TAFT COLLEGE
West Kern Community College District

Office of Academic Records
29 Emmons Park Dr.
Taft, CA 93268
Phone 661.763.7756 (Fax) 661.763.7705

SEMESTER/YEAR APPLYING:

SPRING _____ SUMMER _____ FALL _____
Year **Year** **Year**

_____
Advisor/Counselor

_____
Student ID and/or Social Security Number

STUDENT CANDIDACY FOR GRADUATION

(Print clearly or type name as you wish it to appear on your diploma)

Student's Name: _____
First Middle Last (must be same as in Cougar Tracks)

Address while attending College_____
Street City State/Zip

Phone number: (_____)_____ **Birthdate:** _____

List **ALL** previous name(s) _____

I am applying for:

☐ **Associates in Arts Degree** ☐ **Associates in Science Degree** ☐ **Certificate**

MAJOR: _____

List **ALL** colleges and/or universities you have attended or are currently attending:_____

_____

Student's Signature: _____ Date: _____

MARK ONE:

☐ **Will** participate in graduation ceremonies

☐ **Will not** participate in graduation ceremonies

Commencement ceremonies are held once each year in May. Students who apply and complete their degree requirements during the summer, fall or spring prior to the ceremony are eligible to participate. Information will be mailed out at the end of February to the students who mark they want to participate. If you miss the mailing, it will be your responsibility to pick up the information from our office.

METHODS OF DELIVERY: Diplomas will be available approximately 3 weeks after semester unless waiting for transcript(s) from other campuses.

☐ I will pick-up. **(mailed to the address above if not picked up within 30 days after semester you apply)**

☐ Please mail the diploma to: _____
Street City State/Zip

Office use only

Date received: _____ Date processed: _____ Processed by: _____

Revised 2/16/12