

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

July 10, 2024

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

And
658 Knobhill Lane
Lake Havasu, AZ 86403

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held May 8, 2024 and the Special Meeting Held May 8, 2024
9. NEW BUSINESS:
 - A. Request for Approval – Proposal from QK, Inc. for National Environmental Policy Act Support Services Related to Congressional Funding for Vocational Center Project Demolition and Construction Services; Award of \$2,500,000 and Direct Expense of \$58,900.00
 - B. Second Presentation and Request for Approval – Agreement between the California School Employee Association Chapter #543 and WKCCD – Optional Workweek Configuration for Fall and Spring Semesters
 - C. Second Reading and Request for Approval – Board Policy Revisions

BP #2010 Board Membership

BP #2100 Board Elections

D. Second Reading and Request for Approval – Board Policy Revision

BP #3420 Equal Employment Opportunity

10. CONSENT AGENDA (Items A – S)

A. Request for Approval – 2026-2030 Five-Year Capital Outlay Plan (5YCOP)

B. Request for Approval – Final Project Proposal (FPP) – Taft College Vocational Center

C. Request for Approval – MOU and Lease Agreement with West Kern Adult Education Network for Construction Trades Adult Education Classes at 108 Village Way; Cost of Materials and Fees

D. Request for Approval - 2024-2025 Accident Insurance Renewal for Students/Intercollegiate Athletes; 8/1/24 – 7/31/25; \$67,837.00

E. Request for Approval – 2024-2025 Renewal of Statewide Association of Community Colleges Proforma for Property and Liability Insurance Coverage; 7/1/24 – 6/30/25; \$141,424

F. Request for Ratification – 2024-2028 Adidas America, Inc. Agreement with Taft College; 7/1/24 – 6/30/28

G. Request for Approval – Alexander Strautman Copywriting and Consulting Agreement Extension; 7/1/24 – 12/31/24; \$50 per Hour for Up to 100 Hours per Month, Not to Exceed \$30,000

H. Request for Approval – ARRC Technology – Wireless Bridge Project for Welding Facility; 3-Year License; \$22,193.09

I. Request for Approval – AMS.Net Cisco SMARTnet Support Renewal, Quote #Q-00081048; 7/30/24 – 7/29/25; \$14,867.93

J. Request for Approval – CDW-G CommVault Software Support Renewal, Quote #NXRQ171; 9/1/24 – 8/31/25; \$13,379.13

K. Request for Ratification – Agreement with Orkin for Drywood Termite Retreatment Fumigation; \$7,180.00

- L. Request for Ratification – Independent Consultant Agreement with Brian Jean; 7/1/24 – 6/30/26; \$100.00 per Hour, Not to Exceed 100 Hours
- M. Request for Approval – CDWG Cisco Umbrella Insights License Renewal; 8/12/24 – 8/11/25; \$4,212.00
- N. Request for Approval – Instructure Account Renewal; 7/1/24 – 6/30/25; \$2,462.76
- O. Request for Approval – AMS.Net Singlewire Informacast Maintenance Subscription Renewal, Quote #Q-00081140; 8/18/24 – 8/17/25; \$2,442.00
- P. Request for Approval – Adaptigent NetCOBOL Maintenance Renewal, Quote #00019079; 9/1/24 – 8/31/25; \$1,976.84
- Q. Request for Ratification – Agreements with San Joaquin Valley Air Pollution Control District for Purchase of Alternative Fuel Vehicles through the Public Benefit Grants Program (Agreement Nos. G-202740-A1; G-202741-A1; and G-202743-A1); Grant of \$71,475.72 and Expense of \$276.04
- R. Information Item – TouchNet for CVC Classes; Starts with Fall 2024; Flat Rate of 2.85%
- S. Ratification of the June 2024 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, June 2024
 - 4. Student Organization and Special Accounts, June 2024
 - 5. Funds Deposited in County Treasury, June 2024
 - 6. Employee Travel Report – June 2024
- B. Trustee Reports
- C. Academic Senate Report

D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, August 14, 2024, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT