A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de hable hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board’s time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. Agenda Items. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.

2. Non-Agenda Items. Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board not listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board’s agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
   
   A. Public Employee Appointment/Employment, Government Code Section 54957
   B. Public Employee Performance Evaluations, Government Code Section 54957
   C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
   D. Conference with Labor Negotiators (Government Code section 54957.6)
      Agency Designated Representative: Superintendent/President
      Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
   E. Conference with Legal Counsel – Anticipated Litigation
      Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 – 3 Potential Cases
      Claim Received from Donald Thornsberry
      Claim Received from Melissa Thornsberry
   F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

5. PLEDGE OF ALLEGIANCE

6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS

7. PRESENTATION – Bond Study

8. NEW BUSINESS:
   
   A. Request for Approval – Resolution 2017/18-07 – Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work

9. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

10. NEXT MEETING DATE
    The next regular meeting is scheduled for Wednesday, February 14, 2018, at 5:00 p.m.

11. CONTINUATION OF CLOSED SESSION (If Necessary)

12. ADJOURNMENT
Date: January 19, 2018
Submitted by: Julie McNeil, Interim Associate Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: January 23, 2018

Title of Board Item:
Resolution 2017/18-07 – Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work

Background:
In accordance with Education Code sections 88014, 88017, 88117, and 88127, it is recommended that the Board eliminate the following position due to grant termination:

Dental Hygiene Special Projects Coordinator 1 FTE 32 Hours/Week

Terms (if applicable):
Effective March 31, 2018

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: [Signature]
Dr. Debra Daniels, Superintendent/President
BEFORE THE GOVERNING BOARD OF THE  
WEST KERN COMMUNITY COLLEGE DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA  

RESOLUTION NO. 2017/18-07  

NOTICE OF LAYOFF—CLASSIFIED EMPLOYEES—REDUCTION IN FORCE DUE TO  
LACK OF FUNDS AND/OR LACK OF WORK  

WHEREAS, Education Code sections 88014, 88017, 88117, and 88127 of the Education Code  
set forth the procedures for laying off and reemploying classified employees and authorize the West  
Kern Community College District ("District") to layoff classified employees for lack of work and/or  
lack of funds upon sixty (60) days prior notice or, in the case of the year-end expiration of a special  
funded program, on or before April 29th; and  

WHEREAS, due to a lack of work and/or lack of funds due to grant funding termination,  
certain services that the District now provides must be eliminated effective March 31, 2018; and  

WHEREAS, the Superintendent/President has recommended to this Board that the positions  
for the classified employees set forth in Exhibit A (attached hereto and incorporated herein by  
reference as though fully set forth) be reduced or eliminated on the specified effective date.  

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:  

That the Superintendent/President or designee is hereby authorized and directed to give notice  
of termination of employment to all affected employee(s) of the District pursuant to District rules and  
regulations and applicable provisions of the Education Code and shall have the authority to do all  
things necessary and proper to accomplishing the purposes of this Resolution.  

The foregoing Resolution was adopted by the Governing Board of the West Kern Community College  
District on the 23rd day of January, 2018 by the following vote:  

AYES:   
NOES:   
ABSENT:   

__________________________________________  
Dawn Cole, President  
Board of Trustees  
West Kern Community College District  

I, Emmanuel Campos, Secretary to the Governing Board of the West Kern Community  
College District, do certify that the foregoing Resolution was regularly introduced, passed and  
adopted by the Governing Board at a special meeting held on January 23, 2018.  

__________________________________________  
Emmanuel Campos, Secretary  
Board of Trustees  
West Kern Community College District
**EXHIBIT A**

**NOTICE OF LAYOFF – CLASSIFIED EMPLOYEES – REDUCTION IN FORCE DUE TO LACK OF FUNDS AND/OR LACK OF WORK**

<table>
<thead>
<tr>
<th>Positions Eliminated</th>
<th>FTE</th>
<th>Hours/Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental Hygiene Special Projects Coordinator</td>
<td>(1) FTE</td>
<td>32.0</td>
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