**Information Technology Committee   
Minutes**

**January 27, 2023  
10:10 a.m. – 11:00 a.m.   
Cougar Room**

*The Information Technology Committee serves as the central focal point to examine technology planning and operations at Taft College. The Committee provides a forum for input from all campus constituents and acts as a resource with regard to technology planning and operational effectiveness. The Committee receives input, recommends areas of interest, analyzes technology effectiveness, and makes recommendations regarding technology-related matters including training needs. The Committee leads the development of the Technology Master Plan and provides annual updates to the plan.*

**Members Present:** Dr. Amar Abbott, Mark Gibson, Jon Farmer (co-chair), Tiffany Rowden,  
Gustavo Gonzalez, Dave Reynolds, Dr. Abbas Jarrahian, Rafael Andrade, Dr. Sharyn Eveland Dr. John Eigenauer, and Dr. Damon Bell

**Members Absent:** Dr. Xiaohong Li (co-chair), John Dodson, Dr. Leslie Minor, Terri Smith, and Allisa Tweedy

**Student Representative:** Absent

**Guest:** Heather Cash

**Facilitator:** Jon Farmer **Recorder:** Brandy Young

**Review Minutes from November 18, 2022**The committee approved the minutes without changes.

**Disaster Recovery Documentation**Gustavo Gonzalez shared the Disaster Recovery Documentation report. This is a living document that defines the process in the face of a physical disaster, i.e., fire, that threatens the District data storage and infrastructure. The document outlines the details that need to be in place to ensure insurance coverage.

**ITS Update**

* AV Project – After a year of waiting for parts, the AV project will begin. Work will begin in T-14 and T-15. Access to the classroom will be a challenge during instruction hours.
* Campus Wi-Fi Upgrade – All old wireless access points will be replaced across campus. The priority will be providing access to the Wild Cat dorms.
* JAMF – IT Technical staff are preparing for JAMF installation and implementation by watching training videos. JAMF is a software management tool for Apple devices.

**Distance Education Update**

* Skill Up Training – DE will be offering a 3-day track during May in-service on Popetech.

**Other**

Tiffany Rowden would like to revisit the discussion on Cyber security training, using CCC Vision Resource Center. She stated that the proposed online venue for training is cumbersome to enter manually (to set up training for staff) and students do not have access to this platform.

**Next Meeting:**

The next meeting will be on February 24, 2023, at 10:10 a.m. in the Cougar Room.

**Respectfully Submitted by Brandy Young**