

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

August 14, 2024

Cougar Room  
(Access Through the Library Entrance)  
29 Cougar Court  
Taft, California 93268

5:00 p.m.

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Performance Evaluations, Government Code Section 54957
  - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - C. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - D. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - E. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
  - F. Conference with Real Property Negotiations  
Property: Parkside Development, LLC (APN 032-152-34)  
Agency Negotiator: Todd Hampton, VP of Administrative Services  
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held July 10, 2024 and Special Meeting Held July 18, 2024
9. NEW BUSINESS
  - Collective Bargaining – Public Hearing and Request for Approval (A-D)
    - A. Request for Approval – Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2024/25
    - B. Request for Approval – Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2024/25

- C. Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2024/25
  - D. Request for Approval – Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2024/25
  - E. Request for Approval – Proposed Revisions to Classified Collective Bargaining Agreement – Vacant Positions and Position Creation Review
  - F. Request for Approval – WKCCD Equal Employment Opportunity Plan 2024-2027
  - G. Request for Approval – Taft College Marquee Sign Replacement Project; Total Cost of \$122,789.18
  - H. Second Reading and Request for Approval – Board Policy Revisions
    - BP #2015 Student Member(s)
    - BP #2200 Board Duties and Responsibilities
    - BP #2310 Regular Meetings of the Board
    - BP #2315 Closed Sessions
    - BP #2340 Agendas
    - BP #2355 Decorum
    - BP #2410 Board Policies and Administrative Procedures
    - BP #2430 Delegation of Authority to Superintendent/President
    - BP #2431 Superintendent/President Selection
    - BP #2432 Superintendent/President Succession
    - BP #2435 Evaluation of Superintendent/President
    - BP #2510 Participation in Local Decision-Making
    - BP #2715 Code of Ethics/Standards of Practice
    - BP #2740 Board Education
    - BP #2745 Board Self-Evaluation
    - BP #6910 Housing
10. CONSENT AGENDA (Items A – Z)
- A. Information Item – Annual List of Board Policies and Administrative Procedures Action for 2023-2024
  - B. Request for Approval – CSEA Job Creation – Short Order Cook
  - C. Request for Approval - CSEA Job Creation – Assistant Athletic Trainer

- D. Request for Approval – Proposed Reclassification of the CSEA Dental Hygiene Clinic Technician and Tutor Positions
- E. Request for Approval – CSEA Job Creation – Direct Support Aid
- F. Request for Approval – CSEA Job Creation – Dental Hygiene Clinic Coordinator
- G. Request for Approval – CSEA Job Description Revisions
  - User Support Specialist
  - Skilled Maintenance Worker
  - Direct Support Aid
  - Direct Support Coordinator
  - TIL Lead Direct Support Coordinator
  - Senior Secretary, TIL
  - Library Technician I
- H. Request for Approval – Fiscal Year 2024/25 Annual Appropriations Limit (GANN)
- I. Request for Approval – AGM Digital Agreement; 9/1/24 – 1/31/25; \$100,000.00
- J. Request for Approval – KIWI-FM Radio Lobo (Lotus Bakersfield) Agreement; 9/1/24 -1/31/25; \$41,600.00
- K. Request for Approval – Sinclair Broadcast Group (SBG) and Google Paid Search Agreement; 9/1/24 – 1/31/25; \$10,000.00
- L. Request for Approval – Sinclair Broadcast Group (SBG) and KBAK/KBFX Digital Agreement; 9/1/24 – 1/31/25; \$37,500.00
- M. Request for Approval – Nexstar Media Group, LLC. Bakersfield and KGET Digital Agreement; 9/1/24 -1/31/25; \$25,000.00
- N. Request for Approval – AGM Radio Agreement; 9/1/24 – 1/31/25; \$23,100.00
- O. Request for Approval – Greg Kerr Radio Show Major Sponsorship Agreement; 8/19/24 – 6/30/25; \$15,750.00
- P. Request for Approval – Master Service Agreement with UKG Ready Time & Scheduling Leave Manager; 3-Year Contract with 10% increase in Year One and 0% in Years Two and Three

- Q. Request for Approval – Alexander Strautman Copywriting and Consulting Agreement Revision; 8/1/24 – 6/30/25; \$50.00 per Hour, Up to 150 Hours per Month, Not to Exceed \$82,500.00
- R. Request for Approval – Karen Mehoff Graphic Design Consulting Agreement; 9/1/24 – 6/30/25; \$50.00 per Hour, Up to 100 Hours per Month, Not to Exceed \$50,000.00
- S. Request for Approval – Microsoft Campus Agreement 2024 (Year 5 of 6) with Foundation for California Community Colleges (FCCC) to Provide Microsoft Campus Agreement with Computerland of Silicon Valley; 9/16/24 – 9/15/25; \$39,273.15
- T. Request for Approval – Change Order: Wireless Bridge Project for Welding Facility Quote #STDQTE104986; New Contract Price \$27,968.09 (Increase of \$5,775.00)
- U. Request for Ratification – Statement of Work Proposal – Executive Leadership Intercultural Development/Equity Training; 7/1/24 – 8/31/24; \$17,899.00 and Travel Costs Not to Exceed \$4,000.00
- V. Request for Approval – Diligent Community Governance System; Automatic Annual Renewal with 4% Increase as Negotiated by CCLC; \$14,500 for Diligent Community and Policy Publisher Packages
- W. Request for Approval – Computerland – SOPHOS Central Intercept License Renewal, Quote #188514-1; 8/30/24 – 8/29/25; \$1,160.00
- X. Request for Approval – Master Agreement Between Independent Living Center of Kern County (ILCKC) and Taft College for American Sign Language; 8/26/24 – 8/31/25; Hourly Rate Range from \$85 to \$140 per Hour
- Y. Request for Approval – Services Agreement Between Sorenson Communications and Taft College for American Sign Language (ASL) Services; 8/26/24 – 8/31/25; \$135 to \$300 per Hour
- Z. Ratification of the July 2024 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)

C. Separations (Appendix III)

13. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, July 2024
4. Student Organization and Special Accounts, July 2024
5. Funds Deposited in County Treasury, July 2024
6. Employee Travel Report – July 2024

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, September 11, 2024, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT