

**Conflict of Interest Code
(Procedure #2712)**

Appendix A

Designated Positions (Employees)

Designated Positions and the Disclosure Categories assigned to them are as follows:

Title	Disclosure Categories
Members of the Board of Trustees	1,2,3,4
Members of the Retirement Board of Authority	1,2,3,4
District Superintendent	1,2,3,4
Vice President of Administrative Services	1,2,3,4
Vice President of Instruction	2
Vice President of Student Services	2
Vice President of Human Resources	2
Vice President of Information and Institutional Effectiveness	2
Director of Dental Hygiene Program	2 & 4
Executive Director Foundation & Institutional Advancement	2
Dean of Instruction & Career Technical Education	2
Associate Dean of Instruction	2
Director of Transition to Independent Living Program	4
Food Services Manager	2
Director of Facilities & Planning	2
Executive Director of Fiscal Services	2
Bookstore Manager	2
Consultant	1,2,3,4

The Superintendent/President may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of

duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in this section.

See AP 2712 Section 13 for details of Disclosure Categories.