Getting Started in ConferZoom*

*not within Canvas

Zoom can be accessed from within Canvas or from the ConferZoom Website.

These steps are for the ConferZoom Website.

How to use Zoom from the ConferZoom Website. You can create meeting rooms for specific purposes, and utilize the meeting links throughout your classes.

1. Login to ConferZoom Website.
2. Select the “Meetings” tab on the left hand side of the screen.
3. Set up any meeting spaces you may foresee yourself using during your classes.

Tips:

- If this is a reoccurring meeting, you can check the “Reoccurring” box.
- Enabling a waiting room will help students
- Basic accounts will have a 40 minute time limit in meetings. You and all attendees will be kicked out after the limit, but you can easily re-launch the meeting if you need more time.