

**GOVERNANCE COUNCIL MINUTES**

**February 9, 2024**

Members Present: Brock McMurray, Xiaohong Li, Todd Hampton, Mike Mayfield, Debbie Rios, Bill Devine, Kanoe Bandy, Brandy Young, Adam Bledsoe, Damon Bell, Juana Rangel-Escobedo, Justin Madding, Leslie Minor, Heather del Rosario, Tina Mendoza, Candace Duron, Renae Ginther

Members Absent: Jay Cuevas

Guests: Collaborative Brain Trust team members, Trudi Blanco, and Krystal Allikas

Facilitator: N/A

Timekeeper: N/A

Recorder: Sarah Criss

**Call to Order:**

The Taft College Governance Council meeting was called to order at 10:10 a.m.

**1. Educational Master Plan – Meeting #1**

A brief review of the timeline was discussed. The process has now begun and will be completed in late fall. The timeline was developed to respect the Superintendent/President transition to include feedback from our current and future Superintendent/President.

CBT asked what committee members would like to see in the EMP development process. Feedback included:

* Clear, efficient process with defined tasks
* Reflective of Taft College’s voice
* Identifies the College’s vision and makes the process simple with a clear interpretation
* Strong facilitation to provide leadership in the process
* A process that is executable
* A clear hierarchy of goals with tasks that lead to goal completion defined
* Student inclusion outside of ASO and athletics to capture a well-rounded perspective
* Development of a sustainable plan that will be effective through employee transitions
* Clear understanding of how the EMP connects to the other College plans
* Clear understanding of data and how data shifts impact the plan
* A plan that is understandable by all areas of the campus

Currently the College is in the Discovery phase. The CBT team is gathering quantitative data and qualitative data. The quantitative data includes U.S. census data, internal data, student success metrics from the Chancellor’s office, federal trends, and work force trends. The qualitative data will be compiled with meetings from the staff and students on campus. The CBT team will visit classrooms and the Associated Student Organization. External feedback will be gathered from economic groups, connected academic institutions, the Chamber of Commerce, and the city. Information that is gathered will be added to a website for public view and possibly in a shared drive for campus access of documentation.

Next the College will enter the Portfolio Development phase. The document has a suggested goal of 40-50 pages with necessary appendices added for support. The final phase of Goal Setting will begin in mid-October. CBT recommends that while these processes are occurring that Governance Council, Academic Senate, and committees around the campus include an agenda item to update constituents of EMP progress. The membership of the EMP committee was discussed. The Governance Council will serve as the EMPC.

The CBT team reviewed the schedule of listening sessions. Internal discussions are taking place during this visit. The team will return mid-April to meet with internal and external groups. It was noted that it may benefit the plan to add Lincoln Junior High School.

A draft of the table of contents was reviewed. There was discussion to possibly include a native land statement from the Tejon tribe. It was also asked if a specific fiscal statement should be included but was explained that fiscal status would fall under, “Trends and Planning Assumptions.”

The CBT team closed the meeting with the question, “Where do you see the college in 10 years?” Answers included vision and potential obstacles:

* Concerns about the local economy, taxbase
* Continued focus on enrollment growth
* A competitive college that encourages students to consider a community college option
* COVID students are coming, potentially needing additional support
* The demographics in town are shifting with many longterm residents leaving the area and new residents moving in.
* Supporting athletics to remain competitive and to have sustainable resources/facilities
* College is landlocked and will need to address our rural geographic location
* College should remain personable, connected to students and will be accessible to all
* An increased knowledge and use of technology
* Recognition that a goal of growth may not be supported by our city/community if we do not collaborate to encourage simultaneous growth
* A mindful campus that is aware of our outside image to the community and students
* A college that acknowledges use of online instruction to remain competitive
* A college that creatively markets to effectively reach and promote connection with community and potential students

**Next Meeting:** March 15th at 10:10 a.m.

**Facilitator:** Adam Bledsoe

**Timekeeper:** Damon Bell

**Meeting Adjourned:** 11:58 a.m.

**Respectfully submitted by**: Sarah Criss

**Reminder—Please forward future recommended agenda items to Brock McMurray and Candace Duron**