**Minutes of the Strategic Planning Committee**

**Thursday, March 2, 2023**

**2:10 p.m. to 3:30 p.m.**

**Cougar Room**

**Present:** Xiaohong Li, Leslie Minor, Amar Abbott, Sharyn Eveland, Rafael Andrade, Vicki Jacobi   
and Paul Blake

**Absent:** Todd Hampton, Tina Mendoza, Damon Bell, and Student Representative

G**uest:** None

**Review the Minutes from February 2, 2023 -** Minutes were approved with no changes.

**Strategic Action Plan Update – Final**

The Strategic Action Plan was approved and will be forwarded to the Governance Council and the Academic Senate for approval before going to the Board of Trustees.

* Introduction sections of the SAP – No changes
* The Superintendent/President letter has been updated for Brock McMurray
* The dashboard contains a column titled “Activities”- Documents outlining the activities will be linked within this field instead of typing out the entire activity description. Leading indicator program reports will also be linked within this field.
* Lagging Indicators
  + One Red Flag – Transfers: increase from 253 in 2019-2020 to 276 in 2022-2023 (3.34% annual increase) Down 17%
  + One Yellow Flag – Equity gaps for underrepresented group— (decrease by 10% for each measure by 2023-2024) No significant change.
* Leading Indicators
  + Four Red Flags:
    - Students enrolling in 15+ credits per semester—increase from 12.61% in fall 2019 to 15.61% in fall 2020 (3.0% annual increase) Only 8.64% enrolled in 15+.
    - Financial aid recipients—Increase from 84% of all students in 2019- 2020 to 86% of all students in 2023- 2024 Only 77% received financial aid.
    - CTE – students who earned 9 or more Career Education Units in the District in a single year: increase from 9.4% in 2020-21 to 10.4% Only 7.2% earned CTE units
    - FTES—meet annual targets: increase from 2445 in 2020-21 to 2750 in 2023-2024 Total FTES 1914
  + Two Yellow Flags:
    - Transferable Course Success Rates— increase from 68.1% in fall 2019 to 75.8% in fall 2023. 2021-22 was 68.9%
    - Foundation donors—re-establish relationships with 100% of donors who have given over $1,000 by 2023-2024.

**Comprehensive Program Review Update**

All programs who participated in the pilot Comprehensive Program Review have submitted reports. The Strategic Planning Committee has been given access to a shared drive housing all submitted reports. The committee will review the reports and give feedback on ways to improve the report template. The SLO Committee will also review all PSLOs that were submitted in the reports.

**Review APR Goal Prioritization Rubric**

The SPC discussed the comments made by Governance Council members in reference to the APR Goal Prioritization Rubric that is used to score and rank submitted APR goal forms. The SPC will wait for direction from the Governance Council if updates or changes to the rubric need to be made.

**Other**

A correction will be made to the Institution Set Standards discussed at the February 2023 meeting. Changes were made to the 2021/2022 goals that will be left unchanged since they have already been established and voted upon last year. The projected 2022/23 goals will remain the same as the 2021/22 goals with the exception of Transfer which will be lowered to a 170 floor goal. The stretch goal will be set at 240 which is the same number as the six-year average.

**Next Meeting: Thursday, April 13, 2023, at 2:30 p.m. in the Cougar Room.**

**Respectfully submitted by Brandy Young**