**Information Technology Committee   
Minutes**

**March 24, 2023  
10:10 a.m. – 11:00 a.m.   
Cougar Room**

*The Information Technology Committee serves as the central focal point to examine technology planning and operations at Taft College. The Committee provides a forum for input from all campus constituents and acts as a resource with regard to technology planning and operational effectiveness. The Committee receives input, recommends areas of interest, analyzes technology effectiveness, and makes recommendations regarding technology-related matters including training needs. The Committee leads the development of the Technology Master Plan and provides annual updates to the plan.*

**Members Present:** Dr. Xiaohong Li (co-chair), Jon Farmer (co-chair), Gustavo Gonzalez,   
Dr. Amar Abbott, Dave Reynolds, Dr. Abbas Jarrahian, Dr. Leslie Minor, and Rafael Andrade

**Members Absent:** Tiffany Rowden, John Dodson, Mark Gibson, Dr. Sharyn Eveland, Allisa Tweedy, Terri Smith, Dr. John Eigenauer, and Dr. Damon Bell

**Student Representative:** Absent **Guest:** Serena Carter

**Facilitator:** Dr. Xiaohong Li **Recorder:** Brandy Young

**Review Minutes from February 24, 2023**The committee approved the minutes without changes.

**Review AP 3720 – Page 4: Disclosure – No Expectation of Privacy**

This item was tabled due to lack of committee membership attendance.

**DeepFreeze – Introduction: Lockdown Software for Student Computers**

Update: DeepFreeze software is used to maintain student computers that are in classrooms and the library. Purchasing the software satisfied one of the annual goals set by the ITC in 2022 and also helps to meet the 2023 goal of increasing cybersecurity.

**State IT Infrastructure and Cybersecurity Updates**A self-assessment solicited by the Chancellor’s Office revealed that TC is in a high-risk cybersecurity category. Results from analysis of data from CCC districts “point to six goals that could reasonably be achieved by December 31, 2023, and will fundamentally support long-term delivery of online education, improve the local and system IT infrastructure as well as the system’s security profile.”

* **Systemwide implementation of the Microsoft A5 Security Suite** 
  + The CCCCO will provide technicians to help implement and install.
* **Systemwide implementation of Vulnerability Scanning**
  + CCCCO Tech Center will schedule and send an expert who will provide reporting.
* **Systemwide adoption of Superglue**
  + Designed by Ellucian – CCCCO to send techs to install – Not scheduled yet.
* **Systemwide implementation of the Course Exchange**
  + Teaching school vs. Home school
* **All districts progress on eliminating End-of-Life (EOL) technology – operating systems**
  + In progress, there are still some systems on campus using Windows 7
* **All districts mature Information Security training**
  + Free training in Vision Resource Center

**Other**  
None

**ITS Update**

* Classroom AV II Project – Serban Sound - Work will begin during spring break and continue into summer.
* Wireless Access Points – Wireless access points will be updated/installed across campus. All equipment has been received and is in storage. Installation will begin with the Wildcat Dorms.
* Wi-Fi for Gym, Softball and Baseball Fields – Work to begin soon.
* Phone systems – Research is being done to migrate phone service to one provider instead of separate providers for local and long distance. Using one provider will save money and eliminate current usage issues.

**Distance Education Update**

* Skill Up Training – April – Workstudy session to identify best practices.

**Next Meeting:**

The next meeting will be TBD.

**Respectfully Submitted by Brandy Young**