

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

April 9, 2025

Cougar Room

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

5:00 p.m.

(General Open Session begins at 6:00 p.m.)

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. STUDY SESSION – ACCJC Accreditation and Board Participation
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543,
Management/Supervisory/Classified Confidential Employees
 - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
 - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - F. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Mike Giacomini, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
5. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
6. FLAG SALUTE
7. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
8. GENERAL COMMUNICATIONS
9. PRESENTATION – Strategic Action Plan Data Update
10. APPROVAL OF MINUTES – Regular Meeting Held March 12, 2025 and Special Meeting Held March 12, 2025

11. NEW BUSINESS

- A. Request for Approval – General On-Bill Financing Loan Modification Agreements with Pacific Gas & Electric Relating to Campus Lighting Retrofit for Efficiency; Additional Cost of \$12,555.83
- B. Second Reading and Request for Approval – Proposed Revisions to Faculty Collective Bargaining Agreement – Grievance Language
- C. First Reading – Board Policy Revisions
 - BP #4100 Graduation Requirements for Degrees and Certificates
 - BP #5500 Standards of Student Conduct
- D. Request for Approval – Board Resolutions – Emeritus Status

12. CONSENT AGENDA (Items A – LL)

- A. Request for Approval – Associate Degree for Transfer (ADT) Compliance with AB 928 (CalGETC) and AB 1111 Common Course Number (CNN)
- B. Request for Approval – Course Revisions
- C. Request for Approval – Distance Learning Course Approvals
- D. Request for Approval – Course Inactivation
- E. Request for Approval – TIL Residence Hall/Dormitory Room & Board Fee Increase; Effective 2025-26 Academic Year
- F. Request for Approval – Accrediting Commission for Community and Junior College (ACCJC) – Annual Report and Annual Fiscal Report
- G. Request for Approval – Notice of Release of Grant or Categorically Funded or Temporary Faculty, Employee ID No. A00101632; Effective 6/30/25
- H. Request for Approval – Notice of Release of Grant or Categorically Funded or Temporary Faculty, Employee ID No. A00200467; Effective 6/30/25
- I. Request for Approval – Notice of Release of Grant or Categorically Funded or Temporary Faculty, Employee ID No. A00256927; Effective 6/30/25

- J. Request for Approval – 2024/25 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits; \$484,464
- K. Request for Approval – Adoption of Rules and Regulations to the West Kern Community College District Student Trustee, June 1, 2025 – May 31, 2026
- L. Information Item – Child Development Center – Summary of Program Self-Evaluation
- M. Request for Approval – Master Agreement with AP Architects; Five Year Agreement Commencing 4/9/25
- N. Request for Ratification – Memorandum of Understanding (MOU) between Kern Community College District (KCCD) and West Kern Community College District (WKCCD) on behalf of Taft College; Reimbursement of Up to \$13,474.01; 1/1/25 – 6/30/25
- O. Request for Approval – Purchase of ADA Conversion Mini Van; \$84,650.75
- P. Request for Approval – Maintenance Truck Replacement Purchase; \$62,516.21
- Q. Request for Approval – Modern Campus Omni Content Management System (CMS) 1-Year License Renewal; 5/1/25 – 4/30/26; \$34,556.56
- R. Request for Approval – AP Architects Service Order Standard Agreement Addendum No. 1; Funded by Grant Funding, Expense of \$30,000.00
- S. Request for Approval – Proposal for TC Orientation Video Series Project by NelsonMedia.com; To be Completed by 6/30/25; Estimated Cost \$29,000.00 – 34,000.00
- T. Request for Approval – TIL Office Workspace Configuration; \$27,584.80
- U. Request for Approval – Increase Licenses for the Current HonorLock Agreement, an Online Proctoring Solution Tool; Effective Until 6/30/25; \$2,000.00
- V. Request for Approval – Renew HonorLock, an Online Proctoring Solution Tool; 7/1/25 – 6/30/26; \$12,000.00
- W. Request for Ratification – Service & Repair Quote from Daikin to Furnish & Install (2) BACnet IP Communication Cards for the Taft College Chiller; \$11,065.00

- X. Request for Approval – Amendment with Nicholas Consulting, LLC.; Extension of 60 Hours; Amended End Date of 6/30/25; \$150.00 per Hour, Up to an Additional \$9,000.00
- Y. Request for Approval – ABTech Technologies Quotation #ABTQ18542; 5/31/25 – 5/30/26; \$8,695.66
- Z. Request for Ratification – Renew the DesignPlus Account for Academic Year 2025-26; 4/1/25
- AA. Request for Approval – Proposal for TC Commencement Video Project by NelsonMedia.com; \$3,500.00-4,800.00 Estimated Cost
- BB. Request for Approval – Renew Instructure Account; 7/1/25 – 6/30/26; \$2,584.44
- CC. Request for Approval – Modern Campus Omni Content Management System (CMS) Developer Assistance Plan (10 Hours); 5/1/25 – 4/30/26; \$2,000.00
- DD. Request for Approval – Contract for Professional Services with Efrain Garcia Becerra – Mariachi Mi Ciudad; \$1,750.00
- EE. Request for Approval – Renewal of the Agreement with Redrock Software Corp. for Annual Trac Cloud Hosting and Technical Support for MESA Profile; 6/1/25 – 6/30/26; \$1,220.00
- FF. Request for Approval – Proposal for Hall Ambulance Service for the 2025 Taft College Commencement Ceremony; Estimated Cost of \$766.56
- GG. Request for Ratification – Contract for Professional Services with Ernie Cruz for DJ Services at the ASO Spring Dance; \$550.00 for 4.5 Hours
- HH. Request for Approval – Contract for Professional Services with Paws-to-Share; \$480.00 for 3 Hours
- II. Request for Approval – Records Destruction; \$250.00
- JJ. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District; 7/1/25 – 6/30/26; \$86.00 per Hour with a Minimum of a ½ Hour Charge, Plus Cost for Parts and Supplies

KK. Request for Approval – Amendment to Foundation for California Community Colleges – The Vision Resource Center Project Agreement; Through 6/30/28

LL. Ratification of the March 2024 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

A. Academic (Appendix I)

B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

15. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24

2. Expenditure Accounts (Account Level 1) FY 2023/24

3. Expenditure Detail of \$10,000.00 or Greater, March 2025

4. Student Organization and Special Accounts, March 2025

5. Funds Deposited in County Treasury, March 2025

6. Employee Travel Report – March 2025

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT/PRESIDENT

17. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, May 14, 2025, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT