

WEST KERN COMMUNITY COLLEGE DISTRICT AGENDA FOR REGULAR MEETING

August 13, 2025

Cougar Room

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

And

1539 Anderson Rd.

Hendersonville, TN 37075

5:00 p.m.

(General Open Session begins at 6:00 p.m.)

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. STUDY SESSION – Transition to Independent Living Update
Board Goals SAP #3 and #4
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543,
Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
 - E. Significant exposure to Litigation Pursuant to paragraph 2 of subdivision (d) of Govt. Code section 54956.9.
1 potential case
Claim or demand available for public inspection upon request
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - G. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Mike Giacomini, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
 - H. Public Employee Appointment/Employment, Government Code Section 54957
Title: Superintendent/President
5. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
6. FLAG SALUTE
7. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
8. GENERAL COMMUNICATIONS

9. PRESENTATION – Foundation Update (Board Goal SAP #7)
10. APPROVAL OF MINUTES – Regular Meeting Held July 9, 2025
11. NEW BUSINESS
 - A. Request for Ratification – Cougar Dorms 13-14 Mold Remediation; \$10,600.00
 - B. Request for Ratification – Change Order No. 1 – Cougar Dorms 13-14 Mold Remediation; Additional Cost of \$2,100.00 for a New Total of \$12,700.00
 - C. Second Reading and Request for Approval – Proposed Revisions to Classified Collective Bargaining Agreement – Appendix F – Benefits Highlights
 - D. First Reading – Revision of Board Policy #2431 – Superintendent/President Selection
 - E. First Reading = Review of Board Policy #3050 – Institutional Code of Ethics
12. CONSENT AGENDA (Items A – X)
 - A. Request for Approval – Purchase of Caring Campus Program; Estimated \$100,000.00
 - B. Request for Approval – Agreement between Kern County Superintendent of Schools (KCSOS) and West Kern Community College District (WKCCD) for the Early Care, Education and Family Studies (ECEFS) Program; 8/14/25 – 6/30/26
 - C. Request for Approval – Agreement between Department of Rehabilitation (DOR) and West Kern Community College District DBA Taft College (Program) for Contract #33082; Fiscal Years 2025-2028; TIL Non-Federal 25% Certified Match \$35,830 Each Year for 3 Years
 - D. Request for Approval – Adjustment of Capacity and Age Range in Licensing for the Taft College Children’s Center; One-Time Application Fee of \$25.00
 - E. Request for Ratification – Sonoma State University and West Kern Community College District Agreement for the Taft College Child Development Lab School; 8/1/25 – 6/30/26
 - F. Request for Approval – Consultant Agreement with Carol Velas as Nursing Program Director; 8/15/25 – 6/30/26; \$125.00 per Hour, Not to Exceed 500 Hours

- G. Request for Approval – MGT Impact Solutions, Cisco Flex (Phone System) Quote #Q-00093476; 8/31/25 – 8/30/28; \$56,632.80
- H. Request for Approval – Microsoft Campus Agreement 2025 (Year 6 of 6), Agreement with Foundation of California Community Colleges (FCCC) to Provide Microsoft Campus Agreement with Computerland of Silicon Valley; 9/16/25 – 9/15/26; \$43,641.15
- I. Request for Approval – Fire Alarm Inspection Service Agreement with All-Tech Fire & Security; 8/1/25 – 7/31/28; Year 1 Expense is \$28,300.00
- J. Request for Ratification – Contract for Professional Services with Education Support Services in Affiliation with Atkinson, Andelson, Loya, Rudd and Romo – Consultant Edward Knudson; 7/1/25 – 6/30/25; \$225.00 per Hour, Not to Exceed 200 Hours
- K. Request for Approval – Computerland – FCCC Adobe ETLA Year 1 of 3, Adobe Enterprise Term License Agreement, Quote #QU-17387-X0V0R1; 8/26/25 – 8/25/26; \$19,769.56
- L. Request for Approval – CDWG – Commvault Standard Support Renewal, Quote #PMMD063; 9/1/25-8/31/26; \$14,187.51
- M. Request for Ratification – Academic Senate for California Community Colleges Open Educational Resources Content Review Services Agreement; 8/1/25 – 6/30/26; \$10,00.00
- N. Request for Approval – CDWG Cisco Umbrella Subscription Renewal, Quote #710045; 10/13/25 – 10/12/26; \$4,992.92
- O. Request for Approval – Daikin Applied 3-Year Renewal for Taft College Chiller Inspection and Maintenance; Effective 9/1/25; Year 1 \$5,120.00
- P. Request for Approval – Use of Classic Charter Bus for Disney Trip; One-Day Trip; \$3,129.00
- Q. Request for Approval – Adaptigent – NetCOBOL Maintenance Renewal, Quote #00020206; 9/1/25 – 8/31/26; \$2,174.54
- R. Request for Approval – Master Agreement between Independent Living Center of Kern County (ILCKC) and Taft College for American Sign Language (ASL)

Services; 8/25/25 – 8/31/26; Hourly Rates of \$85 to \$140 Plus Expenses as Outlined

- S. Request for Approval – Master Agreement between Sorenson Communications and Taft College for American Sign Language (ASL) Services; 8/25/25 – 8/31/26; Hourly Rates Range \$140-300 Plus Expenses as Outline
- T. Request for Approval – Limited Service Agreement with CI Solutions; 8/28/25 – 8/27/26; \$490.00
- U. Request for Approval – Change Order No. 1 – TC – Library/Student Services Auto Doors; Credit of \$10,000.00
- V. Request for Approval – Change Order No. 1 – CDC Flooring Replacement; Credit of \$10,000.00
- W. Request for Approval – Change Order No. 1 – Taft College CDC Exterior Painting; Credit of \$8,500.00
- X. Ratification of the July 2025 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

15. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2025/26
 - 2. Expenditure Accounts (Account Level 1) FY 2025/26
 - 3. Expenditure Detail of \$10,000.00 or Greater, July 2025
 - 4. Student Organization and Special Accounts, July 2025
 - 5. Funds Deposited in County Treasury, July 2025
 - 6. Employee Travel Report – July 2025
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT/PRESIDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, September 10, 2025, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

July 9, 2025

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Kathy Orrin. Secretary Mike Eveland and trustee Dawn Cole was also in attendance. Trustee Jeremy Gregory attended via teleconference. Trustee Billy White was absent. Interim Superintendent/President Dr. Leslie Minor and Executive Secretary Sarah Criss were in attendance. Votes were taken by roll call due to teleconference attendee.

STUDY SESSION

The Board and District staff toured facility projects and visited campus signage improvements.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

ADJOURN TO CLOSED SESSION

At 5:31 p.m. it was moved by Secretary Eveland, seconded by Trustee Cole and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Performance Evaluations, Government Code Section 54957
- B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- C. Conference with Labor Negotiators (Government Code section 54957.6)
 - Agency Designated Representative: Superintendent/President
 - Employee Organizations: TC Faculty Association, CSEA Chapter #543,
 - Management/Supervisory/Classified Confidential Employees
- D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - 1 Potential Case
- E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
- F. Conference with Real Property Negotiations
 - Property: Parkside Development, LLC (APN 032-152-34)
 - Agency Negotiator: Mike Giacomini, VP of Administrative Services
 - Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
- G. Public Employee Appointment/Employment, Government Code Section 54957
 - Title: Superintendent/President

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 5:59 p.m., it was moved by Secretary Eveland, seconded by Trustee Gregory and unanimously carried, to reconvene in Public Session. President Orrin announced that there was action taken under Closed Session Agenda Item G by a unanimous vote of 4 to 0 with all trustees voting yes to approve Resolution 2025/26-01 – Superintendent/Presidential Search Process. The action was on a motion by Trustee Gregory, seconded by Trustee Cole and unanimously carried (copy attached to official minutes).

PLEDGE OF ALLEGIANCE

President Orrin led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There was no public comment.

GENERAL COMMUNICATIONS

There was no general communication.

APPROVAL OF MINUTES

Ms. Criss noted corrections to items discussed in the consent agenda section. On a motion by Secretary Eveland, seconded by Trustee Gregory and unanimously carried, the minutes of the Regular Meeting held June 11, 2025 were approved as amended (copy attached to official minutes).

NEW BUSINESS

Request for Approval – Taft College G-8 Allied Health Lab Remodel Project ; \$212,490.00

Vice President of Administrative Services Mike Giacomini said that this project would continue work on office space, a simulation lab, and flooring for the Allied Health program in the G buildings. On a motion by Trustee Cole, seconded by Secretary Eveland and unanimously carried, this request was approved (copy attached to official minutes).

Request for Approval – CSEA Job Creation – Lead Career Education Coordinator

Heather del Rosario, Vice President of Human Resources, explained that the position is a new position in the Transition to Independent Living program. The duties will be funded by regional center funding by expanding services the shared students/clients. On a motion by Trustee Cole, seconded by Secretary Eveland and unanimously carried, this item was approved (copy attached to official minutes).

Second Reading and Request for Approval – Proposed Revisions to Classified Collective Bargaining Agreement – Safety Shoe Requirement

Heather del Rosario, Vice President of Human Resources, said that this recommended revision would allow closed-toe shoe with a back covering to be worn at the Child Development Center. On a motion by Secretary Eveland, seconded by Trustee Cole and unanimously carried, this item was approved (copy attached to official minutes).

First Reading – Proposed Revisions to Classified Collective Bargaining Agreement – Appendix F – Benefits Highlights

Ms. del Rosario explained that the cost of the current plan had a substantial rate increase, so the Health Benefits Committee convened to review options. The recommended option has been ratified by the classified union and is before the Board this month. The faculty union is expected to also recommend the selection of this option (copy attached to official minutes).

CONSENT AGENDA

- A. Request for Approval – Final Project Proposal (FPP) – Taft College Vocational Center
- B. Request for Approval – 2027-2031 Five-Year Capital Outlay Plan (5YCOP)

- C. Information Item – WKCCD Taft College Children’s Center 2024-25 Annual Program Self-Evaluation
- D. Request for Approval – MOU and Lease Agreement with West Kern Adult Education Network (WKAEN) for Construction Trades Adult Education Classes at 108 Village Way; WKCCD Reimbursement of Materials and Fees, WKAEN to Provide Labor
- E. Request for Approval – WKCCD 2025-26 Accident Insurance Renewal for Students/Intercollegiate Athletes; 8/1/25 – 7/31/26; \$80,837.00
- F. Request for Ratification – Consultant Agreement with Dr. Vicki Kimbrough as an Educational Consultant; 5/22/25 – 6/30/26; \$100.00 per Hour, Not to Exceed 500 Hours
- G. Request for Ratification – Services & Hosting Agreement with Coursedog, Inc.; Effective 7/1/25, 5 Year Agreement; First Year Cost Plus Implementation Costs \$74,672.00
- H. Request for Approval – Everlast Laser Welder Purchase Approval; \$13,097.16
- I. Request for Approval – Liftango, Carpool Software for TC Students, Staff and Faculty; 8/1/25 – 1/1/26; \$1,000.00 per Month
- J. Ratification of the June 2024 Vendor Check & Purchase Order Registers

On a motion by Secretary Eveland, seconded by Trustee Cole and unanimously carried, items A and J were approved (copies attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments.

EMPLOYMENT

On a motion by Trustee Gregory, seconded by Secretary Eveland, the Employment Items below were approved by the following vote (Employment Items A-C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Mike Eveland, Jeremy Gregory, Dr. Kathy Orrin

No: None

Abstain: None

Absent: Billy White

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (For Information):

1. Revenue Accounts (Account Level 1) FY 2024/2025
2. Expenditure Accounts (Account Level 1) FY 2024/25
3. Expenditure Detail of \$10,000 or Greater, June 2025
4. Student Organization and Special Accounts, June 2025
5. Funds Deposited in County Treasury, June 2025

6. Employee Travel Report – June 2025

Trustee Reports

Trustee Gregory and President Orrin commended the TIL staff for the annual awards dinner and graduation ceremony events. They noted that the events are always well done and meaningful for the students, families and staff.

Administrative Services

Mike Giacomini, Vice President of Administrative Services, said that year end activities are underway in Fiscal Services and that staff continue to monitor state budget details with the state budget now finalized. He provided a brief update to Maintenance and Operations projects across the campus.

Foundation

Dr. Sheri Horn-Bunk, Executive Director of Foundation and Institutional Advancement, told the Board that the Community Spirit award given at the Cougar Cookout will be awarded in memoriam to Vic Killingsworth. The event will also showcase the community's Oildorado event and a check presentation to the District. Dr. Horn-Bunk noted that the Foundation raised \$1.8 million this fiscal year.

Marketing and Community Relations

Susan Groveman, Executive Director of Marketing and Community Relations, is continuing work to make marketing resources accessible.

Student Services

Dr. Rashitta Brown Elize, Interim Vice President of Student Services, shared information on the Promise pledge luncheon from the Financial Aid department. She also explained that the Financial Aid department is working with Kern County Superintendent of Schools to meet the requirement for in-person identification verification due to an update from the Department of Education. Many students reside in Bakersfield so the department is utilizing KCSOC as a proctor.

Cecilia Alvarado, Dean of Student Services, shared details of the Liftango agreement on tonight's agenda that will assist students with a transportation barrier. She shared information on upcoming Cougar Day registration events as well as a summer academy day for incoming freshmen.

Information and Institutional Effectiveness

Dr. Xiaohong Li, Vice President of Information and Institutional Effectives, said that work continues on the accreditation midterm report and an update of the Strategic Action Plan. With the pilot use of the Comprehensive Program Review process coming to an end, staff are using feedback to edit materials and will be working to adopt the process permanently. The Information Technology staff continue to assist with system updates across the campus.

Instruction

Greg Bormann, Interim Vice President of Instruction, is working with the City of Taft correctional facility to determine services the College can provide detainees. He is also looking into the feasibility of adding corrections courses.

SUPERINTENDENT REPORT

Dr. Minor recently attended a Board of Supervisors' public hearing on oil permitting in Kern County and spoke as an advocate for the energy industry. The TIL staff hosted students and families at two events for graduates. The annual awards dinner and graduation ceremony honored students and allow families to celebrate the accomplishments of their students from the program.

CLOSED SESSION

There was no continuation of closed session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, August 13, 2025.

ADJOURNMENT

At 6:56 p.m., on a motion by Trustee Cole, seconded by Secretary Eveland and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Mike Eveland, Secretary

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services 

Subject: Request for Ratification

Board Meeting Date: August 13, 2025

Title of Board Item: Cougar Dorms 13-14 Mold Remediation

Background:

Mold was discovered during routine maintenance in the restroom that serves Cougar Dorm rooms 13 and 14. Remediation, abatement, and post-remediation verification must be performed before the rooms may be used for the Fall semester.

Proposals were requested from three (3) vendors, with MQS Construction Inc. being the low proposer for a total sum of \$10,600.00. It should be noted that estimates for mold abatement are based on the stated scope of work and what is visible at the time of the job walk. Should additional mold be found during demolition, and work beyond what was originally estimated is necessary, the additional scope of work and proposal must be in writing and provided in advance for approval. Please see the attached Estimate Tabulation, Proposal, and contract with MQS Construction Inc.

It is requested that the Board of Trustees ratify the award of the Cougar Dorms 13-14 Mold Remediation project to MQS Construction Inc.


Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #13. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, and III.B.3.

Terms (if applicable): Pursuant to the contract.

Expense (if applicable): \$10,600.00

Fiscal Impact Including Source of Funds (if applicable):

This project is a Dorm Fund expenditure.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

AGREEMENT

This Agreement is entered into on this 30th day of July, 2025 in the City of Taft, County of Kern, State of California, by and between WEST KERN COMMUNITY COLLEGE DISTRICT, a California Community College District ("District") and MQS Construction, Inc. ("Contractor").

1. **Contract Documents Work.** The Contractor shall provide work, labor, materials, equipment and services necessary to perform the Work identified or described in the Contract Bid Documents in accordance with requirements thereof.
2. **Contract Price.** The District shall pay the Contractor as full consideration for the Contractor's full, complete and faithful performance of the Contractor's obligations under the Contract Documents the Contract Price of **\$10,600 Dollars (Ten Thousand Six Hundred Dollars and 00/100)**. The District's payment of the Contract Price shall be in accordance with the Contract Documents. The Contract Price is allocated to work of the Contract Documents as follows:
3. **Contract Time; Liquidated Damages.** The Contractor shall achieve Substantial Completion of all Work Twenty Five (25) calendar days after the date established for commencement of the Work in the Notice to Proceed issued by the District to the Contractor. The Contract Time is subject to adjustment in accordance with terms of the Contract Documents. Failure to complete the Project within the Contract Time will subject the Contractor to Liquidated Damages at the per diem rate of **\$150 Dollars (One Hundred and Fifty Dollars and 00/100)** per calendar day until the Project is completed.
4. **Certificates of Insurance.** Prior to commencement of Work at the Site, the Contractor shall deliver to the District the Contractor's Certificates of Insurance evidencing the policies of insurance with the minimum coverage limits required by the Contract Documents. The Contractor shall provide the District with Subcontractors' Certificates of Insurance evidencing the policies of insurance and the minimum coverage limits required under the Contract Documents prior to a Subcontractor's commencement of work at the Site.
5. **Amendments.** This Agreement shall not be changed, modified or amended except in writing and executed by both the District and Contractor.
6. **Counterparts.** This Agreement may be executed in one or more counterpart copies, each of which shall be deemed a duplicate original.
7. **Governing Law; Interpretation.** This Agreement shall be governed, enforced and interpreted in accordance the laws of the State of California. This Agreement shall be interpreted in accordance with its fair meaning and not strictly for or against the District or the Completion Contractor.
8. **Notices.** Any notices which are required by the Contract Documents shall be addressed and delivered as follows. Notices delivered by email are effective upon transmittal. Notices by United States Mail are effective the third (3rd) business day after the postmark date. Notices to the District, shall be via email to: jmadding@taftcollege.edu or by United States Mail, postage prepaid addressed to:

WEST KERN COMMUNITY COLLEGE DISTRICT
ATTENTION: Leslie Minor
29 Cougar Ct.
Taft, CA 93268
(661) 763-7717

Notices to the Contractor, shall be via email to: miguelquiroga953@gmail.com or by United States Mail, postage prepaid addressed to:

MQS CONSTRUCTION, INC.
ATTENTION: MIGUEL QUIROGA
311 E SAN EMIDIO STREET
TAFT, CA 93268
(661) 487-9291

9. **Successors and Assigns.** This Agreement shall be binding upon the parties and their respective successors and assigns.
10. **Authority to Execute.** Each individual executing this Agreement on behalf of the District or the Contractor warrant and represent that she/he is duly authorized to execute this Agreement on behalf of the District or the Contractor, as applicable and to bind the District and the Contractor to the terms hereof. The foregoing notwithstanding, this Agreement shall not be enforceable against the District until the District's Board of Trustees approves this Agreement at an open public meeting of the Board of Trustees.
11. **No Waiver.** The failure of either the District or Contractor to exercise in any respect a right provided for in this Agreement shall not be deemed to be a subsequent waiver of the same right or of any other right.
12. **Severability.** In the event that any provision of this Agreement is deemed by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, such provision shall be deemed stricken and deleted herefrom, but all other provisions of this Agreement shall be unaffected and remain in full force and effect.

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE
CONTRACTORS' STATE LICENSE BOARD. QUESTIONS CONCERNING A
CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE
LICENSE BOARD, P.O. BOX 2600, SACRAMENTO, CALIFORNIA 95826**

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IN WITNESS WHEREOF, this Agreement has been duly executed by the District and the Contractor as of the date set forth above.

"DISTRICT"

WEST KERN COMMUNITY
COLLEGE DISTRICT

By: _____



Dr. Leslie Minor
Interim Superintendent/President

"CONTRACTOR"

MQS CONSTRUCTION, INC.

By: _____



Miguel Q. Santillano
President

MQS Construction INC.

One Company Multiple Solutions

Lic # 1019817

Miguel Q. Santillano Cell: 661-487-9291
Owner

PROPOSAL NO.	2025-36
STREET NO.	1/1.
DATE	07-28-2025

PROPOSAL SUBMITTED TO:

NAME: Taft College
ADDRESS:
Taft Ca 93268
PHONE NO. 661 934-3655

WORK TO BE PERFORMED AT:

ADDRESS: Dorms Residence
Taft Ca 93268
DATE OF PLANS: n/a
ARCHITECT: n/a

We hereby propose to furnish the materials and perform the labor necessary for the completion of

DORM BATHROOM MOLD.

1: Do demo where mold area is at, remove all cabinets and save them, replace whatever needs -
to be replaced and put cabinets back to place and paint the extra walls from the cabinets,
and provide the mold testing certificate.

NOTE:

MQS require \$ 10,600.00 for this job above mentioned.

MQS will pick up the construction debris from this project.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ 10,600.00)

with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted MQS CONSTRUCTION, INC

Per MIGUEL SANTILLANO

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date 07-28-2025

Signature _____

PROPOSAL

ESTIMATE TABULATION



Project Name: Cougar Dorms 13-14 Mold Remediation

Job Walk: Yes

Project No: TC 25-001

Proposals Rcvd at: Taft College Facilities

Owner: West Kern CCD / Taft College

Proposals Requested: 7/23-24/25

Architect: N/A

Proposals Due: 07/28/25

Contractor	Base Estimate	Total Estimate	Bid Bon	CSLB#	DIR #	Date RCVD	Remarks
MQS Construction Inc.	\$ 10,600.00	\$ 10,600.00	N/A	1019817	1001145267	07/28/25	
Alert Disaster Restoration	\$ 11,800.00	\$ 11,800.00	N/A	950983	1000517844	07/28/25	
Absolute Mitigation Services	\$ 17,115.78	\$ 17,115.78	N/A	None	2000013508	07/24/25	No contractor license

BOARD AGENDA ITEM

Date: August 4, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services

Subject: Request for Ratification



Board Meeting Date: August 13, 2025

Title of Board Item: Change Order No. 1 - Cougar Dorms 13-14 Mold Remediation

Background:

The Cougar Dorms 13-14 Mold Remediation project was awarded to MQS Construction Inc. In the course of demolition, an additional leak, mold, and impacted drains were discovered. Scope of work for Change Order No. 1 includes the following: Remove and replace the old shower valve; Remove and replace drywall, tile, and install vinyl; Remove galvanized drains and replace with ABS drains. The total additional cost for Change Order No. 1 is \$2,100.00, bringing the total new contract sum to \$12,700.00.

Please see the attached Change Order No. 1. It is requested that the Board of Trustees ratify Change Order No. 1 of the Cougar Dorms 13-14 Mold Remediation project.

Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #13. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, and III.B.3.

Terms (if applicable): Please see attached Change Order No. 1.

Expense (if applicable): Change Order No. 1 additional cost of \$2,100.00, with a total new contract sum of \$12,700.00.

Fiscal Impact Including Source of Funds (if applicable):

This project is a Dorm Fund expenditure.

Approved:



Leslie Minor, Ph.D., Interim Superintendent/President

CHANGE ORDER No.

ONE

CHANGE ORDER INITIATION DATE: 8/4/2025

Distribution to:

OWNER

X

CONTRACTOR

X

IOR

SURETY

Contract Start Date:

7/30/2025

Contract Days:

25

Original Completion Date:

8/24/2025

PROJECT:Cougar Dorms 13-14
Mold

Project (RFP) Number 25-001

CONTRACTOR:MQS Construction Inc.
311 E San Emidio Street
Taft, CA 93268

You are directed to make the following changes in this Contract:

Days

\$

- 1.1 Remove replace old shower valve. Remove damaged drywall and tile. Replace drywall and install vinyl**

0

\$ 1,450.00

Justification:*Shower valve water leak*

- 1.2 Remove galvanized drains and replace with abs drains**

0

\$ 650.00

Justification:*Lavatory sink galvanized drains 95% clogged***TOTAL**

0

\$ 2,100.00

Original Contract Amount:

\$ 10,600.00

Contract Sum increased/decrease from prior Change Order was:

\$ -

Contract Sum will be increased/decrease in this Change Order:

\$ 2,100.00

The new Contract Sum; including this Change Order will be:

\$ 12,700.00

Additional Contract Days from prior Change Order:

0

Additional Contract Days in this Change Order:

0

New completion date:

8/24/2025

Signature of the Contractor indicates thier agreement herewith, including any adjustments in the Contract time/cost.

Authorized By:West Kern Community College District
29 Cougar Court
Taft CA 93268MQS Construction Inc.
311 E San Emidio Street
Taft, CA 93268

BY:

Type Name / Title

Date :

8/4/25

BY:

Type Name / Title

Date :

08-04-2025

BOARD AGENDA ITEM

Date: June 24, 2025

Submitted by: Heather del Rosario, Vice President of Human Resources 

Area Administrator: Dr. Leslie Minor, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Second Reading: Proposed revisions to Classified Collective Bargaining Agreement-
Appendix F-Benefits Highlights

Background:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding retiree insurance benefits for retirees over 65.

The parties agree, effective January 1, 2026, that Appendix F, Benefit Highlights, shall be modified to include a short summary of the plan benefits and costs provided by Anthem. The current Benefits Highlights is attached as Exhibit 1 and the revised Benefits Highlights is attached as Exhibit 2.

Board Goal/Accreditation Standard:

Standard.III.D.16

Terms (if applicable): _____

NA

Expense (if applicable):

The District will incur no additional financial obligation.

Fiscal Impact Including Source of Funds (if applicable):

The change in insurance benefits for retirees aged 65 and older is expected to yield approximately 23.04% in cost savings for the District compared to continuing with the current provider.

Approved:  _____

Leslie Minor, Ph.D., Interim Superintendent/President

**Tentative Agreement
Between
Classified School Employees Association and its
Taft College Chapter #543
And
West Kern Community College District**

RETIREE INSURANCE BENEFITS

This tentative agreement ("Agreement") is made by and between the Taft College Classified Employees Association Chapter #543 ("CSEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding retiree insurance benefits for retirees over 65.

Now, therefore, CSEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective January 1, 2026, that Appendix F, Benefit Highlights, shall be modified to include a short summary of the plan benefits and costs provided by Anthem. The current Benefits Highlights is attached as Exhibit 1 and the revised Benefits Highlights is attached as Exhibit 2.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This agreement does not establish a precedent or create a past practice in regard to the subject matters set forth herein. The terms of this agreement may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
5. This agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Leslie Minor

Dr. Leslie Minor, Interim Superintendent/President
West Kern Community College District

Dated: 07/08/2025

Greg Hawkins

Greg Hawkins, President
California School Employees Association Chapter #543

Dated: 07/08/2025

Andrea Juarez

Andrea Juarez, Labor Relations Representative
California School Employees Association

Board Approval:

Dr. Kathy Garner Orrin, President
Board of Trustees, West Kern Community College District

First Presentation: _____, 2025

Second Presentation/Approval: _____, 2025












MOU-CSEA Retiree Benefits

Final Audit Report

2025-07-14

Created:	2025-07-02
By:	Jessica White (jwhite@taftcollege.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtzady76oL70IIPB1V89OcTcgQm6nzbEb

"MOU-CSEA Retiree Benefits" History

-  Document created by Jessica White (jwhite@taftcollege.edu)
2025-07-02 - 3:58:59 PM GMT- IP address: 207.233.123.254
-  Document emailed to Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU) for signature
2025-07-02 - 4:00:03 PM GMT
-  Email viewed by Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU)
2025-07-03 - 6:16:39 AM GMT- IP address: 172.226.6.1
-  Document e-signed by Greg Hawkins (GHAWKINS@TAFTCOLLEGE.EDU)
Signature Date: 2025-07-08 - 1:58:28 PM GMT - Time Source: server- IP address: 207.233.123.254
-  Document emailed to Leslie Minor (lminor@taftcollege.edu) for signature
2025-07-08 - 1:58:30 PM GMT
-  Email viewed by Leslie Minor (lminor@taftcollege.edu)
2025-07-08 - 2:57:43 PM GMT- IP address: 207.233.123.254
-  Document e-signed by Leslie Minor (lminor@taftcollege.edu)
Signature Date: 2025-07-08 - 2:58:08 PM GMT - Time Source: server- IP address: 207.233.123.254
-  Document emailed to Andrea Juarez (ajuarez@csea.com) for signature
2025-07-08 - 2:58:10 PM GMT
-  Email viewed by Andrea Juarez (ajuarez@csea.com)
2025-07-14 - 11:30:03 PM GMT- IP address: 75.113.148.141
-  Document e-signed by Andrea Juarez (ajuarez@csea.com)
Signature Date: 2025-07-14 - 11:30:27 PM GMT - Time Source: server- IP address: 75.113.148.141
-  Agreement completed.
2025-07-14 - 11:30:27 PM GMT



Adobe Acrobat Sign

Benefit Highlights

WEST KERN COMMUNITY COLLEGE 04493

Effective January 1, 2023 to December 31, 2023

This is a short summary of your plan benefits and costs. See your Summary of Benefits for more information. Or review the Evidence of Coverage for a complete description of benefits, limitations, exclusions and restrictions.

Prescription drugs

	Your cost	
Initial coverage stage	Network pharmacy (30-day retail supply)	Mail service pharmacy (90-day supply)
Tier 1: Preferred Generic	\$5 copay	\$10 copay
Tier 2: Preferred Brand	\$15 copay	\$30 copay
Tier 3: Non-preferred Drug	\$30 copay	\$60 copay
Tier 4: Specialty Tier	\$30 copay	\$60 copay
Coverage gap stage	After your total drug costs reach \$4,660, the plan continues to pay its share of the cost of your drugs and you pay your share of the cost	
Catastrophic coverage stage	After your total out-of-pocket costs reach \$7,400, you will pay the greater of \$4.15 copay for generic (including brand drugs treated as generic), \$10.35 copay for all other drugs, or 5% coinsurance	

Retiree plan prospects must meet the eligibility requirements to enroll for group coverage. This information is not a complete description of benefits. Contact the plan for more information. Limitations, copayments, and restrictions may apply. Drug lists (formulary), pharmacy network, premium and/or copayments/coinsurance may change each plan year.

Y0066_GRPDPBH_2023_M

UHEX23PD0011260_000



Prescription Drug Summary of Benefits: 01/01/2026 – 12/31/2026
Formulary E4, 5-15-30-30 (with Senior Rx Plus)

West Kern Community College District

The benefits and description of covered services within this summary are pending CMS approval and subject to change.

About this Plan:

Anthem BC Health Insurance Company gives you the tools and resources to make the best decisions for your health, like this summary of benefits. It's a snapshot of your plan's covered benefits and services and what they cost. This Summary of Benefits doesn't list every service we cover or every limitation or exclusion. For more details about your benefits and services, please review your *Evidence of Coverage* (EOC). You can access your EOC online by logging into the member portal at www.anthem.com/CA, or you can call Member Services with any questions you may have.

This plan offers coverage in our Centers for Medicare & Medicaid Services (CMS) defined geographic service area of all 50 states, Washington, DC, and all United States territories.

How much is the monthly premium?

Contact your group plan sponsor/union for more information on your plan premium.

Questions?

Call our **Member Services Team** for answers or plan details and provide them with this group specific code .

Prospective Members, please contact your benefit administrator. When you enroll in the plan you will receive information that tells you where to go online to view your *Evidence of Coverage*.

Prescription Drug Summary of Benefits: 01/01/2026 – 12/31/2026

Stage 1 Annual Deductible Stage

In this stage, you pay a set amount. Once you reach this amount, your plan begins to pay its share of the cost.

Deductible: \$0

Stage 2 Initial Coverage Stage

Below is your payment responsibility from the time you meet your deductible, until the amount paid by you for covered prescriptions reaches your Drug Plan Maximum Out of Pocket of \$2,100.

Retail Pharmacy	Standard Network Pharmacy		Mail-Order Pharmacy
	per 30-day supply (Specialty limited to a 30-day supply)	per 90-day supply	per 90-day supply
Tier 1: Generics	\$5	\$10	\$10
Tier 2: Preferred Drugs	\$15	\$30	\$30
Tier 3: Non-Preferred Drugs	\$30	\$60	\$60
Tier 4: Specialty Drugs	\$30 (Limited to a 30-day supply)	N/A	\$30 (Limited to a 30-day supply)

Stage 3 Catastrophic Coverage Stage

Your payment responsibility changes after the cost you have paid for covered drugs reaches your Drug Plan Maximum Out of Pocket of \$2,100.

Retail and Mail-Order Pharmacies	Up to a 90-day supply (Specialty limited to a 30-day supply)
All Part D Covered Prescription Drugs	\$0

- **Important Message About What You Pay for Vaccines:** All Advisory Committee on Immunization Practices (ACIP) recommended Part D vaccines are covered at no cost to you.
- **Important Message About What You Pay for Insulin:** You won't pay more than \$35 for a one-month supply of each insulin product covered by your plan, no matter what cost-sharing tier it is on.

Extra Covered Drugs Benefits Chart

Pharmacy	Retail Pharmacy	Mail-Order Pharmacy
	per 30-day supply	per 90-day supply
Cough and Cold Vitamins and Minerals	See Drug List for complete list of drugs covered	
Tier 1: Generics	\$5	\$10
Tier 2: Preferred Drugs	\$15	\$30
Tier 3: Non-Preferred Drugs	\$30	\$60
Erectile Dysfunction (ED)	Immediate dose ED drugs Immediate dose formats are limited to 6 per 30 days.	
Tier 1: Generics	\$5	\$10
Tier 2: Preferred Drugs	\$15	\$30
Tier 3: Non-Preferred Drugs	\$30	\$60

Pharmacy	Retail Pharmacy	Mail-Order Pharmacy
	per 30-day supply	per 90-day supply
Other Non-Part D Coverage	Copay or coinsurance	
Contraceptive Devices	\$15 per Covered Device	\$15 per Covered Device

This document reflects cost shares only.

This information is not a complete description of benefits. Contact the plan for more information.

Limitations, copayments, coinsurance, and restrictions may apply.

Benefits, premiums and/or copayments/coinsurance may change upon renewal or on January 1 of each year.

The formulary, pharmacy network, and/or provider network may change at any time. You will receive notice when necessary.

Out-of-network/non-contracted providers are under no obligation to treat members, except in emergency situations. For a decision about whether we will cover an out-of-network service, we encourage you or your provider to ask us for a pre-service organization determination before you receive the service. Please call our customer service number or see your *Evidence of Coverage* for more information, including the cost-sharing that applies to out-of-network services.

Medicare & You 2025 resource: For more information, we encourage you to read Medicare & You 2025. This booklet is mailed to people with Medicare every year in the fall. It has a summary of Medicare benefits, rights, and protections. It also includes answers to the most frequently asked questions. If you don't have a copy of this booklet, request one at www.medicare.gov. Or call **1-800-MEDICARE (1-800-633-4227)**, 24 hours a day, seven days a week. TTY users should call **1-877-486-2048**.

BOARD AGENDA ITEM

Date: July 31, 2025

Submitted by: Sarah Criss, Exec. Asst. to the Superintendent/President

Area Administrator: Dr. Kathy Orrin, Board President

Subject: Information Item

Board Meeting Date: August 13, 2025

Title of Board Item:

Board Policy Revision – BP #2431 – Superintendent/President Selection

Background:

The Board Policy listed above will solidify the process for Superintendent/President selection when a vacancy occurs. This process in alignment with legislative mandates as well as accreditation standards.

Board Goal/Accreditation Standard:

Board Goal Board Effectiveness #2

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: _____



Sarah Criss, Exec. Asst. to the Superintendent/President

BP 2431 Superintendent/President Selection

Reference:

Education Code, Sections 87100 et seq.;

Title 5, Sections 53000 et seq.;

ACCJC Accreditation Standards 4.5

In the case of a Superintendent/President vacancy, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.

1. Management of the Recruiting Process:

The Board of Trustees shall elect one member from its ranks to service as the Committee Chair for the recruitment. The Chief Human Resources Officer, in collaboration with the Board of Trustees, will be appointed the task of overseeing the hiring process for a new Superintendent/President. The Chief Human Resources Officer will be responsible, directly or in conjunction with the Committee Chair, for performing the following functions:

- a. Working with the Board in establishing the search timeline. The Board will have final approval on the search timeline.
- b. Working with the Board on parameters and other details of the search process;
- c. Providing training for all individuals participating in the search process;
- d. Leading development of the position announcement, providing opportunities for District constituents to share suggested qualities, characteristics and qualifications for the position;
- e. Overseeing the development of related webpages and marketing collateral;
- f. Recruiting applicants;
- g. Screening for minimum qualifications;
- h. Scheduling interviews and other interactions with applicants;
- i. Conducting reference checks on finalists;
- j. Interacting on behalf of the college with applicants.

The Board, at its discretion, may opt to hire a search consultant to fulfill the duties assigned to the Chief Human Resources Officer.

2. Position Announcement:

The position announcement will be reviewed by and approved by the Board of Trustees.

3. Establishment of the Screening Committee:

The Board will establish a search committee representing the constituencies served by the College. The Board may make changes to the list at its discretion. Committee appointments shall be made by Board of Trustees, with consideration of inclusiveness of the campus constituency group member representation. The following representatives will be selected by the Board:

- a. Two Administrators
- b. Two Faculty Representatives
- c. Two Classified Representatives
- d. One Confidential staff Representative
- e. Two Student Representatives
- f. Two Community Members (from two Trustee areas, appointed by the Board)
- g. One Trustee Board Member (Chairperson of the committee. Non-Voting member)
- h. Chief Human Resources Officer or designee (serving as EEO Representative. Non-Voting member)

4. Screening Committee Responsibilities:

All committee members are required to participate in and agree to all aspects of the process, including, but not limited to, the following:

- a. Maintaining confidentiality and upholding the principles of ethical hiring practices;
- b. Training in the policies and procedures governing hiring and equal employment opportunity;
- c. Completing initial evaluation and rating of candidates;
- d. Completing first round interviews of not more than ten (10) candidates; and

- e. Recommending no more than five finalists to the Board of Trustees for final interviews.

By agreeing to serve, committee members are committing to maintaining strict confidentiality throughout the entire hiring process and after the committee concludes its work. A committee member who fails to participate or compromises any aspect of the process may be removed from the committee through consultation with the Committee Chair and Chief Human Resources Officer.

5. Public Forums:

The Board, at its discretion, may direct the Chief Human Resources Officer to schedule public forums to introduce finalists to the college's constituents and community. Feedback from all constituent groups will be requested and thoughtfully considered by the Board of Trustees in the selection process.

6. The Selection Process:

The Board of Trustees will complete interviews of the final candidates. A determination will be made following interviews with the Board, a thorough analysis of summary information provided from attendees in the public forums and information obtained through the reference check process. The selection of the final candidate is at the sole discretion of the Board of Trustees.

7. Board Authority:

The Board retains its authority to modify the selection process and/or to establish any other evaluation methods as it may deem necessary. If search modification is to occur, it will be done in full compliance with the Brown Act.

BOARD AGENDA ITEM

Date: July 7, 2025

Submitted by: Leslie Minor, Ph.D., Interim Superintendent/President

Area Administrator: Leslie Minor, Ph.D., Interim Superintendent/President

Subject: Information Item

Board Meeting Date: August 13, 2025

Title of Board Item:
Board Policy Review

Background:

The Board Policy listed below has been reviewed and found to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice.

BP #3050 Institutional Code of Ethics

Board Goal/Accreditation Standard:
Board Goal Strategic Action Plan #4

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

BP 3050 Institutional Code of Ethics

Reference:

Accreditation Standard III.A.1.d.

The *Code of Professional Ethics* is a public statement by the Board of Trustees and employees of the District that sets clear ethical expectations to guide and inspire professional excellence.

The District is comprised of professionals who are dedicated to promoting a climate which enhances the worth, dignity, potential, and uniqueness of each individual within the District community. The District's employees work in various settings and positions; the expectation of all is a commitment to protecting human rights, pursuing academic excellence, and supporting student success.

The conduct of District employees as "public employees" shall be worthy of the respect and confidence of the community the District serves. Employees must, therefore, avoid conduct which is in violation of the public trust or which creates a justifiable impression among the community that such trust is being violated.

All District employees shall exhibit openness and reliability in what is said and done as educational leaders, and shall address issues and people without prejudice. Further, all District employees shall do everything possible to demonstrate a commitment to excellence in education without compromise of the following principles of ethical behavior.

District employees shall:

1. Demonstrate personal and professional integrity in supporting the mission of the District and the College.
2. Be honest and accountable in all District actions and activities and be good stewards of District assets.
3. Contribute to the dynamics of positive interpersonal relationships when dealing with colleagues, students, and the public.
4. Be fair, inclusive, and collegial in all interactions with colleagues, students, and the public, regardless of differences in personal values or beliefs.
5. Adhere to the principles of nondiscrimination and equality without regard to race, color, sex, gender identity, gender expression, religion, age, national origin, ancestry, sexual orientation, marital status, medical condition, physical or mental disability, military or veteran status, genetic information, or other protected status.
6. Maintain an inclusive working and learning environment free from incivility, aggression, bullying and unlawful harassment.

7. Act within applicable laws, codes, regulations, and District policies and procedures.
8. Avoid conflicts of interest, or even the appearance of conflict of interest, between their obligations to the District and private business or personal commitments and relationships.
9. Maintain confidentiality regarding information about students or employees obtained in the course of professional duties, as required by law.
10. Maintain and enhance job effectiveness and competency through continued professional development.

With respect to students, all District employees have the responsibility to:

1. Keep foremost in mind at all times that the College and District exist to serve students.
2. Dedicate themselves to the ideals and principles that will enable students to develop their talents and interests, and pursue their academic success.
3. Make every reasonable effort to create and promote an equal-access learning environment and equal access to the educational resources that will help students succeed.
4. Respect student dignity and individual freedom, and promote respect for students as individuals, as learners, and as independent decision-makers.
5. Understand, appreciate, and contribute to the dynamics of positive and professional interpersonal relationships when dealing with students.
6. Maintain high standards of professional, non-exploitative conduct, and act with integrity when working with students.

Addressing ethical violations:

Violations of the Code of Professional Ethics harm the District and its standing in the community. Ethical violations should be reported to the Superintendent/President. Suspected violations will be investigated. Any disciplinary action taken, based on violation of this Policy, shall be in accordance with applicable law and collective bargaining agreements.

Date: August 7, 2025

Submitted by: Gregory Bormann, Interim Vice President of Instruction

Area Administrator: Dr. Leslie Minor, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Purchase of Caring Campus Training Program

Background:

The Institute for Evidence-Based Change has created the Caring Campus training program for college campuses to create an environment where students feel more connected to their college and are therefore more likely to be retained, persist from one semester to another, and complete their academic goals. This program will support mathematic and English courses in an effort to increase student academic success.

This training program will coach both faculty, staff, and administrators in behavior changes that improve and enhance student success initiatives. This program will positively impact retention.

Board Goal/Accreditation Standard:

SAP 3 & 4

Terms (if applicable):

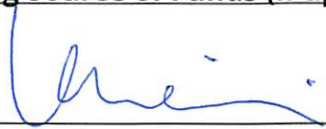
District Grant and/or Categorical Funds will be used

Expense (if applicable):

Estimated at \$100,000

Fiscal Impact Including Source of Funds (if applicable):

Approved: _____


Leslie Minor, Ph.D., Interim Superintendent/President

2/13/25

Date: July 28, 2025

Submitted by: Jaime Lopez, Dean of Instruction

Area Administrator: Greg Bormann, Interim Vice President of Instruction

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Agreement between Kern County Superintendent of Schools (KCSOS) and West Kern Community College District (WKCCD) for the Early Care, Education and Family Studies (ECEFS) Program.

Background:

KCSOS and WKCCD have a longstanding history of collaboration to support our local education system to educate our children. The purpose of this MOU is to extend the collaboration between KCSOS and WKCCD for the academic year 2025-2026 to continue providing training to local teachers, aides and assistants working in local Transitional Kindergarten programs. KCSOS will recruit, refer, and fund tuition fees for a cohort of 30 local educators to enroll in ECEFS courses offered at Taft College.

Board Goal/Accreditation Standard:

SAP 3 & 8


Terms (if applicable):

August 14, 2025- June 30, 2026

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Approved:  _____
Dr. Leslie Minor, Interim Superintendent/President

**AGREEMENT FOR THE PROVISION OF STUDENTS FOR THE TAFT COLLEGE
EARLY CARE, EDUCATION, AND FAMILY STUDIES PROGRAM**

Memorandum of Understanding for Collaboration

BETWEEN

**Kern County Superintendent of Schools (KCSOS) and West Kern Community College
District (WKCCD) on behalf of Taft College (TC)**

THIS AGREEMENT is made and entered into on August 14, 2025, by and between **Kern County Superintendent of Schools, hereinafter referred to as KCSOS, and West Kern Community College District, hereinafter referred to as WKCCD.**

WITNESSETH:

WHEREAS:

- A.** WKCCD operates an approved Child Development program in the Early Care, Education, and Family Studies Pathway, hereinafter referred to as “TC ECEFS Program.”
- B.** KCSOS would like to expand professional development opportunities for local teachers, aides and assistants working in local early childhood/transitional kindergarten programs in Kern County.
- C.** WKCCD offers ECEFS courses to support the training and professional development of educators in Kern County.
- D.** It is for the mutual benefit of both parties to enter into the Agreement as herein set forth.

NOW THEREFORE, in consideration of the foregoing and of the mutual promises set forth herein, KCSOS and WKCCD agree as follows:

I. RESPONSIBILITIES OF KCSOS:

- A.** KCSOS will fund the tuition and enrollment fees for up to 30 local teachers, aides and assistants working in local early childhood and transitional kindergarten programs identified and approved by KCSOS to enroll in ECEFS courses offered by TC.
- B.** KCSOS will support the recruitment of approved local teachers, aides and assistants working in local early childhood/transitional kindergarten programs and provide a list to TC no later than two weeks prior to the start of the course for invoicing.
- C.** KCSOS will reimburse tuition and enrollment fees assessed by TC for approved local teachers, aides and assistants working in local early childhood/transitional kindergarten programs enrolling in approved courses.
- D.** KCSOS will provide students with the necessary supplies and materials required for their participation in the ECEFS courses under this agreement.

II. RESPONSIBILITIES OF WKCCD:

- A. TC will provide access to mutually agreed upon 8-week ECEFS courses during the Fall 2025 and Spring 2026 terms to meet the needs of KCSOS referred students.
- B. TC will provide enrolled students with student support services currently available to students such as tutoring, counseling, and advising.
- C. TC will provide application assistance and orientation workshop to students identified by KCSOS for onboarding.

III. EARLY TERMINATION

Either party may terminate the underlying Agreement for the material breach of any covenant, term, or condition by the other party, its officers, agents, or employees, provided that the breach is not cured within ten (10) business days after written notice thereof is presented to the non-terminating party.

Either party may terminate the underlying Agreement, without cause after thirty (30) calendar days' notice to the other party.

IV. INSURANCE

Each party shall maintain in effect during the life of this Agreement the following insurance policies:

- A. Professional Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).
- B. General Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).
- C. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other insurable risks relating to this Agreement. It should be expressly understood, however, that the coverage required under this Section shall not in any way limit the liability of WKCCD or KCSOS.
- D. WKCCD and KCSOS upon execution of this Agreement, shall each furnish the other with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to KCSOS or WKCCD, as the case may be, of any cancellation of the above coverage.

V. INDEMNIFICATION

Each party hereby agrees to indemnify, defend and hold harmless the other party and the other party's agents, officers, employees, volunteers and authorized representatives from any and all losses, liabilities, costs, expenses, charges, damages, claims, liens, and causes of action, of whatsoever kind or nature (including, but not limited to, reasonable

attorneys' fees) which are in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part, through any act, omission, fault, or negligence of the indemnifying party or the indemnifying party's officers, agents, employees, or authorized representatives, which relates in any manner to this Agreement, any work to be performed by the indemnifying party under this Agreement, or any authority delegated to the indemnifying party under this Agreement, unless the same is caused by the sole negligence or willful misconduct of the party indemnified or held harmless. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons and damage to any property, regardless of where located.

VI. COMPENSATION

KCSOS agrees to reimburse WKCCD for assessed tuition and enrollment fees for up to 30 approved students for each course within 30 days of receipt of invoice. WKCCD is not responsible to pay any monetary compensation to student referred by KCSOS for approved training as it pertains to this Agreement.

VII. TERM

The term of this Agreement shall be effective August 14, 2025, and shall terminate on June 30, 2026. The Agreement may be extended, modified, or cancelled by mutual agreement in accordance with the terms agreed upon.

VIII. NONDISCRIMINATION

KCSOS and WKCCD agree that neither will discriminate against a beneficiary of services provided by either party in the performance of this Agreement or against any individual on the basis of age, sex, race, color, religious belief, national origin, or physical handicap.

IX. DRUG-FREE WORKPLACE CERTIFICATION

KCSOS certifies that KCSOS will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8355 et. seq.) and will provide a drug-free workplace by doing all that Section 8355 et seq. require.

X. INDEPENDENT CONTRACTOR STATUS

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture, or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. KCSOS and the WKCCD shall be

liable for their own debts, obligations, acts, and omissions, including the payment of all required withholding, social security, and other taxes or benefits.

XI. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State, and local law. Confidential information requires special precautions to protect it from loss, unauthorized use, access, disclosure modification and destruction. Students may authorize sharing and/or release of information by completing and submitting a waiver to WKCCD.

XII. NON-ASSIGNMENT AND SUB-CONTRACTING

This Agreement shall not be assigned or transferred without the written mutual approval of the parties. This Agreement shall constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written relating hereto.

XIII. STATUS

The parties expressly understand and agree that enrolled students are completing training approved by KCSOS and WKCCD is not responsible for any benefits agreed upon by KCSOS and the employee including but not limited to, compensation, health insurance, welfare, and pension benefits.

Nothing contained in the underlying Agreement shall be construed to imply a joint venture, partnership, employer-employee, or principal-agent relationship between the parties, and neither party shall have the authority to bind or make any commitment on behalf of the other.

XIV. GOVERNING LAW/ VENUE

The validity, interpretation, and performance of the underlying Agreement shall be governed by and construed in accordance with the laws of the State of California. The Venue shall be Kern County.

XV. NO THIRD-PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to WKCCD and KCSOS. Nothing contained in the underlying Agreement shall give or allow any claim or right of action whatsoever by any third person including, but not limited to, participating program students. It is the express intention

of WKCCD and KCSOS that any person or entity, other than WKCCD or KCSOS receiving services or benefits under the Agreement shall be deemed an incidental beneficiary only.

XVI. SOLE AGREEMENT

The underlying Agreement contains the entire agreement between the parties relating to this partnership on KCSOS staff training project. No inducements, representations, or promises have been made, other than those recited in the underlying Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

XVII. NOTICES

Changes and notices relating to this MOU shall be in writing and shall be provided by personal delivery, deposited in the US Mail, or sent by certified or registered mail to the addresses specified below.

Notices to KCSOS shall be addressed as follows:

Ami Moser, Coordinator II- UPK
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, CA 93301

Notices to WKCCD shall be addressed as follows:

Jaime Lopez, Dean of Instruction
West Kern Community College District
29 Cougar Court
Taft, CA 93268

Cc: Greg Bormann, Interim Vice President of Instruction
West Kern Community College District
29 Cougar Court
Taft, CA 93268

IN WITNESS THEREOF, the authorized representative of the parties has made and executed this Agreement on the day and year first written above.

KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: _____
Dr. John G. Mendiburu, Superintendent

WEST KERN COMMUNITY COLLEGE DISTRICT

By: _____
Dr. Leslie Minor, Interim Superintendent/President

BOARD AGENDA ITEM

Date: July 28, 2025

Submitted by: Megan Romero, TIL Program Director

Area Administrator: Heather del Rosario, VP Human Resources

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Request for Approval of Agreement between Department of Rehabilitation (DOR) and West Kern Community College District DBA Taft College (Program) for Contract #33082

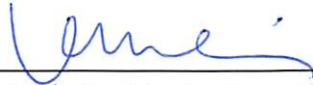
Background: The Taft College Transition to Independent Living (TIL) Program is seeking to enhance its services by establishing a formal partnership with the California Department of Rehabilitation (DOR) through the WorkAbility III (WAI) program. WorkAbility III is a statewide program designed to increase access to employment services for individuals with disabilities by supporting collaborative efforts between post-secondary institutions and the DOR. Through this partnership, and in collaboration with Taft College's Disabled Students Programs and Services (DSPS) department, the TIL Program would be authorized to provide the following services: vocational assessments, internships, employment preparation, job development, job placement, and employment retention services. These services are intended to support students in obtaining and maintaining Competitive Integrated Employment (CIE). Participation in the WorkAbility III program will also create additional staffing opportunities within the TIL Program to support the delivery of these services. The DOR has outlined annual expectations including referral goals, case openings, and closures, all of which will be tracked and reported as part of the agreement. This partnership will strengthen and expand our existing network of community and agency collaborations.

Board Goal/Accreditation Standard: SAP #4

Terms (if applicable): Fiscal years, 2025 through 2028

Expense (if applicable): TIL non-federal 25% certified match \$35,830 each year for 3 years.

Fiscal Impact Including Source of Funds (if applicable): DOR Federal Funds \$140,172 each year for 3 years. TIL non-federal 25% certified match \$35,830 each year for 3 years.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President



State of California
Health and Human Services Agency
Department of Rehabilitation
Contracts & Procurement Section
721 Capitol Mall, 6th Floor
Sacramento, CA 95814

June 5, 2025

Taft College
29 Cougar Ct.
Taft, Ca, 93268

CONTRACT # 33082

Attention: Megan Romero

***Please return the required documents listed below to the following email address:
Franklin.Wilson@dor.ca.gov. Please include your contract number in the subject line.***

- **Electronically signed** Standard Agreement form (STD 213)
- **Electronically signed** Signature Authorization Form (DR325).
- Board Approval - Submit one of the following that applies: **Electronically signed** Board Resolution Form (DR324), Board minutes clearly stating the assigned member has authorization to sign and executed any and all DOR contract documents, or a letter on official letterhead indicating the authorized signer is an elected official.
- **Electronically signed** Contractor Certification Clauses (CCC 4/2017). The CCC package contains clauses and conditions that may apply to your agreement and to persons doing business with the State of California. Sign and return the first page of the current CCC. Failure to do will prohibit the State of California from doing business with your company.
- **Electronically signed** Unruh Civil Rights Act and the Fair Employment & Housing Act. This form must be received to execute the agreement.
- Certificate of General Liability Insurance and required endorsement. See Exhibit D for specific insurance requirements.
- Certificate of Worker's Compensation Insurance and required Waiver of Subrogation. See Exhibit D for specific insurance requirements.
- Certificate of Auto Liability Insurance and required endorsement (if applicable). See Exhibit D for specific insurance requirements.

This Agreement cannot be considered binding on either party until approved by appropriate authorized State Agencies. No services should be provided prior to approval, as the State is not obligated to make any payments on any agreement prior to final approval.

Expeditious handling of this Agreement is appreciated. Please contact me at: Franklin.wilson@dor.ca.gov if you have any questions.

Sincerely,

Franklin Wilson
Contract Analyst
Contracts and Procurement Section

Enclosures
cc: Contract Administrator

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

33082

PURCHASING AUTHORITY NUMBER (If Applicable)

DOR-5160

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Rehabilitation

CONTRACTOR NAME

West Kern Community College District, DBA Taft College

2. The term of this Agreement is:

START DATE

July 1, 2025 or Upon DGS Approval, whichever date is later

THROUGH END DATE

June 30, 2028

3. The maximum amount of this Agreement is:

\$420,516.00 Four Hundred Twenty Thousand, Five Hundred Sixteen Dollars, and Zero Cents

Certified Expenditure: \$107,490.00 One Hundred Seven Thousand, Four Hundred Ninety Dollars, and Zero Cents

Cash Match: \$91,059.00 Ninety-One Thousand, Fifty-Nine Dollars, and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	1
Exhibit A.1	Contractor's Description of Services/Deliverables	6
Exhibit B	Budget Detail and Payment Provisions	4
+ - Exhibit B.1	Contractor's Program Budget(s) and Narrative(s)	9
+ - Exhibit C	General Terms and Conditions (GTC 4/2017)	1
+ - Exhibit D	Special Terms and Conditions	7
+ - Exhibit E	Additional Provisions - Federally Funded Agreements	3
+ - Exhibit F	Additional Provisions - TPCA	3
+ - Exhibit G	Additional Provisions	1

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

West Kern Community College District, DBA Taft College

CONTRACTOR BUSINESS ADDRESS

29 Cougar Court

CITY

Taft

STATE

CA

ZIP

93268

PRINTED NAME OF PERSON SIGNING

TITLE

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

SCO ID: 5160-33082

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

33082

PURCHASING AUTHORITY NUMBER (If Applicable)

DOR-5160

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Rehabilitation

CONTRACTING AGENCY ADDRESS

721 Capitol Mall, 6th Floor

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Linda Vu

TITLE

Chief, Contracts & Procurement

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

EXHIBIT A
(Standard Agreement - Subvention)
Scope of Work

1. PURPOSE

Third Party Cooperative Agreement

2. AUTHORITY

Law: 29 U.S.C. §§ 721(a)(3), 730, 731, and 733; California Welfare and Institutions Code sections 19008 and 19013.

Regulations: 34 C.F.R. 361.28

Assistance Listing Number: 84.126

3. CONTRACT ENTITIES

Department of Rehabilitation	West Kern Community College District DBA Taft College
509 East Montecito Street Santa Barbara, CA 93103	29 Cougar Court Taft, CA 93268

4. DESCRIPTION OF SERVICES/DELIVERABLES

See attached program description – EXHIBIT A.1

EXHIBIT A.1
(Standard Agreement - Subvention)
Contractor's Description of Services/Deliverables
Third-Party Cooperative Agreement (TPCA)
West Kern Community College District DBA Taft College
WorkAbility III
SCOPE OF WORK

I. INTRODUCTION

This contract is between West Kern Community College District DBA Taft College (henceforth known as "Taft College WAIII" or "the Program"), which is a State or local public agency, and the California Department of Rehabilitation (DOR). This Third-Party Cooperative Agreement (TPCA) is designed to jointly serve the mutual unduplicated individuals and/or recipients of DOR services (henceforth referred to as 'participant') receiving services from the Program and DOR. Under this cooperative agreement, the Program will ensure that the services provided are not the customary or typical services provided by that Program but rather are new services that have a vocational rehabilitation focus or are existing services that have been modified, adapted, expanded, or reconfigured to have a vocational rehabilitation focus.

Students with disabilities who attend Taft College and are referred to DOR for services will be served through this agreement. A mutual referral system will be utilized through this contract. Participants may be referred to DOR by Taft College staff for services or DOR staff may initiate a current DOR participant referral to the program for contract services. A referral packet will be completed by Taft college staff and sent to DOR staff in the Bakersfield Southwest Office of the San Joaquin Valley District for individuals who are referred from the program to DOR for services. When participants graduate, they may be provided job development services by the program in their home community. DOR staff from the Bakersfield Southwest Office will collaborate with program staff to ensure coordinated service provision. Although the program will work primarily with the DOR San Joaquin Valley District, appropriate services will also be made available to DOR participants of Blind Field Services (BFS) District and other DOR districts statewide where program participants may currently reside.

DOR authorizes the following services to be provided under this agreement:

Vocational Rehabilitation Employment Services

- Vocational Assessments
- Internships
- Employment Preparation
- Job Development, Placement and Retention

DOR SERVICES – DOR GOALS

For fiscal year 2025-2026, a total of 64 unduplicated participants with disabilities will receive services through this contract. As a result of services provided through this contract, it is expected that DOR will:

- Open 26 new cases from the referrals made by the Program
- Develop 20 new Individualized Plans for Employment (IPEs) for those participants DOR determines to be eligible for the VR program
- Close 13 cases successfully for those participants with disabilities who achieve an employment outcome

For fiscal year 2026-2027, a total of 64 unduplicated participants with disabilities will receive services through this contract. As a result of services provided through this contract, it is expected that DOR will:

- Open 26 new cases from the referrals made by the Program
- Develop 20 new IPEs for those participants DOR determines to be eligible for the VR program
- Close 13 cases successfully for those participants with disabilities who achieve an employment outcome

For fiscal year 2027-2028, a total of 64 unduplicated participants with disabilities will receive services through this contract. As a result of services provided through this contract, it is expected that DOR will:

- Open 26 new cases from the referrals made by the Program
- Develop 20 new IPEs for those participants DOR determines to be eligible for the VR program
- Close 13 cases successfully for those participants with disabilities who achieve an employment outcome

II. ASSURANCES

The Program makes the following assurances as identified in 361.28(a):

- (1) The services provided by the Program, as the public cooperating agency, are not the customary or typical services provided by that agency but are new services that have a vocational rehabilitation focus or existing services that have been modified, adapted, expanded, or reconfigured to have a vocational rehabilitation focus.
- (2) The services provided by the Program, as the cooperating agency, are only available to applicants for, or recipients of, services from DOR.
- (3) Program expenditures and staff providing services under the cooperative arrangement are under the administrative supervision of DOR (e.g., the Program will provide only those services that have been authorized by DOR under this cooperating arrangement); and
- (4) All requirements of the vocational rehabilitation services portion of the Unified or Combined State Plan, including a state's order of selection, will apply to all services provided under the cooperative arrangement.

III. SERVICES TO BE PROVIDED

The following vocational rehabilitation services will be provided by the Program in accordance with this agreement, as authorized by DOR for each individual with a disability and individualized to each program participant's needs, preferences, and interests as well as their DOR IPE goals and objectives, as appropriate.

1. Vocational Assessment

a. Description

Vocational Assessment (VA) services assess basic information about a DOR participant's current educational and vocational levels, abilities, and interests. Vocational Assessment Services are provided prescriptively at the request of the referring DOR counselor. It is provided as appropriate to assist in pre-plan determination of abilities, challenges, and potential vocational objectives, and/or to determine the nature and scope of DOR services to be provided. VA may also be provided as appropriate post-plan if the DOR participant needs a revision to their existing IPE vocational goal.

Progress Reports on Vocational Assessments completed, findings, and recommendations will be provided to the DOR Counselor.

The WAIII Vocational Specialist, WAIII Lead Direct Support Coordinator and WAIII Transition Specialist Assistant will provide Vocational Assessment services.

b. Service Goals/Number to be served.

- For fiscal year 2025-2026, a total of 46 unduplicated participants of DOR services will receive this service
- For fiscal year 2026-2027, a total of 60 unduplicated participants of DOR services will receive this service
- For fiscal year 2027-2028, a total of 63 unduplicated participants of DOR services will receive this service

2. Internships

a. Description

Internships include short-term placements both on and off campus in a job consistent with the academic and IPE goals. WAIII staff will develop Internship positions with employers and will also monitor the student/DOR consumer's performance in the work environment. These internships may be paid or unpaid. Student/DOR consumers may participate in more than one internship, as appropriate and needed by the consumer and required by their college major. Internships may be temporary placements to gain experience in the workplace. They may also result in the development of any of the following: work experience in their college degree or certificate field, appropriate work attitudes, work ethics, interpersonal skills, speed, and accuracy as well as some limited occupational skills.

Any paid or non-paid internships will comply with the Department of Labor regulations. Internship supervisors will evaluate students/DOR consumers.

Progress Reports on Internship activities will be provided to the DOR Counselor on a monthly basis.

The WAIII Vocational Specialist and WAIII Lead Direct Support Coordinator will provide Internship services.

b. Service Goals/Number to be served.

- For fiscal year 2025-2026, a total of 36 unduplicated participants of DOR services will receive this service
- For fiscal year 2026-2027, a total of 42 unduplicated participants of DOR services will receive this service
- For fiscal year 2027-2028, a total of 42 unduplicated participants of DOR services will receive this service

Employment Services

Employment Services (ES) assist a program participant prepare for, obtain, and retain employment. A continuum of services provides guidance and direction in the development of job search techniques and appropriate work-related behaviors that will enhance the participant's employability. ES components aide in the development of job search skills, coordination of job search activities, and identification of appropriate job openings. Employment Retention services are designed to support the participant and employers in achieving a successful employment outcome and in meeting DOR's criteria for successful case closure.

3. Employment Preparation

a. Description

Employment Preparation is intended to support plan activities, goals, and objectives. Services will be in concert with the DOR IPE.

Activities may include instruction regarding techniques for obtaining and maintaining employment, such as:

- Interviewing techniques
- Resume development
- Job Search techniques
- Application preparation
- Appropriate work behaviors/soft skills
- Relevant work practices
- Appropriate grooming and hygiene
- Self-Advocacy
- Identification of additional support needs
- Assistance in becoming knowledgeable regarding the impact of employment on a participant's disability and benefits

Progress Reports on Employment Preparation activities will be provided to the DOR Counselor on a monthly basis.

The WAIII Vocational Specialist, WAIII Lead Direct Support Coordinator, WAIII DSPS Coordinator and the WAIII Transition Specialist will provide Employment Preparation services.

b. Service Goals/Number Served

- For fiscal year 2025-2026, a total of 50 unduplicated participants of DOR services will receive this service
- For fiscal year 2026-2027, a total of 63 unduplicated participants of DOR services will receive this service
- For fiscal year 2027-2028, a total of 63 unduplicated participants of DOR services will receive this service

4. Job Development, Placement and Retention

a. Description

Job Development, Placement and Retention (JD) services assist job-ready program participants to obtain employment in the community by identifying specific job openings that are appropriate for each participant. JD assist in placement of the Program participant in the job consistent with their IPE, orient the participant to the specific needs to the position, and identify specific ongoing support and resource needs. Activities may include:

- Contact employers and build networks to develop and/or identify potential job opportunities
- Work site analysis, as needed
- Job site consultation to identify or modify barriers
- Negotiate job carving or other job accommodations
- Negotiate customized employment placement
- Maintain an organized system of current job openings
- Assist Program participants to find jobs which match their Individual Plan for Employment vocational goal

- Assist Program participants to become knowledgeable regarding the conditions of employment, such as:
 - *Job description*
 - *Name of immediate supervisor*
 - *Responsibilities of the employee*
 - *Wage payment practices*
 - *Benefits*
 - *Conflict resolution procedures*
 - *Health and safety practices*
- Provide continued assistance with benefits planning related to work and with wage reporting requirements to Social Security
- Retention: A limited amount of contact with the participant and/or their employer post-placement to ensure job satisfaction

Progress Reports on Job Development, Placement and Retention activities will be provided to the DOR Counselor on a monthly basis.

The WAIII Vocational Specialist and WAIII Lead Direct Support Coordinator will provide Job Development, Placement and Retention services.

b. Service Goals/Number Served

- For fiscal year 2025-2026,
 - a total of 20 unduplicated participants of DOR services will receive Job Development, Placement and Retention services
 - a total of 15 unduplicated program participants of DOR services will be placed in employment consistent with their IPE goal
 - The placements shall result in 13 successful DOR closures
- For fiscal year 2026-2027,
 - a total of 26 unduplicated participants of DOR services will receive Job Development, Placement and Retention services
 - a total of 15 unduplicated program participants of DOR services will be placed in employment consistent with their IPE goal
 - The placements shall result in 13 successful DOR closures
- For fiscal year 2027-2028,
 - a total of 28 unduplicated participants of DOR services will receive Job Development, Placement and Retention services
 - a total of 15 unduplicated program participants of DOR services will be placed in employment consistent with their IPE goal
 - The placements shall result in 13 successful DOR closures

IV. DOR AND PROGRAM CONTACTS

Organization	Dept. of Rehabilitation	West Kern Community College District DBA Taft College
Contact Person	Veronica Chavira	Megan Romero
Title	DOR Contract Administrator	Program Contract Administrator
Telephone	(805) 560-8141	(661) 763 7773
Email Address	Veronica.Chavira@dor.ca.gov	mromero@taftcollege.edu
Mailing Address	509 East Montecito Street Santa Barbara, CA 93103	29 Cougar Court Taft, CA 93268

V. LINKAGES TO OTHER COMMUNITY AGENCIES

In alignment with section 101(a)(11) of the Rehabilitation Act, DOR and the Program has regular contact and ongoing working relationships with the following agencies to increase opportunities for program participants and avoid duplication of services:

- **Regional Center:** Taft College has a working relationship with Kern Regional Center and the other Regional Centers in the State of California. Participants are referred to the Taft College Transition to Independent Living Program (TIL) to receive instruction in independent living skills training and community integration. Kern Regional Center provides case management for clients of Kern Regional Center, and as a courtesy, shared case management for other Regional Center's, upon request of the referring Regional Center. Kern Regional Center also provides technical assistance to the Taft College TIL Program.
- **Community College:** The Taft WAIIL program will be a program in the Taft College Student Services Division. Program staff will engage with other Departments on campus to facilitate training and education participants need to obtain employment. College staff may coordinate with other Community Colleges as participants' individualized plans require.
- **Local Education Agencies:** Taft College works with Taft Union High School District to provide outreach services and support potential participant aspirations towards post-secondary education. Taft College also works closely with West Kern Adult Education Network which provided vocational training and assessment services to adults in the Community of Taft.
- **Chamber of Commerce:** Taft College works with the Taft Chamber of Commerce to network. The Taft Chamber of Commerce also has also been an employer for student interns.
- **City of Taft:** The City of Taft has been an employer of student interns. Taft College works with the City of Taft for internship placement within different city departments.
- **Westside Park and Recreation District:** Taft College works with Westside Park and Recreation District as an employer for student internships.

VI. IN SERVICE TRAINING

Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train the Program and DOR staff in each agency's mission, goals, services, policies, procedures, and professional approaches. This may be done through quarterly meetings, monthly staff meetings, and other program related meetings.

Additionally, DOR management from the Bakersfield Office will be invited to serve on the Board of Advisors for the Taft College TIL Program. This will facilitate exchange of information and cross training on a regular basis.

EXHIBIT B
(Standard Agreement - Subvention)
Budget Detail and Payment Provisions

1. INVOICING AND PAYMENT

A. Service Budget Payment of Expenditure

1. This is a cost reimbursement Agreement for subvention services. For services satisfactorily completed by the Program consistent with those authorized by DOR, and upon receipt and approval of the invoices by DOR, DOR agrees to reimburse the Program for actual expenditures incurred subject to the approved Scope of Work, Service Budget, Budget Narrative, approved invoices, and applicable regulations as attached or referenced hereto and made a part of this Agreement.
2. All expenses shall be reviewed and approved by the DOR Contract Administrator before payment can be made to the Program.
3. The Service Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Program's Service Budget shall include items directly related to this Agreement to include a Budget Narrative that fully explains why and how the costs are necessary, reasonable, and allocable to the Agreement.

B. Submission of Invoice(s)

1. Monthly invoices must be completed using the DR 801B Service Invoice form (DR801B) and shall provide an actual line-item detail of expenditure(s) that supports the approved Service Budget and Budget Narrative. The DR801B shall include the Agreement Number and be submitted in duplicate not more frequently than monthly in arrears to the DOR Contract Administrator or designee (listed in Exhibit A).
2. An original DR801B must be submitted and signed by authorized personnel as listed on the Signature Authorization (DR 325) form.
3. Supporting documentation must be available upon request at any time by DOR staff, or other State and Federal representatives.
4. Federal and State funds are time limited; therefore, invoices (service and certified match) must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.
5. If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the California Department of General Services' Government Claims Program, where approval to pay is not guaranteed.
6. The DOR is committed to issue payments as quickly as possible following the receipt of an accurate and complete invoice of allowable costs as approved by the DOR Contract Administrator.

C. **Appropriate Expenditures**

Budgets must not contain line items that are or will be reimbursed/paid by another source of funding during the period covered by this Agreement. Budgeted amounts that have not been utilized during a fiscal year shall not be carried over to another fiscal year.

D. **Invoice Claim Adjustments**

1. Budgeted amounts remaining for a given line item, within a fiscal year budget, may be used to defray allowable costs under the approved budget line items contained **within the same fiscal year**. A claim adjustment is required on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted and may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget for all budget years as long, as there is neither an increase nor decrease of the total annual contract Service Budget. A formal amendment is required if it does not meet the above criteria.
2. Staff line item salary ranges and percentage of time are projected estimates and are subject to change based on actual salary and chargeable time costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item 1 above.

E. **Budget Contract Amendments**

A contract amendment between both parties is required for any budget changes not covered in Section D above. This includes any major category or detailed line item description changes to the approved Service Budget and Budget Narrative as outlined below:

- Adding and deleting a major category budget or detailed line item.
- Line item adjustments that exceed a cumulative amount of 10%.
- Decrease/increase to the total annual budget award or the total Agreement award for all budget years.
- Any word for word changes to the written budget narrative or budget cost detail.
(Note: ALL changes must be made in **bold**.)

F. **Travel Reimbursements**

If travel is reimbursable, the Program agrees that all travel expenses and per diem rates paid to its employees under this Agreement shall be reimbursed at actual costs not to exceed the California Department of Human Resources (CalHR) designated rates for excluded employees. Go to CalHR website at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. No travel outside the State of California except for bordering California States shall be reimbursed without prior documented written authorization from DOR.

Upon request from DOR, the Program will provide sufficient documentation to support travel expenditures such as travel claims, mileage logs, and receipts for lodging, transportation, and meal costs. Travel costs that benefit more than one cost objective will be allocated to this agreement in proportion to the benefit received by DOR.

2. **BUDGET CONTINGENCY CLAUSE**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the Program, this Agreement shall have no further force and effect. In this event, the State shall have no liability

to pay any funds whatsoever to the Program or to furnish any other considerations under this Agreement and the Program shall not be obligated to perform any provisions of this Agreement.

- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an Agreement amendment to the Program to reflect the reduced amount.

3. BUDGET CONTINGENCY CLAUSE FOR FEDERALLY FUNDED AGREEMENTS

- A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.
- B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the current year and/or any subsequent year for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this Agreement in any manner.
- C. The parties mutually agree that if Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

4. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

5. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE AGREEMENT

Agreements awarded by DOR shall be subject to actual costs for services rendered under this Agreement. Allowable costs under this Agreement must meet the following general criteria:

- Be generally recognized and necessary for the provision of services identified in this Agreement.
- Be reasonable for the performance of the Agreement, including acceptable sound business practices.
- Be subject to the terms and conditions of the Agreement and approved DOR budgeted line items.
- Not be used for general expenses required to carry out other responsibilities of the Program.
- Be properly documented and supported.
- Be allocable to the services provided under the cooperative arrangement so that costs charged to the agreement are proportional to the benefits received by DOR.

Documenting and supporting the distribution of all costs, including the allocation of time chargeable to the Agreement, is required. The Program agrees to comply with the 2 CFR part 200 Federal cost principles regarding documentation for the support of personnel activity chargeable to the Agreement.

6. ACCOUNTING SYSTEM REQUIREMENTS

- A.** The Program must maintain an appropriate fund accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with State and Federal regulations, and generally accepted accounting principles. The Program's financial management system shall provide:
- Accurate, current, and complete disclosure of the financial results of each federally sponsored project.
 - Records that identify adequately the source and application of funds for federally sponsored activities.
 - Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the Agreement.
 - Accurate fund accounting records that track the revenues received from funders/sources and the expenditures paid to vendors for goods and services, and that are supported by adequate source documentation.
- B.** The Program shall submit to State such reports, accounts, and records as deemed necessary by the State to discharge its obligation under State and Federal laws and regulations

West Kern Community College District DBA Taft College

DOR Program Budget

July 1, 2025, or Upon Approval, Whichever is Later – June 30, 2028

<u>ITEM</u>	<u>FTE</u> <u>EXPENDITURE</u>	FY 7/1/2025 or Upon Approval, Whichever is Later to 6/30/2026 TOTAL	FY 7/1/2026 to 6/30/2027 TOTAL	FY 7/1/2027 to 6/30/2028 TOTAL
Rehabilitation Team Unit 1 FTE = \$110,377	FTE Counselor Units	0.63 \$69,538	0.63 \$69,538	0.63 \$69,538
Case Services (Individual Consumer Expenses)		\$40,282	\$40,282	\$40,282
	SUBTOTAL	\$109,820	\$109,820	\$109,820
TOTAL DOR PROGRAM COST		\$109,820	\$109,820	\$109,820

West Kern Community College District DBA Taft College

Program Budget and Match Summary

July 1, 2025, or Upon Approval, Whichever is Later – June 30, 2028

	FY 7/1/2025, or Upon approval, Whichever is Later to 6/30/2026 <u>TOTALS</u>	FY 7/1/2026 to 6/30/2027 <u>TOTALS</u>	FY 7/1/2027 to 6/30/2028 <u>TOTALS</u>
DOR PROGRAM COSTS (From DOR Program Budget)	\$109,820	\$109,820	\$109,820
TOTAL PAYMENT BY DOR TO CONTRACTOR (From Service Budget)	\$140,172	\$140,172	\$140,172
TOTAL FEDERAL COSTS	\$249,992	\$249,992	\$249,992
Certified Match (If applicable)	\$35,830 25.00%	\$35,830 25.00%	\$35,830 25.00%
Total Federal Share	\$107,490 75.00%	\$107,490 75.00%	\$107,490 75.00%
Cash Match (If applicable)	\$30,353 21.3%	\$30,353 21.3%	\$30,353 21.3%
Total Federal Share	\$112,149 78.7%	\$112,149 78.7%	\$112,149 78.7%
TOTAL STATE MATCH	\$66,183	\$66,183	\$66,183

Cooperative agency certified match expenditure and cash match expenditure must be from non-federal funds and cannot be used to draw down other federal funds. The cash match expenditure must equal at least 21.3% of the designated share and the certified match expenditure must equal at least 25% of the designated share.

STATE OF CALIFORNIA
SERVICE BUDGET

DEPARTMENT OF REHABILITATION

☒ Original

☐ Amendment

Contractor Name and Address		Contract Number			Federal ID Number			Page X of X		
West Kern Community College District DBA Taft College 29 Cougar Court Taft, CA 93268		33082			95-2266481			1 of 1		
		Budget Period			Budget Period			Budget Period		
		July 1, 2025, or Upon Approval Whichever is Later – June 30, 2026			July 1, 2026 – June 30, 2027			July 1, 2027 – June 30, 2028		
		Effective Date (Amendments Only)			Effective Date (Amendments Only)			Effective Date (Amendments Only)		
Line No.	PERSONNEL – Position Title & Time Base	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted	Annual Salary Per FTE	Annual FTE	Amount Budgeted
1	WAIIV Vocational Specialist 1 FTE = 40 hrs/wk /12 mnths + Benefits	\$134,504.00	0.80	\$107,603.20	\$141,229.20	0.80	\$112,983.36	\$148,360.66	0.80	\$118,688.53
2	WAIIV Lead Direct Support Coordinator 1 FTE = 40 hrs/wk /12 mnths + Benefits	\$113,366.37	0.20	\$22,673.27	\$113,366.37	0.20	\$22,673.27	\$113,366.37	0.18	\$20,405.95
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16	Subtotal			\$130,276.47			\$135,656.63			\$139,094.47
17	OPERATING EXPENSES									
18	Office Supplies			\$3,000.00			\$1,850.00			\$177.53
19	Mileage / Travel / Transportation			\$3,527.00			\$2,000.00			\$500.00
20	Training			\$680.00			\$665.00			\$400.00
21	Theft Sensitive Items			\$2,688.66						
22										
23										
24										
25	Operating Subtotal			\$9,895.66			\$4,515.00			\$1,077.53
26	Personnel and Operating Subtotal			\$140,172.13			\$140,171.63			\$140,172.00
27	Indirect Rate Percentage									
28	Indirect Cost									
29	TOTAL (rounded to nearest dollar)			\$140,172			\$140,172			\$140,172

Exhibit B.1
WEST KERN COMMUNITY COLLEGE DISTRICT DBA TAFT COLLEGE
SERVICE BUDGET NARRATIVE

BENEFITS

Benefits are calculated at a range of 39%. West Kern Community College District DBA Taft College provides PERS (27.05%), Social security (6.2%), Medi Care (1.45%), OASDI (7.65%), health insurance portion is a flat amount (ranges 14%-22% depending on wages), unemployment (.5%), and worker's compensation (.8%).

This Service Budget Narrative is to describe how services expenditures for the West Kern Community College District DBA Taft College (hereinafter referred to "Taft College WAIII" or as 'Program') will be allocated for the provision of services to unduplicated individuals and/or participants in DOR Services (hereinafter referred to as "participants").

PERSONNEL

For all positions: Cooperative Program Duties must be new services that have a VR focus or existing services that have been modified, adapted, expanded, or reconfigured to have a VR focus in accordance with 34 C.F.R. § 361.28(a)(1).

WAIII Vocational Specialist

Allowable Activities Under this Agreement Include:

- Assist job ready program participants obtain employment by identifying specific job openings appropriate for each participant that is consistent with their IPE. Provide orientation to participants employed through the efforts of the Program.
- Network with employers and potential employers
- Maintain an organized system of current job openings.
- Negotiate program participant required accommodations with employers.
- Assist participants with becoming knowledgeable regarding conditions of their employment.
- Develop and place participants in Internships consistent with their IPE goal while participating in the Workability III program.
- In collaboration with the WAIII Lead Direct Support Coordinator generate program participant progress reports to be submitted to DOR counselor(s) monthly.
- Complete Vocational Assessments for program participants.
- Generate written summaries of Vocational Assessments completed by participants. The summary will include findings and recommendations.
- Support participants in applying for open job positions and organize documents needed for job search including resumes, master applications and specific job applications.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

WAI Vocational Specialist

Activities include:

- Work in collaboration with other leadership to develop Transition plans for all students.
- Participate in Individual Program Plan meetings with representatives of Regional Center(s).
- Serve as a resource to students, referring to appropriate campus resources
- Lead academic seminars supporting students gaining independent living skills.
- Provide instruction for independent living skills to students for services provided to non-WAIII students.

- Complete documentation such as case notes, attendance, grades for services provided to non-WAIII students.

WAIII Lead Direct Support Coordinator

Allowable Activities Under this Agreement Include:

- Ensure program participants obtain an internship consistent with their vocational plan.
- Provide Employment Preparation services in coordination with the WAIII Vocational Specialist.
- In collaboration with the WAIII Vocational Specialist generate program participant progress reports to be submitted to the DOR counselor(s) monthly.
- Assist in completing Vocational Assessments for program participants.
- Support participants in applying for open positions and organizing documents needed for job search including resumes, master applications and specific job applications.
- Assist participants with becoming knowledgeable regarding conditions of their employment.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

WAII Lead Direct Support Coordinator

Activities include:

- Work in collaboration with other college leadership to develop Transition plans for all students.
- Complete grades and documentation required by the Regional Center.
- Participate in Individual Program Plan meetings with representatives of Regional Center(s).
- Lead academic seminars supporting students gaining independent living skills.
- Provide instruction for independent living skills to students for services provided to non-WAIII students.
- Assist with instructing students in taking medication.
- Complete documentation such as case notes, attendance, grades for services provided to non-WAIII students.

OPERATING EXPENSES

Costs are budgeted through an appropriate allocation methodology for expenses that are shared by multiple funding categories.

Office Supplies

Consumable office supplies necessary for staff required in the provision of program services under the contract to be used during the contract period. Items to be purchased include but are not limited to binder clips, binders, calculator tape, envelopes, file folders, markers, paper, paper clips, pencils, pens, post-it notes, printer cartridges, staples, staplers, and stationary. This line item may also include items for the safety of personnel and participants such as Personal Protective Equipment (PPE) and safety equipment necessary. May include but not limited to masks, gloves, hand sanitizers, disinfectant spray, Plexiglass barriers, first aid kits, fire extinguishers and temperature screeners.

Mileage/Travel/Transportation

Mileage – expenses allowable when program staff utilize personal/district vehicles in the provision of program services such as job development, job coaching, DOR meetings and/or trainings, program monitoring and other program-related activities. Costs are reimbursable utilizing CalHR designated rates found at CalHR.Ca.Gov.

Travel - Per diem and travel costs for contract staff to attend contract-related trainings or meetings, participate in employer networking events, job fairs and other vocational meetings as needed and/or requested. Travel expenses include airfare, bus, train, taxi, ride share, rental cars, public transportation, tolls, parking, lodging and food. Program staff will be reimbursed at actual costs not to exceed the CalHR posted designated rates. If lodging cannot be found within the allowable CalHR designated rates, programs may submit a request to the DOR contract Administrator for prior approval. The DOR Contract Administrator must pre-approve all travel in writing.

Transportation - This includes costs for transporting participants for the provision of program services utilizing school district vans, school bus service or hired vehicle, ride share. The expense may also include the allocated costs for fleet maintenance.

Training

Training expenses such as registration and fees for program staff to attend trainings or hire a trainer for applicable program-related instruction. Trainings may encompass but not be limited to services currently identified in the contract, prospective services or current trends related to program services as outlined in the Exhibit A of the contract. Training costs may be budgeted up to \$500 per Full-Time Equivalent (FTE) utilizing all contract budgets. The DOR Contract Administrator must pre-approve all training in writing.

Theft Sensitive Items

These are non-expendable technological items purchased or repaired with contract funds that have a normal life expectancy of one year or more but have a purchase price of less than \$5,000 per item. Examples include, but are not limited to, laptop computers, desktop computers, docking stations, computer accessories, Internet Hotspots, computer and smart phone cases, monitors, printers, fax machines, copy machines, cameras, projectors, cellular phones, speakers, flash drives, iPads, and tablets. Theft sensitive items will be exclusively utilized by program staff and program participants in the provision of contract services. Theft sensitive items must be inventoried, and a copy of the inventory record must be submitted DOR upon request. Prior written authorization and approval from the DOR Contract Administrator is required for all theft sensitive purchases. Additionally, any single item to be purchased exceeding \$2,500 requires a minimum of two competitive quotes.

FY 25/26

No. Of Items to be Purchased	Item Description	Estimated Cost per Item	Total Cost per Item
1	Laptop with accessories	\$1,975.36/ea.	\$1,975.36
1	Keyboard and Mouse	\$29.31/ea.	\$29.31
2	Monitors	\$140.91/ea.	\$281.82
1	Docking Station	\$181.82/ea.	\$181.82
1	Recycling Fees and Tax	\$220.35/ea.	\$220.35
Total Theft Sensitive FY 25/26			\$2,688.66

COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET
July 1, 2025 or Upon Approval, whichever is later – June 30, 2028

Contractor Name and Address West Kern Community College District - Taft College 29 Cougar Court Taft, CA 93268 FEIN: 95-2266481					Cooperative agency agrees it will make the following expenditures during the fiscal year, in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. **NOTE** No portion of the below expenditures shall come from Federal Funds or WorkAbility I Funds.					
Item Expenditure		July 1, 2025, or Upon Approval, Whichever is Later – June 30, 2026			July 1, 2026 – June 30, 2027			July 1, 2027 – June 30, 2028		
Line No.	PERSONNEL - Position Title & Time Base	Annual Salary Per FTE	Annual FTE	Annual Amount Certified	Annual Salary Per FTE	Annual FTE	Annual Amount Certified	Annual Salary Per FTE	Annual FTE	Annual Amount Certified
1	WAIID DSPS Coordinator 1 FTE = 40 hrs.wk., 12mos./ yr. + benefits	\$144,230.39	0.01	\$1,442.30	\$158,653.41	0.01	\$1,586.53	\$174,518.80	0.01	\$1,745.19
2	WAIID Transition Specialist Assistant 1 FTE = 40 hrs.wk., 12mos./ yr. + benefits	\$95,537.95	0.15	\$14,330.69	\$101,506.35	0.12	\$12,180.76	\$109,064.86	0.09	\$9,815.84
3	WAIID Transition Specialist 1 FTE = 40 hrs.wk., 12mos./ yr. + benefits	\$100,285.00	0.20	\$20,057.00	\$110,313.50	0.20	\$22,062.70	\$121,344.85	0.20	\$24,268.97
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15	Personnel Subtotal			\$35,830.00			\$35,830.00			\$35,830.00
16	OPERATING EXPENSES									
17										
18										
19										
20										
21										
22	Operating Subtotal									
23	Personnel and Operating Subtotal			\$35,830.00			\$35,830.00			\$35,830.00
24										
25	TOTAL EXPENDITURES "CERTIFIED"			\$35,830			\$35,830			\$35,830

WEST KERN COMMUNITY COLLEGE DISTRICT DBA TAFT COLLEGE
CERTIFIED BUDGET NARRATIVE

BENEFITS

Benefits are calculated at a range of 39%. West Kern Community College District DBA Taft College provides PERS (27.05%), Social security (6.2%), Medi Care (1.45%), OASDI (7.65%) health insurance portion is a flat amount (ranges 14%-22% depending on wages), unemployment (.5%), and worker's compensation (.8%).

This Certified Budget Narrative is to describe how the West Kern Community College District DBA Taft College will redirect staff time specifically certified in the provision of services to program unduplicated individuals and/or participants in DOR Services (hereinafter referred to as "participants").

PERSONNEL

For all positions: Cooperative Program Duties must be new services that have a VR focus or existing services that have been modified, adapted, expanded, or reconfigured to have a VR focus in accordance with 34 C.F.R. § 361.28(a)(1).

WAIII DSPS Coordinator

Job Requirements:

FTE: 0.01 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

- Coordinate with participants and the WAIII Transition Specialist Assistant to verify participants are appropriate for the program.
- Provide Academic Counseling for program participants who are taking courses related to their identified career/IPE goal.
- Teach Career Exploration Class to program participants.

Non-Contract Traditional Duties (not charged to this contract) that are the customary or typical services provided by the Program.

DSPS Coordinator

Activities include:

- Meet with students to determine accommodations students require for classes.
- Register students for classes not related to their identified career goals.
- Complete intake process for DSPS Services.

WAIII Transition Specialist Assistant

Job Requirements:

FTE: 0.09 - 0.15 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

- Coordinate with WAIII DSPS Coordinator and complete participant onboarding process for program after receipt of appropriate documentation from DOR staff to begin services.
- Assist WAIII Vocational Specialist in administering vocational assessments to participants.

Non-Contract Traditional Duties (not charged to this contract) that are the customary or typical services provided by the Program.

Transition Specialist Assistant

Activities include:

- Serve on committees at Taft College representing the TIL.
- Lead academic seminars supporting students gaining independent living skills.
- Complete intake packets, arrange for interviews, and provide tours for students interested in non-DOR funded programs.
- Attend outreach events in Kern County promoting the Workability III Program.
- Assist Transition Specialist in completing initial person-centered plans for all students.
- Support Transition Specialist in completing follow-up surveys with students who have graduated from the Program.
- Support Transition Specialist in completing annual program evaluation for the Regional Center.
- Support Transition Specialist in generating annual report that summarizes results of follow-up survey.
- Support Transition Specialist in planning and executing Reunions for Alumni.

WAIII Transition Specialist

Job Requirements:

FTE: 0.20 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

- Assist Vocational Specialist in providing Employment Preparation services to participants.
- Assist Vocational Specialist in supporting participants in job search activities.
- Teach Career Education classes for Workability III participants.
- Assist Vocational Specialist in providing orientation for Workability III Program to participants.

Non-Contract Traditional Duties (not charged to this contract) that are the customary or typical services provided by the Program.

Transition Specialist

Activities include:

- Provide instruction for independent living skills to students for services provided to non-WAIII students.
- Complete documentation such as case notes, attendance, grades for services provided to non-WAIII students.
- Serve on Taft College Committees representing the TIL Program.
- Develop curriculum for academic seminars provided to students for non-WAIII funded services.
- Develop curriculum for classes taught to students not assigned to the WAIII Program.
- Assign grades for coursework students are required to complete.

EXHIBIT C
(Standard Agreement - Subvention)
General Terms and Conditions (GTC 2/2025)

PLEASE NOTE: The General Terms and Conditions will be included in the Agreement by reference, you can view them at the Department of General Services, Office of Legal Services website at: [Standard Contract Language \(ca.gov\)](https://www.dgs.ca.gov/Standard-Contract-Language). Click on the GTC 2/2025 to open the document.

EXHIBIT D
(Standard Agreement - Subvention)
Special Terms and Conditions

1. NOTIFICATION AND COMPLIANCE

All notices required by either party shall be in writing and sent by email, mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

The Program agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. The Program shall accept financial responsibilities in the event of non-compliance.

2. DISPUTES

If the Program believes that there is a dispute or grievance between the Program and the State arising out of or relating to this Agreement, the Program shall first discuss and attempt to resolve the issue informally with the DOR Contract Administrator. If the issue cannot be resolved at this level, the Program shall follow the following procedures:

- A. If the issue cannot be resolved informally with the DOR Contract Administrator, the Program shall submit, in writing, a grievance report together with any evidence to the DOR Contract Administrator's Supervisor. The grievance report must State the issues in the dispute, the legal authority, or other basis for the Program's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Program, the DOR Supervisor shall make a determination on the problem and shall respond in writing to the Program indicating the decision and reasons, therefore. Should the Program disagree with the Supervisor's decision, the Program may appeal to the next level following the procedure in "Disputes", paragraph B listed below.
- B. The Program's letter of appeal must be submitted within ten (10) working days of the receipt of the DOR Contract Administrator's Supervisor's written decision. The Program must submit a letter of appeal to the DOR Contract Officer explaining the disagreement with the Contract Administrator's Supervisor's decision. The letter must include, as an attachment, copies of the Program's original grievance report, evidence originally submitted, and response from the Supervisor. The Contracting Officer shall, within twenty (20) working days of receipt of Program's letter of appeal, review the issues raised and shall render a written decision to the Program. The decision of the Director or designee shall be final.

3. RIGHT TO TERMINATE

- A. Either party reserves the right to terminate this Agreement subject to 30 days written notice.
- B. However, the Agreement can be immediately terminated by DOR for cause. The term "for cause" shall mean that the Program fails to meet the terms, conditions, and/or responsibilities of the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on the State's notification to the Program.

4. CORRECTIVE ACTION

If the Program is not able to meet the service goals outlined in the Scope of Work, DOR reserves the right to reduce the Service Budget in alignment with an amended Scope of Work to reflect

updated service goals that are achievable for the Program after review by the DOR Contract Administrator.

5. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES

If the Program provides training seminars, workshops, or conferences, the Program must obtain prior DOR approval for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Program shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Program to conduct routine business matters.

6. INSURANCE REQUIREMENTS

General Provisions Applying to All Policies

- A. Coverage Term** – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State within ten (10) days of the expiration of this insurance. Any new insurance must still comply with the original terms of the contract.
- B. Policy Cancellation or Termination & Notice of Non-Renewal** – The Program is responsible to notify the State within five business days before the effective date of any cancellation, non-renewal, or material change that affects required insurance coverage. In the event the Program fails to keep in effect the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
- C. Deductible** – The Program is responsible for any deductible or self-insured retention contained within their insurance program.
- D. Insurance Carrier Required Rating** – All insurance companies must carry a rating acceptable to the Office of Risk and Insurance Management. If the Program is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
- E. Inadequate Insurance** – Inadequate or lack of insurance does not negate the Program obligations under the contract.
- F. Satisfying a Self-Insured Retention (SIR)** – All insurance required by this contract must allow the State to pay and/or act as the Program's agent in satisfying any SIR. The choice to pay and/or act as the Program's agent in satisfying any SIR is at the State's discretion.
- G. Available Coverages/Limits** – All coverage and limits available to the Program shall also be available and applicable to the State.
- H. Subcontractors** – In the case of the Program's utilization of subcontractors to complete the contracted scope of work, the Program shall include all subcontractors as insured under the Program's insurance or supply evidence of insurance to the State equal to policies, coverages and limits required of the Program.
- I. Hazardous Activity**
If applicable under this contract transportation is considered a hazardous activity. The Program agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the time of this contract, the Program agrees to provide, at least 30 days before said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract or for a period of not less than one year. New certificates of insurance are subject to the approval of DGS/ORIM, and the Program agrees that no work or services shall be performed prior to such approval.

The State may, in addition to any other remedies it may have, terminate this contract should Program fail to comply with these provisions.

- i. **Commercial General Liability** – The Program shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent Programs, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Program's limit of liability.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

****Endorsements must be provided to the DOR prior to release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.****

- ii. **Automobile Liability (If Applicable)** – For DOR consumers being provided transportation under said Agreement, the Program shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:

- **For public schools and other State or local public agencies:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity up to 7 people** (includes driver), the Program's certificate of insurance shall State a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 to 15 people** (includes driver) the certificate of insurance shall State a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers or more** the certificate of insurance shall State a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

****Endorsements must be provided to the DOR prior to the release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.****

- iii. **Workers' Compensation and Employers Liability** – The Program shall maintain statutory workers' compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of \$1,000,000 are required.

The workers' compensation policy shall contain a waiver of subrogation in favor of the State.

****The waiver of subrogation endorsement must be provided to the DOR prior to release of the executed contract. The waiver of subrogation endorsement must be acceptable to the Department of Rehabilitation.****

Self-insurance – The Program shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

7. CONTRACTOR STAFFING REQUIREMENT

The Program certifies that its employees meet the qualifications as outlined in the job posting for the position listed on the budget. The program further certifies that staff providing services under this agreement meet the specific requirements. The Program will provide key staff resumes or duty statements for the positions identified under this agreement at DOR's request at the time of program reviews as outlined in the DOR Contract Handbook.

8. CONFLICT OF INTEREST

- A. The Program certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.
- B. The Program shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain, or which gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

9. CONFIDENTIALITY

- A. The Program agrees to comply with the provisions applicable to consumer information as set forth in 34 Code of Federal Regulations section 361.38 and Title 9, California Code of Regulations, section 7140 et seq., and personal information as set forth in the Information Practices Act of 1977 (California Civil Code section 1798 et seq.).
- B. The Program agrees that any personal information, as defined by the Information Practices Act of 1977 (California Civil Code section 1798 et seq.) and this Agreement, obtained in the performance of this Agreement is classified as confidential and shall not be subject to disclosure to any source except as required by this contract or otherwise authorized by DOR.
- C. The Program agrees to remove all confidential, sensitive, or personal information from any reports, publications, or other materials created during the performance of this contract prior to being released to the scientific and academic community, or other individuals or entities. The removal method(s) must be reasonable and appropriate to ensure that any confidential, sensitive, or personal information cannot be recovered, accessed, used or disclosed, which would result in a security breach or an information security incident.
- D. Subject to the applicable requirements of the regulations cited above, the Program agrees to report any security breach or information security incident involving confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at ispo@dor.ca.gov.
- E. Security breaches or information security incidents that shall be reported include, but are not limited to:

1. Inappropriate use or unauthorized disclosure of confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract by the Program or the Program's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.
 2. Unauthorized access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. Information can be held in medium that includes, but is not limited to, electronic and paper.
 3. Loss or theft of information technology (IT) equipment, electronic devices/media, paper media, or data containing confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. IT equipment and electronic devices/media include, but are not limited to, computers (e.g., laptops, desktops, tablets), smartphones, cell phones, CDs, DVDs, USB flash drives, servers, printers, peripherals, assistive technology devices (e.g., notetakers, videophones), and copiers. Data can be held in medium that includes, but is not limited to, electronic and paper.
- F. The Program agrees to provide annual security and privacy training for all individuals who have access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract.
- G. The Program agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the Program's information privacy and security policies.
- H. For Programs that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website in the "Requirements for Becoming a Service Provider" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link:
<https://www.dor.ca.gov/Home/SecurityandPrivacy>.
- I. Additional training and awareness tools are available at the California Information Security Office (CISO) website and the California Department of Justice – Privacy Enforcement and Protection website. These State entities created the self-training manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

10. AUDIT AND REVIEW REQUIREMENTS

A. General Audit and Review Requirements

1. The State shall have the right to conduct inspections, reviews, and/or audits of the Program to determine whether the services provided, and the expenditures invoiced by the Program were in compliance with this Agreement and other applicable federal or State statutes and regulations.
2. The Program agrees that DOR, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement, including but not limited to, accounting records, consumer service records, records and evaluations of individuals referred to the program, and other supporting documentation that may be relevant to the audit or investigation.

3. The Program shall submit to the State such reports, accounts, and records deemed necessary by the State to discharge its obligation under State and Federal laws and regulations, including the applicable Federal Office of Management and Budget (OMB) cost principles and administrative requirements.
4. The Program agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. The Program agrees to maintain such records for possible audit for a minimum of seven (7) years after final payment or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit, or any other action involving the records prior to expiration of the seven (7) year period, whichever is later.

B. Annual Federal Audit (For Agreements that received Federal Funds \$750,000 and above):

1. In addition to the General Audit and Review Requirements above, the Program agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. These annual audit documents shall be maintained by the Program and provided to the auditing agency when requested. This audit shall be made in accordance with 2 CFR 200.

11. COMPETITIVE BIDDING AND PROCUREMENTS

- A. The Program shall comply with applicable laws and regulations regarding securing competitive bids and undertaking negotiations in Program's agreements with other entities for acquisition of goods and services with funds provided by the State or Federal under this Agreement. A minimum of three competitive quotations is required for any purchase order or subcontract for services over \$2,500, and should be submitted to the DOR Contract Administrator or adequate justification provided for the absence of bidding.
- B. The Program must maintain a copy of the narrative description of the procurement systems guidelines, rules or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Program at any time.
- C. The Program should seek prior approval for any purchase or subcontract exceeding \$2,500 per unit or more for commodities, supplies, and services related to this Agreement. The Program must provide in its request for approval all particulars necessary, as specified by DOR, for evaluating the necessity or desirability of incurring such costs.
- D. For all purchases made, subject to this Agreement, the Program must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit.

12. CONTRACT AMENDMENTS

In the event that additional program services must be performed which was wholly unanticipated and is not specified in the written Scope of Work, but is, in the opinion of both parties necessary to the successful accomplishment of the general scope of work outlined, an amendment to the Agreement is required.

13. SOFTWARE

The Program certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

14. THEFT SENSITIVE ITEMS

The DOR is requiring nonexpendable electronic items purchased to be listed under a separate line item titled "Theft Sensitive Items". The Program shall maintain an inventory record for each nonexpendable item purchased or built with funds provided under the terms of the contract. The inventory record of each item shall include the date acquired, total cost, serial number, model identification and any other information or description necessary to identify said item. A copy of the inventory record must be submitted annually to the DOR Contract Administrator.

The following items, regardless of cost must be inventoried:

1. Computers/printers
2. Laptops/tablets
3. Copiers/fax
4. Smart phones/cell phones
5. Other electronic items required to provide contract services

Upon termination of the agreement, DOR may request equipment be returned to DOR or authorize the continued use of equipment for work to be performed under a different agreement.

The DOR reserves title to equipment purchased under this agreement that are not fully consumed during the life of the agreement.

15. ATTRIBUTION

The Program agrees to acknowledge the sponsorship of DOR with respect to any public Statement, press release, news item, or publication related to a program funded all or in part with funds from DOR. The Program further agrees to identify the role of DOR with respect to any individual highlighted or publicized by or through Program, when such individual is a DOR consumer.

16. UNRUH CIVIL RIGHTS ACT AND THE FAIR EMPLOYMENT & HOUSING ACT

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract over \$100,000 on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

The Program certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

If the Program has an internal policy against a sovereign nation or peoples recognized by the United States government, the Program certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

EXHIBIT E
(Standard Agreement - Subvention)
Additional Provisions - Federally Funded Agreements

1. FEDERAL REQUIREMENTS

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200), except where the Agreement is more restrictive. The federal regulations are available for review on the Internet at www.ecfr.gov under Title 2-Grants and Agreements.

2. FEDERAL FUNDING INTELLECTUAL PROPERTY

- A. In any Agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership, which results directly and indirectly from the Agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.
- B. Evaluation of Discovery or Invention: If any discovery or invention arises as a result of funded work, the Program must refer the discovery or invention to DOR. The Rehabilitation Services Administration (RSA) and its representatives have the sole and exclusive power to determine whether or not and where a patent should be filed and the disposition of all rights, including title and license rights, which may result. The RSA's determination of these issues shall be considered final. In addition, DOR and RSA shall acquire at least an irrevocable, non-exclusive, and royalty-free license to utilize for government purposes of any of these inventions. By signing this Agreement, the Program agrees that determinations of rights to inventions made in the course of or under the Agreement shall be made by RSA or its authorized representative.
- C. Copyrights and Patents: The Federal awarding agency and/or DOR reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
 - 1. The copyright in any work developed under a grant, subgrant, or Agreement under a grant or subgrant; and
 - 2. Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

Federal and State agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. By signing this Agreement, the Program certifies that neither it nor its principals or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

4. PROHIBITION ON TAX DELINQUENCY

Any Agreement that a State agency enters into after July 1, 2012, is void if the contract is between a State agency and a contractor, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. In accordance with Public Contract Code section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board) <https://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html>

(Department of Tax and Fee Administration) <https://www.cdtfa.ca.gov/taxes-and-fees/top500.htm>

5. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT

- A. Equal Employment Opportunity--All Agreements require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Chapter 60 Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, Part 60-1 Obligations of Contractors and Subcontractors, Subpart A. Preliminary Matters; Equal Opportunity Clause; Compliance Reports.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Agreements of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this Agreement, the Contractor who is awarded an Agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:
 - 1. Subject: Discrimination on the basis of race, color, or national origin.
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).
Regulation: 34 CFR part 100.
 - 2. Subject: Discrimination on the basis of sex
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).
Regulations: 34 CFR part 106.
 - 3. Subject: Discrimination on the basis of handicap.
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).
Regulation: 34 CFR part 104handicap.
 - 4. Subject: Discrimination on the basis of age.
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).
Regulation: 34 CFR part 110

6. RETURN OF INAPPROPRIATE USE OF FUNDS

By signing this Agreement, the Program shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

7. AMERICANS WITH DISABILITIES ACT (ADA)

By signing this Agreement, the Program agrees to comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). In compliance with the Rehabilitation Act of 1973, 29 U.S.C. §794 et seq. and Government Code, Section 11135 et seq.; Section 504 imposes affirmative disability-related responsibilities on recipients of federal financial assistance as well as federal programs and activities and prohibits disability-based discrimination; and Section 508, requires electronic and information technology be accessible to people with disabilities.

EXHIBIT F
(Standard Agreement – Subvention)
Additional Provisions - TPCA

1. MATCH REQUIREMENTS

The Program shall submit the certified expenditure invoice on a timely basis (i.e. same time as submission of service budget invoice) for proper DOR processing. To ensure sufficient match is available to leverage federal funding, the contractor is required to submit 100% of their obligated certified/cash match to meet their full budgeted amount by the end of each fiscal year. Refer to the Contract Handbook for Case Services and Cooperative Program Agreements for more information regarding certified/cash match requirements.

For Agreements that include **CERTIFIED EXPENDITURE MATCH**:

- A. The Program shall certify to the State, on a monthly basis as specified in Exhibit B and G, the Program's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations. All such expenditures shall be under the administrative supervision of the State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Program for any contributions made by the Program in accordance with the Cooperative Agency Certified Expenditure Budget Summary.
- B. The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Program is below 25% of the actual total program cost, the Service Budget may be reduced after review by the DOR Contract Administrator. The State will not pay the Program for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.
- C. The Program's contributions, including any excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary", will be used by the State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

Certified match only includes:

Certified personnel expenditures for the time Program staff spend providing direct VR services under the TPCA. This may include the allocable portion of staff salary and fringe benefits based upon the amount of time cooperating agency staff directly spend providing services under the arrangement.

Third-party in-kind contributions are an unallowable source of match in the VR program whether provided via this agreement or other mechanism (34 C.F.R. § 361.60(b)(2)). This includes:

- A. Certified time for individuals not directly providing VR services, such as principals, administrators, secretaries and supervisors; and
- B. Certified expenditures for the costs incurred by the TPCA not directly for the provision of VR services, such as, indirect costs, depreciation, existing utilities and space donated for use under the TPCA.

For Agreements that include CASH MATCH:

- A. Each fiscal year the Program will pay to State, no less than quarterly and in advance, upon receipt of an invoice from the State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. The State shall not be obligated to pay the Contractor for any contributions made by the Program in accordance with the approved budget, it being understood that all matching funds obtained by the State from the Program shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.
- B. The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the "DOR Program Budget Summary."

2. INDIRECT COSTS

Indirect costs are allowable expenses incurred by an organization which support the activities of a program or contract but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR 200. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary fixed rate and there is a 15% cap on the service budget. State

3. DOR'S CONTRACT MONITORING

The DOR Contract Administrator will monitor and document the Program's performance to ensure compliance with all Agreement provisions. The DOR Contractor Administrator will:

- A. Maintain documentation on all Agreement activities, including the performance of the Agreement services, invoice reviews and approvals, monitoring activities, and other Agreement administration activities.
- B. Monitor the Agreement to ensure services were performed according to the quality, quantity, objectives, timeframes, and manner specified in the Agreement, and that the Program prepares and submits adequate documentation by the Program to support the services provided, expenditures reimbursements, and/or any applicable match requirements. Appropriate documentation may include, but is not limited to the Program's goal outcomes, consumer progress reports, a monthly client list of consumers provided services, and a corresponding monthly Service Invoice(s) (DR801B) and Certified Expenditure Summaries as appropriate.
- C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/consumers during the Agreement period, including costs paid by the Program are based on reasonable costs, and that the invoices are current, correct, and timely.
- D. Ensure that all Service Invoices (DR801B) and Certified Expenditure Summaries, if applicable, are received no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.
- E. Verify that the Program has fulfilled all requirements of the Agreement before approving the final invoice.
- F. Ensure there are sufficient funds to pay for all services rendered as required by the Agreement.

- G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this Agreement. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Agreements only)
- H. Identify low usage levels and consider partial disencumbrance of Agreement funds.
- I. Periodically review personnel activity reports for staff funded by the Agreement to ensure that the Program is preparing and maintaining personnel activity reports in compliance with the applicable cost principles in 2.C.F.R. part 200.
- J. Verify that all Agreement staff are providing services in accordance with their duties and qualifications specified in the Agreement, including ensuring that:
 - Personnel duty statements or a copy of the Agreement Budget Narrative/Agreement Duty statement has been provided to each staff person to communicate the specific duties to be performed under the Agreement.
 - Verify that job duties, as provided by the Agreement staff, match Agreement duty statements and service descriptions.
 - Ensure that the Program has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
 - Verify that Contract staff provide services only to authorized DOR consumers.

4. CONTRACT HANDBOOK

The Program acknowledges and agrees with the policies requirements and conditions of the DOR Contract Handbook and its additional policy requirements and conditions for Case Services/Cooperative Program Agreements as applicable for the Fiscal Year(s) covered under this Agreement. Match requirements are applicable to Cooperative Programs Agreements only.

EXHIBIT G
(Standard Agreement - Subvention)
Additional Provisions

I.CONTRACT MONITORING AND REPORTING

The Program Contract Administrator shall monitor the contract by:

- Submitting Service Invoices (801B) and Certified Expenditure Summaries on a monthly basis, with a list of program unduplicated individuals and/or recipients of DOR Services (henceforth known as 'participants') served that month.
- Ensuring Program Personnel Activity Reports or time reporting documents and a list of Program participants served are prepared and maintained by the Program staff in accordance with 2 CFR 200 and reflect accurate reporting, on a monthly basis in accordance with invoicing requirements stipulated in Exhibit B. These documents can be reviewed and maintained electronically to allow for flexibility in either on-site or off-site monitoring, as needed.
- Submitting Program Personnel Activity Reports or time reporting documents, supporting documentation, and a list Program participants served, as requested by the DOR Contract Administrator.
- Meeting with the DOR Contract Administrator and program staff to discuss contract progress at Quarterly Meetings.
- Reporting the current and cumulative achievement of contract service goals and outcomes as part of the Quarterly Meetings or more often as directed by the DOR Contract Administrator.
- Preparing and submitting to the assigned vocational rehabilitation counselor monthly progress reports for the Program participants receiving contract services. Progress reports should include the participant's name and other necessary or required information to document the services provided and the individual participant's progress in those services.

II.TRANSPORTATION

The Program will provide transportation to Up to 7 Program participants including the driver.

BOARD RESOLUTION

DR 324 (New 01/94) Computer Generated

☐ Original☐ Amendment # _____

FULL Name of Corporation or Public Agency

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation, and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person:

Name of Person Authorized to Sign Agreement	Title of Person Authorized to Sign Agreement
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of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute said agreement and all amendments there to, except to increase the financial liability of said corporation or public agency.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held

Date of Board Meeting	Signature of Recording Secretary	Date Signed
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GRANT/CONTRACT SIGNATURE AUTHORIZATION


DR 325 (Rev. 09/18)

GRANTEE/CONTRACTOR: STATE OF CALIFORNIA Department of Rehabilitation 721 Capitol Mall Sacramento, California 95814-4702	SUBGRANTEE/CONTRACTEE: (Legal Corporation/Public Agency Name & Address)
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The following persons are authorized to request reimbursement of expenses incurred as a result of the agreement between the Grantee/Contractor and Subgrantee/Contractee named above:

Signature 	Name (Please Type or Print)	Title (Please Type or Print)
Signature 	Name (Please Type or Print)	Title (Please Type or Print)
Signature 	Name (Please Type or Print)	Title (Please Type or Print)
Signature 	Name (Please Type or Print)	Title (Please Type or Print)

I hereby delegate authority to request reimbursement of expenses as shown above.

Authorized Signature per Board Resolution 	Name (Please Type or Print)	Date Signed
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Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Executed in the County of	Executed in the State of
Date Executed	

Contractor Certification Clause

CCC 1005

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

CONTRACTOR CERTIFICATION CLAUSES

STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b) Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs;
- and,

- 4) penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS:

For contracts executed or amended after July 1, 2004, the contractor may elect to offer domestic partner benefits to the contractor's employees in accordance with Public Contract Code section 10295.3. However, the contractor cannot require an employee to cover the costs of providing any benefits which have otherwise been provided to all employees regardless of marital or domestic partner status.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

a) Current State Employees (PCC 10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

b) Former State Employees (PCC 10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

RESOLUTION:

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:

This form must be completed by all contractors that are not another state agency or other government entity.

6. INSURANCE REQUIREMENTS

General Provisions Applying to All Policies

- A. **Coverage Term** – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State within ten (10) days of the expiration of this insurance. Any new insurance must still comply with the original terms of the contract.
- B. **Policy Cancellation or Termination & Notice of Non-Renewal** – The Program is responsible to notify the State within five business days before the effective date of any cancellation, non-renewal, or material change that affects required insurance coverage. In the event the Program fails to keep in effect the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
- C. **Deductible** – The Program is responsible for any deductible or self-insured retention contained within their insurance program.
- D. **Insurance Carrier Required Rating** – All insurance companies must carry a rating acceptable to the Office of Risk and Insurance Management. If the Program is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
- E. **Inadequate Insurance** – Inadequate or lack of insurance does not negate the Program obligations under the contract.
- F. **Satisfying a Self-Insured Retention (SIR)** – All insurance required by this contract must allow the State to pay and/or act as the Program's agent in satisfying any SIR. The choice to pay and/or act as the Program's agent in satisfying any SIR is at the State's discretion.
- G. **Available Coverages/Limits** – All coverage and limits available to the Program shall also be available and applicable to the State.
- H. **Subcontractors** – In the case of the Program's utilization of subcontractors to complete the contracted scope of work, the Program shall include all subcontractors as insured under the Program's insurance or supply evidence of insurance to the State equal to policies, coverages and limits required of the Program.
- I. **Hazardous Activity**

If applicable under this contract transportation is considered a hazardous activity. The Program agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the time of this contract, the Program agrees to provide, at least 30 days before said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract or for a period of not less than one year. New certificates of insurance are subject to the approval of DGS/ORIM, and the Program agrees that no work or services shall be performed prior to such approval. The State may, in addition to any other remedies it may have, terminate this contract should Program fail to comply with these provisions.

- i. Commercial General Liability – The Program shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent Programs, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Program's limit of liability.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

****Endorsements must be provided to the DOR prior to release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.****

- ii. **Automobile Liability (If Applicable)** – For DOR consumers being provided transportation under said Agreement, the Program shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:
 - **For public schools and other State or local public agencies:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity up to 7 people** (includes driver), the Program's certificate of insurance shall State a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 to 15 people** (includes driver) the certificate of insurance shall State a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers or more** the certificate of insurance shall State a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

****Endorsements must be provided to the DOR prior to the release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.****

- iii. **Workers' Compensation and Employers Liability** – The Program shall maintain statutory workers' compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of \$1,000,000 are required.

The workers' compensation policy shall contain a waiver of subrogation in favor of the State.

****The waiver of subrogation endorsement must be provided to the DOR prior to release of the executed contract. The waiver of subrogation endorsement must be acceptable to the Department of Rehabilitation.****

Self-insurance – The Program shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

EXAMPLE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jack Hill Insurance Producers 505 East Lane Sacramento, CA 95630	CONTACT NAME: Jack Hill PHONE (A/C, No, Ext): 916-256-5555 FAX (A/C, No): 916-375-5555 E-MAIL: jack.hill@jhprod.com ADDRESS:														
INSURED Acme Contractors 2123 Folsom Way Folsom, CA 95630	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: The Big Insurance Guys</td> <td>12345</td> </tr> <tr> <td>INSURER B: Insurance Pro's</td> <td>67891</td> </tr> <tr> <td>INSURER C: Workers Comp Solutions Insurance Company</td> <td>24681</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: The Big Insurance Guys	12345	INSURER B: Insurance Pro's	67891	INSURER C: Workers Comp Solutions Insurance Company	24681	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: Workers Comp Solutions Insurance Company	24681														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	GL12345678	10/01/2016	10/01/2017	EACH OCCURRENCE \$ 1,000,000			
	GENTL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC								
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 25,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000								
B	<input type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRE AUTOS	<input checked="" type="checkbox"/>	BA12345678	10/01/2016	10/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000			
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS								
	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		XS12345678	10/01/2016	10/01/2017	EACH OCCURRENCE \$ 4,000,000			
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$								
	AGGREGATE \$ 4,000,000								
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICEMEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WC12345678	10/01/2016	10/01/2017	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER			
	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The State of California, its officers, agents, and employees are additional insured per forms CG2026 and CA2048.

Waiver of Subrogation for Workers' Compensation endorsed per form WC000313.

Excess follows General and Auto Liability policies.

CERTIFICATE HOLDER

State of California
 Department of Rehabilitation
 Contracts Department
 721 Capitol Mall
 Sacramento, CA 95605

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jack Hill

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POLICY NUMBER: GL12345678

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
<div style="border: 2px dashed red; padding: 10px; text-align: center;">State of California, its officers, agents, and employees</div>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

POLICY NUMBER: BA12345678

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

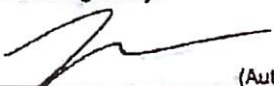
This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 10/1/2016	Countersigned By:
Named Insured: ACME Contractors	 (Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s): State of California, its officers, agents, and employees

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

State of California

Department of Rehabilitation

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.


(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement
Insured
ACME Contractors
Insurance Company
Grand Old Insurance Company

Effective Policy No.
WC12345678

Endorsement No.
Premium

Countersigned by



BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Meghan Hall-Silveira, Program Director

Area Administrator: Mike Giacomini, Vice President of Administrative Services

Subject: Request for Approval



Board Meeting Date: August 13, 2025

Title of Board Item:

Adjustment of Capacity and Age Range in Licensing for the Taft College Children's Center

Background:

The Taft College Children's Center currently operates two separate Community Care Licenses (CCL) that allow us to serve children from birth through age 6. At present, both licenses authorize us to care for up to 36 Infants and 150 preschool-aged children. Due to the evolving needs and CCL moving to a single-site license system, we are requesting approval to consolidate the two Community Care Licenses into one, change our capacity, and change the age range to 1.5 years through age 6.

Board Goal/Accreditation Standard:

BFR #1, BFR #2, BE#1, and BE#2

Terms (if applicable): N/A

Expense (if applicable):

A one-time application fee of \$25.00

Fiscal Impact Including Source of Funds (if applicable):

Ongoing cost savings as the overall licensing cost will decrease due to the reduction in licensed capacity and moving to a single-site license.

Approved: _____



Leslie Minor, Ph.D., Interim Superintendent/President

APPLICATION FOR A CHILD CARE CENTER LICENSE

(See Instructions on Back)

Reply To:

FOR DEPARTMENT USE ONLY						
Regional Office: _____ County: _____ Facility Number: _____ Date: _____ Action Type: _____ Reviewed By: _____ Facility Type: _____			2. Requested Action (Check One) <input type="checkbox"/> A. Initial Application <input type="checkbox"/> B. Change of Capacity <input type="checkbox"/> C. Change of Location <input type="checkbox"/> D. Change of Components Served <input type="checkbox"/> E. Change of Ownership <input type="checkbox"/> F. Change within Corporation <input checked="" type="checkbox"/> G. Other (E.G., Classroom Change, ETC.)			
1. Applicant(s) Name(s) (Please Print) Dr. Leslie Minor						
3. Applicant Address 29 Cougar Court		City Taft	State Ca	Zip Code 93268	Telephone (661) 763-7700	
4. Application Filed By: <input type="checkbox"/> A. Individual <input type="checkbox"/> B. Partnership <input type="checkbox"/> C. Non Profit Corp. <input type="checkbox"/> D. Profit Corp. <input type="checkbox"/> E. County <input checked="" type="checkbox"/> F. Other Public Agency <input type="checkbox"/> G. Limited Liability Company						
5. Facility Agency Name Taft College Children's Center		Facility Number if Licensed: 150407462		Email msilveira@taftcollege.edu		Telephone (661) 763-7863
6. Facility Address 729 Ash St.		City Taft	County Kern	Zip Code 93268	Alternative Telephone (661) 763-7700	
7. Mailing Address 29 Cougar Court		City Taft		State CA	Zip Code 93268	
8. Director Meghan Hall-Silveira		Title Program Director				
9. Component(s) Served <input checked="" type="checkbox"/> A. Infant <input checked="" type="checkbox"/> B. Toddler <input checked="" type="checkbox"/> C. Preschool <input type="checkbox"/> D. School-age <input type="checkbox"/> E. Mildly-ill		10. Requested Capacity Age Range Infant 0 Toddler 32 1.5 -3 Year Preschool 72 2.5-6 Years School-age 0 Mildly-ill 0 Total Capacity 104		11. Days and Hours of Operation: (If multiple components are checked. Enter days and hours for each component.) Monday-Friday 7am to 4pm		
12. Property Ownership: <input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Other(specify) _____						
12A. If Renting or Leasing, Name, Address, and Phone Number of Property Owner: NA						
13. Was facility previously licensed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, facility name and number: 150407462		Licensing agency name: CCL- Fresno-Palmdale		
14. Is major construction required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Date construction will begin: Date to be completed:			
15. Source of water for human consumption: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private						

16. Name and Facility number of other Community Care, Child Care, Residential Care Facilities For The Elderly, or Health Facilities Licensed to or Owned by Applicant(s) within the Last Five Years.

A. TCCC- 150406625 B. _____ C. _____
D. _____ E. _____ F. _____

17. Applicant(s)/licensee(s) responsibilities:

- A. In addition to complying with the Health and Safety Code and regulations applicable to licensing and fire safety, I / we understand that there may be other state, federal and/or local laws which are not enforced by this agency but that may need to be met, such as zoning, building, sanitation and labor requirements.
- B. I / we have read and understand the statutes and regulations that pertain to my/our licensing category prior to the issuance of my/our license.
- C. I / we shall ensure that all persons subject to fingerprint requirements shall have a Department of Justice clearance or a criminal record exemption prior to employment, residence or initial presence in the facility as required.
- D. I / we shall ensure that all persons subject to fingerprint requirements shall also submit a child abuse index check form to the Department of Justice.
- E. I / we shall notify the licensing agency immediately if a person subject to fingerprinting requirement, is convicted of a crime after employment.
- F. I / we shall obtain approval from the licensing agency prior to making any change(s) that affect the terms of the license.

18. I / we understand that I / we have the right to appeal any decision regarding the disposition of this application.

19. I / we declare under penalty of perjury that the statements on this application and on the accompanying attachments are correct to the best of my/our knowledge.

I acknowledge that by providing my electronic signature for this form, I agree my electronic signature is the legal binding equivalent to my handwritten signature. I hereby confirm that my electronic signature represents my execution of authentication of this form, and my intent to be bound by it.

Signed _____ Title _____

County where signed _____ Date _____

Signed _____ Title _____

County where signed _____ Date _____

INSTRUCTIONS FOR APPLICATION FOR A CHILD CARE CENTER LICENSE

Type or print clearly. Prepare application in duplicate. Return original.

1. **Applicant(s):** Enter the name(s) of the person(s) or organization legally responsible for the facility. Enter full names. Individuals enter first, middle and last name. If joint application, all applicants must sign this application. Individuals, each partner, and chief executive officer or authorized representative of a firm, association, corporation, county, city, public agency or governmental entity must complete Applicant Information (LIC 215). Corporations and other organizations also complete Administrative Organization, (LIC 309).
2. **Requested Action:** Check appropriate box.
3. **Applicant Address:** Enter legal home address of individual(s) and headquarters address of corporations. Major partner enters principal business address. Other partners enter principal business address on Applicant Information (LIC 215). Enter area code with telephone number.
4. **Application Filed by:** Check appropriate box.
5. **Facility Agency Name:** Enter the name used to designate the single facility under application. If an agency, fill in the name of the agency which provides the services and hyphenate the single facility name, e.g., YMCA-Peppertree Day Care School.
6. **Facility Address:** Enter the address of the physical location of the facility. If applicant has more than one facility, a separate application must be completed for each facility. Enter area code with telephone number.
7. **Mailing Address:** Enter the address where all mail from the department licensing agency should be sent.
8. **Director:** Enter the name and title of person who will directly supervise the facility. If not yet employed, enter "Unknown."
9. **Component(s) Served:** Check the appropriate box for age component(s) served in the facility as defined in California Code of Regulations, Title 22.
10. **Requested Capacity and Age Range:** Enter the total number of children and age range for whom care will be provided at any time.
11. **Days & Hours of Operation:** Enter days and hours of operation of facility.
12. **Property Ownership:** Check the appropriate box.
- 12A. **Control of Property:** If applicant(s) is leasing or renting, enter name, address and phone of owner of facility premises.
13. **Was Facility Previously Licensed?** Check YES or NO. If yes, enter facility name, number and name of agency which issued license(s).
14. **Is Facility to be Constructed or Require Major Building Change?** Check YES or NO. If yes, enter the date the construction will begin and date it will be completed.
15. **Source of Water for Human Consumption:** Check Public or Private water source. Private refers to any non-public water source.
16. **Other Facilities:** Enter the facility name and number of any other community care or health facilities owned or operated by applicant(s).
17. **Statement of applicant(s)/licensee(s) responsibilities of compliance with all applicable laws and regulations.**
18. **Acknowledgement of right to appeal.**
19. **Signatures of all applicants or authorized person(s)** (e.g., general partners of a partnership and executive officer or duly authorized representative for all corporations, public agencies, etc.).



Date: July 9, 2025

Submitted by: Jaime Lopez, Dean of Instruction

Area Administrator: Greg Bormann, Interim Vice President of Instruction

Subject: Request for Ratification

Board Meeting Date: August 13, 2025

Title of Board Item:

Sonoma State University and West Kern Community College District Agreement for the Taft College Child Development Lab School

Background:

Sonoma State University's (SSU) College of Education offers degree programs in a wide variety of academic disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. SSU is seeking to establish an agreement that will provide their students, including TC graduates and employees enrolled, with access to practical fieldwork experience pursuant to the terms of this agreement and serve as a learning site, offering facilities, resources and supervision to SSU students. Partnership would support the educational advancement of TC graduates and staff.

Board Goal/Accreditation Standard:

SAP 5

Terms (if applicable):

August 1, 2025- June 30, 2026

Expense (if applicable):

None

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____



Leslie Minor, Ph.D., Interim Superintendent/President

College of Education Clinical Practice Agreement

This agreement ("Agreement") is between the Trustees of the California State University, on behalf of Sonoma State University ("University"), and Taft College Child Development Lab School ("District/Agency")

University's College of Education offers degree programs in a wide variety of academic disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, District/Agency shall provide access to students for practical fieldwork experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the District/Agency ("Party or Parties") agree as follows:

Definitions:

"students" shall refer to a student validly enrolled at University.

- I. EDUCATIONAL PROGRAMS** – The following College of Education programs are included in this Agreement and are governed by the corresponding Exhibits, incorporated as if fully stated herein:

- Exhibit A – Early Fieldwork & Pre-Student Teaching **(not included)**
- Exhibit B – Basic Credential Programs **(not included)**
- Exhibit C – Administrative Services Credential **(not included)**
- Exhibit D – School Counseling **(not included)**
- Exhibit E – Early Childhood Studies MA Program
- Exhibit F - Intern Credentials **(not included)**

II. GENERAL PROVISIONS

- A. Term of Agreement** - The term of this Agreement shall begin upon full execution from **August 1, 2025 to June 30th, 2026**. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students performing services under this Agreement shall be allowed to continue their placement until the end of that academic semester and the agreement will stay in full force during that time
- B. Relationship of Parties** – The District/Agency (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors. Students performing internship work are learners, completing course requirements for academic credit towards a degree or certification, and are not employees or agents of University.
- C. Legal Responsibility** – The District/Agency shall be responsible for damages caused by the negligence of its officers, employees and agents. University shall be responsible for the damages caused by the negligence of its officers, employees and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees and agents, consistent with California law.
- D. Insurance** – Each Party to this agreement shall maintain General Liability Insurance (or a program of self-insurance), comprehensive or commercial form, with minimum limits of \$1,000,000 for each occurrence and \$2,000,000 general aggregate, and workers compensation coverage as required by law. University offers students involved in off-campus learning programs insurance programs for both service learning and clinical experience.

SAFECLIP: Student Academic Field Experience for Credit Liability Insurance Program provides general and professional liability coverage for students enrolled in service-learning course sections for which they receive academic credit.

SPLIP: Student Professional Liability Insurance Program provides general and professional liability coverage as well as educator's errors & omissions liability coverage for students.

- E. Confidential Student Information-** University student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
- F. Pre-Placement Clearances** – If students will have more than limited contact with the District/Agency students, students shall be fingerprinted as required by the District/Agency pursuant to California Education Code §45125.1. All students are required to obtain a CTC issued Certificate of Clearance, or similar clearance document, and possess a negative TB test result, dated within the last four years, prior to beginning any fieldwork in the District/Agency.
- G. Orientation, Student Safety and Health Risks** – District/Agency shall provide an orientation of its site and all relevant policies and procedures to assigned students and University faculty. The District/Agency shall inform the participating student of any potential health or safety risks associated with the location of their field placement.
- H. Covid:** District/Agency is aware and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". District/Agency is familiar with and informed about the Centers for Disease Control and Prevention ("CDC") current guidelines regarding COVID-19 as well as applicable federal, state, and local governmental directives regarding COVID-19. District/Agency, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines and applicable governmental directives are modified, changed or updated, the District/Agency will take steps to comply with the modified, changed or updated guidelines or directives. If at any time the District/Agency becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify the University of that fact.
- I. Acceptance, Termination & Nondiscrimination in Placements** - The District/Agency has discretion regarding the number of placements it receives, and has the discretion to terminate the assignment of any student at the District/Agency if such student is failing to perform satisfactorily to the District/Agency. The District/Agency shall notify the University in writing of its desire to terminate the placement of student. The University may withdraw a student assigned to the District/Agency for any academically related reason. Neither Party shall deny placement to any student on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor may they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.
- J. Services Responsibility-** The District/Agency retains professional and administrative responsibility for all services rendered at the District/Agency.
- K. Locations** – All locations under the District/Agency management or control will be covered by the terms of this Agreement.
- L. Governing Law** – This agreement shall be construed in accordance with and governed by the laws of the State of California, except where superseded by federal law. All actions or proceedings arising in connection with this Agreement shall be subject to the exclusive jurisdiction of the state courts of the State of California.
- M. Assignments** - This Agreement is not assignable in whole or in part.

- N. Endorsement** - Nothing contained in this Agreement shall be construed as conferring on any Party hereto any right to use the other Party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product or service by University its officers or employees.
- O. Fair Labor Standards Act and Displacement of Organization Employees** – It is not the intention of this Agreement for students to perform services that would displace or replace regular employees of the District/Agency. Work performed by students is toward the completion of course/programs for their academic degree.
- P. Severability** - If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.
- Q. Authority** - Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.
- R. Notices** - All notices, demands given under this Agreement shall be in writing and sent to the authorized individuals named at the bottom of this Agreement. Notices will be effective upon receipt if delivered by personal or overnight delivery, or effective three days after being placed in the United States mail, postage pre-paid.
- Sonoma State University:
Contracts & Procurement
1801 East Cotati Ave.
Rohnert Park, CA 94928
- With Copy to:
School of Education
1801 East Cotati Ave.
Rohnert Park, CA 94928
- District/Agency:
Taft College Child Development Lab School
29 Cougar Ct,
Taft CA 93268
- With Copy to:
Taft College
Att: Office of Instruction
29 Cougar Ct,
Taft CA 93268
- S. Entire Agreement** - This document contains the entire agreement and understanding of the Parties, and supersedes all prior agreements, arrangements, and understandings with respect to the subject matter of this document. No amendment, alteration or variation of the terms of the Agreement shall be valid unless made in writing and signed by the Parties hereto.
- T. Indemnification:** Each Party shall defend, indemnify and hold the other party and its officials, employees and agents, harmless from and against any and all liability, loss, expense, , or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, , or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the other party, its officials, agents, or employees.

Exhibit E
EARLY CHILDHOOD STUDIES MA Program

The District/Agency agrees to provide supervised field experience for graduate student interns in the Early Childhood Studies Program.

RESPONSIBILITIES OF THE UNIVERSITY

The University shall:

1. Designate in writing a faculty member to coordinate with a designee of District/Agency.
2. Approve the site as appropriate for an MA in ECE student field experience setting.
3. The University will advise the student(s) of their responsibility to:
 - a. Participate in all training required by the Learning Site.
 - b. Exhibit professional, ethical and appropriate behavior when at the Learning Site.
 - c. Complete all assigned tasks and responsibilities in a timely and efficient manner.
 - d. Adhere to all District/Agency classroom rules and expectations as defined by the School Handbook and/or Written Expectations from the School Director and/or School Principal.
 - e. Complete and pay for a Criminal Record Background Check, fingerprinting, and/or tuberculosis test one semester prior to taking EDEC 542.



RESPONSIBILITIES OF THE DISTRICT/AGENCY

The District/Agency shall:

1. Identify the student's supervisor. The supervisor agrees to meet with the student regularly to facilitate the student's learning experience, provide support, review progress on assigned tasks, verify service hours and give feedback. In order to be eligible to be a supervisor, the individual must be at the level of Master Teacher, or equivalent, according to criteria included in the State of California Child Development Permit.
2. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Learning Site's operations, services and/or clients; a discussion concerning safety policies and emergency procedures; and information detailing where students check in and how they log their time.
3. Provide adequate access, support and collaboration with the student in order to allow them to complete assigned University coursework related to fieldwork.
4. Provide the University with a written description of the student's tasks and responsibilities prior to student placement. Upon placement, the mentor teacher or school director shall review these tasks and responsibilities with the student to ensure the student understands their tasks, responsibilities and role in the environment.
5. Provide appropriate training, equipment, materials and work area for students prior to students performing assigned tasks or working with children.
6. If applicable, inform the University of the need for a background check, fingerprinting and/or a tuberculosis test; obtain the student's fingerprints, background check and/or tuberculosis test; and maintain the confidentiality of any results as required by federal and state law.
7. Evaluate the student as requested by the University and contact the University if the student fails to perform assigned tasks or engages in misconduct.

8. Ensure students are not left alone for any amount of time or any reason when working with protected classes of people (i.e., minors, elderly or people living with a disability) and that appropriate supervision is provided.
9. Notify University if placements are to occur in a residential-based business. Should the placement take place or occur in a private residence, ensure that students only enter premises upon invitation from the Owner of Residence.
10. Notify the University prior to placement of a student if meetings or placement tasks are to occur in a personal residence, home, or place of business of any client associated with the Learning Site without the accompaniment of an appropriate Learning Site representative.
11. If driving of Learning Site vehicles is required, Learning Site is solely responsible for validating the student's valid driver license and insurance.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

UNIVERSITY		DISTRICT/AGENCY	
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
			
PRINTED NAME AND TITLE OF PERSON SIGNING Carolyn Faulconer Contract Analyst, Contracts and Procurement		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Leslie Minor Interim Superintendent/President	
ADDRESS 1801 E. Cotati Avenue Rohnert Park, CA 94928		ADDRESS 29 Cougar Ct. Taft, CA 93268	

College of Education Clinical Practice Agreement

This agreement ("Agreement") is between the Trustees of the California State University, on behalf of Sonoma State University ("University"), and Taft College Child Development Lab School ("District/Agency")

University's College of Education offers degree programs in a wide variety of academic disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, District/Agency shall provide access to students for practical fieldwork experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the District/Agency ("Party or Parties") agree as follows:

Definitions:

"students" shall refer to a student validly enrolled at University.

I. EDUCATIONAL PROGRAMS – The following College of Education programs are included in this Agreement and are governed by the corresponding Exhibits, incorporated as if fully stated herein:

- Exhibit A – Early Fieldwork & Pre-Student Teaching **(not included)**
- Exhibit B – Basic Credential Programs **(not included)**
- Exhibit C – Administrative Services Credential **(not included)**
- Exhibit D – School Counseling **(not included)**
- Exhibit E – Early Childhood Studies MA Program
- Exhibit F - Intern Credentials **(not included)**

II. GENERAL PROVISIONS

- A. Term of Agreement** - The term of this Agreement shall begin upon full execution from **August 1, 2025 to June 30th, 2026**. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students performing services under this Agreement shall be allowed to continue their placement until the end of that academic semester and the agreement will stay in full force during that time
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- D. Insurance** – Each Party to this agreement shall maintain General Liability Insurance (or a program of self-insurance), comprehensive or commercial form, with minimum limits of \$1,000,000 for each occurrence and \$2,000,000 general aggregate, and workers compensation coverage as required by law. University offers students involved in off-campus learning programs insurance programs for both service learning and clinical experience.

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Sonoma State University:

Contracts & Procurement

1801 East Cotati Ave.

Rohnert Park, CA 94928

With Copy to:

School of Education

1801 East Cotati Ave.

Rohnert Park, CA 94928

District/Agency:

Taft College Child Development Lab School

29 Cougar Ct,

Taft CA 93268

With Copy to:

Taft College

Att: Office of Instruction

29 Cougar Ct,

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T. Indemnification: Each Party shall defend, indemnify and hold the other party and its officials, employees and agents, harmless from and against any and all liability, loss, expense, , or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, , or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the other party, its officials, agents, or employees.

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EARLY CHILDHOOD STUDIES MA Program

The District/Agency agrees to provide supervised field experience for graduate student interns in the Early Childhood Studies Program.

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IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

UNIVERSITY		DISTRICT/AGENCY	
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
>		>	
PRINTED NAME AND TITLE OF PERSON SIGNING Carolyn Faulconer Contract Analyst, Contracts and Procurement		PRINTED NAME AND TITLE OF PERSON SIGNING Dr. Leslie Minor Interim Superintendent/President	
ADDRESS 1801 E. Cotati Avenue Rohnert Park, CA 94928		ADDRESS 29 Cougar Ct. Taft, CA 93268	

Date: July 15, 2025

Submitted by: Greg Bormann, Interim Vice President of Instruction

Area Administrator: Dr. Leslie Minor, Interim Superintendent/President

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Consultant Agreement with Carol Velas as Nursing Program Director

Background:

With this contract for professional services, Carol Velas will develop the reports and studies required for the bachelor degree in nursing. These include the Feasibility Study Report, the Self-Study Report, policies and procedures for the program, handbooks, orientation manuals, prelicensure nursing curriculum, and job descriptions.

Board Goal/Accreditation Standard:

SAP 4

Terms (if applicable):

August 15, 2025 – June 30, 2026

Expense (if applicable):

\$125 per Hour (not to exceed 500 hours)

Fiscal Impact Including Source of Funds (if applicable):

CTE Funds.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Carol A. Velas ("Independent Contractor"). The agreement is effective August 14, 2025

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:
Nursing Program Director
(and as may be more particularly described in paragraph 3 of terms below).
2. An Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services August 14, 2025 through June 30, 2026. All work shall be performed at the discretion of the contractor unless otherwise agreed.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor includes but are not necessarily limited to the following:
Write the Feasibility Study, Self-Study Report, prelicensure nursing curriculum, policies for the administration of the program, handbooks, orientation manual, verification of clinical sites for all five content areas, and job descriptions in collaboration with the Board of Registered Nursing.
4. **Compensation.** Independent Contractor shall be paid the sum of \$125 per hour not to exceed 500 hours per year.

Independent Contractor Agreement

Page 2

5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. *The Independent Contractor agrees to pay all Social Security and other income taxes* which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.
6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a service report in writing to the District, which shall include a journal indicating days and service rendered.
7. **Travel Expenses/Mileage Reimbursement.** *Should travel be assigned, the* District shall reimburse Independent Contractor for travel expenses/mileage at the established rate paid to District employees.
8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and the Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
9. **Earlier Termination.** Either party may terminate this Agreement upon providing the other party with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

Independent Contractor:

By:

(Signature)

Dr. Leslie Minor

(Printed Name)

Interim Superintendent/President

(Title)

Carol A. Velas, Ed.D., MSW, RN, CSE

(Signature)

Carol A. Velas

BOARD AGENDA ITEM

Date: July 29, 2025

Submitted by: Brett Reddy  Information Technology Director

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness 

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

MGT Impact Solutions
Cisco Flex (phone system) 3-year Contract
Quote: #Q-00093476

Background:

MGT Cisco Flex phone system 3-year contract. The phone system provides essential internal and external communications for our staff, students and community, with functions including voice mail, call transfer, and outbound and inbound calling. The phone system is part of the college emergency alert system.

Board Goal/Accreditation Standard:

Board SAP #9

Terms (if applicable):

System license renewal term dates: 8/31/2025 – 8/30/2028

Expense (if applicable):

Total cost of the license renewal: \$56,632.80

Fiscal Impact Including Source of Funds (if applicable):

Included in the ITS budget.

Approved: 

Leslie Minor, Ph.D., Interim Superintendent/President



Technology Solution Quotation

CISCO FLEX PLAN SUBSCRIPTION AGREEMENT:
Cisco FLEX 25-28

West Kern Community College District
Quote #Q-00093476

MGT
AMS.NET, LLC. D/B/A
MGT Impact Solutions



AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

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AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
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Introduction

At AMS.NET, LLC. D/B/A MGT Impact Solutions, we are trusted advisors driven by social impact. Our specialized technology and advisory solutions address the mission-critical problems that live at the top of our client's leadership agenda. From aging technology and cybersecurity threats to budgetary constraints, we take on the toughest challenges – and succeed together.

Our suite of comprehensive technology solutions, spanning **cybersecurity, managed services, SaaS, physical security, network infrastructure, cloud and data, communications**, and more empower you to effortlessly conquer your toughest technology obstacles. Please refer to our customer price quote for specific manufacturers, parts, pricing and professional services proposed as a part of this solution.

A Social Impact Commitment

DEFINED BY **IMPACT**

We align with West Kern Community College District's dedication to delivering communication and productivity tools through a reliable subscription model. AMS.NET, LLC. provides a range of communication solutions designed to empower organizations with technology, enhancing both their communication capabilities and the communities they serve.

MGT's Expertise

MGT brings **50 years** of experience and more than 900 professionals driving positive social change with technology and advisory solutions for education, government, and enterprise companies. We have a national presence with local engineering and cabling resources.



Strategy & Implementation

Working alongside an organization's C-suite, we help leaders co-create strategy through organizational reviews and data analytics to create actionable roadmaps for success.



IT Infrastructure & Digital

We provide engineering expertise to modernize IT infrastructure and ensure your technology implementation is properly designed, integrated, modernized, and maintained.



Cybersecurity & Resilience

From real-time, 24/7 monitoring to proactive threat detection and rapid incident response, we can give you the tools to heighten your network's security posture and keep it there.



Performance & Operations

Bridging the gap between strategy and enduring change, we support efficient revenue allocation, promote economic development, and create fairness in hiring and contracting systems.



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Overview

Cloud services offered include: Webex Cloud Calling, Webex Teams, Webex Teams File Storage, Cloud Video Device Registration (*including Webex Board*), Webex Hybrid Services and Webex Meetings.

In an on-premised deployment, Cisco offers: Webex Teams, Webex Teams File Storage, Cloud Video Device Registration, Webex Hybrid Services and Webex Meetings, Cisco Unified Communications Manager, Cisco Unity Connections, Cisco Emergency Responder, Cisco Expressway, Cisco Jabber, Cisco Unified Attendant Consoles, and Common Area Device License.

Please refer to Customer Price Quote and chart below for the features included in your contract.

Cisco Collaboration Flex Plan Features:

Features Included in Collaboration Flex	Cloud	On-Premise
Cloud Calling	-	-
Webex Teams	-	-
Webex Meetings	-	-
Webex Teams File Storage	20GB	-
Cloud Video Device Registration	✓	-
Webex Hybrid Services	✓	-
Cisco Unified Communications Manager	-	✓
Cisco Unity Connections	-	✓
Cisco Emergency Responder	-	✓
Cisco Expressway	-	✓
Cisco Jabber	-	✓
Cisco Unified Attendant Consoles	-	With EA
Common Area Device License	-	With EA



AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote# Q-00093476

Billing Information

AMS.NET, LLC. will invoice against the contract once purchase order is received and processed by AMS.NET, LLC. Failure to pay invoices may lead to cancellation of manufacturer subscription and early termination penalty.

SaaS Contract Cost Summary:

Contract Term	3 Year	Monthly Total	\$1,489.80
Billing Term	Annual	Annual Total	\$17,877.60
		Total Contract	\$53,632.80

Each contract has an annual adjustment period process to calculate and bill for overconsumption. At the end of each contract year, any additional licenses added during the prior year will be calculated and added to the contract. Your invoice will reflect the additional usage. At the end of the initial term, current agreement/subscription can be renewed by emailing a new purchase order to Renewals, at renewals@mgt.us. To cancel your subscription at the end of the initial term, please notify Renewals by email, no later than 45-days prior to end-of term. If we do not hear from you by 45-days prior to end-of term, your subscription will be automatically cancelled. We are required to give the manufacturer partner a 30-day cancellation notice.

AMS.NET, LLC. will invoice against the original contract once a purchase order is received and processed by the AMS.NET, LLC. internal team. Failure to pay invoices may lead to cancellation of the manufacturer subscription. In order to renew the subscription, please email a purchase order for the renewal term to Renewals at renewals@mgt.us, in writing 45-days prior to the end-of-term. AMS.NET, LLC. will send out customer reminders notifying them of the impending renewal and the customer must provide purchase order for the renewal term to AMS.NET, LLC., Renewals at renewals@mgt.us, in writing 45-days prior to the end-of-term to avoid cancellation.



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Customer Responsibilities

- Customer must provide minimum 10MB internet connection, with access to Cisco Webex Cloud
- Customer must allow Cisco Webex traffic through firewall
- Customer must provide hardware/VMWare environment for all on-premise applications
- Customer is responsible for PSTN access
 - Cloud deployments must use one of Cisco Preferred Partners
 - On-premise PSTN access supports SIP, PRI and Analog Integrations
- Customer responsible for updating E911 information
- Customer responsible for proper network configuration to support VoIP including but not limited to: QoS, VLAN, routing, etc.
- Customer responsible for any certificates that may be required

AMS.NET, LLC. is not responsible for service or SLA agreement degradation delays due to lack of customer compliance with the above items.



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Quote# Q-00093476

Customer

West Kern Community College District
29 Cougar Court
Taft CA, 93268 US
ATTN: Mark Gibson

Quote Description

Cisco FLEX 25-28

Estimated Contract Start 8/31/2025

Estimated Contract Expiration 8/30/2028

Contract Term 3 Year

Billing Term Annual

Modified 7/29/2025

Account Mgr. Sean Harrington
(559) 547-2867
sharrington@mgt.us

Inside Account Mgr. Mike Bruington
(925) 245-6165
mbruington@mgt.us

Line	Item Description	Qty	Service Term	Unit Price	Qty Months	Extended Price
1	A-FLEX-EAPL EntW On-Premises Calling	260	3 Year	\$5.73	36	\$53,632.80

Order Summary

Monthly Total	\$1,489.80
Contract Total	\$53,632.80



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Quote# Q-00093476

Sign and return this page to your account manager to accept this proposal for Cisco Flex Plan Subscription.

I, the undersigned ("Customer"), hereby accept this proposal for SaaS Services(s) as detailed in the quote number Q-00093476. I also agree to the following:

Terms and Conditions

Payment Conditions



Yes, Customer chooses to purchase SaaS services from AMS.NET, LLC. Customer understands that Customer will be responsible to pay the full costs of the services until contract has expired. Fees are non-refundable and payment obligations are non-cancelable, except as provided in your purchase terms or where prohibited by law.

Term: 3 Year

Customer has the option to renew after this contract expires using the terms of the Master Services Agreement. If this is a Cisco SaaS agreement, the Cisco Systems Universal Cloud Agreement applies. The Cisco Systems Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). Both the terms in this Agreement and the Agreement between you and Cisco Systems for the Cloud Service(s) must be accepted.

Year 3 Cost - Quote Total	Qty	Service Term	Unit Price	Qty Months	Extended Price
A-FLEX-EAPL EntW On-Premises Calling	260	3 Year	\$5.73	36	\$53,632.80
Monthly Total					\$1,489.80
Annual Total					\$17,877.60
Contract Total					\$53,632.80



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Quote# Q-00093476

This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile, .pdf or other electronic means will be as binding and effective as delivery of a manually executed counterpart to the Agreement.

By signing below, each of the Parties, intending to be legally bound thereby, agrees to the terms of this Agreement.

Submitted by	Acknowledged and Agreed
AMS.NET, LLC.	West Kern Community College District
Signature	Signature
Name	Name
Title	Title
Date	Date

Payment Terms and Conditions

- AMS.NET, LLC. will require a purchase order referencing this Quote # and an authorized representative must sign this proposal.
- Payment Terms are NET 30. Payments made beyond 30 days are subject to a finance charge of 1.5% per month. Customer agrees to pay all collection costs and attorney fees or late payments if applicable. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect services already received.
- Shipping charges and sales tax will not be added to this order as these services on non-taxable.
- The laws of the state where the item is shipped will apply to this sale.
- The term "start date" means the first business day on which the service starts. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the start date. Seller shall use its best efforts to make timely delivery of start date. HOWEVER, ALL STATED DELIVERY AND START DATES ARE APPROXIMATE AND EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, SELLER SHALL, UNDER NO CIRCUMSTANCE, BE DEEMED TO BE IN DEFAULT HEREUNDER OR BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES OR COMMERCIAL LOSS RESULTING FROM DELAYS IN DELIVERY OF START DATE.
- Cisco Cloud services purchased from AMS.NET, LLC. D/B/A MGT Impact Solutions requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) You purchase from Cisco or an Approved Source and is between You and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, You agree to the terms of this Agreement. If You do



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Quote# Q-00093476

not have authority to enter into this Agreement, or if You do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If You determine that You cannot comply with the terms of this Agreement after You have paid for the Cloud Service, You may terminate Your access to the Cloud Service for a full refund provided You do so within thirty (30) days of Your purchase.

7. AMS.NET, LLC. will invoice against the original contract once a purchase order is received and processed by the AMS.NET, LLC internal team. Failure to pay invoices may lead to cancellation of the manufacturer subscription. Each contract has an annual adjustment period process to calculate and bill for overconsumption. At the end of each contract year, any additional licenses added during the prior year will be calculated and added to the contract. In order to renew the subscription, please email a purchase order for the renewal term to Renewals at renewals@mgt.us, within 45-days of the end of the initial term. AMS.NET, LLC. will send out customer reminders notifying them of the impending renewal and the customer must provide purchase order for the renewal term to AMS.NET, LLC., Renewals at renewals@mgt.us, in writing 45-days prior to the end-of-term to avoid cancellation.

AMS.NET, LLC.
Tax ID: 94-3291626
C7 License: 763508

Purchase Order

Please make your purchase order to AMS.NET, LLC. and email it to Sean Harrington at sharrington@mgt.us. You may also return it by mail to 502 Commerce Way, Livermore, CA 94551.



Offer Description for Cisco Collaboration Flex Plan

This Offer Description is for the Cisco Collaboration Flex Plan (the "Cisco Technology"). Capitalized terms, unless defined in this document, have the meaning in the EULA or General Terms found at https://www.cisco.com/c/en/us/about/legal/cloud-and-software/end_user_license_agreement.html, or similar terms existing between You and Cisco (the "Agreement"). For clarity, Product Descriptions like this have historically been named either Offer Descriptions or Supplemental End User License Agreements. References to those documents in the Agreement should be interpreted as a reference to this Product Description.

1. Description

1.1 Cisco Collaboration Flex Plan

A Cisco Collaboration Flex Plan subscription allows You to flexibly deploy various Cisco Technology for Cisco- hosted ("Cloud Service(s)"), on-premises or partner-hosted deployments. Cloud Services offered in the plan include the following:

- Webex Meetings;
- Webex Calling;
- Unified Communications Manager Cloud;
- Webex App;
- Webex Webinars (formerly Webex Events);
- Webex Video Integration for Microsoft Teams;
- Webex for Government
- Unified Communications Manager Cloud for Government.

In an on-premises or partner-hosted deployment (which includes the Webex App Cloud Service), Cisco may offer the following Software:

- Cisco Meeting Server;
- Cisco Unified Communications Manager (UCM); and
- HCS.

1.2 Cisco Collaboration Flex Plan for Education

The Cisco Technology is offered to education Users, as described in Exhibit A.

1.3 Cisco Collaboration Flex Plan for FedRAMP Certified Services

Webex for Government and UCM Cloud for Government are certified by FedRAMP, as described in Exhibit B, Section 2.1.

1.4 Cisco Webex Production Assist

Cisco offers the Production Assist Services to Webex Users as described in Exhibit C.

1.5 Extended Security Pack

The Extended Security Pack standalone offer includes access to Cloudlock for Webex. Please see the [Cloudlock Offer Description](#) for information related to Cloudlock. The Extended Security Pack with Duo Multi-Factor Authentication (MFA) bundle includes access to both Cloudlock and MFA authentication for Webex. This Duo feature-functionality is limited to basic MFA and single sign-on (SSO) for unlimited applications. Please see the [Duo Offer Description](#) for information related to Duo Security.

1.6 Webex Video Integration for Microsoft Teams

Cisco offers the Webex Video Integration for Microsoft Teams as described in its Offer Description [here](#).

2. License Model Terms

The Cisco Technology may be available in multiple license models, as described below. You have the flexibility to change Your license model from: (a) Named User to Active User or Enterprise Agreement or (b) Active User to Enterprise Agreement. You may not change Your subscription from Enterprise Agreement to any other license model.

2.1 Named User

Your payment obligation and right to use the Cisco Technology is based on the number of Named Users on Your order, regardless of usage. If the number of Named Users who access the Cloud Services and Software exceed the number of Named Users on Your order, Your payment obligation will increase to reflect the additional Named Users. Billing reconciliation may occur at any time after You exceed the number of Named Users on Your order.

A “**Named User**” is an employee or contractor given access to the Cloud Services and Software. Each Named User receives a unique account that may not be shared or used by anyone other than the designated employee or contractor. A Named User’s account may not be transferred to another person, except upon: (a) termination of the Named User’s employment or (b) Cisco’s prior written approval. You are solely responsible for the acts and omissions of, or any fees incurred by, Your Named Users.

2.2 Active User

The **Active User** license model provides your entire organization with access to Flex Plan Meetings. Your payment obligation is based on a minimum quantity of Active Users (“**AU Minimum**”) that may increase during the Usage Term as Your organization grows or Your usage of Meetings increases. Your initial total Meetings Entitlement is determined by the number of Knowledge Workers on your initial order. Your order must reflect at least 250 Knowledge Workers or 40 Active Users for You to be eligible to participate in the Active User license model. Each Active User receives a unique account that may not be shared or used by anyone other than the designated employee or contractor.

At the beginning of the Usage Term, your AU Minimum will be determined as follows:

- If You are purchasing under a legacy AU license model, Your AU Minimum will be the greater of 40 Active Users or 15% of Your Knowledge Workers. If You are purchasing under a then-current AU license model, Your AU Minimum will be 40 Active Users.
- If you are migrating from an existing subscription, You will retain the number of Active Users associated with Your existing subscription, and Your AU Minimum will be equal to such number.
- Your AU Minimum may be adjusted if the following occurs during the first year of Your subscription:
 - If the peak number of Active Users exceeds five times (5X) Your initial AU Minimum at any time, then Your AU Minimum is subject to an immediate reset such that it would equal the actual number of peak Active Users.
 - Each year on the anniversary of the Delivery Date, Cisco will measure Your Average Active Users – this process

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is called a **"True Forward"**. If Your Average Active Users is found to be greater than Your AU Minimum, Your AU Minimum will be increased, and You will owe incremental True Forward fees for these additional Active Users for the remainder of the Usage Term. Billing reconciliation may occur at any time after Your AU minimum is increased as a result of the True Forward calculation. A True Forward will never result in a reduction of Your Active User count.

2.3 Enterprise Agreement

The Collab Flex Enterprise Agreement license model is governed by the Cisco Enterprise Agreement Program Terms, which require Your acknowledgement when You place Your order. See those terms for your Usage Rights.

2.4 Shared Meetings

Your payment obligation and right to use the Cisco Technology is based on the Concurrent Meetings Cap on Your order. You may host an unlimited number of meetings during Your Usage Term, as long as You do not exceed the Concurrent Meetings Cap.

- If You exceed the Concurrent Meetings Cap, You must pay for the additional meetings pursuant to the True Forward process in this Section.
- You must purchase a Concurrent Meetings Cap of at least one but no more than 25 combined cloud and on-premises meetings.
- No more than 250 of Your employees may be given access to Your cloud meetings.

A **"True Forward"** under this Section is the process to determine the fees due for Peak Concurrent Meetings that exceed the Concurrent Meetings Cap on Your order. Under the shared meetings license model, a True Forward is conducted quarterly beginning in the second quarter of Your Usage Term. If Your Peak Concurrent Meetings exceed the Concurrent Meetings Cap on Your order, Your Approved Source will bill You for the excess meetings. Your minimum payment obligation for the remainder of Your Usage Term will also increase to reflect the higher Peak Concurrent Meetings. A True Forward will not reduce Your Concurrent Meetings Cap.

2.5 Definitions

The defined terms used in this Section 2 mean the following:

"Knowledge Workers" means Your employees and contractors who use computing or communications devices capable of running the Cisco Technology as part of their duties performed on Your behalf.

"Deployed Knowledge Worker" means a Knowledge Worker who has a profile configured within the installed Cisco Technology provisioning platform and associates that profile with the applicable desk phone, any Jabber client, any Webex app client, mobile phone, video Device, or personal computing Device, as applicable.

"Active User" means a Knowledge Worker who accesses the Cisco Technology and initiated at least one Meeting.

"Average Active Users", the average number of Active Users per month in months nine, ten, and eleven of the preceding year. For clarification, months nine (9), ten (10), and eleven (11) are based on the corresponding three (3) thirty-day periods.

"Meeting" is a meeting initiated: (a) in Webex Meetings, Webex App, or Cisco Meeting Server; or (b) by phone using a Webex personal conferencing number regardless of whether Webex Meetings, Webex app, or Cisco Meeting Server is launched. An unscheduled meeting launched from a Webex app one-on-one space is not included as a Meeting.

"Concurrent Meetings Cap" is the maximum number of cloud and on-premises meetings You are entitled to host simultaneously.

"Peak Concurrent Meetings" means the greatest number of meetings hosted simultaneously during the previous quarter of the Usage Term.

3. Data Protection

The applicable [Privacy Data Sheets](#) describe the Personal Data that Cisco collects and processes as part of the delivery of the Cloud Service to You. For further detail on how Cisco processes, uses and protects all categories of data, please visit [Cisco's Security and Trust Center](#).

4. Accounts for Personal Use

If You create an account to use the Cisco Technology for personal use, Your employer's policies will not apply to the data that You share while using the Cisco Technology. However, if You use Your employer-issued email address and Your employer later purchases the Cisco Technology from Cisco, You will be required to update the email address associated with Your account to a personal email address. Cisco recommends that You use Your personal email address to access the Cisco Technology for personal use. If You want to change Your email address, You can do so by following these [instructions](#). If You do nothing, Your account and Personal Data will be controlled by Your employer and Your use will be subject to Your employer's policies.

5. Supplemental Terms and Conditions

5.1 Term

The initial Usage Term starts on the date any portion of the Cisco Technology is provisioned. Cisco will notify you when any portion of the Cisco Technology is ready for provisioning, at which point You must perform certain steps to begin using it. If You do not complete the provisioning steps, Cisco may automatically activate Your licenses and invoice You for usage based on that auto-activation date. You understand that such auto-activation will mark the start of the Initial Usage Term and You agree to pay for all usage from that date.

5.2 Restrictions on Use by Minor Children

Generally, the Cisco Technology is not authorized for use by persons younger than the age of consent in their relevant jurisdiction (e.g., 13 years old in the United States under the US Children's Online Privacy Protection Act of 1998, or 16 or 13 years old in the European Union as per Member State law) ("**Minor Children**"). Minor Children are not permitted to create an account to use the Cisco Technology, and You will not authorize Minor Children to access the Cisco Technology.

5.3 Geographic Terms and Restrictions

In accordance with global telecommunications law and regulations, the Cisco Technology is currently available in the countries listed [here](#).

5.4 Webex Calling Offer

Your use of Webex Calling Plans, Webex Calling, Webex for Government, Unified Communications Manager Cloud (UCM-C) or Unified Communications Manager Cloud for Government (UCM-G) may include additional legal requirements as set out in **Exhibit D**.

With regard to Webex Meetings, when Cisco includes dial-in numbers (toll and/or toll-free) and call back features, Cisco does not operate the underlying telecommunications facilities. Cisco obtains these capabilities from authorized operators and Cisco relies on the authorized operator for PSTN-related regulatory compliance.

5.5 Cisco Webex Hybrid Services

Cisco Webex Hybrid Services allow You to connect Your existing on-premises infrastructure with the Webex cloud platform. If You choose to use Cisco Webex Hybrid Services, You will be required to download and install software applications on Your premises to enable integration with Cisco Webex ("**Hybrid Software**"). You will exercise exclusive control over the Hybrid Software in Your environment. You will maintain the Hybrid Software in a secured environment accessible only to Your Authorized Third Parties and Users. You will replace or patch Hybrid Software as new releases become available. You will implement and maintain appropriate technical and organizational measures designed to protect the Hybrid Software against accidental loss, destruction or alteration, unauthorized access, or unlawful destruction.

6. Support and Maintenance

The Cloud Service and Software include basic online support and phone support. Support will be provided by Cisco, except for Webex Calling for SP, HCS, and Unified Communication Manager Cloud for Government in which case support will be provided by Your third-party service provider. When support is provided by Cisco, Cisco will respond as set forth in the table below and may require information from You to resolve service issues. You agree to provide the information requested and understand that a delay in providing the information to Cisco may delay resolution and response time.

Online Support allows access for support and troubleshooting via online tools, email, and web case submission only. No telephone access is provided. Case severity or escalation guidelines are not applicable. Phone Support provides Cisco Technical Assistance Center (TAC) access 24 hours per day, 7 days per week to assist by telephone, or web case submission and online tools with use and troubleshooting issues.

You will also have access to Cisco.com, which provides helpful technical and general information about Cisco products, as well as access to Cisco's on-line knowledge base and forums. Please note that access restrictions identified by Cisco from time to time may apply.

For Software, Cisco will provide (i) work-around solutions or patches to reported problems and (ii) major, minor, and maintenance releases of the licensed Software version, which can be accessed on Cisco Software Central. You may be required to update to the latest Software release to correct a reported Software problem.

The below table outlines Cisco's response objectives for submitted cases based on case severity. Cisco may adjust assigned case severity to align with the Severity definitions below.

Software Support Service	Technical Support Coverage	Response Time Objective for Case Severity 1 or 2	Response Time Objective for Case Severity 3 or 4
Basic with Phone Support	24x7 via Phone & Web	Response within 1 hour	Response within next Business Day
Basic with Online Support	Web	Response to all cases within next Business Day during Standard Business Hours	

The following definitions apply to this Section 6:

"Response Time" means the time between case submission in the case management system to support engineer contact.

"Severity 1" means the Cloud Service or Software is unavailable or down or there is a critical impact to a significant impact to Your business operation. You and Cisco both will commit full-time resources to resolve the situation.

"Severity 2" means the Cloud Service or Software is degraded or significant aspects of Your business operation are negatively impacted by unacceptable software performance. You and Cisco both will commit full-time resources during Standard Business Hours to resolve the situation.

"Severity 3" means the Cloud Service or Software is impaired, although most business operations remain functional. You and Cisco both are willing to commit resources during Standard Business Hours to resolve the situation.

"Severity 4" means minor intermittent functionality or performance issue, or information is required on the Cloud Service or Software. There is little or no impact to Your business operation. You and Cisco both are willing to provide resources during Standard Business Hours to provide assistance or information as requested.

"Business Day" means the generally accepted days of operation per week within the relevant region where the support will be performed, excluding local holidays as observed by Cisco.

"Local Time" means Central European Time for support provided in Europe, Middle East and Africa, Australia's Eastern Standard Time for support provided in Australia, Japan's Standard Time for support provided in Japan, and Pacific Standard Time for support provided in all other locations.

"Standard Business Hours" means 8am to 5pm Local Time (relative to the location of the Cisco TAC) on Business Days.



Exhibit A: Offer Description Supplement for Education Users

1. Supplemental Terms and Conditions

The following paragraphs are included at the end of Section 3 of the Offer Description:

2. Education Users

Cisco Collaboration Flex Plan for Education is intended for use by public or private institutions considered a school, college, university, or other education provider, under applicable law, regulation, or other government policy ("**Education User**").

3. Obligations with Respect to Minor Children

As between You and Cisco:

Education User is solely responsible for providing notices to and obtaining appropriate consents from parents and guardians of Minor Children for the collection, use, and processing of Personal Information by Education User and Cisco in connection with the delivery of the Cisco Technology;

Education User will provide such notices and obtain such consents before any collection, use, or other processing of Personal Information of Minor Children, and upon reasonable request will provide evidence of such notices and consents to Cisco in a timely manner; and

Education User will provide parents and guardians with the ability to request access, correction, deletion, or suppression of the Personal Information collected from Minor Children.



Exhibit B: Offer Description Supplement for FedRAMP Certified Cloud Services

1. Supplemental License Model Terms

Under the Active User licensing model, Your order must reflect the greater of the following number of Active Users: (a) 40 Active Users; (b) 10% of Your Employees; or (c) if You are migrating from an existing subscription, the number of Active Users on the order associated with Your existing subscription. After Your initial subscription year, Your minimum payment obligation will be the greater of the following number of Active Users: (a) 40 Active Users; (b) 10% of Your Employees; or (c) Your Average Active Users. “**Average Active Users**” means the average number of Active Users per month in months nine (9), ten (10), and eleven (11) of Your previous subscription year.

2. Supplemental Terms and Conditions

The following paragraphs are inserted at the end of Section 3 of the Offer Description:

2.1 FedRAMP Certified Cloud Services

Both Webex for Government and Unified Communication Manager Cloud for Government, have been certified by the Federal Risk and Authorization Management Program (“FedRAMP”). Personal Data processed in connection with Your Use of these Cloud Services is stored in the United States and not subject to international data transfers. If You have access to federal information, it is Your responsibility to ensure that such information is restricted to a FedRAMP-authorized environment and not accessed in connection with the Cloud Services that are not FedRAMP-authorized. In addition, if You authorize Your Cisco Partner to access certain applications and exercise privileged operator rights on your behalf (e.g., the right to configure and manage Your organizations’ use of the Cloud Services in Your Control Hub), You hereby authorize Cisco to grant Your Cisco Partner such rights, and it is Your responsibility to ensure that Your Cisco Partner meets Your FedRAMP and other security requirements.

2.2 Disclaimer of Cisco’s Liability Related to PSTN Traffic

When connecting to the Cloud Service from locations outside the United States, Cisco strongly recommends that You and Your meeting participants use integrated VoIP. You acknowledge that calls placed over PSTN are unencrypted and subject to local laws. If You use a PSTN connection and suffer harm resulting from the lack of encryption, You are solely responsible, and Cisco disclaims all liability for any such harm.



Exhibit C: Offer Description Supplement for Webex Production Assist

Supplemental Description

The following paragraph is inserted at the end of Section 1.4. of the Offer Description as pertains to Webex Production Assist Services:

The Webex Production Assist Services team provides services through an assigned Cisco resource to assist in the use of Cisco Technology to conduct Webex Meetings, Trainings, and Webex Webinars (formerly Webex Events). Cisco Production Assist Services may include Technical Monitoring Assist, Standard Assist, Premium Assist, Premium Plus Assist, Event Assist or Lifecycle Assist. Your personnel must be available during the course of the services. Each service is further described in the order and the confirmed reservation. Reservations are required. Requests for reservations are not confirmed until the Webex Production Assist Services team sends a written confirmation. Additional charges apply to add-on services. In the event of cancellation of a confirmed reservation by customer, cancellation fees may apply. Your payment obligation is based on actual usage by Employees together with any applicable cancellation fees.



Exhibit D: Cisco Calling Offers Supplement

This Supplement covers all uses of Cisco VoIP services, including the use of any device, system, network, or account in connection with Webex Calling, Cisco Calling Plans, Unified Communications Manager Cloud (UCM-C), and Unified Communications Manager Cloud for Government (UCM-G) (collectively, “Cisco Calling Offers”). It also covers the use of on-premise UCM.

1. PSTN Requirement & Disclaimer

To use Webex Calling, UCM-C, or UCM-G, You must purchase a public switched telephone network (“PSTN”) local, long-distance, emergency dialing, and direct- inward-dial service from either (1) a Cisco-approved third-party service provider or (2) Cisco as part of Cisco Calling Plans, to be combined with the Cisco Technology. When you purchase PSTN service from Cisco, the applicable Cisco Affiliate, including BroadSoft Adaption LLC in the United States and Canada, is the provider of the service.

2. Emergency Calling Policy

Emergency calling through Cisco Calling Offers operates differently than traditional emergency calling services. Cisco Calling Offers allow You to make or receive telephone calls over the Internet to or from the PSTN. Though Cisco Calling Offers are similar to traditional telephone services, the nature of voice-over-IP services creates unique limitations and circumstances for emergency calling.

When you deploy Webex Calling or UCM-C combined with PSTN, You must ensure the collection of an emergency response location for Your Users, for purposes of their emergency calls to national or state-designated emergency numbers, as required in Your jurisdiction. This includes if you obtain PSTN service from Cisco via Cisco Calling Plans.

If You obtain PSTN service from Cisco via Cisco Calling Plans, You are also responsible for informing Your Users of Cisco’s relevant policies (located in this Exhibit) and of the need to update their emergency response location if the User’s location changes or the User relocates the equipment used to access the Cisco-provided PSTN service. Please note that Cisco’s [Numbering Policy](#) applies to Cisco Calling Plans.

For Webex Calling users, text to emergency services (including 911 and 988) is not supported. Contact emergency services using another means.

2.1 Registered Location

Because a voice-over-IP call can be made anywhere a User has an Internet connection, the caller’s telephone number will not necessarily correspond with the caller’s physical location. All customers must therefore provide Cisco with a “Registered Location” for each User when Cisco Calling Offers service is set up. The “**Registered Location**” is the street address where the Users will be using the service.

If You or Your Users move the equipment to a new location, You or Your Users must immediately update the Registered Location with the new physical location of the device in Your Control Hub. If the Registered Location is not updated, any emergency calls made from the device may be sent to the wrong emergency response center and will transmit incorrect location information to emergency responders, delaying emergency assistance to Your Users. Customers with multiple Users are responsible for ensuring that an accurate and up-to-date Registered Location is maintained for each User, and that their Users are aware of how the Registered Location can be changed. There may be a delay in making the updated Registered Location available for routing and to emergency call centers.

You are responsible for notifying, and You agree to notify, any User or potential Users of Your VoIP services of the nature and limitations of emergency calls on the VoIP services described in this Policy.

2.2 Emergency Call Routing

Emergency calls will be handled differently than traditional phone service. When Your Users make an emergency call, Cisco and/or a third-party service provider will attempt to automatically route Your User’s call to the emergency call center corresponding to the Registered Location on Your or Your User’s account. If Your User’s call cannot be routed to the designated emergency call center, for example because Your User’s account does not contain a Registered Location, the call will be routed to a specialized call center, for which You may incur a fee. Your User may be required to provide a name, address, and telephone number to the specialized call center.

Cisco will attempt to automatically provide the emergency call center dispatcher or emergency service operator

with the name, Registered Location and telephone number associated with Your or Your User's account. It is possible that the dispatcher receiving the call may not be able to capture or retain this information. Therefore, when making an emergency call, callers should always immediately inform the dispatcher of their location (or the location of the emergency, if different). If callers are unable to speak, the dispatcher may not be able to locate You if Your location information is not up to date.

Callers should remain on any emergency call until told to disconnect by the dispatcher, as the dispatcher may not have the caller's number or contact information. If a caller is inadvertently disconnected, the caller should call back immediately.

For technical reasons, including network congestion, it is possible that an emergency call will produce a busy signal or will take longer to connect when compared with traditional emergency calls.

2.3 Service Limitations

Emergency calling will not work in certain circumstances:

- if the equipment You or Your Users use to make voice-over-IP calls fails or is not configured correctly;
- if You or Your Users are experiencing a power outage or an outage, suspension, or disconnection of Your Internet service; and
- if Your service has been terminated or suspended.

If You or Your Users are not comfortable with the limitations of emergency calls made using Cisco services, Cisco recommends that You or Your Users consider an alternate means for accessing traditional emergency calling services.

2.4 Disclaimer

YOUR EMERGENCY RESPONSE LOCATION FOR PURPOSES OF EMERGENCY CALLS MAY BE LIMITED TO YOUR COMPANY ADDRESS. IT IS YOUR RESPONSIBILITY TO ADVISE YOUR AUTHORIZED USERS TO ALWAYS PROVIDE THEIR CURRENT LOCATION WHEN CALLING EMERGENCY SERVICES. IF YOUR BROADBAND CONNECTION, PSTN SERVICE, OR ELECTRICAL POWER FAILS OR IS TEMPORARILY SUSPENDED OR INTERRUPTED, OR ANY OTHER ISSUE INTERRUPTS YOUR NETWORK CONNECTIVITY, THE CISCO TECHNOLOGY (INCLUDING EMERGENCY CALLS) WILL ALSO FAIL. CISCO WILL NOT BE LIABLE FOR ANY CLAIMS ARISING FROM FAILURE OF YOUR NETWORK CONNECTIVITY.

The availability of certain features, such as transmission of an emergency response location or Your or Your User's telephone number, depends on factors outside of Cisco's control, including whether local emergency response centers support those features. Cisco disclaims all responsibility for the conduct of local emergency response centers, third parties engaged by You to facilitate emergency response location or other address updates, and all other third parties involved in the provision of emergency response services. As permitted by applicable law, You hereby release, discharge, and hold harmless Cisco (including its directors, officers, employees, contractors, licensors, and agents) from and against any liability relating to or arising from (1) any acts or omissions of such third parties or other third parties involved in the handling of or response to any emergency call, (2) Your inability to use a Cisco-provided PSTN service to contact emergency services, or (3) Your failure to make additional arrangements to access emergency services.

3. Authorized Use of Cisco Calling Plans

Cisco Calling Plans may be used only for lawful, proper, and appropriate purposes. You shall not use Cisco Calling Plans to engage in any of the following prohibited activities. Likewise, You shall ensure that Your Affiliates and Users do not use Cisco Calling Plans to engage in any of these activities. Additionally, You shall not authorize, assist, or enable any third party to use Cisco Calling Plans to engage in any prohibited activities including:

- Activity that is illegal or that promotes illegal activity or violence, including activity that is defamatory, harassing, threatening, abusive, libelous, malicious, deceptive, or fraudulent behavior
- Activity in connection or conjunction with any pornographic and/or adult entertainment industry purposes, regardless of whether such activity is lawfully permitted
- Misrepresentations as to identity or affiliation with any entity or organization

- Activity that threatens, exploits, or otherwise harms minors or that facilitates or supports human trafficking or terrorism
- Violating or infringing any intellectual property or proprietary rights of Cisco or others
- Unauthorized messages, advertising, or spam, including:
 - Posting multiple messages similar in content to Usenet or other newsgroups, listservs, forums, email mailing lists or other similar groups or lists
 - High volume use (e.g., customer service numbers) or contact center deployments
 - Conducting or forwarding surveys, contests, pyramid schemes, charity requests, or chain letters
 - Relaying email in an anonymous fashion or forging any TCP-IP packet header
 - Mailbombing, flooding, overloading, attacking, or otherwise interfering with a system or network
- Sending unsolicited calls, messaging, or e- mailings (including without limitation, commercial advertising, and informational announcements) if such unsolicited activities could reasonably be expected to or do in fact provoke complaints
- Harvesting, collecting, or gathering user data without consent
- Activity that is harmful or disruptive to Cisco Calling Plans
- Attempting to circumvent restrictions on access, usage, or security of Cisco Calling Plans
- Bulk call-in lines and auto-dialing or “predictive” dialing
- Repetitive and/or continuous messaging or calling to the same destination or number if such activity could reasonably be expected to or in fact does provoke complaints
- Long duration calls (defined as calls to the same number in excess of four continuous or cumulative hours within a 24-hour period) and/or calls placed to specific numbers/destinations for the purpose of generating charges or fees for or with a third party or any other calling activity that could be construed as traffic pumping or access stimulation
- Use of call services in a manner that does not consist of uninterrupted live human voice dialog by and between natural human beings
- Selling, reselling, subleasing, assigning, licensing, or sublicensing Cisco Calling Plans or any component thereof or using or offering the same on a service-bureau or time-sharing basis
- Using Cisco Calling Plans in any manner that violates industry standards or any third-party policies (including, without limitation, all of the applicable guidelines published by the CTIA (Cellular Telecommunications Industry Association), the Mobile Marketing Association, NENA (National Emergency Number Association), or any other applicable accepted industry associations, carrier guidelines or other similar or analogous industry standards, third party policies or requirements in any jurisdiction)
- Without permission from the owner of a system or network, doing any of the following:
 - o accessing the system or network,
 - o monitoring data or traffic,
 - o probing, scanning, and/or testing firewalls,
 - o testing the vulnerability of a system or network, or
 - o breaching or bypassing any security or authentication routines of a system or network
- Operating a server in connection with the Services in an “open relay” configuration (a configuration whereby a mail server processes email messages where neither the sender nor the recipient is a local user)

- Use of an open telephone line as a monitoring, intercom, or similar service.

4. Supplemental Country-Specific Terms

In certain countries, additional supplemental terms apply to Your Cisco Calling Plans. Those terms may be found here: <http://cs.co/callingplansterms>.

5. Authorized Use of Business Texting

To the extent Cisco makes business texting available to Users, they may only use business texting to send person-to-person texts to their contacts. You shall not use business texting to engage in any of the following prohibited activities. Likewise, You shall ensure that Your Affiliates and Users do not use business texting to engage in any of these activities. Additionally, You shall not authorize, assist, or enable any third party to use business texting to engage in any prohibited activities including:

- Outgoing/outbound automated messaging, bot messaging, chatbots or any kind of high volume SMS/texts
- Sending more than 10 texts per minute per User
- A2P, or application-to-person messaging
- Sending unsolicited texts
- Posting multiple texts similar in content to Usenet or other newsgroups, listservs, forums, email mailing lists or other similar groups or lists
- Unauthorized texts or phishing text messages

6. UCM Software

UCM is solely for Your use. If You host UCM in a third-party data center, then You must hold legal title to all necessary hardware and related infrastructure required to run UCM, and a valid license to the software. A third-party cannot host UCM and deliver it as a partner-hosted or similar service without Cisco's written permission. Please contact Cisco or Your Cisco Partner to get this permission.



Exhibit E: Offer Description Supplement for Real Time Translation – Active User

Supplemental Term

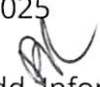
The following term is a Supplemental Term and Condition specific to customers who have purchased Real Time Translation (RTT) for Webex Meetings under an Active User (AU) licensing model. For such customers, the following term is to be added to the end of Section 3 of the Offer Description:

Real time translation (RTT) is an add-on service for Webex Meetings or Webinars. RTT Active User (RTT AU) offers customers an Active User licensing model for consumption of RTT services. Under this model, Cisco may conduct a True Forward for customers who purchase RTT AU. The "True Forward" operates as follows:

- If the peak number of RTT Active Users exceeds five times (5X) Your initial RTT Active User Minimum at any time, then Your RTT Active User Minimum is subject to an immediate reset such that it would equal the actual number of peak RTT Active Users.
- Each year on the anniversary of the Delivery Date, Cisco will measure Your Average Active Users. If Your Average Active Users is found to be greater than Your AU Minimum, Your AU Minimum will be increased, and You will owe incremental True Forward fees for these additional Active Users for the remainder of the Usage Term.
- Billing reconciliation may occur at any time after Your AU minimum is increased as a result of the True Forward calculation.
- A True Forward will never result in a reduction of Your Active User count.

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Brett  Brett Redd, Information Technology Director

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

Microsoft Campus Agreement 2025 (Year 6 of 6)
Agreement with Foundation for California Community Colleges (FCCC) to provide Microsoft Campus Agreement with Computerland of Silicon Valley.

Background:

Taft College, a member of the Foundation for California Community Colleges, participates in the Microsoft Campus Agreement. This Agreement allows for reduced costs for licensing Microsoft products used by campus departments and classrooms.

Board Goal/Accreditation Standard:

Accreditation Standard 3.9

Terms (if applicable):

Terms of the agreement are from September 16, 2025 – September 15, 2026

Expense (if applicable):

Annual Cost of this agreement is \$43,641.15.

Fiscal Impact Including Source of Funds (if applicable):

Cost of this agreement is included in the ITS budget.

Approved: 

Leslie Minor, Ph.D., Interim Superintendent/President

➤ **Renewal Worksheet of Taft College**

 [PRINT](#)

Validated Renewal Worksheet for Campus Agreement Licensing

Taft College
Foundation for California Community Colleges (FCCC)
Microsoft Campus Agreement 2025 (Year 6 of 6)

Please use this quote to generate and submit your PO no later than **Friday, 19-Sep-2025** to insure a timely renewal for everyone.

Purchase Order to be made payable to:

Submit Purchase Order by fax or e-mail:

ComputerLand Silicon Valley
808 West San Carlos Str., Suite 20
San Jose, CA 95126
Federal Tax ID 27-2696689

by FAX: **408-519-3260**
by E-mail: edusales@cland.com

• **Choose a Desktop Bundle for Faculty and Staff**

	Desktop Bundle for Faculty & Staff	Item Price (per EQU)	Select	EQU Count	Ext. Price
1.	Microsoft 365 A5 per faculty/staff Education Qualified User (EQU)	\$83.56	✓	315	\$26,321.40

• **Choose Optional Products Licensed Organization-Wide for Faculty/Staff**

	Optional Products Licensed Organization-Wide	Part Number	Item Price (per EQU)	Select	EQU Count	Ext. Price
1.	SQL Server CAL	359-00765CF	\$7.25	✓	315	\$2,283.75

• **Choose Optional Products Licensed per User or Device for Faculty/Staff**

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	M365 Apps for Enterprise (Office 365 Pro Plus) for Devices - add-on to Microsoft 365 for deployment of full Office on shared machines like classrooms and labs.	RQL-00001CFU	\$0.00	3000	\$0.00
2.	Office 365 A1 - per fac/staff user, increasingly needed to be ordered under your enrollment for light users for provisioning of add-on licenses like Teams Phone and Entra ID P2 for those users.	M6K-00001CFU	\$0.00	15000	\$0.00
3.	Visio Online P2 per fac/staff user - includes download of Visio Pro	P4U-00001CFU	\$27.00	7	\$189.00
4.	Visual Studio Enterprise with MSDN per user	MX3-00115CFU	\$375.00	3	\$1,125.00

• **Choose Optional Products Licensed per User or Device for Students**

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	Exchange Online Plan 1 for alumni per user	5RS-00002CSU	\$0.00	15000	\$0.00
2.	Microsoft 365 A5 Student Use Benefit - must license all EQU to qualify, maximum ratio of EQU:Students is 1:40	AAD-38405CSU	\$0.00	12600	\$0.00

• Server License Options


	Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1.	Core Infrastructure Server (CIS) Suite Datacenter - 16 core license pack. Combination of Windows Server Datacenter and System Center Datacenter license. Licensed per physical core, with unlimited server VMs allowed on the licensed device. Must licen	9GS-00128CF	\$560.00	8	\$4,480.00
2.	Defender for Endpoint Server - licensed per server OSE (aka VM, node). Managed through Endpoint Manager console.	1O1-00003CF	\$62.40	70	\$4,368.00
3.	SQL Server Enterprise Core - 2 Core license pack. You must license 4 cores minimum per physical processor on a standalone machine or 4 virtual cores minimum on a VM. License all physical cores to achieve maximum virtualization on the licensed machine, all	7JQ-00341CF	\$1,335.00	2	\$2,670.00
4.	SQL Server Standard per Server (requires SQL CALs for all clients)	228-04437CF	\$88.00	8	\$704.00
5.	Windows Server External Connector - per physical host (needed for all Windows servers facing the internet OR, if student Windows Server CALs are not subscribed, needed for servers accessed by students off-campus or authenticating students on-campus or off	R39-00374CF	\$196.00	5	\$980.00
6.	Windows Server Standard Core - 16 core license pack. Licensed per physical core: 2 VMs allowed on the licensed device. Must license 16 core minimum per physical server.	9EM-00265CF	\$52.00	10	\$520.00

TOTAL \$43,641.15

BOARD AGENDA ITEM

Date: July 17, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services 

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Fire Alarm Inspection Service Agreement with All-Tech Fire & Security

Background:

The college is required to conduct annual testing and certification of fire alarm systems pursuant to the National Fire Alarm and Signaling Code NFPA 72 standards. All-Tech Fire & Security designed and installed the college's fire alarm systems and has been our preferred vendor for fire alarm technology and services, including NFPA 72 testing, repair, and certification services. I have attached a three-year service agreement with All-Tech Fire & Security for fire alarm inspection and preventative maintenance services. It is requested that the Board of Trustees approve the attached service agreement.

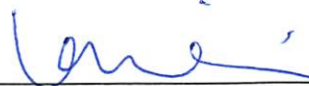
Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal # 9; Accreditation Standards III.B.1, III.B.2, III.B.3, and III.B.4.

Terms (if applicable): August 1, 2025 to July 31, 2028.

Expense (if applicable): Year 1 expense is \$28,300.00

Fiscal Impact Including Source of Funds (if applicable):

This is an Unrestricted General Fund expenditure included in the Facilities, Maintenance & Operations budget.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President



FIRE ALARM INSPECTION SERVICE AGREEMENT

This agreement between Taft College (Client) and All Tech Fire & Security, Inc. (Provider) describes the services the Provider shall furnish for systems owned or supervised by the Client. These services are provided in exchange for a fee, and a separate agreement will be executed for each system or group as listed below.

System Location (Site):

M&O Facility
Child Care
ETEC
Student Dorms
TIL Building
Cougar Sports Center
G Buildings
Admin/Science/Student Center

System(s) Covered: Fire Alarm

1. Preventive Maintenance (PM) included as part of Annual Inspection

This agreement includes annual Preventive Maintenance (PM) of the system. No additional labor or travel charges apply for this PM. Each annual visit includes the following:

- a) Cleaning of head-end equipment (exterior/interior, connectors, controls).
- b) Cleaning of field devices per manufacturer specs as required.
- c) Testing of head-end and field devices.
- d) Programming confirmation.
- e) Minor repairs (no parts included).
- f) Written NFPA 72 report to Client.

2. Exclusions from PM Coverage

Parts and labor required for repairs are not included in this agreement. However, when parts are needed, they will be discounted 15% off the manufacturer's suggested retail price (MSRP) and Labor will be billed at published rates.

3. Emergency Service

Emergency services will be billed accordingly. Examples of such services include but are not limited to:

- (A) Known, unrepaired issues.
- (B) System obsolescence.
- (C) User error or unauthorized system changes.
- (D) Acts of God or external damage.
- (E) Environmental damage (e.g., fire, flood, power surges).
- (F) Customer or AHJ requirements.

The provider will respond the next business day and restore functionality if parts are available. Parts and Labor billed separately.



4. Fire Alarm Inspection

Per NFPA standards with final documentation. All testing, inspections and authorized repairs to be supervised by a NICET II technician. Any repairs that may be required after inspection are not covered in this quotation and will be quoted separately per the agreement.

5. System Access

Client agrees to provide full-system access. Delays due to inaccessible areas are excluded from time-sensitive obligations.

6. Unsupported Equipment

This agreement does not cover systems from manufacturers for which Provider is not an authorized dealer unless listed in addendum #1. Client must supply access codes, documentation, and parts if applicable (Addendum #1 required).

7. Fees, Rate Increases, and Payment Terms

Total Fee for Year 1: \$28,300.00

Billing Frequency: Annually

Agreement Term: Minimum of three (3) years

- Year 1: \$28,300.00
- Year 2: \$29,290.50 (or subject to annual increase of 3.5%)
- Year 3: \$30,315.67 (or subject to annual increase of 3.5%)

Labor Rates:

- Regular: \$330.00/hour
- Emergency: \$660.00/hour

Rate increases shall not exceed 3.5% annually unless mutually agreed.
At term end, a new agreement may be drafted and submitted for approval.

Late Payments (30+ days):

- Agreement termination at Provider's discretion
- Retrospective billing at standard rates
- Reallocation of received payments toward outstanding balances

Fees may be subject to COLA adjustments.

8-10. Terms, Termination, Liability, Governing Law

- Agreement effective from 8 / 13 / 25 to 8 / 12 / 28
- Either party may terminate the agreement with 90 days written notice.
- Provider liability limited to fees paid during current term.
- Client represents authority to enter into agreement.
- Changes in ownership or deactivation of system allow early termination with pro-rated charges/refunds.
- California law governs this agreement.



Signatures

Client:

Billing Name

Address

City / State / Zip

Phone

Signature: _____ Date: _____

Print Name: _____

Provider:

All Tech Fire & Security, Inc.
10010 Rosedale Hwy #A
Bakersfield, California 93312
661 371-3300

Signature: _____ Date: _____

Print Name: _____

BOARD AGENDA ITEM

Date: August 7, 2025

Submitted by: Leslie Minor, Ph.D., Interim Superintendent/President

Area Administrator: Leslie Minor, Ph.D., Interim Superintendent/President

Subject: Request for Ratification

Board Meeting Date: August 13, 2025

Title of Board Item:

Contract for Professional Services with Education Support Services in Affiliation with Atkinson, Andelson, Loya, Rudd & Romo – Consultant Edward Knudson

Background:

Taft College has contracted with Education Support Services Group, LLC, for consulting services that include executive coaching and operational assistance to the District and has chosen to extend these services.

Board Goal/Accreditation Standard:

Strategic Action Plan #2, Board Effectiveness #2

Terms (if applicable):

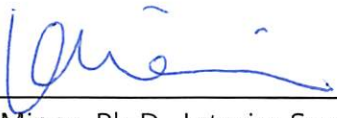
July 1, 2025 – June 30, 2025

Expense (if applicable):

\$225.00 per Hour, Not to Exceed 200 Hours


Fiscal Impact Including Source of Funds (if applicable):

District funds will be utilized for these services.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Brett  Brett Redd, Information Technology Director

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness 

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

Computerland – FCCC Adobe ETLA Year 1 of 3
Adobe Enterprise Term License Agreement
Quote #: QU-17387-X0V0R1

Background:

Adobe Enterprise is a set of applications from Adobe Systems that provides access to a collection of software used for video editing, web development, and PDF creation. The college benefits from the software package in several areas across campus, including Instruction, Student Support Services, and Distance Education. This software also helps the institution remain in compliance with mandated accessibility standards.

Board Goal/Accreditation Standard:

Accreditation Standard 3.9

Terms (if applicable):

Terms: August 26, 2025 – August 25, 2026

Expense (if applicable):

Total cost: \$19,769.56

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Leslie Minor, Ph.D., Interim Superintendent/President



808 W San Carlos St #20
San Jose, CA 95126
Telephone: 408-519-3200

Quote Date: 7/28/2025

Expiration Date: 8/20/2025

Quote #: QU-17387-X0V0R1

Bill To:

Taft College
29 Cougar Court

Taft, CA 93268
Phone:

Ship To:

Taft College
29 Cougar Court

Taft, CA 93268
Phone:

Account Manager: York, Sheri

Phone: +14085193221

Email: syork@cland.com

*FCCC Adobe ETLA
Year 1 of 3
August 26, 2025 – August 25, 2026
Participation Agreement due August 5th
Order due August 20th*

#	Product Name	Description	Qty	Unit	Extended
1	Adobe ETLA	Adobe Enterprise Term License Agreement	1	\$19,769.56	\$19,769.56

Prepared By: Wang, Catherine

ywang@issquaredinc.com

Phone:

Terms: Net 30 OAC

Product Total: \$19,769.56

Project Services:

Tax: TBD

Shipping & Handling: TBD

Total: \$19,769.56

ISSQUARED, Inc Standard Terms and Conditions apply to this and all Quotations.
Prices Exclude Freight and Applicable Taxes.
Professional Services quotes are estimates only. Prices are valid upon agreement of a written Statement of Work (SOW), Work Order or Time Bank.
A Credit Application is available upon request, or at www.issquaredinc.com.
Fax Purchase Orders to (425) 453-3461.

Taft College
Foundation for California Community Colleges
Adobe Enterprise Term License Agreement
Consortium Member Participation Agreement
FCCC ETLA agreement number: 01155888
Aug 26, 2025 – Aug 25, 2028

Products and Services Pricing Details.

Line Number	Adobe SKU	Product Description	License Metric / Unit of Measure	Annual Unit Price	Quantity	Annual Instalment Fee (Annual Unit Price x Quantity)
Faculty and Staff Bundle per FTE				\$60.00	240	\$14,400.00
01	30006019	AI Assistant for Acrobat Faculty/Staff (100% FTE)	Each USER Per Year		240	
02	65272755	Acrobat Sign for enterprise EDU Tier 3 (100% FTE)	Enterprise-Wide		240	
03	30004752	Acrobat Pro: Faculty/Staff (67% FTE)	Enterprise-Wide		161	
04	30004675	Adobe Express for HED Faculty/Staff (67% FTE)	Enterprise-Wide		161	
05	65313789	Creative Cloud All Apps, Pro HED Faculty/Staff - includes Acrobat Pro and Express Premium (33% FTE)	Each USER Per Year		79	
06	65291298	Captivate for Faculty and Staff	Each USER Per Year	\$95.00		\$0.00
Student Bundle				\$1.27	4228	\$5,369.56
07	30004674	Adobe Express Premium for HED Student (100% Students)	Student Enterprise-Wide		4228	
08	65297410	Creative Cloud All Apps Shared Devices	Enterprise-Wide		Included	
Summary of Fees						
					Year One Fees	\$19,769.56
					Year Two Fees	\$19,769.56
					Year Three Fees	\$19,769.56
					TOTAL	\$59,308.68

The License Term of the Products and Services and any applicable Support commences on the later of Products and Services delivery or the identified start date. The end date of the License Term of the Products and Services and any applicable Support is the later of the amount of months comprising the identified License Term or the identified end date. The dates above only represent best estimates of the start and end dates of the License Term

- 01 AI Assistant for Acrobat:
This product includes access to generative AI On-demand Services. Adobe reserves the right to throttle requests to AI Assistant for actual or suspected abuse.

- 02 **Acrobat Sign for enterprise EDU Tier 3:**
The dates set forth in the pricing table represent the best estimates of the License Term Start Date and License Term End Date but such dates will be adjusted based on the actual delivery date of login credentials to access the Products and Services. During each 12-month license period, each licensed user is permitted to send up to 150 Transactions. Transactions for a given customer account are aggregated among all licensed users, and do not carry over from one 12-month license period to the next.
- 03 **Acrobat Pro: Faculty:**
This product has both On-premise Software and access to On-demand Services. It does not include any Adobe Acrobat Sign entitlements, features, or capabilities, all of which requires separate purchase.
- 04 **All Apps, Pro HED Faculty/Staff:**
This product includes all Creative Cloud On-premise Software, Acrobat Pro, access to all Creative Cloud On-demand Services, and access to the Adobe Stock On-demand Services. For clarity, Faculty Members and Staff Members are "Users" as defined in the Agreement. The Pro Images licensed under this Sales Order are delivered under the special terms for Pro Images in the Adobe Stock PSLT. Notwithstanding the PSLT, Pro Images in this product are licensed under an Education License and not under the Works Extended License. "Education License" means, for Faculty Members and Staff Members, that, subject to the restrictions in the Agreement, Adobe grants Customer the non-exclusive, perpetual (only for the specific uses of the Pro Images that Customer has used prior to the end of the License Term, including the Grace Period as applicable), worldwide, non-transferable, non-sublicensable license to allow Faculty Members and Staff Members to access the Adobe Stock On-demand Services and to license, use, reproduce, archive, modify, and display the Pro Images, in all media, for: (a) advertising, marketing, promotional, and decoration purposes related solely to the Enterprise; and (b) professional and academic activities related solely to the Enterprise, and not for any other purpose. For clarity, Customer may distribute marketing and promotional materials, internal presentations, decorations, and digital productions that display or incorporate the Pro Images solely for the benefit of the Enterprise.
- 05 **Adobe Express for HED Faculty:**
This product includes access to On-demand Services.
- 06 **Captive:**
This product is primarily On-premise Software but includes access to Cloud Service components. Unless otherwise stated in Sales Order, Customer is not permitted to use or allow its Users to use the On-premise Software in Restricted Country. Restricted Country has the same meaning as assigned under General Terms.
- 07 **Adobe Express for HED Student:**
This product includes access to On-demand Services.
- 08 **Shared Device License HED:**
This product is On-premise Software for use solely in Customer's shared device environments. Users may only access On-demand Services in such shared device environments through User's unique login ID, which must be obtained under separate license from Adobe. Users may only access On-demand Services in accordance with the terms of this Agreement. When Users access the Products and Services on shared devices, Customer is solely responsible for (1) establishing policies, practices, and controls to ensure that each User logs out of his or her Adobe account at the end of a usage session on a shared device; and (2) any unauthorized use of a User's Adobe account resulting from such User's failure to log out of his or her Adobe account or other accounts at the end of a usage session on a shared device.

Terms and Conditions

1. This agreement ("Agreement") consists of (A) the terms of this Sales Order, and (B) the parts of the Adobe Enterprise Licensing Terms available at <http://www.adobe.com/legal/terms/enterprise-licensing.html> consisting of the General Terms and the applicable Product Specific Licensing Terms. Adobe is an intended third-party beneficiary of this Agreement between Consortium and Consortium Member and has a right to enforce its terms against Consortium Member. Consortium Member will be deemed a "Customer" as such term is used in Adobe Enterprise Licensing Terms.
2. **Russia and Belarus:** Notwithstanding anything to the contrary, use of the Products and Services in Russia and Belarus is prohibited.

3. The following capitalized terms are defined as follows:

- (A) "Consortium" means the entity that has entered into a sales order with Adobe for the purchase of Products and Services and is authorized to make the Products and Services identified in this Sales Order available to Consortium Member.
- (B) "Consortium Member" means that educational institution that meets the education eligibility criteria for Adobe's education programs described at <https://helpx.adobe.com/x-productkb/policy-pricing/education-faq.html>.
- (C) "Enterprise" means Consortium Member's enterprise (the entities of which also meeting the education eligibility criteria for Adobe's education programs described <https://helpx.adobe.com/x-productkb/policy-pricing/education-faq.html>, excluding any Consortium Member with organizations or operations within certain nations that have service or functionality limitations as identified in the applicable Product Specific Licensing Terms.
- (D) "Faculty Member" means a then-current employee or independent contractor of a Consortium Member whose primary job duties consist of providing educational instruction to students.
- (E) "Full Time Equivalent" or "FTE" means the number of full-time Faculty Members + (number of part-time Faculty Members ÷ 3) + number of full-time Staff Members + (number of part-time Staff Members ÷ 2).
- (F) "Staff Member" means a then-current employee or independent contractor of the Consortium Member that provides administrative support to the Consortium Member's educational operations to faculty.
- (G) "Student" means an individual enrolled part-time or full-time in a degree-granting program or an academic course of study by Consortium Member. Student will be deemed a "User" under the General Terms.
- (H) "Student Enterprise-Wide" means all of the Students within Consortium Member's Enterprise.
- (I) "Student Enrollment" means the number of students currently enrolled part-time or full-time in a degree-granting program or an academic course of study conducted by Consortium Member's Enterprise.
- (J) "Student Growth Event" means an increase in Consortium Member's Student Enrollment of 5% or more from the original Student Enrollment or the Student Enrollment following the most recent previous Student Growth Event.

- 4. For those Products and Services identified as being licensed on an "Enterprise-Wide" basis in Lines Number 03 and 04 in the Products and Services Pricing Details, Customer may permit each Faculty Member and Staff Member to activate a copy of the On-premise Software associated with the Product and Service on up to two Computers which may be accessed by such Faculty Member or Staff Member using a unique log-in identifier; Customer represents and warrants that as of the Effective Date, its current FTE Count is 240; If Customer's FTE Count increases by 5% or more from the last established FTE Count ("Growth Event"), then Customer must notify Adobe in writing within 14 days.
- 5. For those Products and Services identified in Line Number 08 as being licensed on an "Enterprise-Wide" basis in the Products and Services Pricing Details, Customer may install a copy of the On-premise Software on any Enterprise-owned Computer located in computer labs and classrooms for use by Students, Faculty Members and Staff Members without the need for an unique log-in identifier.
- 6. Consortium Member represents and warrants that as of the Effective Date of this Sales Order: (i) its Student Enrollment; and (ii) a non-binding estimate of Students that Customer intends to authorize as Users of the Products and Services in Line Number 08 is 4228.
- 7. **Student Enterprise Deployment.** For those Products and Services identified as being licensed on an "Student Enterprise-Wide" basis in the Products and Services Pricing Detail section, Consortium Member may Deploy the

Products and Services throughout its Student Enterprise. The rights granted under this Sales Order are based on the size of Consortium Member's Student Enrollment.

8. (A) Deployment. Consortium Member may Deploy the quantity of Products and Services in accordance with the license metric specified within the Products and Services Pricing Detail throughout its Enterprise. "Deploy" means to make a license available for Products and Services to a User or Computer, as applicable, regardless of whether the license was accessed by a User or not. A Student may use the Products and Services on one non-Enterprise owned Computer which may be accessed by such individual using a unique log-in identifier. If an individual ceases to be a Student during the License Term, such individual must de-install its copy of the Products and Services and cease usage.

(B) Annual True-Up Report. Using the form found at www.adobe.com/go/trueup, Customer must report any Annual Average Over-Deployment Count by Consortium Member for the Products and Services. During the License Term, Customer must send the report to Adobe not later than 14 days before each anniversary of the License Term Start Date, including for Deployments added during the last year of the License Term.

(C) True-Up Fees. In years 2 and 3 of the agreement, Consortium Member will True-Up to then current FTE count and student count if Customer's FTE Count increases by 5% or more from the last established FTE Count and/or Student count increases by 5% or more ("Growth Event").

9. **Student Offerings.** This section governs any offering of Adobe Products and Services licensed hereunder and deployed for use by primary and secondary ("K-12") or postsecondary education ("HED") Students ("Offering") using Enterprise IDs or Federated IDs.

9.1 **Student Data Terms.** The parties hereby agree that the K-12 (Primary and Secondary) and Higher Education Product Specific Terms for Student Data located at https://www.images2.adobe.com/content/dam/cc/en/legal/servicetou/Adobe-EDU-Terms-en_US-20240618.pdf ("Student Data Terms") shall govern the privacy of "Student Data" (as defined in the Student Data Terms) provided to Adobe during the use and deployment of the Offering when deployed using Enterprise IDs or Federated IDs and the Student Data Terms are hereby incorporated by reference. For the avoidance of doubt, for the sole purpose of the definition of Confidential Information (as defined in the General Terms), Student Data (as defined in the Student Data Terms) shall be treated as a separate category of Customer Data that is subject to the Student Data Terms. As applicable, the Student Data Terms shall either (a) be included in the definition of "Data Processing Addendum" (or "Data Protection Terms", as applicable) under the General Terms or (b) otherwise subject to the maximum aggregate liability cap for all Claims as detailed in the General Terms.

- (A) The parties agree to delete the second paragraph of the Student Data Terms, which commences with "These Student Data Terms are incorporated by reference..." and replace it in its entirety with the following:

"These Student Data Terms, the Adobe Enterprise Licensing Terms (including the General Terms and the applicable Product Specific Licensing Terms), and the applicable Sales Order are collectively referred to herein as the "**Terms**." To the extent the provisions in these Student Data Terms conflict with the other provisions of the Adobe Enterprise Licensing Terms or the Adobe Privacy Policy (located at <https://www.adobe.com/privacy/policy.html>), these Student Data Terms will govern with respect to Student Data. Capitalized terms not defined herein have the meanings ascribed to them in the General Terms."

- (B) The parties agree to delete Section 1.1 of the Student Data Terms and replace it as follows:

"'Adobe' shall have the same meaning ascribed in the General Terms."

- (C) The parties agree to delete the words "Adobe Software and/or Services" at the end of Section 1.6 of the Student Data Terms and replace them with "intellectual property rights in the Adobe Technology."

(D) The parties agree that a “Customer” as defined in Section 1.2 of the Student Data Terms shall include the applicable Consortium Member and the entities of its Enterprise that are Schools (as defined in the Student Data Terms) for purposes of the interpretation of the Student Data Terms (except with respect to Section 10.2 of the Student Data Terms).

9.2 **Deployment of the Offering: Enterprise IDs or Federated IDs Only.** Consortium Member may only order the Offering on behalf of School(s) (as defined in the Student Data Terms) and must deploy the Offering using Enterprise IDs or Federated IDs. Use of Enterprise IDs or Federated IDs is essential for Adobe to meet its Student privacy commitments under the Student Data Terms. Any deployment of an individual Adobe ID to a User (as defined in the Student Data Terms) nullifies any commitment Adobe makes regarding the use and protection of Student Data, and Consortium Member must defend and indemnify Adobe for any privacy or other claims related to Consortium Member’s (or its Enterprise’s or School’s) license deployment using an individual Adobe ID for the Services. More information about ID types is available at <https://helpx.adobe.com/enterprise/using/edu-deployment-guide.html>.


9.3 **Responsibility for Consent and Notices.** Consortium Member agrees to provide (or cause to be provided) appropriate notices and disclosures to Students and, as applicable, their parents or guardians regarding the Student’s use of the Products and Services, this Agreement, the Adobe privacy policies, including Adobe’s COPPA Direct Notice for Adobe Student Services at: <https://www.adobe.com/content/dam/cc/en/legal/documents/COPPA-Notice.pdf>, and any additional notices as required by applicable laws. Consortium Member agrees to obtain (or cause to be obtained) any consents required from parents or guardians of Students under the age of 13 required under the Children’s Online Privacy Protection Act (“COPPA”) in connection with the Products and Services and collection of Student Data by Adobe. Consortium Member represents and warrants (on behalf of itself and the Enterprise) to Adobe that, prior to providing Student Data to Adobe, the Consortium Member has either obtained (or caused to be obtained) all necessary parent or guardian consents or it (and its Enterprise) has complied and will comply with all applicable requirements of an exemption from or exception to parental consent requirements.

By signing below, Consortium Member acknowledges that it has carefully read and fully understood the terms of this Agreement, which will become effective upon the date of the last signature (the “Effective Date”).

Consortium Member: Taft College	
Sign	
Print:	
Title:	
Date:	
Primary Contact:	Mark Gibson
Email:	mgibson@taftcollege.edu

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Brett  Brett Redd, Information Technology Director

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

CDWG- Commvault Standard Support Renewal, Quote #PMMD063

Background:

The Commvault Standard Support is used to back up and safeguard the District's data. It also allows for the restoration of data in the event of a disaster. This license renewal provides access to newer versions of the software as well as Monday through Friday (8am-5pm) call in support.

Board Goal/Accreditation Standard:

Board SAP #9

Terms (if applicable):

Annual renewal will be effective from September 1, 2025 – August 31, 2026.

Expense (if applicable):

Total cost of the contract renewal: \$14,187.51.

Fiscal Impact Including Source of Funds (if applicable):

Included in the ITS budget.

Approved: 

Leslie Minor, Ph.D., Interim Superintendent/President



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

MARK GIBSON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PMMD063	7/2/2025	COMMVAULT STANDARD SUPPORT REN	7476449	\$14,187.51

IMPORTANT - PLEASE READ

Special Instructions: Start Date: 09/01/2025 End Date: 08/31/2026

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
COMMVAULT STD MNT SUP 1Y	1	4021829	\$14,187.51	\$14,187.51
Mfg. Part#: S-STD-19-RNWL				
Electronic distribution - NO MEDIA				
Contract: ClgBuys-CSU Master Agmt #00004442 Catalog (00004442)				

SUBTOTAL	\$14,187.51
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$14,187.51

PURCHASER BILLING INFO

Billing Address:
WEST KERN COMMUNITY COLLEGE DIST.
ACCOUNTS PAYABL
29 COUGAR COURT
TAFT, CA 93268
Phone: (661) 763-7700
Payment Terms: NET 30 Days-Govt/Ed

DELIVER TO

Shipping Address:
WEST KERN COMMUNITY COLLEGE DIST.
MARK GIBSON
29 COUGAR COURT
TAFT, CA 93268
Phone: (661) 763-7700
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Rich Sakofsky | (866) 420-7728 | rich.sakofsky@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Date: July 10, 2025

Submitted by: Jaime Lopez, Dean of Instruction

Area Administrator: Greg Bormann, Interim Vice President of Instruction

Subject: Request for Ratification

Board Meeting Date:

August 13, 2025

Title of Board Item:

Academic Senate for California Community Colleges Open Educational Resources Content Review Services Agreement

Background:

The Academic Senate for California Community Colleges (ASCCC) will provide content review services to Taft College (Client) for 4 openly licensed textbooks developed through the Zero Textbook Cost grants. Content reviews will be completed by subject matter experts contracted by the ASCCC. This agreement will support TC in meeting the Zero Textbook Cost grant objectives including accessibility review.

Board Goal/Accreditation Standard:

SAP 3

Terms (if applicable):

August 1, 2025- June 30, 2026

Expense (if applicable):

\$10,000

Fiscal Impact Including Source of Funds (if applicable):

To be funded by Zero Textbook Cost grants received by TC.

Approved: _____

Dr. Leslie Minor
Dr. Leslie Minor, Acting Superintendent/President



ACADEMIC SENATE
for California Community Colleges
LEADERSHIP • EMPOWERMENT • VOICE

Academic Senate for California Community Colleges

1 Capitol Mall, Suite 230
Sacramento, CA 95814
(916) 445-4753
oeri@asccc.org

May 21, 2025

Client

Taft College
Jaime Lopez, Dean of Instruction
29 Cougar Ct,
Taft, CA 93268
jlopez@taftcollege.edu

Summary: The Academic Senate for California Community Colleges (ASCCC) will provide content review services to Taft College (Client) for 4 openly licensed textbooks. This Agreement will become effective on August 1, 2025 and will end no later than January 30, 2026.

The ASCCC agrees to perform the following services:

Description	Count	Cost
Peer Review (2 per project)	8	\$8,000
Inclusion, Diversity, Equity, and Anti-Racism (IDEA) Review	4	\$2,000
	Total	\$10,000

Reviewers: IDEA review and content reviews will be completed by experts contracted by the ASCCC.

Payment: Client will issue payment in full (\$10,000) to the ASCCC upon execution of the grant agreement. The payment does not include travel expenses. If travel is deemed necessary, further revisions to the agreement will be made.

Indemnity: Client agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless ASCCC, its officers, directors, affiliates, employees, and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorney's fees) directly, arising out of or resulting from the acts, errors or omissions of the Client in performance of this Agreement, except for injuries and damages caused by the sole negligence of the ASCCC.

Governing Law, Forum: This Agreement shall be governed by and construed in accordance with the laws of the State of California, without reference to its conflict of laws provisions. Client agrees that any disputes or proceedings between ASCCC and Client arising from or concerning this Agreement shall be brought in a federal or state court of competent jurisdiction

sitting in the Northern District of California, in the United States, and hereby consents to the personal jurisdiction and venue of such court.

Entire Agreement:

Client acknowledges and agrees that this Agreement represents the entire agreement between Client and ASCCC with respect to the subject matter addressed herein. The terms of this Agreement may be modified in writing signed by duly authorized representatives of both parties.

Client

Name: _____

Title: _____

Signature: _____

Date: _____

Academic Senate for California Community Colleges

For office use only

Name: _____

Title: _____

Signature: _____

Date: _____



Appendix A – Services and Timeline

Activity	Responsible Party	Timeline
Review of complete product: Content IDEA	ASCCC and Contracted Vendor(s)	August 1, 2025 – January 30, 2026

Adjustments to the timeline or contracted services must be made in writing and approved by both parties.

Client

Name: _____

Title: _____

Signature: _____

Date: _____

Academic Senate for California Community Colleges

For office use only

Name: _____

Title: _____

Signature: _____

Date: _____

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Brett Redd, Information Technology Director 

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness 

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

CDWG Cisco Umbrella Subscription Renewal
Quote #: 710045

Background:

The Cisco Umbrella is a security service that checks URLs to make sure that they are not blacklisted. Reports are received daily informing IT about blocked URLs. This service, renewed annually, continues to be an additional layer of protections from Malware and other security issues.

Board Goal/Accreditation Standard:

Board SAP #9

Terms (if applicable):


Software license renewal term dates: October 13, 2025 to October 12, 2026

Expense (if applicable):

Total cost of the subscription renewal: \$4,992.92.

Fiscal Impact Including Source of Funds (if applicable):

Included in the ITS budget.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President



PRICE QUOTE

200 N Milwaukee Ave
Vernon Hills, IL 60061

Project: Umbrella Renewal 1 YR
Sub1653276
Attention: Mark Gibson
Prepared for: West Kern Community College
Dist.
29 Cougar Court
Taft, CA
93268

QUOTE ID: 710045
Revision: 3
CUSTOMER ID: 7476449
QUOTE DATE: 07/24/2025
QUOTE EXPIRES: 08/31/2025
PAYMENT TERMS: Net 30 Days
FOB: Port of Origin

Sales Person: Rich Sakofsky
Phone: (480) 270-7006
Fax: (847) 419-8642
Email: rich.sakofsky@cdwg.com
ISR: Amelia Collins
Phone: (210) 504-3124
Email: Amelia.Collins@cdw.com

Line #	Qty	Part Number	Description	Customer Price	Customer Extended Price
1					
1-1			Subscription ID: Sub1653276		
1-2			Renewal Term: 13-Oct-2025 to 12-Oct-2026		
1-3			UMB-SEC-SUB		
1-4	1	UMB-SEC-SUB	Cisco Umbrella Security Subscription	\$ -	\$ -
1-5	312	UMB-DNS-ADV-K9	Cisco Umbrella DNS Security Advantage	\$ 12.32	\$ 3,843.84
1-6	1	SVS-UMB-SUP-S	24x7 Solution Support service for Umbrella	\$ 1,149.08	\$ 1,149.08

Quote Total: \$ 4,992.92

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED).

Terms:

TERMS AND CONDITIONS – Customer's obligations to Seller under this Subscription Order Form, including its payment obligations are subject to the Terms and Conditions of Sales and Service Projects on Seller's website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html>, unless Customer has entered into a written agreement with Seller covering Customer's purchase of products and services from Seller ("Existing Customer Agreement"), in which case Customer's obligations shall be subject to the terms of such Existing Customer Agreement.

PAYMENT – Customer will pay all Fees for the use of the Cisco Products and Services as outlined in Seller's invoice within 30 days after the date of the invoice or by such other payment terms that may have been negotiated between Customer and Seller. In addition to the Subscription Fee, the Customer will also be responsible for all additional fees for any subscription renewals and extensions, metered usage components consumed by the Customer, including any True Forward or Exceptional Growth charges as referenced in the Cisco Terms (as defined below), audio fees, and other subscriptions, features, products, services, or add-ons that Customer uses within the Cisco Products and Services. Seller will invoice Customer for the Subscription Fee periodically as set forth in this Customer Order Form unless otherwise agreed to between the parties. Seller will invoice for any usage, consumption, True Forward, overage, or any other additional fees based on Cisco's billing schedule for such charges. The Subscription Fee and all additional fees due hereunder are collectively referred to as "Fees".

SERVICE SUSPENSION – In addition to any other rights Seller may have, Seller may suspend or terminate the Cisco Products and Services if Customer fails to pay any Fees within ten (10) business days after the applicable due date.

NON-CANCELLABLE/NON-REFUNDABLE – The Cisco Products and Services purchased under this Customer Services Order Form are non-cancellable and all Fees paid to Seller are non-refundable.

BY PLACING AN ORDER FOR ABOVE PRODUCTS, Customer acknowledges and agrees: (1) that it is receiving the Cisco Products and Services directly from Cisco Systems, Inc. ("Cisco") and hereby agrees to the Cisco's terms and conditions ("Cisco Terms"), which can be found at Cisco's Customer Contract Experience site at the following URL: <https://www.cisco.com/site/us/en/about/legal/contract-experience/index.html> which includes Cisco's General Terms at the following URL: https://www.cisco.com/c/dam/en_us/about/doing_business/legal/Cisco_General_Terms.pdf and the Offer Descriptions at the following URL: <https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#offer-descriptions-product> (2) that Cisco or its affiliates and not Seller will be responsible for the performance of the Cisco Products and Services.

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services 

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Daikin Applied 3-Year Renewal for Taft College Chiller Inspection and Maintenance

Background:

Daikin Applied provides inspection and maintenance support services for the Taft College Chiller.


Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #13. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, III.B.3, and III.B.4.

Terms (if applicable): 3-year agreement that is effective 9/1/2025.

Expense (if applicable): Year 1: \$5,120.00; Year 2: \$5,274.00; Year 3: \$5,434.00.

Fiscal Impact Including Source of Funds (if applicable):

This is a budgeted General Fund expenditure in the Facilities, Maintenance & Operations budget.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

Justin Madding

From: Leicht, Richard S <Richard.Leicht@daikinapplied.com>
Sent: Monday, August 4, 2025 4:34 PM
To: Justin Madding
Subject: FW: 3 year maintenance service agreement - Taft College
Attachments: TAFT COLLEGE Three Year Maintenance Renewal-Q-85757-Quote.pdf

Hi Justin attached is the maintenance renewal proposal. Please redline the evergreen language and if you would sign the proposal for me, I would appreciate it. Please let me know if you have any questions. Thank you again.

Regards,

Rick

From: Leicht, Richard S <Richard.Leicht@daikinapplied.com>
Sent: Monday, August 4, 2025 9:29 AM
To: Justin Madding <jmadding@taftcollege.edu>
Subject: Re: 3 year maintenance service agreement - Taft College

Good morning, Justin, I have it completed just waiting on my managers approval. I will send it to you today. Thank you.

Regards,

Rick

Rick Leicht
SSR III
Daikin Applied
510.786.4161 (Office) | 510.340.0733 (Mobile) | 510.786.4216 (Fax)
richard.leicht@daikinapplied.com | www.DaikinApplied.com

From: Justin Madding <jmadding@taftcollege.edu>
Sent: Monday, August 4, 2025 8:46 AM
To: Leicht, Richard S <Richard.Leicht@daikinapplied.com>
Subject: RE: 3 year maintenance service agreement - Taft College

Hi Richard,
Just following up on this.
Thanks.
Justin

Justin Madding
Director of Facilities & Planning
Taft College
Office: (661) 763-7768



29 Cougar Court · Taft, California · 93268
www.taftcollege.edu

May contain privileged and confidential information for the intended recipient only. If received in error, please notify sender and destroy all contents and attachments. All rights to email contents are retained by Taft College.

From: Justin Madding <jmadding@taftcollege.edu>
Sent: Wednesday, July 30, 2025 3:08 PM
To: Leicht, Richard S <Richard.Leicht@daikinapplied.com>
Subject: RE: 3 year maintenance service agreement - Taft College

Instead of a renewal, can we do a new agreement that mirrors the old but with a change to duration? We cannot enter into agreements that auto-renew with the potential of going over 5 years. The exact same agreement should be fine with the exception of the change to below. A straight 3 year term should work.

Duration:

This agreement shall remain in effect for an initial term of 3 year(s) beginning on 8/1/2019 (the "Effective Date") and shall continue from year to year thereafter unless at least 30 days prior to the expiration date of the initial term or any extended term, either party gives the other written notice of intention to terminate this agreement.

This proposal is valid for: 30 Days

Payment will be In Advance as follows: on the first day of each Quarter beginning on 8/1/2019 the (Effective Date) of this agreement, Daikin Applied will provide an invoice in the amount of \$1,070.25 One, \$1,102.25 Yr. Two and \$1,135.25 Yr. Three. All will be due upon receipt.

This Agreement is subject to Customer's acceptance of the attached Daikin Applied Terms and Conditions.

Justin Madding
Director of Facilities & Planning
Taft College
Office: (661) 763-7768

MAINTENANCE RENEWAL QUOTE



Taft College 3 Year Maintenance Renewal

TAFT COLLEGE
29 EMMONS PARK DR
TAFT, CA, US 93268
License #: 699581

Quote #: Q-85757

Prepared for:

Justin Madding
Director of Facilities & Planning
TAFT COLLEGE
Quote Document Date: 08/01/25

Prepared by:

Richard Leicht
Sr. Account Manager
Phone: 510-786-4161 Mobile: (510) 340-0733
E-mail: richard.leicht@daikinapplied.com
Daikin Applied Americas, Inc.

Scope of Services

Daikin Applied Americas, Inc. is pleased to offer the following Quote for your consideration. Thank you for selecting Daikin Applied Service Group to care for your building's system. Our service personnel have the knowledge and experience to deliver the best support available. Daikin is pleased to offer this Quote for your consideration.

Magnetic Bearing Centrifugal Chillers

Manufacturer/Model/Serial: **WMC290D/STNU071100151 & STNU071100150**

Operational Inspection:

- Check in with facility maintenance manager to discuss any operating issues or deficiencies.
- Check unit for proper operation, interlocks, controls, and excessive noise or vibration.
- Visually inspect condition of starter contacts and overloads for wear, pitting, and any signs of overheating.
- Review owner's log for trends.
- Visually inspect units, piping, and accessories for any sign's refrigerant leakage.
- Inspect water piping and valves for leakage; check condition of unit and pipe insulation.
- Visually inspect power panels and control panel.
- Complete operating log of temperatures, pressures, voltages, amperages, and review all readings. Include chiller starts and run times. *
- MicroTech E check, log, last fault analysis, and analyze performance.
- Review compressor event and fault logs.
- Review operating procedures with chiller operator.
- Review services performed and report any uncorrected deficiencies to facility maintenance manager.

Program Overview

The Owner is requesting a planned maintenance program which will provide routine inspection and maintenance of the covered equipment. Timely inspections can minimize unscheduled down-time by detecting deficiencies early. Scheduled factory recommended maintenance will help promote efficient operation and maximum equipment life. Repairs by trained technicians help keep the equipment operating to specification guidelines.

Owner operator knowledge is a key component of any maintenance program. During equipment inspections, Daikin Applied recommends Owner participation to help the Owner technicians learn proper equipment operation and early problem recognition that can minimize service outages and increase satisfaction.

Duration:

This agreement shall remain in effect for an initial term of 1 year(s) beginning on September 01, 2025 (the "Effective Date") and shall continue ~~from year to year~~ two years thereafter unless at least 30 days prior to the expiration date of the initial term or any extended term, either party gives the other written notice of its intention to terminate this agreement.

Initial

Payment will be In Advance as follows: on the first day of each quarter beginning on September 01, 2025 (the Effective Date) of this agreement, Daikin will provide an invoice in the amount of \$1,280.00 and will be due upon receipt.

This Agreement is subject to Customer's acceptance of the attached Daikin Applied Terms and Conditions, unless the parties have in place a current, fully executed Master Agreement, in which case this Agreement is subject to the provisions of such Master Agreement.

Emergency Service Response

Emergency service is available on a 7-day, 24 hour basis. For scheduled service and repairs covered under this agreement and performed at the Customer's request outside of normal working hours, the Customer agrees to pay the difference between the prevailing standard billing rate and the prevailing overtime rate.

Equipment Repair

Daikin will perform all services during its regular working hours unless otherwise specified. Any services requested or agreed to by Customer that are outside the Scope of Work will be performed by Company at an additional cost. Company will invoice such services at a special service and repair billing rate at Company's published labor rate for the service area.

Standard Inclusions:

The agreement includes travel to and from the site, planned maintenance materials, and any trips to supply depots to procure materials. The Owner will receive a written report for the inspection or services provided. For specific activities associated with the equipment covered under the agreement, reference the planned maintenance activities section.

Standard Exclusions:

- All work to be performed during 'normal working hours'
- Any and all recommended/required repairs to be quoted separately
- Refrigerant is not included
- Compressor overhaul/internal inspection is excluded

Equipment Schedule & Coverage

Emergency Coverage: Available 24 hours a day, 7 days a week, 365 days a year. Emergency Response is on a time and material basis, unless otherwise noted within the Equipment Schedule or Tasking herein.

Program / Emergency Svc	Manufacturer/Model/Serial	Site	Annual	Operational
Inspection Only	WMC290D/STNU071100151	Taft College	N/A	X 3
Inspection Only	WMC290D/ STNU071100150	Taft College	N/A	X 3

Pricing and Acceptance

Feel free to contact me if you have any questions or concerns regarding the information contained in this Maintenance Agreement Quote. If you would like us to proceed with the solution presented above, sign the acceptance line below (including PO# if applicable) and return a copy so that we can begin to mobilize our efforts to complete services as quickly as possible. We appreciate the opportunity to provide you with this solution and look forward to working with you on this and servicing your needs in the future.

Investment Amount and Billing Terms:

Investment required to implement the proposed solution

\$5,120.00 (Five Thousand, One Hundred Twenty dollars and Zero cents)

Base (2025-2026) annual \$ 5,120.00 - quarterly \$ 1,280.00
Year 2 (2026-2027) annual \$ 5,274.00 - quarterly \$ 1,318.50
Year 3 (2027-2028) annual \$ 5,434.00 - quarterly \$ 1,358.50

**Price does not include applicable sales tax*

Pricing and acceptance are based upon the Terms and Conditions which are attached.

Billing/Payment Terms*:

*All billings are due immediately upon Receipt

Contract customers receive the following discounts on time and material not covered under this contract:

Labor: 10% Off Street Rate

Parts & Materials: 10% off Daikin Materials

This Quote will be honored by Daikin Applied for 30 days from the date on the front of the Quote. After 30 days, Daikin Applied reserves the right to evaluate cost changes (both increases and decreases) from the Quote.

Taft College Contact:

Justin Madding
TAFT COLLEGE
29 EMMONS PARK DR
TAFT, CA 93268

Daikin Applied Americas Inc.
13600 Industrial Park Blvd
Minneapolis, MN 55441

Accepted by:

Leslie Minor, Ph.D., Interim Supt./President

(Print Full Legal Name of Customer)



(Signature)

Int. Superintendent/President

(Title)

8/5/25

Date:

Approved by:

(Print Full Legal Name of Daikin Applied Representative)

(Signature)

(Title)

Date:

Note: This Agreement is subject to final credit approval by Daikin Applied.

Inspection Program Responsibilities

1. **Daikin Applied agrees to:**

- a) Furnish its Inspection Service during normal working hours, unless otherwise specified on page 1 herein, on the Equipment, in accordance with the Maintenance Agreement Service Program(s) at the price stated herein and subject to the terms and conditions set forth herein.
- b) Provide a written report to the Customer about the condition of the Equipment and any recommendations for necessary repairs or enhancements to maintain capacity, reliability, and efficiency.
- c) Instruct the person(s) responsible for Equipment operation and familiarize them with normal operation.

2. **Customer agrees to:**

- a) Designate a representative in its employ to receive instructions in the operation of the Equipment. Such representative shall have authority to carry out recommendations received from Daikin Applied in conjunction with the performance of this Agreement.
- b) Allow Daikin Applied to start and stop the Equipment in order to perform services specified in this Agreement.
- c) Operate the Equipment in accordance with Daikin Applied instruction and to notify Daikin Applied promptly of any change in the usual operating conditions.
- d) Provide reasonable means of access to the Equipment and building.
- e) Employ only Daikin Applied personnel or persons authorized by Daikin Applied to perform all work on the Equipment, except for operation of same.

3. **It is understood that,** except to the extent otherwise provided in the Maintenance Agreement Equipment Schedule, the services and maintenance provided for herein includes only those items listed herein. It does not, for example, include any of the following:

- a) Normal daily and weekend functions of stopping/starting the Equipment covered hereunder.
- b) The maintenance of space conditions or system performance.
- c) The changing or cleaning of air filters.
- d) Piping or ductwork.
- e) Damage due to freezing weather.
- f) Water treatment.
- g) Corrosion or erosion damage to water and/or air side of Equipment (for example, but not limited to the following: tube bundles, heat exchangers, structural supports, and coils.)
- h) Disconnect switches, fuses and circuit breakers.
- i) Portable recorders
- j) Complementary equipment (for example, but not limited to the following: cabinets, fixtures, water boxes, water supply lines and drain lines, and painting for appearance).
- k) Boiler shell, tubes, and refractory material.
- l) Replacement of complete unit.
- m) Any items of equipment that are recommended or required by Insurance Companies, Government, State, Municipal or other authorities.

Activities Section & Tasking List

Presented below are the tasks to be performed by type of equipment covered in the equipment schedule. **Note:** asterisk * indicates the specific task will be performed only if applicable to the specific piece of equipment.

Magnetic Bearing Centrifugal Chillers

Manufacturer/Model/Serial: *WMC290D/STNU071100151 & STNU071100150*

Operational Inspection:

- Check in with facility maintenance manager to discuss any operating issues or deficiencies.
- Check unit for proper operation, interlocks, controls, and excessive noise or vibration.
- Visually inspect condition of starter contacts and overloads for wear, pitting, and any signs of overheating.
- Review owner's log for trends.
- Visually inspect units, piping, and accessories for any sign's refrigerant leakage.
- Inspect water piping and valves for leakage; check condition of unit and pipe insulation.
- Visually inspect power panels and control panel.
- Complete operating log of temperatures, pressures, voltages, amperages, and review all readings. Include chiller starts and run times. *
- MicroTech E check, log, last fault analysis, and analyze performance.
- Review compressor event and fault logs.
- Review operating procedures with chiller operator.
- Review services performed and report any uncorrected deficiencies to facility maintenance manager.

DAIKIN APPLIED AMERICAS INC. TERMS & CONDITIONS OF SALE (US & CANADA)

1. Agreement of Sale: The term "Company" as used herein shall mean Daikin Applied Americas Inc. dba Daikin Applied. Company's Proposal to provide equipment, parts, or services, which includes specifications to perform services including planned maintenance services (also referred to as a "Maintenance Agreement"), is Company's offer to sell such equipment, parts or services as indicated, including without limitation those products sold under the brand name Daikin, only under the terms and conditions stated herein. Customer's submittal of any purchase documents, execution of this offer, or allowing Company to commence work contemplated by the proposal, shall be deemed Customer's acceptance of this offer, forming an agreement of the parties relating to Company's sale to Customer of such equipment, parts, and/or services in accordance with the provisions described herein (the "Agreement"). Any additional or differing terms and conditions contained in any documents prepared or submitted by Customer (regardless of whether such terms materially alter this offer) are hereby rejected by Company and shall not become part of this Agreement between Customer and Company unless expressly consented to in writing by an authorized representative of Company.

2. Prices: For materials, equipment and services under this Agreement that are not part of a Maintenance Agreement, prices are subject to increase upon notice, due to such events as announced increases in the Company's list prices or increases in labor or material costs. For services under this Agreement that are part of a Maintenance Agreement, quoted prices are subject to acceptance by Customer within thirty (30) days of the date of the proposal, or can be adjusted by Company, and are subject to adjustment once each calendar year thereafter, effective on the anniversary date, for changes in labor, subcontractor and material costs. If such adjustment is not expressly set forth in a Maintenance Agreement, Company will provide Customer forty-five (45) days prior written notice of such adjustment. Customer's payment of an invoice with an adjusted price shall be Customer's acceptance of the price adjustment so long as such invoice reflects the price adjustment expressly set forth in the notice of adjustment or Maintenance Agreement.

3. Payment: Terms of payment are subject to prior approval of the Company's credit department. Terms of payment for equipment are net thirty (30) days from date of invoice, unless otherwise agreed upon in writing by Company. Terms of payment for services are due upon receipt of invoice, unless otherwise agreed upon in writing by Company. If at any time the financial condition of Customer or any other circumstance affecting the credit decision relating to Customer does not, in Company's opinion, justify continuance of production or shipment of products or performance of services on the terms of payment specified, Company may require full or partial payment in advance, or may, in its sole discretion, stop or delay production or shipment of products or performance of services, or terminate this Agreement. In the event of default in payment, Customer agrees to pay all costs of collection incurred by Company, including but not limited to, collection agency fees, attorneys' fees, legal expenses and court costs. All past due amounts shall bear interest at the highest rate allowed by law. Customer shall have no rights of set off against any amounts that become payable to Company under this Agreement or otherwise.

4. Taxes: The amount of any present or future taxes applicable to the product shall be added to the price contained herein and paid by Customer unless Customer has provided to Company valid exemption documentation. Any manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, inspection or testing fee, or any other tax, fee or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Company and Customer, excluding business income or franchise taxes imposed on Company, shall be paid by the Customer in addition to the prices quoted or invoiced. In the event Company is required to pay any such tax, fee or charge, the Customer shall reimburse Company therefor.

5. Cancellations: Equipment is specially manufactured in response to orders. Accepted orders cannot be cancelled without Company's written consent. If Customer cancels any order without Company's consent, Customer shall, promptly upon demand by Company: (a) reimburse Company for any and all expenses (including overhead) incurred in processing the order, (b) paid Company a reasonable profit, in Company's discretion, and (c) indemnify Company for any and all loss incurred by Company as a result of Customer's cancellation of the order.

6. Shipments and Shipping:

6.1. All shipments will be made F.O.B. factory or warehouse with freight prepaid and allowed as quoted via a low-cost common carrier. Charges for special carrier services requested by Customer shall be paid by Customer. Company may ship the goods in one or more lots; such lots may be separately invoiced and shall be paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any lot shall not relieve Customer of its obligation to accept remaining deliveries.

6.2. Notwithstanding the dates on any Company acknowledgments or confirmations of shipping, shipment dates are only estimates. For clarity, this Agreement is not a contract obligating Company to ship product or perform services at a specified time, unless set forth in a separate writing signed by an officer of Company.

7. Acceptance: Customer will inspect the products set forth in Company's proposal within five (5) business days of the date the products are delivered to Customer ("Inspection Period"). Acceptance shall be deemed to have occurred at the end of the Inspection Period, unless Customer notifies Company in writing of any nonconforming products and furnishes Company with written evidence, or other documentation required by Company, identifying the nonconformities. If Customer timely and properly notifies Company of any nonconforming products, then Company will replace such nonconforming products with conforming products. Acceptance also occurs if Customer waives its right of inspection, uses the of equipment, or makes any payment toward the invoice for the products.

8. Claims: Responsibility of Company for all shipments ceases upon delivery of the goods to the carrier; and, regardless of shipping terms or freight payment, Customer shall bear all risk of loss or damage for goods in transit. All claims for shortage or damage in transit must be filed by Customer against the carrier, and not Company, in accordance with Company's then current policies and procedures. Claims for factory shortages will not be considered unless made in writing to Company within ten (10) days after receipt of the goods and accompanied by reference to Company's bill of lading and factory order numbers.

9. Returns: Goods may not be returned unless Customer obtains the advance written permission of an authorized Company official. All authorized returned goods must be shipped prepaid to the location designated by the authorization. Customer shall pay all handling and transportation charges relating to such returned goods.

10. Limited Warranty: Subject to the provisions of Sections 11 and 12, Company provides the following limited warranties as the sole warranties and remedies for equipment, services and software provided by Company under this Agreement.

10.1. Company warrants that it will, at its option, repair or replace defective parts in the event any product (excluding software and firmware) manufactured by Company, sold hereunder and used in the United States or Canada, proves defective in material or workmanship within twelve (12) months from initial start-up, or eighteen (18) months from date of shipment, whichever period expires sooner. Authorized replacement parts are warranted for the remainder of the original warranty period. All shipments of such parts will be made F.O.B. factory, freight prepaid and allowed. Company reserves the right to select carrier and method of shipment. In addition, Company provides labor to repair or replace warranty parts during Company normal working hours on products with rotary screw compressors or centrifugal compressors. Warranty labor is not provided for any other products.

10.2. Company warrants that services furnished by Company pursuant to the Agreement are guaranteed to meet industry standards for a period of thirty (30) days from the date of performance. Company expressly limits this warranty to cover only that portion of Customer's equipment on which Company performed the services set forth in the Agreement. If Company's services do not conform to the foregoing warranty, Company will, at its expense, reperform the services.

10.3. For parts and equipment furnished by Daikin Applied but manufactured by others ("Third-Party Equipment"), Daikin Applied will pass through to Customer the manufacturer's warranty for all Third-Party Equipment as Customer's sole warranty and remedy for such Third-Party Equipment.

10.4. EXCEPT TO THE EXTENT SOFTWARE AND FIRMWARE IS WARRANTED IN ACCORDANCE WITH SECTION 10.3, ALL SOFTWARE AND FIRMWARE PROVIDED IN OR WITH THE PRODUCTS IS PROVIDED "AS IS."

10.5. THE FOREGOING WARRANTIES CONSTITUTE THE SOLE WARRANTIES MADE BY COMPANY AND INCLUDE CUSTOMER'S SOLE REMEDIES FOR WARRANTY CLAIMS. COMPANY DOES NOT WARRANT THAT THE OPERATION OF ANY SOFTWARE OR FIRMWARE PROVIDED UNDER THIS AGREEMENT WILL BE UNINTERRUPTED OR ERROR FREE, OR THAT ANY DEFECT OR MALFUNCTION IN THE SOFTWARE IS CORRECTABLE. THESE WARRANTIES ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT, WHICH ARE HEREBY DISCLAIMED.

11. Warranty Exclusions and Requirements:

11.1. Company's warranties set forth in Section 10 shall not apply to any products or parts, or as applicable, services: (a) that have been opened, disassembled, or repaired, or altered or performed, in each case by anyone other than Company or its authorized service representative; (b) that have been subjected to misuse, abuse, negligence, accidents, damage, or abnormal use or service; (c) that have not been properly maintained; (d) that have been operated or installed, or have had startup performed, in each case in a manner contrary to Company's printed instructions; (e) that have been exposed, directly or indirectly, to a corrosive atmosphere or material such as, but not limited to, chlorine, fluorine, fertilizers, waste water, urine, rust, salt, sulfur, ozone, or other chemicals, contaminants, minerals, or corrosive agents; (f) that were manufactured or furnished by others and/or are not an integral part of a product manufactured by Company; or (g) for which Company has not been paid in full.

11.2. The warranties set forth in Section 10 shall not apply to products with rotary screw compressors or centrifugal compressors if such products have not been started, or if such startup has not been performed, by a Company or Company authorized service representative.

11.3. Refrigerants, fluids, oils and expendable items such as filters are not covered by Company's warranty.

11.4. COMPANY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, REGARDING PREVENTION OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES.

11.5. COMPANY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, THAT THE PARTS ORDERED BY CUSTOMER MEET THE DESIGN AND SPECIFICATION REQUIREMENTS OF ANY PROJECT. To that end, Customer accepts full and sole responsibility to determine what parts ordered are needed for a project.

11.6. If free warranty labor is available under Section 10, such free labor does not include diagnostic visits, inspections, travel time and related expenses, or unusual access time or costs required by product location.

11.7. No person (including any agent, sales representative, dealer or distributor) has the authority to expand Company's obligation beyond the terms of the express warranties in this Agreement, or to state that the performance of any product is other than is published by Company.

11.8. The warranties in Section 10 and any optional extended warranties are granted only to the original user.

11.9. Company must receive a startup Registration Form for products containing motor compressors and/or furnaces within ten (10) days of original product startup. If Company does not timely receive such Registration Form, the startup date and ship date will be deemed the same for determining the commencement of the warranty period and the warranty shall expire twelve (12) months from that date.

12. Remedies and Limitation on Liability:

12.1. Customer's remedies with respect to the products and services sold hereunder shall be limited to the warranties provided in section 10 and shall not exceed the lesser of: (a) the cost of repairing or replacing defective products; and (b) the original purchase price actually paid for the products or services.

12.2. IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL COMPANY BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR INCIDENTAL, INDIRECT, SPECIAL, CONTINGENT, CONSEQUENTIAL, DELAY OR LIQUIDATED DAMAGES, INCLUDING, WITHOUT LIMITATION ANY DAMAGES THAT ARISE OUT OF OR IN ANY WAY RELATE TO COMPANY'S PERFORMANCE OR LACK OF PERFORMANCE UNDER THIS AGREEMENT, WHETHER THE THEORY FOR RECOVERY IS BASED IN LAW OR IN EQUITY, OR IS UNDER ANY LEGAL THEORY WHATSOEVER, INCLUDING, WITHOUT LIMITATION, BREACH OF CONTRACT OR WARRANTY, INFRINGEMENT, NEGLIGENCE, OR STRICT LIABILITY, REGARDLESS OF WHETHER THESE DAMAGES COULD HAVE BEEN FORESEEN. THE TERM "CONSEQUENTIAL DAMAGES" INCLUDES, WITHOUT LIMITATION, THOSE DAMAGES ARISING FROM BUSINESS INTERRUPTION OR ECONOMIC LOSS, SUCH AS LOSS OF ANTICIPATED PROFITS, REVENUE, PRODUCTION, USE, REVENUE, REPUTATION, DATA OR

CROPS. IN NO EVENT WILL COMPANY'S LIABILITY UNDER THIS AGREEMENT, IN THE AGGREGATE, ARISING FROM ANY CAUSE WHATSOEVER EXCEED THE PRICE PAID OR PAYABLE FOR THE EQUIPMENT OR SERVICES GIVING RISE TO THE CLAIM.

13. Intellectual Property Indemnification: Company will, at its own expense, defend any suits that may be instituted by anyone against Customer for alleged infringement of any valid United States patent, trademark or copyright in existence on the date of this Agreement relating to any products or replacement parts sold hereunder that are manufactured by Company; *provided that* Customer has: (i) made all payments then due hereunder; (ii) given Company immediate notice in writing of any such suit and transmit to Company immediately upon receipt all processes and papers served upon Customer; and (iii) permitted Company, either in the name of Customer or the name of Company, to defend the same and given Company all needed information, assistance and authority to enable it to do so. If the products alleged in such suit held by a court of competent jurisdiction to have, in and of themselves, infringed any such patent, trademark or copyright, Company will pay any final award of damages in such suit to the extent attributable to such infringement. Notwithstanding the foregoing, Company shall not be responsible for any settlement made without its written consent, or for infringements of combination or process patents covering the use of the products in combination with other goods not furnished and manufactured by Company. Notwithstanding the provisions of this paragraph, Customer will hold Company harmless against any expense or loss resulting from infringement of patents or trademarks arising from compliance with Customer's designs or specifications or instructions.

14. System Security: Customer is solely responsible for the implementation and maintenance of a comprehensive security program ("Security Program") that contains reasonable and appropriate security measures and safeguards to protect Customer's computer network, systems, machines, and data (collectively, "Systems") against Cyber Threats, including those Systems on which Customer runs the products or uses the services provided by Company. "Cyber Threat(s)" means any circumstances or events with the potential to adversely impact, compromise, damage, or disrupt Customer's Systems or that may result in any unauthorized access, acquisition, loss, misuse, destruction, disclosure, and/or modification of Customer's Systems, including any data, whether through malware, hacking, or similar attacks.

15. Force Majeure: Company shall not be liable for any damage as a result of any failure to perform or for delay in performance due to any cause beyond Company's reasonable control, including without limitation, any acts of God, including flood, earthquake, tornado, storm, fire, or epidemics or pandemics; acts of terrorism, war or public enemy, civil disobedience, riots, sabotage, or labor disputes; labor or material shortages or delays, delays in transportation, or inability to access or obtain manufacturing facilities; restraint by court order or public authority (whether valid or invalid); or acts of Customer (a "Force Majeure Event"). In the event of a Force Majeure cause or event, the time for the affected party's performance will be extended for a period of time reasonably necessary to overcome the delay caused by such Force Majeure cause or event. If the materials or equipment included in this Agreement become temporarily or permanently unavailable for reasons beyond the control of Company, Company shall be excused from furnishing said materials or equipment and shall be reimbursed for the difference between cost of materials or equipment unavailable and the cost of an available reasonable substitute.

16. Choice of Law and Disputes:

16.1. This Agreement shall be governed by and construed according to the laws of the State of Minnesota, without regard to conflicts of law.

16.2. All claims, disputes, controversies and alleged breaches arising out of or relating to the Agreement shall be submitted to binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA"), except that Company, at its sole option, may elect at any time before it has filed an arbitration demand or answering statement to litigate in court in lieu of arbitration. Any such arbitration shall be held in Minneapolis, Minnesota, unless another site is mutually agreed upon by the parties. Arbitration discovery shall be allowed in accordance with the Federal Rules of Civil Procedure; *provided, however*, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the AAA. Any arbitration award may be entered as a judgment in any state or federal court having jurisdiction.

17. General Provisions:

17.1. This Agreement is binding upon and shall inure to the benefit of each party's respective successors, assigns and affiliates.

17.2. The headings in this Agreement are used as a matter of convenience and shall not be construed to in no way define, limit or describe the scope or intent of any provision of this Agreement.

17.3. A party's failure or neglect to enforce any provision hereof shall in no way constitute a waiver of such party's rights under any other provision. No waiver, alteration or modification of this Agreement shall be valid unless made in writing and signed by an authorized official of the Company. In particular and without limiting the foregoing, notwithstanding anything to the contrary in Customer's purchase order or any other documents, the Company does not accept any order subject to project design and specifications.

17.4. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or agreements relating thereto either written or oral, except to the extent that they are expressly incorporated herein.

17.5. If any provision of this Agreement is found for any reason to be invalid or unenforceable, such provision shall be deemed deleted and replaced by an enforceable provision which, insofar as possible, achieves the same economic and other benefits for the parties as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

18. Additional Provisions Relating to Company's Provision of Services:

18.1. If during the first thirty (30) days of any Maintenance Agreement or upon a seasonal start-up under a Maintenance Agreement, Company determines that any equipment covered under this Agreement in need of repair and/or replacement, Company shall inform Customer of the equipment condition and the recommended remedy. Thereafter, Company shall not be responsible for the present or future repair and/or replacement or operability of any such specifically identified equipment until such equipment is brought by Customer to an acceptable condition, or the Customer removes the unacceptable equipment from such Maintenance Agreement.

18.2. Any and all costs, fees and expenses arising from or incurred, directly or indirectly, in anticipation of any federal, state, county, local or administrative statute, law, rule, regulation or ordinance (collectively "Governmental Regulation(s)") requiring use of a refrigerant, other than the type of refrigerant currently being utilized in connection with Customer's equipment on which Company is providing services under this

Agreement, shall be borne solely by Customer and Company shall not be required to bear any such costs, fees or expenses incurred or required in connection with the modification, removal, replacement or disposal of any refrigerant made in response to any Governmental Regulation.

18.3. The contract price stated in this Agreement is predicated on the fact that all work will be done during Company's regular working hours unless otherwise specified. If for any reason Customer requests that such work be performed other than during regular working hours, or requests work that is outside the scope of services specified hereunder, Customer agrees to pay Company any additional charges arising from such additional services, including, without limitation, premium pay, special freight or other fees or costs associated therewith. Company may, in its sole discretion, reserves the right to engage others in a subcontractor status to perform the work hereunder.

18.4. Customer shall be solely responsible for all costs, expenses, damages, fines, penalties, claims and liabilities associated with or incurred in connection with any hazardous materials or substances, including but not limited to asbestos, upon, beneath, about or inside Customer's equipment or property. Title to, ownership of, and legal responsibility and liability for any and all such hazardous materials or substances, shall at all times remain with Customer. Customer shall be responsible for the removal, handling and disposal of all hazardous materials and substances in accordance with all applicable Governmental Regulations. Customer shall defend, indemnify, and hold harmless Company and its officers, directors, agents, and employees (collectively "Indemnified Parties") for, from and against any and all claims, damages, costs, expenses, liabilities, actions, suits, fines and penalties (including without limitation, attorneys' fees and expenses) suffered or incurred by any such Indemnified Parties, based upon, arising out of or in any way relating to exposure to, handling of, or disposal of any hazardous materials or substances, including but not limited to asbestos, in connection with the services performed hereunder. Company shall have the right to suspend its work, at no penalty to Company, until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price shall be equitably adjusted.

18.5. Customer shall provide Company personnel with the usual required utilities (water, electricity, compressed air, etc.) and special tools and equipment normally used for such services unless specifically stated in the quote. Further, Customer shall ensure that sufficient service access space is provided. Company shall not be held liable for failure of or damage to any Customer equipment caused by power interruptions, single phasing, phase reversal, low voltage, or other deficiencies beyond the control of Company.

18.6. Company is not responsible for: (a) the design of Customer's system (unless specifically included in Company's proposal), (b) obsolescence, electrical power failures, low voltage, the burned-out of main or branch fuses, low water pressure, vandalism, or misuse or abuse of Customer's system by others (including the Customer), (c) negligence of the operation of the system by Customer or others, or (d) other causes beyond the control of Company. If Company is required to make any repairs and/or replacements or emergency calls occasioned by the improper operation of the system or the equipment covered hereby, or by any cause beyond Company's control, Customer shall pay Company for the charges incurred in making such repairs and/or replacements or emergency calls in accordance with the current established Company rates for performing such services.

18.7. A Maintenance Agreement may be terminated: (i) by either party upon the anniversary date of the Agreement; *provided however*, that written notice of such termination must be given to the non-terminating party at least thirty (30) days prior to the anniversary date; (ii) by Company upon five (5) days prior written notice to Customer, in the event that: (x) any sums or monies due or payable pursuant to this Agreement are not paid when due, or (y) any additions, alterations, repairs or adjustments are made to the system or equipment without Company's prior approval; (iii) by either party, in the event that the other party commits any other material breach of this Agreement and such breach remains uncured for ten (10) business days, after written notice thereof. If a Maintenance Agreement is terminated for any reason, other than a material breach by Company, Customer shall pay, in addition to all sums currently due and owing, the entire remaining balance due for the term of the Maintenance Agreement, or an amount equal to time and materials expended for the year, whichever is less.

19. Additional Provisions Relating to Sales in Canada: The parties hereto confirm that it is their wish that this contract be drawn up in the English language only; les parties aux présentes confirment leur volonté que ce contrat soit rédigé en langue anglaise seulement.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC 400 West Market Street, Suite 700 Louisville, KY 40202 Attn: Louisville.CertRequest@marsh.com	CONTACT NAME: GeeAnn Moss PHONE (A/C, No. Ext.): 866-966-2664 E-MAIL ADDRESS: Louisville.CertRequest@marsh.com FAX (A/C, No.): 212-948-0804
CN101863513-GAWA-4-1-25-25	INSURER(S) AFFORDING COVERAGE
INSURED: Daikin Applied Americas Inc. dba Daikin Applied 13600 Industrial Park Boulevard Minneapolis, MN 55441	INSURER A: Mitsui Sumitomo Insurance USA Inc. NAIC # 22551 INSURER B: Sentry Casualty Company 28460 INSURER C: N/A INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: CLE-006555950-17 REVISION NUMBER: 6

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTW	TYPE OF INSURANCE	ADDL INSD	SUBR VEND	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			GL 2122557 (subject to self-insured retentions for various perils covered)	04/01/2025	04/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BVR8406442 (AOG) BVM8803074 (MA)	04/01/2025 04/01/2025	04/01/2026 04/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			UMB5700287 (subject to self-insured retention for various perils covered)	04/01/2025	04/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	90-20216-002	04/01/2025	04/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH- ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER Daikin Applied Americas Inc. dba Daikin Applied 13600 Industrial Park Boulevard Minneapolis, MN 55441	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA LLC
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ACORD 25 (2016/03)

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BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Megan Romero, TIL Program Director

Area Administrator: Heather del Rosario, VP Human Resources

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Request for Approval, Use of Classic Charter Bus for Disney Trip

Background: The TIL Program's fall trip will be to Disneyland in Anaheim in October. We anticipate that we will need a 58 passenger Classic Charter coach and will supplement additional seating with the TIL vehicles. We try to take one trip a semester as a program and this allows the students to utilize their skills learned such as: communication, budgeting, self-advocacy, etc.

The inquiry from Classic Charter is attached

Board Goal/Accreditation Standard: SAP #4

Terms (if applicable): This is a one-day trip

Expense (if applicable): \$3,129.00

Fiscal Impact Including Source of Funds (if applicable): This expense will be paid 100% from our TPSID budget.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President



P.O. Box 288, Visalia, CA 93279
559.738.1111 Visalia • 559.299.9200 Fresno
661.861.9200 Bakersfield • 209.723.9200 Merced
877.687.2345 Toll Free • 559.738.0440 Fax
www.classiccharter.com TCP 11579A

Date: 07/31/2025

Confirmation

Order # 179521

Group: Taft College
For: Debbie Rios
Taft College
29 Cougar Ct
Taft, CA 93268-

Ordered By: Debbie Rios
Date Confirmed: 07/31/2025
No. of vehicles: 1 - 58

From: Taft
Pick up: Taft College
29 Cougar Ct, Taft, CA 93268

To: Anaheim
Disneyland
1313 Disneyland Dr., Anaheim, Ca 92802

- Pick up at the TIL Program is located directly across from the roundabout. It is the glass building with the round front it says Taft College above the building and CIL to the right of the glass building. The bus can pull right up in front in the red area. I will let security know to expect them

Depart: 8:00 PM

Leave: Wed 10/01/2025 6:00 AM

Arrive: Wed 10/01/2025 11:00 PM

<u>Vehicle and other charges</u>	<u>qty.</u>	<u>rate</u>	<u>charge</u>
Base Vehicle Charge	1	\$2,629.00	\$2,629.00
Driver's Room Classic to Provide			
58 passenger Coach Upgrade	1	\$500.00	\$500.00

Vehicle parking, overnight parking, bridge tolls, fees for entrance, gratuity, etc. are to be paid by the charter party and are in addition to the price quoted. You may need to have payment available depending on area and city ordinances as driver does not carry cash in some instances.

Order Total: \$3,129.00

Comments/Instructions:

Please review all details: times, date, cities, vehicle counts and sizes, etc. contact us for any changes.

Please Sign and Return One Copy With Deposit of: \$300.00 Due by: 08/10/2025

Please Send in Trip Itinerary with Balance of: \$2,829.00 Due by: 09/01/2025



P.O. Box 288, Visalia, CA 93279
559.738.1111 Visalia • 559.299.9200 Fresno
661.861.9200 Bakersfield • 209.723.9200 Merced
877.687.2345 Toll Free • 559.738.0440 Fax
www.classiccharter.com TCP 11579A

Date: 07/31/2025

Confirmation

Order # 179521

Terms and Conditions: By receiving this confirmation, you have given Classic Charter the authority to confirm, schedule and dispatch vehicle(s) for you and/or your group. You acknowledge that you and/or your group by email, fax, written or verbal that an agreement has been reached and terms have been accepted as stated on the confirmation, no matter how received. You also acknowledge that all policies are accepted with or without a signature and vehicle(s) have been confirmed, scheduled and possibly dispatched based on our communications with you and/or your group. If you do not wish to form an agreement by receipt of this confirmation, please call Classic Charter immediately and request a cancellation. Any handwritten edits, strikethroughs, or alterations to this agreement are not valid unless signed by an authorized agent of Classic Charter.

Cancellation Terms and Conditions: Client can cancel or reschedule their charter trip at any time. If charter is canceled or rescheduled 14 days or more prior to date of departure, deposits are 100% refundable unless otherwise noted on your confirmation. However, deposits will not be refunded for cancellations or reschedules that are made less than 14 days prior to date of departure. Cancellation and/ or reschedule charges for large vehicles is \$300 or \$300.00 per trip day (2 day trip = \$600.00). All vehicles cancelled or rescheduled at the pick-up or the same day of the shuttle or charter trip are subject to the entire trip charge. Rescheduled charter trips may have a different cost than originally quoted and based on vehicle availability. Larger size vehicle upgrade charges will not be removed from charter trip cost if request is made less than 14 days prior to departure as vehicle was unavailable to other charter parties. Small Vehicles - Vans and SUVs: Cancellations made more than 48 hours prior to the scheduled trip will receive a full refund. Cancellations made less than 48 hours before departure will result in a 50% charge of the total trip cost. Small Vehicle cancellations made less than 24 hours will be full trip cost.

Alcohol and Smoking Policy: No smoking on board vehicles pursuant to Federal and State law. Pursuant to California Law AB45, no alcohol allowed on board if anybody on board is under the age of 21. Please immediately notify our office prior to departure if alcohol will be on board. No one under 21 years of age will be allowed on board when alcohol is present unless consent forms are signed prior to departure pursuant to California Law AB45.

Possession of and/or consumption of unauthorized alcoholic beverages or any drugs or smoking by any passenger will not be allowed on the vehicles. Classic Charter will not transport any passenger that becomes unruly during the service. Classic Charter reserves the right to refuse transport services to any individual. If any of the above is detected by the driver the service contract will be terminated without refund. Classic Charter or the driver may notify the local law enforcement agency and request their assistance pursuant to California and Federal laws (CA Law AB45).

Liability for Delays and Cancellations: Client understands and agrees that Classic Charter cannot be responsible for collateral damages arising from trip delays or the above charter trip being cancelled entirely. Client understands they are entitled to only the cost of the charter trip if Classic Charter cancels the trip entirely. Client will not receive any refunds for delays or incidental expenses such as a rental car, hotel room, or meals due to a significant delay. Such delays or trip cancellations may arise for weather, traffic, mechanical problems, acts of God, epidemics, pandemics, unavailability of driver(s), road closures or other such incidents that may delay the pick up or drop off of the group(s) possibly causing missed connections, transfers, performances, etc.

Lost Items and Damage: Classic Charter is not responsible for any articles left in a vehicle. A minimum cleaning charge of \$300 may be assessed in the event excess spillage, trash, food, vomit, etc. occurs during the service. Client hereby agrees to reimburse Classic Charter for damage to any vehicle or property of Classic Charter by client and or client's passengers.

Thank you for traveling with Classic Charter "we make getting there half the fun".

Signature _____ Date _____

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Brett Brett Redd, Information Technology Director

Area Administrator: Dr. Xiaohong Li, VP Information and Institutional Effectiveness *XL*

Subject: Request for Approval

Board Meeting Date:

August 13, 2025

Title of Board Item:

Adaptigent – NetCOBOL Maintenance Renewal, Quote #00020206

Background:

Adaptigent NetCOBOL is used for compiling the Banner software on District servers.

Board Goal/Accreditation Standard:

Accreditation Standard 3.9

Terms (if applicable):

Annual maintenance renewal will be effective from September 1, 2025 – August 31, 2026.

Expense (if applicable):

Total cost of the annual renewal contract: \$2,174.54.

Fiscal Impact Including Source of Funds (if applicable):

Included in the ITS budget.

Approved: 

Leslie Minor, Ph.D., Interim Superintendent/President



6255 Barfield Road, Suite 200
Atlanta, GA 30328
USA



Adaptigent Software Quote

Quote Number 00020206
Quote Date 7/30/2025

Payment Terms: Net 30 days
Quote Expiration 8/29/2025

Customer/Contact Information

Contact Brett Redd
Email bredd@taftcollege.edu
Phone (661) 763-7737

Bill To Taft College
29 Cougar Court
Taft, CA 93268
USA

Prepared by Winnie Salbany,
wsalbany@adaptigent.com
(O)

Ship To Taft College
29 Cougar Court
Taft, CA 93268
United States

Customer Number 0024580

Part Number	Product Description	Sales Price	Net Price	Quantity	Total Price
LNCXE000RN0D-D	NetCOBOL for Linux x64 Enterprise - per developer - Renew Maintenance/support	\$1,087.27	1,087.27	2.00	\$2,174.54
Grand Total					\$2,174.54

Listed Enhancement and Support begins on 9/1/2025 and ends on 8/31/2026.

Please reference this Quote Number and provide your preferred Accounts Payable or Finance email address when submitting a Purchase Order to ensure timely processing and electronic delivery of your license key.

Customer Acceptance

Acceptance of this Order in any form (including its signature below, and/or the issuance of a purchase order) shall constitute Customer's acknowledgement and acceptance of this order. Please email signed quote to 'Prepared by' contact above, Renewals@Adaptigent.com, or mail to: Adaptigent 6255 Barfield Rd. Suite 200, Atlanta, GA 30328

By: _____ Title: _____
Authorized Signature

Name: _____ Date: _____

Special Provisions and Notes

Adaptigent (formerly GT Software) is configured for electronic invoicing. Invoices will be sent either upon the customer's confirmation or upon the quote's expiry if it has not been declined. Annual maintenance fees must be paid prior to the expiration of the current maintenance period to ensure uninterrupted service.

Items will be delivered electronically via download.

Unless otherwise agreed upon in writing by Adaptigent (formerly GT Software), this quote remains valid only until the specified expiration date.



6255 Barfield Road, Suite 200
Atlanta, GA 30328
USA

Sales Tax will be added to this quote as applicable. Please submit tax exemption documents to AccountsReceivable@adaptigent.com

(1)The price quoted is exclusive of any taxes which may be applicable. (2)Please reference this Quote Number when placing a Purchase Order to ensure prompt handling and delivery of your license key (via download). (3)Purchased Enhancement and Support is provided according to the terms in the following link:

<https://www.adaptigent.com/legal-documents/>

Purchasers of the software license and services itemized in this quote agree to be bound by the terms written in the End User Software License Agreement and the terms of service. A copy of this agreement can be found at

<https://www.adaptigent.com/legal-documents/>. It also must be accepted by the installer of the software and a copy will be included in the order fulfillment email.

BOARD AGENDA ITEM

Date: July 16, 2025

Submitted by: Janis Mendenhall, DSPS Coordinator/Counselor

Area Administrator: Dr. Rashitta Brown Elize, Interim VP of Student Services *RBE*

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Master Agreement Between Independent Living Center of Kern County (ILCKC) and Taft College for American Sign Language (ASL) Services

Background:

The Independent Living Center of Kern County (ILCKC) shall provide Taft College with ASL Interpreting Services at a location designated by Taft College to provide interpretation of spoken word to sign language and/or sign language to spoken word. This service is needed to accommodate people needing ASL interpreting for access to Taft College's services and programs.

Terms (if applicable):

August 25, 2025 - August 31, 2026

Expense (if applicable):

The hourly rates range from \$85/hour to \$140/hour depending on the format of service (virtual, in-person, etc.) date, and time of event or circumstance. Travel time and mileage rates may apply in addition to the hourly rate.

Fiscal Impact Including Source of Funds (if applicable):

DSPS or District funds dependent on event and function.

Approved:



Leslie Minor, Ph.D., Interim Superintendent/President



5251 Office Park Drive SUITE 200
Bakersfield CA 93309

661.325.1063
661.325.6702 FAX

800.529.9541 TOLL FREE
661.369.8966 SORENSON VRS

info@ilcofkerncounty.org
www.ilcofkerncounty.org

Master Agreement for ASL Interpreting Services

This Master Agreement for ASL Interpreting Services ("Agreement") is entered into by and between Independent Living Center of Kern County ("ILCKC") and _____ ("Customer"), collective referred to herein as "Parties," with reference to the following facts:

Recitals

WHEREAS, ILCKC maintains a registry of qualified American Sign Language ("ASL") interpreters who abide by the National Registry of Interpreters, Code of Professional Conduct that govern performance.

WHEREAS, Customer has or may have the need from time to time for ASL Interpreting Services.

WHEREAS, Customer seeks to engage ILCKC to provide ASL Interpreting Services.

NOW, THEREFORE, in consideration of the various covenants and agreements hereinafter set forth, the Parties agree as follows:

Agreement

1. Scope of Services: ILCKC, through employees and/or independent contractors, shall provide to Customer with ASL Interpreting Services ("Services") consisting of one or more interpreters present at a location designated by Customer to provide interpretation of spoken word to sign language and sign language to spoken word.
2. Fees, Scheduling, Reimbursement, Cancellation, Payment and Other Terms: The fees to be paid for Services, reimbursement, cancellation, and other terms for Services are set forth in Attachment "A" and are hereby made a part of this Agreement. The content of Attachment "A" may be changed from time to time upon mutual agreement of ILCKC and Customer.
3. Term and Termination: This Agreement is effective immediately upon the date of Customer's signature and will remain in effect for a period of one (1) year. At the end of this initial term, this Agreement shall automatically renew on a yearly basis unless either party notifies the other in writing of no extension. Either party may give a thirty (30) days prior written notice to terminate the Agreement, with or without cause.

4. Independent Contractor Status: ILCKC, its agents, contractors, subcontractors, representatives, and employees, shall act as and be considered independent contractor(s) in the performance of this Agreement and not as officers or employees of Customer. As such, ILCKC shall invoice for Services as set forth in Attachment "A". Further, ILCKC shall be responsible for all employment related taxes for persons it hires to perform Services.

5. Non-Circumvention: Customer agrees not to circumvent ILCKC by using ILCKC's trade secrets, confidential, and/or proprietary information to pursue, engage in transactions with, contact, or work with employees, business associates, and other third parties introduced to Customer by ILCKC. It is understood that ILCKC retains ownership of any such trade secret protected referral and information and Customer is prohibited from misappropriating such information to compete with ILCKC or otherwise gain unfair advantage for a competing business.

6. Confidentiality: All knowledge and information expressly identified by Customer in writing is confidential and which is acquired by ILCKC and/or the interpreter(s) hired by ILCKC to perform Services shall be maintained in confidentiality by ILCKC and/or the hired interpreter(s) and, except as expressly authorized by Customer in writing, shall not be divulged or published by ILCKC and/or the interpreter(s). Confidential information for purposes of this paragraph shall not include information which is or becomes available to the general public (other than through a breach of this paragraph) and shall not include information subject to disclosure under in State or federal public information or disclosure law.

7. Audio and Video Recording of Services: ILCKC, on its own behalf and on behalf of the interpreter(s) hired by ILCKC to perform the Services, consent to the audio and video recording of the Services performed by the interpreter(s) to the extent that such audio and video recordings are for the sole use of Customer and shall not be further distributed. This limitation shall not apply to audio and video recordings during public meetings of governmental bodies.

ILCKC shall be responsible for retrieving audio and video recording consent from its interpreters.

8. Non-Exclusivity. Customer understands and agrees that ILCKC and the interpreter(s) that it hires to perform the Services may perform Services for other Customers during the term of this Agreement as ILCKC may see fit, in its sole and absolute discretion.

9. Insurance: ILCKC shall, upon request of Customer, provide evidence of general liability and worker's compensation insurance.

10. Governing Law, Entirety of Agreement, and Partial Invalidity: This Agreement shall be governed by the laws of the State of California. It constitutes the entire agreement between ILCKC and Customer regarding this subject matter. If any

provisions of this Agreement are held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force.

11. Modification: This Agreement may be amended only upon the prior written agreement of ILCKC and Customer.

12. Non-Waiver: No waiver of a breach of this Agreement shall constitute a waiver of any other breach. Failure of either party to enforce at any time or from time-to-time any provision of this Agreement shall not be construed as a waiver thereof.

13. Compliance with Laws, Rules, and Regulations: ILCKC and Customer shall comply with all applicable laws, rules, and regulations when performing Services pursuant to this Agreement and in the performance of the Agreement in general.

14. Non-Discrimination: In providing Services pursuant to this Agreement, ILCKC shall not discriminate on the grounds of race, color, national origin, sex, age, disability, or other protected classification under federal, state, or local law. ILCKC shall take affirmation action to ensure that applicants for employment are employed and that employees are treated without discrimination.

15. Indemnification: Customer shall indemnify, defend, and hold harmless ILCKC and its officers, directors, shareholders, employees, and affiliates from and against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Customer or Customer's assistants, contractors, subcontractors, representatives, agents, and/or employees in any way related to Services provided by ILCKC to Customer, excluding any claims or liabilities arising out of the sole negligence or willful misconduct of ILCKC or its employees.

16. Mediation/Arbitration: In any dispute over or in any way related to the provisions of this Agreement and in all other disputes among the Parties, (the "Disputing Parties") (including issues of enforceability, termination, and arbitrability), the dispute shall:

(a) Be professionally and promptly presented and negotiated in good faith between the Disputing Parties.

(b) In the event that negotiation fails or upon the expiration of one (1) month of the event(s) giving rise to the dispute, whichever is sooner, the dispute shall then be submitted to non-binding mediation. The Disputing Party shall apply to the American Arbitration Association for a mediator, with the mediation to take place in Kern County, California.

(c) In the event mediation fails to resolve all of the issues between or among the Disputing Parties, or if mediation is not held within two (2) months of the event(s) giving rise to the dispute, then the matter or any remaining matters shall be submitted to final, non-appealable, binding arbitration. The arbitration shall be held by the American Arbitration Association in accordance with the Commercial Arbitration

Rules of the American Arbitration Association. The place of arbitration shall be Kern County California.

(d) The arbitration will be conducted in English. The arbitrator may issue any preliminary, injunctive, and/or equitable relief. Nothing in this Section will serve to restrict the ability to apply for emergency relief. Any Party may, after failure of the negotiation and mediation procedures above, commence arbitration of the dispute by sending a written request for arbitration to all other disputing parties. The request shall state the nature of the dispute to be resolved by arbitration, and arbitration shall be commenced as soon as practical after such Parties receive a copy of the written request. The Parties may not bring suit regarding any disputes, controversies, or claims subject to this Section of this Agreement in any venue other than an arbitration pursuant to this Section of the Agreement, except in order to enforce this Section or enforce an arbitral award made pursuant to this Section. In the event that a Party attempts to bring an action in violation of this Section, the Parties agree that the other Party will be entitled to the arbitrator or judge entering an injunction to enjoin such unauthorized action. The Federal Arbitration Act (9 U.S.C. § 1 et seq.) governs the interpretation and enforcement of this Agreement. The arbitrator may award damages, penalties, declaratory or injunctive relief only in favor of the individual party seeking such relief and only to the extent necessary to provide relief warranted by that party's individual claim. All Parties shall initially share the cost of arbitration, but the prevailing Party or Parties shall be awarded attorneys' fees, costs, and other expenses of arbitration. All arbitration decisions shall be final, finding, and conclusive on all the Parties to arbitration, and legal judgment may be entered based upon such decision in accordance with applicable law in any court having jurisdiction to do so. The Parties agree that the arbitral award shall be recognized by any applicable courts pursuant to all applicable statutes, conventions, and treaties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by its authorized representative in its name and on its behalf.

**INDEPENDENT LIVING OF
KERN COUTNY (ILCKC):**

Jimmie Soto, Executive Director

Date: _____

CUSTOMER:

Print Name: _____

Signature: _____

Date: _____



5251 Office Park Drive SUITE 200
Bakersfield CA 93309

661.325.1063
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info@ilcofkerncounty.org
www.ilcofkerncounty.org

ATTACHMENT "A" TO AMERICAN SIGN LANGUAGE INTERPRETING SERVICE AGREEMENT

1. ASL INTERPRETING FEES

General	\$85.00/hour/interpreter
After Hours*	\$110.00/hour/interpreter
Emergency**	\$140.00/hour/interpreter

*After Hours interpreting rates apply to Services initiated and provided between 5:00 pm and 8:30 am Monday through Friday and anytime on Saturdays, Sundays, and ILCKC observed holidays.

**Emergency interpreting rates apply to all requests for Services with less than 48 hours' notice.

Please note that the start time of the appointment will determine at which rate the entire assignment will be billed. Customer wanting to avoid higher rates should take into consideration that the Regular Rate applies to ILCKC operating hours and not the operating hours of the customer.

2. ADDITIONAL TERMS OF SERVICE

A. Minimum charge: All Services are scheduled at an initial two (2) hour minimum to be billed at the rate determined by the start time requested by Customer. Additional time past the two (2) hour mark are billed in one-hour increments.

B. Specialized Interpreting: Services that require additional skills or training beyond the typical ASL/English services (e.g., Tactile/Pro-Tactile, Trilingual, etc.) is considered Specialized Interpreting. In the event specialized interpreting is requested by Customer, the hourly rate determined by the appointment start time will be adjusted to reflect an additional \$10/hour.

C. Scheduling: Services request should be made in advance by phone, fax, or email (aslrequest@ilcofkerncounty.org). No minimum advanced notice is required, however, requests made with less than 48 hours' notice are subject to the Emergency Rate.

Insufficient notice may result in unfulfilled service requests. Appointments are scheduled with specific start and end times. There is a two (2) hour minimum for all assignments regardless of if the full two (2) hours are needed. In the event that the interpreter is released prior to the scheduled end time, Customer will be invoiced for the entire time scheduled.

D. Unscheduled Additional Time: In certain circumstances, Customer may find it necessary to request additional Service time after a scheduled job has begun. Additional time is allowed but is subject to acceptance by the interpreter(s) already on the assignment and the absence of conflict with other scheduled appointments. Additional time shall be invoiced in one (1) hour increments for time exceeding the original scheduled Service request.

E. Multiple Interpreters: ILCKC, in its sole and absolute discretion, reserves the right to assign more than one interpreter to a job. Such assignments may be made with respect to certain jobs where Service is continuous, and/or when Service is over two (2) hours in length (classes, seminars, meetings, and other events that do not allow for intermittent breaks). In the event that multiple interpreters are assigned to a job, Customer will be invoiced for each interpreter for the entire scheduled time of the job, notwithstanding that one interpreter may be on a break.

F. Travel Time: Travel time is a charge for Services in excess of 30 miles one-way. Travel time is invoiced at the same rate in which the assignment is being billed.

G. Mileage and Miscellaneous Reimbursements: Any Services provided in excess of 20 miles (round trip) from the ILCKC headquarters, Customer shall pay ILCKC the current mileage rate determined by the Internal Revenue Service. Miscellaneous reimbursements, including but not limited to, parking fees and tolls, shall be reimbursed to ILCKC.

H. Duplicate Requests: It is Customer's sole responsibility to ensure Service requests are made properly. In the event Customer makes duplicate requests, Customer is responsible to pay for such requests. ILCKC shall not be responsible for determining if Service requests were made in error and accepts all requests as received.

I. Confirmation, Changes, and Cancellations: An appointment is considered confirmed and billable once ILCKC has acknowledged the request for Service, assigned an interpreter, and has sent a confirmation email to Customer. At least 48 hours' advance written notice is required for all cancellations, location changes, and changes to the scheduled length of interpreting services. Scheduled assignments that are cancelled with less than 48 hours advance notice will be invoiced to Customer for the scheduled hours, at the applicable rate (general, after hours, or emergency), plus any mileage and miscellaneous reimbursements actually incurred by the interpreter(s). A customer needing to cancel or make changes to services must do so in writing by emailing ILCKC at aslrequest@ilcofkerncounty.org. Changes and cancellations are not effective until acknowledged in writing by ILCKC.

"No-Shows" are consumers/clients that fail to appear at the assignment. Customers are still billed as if the interpreting assignment was completed. ILCKC advises Customers to take up these issues with their consumer/client on an individual basis.

J. Invoicing and Payment: Payment is due within 60 days from the invoice date. ILCKC will invoice the customer after interpreting services are completed. After 60 days, invoices in arrears will incur a \$25 late fee. The late fee will increase to \$50 after unpaid invoices exceed 90 days. All late fees are charged on a monthly basis. Payments made with a credit card will incur a surcharge deemed by the credit card company.

In the event the Customer refuses to pay, ILCKC reserves the right to take legal action. Customer in collections will be responsible for all reasonable court costs and actual attorney's fees.

ACKNOWLEDGMENT: I acknowledge that I read and understand the terms and conditions of Attachment A.

Customer Name (Print)

Date

Customer Signature

Please provide the information where invoices are to be sent:

Attention (name): _____

Address: _____

Contact Phone #: _____

E-mail Address: _____

BOARD AGENDA ITEM

Date: July 23, 2025

Submitted by: Janis Mendenhall, DSPS Coordinator/Counselor

Area Administrator: Dr. Rashitta Brown Elise, Interim VP of Student Services

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item:

Master Agreement Between Sorenson Communications and Taft College for American Sign Language (ASL) Services

Background:

Sorenson Communications shall provide Taft College with ASL Interpreting Services (on site and virtual) at a location designated by Taft College to provide interpretation of spoken word to sign language and/or sign language to spoken word. This service is needed to accommodate people needing ASL interpreting for access to Taft College's services and programs. Sorenson provides certified ASL Interpreters who have experience in the subject area and finds replacement interpreters as needed.

Board Goal/Accreditation Standard:

Strategic Action Plan #3 and #4

Terms (if applicable):

August 25, 2025 - August 31, 2026

Expense (if applicable):

The hourly rates range from \$140/hour to \$300/hour depending on the format of service (virtual, in-person, etc.) date, and time of event or circumstance. Travel time and mileage rates may apply in addition to the hourly rate.

Fiscal Impact Including Source of Funds (if applicable):

DSPS or District funds dependent on event and function.

Approved:



Leslie Minor, Ph.D., Interim Superintendent/President

Customer Name: Taft College**Service Order Number:** SOR-02771-P7Y7G**Service Order Effective Date:**

The rates below are stated in US Dollars

Service Order Summary	
Service Order Term (months)	12
Fees Due Upon Signature	\$0.00
Service Order Total *	\$0.00

*The Service Order Total above represents the fees for Services purchased under this Service Order; provided that Sorenson will invoice Customer additional fees monthly in arrears to cover actual usage based on the rates below (a) for any usage-based Services and (b) if Customer's usage of Subscription Services exceeds the purchased quantities set forth in the Service Details below.

Service Details							
Description	Service Name	Unit	Unit Price	Qty	Volume Discount	Invoicing Frequency/ Entitlement	Totals
Speciality	Onsite Interpreting	Hour	\$155.00		\$15.00	Invoiced as incurred in arrears; true-up at term's end	
Speciality	Scheduled VRI	Hour	\$155.00		\$15.00	Invoiced as incurred in arrears; true-up at term's end	
Travel	Mileage (federal)	Mile	\$0.00	0.00		Actual mileage at the then-current federal mileage rate: invoiced as	\$0.00

The rates above do not include overages, travel, or additional fees set forth in the [Additional Service Terms](#), which will apply, as applicable.

Customer Primary Contacts	
Customer Account Administrator	Customer Billing Address and Contact
Name	Billing Contact Name
Address	Address
Email	Email
Phone	Phone

All terms and conditions set forth in Sorenson's [Services Agreement](#) and [Service Descriptions](#) govern and apply to the Services delivered under this Service Order. By signing this Service Order, Customer is obligated to pay for the Services ordered, in accordance with the terms of this Service Order, the [Service Descriptions](#), and the [Services Agreement](#).

Customer	Sorenson Communications LLC
Signature	Signature
Name	Name
Title	Title
Date	Date

BOARD AGENDA ITEM

Date: July 30, 2025

Submitted by: Kenzie Stearman, Bookstore Assistant Manager 

Area Administrator: Mike Giacomini, Vice President of Administrative Services

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Limited-Service Agreement with CI Solutions

Background:

We are currently on an annual Agreement with CI Solutions to service our ID Card Printer, which includes parts and labor. Our Agreement is set to expire; therefore, I recommend that the Board approve renewing our agreement with CI Solutions for a total cost of \$490.00 for the 25/26 fiscal year.

Board Goal/Accreditation Standard: SAP #4

Terms (if applicable): 8/28/2025 to 8/27/2026

Expense (if applicable): \$490.00

Fiscal Impact Including Source of Funds (if applicable):

The expense will be included in the 2025-26 Bookstore budget

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President



Company Address 3625 Serpentine Drive
Los Alamitos, CA 90720-2440
US

Ship Via
Award Schedule
Solicitation Number

Prepared By Kyle Simon
Phone (562) 431-2594
Email kyles@cardintegrators.com

Quote Number Q-18630-1

Quote Date 7/1/2025
Expiration Date 8/27/2025
Terms Net 30

Contact Name Mark Gibson
Phone (999) 999-9999
Email mgibson@taftcollege.edu

Bill To Name Taft College
Bill To 29 Cougar Court
Taft, CA 93268
US

Ship To Name Taft College
Ship To 29 Cougar Court
Taft, CA 93268
US

Product Description	Line Item Description	Sales Price	Quantity	Total Price
Limited service agreement for ID card printer. Includes parts and labor. Excludes printhead and loaner printer.	Dates: 8/28/2025 - 8/27/2026 SN: 10001223338	\$490.00	1.00	\$490.00

Subtotal \$490.00
Sales Tax \$0.00
Freight \$0.00
Total Price \$490.00



"LICENSE AND SUPPORT AGREEMENT" DETAILS PROVIDED BY CI SOLUTIONS

This License and Support Services Agreement ("Agreement") is entered into by and between Card Integrators Corporation, doing business as CI Solutions ("CI Solutions"), and the customer named in the associated quote or invoice ("Purchaser" or "Customer"). This Agreement governs the provision of technical support services ("Services") for CI Solutions' Badge Software OR ID Card System Hardware purchased by the Customer.

If applicable, this Agreement fully incorporates by reference the CI Solutions Badge Software Terms of Use, available at <https://www.cardintegrators.com/terms-of-use>.

Term: The license and services set forth below shall be provided by CI Solutions ("Company") to Customer for one (1) full calendar year, said Term to commence upon the date stated on your sales order ("Annual Term Date"). This Agreement is subject to an annual renewal at each full calendar year thereafter, subject to a written and dated amendment to this Agreement executed by both Company and Customer confirming each renewal.

1. TERMS AND CONDITIONS.

- (a) This Agreement includes the terms and conditions under which the Services shall be performed and contains, among other things, warranty disclaimers and limitations of liability.
- (b) Customer shall not be eligible for the Services until the Product and Service is paid for with CI Solutions. Payments will be made in accordance to the terms identified on the quote or invoice.
- (c) This Agreement may only be modified as set forth herein, and any different or additional terms of any related purchase order, confirmation, or similar form shall take effect with a signature by both parties.
- (d) CI Solutions reserves the right to (i) amend this Agreement from time to time effective upon posting of the revised terms and conditions to its website at www.cardintegrators.com/terms-of-use/, and (ii) discontinue hardware or software Products or versions and accordingly stop supporting Products or versions one (1) year after discontinuance, or otherwise discontinue any support Service at any time. Section 7 sets forth Customer's sole remedies for any claim relating to the amendment or discontinuance of the Services, including any failure to provide the Services hereunder.
- (e) By purchasing Services, Customer agrees they have received, read, understood, and accepted the applicable terms and conditions set forth in this Agreement.

2. SUPPORT.

CI Solutions has established and agrees to maintain an organization and process to use reasonable commercial efforts to provide support services for the Product(s) to Customer, including but not limited to:

- (i) Remote troubleshooting from installation, configuration, and successful diagnostic testing for the CI Solutions Product; (ii) Advisory support on basic configurations, compatibility, and cabling specifications; (iii) RMA authorizations; provided, however, that Customer shall return the non-conforming Product with the freight prepaid, in accordance with any special shipping instructions provided by CI Solutions, and shall reference the RMA# on all shipping documents and in any subsequent communications regarding the particular Product; and (iv) Access to a support website with FAQs and manuals.

Support Hours: CI Solutions' support team is available from **7:00 AM PST to 4:00 PM PST**, Monday through Friday, excluding holidays. Requests received outside these hours will be addressed on the next business day.

The specific terms for each Service are described in the attached Exhibit A, which is hereby incorporated by reference. CI Solutions reserves the right to change the Extended Service programs and any supporting documentation at any time.

3. LIMITATIONS.

The Services do not include:

- (a) Services rendered unnecessary due to:
 - (i) Improper installation, repair, or maintenance by Customer or third parties;
 - (ii) Modifications to the Product not performed or authorized by CI Solutions;
 - (iii) Misuse, negligence, or accident; or



- (iv) Operation of the Product outside the Product's specifications.

(b) On-site services unless explicitly covered under the purchased Service plan.

(c) Software or firmware updates or upgrades unless explicitly included in the Services.

(d) Any hardware not manufactured or distributed by CI Solutions.

(e) Repair or replacement of consumable items such as printer ribbons, cleaning supplies, or print heads unless explicitly covered.

4. TERM AND TERMINATION.

(a) This Agreement will remain in effect for the duration of the Service term purchased by Customer.

(b) Either party may terminate this Agreement upon written notice if the other party materially breaches any provision of this Agreement and fails to remedy the breach within thirty (30) days of receiving notice of the breach.

(c) Termination of this Agreement shall not relieve Customer of its obligations to pay for any outstanding fees.

5. LIMITATION OF LIABILITY.

(a) In no event shall CI Solutions' liability to Customer under this Agreement exceed the amount paid by Customer for the Services.

(b) CI Solutions shall not be liable for any incidental, consequential, or special damages arising from or related to the Services or this Agreement.

6. WARRANTY DISCLAIMER.

CI Solutions makes no warranties, express or implied, including, without limitation, any implied warranties of merchantability or fitness for a particular purpose. The Services are provided "as-is" and "where-is."

7. GENERAL PROVISIONS.

(a) Governing Law. This Agreement shall be governed by the laws of the State of California, without regard to its conflict of laws principles.

(b) Entire Agreement. This Agreement constitutes the entire agreement between the parties regarding the Services and supersedes all prior agreements or understandings, whether written or oral.

(c) Assignment. Customer may not assign this Agreement or any rights or obligations hereunder without the prior written consent of CI Solutions.

(d) Severability. If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

(e) Notices. Any notice required or permitted under this Agreement shall be in writing and shall be sent by email to privacy@cardintegrators.com.

EXHIBIT A: SERVICE DESCRIPTIONS

Limited-Service: Hardware

1. Includes unlimited telephone and/or internet remote access support, parts, and labor. It **excludes** the printhead and loaner printer from being used during repair.
2. The repair printer unit must be packaged and shipped to the destination provided by the technician, with the RMA number clearly labeled on the outside of the box.
3. The printer must be shipped in its original printer box or the customer is held liable for any damages during shipping. Replacement box costs will depend on your printer model.



4. Loss or damage to Loaner/Rental equipment: By accepting the loaner/rental equipment, the customer agrees to return the loaner/rental equipment in the original condition upon delivery/pick-up and assumes full responsibility for loss, damage resulting from the improper usage of the equipment up to the full replacement value thereof.
5. There may be minor color variations as all printers print slightly differently.
6. Customers will pay the shipping cost to the repair destination; CI Solutions will pay for shipping to the customer.
7. The customer will pay the cost of shipping the loaner printer back to CI Solutions within 5 working days after receipt.
8. For your service agreement to be valid, you must maintain your printer by performing the recommended cleaning procedure using approved cleaning materials, consistent with manufacturer's guidelines associated with your printer.
9. Maintenance service is contingent upon proper use and care. Our Services do not cover printers that have been modified, subjected to unusual physical or electrical stress, abuse, damage, or operated in extreme environmental conditions.
10. CI Solutions shall not be obligated to furnish any service agreement service if repair or replacement parts are required because of the customer's unapproved card stock or consumable ribbon.
11. CI Solutions is not obligated to furnish a loaner printer if the customer does not maintain it by performing recommended cleaning procedures.

ACKNOWLEDGMENT

By purchasing Services from CI Solutions, Customer acknowledges and agrees to the terms and conditions set forth in this Agreement.

CI Solutions

3625 Serpentine Drive
Los Alamitos, CA 90720
Phone: 562-431-2594
Website: www.cardintegrators.com
Email: customerservice@cardintegrators.com

BOARD AGENDA ITEM

Date: July 16, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Change Order No. 1 – TC – Library/Student Services Auto Doors

Background:

This project involves the installation of automatic door openers at the main entrances of the Library and Student Services buildings.

Please see the attached copy of Change Order No. 1 for the TC – Library/Student Services Auto Doors project as submitted by AP Architects for MTZ Construction, the contractor. This Change Order is a credit for unused allowance monies for this project totaling \$10,000.00. The original Contract Sum for this project was \$29,235.59. With this Change Order, the new Contract Sum is \$19,235.59.


Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #'s 13 and 15. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, and III.B.4.

Terms (if applicable): Not applicable.

Expense (if applicable): None. This Change Order is a credit of \$10,000.00.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

CHANGE
ORDER No.

ONE

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

SURETY

X
X
X
X

FIELD

DSA

INSPECTOR

X

File #: _____
DSA #: A

PROJECT: West Kern Community College District TC - Library/Student Services Auto Doors 29 Cougar Ct, Taft, CA 93268	CHANGE ORDER INITIATION DATE: 7/9/2025 ARCHITECT'S PROJECT NO.: 430-0001
CONTRACTOR MTZ Construction 11601 Regarse Dr Bakersfield, CA 93311	CONTRACT START DATE: 3/28/2025 ORIGINAL CONTRACT COMPLETION DATE: 5/27/2025

You are directed to make the following changes in this Contract:	Days	\$
1.1 Credit back to Owner for unused allowances.	0	-10,000.00

Reason: Unused project allowance funds were not fully used. Unused amount
to be credited back to Owner.

TOTAL (\$10,000.00)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$	29,235.59
Net change by previously authorized Change Orders:	\$	-
The (Contract Sum) prior to this Change Order was:	\$	29,235.59
The (Contract Sum) will be increased by this Change Order:	\$	(10,000.00)
The new (Contract Sum) including this Change Order will be:	\$	19,235.59

The (Contract Time) prior to this Change Order was: 0 days

The (Contract Time) will be increased by: 0 days

The Date of Notice of Completion as of the date of this Change Order therefore is: 3/28/2025

Authorized:

AP Architects

ARCHITECT

3434 Truxtun Ave. Suite 240

Address

Bakersfield, CA 93301

BY: 

DATE: 07/09/25

MTZ Construction

CONTRACTOR

11601 Regarse Dr

Address

Bakersfield, CA 93311

BY: 

DATE: _____

West Kern Community College District

OWNER

29 Cougar Ct,

Address

Taft, CA 93268


BY: _____

DATE: _____

BOARD AGENDA ITEM

Date: July 16, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services 

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Change Order No. 1 – CDC Flooring Replacement

Background:

This is a project for flooring replacement in the main building of the Taft College Child Development Center.

Please see the attached copy of Change Order No. 1 for the CDC Flooring Replacement project as submitted by AP Architects for Rod-West Floor Covering LLC, the contractor. This Change Order is a credit for unused allowance monies for this project totaling \$10,000.00. The original Contract Sum for this project was \$89,000.00. With this Change Order, the new Contract Sum is \$79,000.00.

Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #13. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, and III.B.4.

Terms (if applicable): Not applicable.

Expense (if applicable): None. This Change Order is a credit of \$10,000.00.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

CHANGE
ORDER No.

ONE

Distribution to:

OWNER

☒

FIELD

☐

ARCHITECT

☒

DSA

☐

CONTRACTOR

☒

INSPECTOR

☒

SURETY

☒

☐

File #:

DSA #: A

PROJECT: West Kern Community College District CDC Flooring Replacement 29 Cougar Ct, Taft, CA 93268	CHANGE ORDER INITIATION DATE: 7/15/2025
	ARCHITECT'S PROJECT NO.: 430-0001
CONTRACTOR: Rod-West Floor Covering LLC 15120 Bonavista Ave Santa Fe Springs, CA 90670	CONTRACT START DATE: 5/2/2025
	ORIGINAL CONTRACT COMPLETION DATE: 7/1/2025

You are directed to make the following changes in this Contract:	Days	\$
1.1 Credit back to Owner for unused allowances.	0	-10,000.00

Reason: *Unused project allowance funds were not used. Unused amount to be credited back to Owner.*

TOTAL (\$10,000.00)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$	89,000.00
Net change by previously authorized Change Orders:	\$	-
The (Contract Sum) prior to this Change Order was:	\$	89,000.00
The (Contract Sum) will be increased by this Change Order:	\$	(10,000.00)
The new (Contract Sum) including this Change Order will be:	\$	79,000.00

The (Contract Time) prior to this Change Order was: 0 days

The (Contract Time) will be increased by: 0 days

The Date of Notice of Completion as of the date of this Change Order therefore is: 5/2/2025


Authorized:

AP Architects ARCHITECT 3434 Truxtun Ave. Suite 240 Address Bakersfield, CA 93301	Rod-West Floor Covering LLC CONTRACTOR 15120 Bonavista Ave Address Santa Fe Springs, CA 90670	West Kern Community College District OWNER 29 Cougar Ct, Address Taft, CA 93268
BY: 	BY: 	BY: _____
DATE: <u>07/15/25</u>	DATE: <u>7/16/2025</u>	DATE: _____

BOARD AGENDA ITEM

Date: July 16, 2025

Submitted by: Justin Madding, Director of Facilities & Planning

Area Administrator: Mike Giacomini, Vice President of Administrative Services 

Subject: Request for Approval

Board Meeting Date: August 13, 2025

Title of Board Item: Change Order No. 1 – Taft College CDC Exterior Painting

Background:

This is a project for exterior painting of the Taft College Child Development Center.

Please see the attached copy of Change Order No. 1 for the Taft College CDC Exterior Painting project as submitted by AP Architects for Pacific Rim Painting Inc., contractor. During this project, it was necessary to use allowance monies totaling \$1,500.00 for unanticipated stucco repairs. This Change Order is a credit for unused allowance monies for this project totaling \$8,500.00. The original Contract Sum for this project was \$32,000.00. With this Change Order, the new Contract Sum is \$23,500.00.

Board Goal/Accreditation Standard: BOT Strategic Action Plan Goal #13. SAP Leading Indicator #13. Accreditation Standards III.B.1, III.B.2, and III.B.4.

Terms (if applicable): Not applicable.

Expense (if applicable): None. This Change Order is a credit of \$8,500.00.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 
Leslie Minor, Ph.D., Interim Superintendent/President

CHANGE
ORDER No.

ONE

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

SURETY

X
X
X
X

FIELD

DSA

INSPECTOR

File #: NA

DSA #: NA

PROJECT: Taft College CDC EXTERIOR PAINTING 29 Cougar Court Taft, CA 93268	CHANGE ORDER INITIATION DATE: 6/26/2025
	ARCHITECT'S PROJECT NO.: 430-0001
CONTRACTOR Pacific Rim Painting Inc. 259 W. Sierra Ave #101 Fresno, CA, 93704	CONTRACT START DATE: 5/2/2025
	ORIGINAL CONTRACT COMPLETION DATE: 6/1/2025

You are directed to make the following changes in this Contract:	Days	\$
1.1 Credit back to Owner for unused allowances.	0	-8,500.00

Reason: Unused project allowance funds were not fully used. Unused amount
to be credited back to Owner.

TOTAL (\$8,500.00)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$	32,000.00
Net change by previously authorized Change Orders:	\$	-
The (Contract Sum) prior to this Change Order was:	\$	32,000.00
The (Contract Sum) will be increased by this Change Order:	\$	(8,500.00)
The new (Contract Sum) including this Change Order will be:	\$	23,500.00

The (Contract Time) prior to this Change Order was: 0 days

The (Contract Time) will be increased by: 0 days

The Date of Notice of Completion as of the date of this Change Order therefore is: 6/2/2025

Authorized:

AP Architects ARCHITECT 3434 Truxtun Ave. Suite 240 Address Bakersfield, CA 93301	Pacific Rim Painting Inc. CONTRACTOR 259 W. Sierra Ave #101 Address Fresno, CA, 93704	Taft College OWNER 29 Cougar Court Address Taft, CA 93268
BY: 	BY: 	BY:
DATE: 07/15/25	DATE: 07/15/2025	DATE:

Taft College Check Register Report			01-July -25 through 31- July-25						FY 25-26	
78074659	07/02/2025	A00201875Amazon Capital Services	I0081546	17HV-WR3N-3XH4	11000	113	6412	67801	114.76	
			I0081547	1KWD-JMLX-YGHQ	11000	113	4311	67801	35.70	
			I0081558	1GTG-H6XW-HQP1	11000	113	4310	67801	23.80	
78074660	07/02/2025	A00353691Bimbo Bakeries USA, Inc.	I0081554	83016790007236	32000	422	4410	69400	100.90	
			I0081560	83016790007114	32000	422	4410	69400	104.14	
78074661	07/02/2025	A00200388Capital Industrial Medical S	I0081552	110342	32000	422	4310	69400	66.12	
78074662	07/02/2025	A00284647CCS Disaster Recovery Servic	I0081549	6774	11000	113	5644	67801	3,420.00	
78074663	07/02/2025	A00258334CISOA	I0081563	2601	11000	113	5210	66002	300.00	
78074664	07/02/2025	A00200225Darling Ingredients Inc.	I0081553	14144143	32000	422	5850	69400	75.00	
78074665	07/02/2025	A00200995Educause	I0081551	EDU-M1B5E1	11000	113	5641	67801	77.00	
78074666	07/02/2025	A00200307Farmer Bros. Company	I0081561	90198656	32000	422	4410	69400	755.96	
78074667	07/02/2025	A00200308Federal Express Corporation	I0081559	8-899-66159	11000	401	5940	67705	39.54	
78074668	07/02/2025	A00332921Ferrilli	I0081548	SIN011336	11000	113	5510	67801	2,707.50	
78074669	07/02/2025	A00200707Keenan & Associates	I0081564	322133	11000	412	5510	67300	5,000.00	
78074670	07/02/2025	A00352916LSA Associates, Inc.	I0081556	199598	11000	401	5510	67200	16,270.18	
78074671	07/02/2025	A00200522Pepsi-Cola Company	I0081562	65484005	32000	422	4410	69400	730.18	
78074672	07/02/2025	A00263777SWACC	I0081557	322131	11000	401	5320	67702	124,662.00	
					11000	401	5310	67702	40,757.00	
					11000	401	5390	67702	15,905.00	
78074673	07/02/2025	A00200417Sysco Food Service of Ventur	I0081555	479079821	32000	422	4410	69400	2,027.41	
			I0081565	479058851	32000	422	4410	69400	6,417.79	
					32000	422	4411	69400	2,162.80	
					32000	422	4411	69400	1,086.14	
78074674	07/02/2025	A00200282True Value Home Center	I0081550	496368	11000	113	6412	67801	43.29	
78074675	07/09/2025	A002000164Imprint	I0081594	13849706	31000	423	4310	69100	653.94	
					31000	423	5940	69100	77.41	
78074676	07/09/2025	A00202408ACCT	I0081596	I-128112	11000	101	5210	66004	5,147.00	
78074677	07/09/2025	A00306660Advanced Data Storage, Inc.	I0081574	0210166	11000	207	5990	49999	25.30	
78074678	07/09/2025	A00200043American Express	I0081587	11005062505	11000	000	7211	00000	2,992.05	
78074679	07/09/2025	A00200076Bandy, Ingrun K.	I0081591	060125	11000	352	5710	69610	641.20	
			I0081592	060625	11000	352	5710	69610	280.00	
78074680	07/09/2025	A00320892Barnes Welding	I0081581	0063605941	12682	223	4311	09565	116.91	
78074681	07/09/2025	A00200773Beasley, Michelle A.	I0081585	061225	11000	202	5710	67500	640.52	
78074682	07/09/2025	A00200243Blick Art Materials	I0081589	5612740	11000	213	4311	10023	194.84	
78074683	07/09/2025	A00233959California State University	I0081598	55342	11000	110	5210	66003	7,325.00	
78074684	07/09/2025	A00200388Capital Industrial Medical S	I0081603	110341	12477	203	4310	61200	115.87	
78074685	07/09/2025	A00200153CCCCIO	I0081579	1750687771265	11000	202	5210	60100	400.00	
78074686	07/09/2025	A00200198Community College League of	I0081571	14448	11000	110	5210	66003	2,250.00	
			I0081575	14967	11000	224	5642	60200	8,652.88	
			I0081578	15130	12477	203	5642	61200	38,219.00	
			I0081600	15172	12477	203	5642	61200	4,106.00	
			I0081602	15131	12648	223	4211	12042	9,878.00	
78074687	07/09/2025	A00200219CSMI	I0081572	INV-005035	11000	352	4310	69619	550.00	
78074688	07/09/2025	A00201247Duron, Candace A.	I0081580	050125	11000	225	5710	60300	132.16	
78074689	07/09/2025	A00200273Ebsco Subscription Service	I0081599	0563051	12477	203	4211	61200	2,766.40	
78074690	07/09/2025	A00309739Herc Rentals Inc.	I0081573	35601008-001	35827	357	5612	69700	1,249.50	
78074691	07/09/2025	A00343931Honorlock Inc.	I0081576	INV-01700	11000	224	5642	60200	12,000.00	
78074692	07/09/2025	A00279164Instructure, Inc.	I0081577	INV636620	11000	224	5642	60200	2,584.44	
78074693	07/09/2025	A00356145MQS Construction Inc.	I0081570	2025-27	35819	357	6210	69700	16,200.00	
78074694	07/09/2025	A00271462OCLC, Inc.	I0081588	1000439620	12477	203	5643	61200	2,306.66	
78074695	07/09/2025	A00317367Quadient Leasing USA, Inc.	I0081595	Q1891034	11000	423	5610	69100	1,075.64	

Taft College Check Register Report

01-July -25 through 31- July-25

FY 25-26

78074696	07/09/2025	A00278586ReadyRefresh	I0081583	062025	12682	223	4310	09565	173.85
78074697	07/09/2025	A00018310Reynolds, David S.	I0081568	070125	31000	423	4110	69100	6,480.00
78074698	07/09/2025	A00292796Safe 1 Credit Union	I0081593	0300061325	31000	423	4321	69100	86.62
78074699	07/09/2025	A00277399Sundgren, Lori A.	I0081590	062425	12495	319	5710	61900	629.66
78074700	07/09/2025	A00311532Sway Medical	I0081566	23491	11000	352	4310	69619	734.40
78074701	07/09/2025	A00319064T-Mobile USA Inc.	I0081569	072025	11000	302	5840	64500	112.55
78074702	07/09/2025	A00200862Taft College Bookstore	I0081597	062325	12000	303	7604	73200	9,037.29
78074703	07/09/2025	A00312920Vital Source	I0081586	VST-11479-R-JUN	31000	423	4110	69100	1,671.54
78074704	07/09/2025	A00200355West Kern Water District	I0081582	061725	12682	223	5810	09565	284.99
78074705	07/09/2025	A00200360Westec	I0081567	29213	11450	204	5641	09543	90,342.00
78074706	07/09/2025	A00264391YBP Library Services	I0081601	422331	12477	203	6310	61200	5.53
78074707	07/14/2025	A00351940Acosta Jimenez, Yareli	S0062212		11000		9526		397.95
78074708	07/14/2025	A00335418Amavisca, Elias Z.	S0062230		11000		9526		300.00
78074709	07/14/2025	A00327851Arruda, Randy J.	S0062231		11000		9526		300.00
78074710	07/14/2025	A00335795Bachman, Nicholas R.	S0062232		11000		9526		300.00
78074711	07/14/2025	A00231932Bachrun-Santillan, Sati N.	S0062233		11000		9526		294.48
78074712	07/14/2025	A00355991Bhandari, Agrima	S0062227		11000		9526		184.00
78074713	07/14/2025	A00342882Bilik, Brooke H.	S0062234		11000		9526		140.00
78074714	07/14/2025	A00350895Bravo, Erika	S0062235		11000		9526		390.64
78074715	07/14/2025	A00234505Cardenas, Sarah V.	S0062206		11000		9526		232.00
78074716	07/14/2025	A00336399Crane-Finch, Ryder J.	S0062236		11000		9526		150.00
78074717	07/14/2025	A00335141Crew, Alexander V.	S0062237		11000		9526		300.00
78074718	07/14/2025	A00313508Cruz, Kendria M.	S0062238		11000		9526		125.00
78074719	07/14/2025	A00245996Curran, James	S0062239		11000		9526		460.00
			S0062240		11000		9526		198.00
78074720	07/14/2025	A00352928Czub, Michelle	S0062220		11000		9526		138.00
78074721	07/14/2025	A00335186Dichoson, Ronnie R.	S0062241		11000		9526		300.00
78074722	07/14/2025	A00327541Eighmy, Jamillynn K.	S0062242		11000		9526		241.39
78074723	07/14/2025	A00285861Enciso, Araceli	S0062243		11000		9526		621.68
78074724	07/14/2025	A00353920Estrada, Jasmine	S0062244		11000		9526		661.90
78074725	07/14/2025	A00356674Fares, Rahma H.	S0062245		11000		9526		138.00
78074726	07/14/2025	A00025511Flores, Roseanne	S0062219		11000		9526		136.00
78074727	07/14/2025	A00299628Fowler, Deaann E.	S0062246		11000		9526		184.00
78074728	07/14/2025	A00319946Garcia Gallardo, Daniela	S0062217		11000		9526		414.00
78074729	07/14/2025	A00335815Garza, Santos M.	S0062247		11000		9526		300.00
78074730	07/14/2025	A00355650Golden-Nunes, Savannah M.	S0062225		11000		9526		138.00
78074731	07/14/2025	A00341754Gomez, Nancy R.	S0062210		11000		9526		460.00
78074732	07/14/2025	A00283969Gonzalez, Danielle B.	S0062248		11000		9526		412.00
78074733	07/14/2025	A00337549Gonzalez, Jesus E.	S0062249		11000		9526		120.00
78074734	07/14/2025	A00353854Gutierrez, Itzayana	S0062221		11000		9526		258.45
78074735	07/14/2025	A00336377Harris, William P.	S0062250		11000		9526		400.00
78074736	07/14/2025	A00349332Kaur, Manjit	S0062211		11000		9526		136.00
78074737	07/14/2025	A00349511Lemons, Terrell D.	S0062278		11000		9526		197.00
78074738	07/14/2025	A00352556Licea, Valeria	S0062251		11000		9526		538.45
78074739	07/14/2025	A00323823Lopez Rodriguez, Johana	S0062218		11000		9526		140.00
78074740	07/14/2025	A00341153Lopez Sanchez, Rosalba	S0062207		11000		9526		539.95
78074741	07/14/2025	A00338765Lovett, Codey A.	S0062215		11000		9526		100.00
78074742	07/14/2025	A00316131Lozano, Tania V.	S0062252		11000		9526		595.00
78074743	07/14/2025	A00306588Martinez, Selina M.	S0062253		11000		9526		196.32
78074744	07/14/2025	A00318240McFarren-Anema, Benjamin T.	S0062254		11000		9526		300.00

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78074745	07/14/2025	A00335192McKinney, Drake D.	S0062255		11000		9526		300.00
78074746	07/14/2025	A00335185Mitchell, Gaige M.	S0062256		11000		9526		300.00
78074747	07/14/2025	A00259087Molina, Jocelyn I.	S0062257		11000		9526		782.00
78074748	07/14/2025	A00355560Munoz, Jesus J.	S0062258		11000		9526		539.45
78074749	07/14/2025	A00351476Ornelas, Yaila A.	S0062259		11000		9526		538.95
78074750	07/14/2025	A00333982Paredes, Brian A.	S0062213		11000		9526		276.00
78074751	07/14/2025	A00301685Pereyra, Giselle A.	S0062260		11000		9526		184.00
78074752	07/14/2025	A00280659Perez, Cristina	S0062208		11000		9526		270.00
78074753	07/14/2025	A00356498Perez, Marissa	S0062261		11000		9526		138.00
78074754	07/14/2025	A00355648Plascencia- Curiel, Adrian	S0062262		11000		9526		138.00
78074755	07/14/2025	A00356385Pollan, Alexander L.	S0062228		11000		9526		138.00
78074756	07/14/2025	A00308860Popejoy, Noah A.	S0062263		11000		9526		150.00
			S0062264		11000		9526		150.00
78074757	07/14/2025	A00354281Reader, Keeley J.	S0062222		11000		9526		138.00
78074758	07/14/2025	A00355534Reif, Nicolette	S0062224		11000		9526		184.00
78074759	07/14/2025	A00336005Rodriguez, Matthew I.	S0062265		11000		9526		300.00
78074760	07/14/2025	A00319159Rogers, Connie L.	S0062216		11000		9526		46.00
78074761	07/14/2025	A00348293Rojano, Gabriel M.	S0062266		11000		9526		138.00
78074762	07/14/2025	A00334168Ryan, Nicole M.	S0062214		11000		9526		600.00
78074763	07/14/2025	A00324126Sangha, Jasmit K.	S0062267		11000		9526		646.00
			S0062268		11000		9526		138.00
78074764	07/14/2025	A00261056Simpson, Ashley B.	S0062229		11000		9526		276.00
78074765	07/14/2025	A00283949Sunner, Jaspal	S0062209		11000		9526		140.00
78074766	07/14/2025	A00354882Sunshine, Stellanova	S0062223		11000		9526		138.00
78074767	07/14/2025	A00324301Torres, Jessica F.	S0062269		11000		9526		529.00
78074768	07/14/2025	A00355699Ulbrich, Amy M.	S0062226		11000		9526		276.00
78074769	07/14/2025	A00353308Wardlow, Crystal R.	S0062270		11000		9526		138.00
78074770	07/14/2025	A00335194Warren, Angel C.	S0062271		11000		9526		300.00
78074771	07/14/2025	A00335195Warren, Nicole L.	S0062272		11000		9526		300.00
78074772	07/14/2025	A00335819Witzberger, Diana R.	S0062273		11000		9526		300.00
78074773	07/14/2025	A00348347Zuniga Gonzalez, Miriam V.	S0062274		11000		9526		138.00
			S0062275		11000		9526		644.00
78074774	07/15/2025	A00292936Albertson's Safeway LLC	I0081647	177689062825	39000	314	4410	64991	56.57
78074775	07/15/2025	A00203579Alcorn Aire, Inc.	I0081617	62751	11000	431	5632	65100	485.00
			I0081635	61251	11000	431	5631	65100	3,420.00
78074776	07/15/2025	A00201875Amazon Capital Services	I0081618	1CKF-LDVP-C3GD	11000	358	4310	62100	490.92
78074777	07/15/2025	A00288646Amazon Web Services, Inc.	I0081611	2213103669	11000	113	5643	67801	1,815.88
78074778	07/15/2025	A00200063Austin's Pest Control, Inc.	I0081632	106717	11000	435	5860	65190	40.00
					11000	435	5860	65192	60.00
					11000	431	5860	65100	380.00
					11000	431	5860	69400	150.00
			I0081646	L4187	39000	314	5860	64991	100.00
78074779	07/15/2025	A00326991Big 8 Conference	I0081650	TAFT2025-22	11000	352	5210	69618	450.00
					11000	352	5210	69617	450.00
78074780	07/15/2025	A00200109Brown & Reich Petroleum, Inc	I0081622	54524	39000	314	4316	64991	461.99
78074781	07/15/2025	A00354129California Housing Foundatio	I0081640	070125C	39000	314	5610	64991	5,121.84
78074782	07/15/2025	A00200167Central Valley Conference	I0081649	2509	11000	352	5210	69610	7,000.00
78074783	07/15/2025	A00200182City of Taft Police Departme	I0081614	0625WKCCD	33428	310	5985	69200	19.80
					33528	310	5985	69200	19.80
					33588	310	5985	69200	20.40
					39000	314	5985	64991	15.00

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					39000	312	5985	64991	15.00
					11000	431	5985	65300	30.00
78074784	07/15/2025	A00265229DK&M Property	I0081639	070125A	39000	314	5610	64991	2,063.64
78074785	07/15/2025	A00200298Elsevier Health Science	I0081648	98419DG9	31000	423	4110	69100	6,234.70
78074786	07/15/2025	A00283264Frontier California Inc.	I0081627	4770070225	11000	431	5840	65700	47.17
78074787	07/15/2025	A00201045Golling, Greg P.	I0081604	FALL 2025	31000	423	4110	69100	1,811.52
78074788	07/15/2025	A00307514Great River Learning	I0081605	5822828	31000	423	4110	69100	8,353.80
78074789	07/15/2025	A00201122Home Depot Credit Services	I0081633	3406061325	11000	431	4310	65500	269.54
78074790	07/15/2025	A00329896Living Water Treatment, Inc.	I0081619	12740	11000	431	5641	65100	890.00
78074791	07/15/2025	A00227772MBS Textbook Exchange, Inc.	I0081606	47-5501747	31000	423	4115	69100	2,370.00
					31000	423	5940	69100	246.55
78074792	07/15/2025	A00271247Mendenhall, Janis L.	I0081653	061225	12000	311	5710	64200	481.60
78074793	07/15/2025	A00200567Mickelberry, Gracie	I0081637	062725	12000	303	5710	64300	75.00
78074794	07/15/2025	A00288637Otis Elevator Company	I0081634	100401975851	11000	431	5641	65100	784.08
78074795	07/15/2025	A00200508P. G. & E.	I0081609	063025	12682	223	5830	09565	740.52
78074796	07/15/2025	A00200508P. G. & E.	I0081610	061024	11000	431	5820	65700	2,199.90
78074797	07/15/2025	A00324842Payne, Kenneth E.	I0081641	070125B	39000	314	5610	64991	4,221.84
78074798	07/15/2025	A00200518Pearson Education	I0081607	28954969	31000	423	4110	69100	879.93
					31000	423	5940	69100	20.33
78074799	07/15/2025	A00356015Rod-West Floor Covering LLC.	I0081621	2307	41400	000	6221	71002	7,125.00
78074800	07/15/2025	A00342456Rosales Tree & Lawn Services	I0081642	0083	39000	314	5890	64991	100.00
78074801	07/15/2025	A00354402S&B Sons, Inc.	I0081628	430-0079 PAY RE	12050	431	6121	65115	3,644.19
78074802	07/15/2025	A00241620Sanchez, Morgan E.	I0081638	06/27/25	12000	303	5710	64300	75.00
78074803	07/15/2025	A00200471SARS Software Products, Inc.	I0081652	INV-413989	12000	319	5641	63200	8,150.00
78074804	07/15/2025	A00200487Sierra School Equipment Co.	I0081613	420881	12433	314	6413	69800	27,584.80
78074805	07/15/2025	A00355886StormWind, LLC.	I0081631	63526	11000	113	5641	67801	8,850.00
78074806	07/15/2025	A00334278Superclean Fire Prevention	I0081620	062125	11000	431	5632	65100	800.00
78074807	07/15/2025	A00319064T-Mobile USA Inc.	I0081623	07/20/25	35000	360	6412	67701	45.83
					35000	360	6412	67701	53.03
			I0081624	07-20-25	39000	314	5840	64991	245.66
			I0081625	07.20.25	11000	431	5840	65100	109.32
			I0081630	72025	35000	360	6412	67701	13.97
78074808	07/15/2025	A00200423Taft City School District	I0081616	25-120	11000	432	4312	65500	466.22
					11000	432	5632	65500	656.00
78074808	07/15/2025	A00200423Taft City School District	I0081651	25-128	39000	314	5632	64991	123.00
78074809	07/15/2025	A00200862Taft College Bookstore	I0081644	1259	39000	314	5990	64991	35.88
78074810	07/15/2025	A00200862Taft College Bookstore	I0081645	1335	39000	314	5990	64991	61.00
78074811	07/15/2025	A00336205TPx Communications	I0081629	185996013-0	11000	431	5840	65700	630.36
78074812	07/15/2025	A00200282True Value Home Center	I0081615	495612	11000	431	4310	65100	400.53
78074813	07/15/2025	A00200309United Refrigeration, Inc.	I0081608	13655722-00	11000	431	4312	65100	1,674.84
78074814	07/15/2025	A00200433Vibul Tangpraphaphorn, M.D.	I0081612	052025	39000	314	5980	64991	88.00
					39000	312	5980	64991	22.00
78074815	07/15/2025	A00200355West Kern Water District	I0081626	061925	11000	435	5810	65191	14.25
78074816	07/15/2025	A00201081Westside Waste Management Co	I0081643	75339	39000	314	5850	64991	82.09
78074817	07/15/2025	A00250711White, Alexcia R.	I0081636	062725	12000	303	5710	64300	75.00
78074818	07/16/2025	A00201875Amazon Capital Services	I0081693	131N-VDQX-XF6K	11000	113	4310	67801	178.07
			I0081694	1XCX-QGJD-R7H4	11000	113	4310	67801	43.70
			I0081698	1JMC-QM9K-H9RL	11000	113	4310	67801	394.63
			I0081713	1FYY-FHJN-3VNX	12682	223	4311	09565	54.20
			I0081716	1CT4-YCYR-V1HM	31000	423	4115	69100	22.34
78074819	07/16/2025	A00200040American Business Machines	I0081681	814746	11000	113	6412	67801	1,387.22

