suite; 12 Month Term Upon Purchase; \$14,125.50
- P. Request for Approval – Nvivo Plus Enterprise License Agreement with QSR International, Inc.; 36 Month Agreement Beginning 8/1/19; \$11,849.00 Annually
- Q. Request for Approval – 2019/20 District Business Office Systems Agreement – KCSOS AGT #20-0161; 7/1/19 – 6/30/20; Annual Cost of \$6,699.18
- R. Request for Approval – Agreement with SARS Software Products, Inc. for Annual Renewal of Support License 2019-2020; 8/20/19 – 8/19/2020; \$5,000.00
- S. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC “Capital PFG” to Serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2019-1 and Certificate of Acceptance); 7/1/19 – 6/30/20; Annual Reporting Filing \$4,500.00 and \$500.00 for Each Material Event Filing Plus Expenses
- T. Request for Approval – Cisco Umbrella Insights; 7/20/19 – 7/19/20; \$4,212.00
- U. Request for Approval – VoiceThread Annual License Agreement; 60 Day Free Trial with Agreement Beginning 7/13/19; \$3,500.00
- V. Request for Ratification – Pacific West Sound In. to Provide the Sound System and Music for the 2018-19 Taft College Graduation Ceremony; 5/24/19; \$3,225.00
- W. Request for Approval – Netlink Loader Service Contract; 6/26/19 – 6/25/20; \$1,676.00
- X. Request for Ratification – Training Services Agreement with Westside Energy Services Training and Education Center, Inc. (WESTEC) – Active Shooter Training for Faculty and Staff; 5/29/19; \$350.00
- Y. Request for Approval – HVAC Maintenance Agreement Renewal with the Taft City School District; 7/1/19 – 6/30/20; Income to District for Work Performed
- Z. Ratification of the May 2019 Vendor Check & Purchase Order Registers (*To Be Posted 6/3/19*)

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Confidential Management Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignation/Retirements (Appendix II)

13. REPORTS:

- A. Financial Reports (For Information)
(To Be Posted 6/3/19)
 - 1. Revenue Accounts (Account Level 1) FY 2018/19
 - 2. Expenditure Accounts (Account Level 1) FY 2018/19
 - 3. Expenditure Detail of \$10,000.00 or Greater, May 2019
 - 4. Student Organization and Special Accounts, May 2019
 - 5. Funds Deposited in County Treasury, May 2019
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 10, 2019, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT