

Syllabus
Career/Life Planning
Psyc 1518
Fall 2009

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Catalog Description

This course focuses on the value and the decision-making process. Student will systematically examine the various aspects of career alternatives. Personal awareness will be explored as it relates to career choices. This course is offered on a Pass/No Pass basis only.

Course Objectives

1. Tentatively identify your needs in terms of personal, education, and vocational goals,
2. Identify your interest and value systems and be aware that these change over the span of a lifetime,
3. Tentatively identify the area or areas in the world of work which you wish to become involved.
4. Demonstrate decision-making skills and techniques in terms of career choices, and
5. Demonstrate an ability to gather, analyze, and utilize materials and information to be used in career planning.

Grading Policy

A passing grade is earned by completing the assignments, paper, chapter quizzes, final and class discussions. Points are deducted for late work. 70% must be earned in order to obtain a pass grade in the class.

Assignments: Chapter exercises will be assigned at the end of each module. After 4 weeks, the research paper will be assigned. It is your responsibility to check on a regular basis for assignments.

Plagiarism is not acceptable. *Plagiarism refers to using other people's words and ideas as your own, either verbatim or by close paraphrasing without providing quotation marks and/or citations.*

Textbook

The Career Fitness Program, Eighth Edition
Diane Sukiennik, William Bendat and Lisa Raufman
ISBN 0-13-170294-7

The 9th edition is available. Please let me know if you purchase the 9th edition as some of the assignments and page numbers may be slightly different.

Textbook can be purchased in the Taft College Bookstore or online

Class Schedule

Module One	Introduction Super's Self-concept theory Job vs Career
Module Two	Self –awareness Emotional Intelligence Multiple Intelligences Values Needs and Motivators
Module Three	Personality Interests
Module Four	From values to goals Making decisions
Module Five	How to research jobs Brain storming ideas Job clusters
Module Six	Outside influences
Module Seven	Integrating the information
Module Eight	Finalizing a career development plan Steps in the job seeking process

Class Policies

Student is expected to add value to all class discussions on a weekly basis.

Student is expected to keep current on readings, assignments and lessons.

All written papers are to be in APA format.

Student work is to be reflective of college level work.

Assignments should be completed in a timely fashion.

Student Learning Outcomes

By the end of the course, student should be able to:

1. Write a paper using APA style
2. Analyze career options
3. Summarize the job seeking process

Accommodations

If you have a disability and require an accommodation, please contact me so we can make those arrangements.