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78074820	07/16/2025	A00355756American Welding Society, In	I0081714 AWS-S-00193156	12682	223	5641	09565	5,775.00	
78074821	07/16/2025	A00202445AT&T Mobility	I0081667 060225	12551	353	6415	64600	120.72	
78074822	07/16/2025	A00200064B & B Surplus	I0081686 1238708	12682	223	4311	09565	2,287.05	
78074823	07/16/2025	A00320892Barnes Welding	I0081707 0091711461	12682	223	4311	09565	109.08	
			I0081708 0063600810	12682	223	4311	09565	307.19	
78074824	07/16/2025	A00261766Benco Dental Supply Co.	I0081685 78073732	11000	205	4311	12042	1,351.90	
78074825	07/16/2025	A00211181Bill Nelson Media Group	I0081675 TC250507	12923	301	5646	64900	2,800.00	
78074826	07/16/2025	A00356734BlueTriton Brands Inc	I0081678 061125	11000	301	5990	64500	100.81	
78074827	07/16/2025	A00200388Capital Industrial Medical S	I0081674 110340	11000	301	4310	64500	288.13	
78074828	07/16/2025	A00292864Community Playthings	I0081661 E8Q05-1	33528	310	4310	69200	4,806.30	
				33588	310	4310	69200	4,806.30	
78074829	07/16/2025	A00280761County of Kern Public Works	I0081654 51033	11000	431	5850	65500	244.97	
78074830	07/16/2025	A00306586CSSO Association, Inc.	I0081679 2170	11000	301	5210	64500	975.00	
78074831	07/16/2025	A00200307Farmer Bros. Company	I0081704 90198733	32000	422	4410	69400	361.05	
78074832	07/16/2025	A00200308Federal Express Corporation	I0081709 2-402-60451	11000	301	5990	64500	43.67	
78074833	07/16/2025	A00332921Ferrilli	I0081668 SIN011690	11000	113	5510	67801	237.50	
78074834	07/16/2025	A00309646Finn, Mary Alice	I0081690 061625	12654	301	5710	64900	762.00	
78074835	07/16/2025	A00283264Frontier California Inc.	I0081655 5703070725	11000	431	5840	65700	190.71	
78074836	07/16/2025	A00283264Frontier California Inc.	I0081682 5734061025	11000	431	5840	65700	60.74	
78074837	07/16/2025	A00283264Frontier California Inc.	I0081683 5703060725	11000	431	5840	65700	190.95	
78074838	07/16/2025	A00200680J & L Locksmithing	I0081715 018195	39000	314	5631	64991	509.85	
78074839	07/16/2025	A00200656Jacobi, Victoria J.	I0081687 061625	12654	301	5710	64900	762.00	
78074840	07/16/2025	A00310304Jimenez Murguia, Salvador	I0081691 061625	12654	301	5710	64900	762.00	
78074841	07/16/2025	A00293996Kimbrough, Vickie J.	I0081697 25001	12649	223	5510	61900	5,375.00	
78074842	07/16/2025	A00344496L2 Brands, LLC	I0081710 IN25142624	31000	423	4310	69100	1,336.00	
				31000	423	5940	69100	77.50	
78074843	07/16/2025	A00200728Lakeshore	I0081660 90968101	33528	310	4310	69200	4,879.95	
				33588	310	4310	69200	4,879.95	
78074844	07/16/2025	A00335784Lawson, James	I0081669 33596760	11000	000	9512	00000	352.11	
78074845	07/16/2025	A00310598Li, Xiaohong	I0081666 062525	11000	113	5710	67801	504.43	
78074846	07/16/2025	A00357118Lompoc Unified School Distri	I0081712 INV25-00062	11000	202	5641	49999	3,000.00	
78074847	07/16/2025	A00045424Long, Sarah L.	I0081689 061625	12654	301	5710	64900	762.00	
78074848	07/16/2025	A00337165Lopez, Jaime	I0081673 061625	12654	301	5710	64900	760.60	
78074849	07/16/2025	A00307058Minor, Leslie B.	I0081702 071125	11000	110	5710	66003	368.60	
78074850	07/16/2025	A00356145MQS Construction Inc.	I0081695 2025-26	35819	357	6210	69700	1,500.00	
78074851	07/16/2025	A00309640Murillo, Lilia	I0081688 061625	12654	301	5710	64900	762.00	
78074852	07/16/2025	A00349327Norris, Jason	I0081696 070925	12929	201	5710	60100	381.60	
78074853	07/16/2025	A00200498Office Depot	I0081670 427868090001	12000	311	4310	64200	712.34	
			I0081671 427870337001	12000	311	4310	64200	352.67	
78074854	07/16/2025	A00200505OT Cookhouse & Saloon	I0081699 90-TILA-625	39000	314	4310	64991	1,602.37	
78074855	07/16/2025	A00200508P. G. & E.	I0081658 071025	11000	435	5830	65191	56.78	
				11000	435	5820	65191	4.34	
78074856	07/16/2025	A00200508P. G. & E.	I0081706 070825	11000	435	5830	65192	1,204.64	
				11000	435	5820	65192	43.83	
78074857	07/16/2025	A00200522Pepsi-Cola Company	I0081703 50028007	32000	422	4410	69400	340.01	
78074858	07/16/2025	A00342456Rosales Tree & Lawn Services	I0081664 0084	11000	435	5633	65191	200.00	
			I0081665 JUL 25	11000	435	5633	65192	600.00	
78074859	07/16/2025	A00307141Ruiz, Christopher J.	I0081711 2425-75	11000	352	5510	69610	500.00	
78074860	07/16/2025	A00211077Strata Information Group	I0081677 61307	12931	353	5510	64600	3,285.00	
78074861	07/16/2025	A00200417Sysco Food Service of Ventur	I0081672 479063484	33428	310	4410	69200	500.01	
				33528	310	4410	69200	500.01	

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					33588	310	4410	69200	1,000.01
			I0081705	479086469	32000	422	4410	69400	1,166.57
					32000	422	4411	69400	335.00
					32000	422	4411	69400	1,205.14
78074862	07/16/2025	A00319064T-Mobile USA Inc.	I0081680	07 20 25	12679	320	6412	64900	82.00
78074863	07/16/2025	A00252942TC Federal Financial Aid Cle	I0081676	070725	11000	353	7130	64600	9,401.00
78074864	07/16/2025	A00200282True Value Home Center	I0081700	496944	11000	431	4310	65100	104.68
			I0081701	496985	11000	431	4310	69200	14.60
					35827	357	4310	69700	30.16
78074865	07/16/2025	A00243587United Healthcare Insurance	I0081656	AUG 25	11000	412	3350	59100	30,639.84
			I0081657	JUL 25	11000	412	3350	59100	31,131.90
78074866	07/16/2025	A00200338Verizon Wireless	I0081662	6117390570	11000	357	5840	69700	133.77
78074867	07/16/2025	A00200355West Kern Water District	I0081659	061225	33428	310	5810	69200	30.91
					33528	310	5810	69200	30.91
					33588	310	5810	69200	61.83
78074868	07/16/2025	A00329149WEX Bank	I0081663	105619678	11000	432	4316	67703	83.39
78074869	07/16/2025	A00309643White, Jacquelyn	I0081692	061625	12654	301	5710	64900	762.00
78074870	07/16/2025	A00279103Yabla, Inc.	I0081684	121415-TAFT_060	31000	423	4110	69100	647.25
					31000	423	5940	69100	19.00
78074871	07/23/2025	A00200017A.P.I. Plumbing	I0081754	30084	11000	431	4310	65100	22.47
78074872	07/23/2025	A00306660Advanced Data Storage, Inc.	I0081747	0211839	11000	411	5990	67300	97.75
78074873	07/23/2025	A00355825Almy Educational Consulting,	I0081741	INV-0171	12920	201	5510	61900	12,500.00
78074874	07/23/2025	A00327542Alvarado, Cecilia	I0081724	062425	11000	302	5710	63100	313.80
78074875	07/23/2025	A00201875Amazon Capital Services	I0081717	11MY-VVJQ-LQMN	11000	358	4310	62100	59.61
			I0081729	1LNP-GRGP-D64Q	31000	423	4310	69100	44.93
			I0081737	1XFH-GTCY-JCCF	39000	314	4311	64991	122.02
			I0081745	1QW6-JH9X-6TR6	11000	411	6412	67300	145.21
78074876	07/23/2025	A00355890BigSigns.com, Inc	I0081719	26279	11000	352	4310	69610	16,466.00
78074877	07/23/2025	A00200109Brown & Reich Petroleum, Inc	I0081756	54845	11000	432	4316	65100	117.96
78074878	07/23/2025	A00337348California Coalition of Earl	I0081728	JZNQ28P3CDX	11000	202	5710	60100	600.00
78074879	07/23/2025	A00357181Camacho, Peter	I0081725	062425	11000	411	5710	60100	240.80
78074880	07/23/2025	A00200143Carlson, Kamala A.	I0081730	37	31000	423	4110	69100	4,739.00
78074881	07/23/2025	A00200996CCCEOPSA	I0081751	2Z21-TD5P-F5C	12000	303	5710	64300	2,325.00
78074882	07/23/2025	A00200198Community College League of	I0081720	1113	11000	352	5210	69610	13,475.00
			I0081738	14554	11000	110	5210	66003	12,986.00
78074883	07/23/2025	A00209980County of Kern	I0081722	IN0508573	32000	422	5990	69400	605.00
78074884	07/23/2025	A00331655Dell Marketing LP	I0081742	10821054008	11000	411	6412	67300	1,502.91
					11000	411	6412	67300	87.81
78074884	07/23/2025	A00331655Dell Marketing LP	I0081743	10821188742	11000	411	6412	67300	1,639.66
					11000	411	6412	67300	77.40
78074885	07/23/2025	A00357127DoubleTree Rapid City Downto	I0081726	54612777	12495	319	5710	61900	755.51
78074886	07/23/2025	A00344275El Alegre Mexican Grill	I0081762	546312	12620	227	5516	61900	1,000.00
78074887	07/23/2025	A00344275El Alegre Mexican Grill	I0081763	#546312	12620	227	5516	61900	1,350.00
78074888	07/23/2025	A00200302Eveland, Sharyn L.	I0081752	JUN 25	12920	201	5510	61900	4,125.00
					12929	201	5510	60100	4,125.00
78074889	07/23/2025	A00200308Federal Express Corporation	I0081735	8-927-63158	11000	401	5940	67705	39.79
78074890	07/23/2025	A00319544FFP Fund V Lessee1, LLC	I0081744	2025-F5L1-00003	11000	431	5830	65700	26,368.50
78074891	07/23/2025	A00203431Grimes, Jessica R.	I0081731	32	31000	423	4110	69100	1,386.00
78074892	07/23/2025	A00332342Hudl	I0081739	H00131313	11000	352	5632	69610	13,700.00
78074893	07/23/2025	A00328601International College Learni	I0081727	10758	12495	319	5710	61900	700.00

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78074894	07/23/2025	A00200715Kern Electric Distributors	I0081753	607932	11000	431	4312	65100	75.33
78074895	07/23/2025	A00227772MBS Textbook Exchange, Inc.	I0081732	47-5504019	31000	423	4115	69100	3,261.00
78074895	07/23/2025	A00227772MBS Textbook Exchange, Inc.	I0081732	47-5504019	31000	423	5940	69100	142.96
			I0081733	47-5503828	31000	423	4110	69100	4,921.10
					31000	423	5940	69100	553.87
78074896	07/23/2025	A00357124MTZ Building Solutions	I0081740	430-0001 PAY RE	11000	431	5631	65100	19,235.59
78074897	07/23/2025	A00348329Nicholas Consulting LLC	I0081750	10	12931	353	5510	64600	2,737.50
78074898	07/23/2025	A00200508P. G. & E.	I0081758	070125	11000	431	5820	65700	148.87
78074899	07/23/2025	A00318539Paycor, Inc.	I0081736	INV00071828	12571	411	5985	67300	370.00
78074900	07/23/2025	A00234793Southwest Signs	I0081721	34922	31000	423	4310	69100	739.00
78074901	07/23/2025	A00237176SSD Systems	I0081760	R-00596027	11000	113	5641	67801	1,040.13
					11000	205	5641	12042	151.77
78074902	07/23/2025	A00201787Standard Insurance Company	I0081761	JUL 25	11000	411	3410	67300	462.52
					11000	411	3420	67300	1,387.54
78074903	07/23/2025	A00024451Sutherland, Tammy M.	I0081723	061625	12654	301	5710	64900	762.00
78074904	07/23/2025	A00200423Taft City School District	I0081759	26-1	11000	432	4312	65300	140.00
					11000	432	4312	67703	150.00
78074905	07/23/2025	A00327973The UPS Store	I0081749	10006TF	11000	431	5985	65300	25.00
					12000	114	5985	70999	25.00
78074906	07/23/2025	A00294733West Kern Adult Education Ne	I0081718	07312025-A	12603	125	7410	73100	83,306.52
78074907	07/23/2025	A00200355West Kern Water District	I0081746	06/19/25	11000	431	5410	65700	4,537.34
					39000	314	5810	64991	836.40
					12433	314	5810	69800	92.94
78074908	07/23/2025	A00200355West Kern Water District	I0081748	06/12/25	11000	431	5810	65700	155.76
					39000	314	5810	64991	28.71
					12433	314	5810	69800	3.19
78074909	07/23/2025	A00200355West Kern Water District	I0081757	070325	11000	435	5810	65192	142.43
78074910	07/23/2025	A00200360Westec	I0081734	29221	11450	204	5641	09543	37,642.50
78074911	07/23/2025	A00201081Westside Waste Management Co	I0081755	74591	33428	310	5850	69200	240.67
					33528	310	5850	69200	240.67
					33588	310	5850	69200	481.32
78074912	07/30/2025	A00243588AARP Health Care Options	I0081826	JUL 25	11000	412	3350	59100	26,484.73
			I0081827	AUG 25	11000	412	3350	59100	26,010.16
78074913	07/30/2025	A00327115ABC Occupational Medical Cen	I0081828	EM023007	11000	411	5985	67300	135.00
					33428	310	5985	69200	19.80
					33528	310	5985	69200	19.80
					33588	310	5985	69200	20.40
78074914	07/30/2025	A00201875Amazon Capital Services	I0081766	1X4C-1MN4-M9WK	11000	352	4310	69610	137.55
			I0081767	1QQ9-G749-LL4K	12620	227	4310	61900	1,350.16
			I0081768	1T9R-VJ3G-QKYK	12620	227	4310	61900	47.50
			I0081772	1YFQ-HXD9-CR1W	31000	423	4310	69100	74.44
			I0081784	16CL-63HN-73YR	11000	113	6412	67801	340.97
			I0081787	1D14-93V9-7PM3	11000	113	4310	67801	198.77
78074915	07/30/2025	A00223048AMS.NET	I0081785	0092486	11000	113	5643	67801	10,186.94
78074916	07/30/2025	A00357168Association for Dental Safet	I0081831	17536	12650	205	4310	12042	175.00
78074917	07/30/2025	A00202445AT&T Mobility	I0081825	070225	12551	353	6415	64600	120.72
78074918	07/30/2025	A00261766Benco Dental Supply Co.	I0081811	1W035713	11000	205	4311	12042	18.12
78074919	07/30/2025	A00353691Bimbo Bakeries USA, Inc.	I0081781	83016790007370	32000	422	4410	69400	32.96
78074920	07/30/2025	A00356734BlueTriton Brands Inc	I0081776	072225	12682	223	4310	09565	103.90
78074921	07/30/2025	A00356547Board of Registered Nursing	I0081819	NURSING PROGRAM	12924	223	5514	12030	40,000.00
78074922	07/30/2025	A00200109Brown & Reich Petroleum, Inc	I0081783	55186	11000	432	4316	65100	170.80

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					11000	432	4316	65500	80.38
					11000	432	4316	65300	52.47
78074923	07/30/2025	A00201685Cengage Learning	I0081789	999100679985	31000	423	4110	69100	13,795.26
					31000	423	5940	69100	218.92
78074924	07/30/2025	A00200167Central Valley Conference	I0081778	2521	11000	352	5750	69615	4,155.00
78074925	07/30/2025	A00200181City of Taft	I0081795	59413	11000	431	5850	65700	1,845.91
					11000	431	5850	65500	37.67
78074926	07/30/2025	A00200181City of Taft	I0081806	59414	11000	431	5850	65700	8.95
					11000	431	5850	65500	0.18
78074927	07/30/2025	A00209980County of Kern	I0081791	IN0512733	12682	223	5310	09565	182.00
78074928	07/30/2025	A00332347CVCOA - Central Valley Confe	I0081779	7/14/25	11000	352	5750	69615	1,200.00
78074929	07/30/2025	A00311324CWDL, CPAs	I0081829	7180	11000	421	5420	67200	28,922.40
78074930	07/30/2025	A00265309Daikin Applied	I0081773	3536242	11000	431	5641	65100	845.00
78074931	07/30/2025	A00327941Datrose Inc.	I0081765	119375	31000	423	6414	69100	1,296.00
78074932	07/30/2025	A00331655Dell Marketing LP	I0081786	10826261700	11000	202	6415	60100	1,554.28
78074933	07/30/2025	A00200238Department of Justice	I0081818	827465	12000	114	5985	70999	32.00
					11000	202	5985	19050	32.00
					11000	202	5985	09011	32.00
					12681	223	5985	60103	32.00
78074934	07/30/2025	A00277845Double D Cleaning Service	I0081812	121	12682	223	5875	09565	480.00
78074935	07/30/2025	A00253023Ellucian Company LLC	I0081813	90436739	12569	353	5641	64600	27,783.00
78074936	07/30/2025	A00283264Frontier California Inc.	I0081796	5734071025	11000	431	5840	65700	60.66
78074937	07/30/2025	A00307514Great River Learning	I0081774	5823289	31000	423	4110	69100	928.20
78074938	07/30/2025	A00202979Health First Corporation	I0081809	INV61274004	12375	205	5990	12042	401.69
78074939	07/30/2025	A00344496L2 Brands, LLC	I0081775	IN25153102	31000	423	4310	69100	2,044.50
					31000	423	5940	69100	106.50
			I0081777	IN25152157	31000	423	4310	69100	464.00
					31000	423	5940	69100	16.03
78074940	07/30/2025	A00352916LSA Associates, Inc.	I0081792	199862	11000	401	5510	67200	7,284.17
78074941	07/30/2025	A00334993MatterHackers, Inc.	I0081790	MH245469	12620	227	4310	61900	2,102.62
78074942	07/30/2025	A00288637Otis Elevator Company	I0081771	100401595601	11000	431	5641	65100	759.87
78074943	07/30/2025	A00200508P. G. & E.	I0081797	071425	11000	431	5830	65700	28,444.66
					39000	314	5830	64991	3,163.87
					12433	314	5830	69800	351.54
					33428	310	5830	69200	1,457.31
					33528	310	5830	69200	1,457.31
					33588	310	5830	69200	2,914.62
78074944	07/30/2025	A00200508P. G. & E.	I0081798	07/14/25	33428	310	5820	69200	25.46
					33528	310	5820	69200	25.46
					33588	310	5820	69200	50.91
78074945	07/30/2025	A00200508P. G. & E.	I0081799	071125	35827	357	5820	69700	56.94
78074946	07/30/2025	A00200508P. G. & E.	I0081800	07/11/25	11000	431	5820	65700	35.07
78074947	07/30/2025	A00200508P. G. & E.	I0081814	061025	35827	357	5820	69700	253.45
78074948	07/30/2025	A00200508P. G. & E.	I0081816	06/08/25	11000	431	5820	65700	850.59
78074949	07/30/2025	A00200508P. G. & E.	I0081817	06-08-25	11000	431	5820	65700	1,147.31
78074950	07/30/2025	A00200508P. G. & E.	I0081821	061125	11000	431	5830	65700	22,414.85
					39000	314	5830	64991	2,741.65
					12433	314	5830	69800	304.63
					33428	310	5830	69200	1,068.95
					33528	310	5830	69200	1,068.95
					33588	310	5830	69200	2,137.88

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					33428	310	5820	69200	45.18
					33528	310	5820	69200	45.18
					33588	310	5820	69200	90.36
78074951	07/30/2025	A00200508P. G. & E.	I0081824	07/10/25	11000	431	5820	65700	948.36
78074952	07/30/2025	A00355978Pacific Rim Painting Inc.	I0081820	430-0001 PAY RE	33428	310	6211	69200	5,500.00
					33588	310	6211	69200	11,000.00
					33528	310	6211	69200	5,825.00
			I0081822	430-0001 PAY RE	33528	310	6211	69200	1,175.00
78074953	07/30/2025	A00200518Pearson Education	I0081770	28864995	31000	423	4110	69100	1,329.86
78074954	07/30/2025	A00200487Sierra School Equipment Co.	I0081802	421189	41400	000	6221	71002	51,510.76
78074955	07/30/2025	A00234793Southwest Signs	I0081769	34931	31000	423	4310	69100	1,052.50
78074956	07/30/2025	A00200417Sysco Food Service of Ventur	I0081764	479093616	33428	310	4411	69200	190.69
					33528	310	4411	69200	190.69
					33588	310	4411	69200	381.37
			I0081780	479093614	32000	422	4410	69400	3,568.45
					32000	422	4411	69400	299.27
					32000	422	4411	69400	365.39
78074957	07/30/2025	A00252942TC Federal Financial Aid Cle	I0081801	071025	11000	353	7130	64600	2,109.00
78074958	07/30/2025	A00256341Terminix Commercial	I0081782	461231791	33428	310	5860	69200	99.50
					33528	310	5860	69200	99.50
					33588	310	5860	69200	199.00
78074959	07/30/2025	A00200628The Goodheart-Willcox Compan	I0081788	INV09817131	31000	423	4110	69100	3,121.98
					31000	423	5940	69100	148.20
78074960	07/30/2025	A00201977TouchNet	I0081830	3130170	11000	421	5642	67200	89,660.00
78074961	07/30/2025	A00336205TPx Communications	I0081794	186406276-0	11000	431	5840	65700	651.38
78074962	07/30/2025	A00342518UpToDate, Inc.	I0081810	IN-LCI-092278	12649	223	5643	60103	3,312.50
78074963	07/30/2025	A00200355West Kern Water District	I0081793	071625	12682	223	5810	09565	361.37
78074964	07/30/2025	A00200355West Kern Water District	I0081803	041725	11000	431	5810	65700	4,406.17
					39000	314	5810	64991	812.22
					12433	314	5810	69800	90.25
78074965	07/30/2025	A00200355West Kern Water District	I0081804	071725	11000	435	5810	65191	15.70
78074966	07/30/2025	A00200355West Kern Water District	I0081807	07/03/25	33428	310	5810	69200	19.66
					33528	310	5810	69200	19.66
					33588	310	5810	69200	39.32
78074967	07/30/2025	A00200355West Kern Water District	I0081808	071025	33428	310	5810	69200	30.48
					33528	310	5810	69200	30.48
					33588	310	5810	69200	60.96
78074968	07/30/2025	A00200355West Kern Water District	I0081823	07/10/25	11000	431	5810	65700	1,382.02
					39000	314	5810	64991	254.76
					12433	314	5810	69800	28.30
78074969	07/30/2025	A00201081Westside Waste Management Co	I0081815	75345	11000	431	5850	65700	6,277.20
					12433	314	5850	69800	98.57
					39000	314	5850	64991	558.53
					12560	223	5850	09565	146.55
78074970	07/30/2025	A00354789Worldwide Express Operations	I0081805	250706W026863	31000	423	5940	67705	2,169.40

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER		CL	C	A	
		NUMBER	NAME	NUMBER	DATE	REQ. DATE	AMOUNT				
BYOUNG	07/02/2025	A00200282	True Value Home Center	P0067247	07/01/2025	07/01/2025				\$43.29	
		A00200995	Educause	P0067243	07/01/2025	07/01/2025				\$77.00	
		A00201875	Amazon Capital Services	P0067265	07/01/2025	07/01/2025				\$114.76	
	07/09/2025			P0067401	07/02/2025	07/02/2025				\$23.80	
				P0067274	07/01/2025	07/01/2025				\$35.70	
		A00258334	CISOA	P0067336	07/01/2025	07/01/2025				\$300.00	
		A00284647	CCS Disaster Recovery Servic	P0067255	07/01/2025	07/01/2025				\$3,420.00	
		A00332921	Ferrilli	P0067257	07/01/2025	07/01/2025				\$2,707.50	
		A00200134	Canon Financial Services, In	P0067488	07/08/2025	07/08/2025				\$43,550.00	
				P0067518	07/09/2025	07/09/2025				\$14,300.00	
		A00223048	AMS.NET	P0067356	07/01/2025	07/01/2025				\$7,898.57	
				P0067375	07/01/2025	07/01/2025				\$2,580.00	
		A00288646	Amazon Web Services, Inc.	P0067417	07/02/2025	07/02/2025				\$1,815.88	
		A00332921	Ferrilli	P0067424	07/02/2025	07/02/2025				\$1,520.00	
		A00201875	Amazon Capital Services	P0067485	07/08/2025	07/08/2025				\$354.82	
				P0067517	07/09/2025	07/09/2025				\$1,000.00	
		A00310598	Li, Xiaohong	P0067486	07/08/2025	07/08/2025				\$500.00	
		A00348767	Redd, Brett	P0067487	07/08/2025	07/08/2025				\$600.00	
	A00355886	StormWind, LLC.	P0067484	07/08/2025	07/08/2025				\$8,850.00		
	A00223048	AMS.NET	P0067366	07/01/2025	07/01/2025				\$10,186.94		
	07/14/2025	A00200040	American Business Machines	P0067571	07/10/2025	07/10/2025				\$1,387.22	
		A00310598	Li, Xiaohong	P0067542	07/10/2025	07/10/2025				\$500.00	
		A00332921	Ferrilli	P0067555	07/10/2025	07/10/2025				\$237.50	
	07/16/2025	A00237176	SSD Systems	P0067327	07/01/2025	07/01/2025				\$3,000.00	
	07/23/2025	A00200040	American Business Machines	P0067702	07/23/2025	07/23/2025				\$500.00	
		A00200200	Computerland of Silicon Vall	P0067703	07/23/2025	07/23/2025				\$8.03	
				P0067704	07/23/2025	07/23/2025				\$20.00	
	07/28/2025	A00310598	Li, Xiaohong	P0067706	07/23/2025	07/23/2025				\$200.00	
	07/29/2025	A00200282	True Value Home Center	P0067731	07/29/2025	07/29/2025				\$500.00	
		A00356734	BlueTriton Brands Inc	P0067733	07/29/2025	07/29/2025				\$800.00	

								TOTAL USER		\$107,031.01	
	DDURAN	07/01/2025	A00200225	Darling Ingredients Inc.	P0067268	07/01/2025	07/01/2025				\$1,000.00
A00200307			Farmer Bros. Company	P0067262	07/01/2025	07/01/2025				\$8,000.00	
A00200388			Capital Industrial Medical S	P0067276	07/01/2025	07/01/2025				\$433.00	
A00200522			Pepsi-Cola Company	P0067260	07/01/2025	07/01/2025				\$25,000.00	
A00200862			Taft College Bookstore	P0067252	07/01/2025	07/01/2025				\$2,165.00	
A00209980			County of Kern	P0067272	07/01/2025	07/01/2025				\$800.00	
A00353691			Bimbo Bakeries USA, Inc.	P0067278	07/01/2025	07/01/2025				\$6,000.00	
A00200417			Sysco Food Service of Ventur	P0067254	07/01/2025	07/01/2025				\$76,366.25	

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	07/02/2025	A00200862	Taft College Bookstore	P0067408	07/02/2025	07/02/2025				\$48.71
	07/07/2025	A00200198	Community College League of	P0067452	07/07/2025	07/07/2025				\$2,250.00
		A00200243	Blick Art Materials	P0067406	07/02/2025	07/02/2025				\$194.84
		A00202408	ACCT	P0067434	07/07/2025	07/07/2025				\$5,147.00
		A00233959	California State University	P0067407	07/02/2025	07/02/2025				\$7,325.00
	07/08/2025	A00200862	Taft College Bookstore	P0067490	07/08/2025	07/08/2025				\$48.71
	07/16/2025	A00200198	Community College League of	P0067636	07/16/2025	07/16/2025				\$12,986.00
		A00200302	Eveland, Sharyn L.	P0067489	07/08/2025	07/08/2025				\$75,000.00
	07/21/2025	A00259082	Lozano Smith, LLP	P0067662	07/17/2025	07/17/2025				\$50,000.00
	07/28/2025	A00201875	Amazon Capital Services	P0067718	07/28/2025	07/28/2025				\$48.63
		A00277752	Jarrahian, Abbas	P0067715	07/24/2025	07/24/2025				\$10.40
		A00222771	Academic Senate for Communit	P0067708	07/23/2025	07/23/2025				\$1,772.58
	07/29/2025	A00292936	Albertson's Safeway LLC	P0067729	07/29/2025	07/29/2025				\$2,000.00

							TOTAL USER			\$276,596.12
DMONTOYA	07/15/2025	A00200498	Office Depot	P0067519	07/09/2025	07/09/2025				\$352.67
				P0067527	07/09/2025	07/09/2025				\$712.34

							TOTAL USER			\$1,065.01
DNAVARRO	07/02/2025	A00277399	Sundgren, Lori Anne.	P0067302	07/01/2025	07/01/2025				\$762.06
	07/15/2025	A00328601	International College Learni	P0067597	07/14/2025	07/14/2025				\$700.00
	07/21/2025	A00206070	College Reading and Learning	P0067627	07/15/2025	07/15/2025				\$88.00
		A00200426	Taft College Cafeteria	P0067594	07/14/2025	07/14/2025				\$350.00
		A00277399	Sundgren, Lori Anne.	P0067592	07/14/2025	07/14/2025				\$632.59
				P0067593	07/14/2025	07/14/2025				\$254.00
		A00357127	DoubleTree Rapid City Downto	P0067590	07/14/2025	07/14/2025				\$755.51

							TOTAL USER			\$3,542.16
DRIOS	07/10/2025	A00200109	Brown & Reich Petroleum, Inc	P0067307	07/01/2025	07/01/2025				\$500.00
		A00200505	OT Cookhouse & Saloon	P0067306	07/01/2025	07/01/2025				\$4,000.00
		A00292936	Albertson's Safeway LLC	P0067318	07/01/2025	07/01/2025				\$1,000.00
		A00200063	Austin's Pest Control, Inc.	P0067339	07/01/2025	07/01/2025				\$100.00
				P0067348	07/01/2025	07/01/2025				\$1,300.00
		A00200109	Brown & Reich Petroleum, Inc	P0067355	07/01/2025	07/01/2025				\$6,000.00
		A00200282	True Value Home Center	P0067324	07/01/2025	07/01/2025				\$250.00
				P0067360	07/01/2025	07/01/2025				\$2,000.00
		A00200355	West Kern Water District	P0067343	07/01/2025	07/01/2025				\$300.00
		A00200388	Capital Industrial Medical S	P0067443	07/07/2025	07/07/2025				\$200.00

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		A00200417	Sysco Food Service of Ventur	P0067368	07/01/2025	07/01/2025	\$6,000.00			
		A00200423	Taft City School District	P0067456	07/07/2025	07/07/2025	\$150.00			
		A00200487	Sierra School Equipment Co.	P0067335	07/01/2025	07/01/2025	\$28,000.00			
		A00200498	Office Depot	P0067372	07/01/2025	07/01/2025	\$4,000.00			
		A00200508	P. G. & E.	P0067346	07/01/2025	07/01/2025	\$1,000.00			
		A00200680	J & L Locksmithing	P0067358	07/01/2025	07/01/2025	\$1,000.00			
		A00200862	Taft College Bookstore	P0067422	07/02/2025	07/02/2025	\$150.00			
		A00201081	Westside Waste Management Co	P0067374	07/01/2025	07/01/2025	\$1,500.00			
		A00201875	Amazon Capital Services	P0067321	07/01/2025	07/01/2025	\$500.00			
		A00292936	Albertson's Safeway LLC	P0067362	07/01/2025	07/01/2025	\$5,000.00			
				P0067365	07/01/2025	07/01/2025	\$1,500.00			
		A00319064	T-Mobile USA Inc.	P0067320	07/01/2025	07/01/2025	\$275.00			
				P0067352	07/01/2025	07/01/2025	\$3,800.00			
		A00342456	Rosales Tree & Lawn Services	P0067328	07/01/2025	07/01/2025	\$200.00			
		A00355881	Gridiron Services Inc	P0067330	07/01/2025	07/01/2025	\$900.00			
		A00200181	City of Taft	P0067350	07/01/2025	07/01/2025	\$150.00			
		A00200355	West Kern Water District	P0067377	07/01/2025	07/01/2025	\$500.00			
		A00200423	Taft City School District	P0067390	07/01/2025	07/01/2025	\$2,500.00			
		A00200508	P. G. & E.	P0067379	07/01/2025	07/01/2025	\$1,500.00			
		A00244581	Independent Fire and Safety,	P0067391	07/01/2025	07/01/2025	\$2,500.00			
		A00265229	DK&M Property	P0067383	07/01/2025	07/01/2025	\$29,000.00			
		A00324842	Payne, Kenneth E.	P0067389	07/01/2025	07/01/2025	\$26,000.00			
		A00342456	Rosales Tree & Lawn Services	P0067381	07/01/2025	07/01/2025	\$200.00			
		A00354129	California Housing Foundatio	P0067388	07/01/2025	07/01/2025	\$27,000.00			
	07/16/2025	A00200432	Taft Union High School	P0067303	07/01/2025	07/01/2025	\$1,000.00			
		A00311472	HIRE Committee of Kern Count	P0067423	07/02/2025	07/02/2025	\$250.00			
		A00046103	Romero, Megan M.	P0067491	07/08/2025	07/08/2025	\$214.00			
		A00201586	Dodson, John	P0067492	07/08/2025	07/08/2025	\$214.00			
		A00201875	Amazon Capital Services	P0067538	07/10/2025	07/10/2025	\$1,000.00			
		A00203038	Garcia, Eloisa	P0067494	07/08/2025	07/08/2025	\$214.00			
		A00336148	Hernandez, Jovanni Jose.	P0067493	07/08/2025	07/08/2025	\$231.66			
	07/28/2025	A00200388	Capital Industrial Medical S	P0067611	07/14/2025	07/14/2025	\$33.35			

							TOTAL USER			\$162,132.01
DVOHNOUT	07/02/2025	A00200153	CCCCIO	P0067248	07/01/2025	07/01/2025	\$400.00			
		A00200773	Beasley, Michelle A.	P0067250	07/01/2025	07/01/2025	\$666.52			
		A00201247	Duron, Candace A.	P0067246	07/01/2025	07/01/2025	\$136.36			
		A00349327	Norris, Jason	P0067304	07/01/2025	07/01/2025	\$488.50			
		A00293996	Kimbrough, Vickie J.	P0067405	07/02/2025	07/02/2025	\$5,375.00			
		A00200200	Computerland of Silicon Vall	P0067308	07/01/2025	07/01/2025	\$4,999.00			

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	07/08/2025	A00337348	California Coalition of Earl	P0067461	07/08/2025	07/08/2025				\$600.00
		A00354118	Bormann, Gregory	P0067462	07/08/2025	07/08/2025				\$603.80
	07/09/2025	A00331655	Dell Marketing LP	P0067431	07/07/2025	07/07/2025				\$1,565.68
	07/17/2025	A00355825	Almy Educational Consulting,	P0067244	07/01/2025	07/01/2025				\$12,500.00
	07/21/2025	A00356547	Board of Registered Nursing	P0067428	07/07/2025	07/07/2025				\$40,000.00
	07/22/2025	A00354118	Bormann, Gregory	P0067626	07/15/2025	07/15/2025				\$1,050.00
	07/28/2025	A00200656	Jacobi, Victoria J.	P0067721	07/28/2025	07/28/2025				\$1,501.75

							TOTAL USER			\$69,886.61
GRUIZ	07/14/2025	A00319064	T-Mobile USA Inc.	P0067459	07/07/2025	07/07/2025				\$2,000.00
		A00200862	Taft College Bookstore	P0067507	07/08/2025	07/08/2025				\$48.71
	07/21/2025	A00200985	Rangel-Escobedo, Juana R.	P0067610	07/14/2025	07/14/2025				\$1,000.00
		A00274675	Guevara, Cinthya Gisela	P0067608	07/14/2025	07/14/2025				\$3,000.00
		A00327542	Alvarado, Cecilia	P0067609	07/14/2025	07/14/2025				\$1,000.00
		A00201875	Amazon Capital Services	P0067655	07/17/2025	07/17/2025				\$14,000.00
		A00200417	Sysco Food Service of Ventur	P0067653	07/17/2025	07/17/2025				\$37,887.50
	07/22/2025	A00336435	Avendano Martinez, Carlos Da	P0067607	07/14/2025	07/14/2025				\$3,000.00
	07/28/2025	A00327556	Blackhawk Network, Inc.	P0067688	07/22/2025	07/22/2025				\$35,040.81

							TOTAL USER			\$96,977.02
HCASH	07/07/2025	A00200198	Community College League of	P0067370	07/01/2025	07/01/2025				\$8,700.00
		A00279164	Instructure, Inc.	P0067380	07/01/2025	07/01/2025				\$2,584.44
		A00343931	Honorlock Inc.	P0067382	07/01/2025	07/01/2025				\$12,000.00

							TOTAL USER			\$23,284.44
JWHITE	07/01/2025	A00200707	Keenan & Associates	P0067309	07/01/2025	07/01/2025				\$20,000.00
	07/10/2025	A00200433	Vibul Tangpraphaphorn, M.D.	P0067392	07/01/2025	07/01/2025				\$110.00
		A00200182	City of Taft Police Departme	P0067393	07/01/2025	07/01/2025				\$120.00
		A00319064	T-Mobile USA Inc.	P0067441	07/07/2025	07/07/2025				\$98.86
				P0067477	07/08/2025	07/08/2025				\$13.97
	07/14/2025	A00319064	T-Mobile USA Inc.	P0067566	07/10/2025	07/10/2025				\$430.00
		A00335784	Lawson, James	P0067547	07/10/2025	07/10/2025				\$352.11
	07/16/2025	A00201875	Amazon Capital Services	P0067465	07/08/2025	07/08/2025				\$145.21
		A00331655	Dell Marketing LP	P0067397	07/01/2025	07/01/2025				\$3,307.78
		A00200498	Office Depot	P0067564	07/10/2025	07/10/2025				\$1,500.00
		A00201225	White, Jessica R.	P0067572	07/10/2025	07/10/2025				\$1,500.00
				P0067588	07/14/2025	07/14/2025				\$1,085.28
		A00201875	Amazon Capital Services	P0067562	07/10/2025	07/10/2025				\$1,000.00

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		A00300396	del Rosario, Heather Renee.	P0067573	07/10/2025	07/10/2025				\$1,076.30
		A00306660	Advanced Data Storage, Inc.	P0067520	07/09/2025	07/09/2025				\$1,173.00
				P0067524	07/09/2025	07/09/2025				\$97.75
		A00318539	Paycor, Inc.	P0067553	07/10/2025	07/10/2025				\$4,440.00
		A00327973	The UPS Store	P0067552	07/10/2025	07/10/2025				\$50.00
	07/21/2025	A00201225	White, Jessica R.	P0067602	07/14/2025	07/14/2025				\$1,200.00
		A00327115	ABC Occupational Medical Cen	P0067631	07/15/2025	07/15/2025				\$195.00
		A00357143	ACHRO/EEO	P0067575	07/10/2025	07/10/2025				\$800.00
	07/22/2025	A00324752	UKG INC	P0067683	07/22/2025	07/22/2025				\$15,814.39
		A00200238	Department of Justice	P0067616	07/15/2025	07/15/2025				\$128.00
	07/28/2025	A00200238	Department of Justice	P0067526	07/09/2025	07/09/2025				\$251.00

							TOTAL USER			\$54,888.65
LMURPHY	07/02/2025	A00200076	Bandy, Ingrun K.	P0067259	07/01/2025	07/01/2025				\$657.00
	07/07/2025	A00306660	Advanced Data Storage, Inc.	P0067425	07/02/2025	07/02/2025				\$400.00
		A00200076	Bandy, Ingrun K.	P0067263	07/01/2025	07/01/2025				\$302.00
		A00200219	CSMI	P0067289	07/01/2025	07/01/2025				\$550.00
	07/08/2025	A00326991	Big 8 Conference	P0067500	07/08/2025	07/08/2025				\$900.00
		A00311532	Sway Medical	P0067402	07/02/2025	07/02/2025				\$794.99
		A00200167	Central Valley Conference	P0067457	07/07/2025	07/07/2025				\$7,000.00
		A00326991	Big 8 Conference	P0067502	07/08/2025	07/08/2025				\$900.00
	07/14/2025	A00201875	Amazon Capital Services	P0067540	07/10/2025	07/10/2025				\$1,082.50
		A00307141	Ruiz, Christopher Jess.	P0067535	07/10/2025	07/10/2025				\$5,000.00
				P0067536	07/10/2025	07/10/2025				\$500.00
	07/17/2025	A00200198	Community College League of	P0067505	07/08/2025	07/08/2025				\$13,475.00
		A00332342	Hudl	P0067295	07/01/2025	07/01/2025				\$14,830.25
		A00355890	BigSigns.com, Inc	P0067280	07/01/2025	07/01/2025				\$19,182.90
	07/22/2025	A00200167	Central Valley Conference	P0067617	07/15/2025	07/15/2025				\$4,155.00
		A00332347	CVCOA - Central Valley Confe	P0067615	07/14/2025	07/14/2025				\$1,200.00
		A00343865	CCCPEKD	P0067644	07/16/2025	07/16/2025				\$250.00

							TOTAL USER			\$71,179.64
LWHITE	07/07/2025	A00200567	Mickelberry, Gracie	P0067373	07/01/2025	07/01/2025				\$75.00
		A00200862	Taft College Bookstore	P0067395	07/01/2025	07/01/2025				\$9,042.23
		A00241620	Sanchez, Morgan Elaine.	P0067353	07/01/2025	07/01/2025				\$75.00
		A00250711	White, Alexcia R.	P0067385	07/01/2025	07/01/2025				\$75.00
	07/08/2025	A00201875	Amazon Capital Services	P0067479	07/08/2025	07/08/2025				\$1,500.00
	07/15/2025	A00342362	Lawrence, Robert D.	P0067495	07/08/2025	07/08/2025				\$150.00

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		NUMBER	NAME	NUMBER	DATE					
	07/21/2025	A00201875	Amazon Capital Services	P0067481	07/08/2025	07/08/2025				\$2,000.00

							TOTAL USER			\$12,917.23
MALVAREZ	07/02/2025	A00200064	B & B Surplus	P0067403	07/02/2025	07/02/2025				\$2,287.07
		A00320892	Barnes Welding	P0067409	07/02/2025	07/02/2025				\$1,910.09
				P0067410	07/02/2025	07/02/2025				\$332.53
				P0067411	07/02/2025	07/02/2025				\$116.91
		A00249699	Webster, Kyle Emerick.	P0067414	07/02/2025	07/02/2025				\$837.86
				P0067416	07/02/2025	07/02/2025				\$88.00
		A00334993	MatterHackers, Inc.	P0067413	07/02/2025	07/02/2025				\$2,266.21
		A00355756	American Welding Society, In	P0067412	07/02/2025	07/02/2025				\$5,775.00
		A00201875	Amazon Capital Services	P0067421	07/02/2025	07/02/2025				\$54.20
	07/08/2025	A00277845	Double D Cleaning Service	P0067454	07/07/2025	07/07/2025				\$480.00
		A00200355	West Kern Water District	P0067475	07/08/2025	07/08/2025				\$284.99
		A00201875	Amazon Capital Services	P0067483	07/08/2025	07/08/2025				\$8,660.00
		A00278586	ReadyRefresh	P0067472	07/08/2025	07/08/2025				\$173.85
	07/11/2025	A00200508	P. G. & E.	P0067577	07/10/2025	07/10/2025				\$740.52
		A00357118	Lompoc Unified School Distri	P0067525	07/09/2025	07/09/2025				\$3,000.00
	07/22/2025	A00200508	P. G. & E.	P0067580	07/14/2025	07/14/2025				\$8,700.00
		A00201875	Amazon Capital Services	P0067640	07/16/2025	07/16/2025				\$155.73
		A00277845	Double D Cleaning Service	P0067579	07/14/2025	07/14/2025				\$5,670.00
		A00320892	Barnes Welding	P0067581	07/14/2025	07/14/2025				\$6,500.00
		A00356734	BlueTriton Brands Inc	P0067643	07/16/2025	07/16/2025				\$1,500.00
		A00200355	West Kern Water District	P0067677	07/22/2025	07/22/2025				\$391.18
		A00209980	County of Kern	P0067652	07/17/2025	07/17/2025				\$182.00
	07/23/2025	A00344275	El Alegre Mexican Grill	P0067689	07/22/2025	07/22/2025				\$2,350.00
	07/28/2025	A00201875	Amazon Capital Services	P0067720	07/28/2025	07/28/2025				\$510.96
		A00272600	Beard Family Trust	P0067578	07/14/2025	07/14/2025				\$45,600.00

							TOTAL USER			\$98,567.10
MBLANCO	07/07/2025	A00319064	T-Mobile USA Inc.	P0067453	07/07/2025	07/07/2025				\$112.55
	07/08/2025	A00201875	Amazon Capital Services	P0067446	07/07/2025	07/07/2025				\$3,000.00
		A00271247	Mendenhall, Janis Lee.	P0067455	07/07/2025	07/07/2025				\$481.50
	07/10/2025	A00200471	SARS Software Products, Inc.	P0067529	07/09/2025	07/09/2025				\$8,150.00
	07/14/2025	A00200388	Capital Industrial Medical S	P0067432	07/07/2025	07/07/2025				\$288.13
		A00306586	CSSO Association, Inc.	P0067433	07/07/2025	07/07/2025				\$975.00
		A00200862	Taft College Bookstore	P0067445	07/07/2025	07/07/2025				\$37.89
		A00202445	AT&T Mobility	P0067498	07/08/2025	07/08/2025				\$120.72
		A00211181	Bill Nelson Media Group	P0067480	07/08/2025	07/08/2025				\$2,800.00

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		A00327542	Alvarado, Cecilia	P0067478	07/08/2025	07/08/2025	\$313.80			
		A00211077	Strata Information Group	P0067523	07/09/2025	07/09/2025	\$3,285.00			
		A00252942	TC Federal Financial Aid Cle	P0067522	07/09/2025	07/09/2025	\$9,401.00			
07/15/2025		A00200338	Verizon Wireless	P0067574	07/10/2025	07/10/2025	\$1,800.00			
		A00200862	Taft College Bookstore	P0067565	07/10/2025	07/10/2025	\$1,366.71			
		A00356734	BlueTriton Brands Inc	P0067567	07/10/2025	07/10/2025	\$109.91			
		A00024451	Sutherland, Tammy M.	P0067563	07/10/2025	07/10/2025	\$790.00			
		A00045424	Long, Sarah L.	P0067533	07/09/2025	07/09/2025	\$790.00			
		A00200656	Jacobi, Victoria J.	P0067532	07/09/2025	07/09/2025	\$790.00			
		A00309640	Murillo, Lilia	P0067548	07/10/2025	07/10/2025	\$790.90			
		A00309643	White, Jacquelyn	P0067546	07/10/2025	07/10/2025	\$790.00			
		A00309646	Finn, Mary Alice	P0067545	07/10/2025	07/10/2025	\$790.00			
		A00310304	Jimenez Murguia, Salvador	P0067551	07/10/2025	07/10/2025	\$790.00			
		A00337165	Lopez, Jaime	P0067549	07/10/2025	07/10/2025	\$750.60			
		A00356734	BlueTriton Brands Inc	P0067541	07/10/2025	07/10/2025	\$100.81			
				P0067544	07/10/2025	07/10/2025	\$1,900.00			
07/16/2025		A00211077	Strata Information Group	P0067641	07/16/2025	07/16/2025	\$2,090.00			
07/21/2025		A00200498	Office Depot	P0067660	07/17/2025	07/17/2025	\$86.60			
		A00271247	Mendenhall, Janis Lee.	P0067645	07/16/2025	07/16/2025	\$723.73			
		A00348329	Nicholas Consulting LLC	P0067531	07/09/2025	07/09/2025	\$2,737.50			
		A00253023	Ellucian Company LLC	P0067530	07/09/2025	07/09/2025	\$27,783.00			
07/22/2025		A00201875	Amazon Capital Services	P0067682	07/22/2025	07/22/2025	\$30.81			
		A00202445	AT&T Mobility	P0067642	07/16/2025	07/16/2025	\$1,500.00			
		A00252942	TC Federal Financial Aid Cle	P0067675	07/21/2025	07/21/2025	\$2,109.00			
07/23/2025		A00200498	Office Depot	P0067712	07/23/2025	07/23/2025	\$1,623.75			
07/28/2025		A00335524	TimelyMD	P0067661	07/17/2025	07/17/2025	\$105,400.00			

						TOTAL USER	\$184,608.91			
MMATTHEWS	07/02/2025	A00261766	Benco Dental Supply Co.	P0067224	07/01/2025	07/01/2025	\$1,351.90			
		A00325895	Linde Gas & Equipment Inc.	P0067225	07/01/2025	07/01/2025	\$663.86			
07/22/2025		A00261766	Benco Dental Supply Co.	P0067632	07/15/2025	07/15/2025	\$18.11			
		A00357168	Association for Dental Safet	P0067633	07/15/2025	07/15/2025	\$175.00			
		A00040528	Johnson, Gina LeeAnn.	P0067654	07/17/2025	07/17/2025	\$1,048.38			
		A00202979	Health First Corporation	P0067650	07/17/2025	07/17/2025	\$401.68			
		A00342518	UpToDate, Inc.	P0067658	07/17/2025	07/17/2025	\$3,312.50			
07/28/2025		A00200655	Henry Schein, Inc.	P0067710	07/23/2025	07/28/2025	\$548.76			
		A00201875	Amazon Capital Services	P0067700	07/23/2025	07/28/2025	\$141.96			
		A00261766	Benco Dental Supply Co.	P0067711	07/23/2025	07/28/2025	\$3,766.64			

						TOTAL USER	\$11,428.79			

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MPAYNE	07/28/2025	A00325895	Linde Gas & Equipment Inc.	P0067699	07/23/2025	07/23/2025				\$643.70
				P0067701	07/23/2025	07/23/2025				\$449.32
	07/29/2025	A00200425	Taft College	P0067722	07/28/2025	07/28/2025				\$181.73
	07/31/2025	A00200517	Peace Lutheran Church	P0067757	07/31/2025	07/31/2025				\$6,000.00

							TOTAL USER			\$7,274.75
MSANCHEZ	07/15/2025	A00200498	Office Depot	P0067612	07/14/2025	06/30/2026				\$1,500.00
		A00200862	Taft College Bookstore	P0067614	07/14/2025	06/30/2026				\$2,000.00
		A00201875	Amazon Capital Services	P0067613	07/14/2025	06/30/2026				\$2,000.00
	07/17/2025	A00200040	American Business Machines	P0067619	07/15/2025	06/30/2026				\$1,500.00
		A00200862	Taft College Bookstore	P0067621	07/15/2025	06/30/2026				\$9,000.00
				P0067625	07/15/2025	06/30/2026				\$2,000.00
		A00328288	Cal Pro Specialties	P0067618	07/15/2025	06/30/2026				\$6,000.00
	07/21/2025	A00200996	CCCEOPSA	P0067646	07/16/2025	08/31/2025				\$2,325.00
		A00328288	Cal Pro Specialties	P0067630	07/15/2025	06/30/2026				\$10,000.00
		A00200862	Taft College Bookstore	P0067628	07/15/2025	06/30/2026				\$19,999.99
		A00201875	Amazon Capital Services	P0067629	07/15/2025	06/30/2026				\$19,999.99
		A00200985	Rangel-Escobedo, Juana R.	P0067648	07/17/2025	06/30/2026				\$1,500.00
		A00241620	Sanchez, Morgan Elaine.	P0067649	07/17/2025	06/30/2026				\$131.00
		A00200862	Taft College Bookstore	P0067620	07/15/2025	06/30/2026				\$140,000.00

							TOTAL USER			\$217,955.98
MSILVEIRA	07/10/2025	A00200355	West Kern Water District	P0067501	05/16/2025	06/12/2025				\$240.00
		A00200417	Sysco Food Service of Ventur	P0067504	06/17/2025	06/25/2025				\$2,001.00
		A00200728	Lakeshore	P0067497	06/06/2025	06/27/2025				\$9,760.00
		A00292864	Community Playthings	P0067499	06/11/2025	06/25/2025				\$9,612.60
	07/14/2025	A00200355	West Kern Water District	P0067600	07/14/2025	07/14/2025				\$240.00
		A00200417	Sysco Food Service of Ventur	P0067599	07/14/2025	07/14/2025				\$2,000.04
		A00200728	Lakeshore	P0067603	07/14/2025	07/14/2025				\$9,759.90
		A00256341	Terminix Commercial	P0067605	07/14/2025	07/14/2025				\$398.00
		A00292864	Community Playthings	P0067604	07/14/2025	07/14/2025				\$9,612.60
	07/22/2025	A00200417	Sysco Food Service of Ventur	P0067696	07/01/2025	07/01/2025				\$5,000.00
	07/23/2025	A00200355	West Kern Water District	P0067698	07/01/2025	07/02/2025				\$2,800.00
		A00200417	Sysco Food Service of Ventur	P0067697	07/01/2025	07/02/2025				\$10,000.00
	07/28/2025	A00200417	Sysco Food Service of Ventur	P0067695	07/01/2025	07/01/2025				\$40,000.00
	07/29/2025	A00292936	Albertson's Safeway LLC	P0067735	07/29/2025	07/29/2025				\$80.60
	07/30/2025	A00342610	California Department of Soc	P0067751	07/30/2025	07/30/2025				\$18,594.00

							TOTAL USER			\$120,098.74

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MTOFTE	07/02/2025	A00200198	Community College League of	P0067228	07/01/2025	07/01/2025	\$4,106.00			
				P0067230	07/01/2025	07/01/2025	\$9,878.00			
		A00200273	Ebsco Subscription Service	P0067226	07/01/2025	07/01/2025	\$2,766.40			
	07/07/2025	A00200388	Capital Industrial Medical S	P0067231	07/01/2025	07/01/2025	\$115.87			
		A00264391	YBP Library Services	P0067234	07/01/2025	07/01/2025	\$5.53			
		A00271462	OCLC, Inc.	P0067404	07/02/2025	07/02/2025	\$2,306.66			
		A00201875	Amazon Capital Services	P0067233	07/01/2025	07/01/2025	\$19,000.00			
		A00200198	Community College League of	P0067229	07/01/2025	07/01/2025	\$38,219.00			

							TOTAL USER			\$76,397.46
NFIGUEROA	07/07/2025	A00200712	Kern County Supt. of Schools	P0067378	07/01/2025	07/01/2025	\$1,200.00			
				P0067399	07/01/2025	07/01/2025	\$9,000.00			
		A00201737	Duran, Diana	P0067398	07/01/2025	07/01/2025	\$200.00			
		A00279084	Watts, Cliff Holloway.	P0067396	07/01/2025	07/01/2025	\$700.00			
	07/14/2025	A00200161	CDW-G	P0067528	07/09/2025	07/09/2025	\$363.25			
	07/21/2025	A00201977	TouchNet	P0067634	07/15/2025	07/15/2025	\$89,660.00			
		A00311324	CWDL, CPAs	P0067635	07/15/2025	07/15/2025	\$28,922.40			
		A00294733	West Kern Adult Education Ne	P0067663	07/17/2025	07/17/2025	\$1,009,771.00			
	07/28/2025	A00200419	T.C. Clearing Account	P0067685	07/22/2025	07/22/2025	\$40,000.00			
	07/29/2025	A00200862	Taft College Bookstore	P0067745	07/29/2025	07/29/2025	\$71,770.08			
		A00252942	TC Federal Financial Aid Cle	P0067713	07/24/2025	07/24/2025	\$2,328.00			

							TOTAL USER			\$1,253,914.73
SCRISS	07/07/2025	A00307058	Minor, Leslie B.	P0067435	07/07/2025	07/07/2025	\$1,000.00			
	07/21/2025	A00201875	Amazon Capital Services	P0067664	07/21/2025	07/21/2025	\$1,000.00			

							TOTAL USER			\$2,000.00
SGOMEZ	07/07/2025	A00200309	United Refrigeration, Inc.	P0067418	07/02/2025	07/02/2025	\$1,674.84			
		A00309739	Herc Rentals Inc.	P0067450	07/07/2025	07/07/2025	\$2,500.00			
		A00356145	MQS Construction Inc.	P0067438	07/07/2025	07/07/2025	\$16,200.00			
	07/10/2025	A00200063	Austin's Pest Control, Inc.	P0067427	07/07/2025	07/07/2025	\$480.00			
				P0067429	07/07/2025	07/07/2025	\$720.00			
				P0067430	07/07/2025	07/07/2025	\$8,300.00			
				P0067496	07/08/2025	07/08/2025	\$630.00			
		A00200181	City of Taft	P0067503	07/08/2025	07/08/2025	\$12,000.00			
		A00200355	West Kern Water District	P0067468	07/08/2025	07/08/2025	\$24.25			
		A00200508	P. G. & E.	P0067515	07/09/2025	07/09/2025	\$2,160.00			
				P0067516	07/09/2025	07/09/2025	\$12,000.00			

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		A00201122 Home Depot Credit Services	P0067460	07/08/2025	07/08/2025	\$269.54
		A00203579 Alcorn Aire, Inc.	P0067511	07/09/2025	07/09/2025	\$3,420.00
		A00212896 Foundation for California Co	P0067440	07/07/2025	07/07/2025	\$3,966.89
		A00265309 Daikin Applied	P0067512	07/09/2025	07/09/2025	\$1,200.00
		A00280761 County of Kern Public Works	P0067510	07/09/2025	07/09/2025	\$1,500.00
		A00283264 Frontier California Inc.	P0067470	07/08/2025	07/08/2025	\$4,200.00
			P0067509	07/09/2025	07/09/2025	\$960.00
			P0067568	07/10/2025	07/10/2025	\$251.69
		A00285838 Sammy's Detail	P0067559	07/10/2025	07/10/2025	\$5,000.00
		A00288637 Otis Elevator Company	P0067508	07/09/2025	07/09/2025	\$748.08
			P0067513	07/09/2025	07/09/2025	\$3,500.00
			P0067556	07/10/2025	07/10/2025	\$2,350.09
		A00319064 T-Mobile USA Inc.	P0067466	07/08/2025	07/08/2025	\$1,410.89
		A00329149 WEX Bank	P0067554	07/10/2025	07/10/2025	\$83.39
		A00329896 Living Water Treatment, Inc.	P0067442	07/07/2025	07/07/2025	\$945.13
			P0067464	07/08/2025	07/08/2025	\$10,680.00
		A00334278 Superclean Fire Prevention	P0067463	07/08/2025	07/08/2025	\$800.00
		A00336205 TPx Communications	P0067482	07/08/2025	07/08/2025	\$630.36
		A00340483 SiteOne Landscape Supply, LL	P0067539	07/10/2025	07/10/2025	\$3,224.06
		A00342456 Rosales Tree & Lawn Services	P0067557	07/10/2025	07/10/2025	\$2,400.00
			P0067558	07/10/2025	07/10/2025	\$7,200.00
		A00354350 PAPE' MATERIAL HANDLING, INC	P0067514	07/09/2025	07/09/2025	\$3,000.00
		A00354402 S&B Sons, Inc.	P0067476	07/08/2025	07/08/2025	\$3,664.19
		A00355827 A-G Sod Farms of Fresno	P0067467	07/08/2025	07/08/2025	\$9,456.72
		A00356145 MQS Construction Inc.	P0067473	07/08/2025	07/08/2025	\$1,500.00
		A00200066 Bacsko	P0067444	07/07/2025	07/07/2025	\$225.68
		A00200282 True Value Home Center	P0067447	07/07/2025	07/07/2025	\$400.53
		A00200423 Taft City School District	P0067448	07/07/2025	07/07/2025	\$1,122.22
		A00200508 P. G. & E.	P0067426	07/07/2025	07/07/2025	\$2,199.90
		A00203579 Alcorn Aire, Inc.	P0067449	07/07/2025	07/07/2025	\$485.00
		A00356015 Rod-West Floor Covering LLC.	P0067439	07/07/2025	07/07/2025	\$7,500.00
		A00356145 MQS Construction Inc.	P0067451	07/07/2025	07/07/2025	\$11,500.00
07/11/2025		A00285838 Sammy's Detail	P0067561	07/10/2025	07/10/2025	\$1,620.00
07/14/2025		A00200109 Brown & Reich Petroleum, Inc	P0067437	07/07/2025	07/07/2025	\$13,100.00
07/16/2025		A00200017 A.P.I. Plumbing	P0067595	07/14/2025	07/14/2025	\$22.47
		A00200109 Brown & Reich Petroleum, Inc	P0067583	07/14/2025	07/14/2025	\$117.96
		A00200282 True Value Home Center	P0067622	07/15/2025	07/15/2025	\$104.68
			P0067623	07/15/2025	07/15/2025	\$44.76
		A00200355 West Kern Water District	P0067585	07/14/2025	07/14/2025	\$142.43
		A00200423 Taft City School District	P0067587	07/14/2025	07/14/2025	\$290.00
		A00200508 P. G. & E.	P0067586	07/14/2025	07/14/2025	\$148.87

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		A00200715	Kern Electric Distributors	P0067606	07/14/2025	07/14/2025	\$75.33			
		A00201081	Westside Waste Management Co	P0067591	07/14/2025	07/14/2025	\$962.66			
		A00353254	Andrew Love-Backflow Testing	P0067596	07/14/2025	07/14/2025	\$1,834.80			
		A00319544	FFP Fund V Lesseel, LLC	P0067436	07/07/2025	07/07/2025	\$26,368.50			
		A00200355	West Kern Water District	P0067469	07/08/2025	07/08/2025	\$5,466.68			
				P0067569	07/10/2025	07/10/2025	\$187.66			
		A00294733	West Kern Adult Education Ne	P0067521	07/09/2025	07/09/2025	\$154,638.66			
		A00319544	FFP Fund V Lesseel, LLC	P0067506	07/08/2025	07/08/2025	\$200,000.00			
		A00357124	MTZ Building Solutions	P0067550	07/10/2025	07/10/2025	\$29,235.59			
07/17/2025		A00201875	Amazon Capital Services	P0067639	07/16/2025	07/16/2025	\$114.74			
07/21/2025		A00200487	Sierra School Equipment Co.	P0067656	07/17/2025	07/17/2025	\$51,510.76			
07/22/2025		A00266719	Parts Town, LLC	P0067657	07/17/2025	07/17/2025	\$327.19			
		A00200508	P. G. & E.	P0067534	07/10/2025	07/10/2025	\$405,000.00			
				P0067543	07/10/2025	07/10/2025	\$112,000.00			
		A00200355	West Kern Water District	P0067659	07/17/2025	07/17/2025	\$40,000.00			
		A00200508	P. G. & E.	P0067570	07/10/2025	07/10/2025	\$32,171.98			
07/23/2025		A00201081	Westside Waste Management Co	P0067598	07/14/2025	07/14/2025	\$75,700.00			
		A00200023	Abate-A-Weed	P0067705	07/23/2025	07/23/2025	\$1,164.94			
		A00200355	West Kern Water District	P0067679	07/22/2025	07/22/2025	\$1,920.00			
				P0067680	07/22/2025	07/22/2025	\$600.00			
		A00265309	Daikin Applied	P0067692	07/22/2025	07/22/2025	\$4,800.00			
		A00336205	TPx Communications	P0067678	07/22/2025	07/22/2025	\$7,200.00			
		A00355978	Pacific Rim Painting Inc.	P0067638	07/16/2025	07/16/2025	\$23,500.00			
		A00200282	True Value Home Center	P0067686	07/22/2025	07/22/2025	\$764.20			
07/28/2025		A00200282	True Value Home Center	P0067624	07/15/2025	07/15/2025	\$622.81			
		A00200355	West Kern Water District	P0067584	07/14/2025	07/14/2025	\$201.52			
		A00356015	Rod-West Floor Covering LLC.	P0067647	07/17/2025	07/17/2025	\$79,000.00			
07/29/2025		A00200282	True Value Home Center	P0067725	07/28/2025	07/28/2025	\$754.43			
				P0067726	07/28/2025	07/28/2025	\$120.08			
		A00201875	Amazon Capital Services	P0067714	07/24/2025	07/24/2025	\$295.36			
		A00244581	Independent Fire and Safety,	P0067717	07/28/2025	07/28/2025	\$605.00			
		A00329149	WEX Bank	P0067719	07/28/2025	07/28/2025	\$23,000.00			
		A00200228	Dave's Glass Shop	P0067728	07/29/2025	07/29/2025	\$395.68			
07/30/2025		A00356145	MQS Construction Inc.	P0067732	07/29/2025	07/29/2025	\$10,600.00			

							TOTAL USER			\$1,459,213.19
TBLANCO	07/01/2025	A00200308	Federal Express Corporation	P0067275	07/01/2025	07/01/2025	\$1,000.00			
		A00200498	Office Depot	P0067277	07/01/2025	07/01/2025	\$1,000.00			
		A00201875	Amazon Capital Services	P0067270	07/01/2025	07/01/2025	\$1,000.00			
		A00257716	Capitol Public Finance Group	P0067334	07/01/2025	07/01/2025	\$9,000.00			

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Taft College Purchase Order Activity Report

01-July-2025 through 31-July-2025

FY 25-26

USER ID	ACTIVITY DATE	VENDOR NUMBER NAME	PURCHASE ORDER NUMBER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL C A
		A00200498 Office Depot	P0067315	07/01/2025	07/01/2025	\$1,500.00
		A00200518 Pearson Education	P0067319	07/01/2025	07/01/2025	\$11,000.00
		A00200555 McGraw-Hill LLC	P0067310	07/01/2025	07/01/2025	\$6,650.00
		A00200582 MV Sport	P0067313	07/01/2025	07/01/2025	\$925.00
		A00200628 The Goodheart-Willcox Compan	P0067273	07/01/2025	07/01/2025	\$8,500.00
		A00200693 John Wiley & Sons, Inc.	P0067292	07/01/2025	07/01/2025	\$6,600.00
		A00200708 Kendall/Hunt Publishing Co.	P0067294	07/01/2025	07/01/2025	\$1,650.00
		A00200764 Martinez, Julian	P0067299	07/01/2025	07/01/2025	\$1,200.00
		A00201045 Golling, Greg P.	P0067271	07/01/2025	07/01/2025	\$3,000.00
		A00201047 Oxford University Press	P0067316	07/01/2025	07/01/2025	\$8,000.00
		A00201549 Harper Collins Publishers	P0067283	07/01/2025	07/01/2025	\$300.00
		A00201685 Cengage Learning	P0067258	07/01/2025	07/01/2025	\$16,000.00
		A00201875 Amazon Capital Services	P0067236	07/01/2025	07/01/2025	\$3,000.00
			P0067237	07/01/2025	07/01/2025	\$2,000.00
			P0067238	07/01/2025	07/01/2025	\$500.00
			P0067239	07/01/2025	07/01/2025	\$5,000.00
		A00202073 Human Kinetics	P0067287	07/01/2025	07/01/2025	\$5,300.00
		A00203431 Grimes, Jessica R.	P0067282	07/01/2025	07/01/2025	\$5,500.00
		A00213701 MCM Group	P0067311	07/01/2025	07/01/2025	\$4,500.00
		A00227772 MBS Textbook Exchange, Inc.	P0067300	07/01/2025	07/01/2025	\$7,000.00
			P0067301	07/01/2025	07/01/2025	\$7,000.00
			P0067305	07/01/2025	07/01/2025	\$10,000.00
		A00234628 MPS	P0067312	07/01/2025	07/01/2025	\$6,125.00
		A00234793 Southwest Signs	P0067344	07/01/2025	07/01/2025	\$8,000.00
		A00237176 SSD Systems	P0067369	07/01/2025	07/01/2025	\$1,000.00
		A00239496 Paul H. Brookes Publishing CP	P0067242	07/01/2025	07/01/2025	\$1,150.00
		A00242940 ICM Distributing Company, In	P0067288	07/01/2025	07/01/2025	\$1,125.00
		A00252523 Oak Hall Cap and Gown	P0067314	07/01/2025	07/01/2025	\$3,500.00
		A00253920 Mancomm, Inc.	P0067298	07/01/2025	07/01/2025	\$3,500.00
		A00258703 College House	P0067261	07/01/2025	07/01/2025	\$5,750.00
		A00271523 Logical Operations, Inc.	P0067297	07/01/2025	07/01/2025	\$875.00
		A00275443 WestAir Gases & Equipment In	P0067361	07/01/2025	07/01/2025	\$750.00
			P0067363	07/01/2025	07/01/2025	\$866.00
		A00279103 Yabla, Inc.	P0067367	07/01/2025	07/01/2025	\$12,250.00
		A00279155 Jones & Bartlett Learning, L	P0067293	07/01/2025	07/01/2025	\$8,000.00
		A00281160 BSN Sports, LLC	P0067245	07/01/2025	07/01/2025	\$1,620.00
		A00286901 WinCraft, Incorporated	P0067364	07/01/2025	07/01/2025	\$6,175.00
		A00304231 Higher Education Services, I	P0067284	07/01/2025	07/01/2025	\$375.00
		A00304876 Ingram Book Group LLC	P0067290	07/01/2025	07/01/2025	\$4,100.00
		A00307514 Great River Learning	P0067281	07/01/2025	07/01/2025	\$18,000.00
		A00312920 Vital Source	P0067359	07/01/2025	07/01/2025	\$15,000.00

Taft College Purchase Order Activity Report

01-July-2025 through 31-July-2025

FY 25-26

USER ID	ACTIVITY DATE	VENDOR NUMBER	NAME	PURCHASE ORDER NUMBER	DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00317367	Quadient Leasing USA, Inc.	P0067387	07/01/2025	07/01/2025				\$4,600.00
		A00317424	Quadient Finance USA, Inc.	P0067386	07/01/2025	07/01/2025				\$15,000.00
		A00320892	Barnes Welding	P0067241	07/01/2025	07/01/2025				\$4,000.00
		A00328281	Vista Higher Learning, Inc.	P0067357	07/01/2025	07/01/2025				\$5,125.00
		A00332317	Hopkins Fulfillment Services	P0067286	07/01/2025	07/01/2025				\$4,000.00
		A00344272	California Independent Books	P0067249	07/01/2025	07/01/2025				\$100.00
		A00344496	L2 Brands, LLC	P0067296	07/01/2025	07/01/2025				\$8,500.00
		A00200425	Taft College	P0067376	07/01/2025	07/01/2025				\$60,000.00
	07/21/2025	A00200298	Elsevier Health Science	P0067666	07/21/2025	07/21/2025				\$6,150.00
		A00201549	Harper Collins Publishers	P0067668	07/21/2025	07/21/2025				\$2,125.00
		A00271043	SDC Publications	P0067667	07/21/2025	07/21/2025				\$1,075.00
	07/23/2025	A00327941	Datrose Inc.	P0067684	07/22/2025	07/22/2025				\$1,296.00
	07/30/2025	A00200639	Hachette Book Group USA	P0067734	07/29/2025	07/29/2025				\$925.00
		A00304224	Itasca Books	P0067736	07/29/2025	07/29/2025				\$925.00

							TOTAL USER			\$410,097.42
TROWDEN	07/01/2025	A00243587	United Healthcare Insurance	P0067227	07/01/2025	07/01/2025				\$190,000.00
	07/16/2025	A00201787	Standard Insurance Company	P0067232	07/01/2025	07/01/2025				\$24,000.00
		A00200991	Rowden, Tiffany L.	P0067576	07/10/2025	07/10/2025				\$1,300.00
	07/21/2025	A00243588	AARP Health Care Options	P0067637	07/16/2025	07/16/2025				\$324,000.00
		A00357181	Camacho, Peter	P0067651	07/17/2025	07/17/2025				\$240.80

							TOTAL USER			\$539,540.80

**West Kern Community College District
Board of Trustees Meeting
August 13, 2025**

A. Academic Employment

2. Faculty Extra Duty Assignments

Item	Name	Assignment	Stipend	Effective Date
a.	Altenhofel, Jennifer	Extra Duty: ZTC Acceleration-OER Coordinator	\$90.50/hour	08/01/2025-12/31/2026
b.	Bogle, Darcy	Faculty Extra Duty Assignment-Counselor (TC Promise, Eng., Veterans)	\$90.50/hour	7/10/2025-8/15/2025
c.	Mendenhall, Janis	Faculty Extra Duty Assignment-Counselor (TC Promise, Eng., Veterans)	\$90.50/hour	7/10/2025-8/15/2025
d.	Mickelberry, Gracie	Adjunct Counselor, EOPS/CARE/CalWORKS/NextUp-Summer (corrected)	\$90.50/hour	7/1/2025-8/14/2025
e.	Richards, Kristi	Faculty Extra Duty Assignment-Counselor (TC Promise, Eng., Veterans)	\$90.50/hour	7/10/2025-8/15/2025

3. Faculty and Adjunct Assignments

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Horton, Stacie	Adjunct Faculty - Nursing Assistant: COR Development	\$90.50	7/28/2025
b.	Mehat, Sukhraj	Adjunct Faculty – Medical Assisting Program	\$90.50	8/25/2025
c.	Navarro, Karina	Adjunct Faculty – Medical Assisting Program	\$90.50	8/25/2025
d.	Perry, Hunter	Adjunct Faculty - Welding	\$90.50	8/25/2025
e.	Price, Katrina	Adjunct Faculty: Associate Degree in Nursing Program	\$90.50	7/28/2025
f.	Villagran, Brittany	Adjunct Faculty – Medical Assisting Program	\$90.50	8/25/2025
g.	Webster, Stephanie	Adjunct Faculty: Associate Degree in Nursing Program	\$90.50	7/23/2025
h.	Wu, Andy	Adjunct Faculty - Ethnic Studies	\$90.50	8/25/2025

4. Division Chair Assignments

Item	Name	Assignment	Stipend	Effective Date

5. Coaching Assignments

Item	Name	Assignment	Stipend Amount	Effective Date

B. Non-Academic Employment

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	Mizener, Jada	Substitute-Associate Teacher Pool	5/A	NA	\$19.48	7/28/2025
b.	Rivera, Jessica	Substitute-Associate Teacher Pool	5/A	NA	\$19.48	8/11/2025
c.	Williams, Hailey	Substitute-Food Service Worker	7/A	NA	\$20.07	8/25/2025
d.	Ashmore, Blake	Direct Support Coordinator	13/A	70.0%	\$21.95	8/4/2025
e.	Koontz, John	Direct Support Coordinator	13/A	70.0%	\$21.95	8/4/2025
f.	Bokelman, Tristan	TIL Student Support Coordinator	20/A	100.0%	\$25.75	8/4/2025

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date

**West Kern Community College District
Board of Trustees Meeting August 13, 2025**

C. Separations

1. Academic

Item	Name	Assignment	Retired?	Effective Date

2. Classified

Item	Name	Position	Retired?	Effective Date
a.	Callison, Travis	Custodian	No	8/5/2025
b.	Rosales Perez, Daisy	Admissions and Records Technician II	No	7/21/2025
c.	White, Alexcia	EOPS/CARE/CalWorks Technician	No	8/23/2025
d.	Woods, Deanne	Cashier I	No	7/31/2025

3. Administration

Item	Name	Position	Retired?	Effective Date
a.	Coote, Vanessa	Distance Education & Instructional Design Coordinator	Did Not Start	7/14/2025

4. Confidential

Item	Name	Position	Status	Effective Date

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
REVENUE ACCOUNTS FISCAL YEAR 2025-2026
FOR THE MONTH ENDING JULY 31, 2025**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	28,451,850	28,451,850	2,989,541	0	25,462,309
8800	Local Revenues	8,359,925	8,359,925	0	0	8,359,925
Summary		\$ 36,811,775	\$ 36,811,775	\$ 2,989,541	\$ -	\$ 33,822,234

West Kern Community College District General Fund Unrestricted
Budgeted Sources of Funds at Account Level 1
Expenditure Accounts Fiscal Year 2025-2026
For the Month Ending July 31, 2025

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	12,265,067	12,265,067	490,212	0	11,774,855
2000	Classified & Other Nonacademic Sala	7,237,477	7,237,477	541,907	0	6,695,570
3000	Employee Benefits	10,921,657	10,921,657	563,633	399,733	9,958,290
4000	Supplies and Materials	494,934	494,934	25,437	54,044	415,452
5000	Other Operating Expenses & Services	5,207,042	5,207,042	824,505	1,624,094	2,758,444
6000	Capital Outlay	256,914	256,914	6,894	155,016	95,004
7000	Other Outgo	111,000	111,000	11,510	1,166	98,324
7200	Transfers	1,120,931	1,120,931	52,992	197,008	870,931
		\$ 37,615,022	\$ 37,615,022	\$ 2,517,090	\$ 2,431,061	\$ 32,666,871

**Disbursement Register of Expenditures Greater than \$10,000
for the Month of July 2025**

Check Number	Check Date	Vendor Name	Description	Net Amount
78074912	07/30/2025	AARP Health Care Options	2025-26 Retiree Medical Supplemental Insurance AAR	26,010.16
78074912	07/30/2025	AARP Health Care Options	2025-26 Retiree Medical Supplemental Insurance AAR	26,484.73
78074873	07/23/2025	Almy Educational Consulting, LLC.	Almy Education - Inv. 0171 - Intensive + implement	12,500.00
78074915	07/30/2025	AMS.NET	AMS.Net dba MGT CISCO Threat Defense Renewal 25-26	10,186.94
78074876	07/23/2025	BigSigns.com, Inc	Gym Wall Padding	16,466.00
78074921	07/30/2025	Board of Registered Nursing	New School of Nursing Approval Fee	40,000.00
78074923	07/30/2025	Cengage Learning	Textbooks	14,014.18
78074882	07/23/2025	Community College League of California	2025-2026 Annual Membership Dues - CCLC	12,986.00
78074882	07/23/2025	Community College League of California	3C2A Dues 25/26	13,475.00
78074686	07/09/2025	Community College League of California	CCLC Database Renewal	38,219.00
78074929	07/30/2025	CWDL, CPAs	Inv#7180 - 24-25 District Interim - 54%	28,922.40
78074935	07/30/2025	Ellucian Company LLC	7/1/15-6/30/26	27,783.00
78074890	07/23/2025	FFP Fund V Lessee1, LLC	Fore Front Power - July 24-25	26,368.50
78074691	07/09/2025	Honorlock Inc.	HonorLock - Annual Service Charges	12,000.00
78074892	07/23/2025	Hudl	Hudl Sports Streaming/Recruiting	13,700.00
78074670	07/02/2025	LSA Associates, Inc.	Inv. #199598-Bio Field Surveys-Hillard/Sunset	16,270.18
78074693	07/09/2025	MQS Construction Inc.	MQS Construction - Cougar Dorms water line 24-25	16,200.00
78074896	07/23/2025	MTZ Building Solutions	MTZ - Library-Admin Auto Doors-Foundation RMBI	19,235.59
78074950	07/30/2025	P. G. & E.	P.G & E - Electric District June 24/25	29,917.63
78074943	07/30/2025	P. G. & E.	P.G & E - District 25/26	37,789.31
78074952	07/30/2025	Pacific Rim Painting Inc.	Pacific Rim Painting - CCTR Exterior paint	22,325.00
78074804	07/15/2025	Sierra School Equipment Co.	24-25 office reconfiguration	27,584.80
78074954	07/30/2025	Sierra School Equipment Co.	Sierra Schools - Library 311 Furniture	51,510.76
78074672	07/02/2025	SWACC	SWACC Liability Insurance 25/26 FY	181,324.00
78074960	07/30/2025	TouchNet	Inv#6915045 & 3130170 - 25-26	89,660.00
78074865	07/16/2025	United Healthcare Insurance Company	2025-26 Retiree PDP through December 2025	30,639.84
78074865	07/16/2025	United Healthcare Insurance Company	2025-26 Retiree PDP through December 2025	31,131.90
78074906	07/23/2025	West Kern Adult Education Network JPA	2025-26 AEGB Pass-through to WKAEN	83,306.52
78074910	07/23/2025	Westec	WESTEC 25/26 Contract Fees	37,642.50
78074705	07/09/2025	Westec	WESTEC 25/26 Contract Fees	90,342.00

1,083,995.94

ASO
Balance Sheet
As of July 31, 2025

Jul 31, 25

ASSETS

Current Assets

Checking/Savings

ASO Safe1 184,857.98

ASO Safe1 - Savings 144.12

Total Checking/Savings 185,002.10

Total Current Assets 185,002.10

TOTAL ASSETS **185,002.10**

Restricted Funds

ASO General - Operating 46,424.03

Athletics 54,402.41

Baseball Club 3,970.68

Best Buddies 5,020.63

Black Student Union 530.00

Circle K Club 198.00

Cougar Pride Club 395.02

DH Class of 2025 0.00

DH Class of 2026 1,536.00

DH Club General 2,136.65

ECE 2,598.99

Golf Club Mens 88.65

Golf Club Womens 1,121.25

Intervarsity Club 1,543.19

NSLS Club 2,195.72

Performing Arts 2,402.62

Soccer Club - Mens 8,227.58

Soccer Club - Womens 1,075.77

Social Science/ Research 21.47

Softball Club 2,638.27

STEM 775.48

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 32,518.33

Veterans Club 1,542.41

Women's Athletic Club 1,448.07

Women's Basketball Club 10,120.15

Total Restricted Funds **185,002.10**



Report Of Collections

Department: Colleges

Batch #: [1602](#)

Date Balanced: 7/1/2025 2:59 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/1/2025

G/L Code	Description	Amount Collected
1561RC 8034FD 1009AC 2062CC 4500 Sweep-2394	Spec Revenue-2394	153,320.33
1561RC 8063FD 1009AC 2085CC 4500 Sweep-2394	Cafeteria-2394	21,169.80
1561RC 8077FD 1009AC 2098CC 4500 Sweep-2394	Dist/Gen Rest - School Rev-2394	129.50
1561RC 8127FD 1009AC 2143CC 4500 Sweep-2394	Child Development-2394	105,998.22
1561RC 8147FD 1009AC 2161CC 4500 Sweep-2394	Restricted Purpose-2394	64,792.81
	TOTAL AMOUNT COLLECTED	345,410.66

Cash Breakdown

Total 0.00

Total Change 0.00

Tender Totals

Check 345,410.66

345,410.66

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260003 To 260003
Date entered from: 00/00/0000 To 99/99/9999

J4693 DC0100 L.00.01 07/01/25 PAGE 1

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-				
260003	07/01/2025	07/01/2025	WKCCD Deposit		ENTERED BY: MXDB	UNAPPROVED		
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300			75.50	N
2.	78	DEGREE VERIFY		11000-301-8879-64500			44.00	N
3.	78	Dorm Card Replacement		11000-113-4310-67801			10.00	N
4.	78	DENTAL HYGIENE CLINIC REVENUE		12650-205-8892-12042			4,238.65	N
5.	78	FOUNDATION SALARIES		12000-114-8892-70999			32,254.16	N
6.	78	EOPS Meal Money Returned		12000-303-5730-64300			300.00	N
7.	78	MESA Program		12620-227-8629-61900			28,000.00	N
8.	78	CAFETERIA SALES		32000-422-8841-69400			21,169.80	N
9.	78	CC GENERAL		33428-310-8621-69200			100.00	N
10.	78	CC STATE PRESCHOOL		33528-310-8621-69200			73,698.00	N
11.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200			4,009.00	N
12.	78	CC MIGRANT ED GRANT		33588-310-8621-69200			15,435.00	N
13.	78	CC CAPK		33700-310-8892-69200			12,756.22	N
14.	78	TIL REGIONAL CENTERS		39000-314-8699-64991			136,757.01	N
15.	78	TIL		39000-314-4310-64991			47.00	N
16.	78	TIL		39000-312-8699-64991			16,516.32	N
TOTAL AMOUNT							345,410.66	*
DISTRICT TOTAL							345,410.66	**
GRAND TOTAL							345,410.66	***

Report Of Collections

Department: Colleges

Batch #: [1601](#)

Date Balanced: 7/1/2025 2:24 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/1/2025

G/L Code	Description	Amount Collected
1561RC 8077FD 1009AC 2098CC 4500 Sweep-2394	Dist/Gen Rest - School Rev-2394	4,911.10
	TOTAL AMOUNT COLLECTED	4,911.10

Cash Breakdown

Tender Totals

Check	4,911.10
	4,911.10

Total	0.00
-------	------

Total Change	0.00
--------------	------

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260002 To 260002
Date entered from: 00/00/0000 To 99/99/9999

J4627 DC0100 L.00.01 07/01/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION		
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	A/R
260002	07/01/2025	07/01/2025	WKCCD Deposit		
1.	78	Student Receipts		11000-000-9161-00000	
				ENTERED BY: MXDB UNAPPROVED	
				TOTAL AMOUNT	4,911.10 N
					4,911.10 *
				DISTRICT TOTAL	4,911.10 **
				GRAND TOTAL	4,911.10 ***

Report Of Collections

Department: Colleges

Batch #: [1599](#)

Date Balanced: 7/1/2025 2:08 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/1/2025

G/L Code	Description	Amount Collected
1561RC 8048FD 1009AC 2073CC 4500 Sweep-2394	Book Store-2394	491.51
	TOTAL AMOUNT COLLECTED	491.51

Cash Breakdown

Total	0.00
-------	------

Total Change	0.00
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Tender Totals

Check	491.51
-------	--------

491.51

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260001 To 260001
Date entered from: 00/00/0000 To 99/99/9999

J4602 DC0100 L.00.01 07/01/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
260001	07/01/2025	07/01/2025	WKCCD Deposit			
1.	78	Bookstore Sales		31000-423-8841-69100		
				ENTERED BY: MXDB UNAPPROVED	491.51	N
				TOTAL AMOUNT	491.51	*
				DISTRICT TOTAL	491.51	**
				GRAND TOTAL	491.51	***



Report Of Collections

Department: Colleges

Batch #: [1634](#)

Date Balanced: 7/2/2025 3:21 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/2/2025

G/L Code	Description	Amount Collected
1561RC 8077FD 1009AC 2098CC 4500 Sw eep-2394	Dist/Gen Rest - School Rev-2394	2,895,953.00
1561RC 8147FD 1009AC 2161CC 4500 Sw eep-2394	Restricted Purpose-2394	602,133.00
	TOTAL AMOUNT COLLECTED	3,498,086.00

Cash Breakdown

Total	0.00
Total Change	0.00

Tender Totals

Check	3,498,086.00
	3,498,086.00

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260005 To 260005
Date entered from: 00/00/0000 To 99/99/9999

J5810 DC0100 L.00.01 07/02/25 PAGE 1

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-				
260005	07/02/2025	07/02/2025	WKCCD Deposit		ENTERED BY: MXDB	UNAPPROVED		
1.	78	General Apportionment		11000-000-8612-00000			2,860,146.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000			28,339.00	N
3.	78	Part-time Faculty Compensation		11006-201-8633-00000			7,719.00	N
4.	78	BOG Fee Waivers Admin (BFAP 2%		12551-353-8615-64600			2,368.00	N
5.	78	Common Course Numbering System		12929-310-8629-00000			73,043.00	N
6.	78	S.F.A.A.		12551-353-8625-64600			13,609.00	N
7.	78	S.F.A.A. One-Time		12931-353-8625-64600			6,650.00	N
8.	78	E.O.P.S.		12000-303-8622-64300			57,029.00	N
9.	78	NextUP		12916-321-8699-64900			20,320.00	N
10.	78	C.A.R.E.		12000-305-8624-64301			8,453.00	N
11.	78	D.S.P.S.		12000-311-8623-64200			34,199.00	N
12.	78	DSPS - Access to Print & Elect		12000-311-8660-64200			812.00	N
13.	78	CalWorks		12600-309-8627-64992			11,126.00	N
14.	78	Student Equity & Achievement		12000-319-8644-00000			143,361.00	N
15.	78	Equal Employment Opportunity		12571-411-8628-67300			10,959.00	N
16.	78	Veterans Resource Center		12000-318-8699-64800			2,427.00	N
17.	78	Strong Workforce Program-Local		12649-223-8647-00000			26,108.00	N
18.	78	Adult Education Block Grant		12603-125-8643-68900			84,148.00	N
19.	78	Mental Health Support		12655-351-8699-64400			13,324.00	N
20.	78	Basic Needs Centers		12677-320-8699-64900			17,276.00	N
21.	78	Undocumented Resources Liaison		12909-351-8699-00000			5,573.00	N
22.	78	LGBTQ+		12910-301-8699-64900			3,502.00	N
23.	78	Zero Textbook Cost Program		12912-202-8699-60100			27,600.00	N
24.	78	Perkins Grant		12560-223-8158-09565			40,246.00	N
25.	78	ADJUSTMENT: PY EPA		11005-000-8616-00000			15.00	N
26.	78	General Apportionment Adjustm		11000-000-8612-00000			15.00-	N
27.	78	ADJUSTMENT: PY Categorical		11006-202-8633-00000			251.00-	N
TOTAL AMOUNT							3,498,086.00	*
DISTRICT TOTAL							3,498,086.00	**
GRAND TOTAL							3,498,086.00	***



Report Of Collections

Department: Colleges

Batch #: [1632](#)

Date Balanced: 7/2/2025 1:50 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/2/2025

G/L Code	Description	Amount Collected
1561RC 8077FD 1009AC 2098CC 4500 Sweep-2394	Dist/Gen Rest - School Rev-2394	79,839.27
1561RC 8147FD 1009AC 2161CC 4500 Sweep-2394	Restricted Purpose-2394	62,917.21
	TOTAL AMOUNT COLLECTED	142,756.48

Cash Breakdown	
Total	0.00
Total Change	0.00

Tender Totals	
Check	142,756.48
	142,756.48

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260004 To 260004
Date entered from: 00/00/0000 To 99/99/9999

J5616 DC0100 L.00.01 07/02/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
260004	07/02/2025	07/02/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	Non-Prop		11477-000-8681-00000	79,839.27	N
2.	78	Prop.		12477-000-8681-00000	62,917.21	N
				TOTAL AMOUNT	142,756.48	*
				DISTRICT TOTAL	142,756.48	**
				GRAND TOTAL	142,756.48	***

Report Of Collections

Department: Colleges

Batch #: 1904

Date Balanced: 7/9/2025 11:09 AM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/9/2025

G/L Code	Description	Amount Collected
1561RC 8077FD 1009AC 2098CC 4500 Sweep-2394	Dist/Gen Rest - School Rev-2394	2,263.00
TOTAL AMOUNT COLLECTED		2,263.00

Cash Breakdown

Tender Totals

Check	2,263.00
	2,263.00

Total	0.00
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Total Change	0.00
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078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260007 To 260007
Date entered from: 00/00/0000 To 99/99/9999

J9068 DC0100 L.00.01 07/09/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
260007	07/09/2025	07/09/2025	WKCCD Deposit			
1.	78	Student Receipts		11000-000-9161-00000		
				ENTERED BY: MXDB UNAPPROVED	2,263.00	N
				TOTAL AMOUNT	2,263.00	*
				DISTRICT TOTAL	2,263.00	**
				GRAND TOTAL	2,263.00	***

Report Of Collections

Department: Colleges

Batch #: [1903](#)

Date Balanced: 7/9/2025 11:02 AM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/9/2025

G/L Code	Description	Amount Collected
1561RC 8048FD 1009AC 2073CC 4500 Sweep-2394	Book Store-2394	1.99
TOTAL AMOUNT COLLECTED		1.99

Cash Breakdown

Tender Totals

Check	1.99
	1.99

Total	0.00
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Total Change	0.00
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078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260006 To 260006
Date entered from: 00/00/0000 To 99/99/9999

J9057 DC0100 L.00.01 07/09/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION		
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT A/R
260006	07/09/2025	07/09/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED	
1.	78	Bookstore Sales		31000-423-8841-69100	1.99 N
				TOTAL AMOUNT	1.99 *
				DISTRICT TOTAL	1.99 **
				GRAND TOTAL	1.99 ***



Report Of Collections

Department: Colleges

Batch #: [1917](#)

Date Balanced: 7/9/2025 12:50 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/9/2025

G/L Code	Description	Amount Collected
1561RC 8077FD 1009AC 2098CC 4500 Sweep-2394	Dist/Gen Rest - School Rev-2394	2,895,953.00
1561RC 8147FD 1009AC 2161CC 4500 Sweep-2394	Restricted Purpose-2394	602,133.00
	TOTAL AMOUNT COLLECTED	3,498,086.00

Cash Breakdown

Total	0.00
Total Change	0.00

Tender Totals

Wire/ACH	3,498,086.00
	3,498,086.00

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260009 To 260009
Date entered from: 00/00/0000 To 99/99/9999

J9180 DC0100 L.00.01 07/09/25 PAGE 1

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-				
260009	07/09/2025	07/09/2025	WKCCD Deposit		ENTERED BY: MXDB	UNAPPROVED		
1.	78	General Apportionment		11000-000-8612-00000			2,860,146.00	N
2.	78	Full Time Faculty Allocation		11000-000-8618-00000			28,339.00	N
3.	78	Part-time Faculty Compensation		11006-201-8633-00000			7,719.00	N
4.	78	BOG Fee Waivers Admin(BFAP 2%)		12551-353-8615-64600			2,368.00	N
5.	78	Common Course Numbering System		12929-310-8629-00000			73,043.00	N
6.	78	S.F.A.A.		12551-353-8625-64600			13,609.00	N
7.	78	S.F.A.A. One-Time		12931-353-8625-64600			6,650.00	N
8.	78	E.O.P.S.		12000-303-8622-64300			57,029.00	N
9.	78	NextUP		12916-321-8699-64900			20,320.00	N
10.	78	C.A.R.E.		12000-305-8624-64301			8,453.00	N
11.	78	D.S.P.S.		12000-311-8623-64200			34,199.00	N
12.	78	DSPS - Access to Print & Elect		12000-311-8660-64200			812.00	N
13.	78	CalWorks		12600-309-8627-64992			11,126.00	N
14.	78	Student Equity & Achievement		12000-319-8644-00000			143,361.00	N
15.	78	Equal Employment Opportunity		12571-411-8628-67300			10,959.00	N
16.	78	Veterans Resource Center		12000-318-8699-64800			2,427.00	N
17.	78	Strong Workforce Program-Local		12649-223-8647-00000			26,108.00	N
18.	78	Adult Education Block Grant		12603-125-8643-68900			84,148.00	N
19.	78	Mental Health Support		12655-351-8699-64400			13,324.00	N
20.	78	Basic Needs Centers		12677-320-8699-64900			17,276.00	N
21.	78	Undocumented Resources Liaison		12909-351-8699-00000			5,573.00	N
22.	78	LGBTQ+		12910-301-8699-64900			3,502.00	N
23.	78	Zero Textbook Cost Program		12912-202-8699-60100			27,600.00	N
24.	78	Perkins Grant		12560-223-8158-09565			40,246.00	N
25.	78	ADJUSTMENT: PY General Apporti		11000-000-8612-00000			15.00-	N
26.	78	ADJUSTMENT: PY EPA		11005-000-8616-00000			15.00	N
27.	78	ADJUSTMENT: PY Categorical Adj		11006-202-8633-00000			251.00-	N
TOTAL AMOUNT							3,498,086.00	*
DISTRICT TOTAL							3,498,086.00	**
GRAND TOTAL							3,498,086.00	***



Report Of Collections

Department: Colleges

Batch #: [1918](#)

Date Balanced: 7/9/2025 1:09 PM

Status: Reconciled

Balanced By: Miriam Dagnino

Effective: 7/9/2025

G/L Code	Description	Amount Collected
1561RC 8063FD 1009AC 2085CC 4500 Sw eep-2394	Cafeteria-2394	315.50
1561RC 8077FD 1009AC 2098CC 4500 Sw eep-2394	Dist/Gen Rest - School Rev-2394	47,796.88
1561RC 8147FD 1009AC 2161CC 4500 Sw eep-2394	Restricted Purpose-2394	18,352.09
	TOTAL AMOUNT COLLECTED	66,464.47

Cash Breakdown

Total	0.00
Total Change	0.00

Tender Totals

Check	66,464.47
	66,464.47

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260010 To 260010
Date entered from: 00/00/0000 To 99/99/9999

J9198 DC0100 L.00.01 07/09/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
260010	07/09/2025	07/09/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	INSURANCE REIMBURSEMENTS	11000-412-8876-67300		1,146.33	N
2.	78	WEST KERN OPEB	11000-412-5990-73900		46,500.00	N
3.	78	TRANSCRIPT FEES	11000-000-8879-00000		150.55	N
4.	78	CAL GRANT INTEREST	12554-353-8861-64600		17.76	N
5.	78	FEDERAL WORK STUDY (FWP)	12401-353-8153-64600		6,954.85	N
6.	78	FWS ADMIN ALLOWANCE	12401-353-8151-64600		348.15	N
7.	78	LIBRARY PROGRAMS	12201-203-8892-61200		297.31	N
8.	78	FOUNDATION SALARIES	12000-114-8892-70999		10,734.02	N
9.	78	CAFETERIA SALES	32000-422-8841-69400		315.50	N
				TOTAL AMOUNT	66,464.47 *	
				DISTRICT TOTAL	66,464.47 **	
				GRAND TOTAL	66,464.47 ***	

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260012 To 260012
Date entered from: 00/00/0000 To 99/99/9999

J11166 DC0100 L.00.01 07/14/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION		
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT A/R
260012	07/14/2025	07/14/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED	
1.	78	Student Receipts	11000-000-9161-00000		10,201.21 N
				TOTAL AMOUNT	10,201.21 *
				DISTRICT TOTAL	10,201.21 **
				GRAND TOTAL	10,201.21 ***

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260013 To 260013
Date entered from: 00/00/0000 To 99/99/9999

J13580 DC0100 L.00.01 07/17/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
260013	07/17/2025	07/17/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED		
1.	78	Non - Prop		11477-000-8681-00000	79,839.27	N
2.	78	Prop		12477-000-8681-00000	62,917.21	N
TOTAL AMOUNT					142,756.48	*
DISTRICT TOTAL					142,756.48	**
GRAND TOTAL					142,756.48	***

078 WEST KERN COMM. COLLEGE
WKCCD Deposit

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 260014 To 260014
Date entered from: 00/00/0000 To 99/99/9999

J13607 DC0100 L.00.01 07/17/25 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS					
NUMBER	DATE	ENTERED	DESCRIPTION		
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-	AMOUNT A/R
260014	07/17/2025	07/17/2025	WKCCD Deposit	ENTERED BY: MXDB UNAPPROVED	
1.	78	EPA (Prop 30)		11005-000-8616-00000	2,033,182.50 N
				TOTAL AMOUNT	2,033,182.50 *
				DISTRICT TOTAL	2,033,182.50 **
				GRAND TOTAL	2,033,182.50 ***

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 07/01/2025-07/31/2025

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost	Processing Date
Norris, Jason	Curriculum Institute	Ontario, CA	7/9/2025	7/12/2025	\$ 1,684.00	4/11/2025
Megan, Romero	TPSID Conference 2025	Denver, CO	7/14/2025	7/15/2025	\$ 6,741.80	5/6/2025
Garcia, Eloisa	TPSID Conference 2025	Denver, CO	7/14/2025	7/15/2025	\$ 214.00	5/6/2025
Hernandez, Jovanni	TPSID Conference 2025	Denver, CO	7/14/2025	7/15/2025	\$ 214.00	5/6/2025
Dodson, John	TPSID Conference 2025	Denver, CO	7/14/2025	7/15/2025	\$ 214.00	5/6/2025
Sundgren, Lori	College Reading and Learning Association Summer Institute	Grand Rapids, MI	7/20/2025	7/22/2025	\$ 2,719.51	5/6/2025
Garza, Danielle	ASCCC's Curriculum Institute	Virtual	7/9/2025	7/12/2025	\$ 400.00	5/6/2025
Webster, Kyle	Undergrad Research Training/MESA	Madison, WI	7/14/2025	7/18/2025	\$ 788.00	5/12/2025
Jacobi, Victoria	Curriculum Institute	Ontario, CA	7/9/2025	7/12/2025	\$ 1,528.48	5/20/2025
Hershkowitz, Eric	Equipment Repair Tehcnical Training	Portland, OR	7/7/2025	7/12/2025	\$ -	5/20/2025
Minor, Leslie	AACC Presidents Academy Summer	Dana Point, CA	7/12/2025	7/15/2025	\$ 4,119.68	6/2/2025
Minor, Leslie	CCLC CEO Leadership Academy	Riverside, CA	7/24/2025	7/26/2025	\$ 1,708.92	6/2/2025
Alvarado, Cecilia	Behavioral Intervention Team Standareds & Best Practices	Virtual	7/9/2025	7/10/2025	\$ 1,239.00	7/2/2025
Lagmay, Romeo	Fireworks Classic, Indy Day Tournament	San Bernadino, CA	7/5/2025	7/6/2025	\$ 305.00	7/9/2025
Lagmay, Romeo	Nike Tourney of Champions West, LV Live	Las Vegas, NV	7/9/2025	7/12/2025	\$ 539.06	7/9/2025
Horn-Bunk, Sheri	CASE Advancement Conference	New York, NY	7/13/2025	7/15/2025	\$ -	7/9/2025
Bench, Jonathan	CASE Advancement Conference	New York, NY	7/13/2025	7/15/2025	\$ -	7/9/2025
Duran, Diana	Pick-up Checks at KCSOS	Kern County	7/1/2025	6/30/2026	\$ 200.00	7/9/2025
Brown Elize, Rashitta	Behavioral Intervention Team Standards & Best Practices	Virtual	7/9/2025	7/10/2025	\$ 1,239.00	7/9/2025
Bormann, Greg	Behavioral Intervention Team Standards & Best Practices	Virtual	7/9/2025	7/10/2025	\$ 1,239.00	7/9/2025
White, Jessica	ACHRO Academy	Woodland, CA	7/30/2025	8/1/2025	\$ 1,085.28	7/17/2025
Watts, Cliff	Kern County Batch Pick Ups	Bakersfield, CA	7/1/2025	6/30/2026	\$ 600.00	7/17/2025
Giacomini, Mike	SWACC Board of Directors Meeting	Millbrae, CA	7/27/2025	7/28/2025	\$ 474.54	7/22/2025
Bormann, Greg	Blanket Travel for Meetings/Trainings	Various	7/15/2025	6/30/2026	\$ 1,050.00	7/23/2025
Rangel-Escobedo, Juana	Outreach	Kern County	7/1/2025	6/30/2026	\$ 1,000.00	7/24/2025
Guevara, Cinthya	Outreach	Kern County	7/1/2025	6/30/2026	\$ 3,000.00	7/24/2025
Alvarado, Cecilia	Outreach	Kern County	7/1/2025	6/30/2026	\$ 1,000.00	7/24/2025