



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Memorandum

TO: Curriculum and General Education Committee
K. Bandy, T. Mendoza, J. Rangel-Escobedo, C. Duron, D. Garza, T. Payne, B. Devine, A. Bledsoe, D. Rodenhauser, K. Webster, J. Lopez, S. Rowland, M. Oja, ASO Representative, and PTK Representative

FROM: Dr. Vicki Jacobi, Senate Co-Chairperson
Greg Bormann, V.P. of Instruction, Co-Chairperson

DATE: January 8, 2026

SUBJECT: Next Meeting's Agenda

The next meeting of the Curriculum and General Education Committee will be held on Monday, January 12th from 10:10 a.m. to 11:00 p.m. in the Cougar Room

AGENDA

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENTARY**
- III. **APPROVAL OF MINUTES:** From December 19, 2025, Curriculum & General Education meeting (3)
- IV. **ACTION ITEMS**
 - A. AP 4025 (6)
 - B. BP 4025 (8)
- V. **CONSENT** – Items listed under the CONSENT ITEMS are considered routine and are acted on by the Committee in one motion. There is no discussion of these items before the Committee vote unless a member of the Committee, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. Any person can pull items from the consent agenda and move to new business, to be discussed and voted on individually. Items typically on consent are course outline of record under five-year review, renewal of distance learning modality or inactivation of course (removal from Chancellor Office Inventory of Courses).
 - A. **Allied Health/Applied Tech Division – Program Revision**
 1. Dental Hygiene Administration Bachelor's Degree (10)
- VI. **DISCUSSION ITEMS**
 - A. Other
- VII. **NEXT MEETING: February 2026, Time TBD**

VIII. PROGRAM STATUS: See the table below

Program	Tech Review Approved	C & GE Approved	Board Approved	Status
Psychology ADT	March 14, 2024	March 22, 2024	April 10, 2024	Revisions Submitted

* New Program

IX. ADJOURNMENT



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

PRESENT: K. Bandy, M. Mayfield, T. Mendoza, J. Rangel-Escobedo, C. Duron, D. Garza, B. Devine, A. Bledsoe, D. Rodenhauser, K. Webster, J. Lopez, S. Rowland, V. Jacobi, G. Bormann, ASO Representative, and PTK Representative

ABSENT: T. Payne, M. Oja

DATE: December 19, 2025

MINUTES

I. CALL TO ORDER 11:11AM

II. PUBLIC COMMENTARY None

III. APPROVAL OF MINUTES: From November 21, 2025, Curriculum & General Education meeting

The November minutes were approved on a motion by B. Devine and seconded by K. Bandy and unanimously approved by all.

IV. NEW BUSINESS

A. Mathematics and Science Division – New Program

1. Geology ADT

After careful review, the Geology ADT was approved on a motion by M. Mayfield and seconded by B. Devine and unanimously approved by all.

V. CONSENT – Items listed under the CONSENT ITEMS are considered routine and are acted on by the Committee in one motion. There is no discussion of these items before the Committee vote unless a member of the Committee, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. Any person can pull items from the consent agenda and move to new business, to be discussed and voted on individually. Items typically on consent are course outline of record under five-year review, renewal of distance learning modality or inactivation of course (removal from Chancellor Office Inventory of Courses).

A. Mathematics and Science Division – Course Revisions

1. ESCI 1520 Introduction to Earth Science Lecture and Laboratory
2. GEOG 1510 Physical Geography
3. GEOL 1500 Introduction to Geology
4. GEOL 1501 Historical Geology

B. Social Sciences Division – Course Revisions

1. ETHN 1520 Chicano/a Studies
2. ETHN 1530 Introduction to Black Studies

C. Social Sciences Division – Program Inactivation

1. CJA Corrections Certificate

This item was pulled from consent by V. Jacobi to amend an error in the memo. The ADMJ courses that were inactivated were ADMJ 2131 and 2133, not ADMJ 2134. After the correction, this item was approved on a motion by D. Rodenhauser and seconded by T. Mendoza and unanimously approved by all.

D. English Language Arts Division – Program Revision

1. Elementary Teacher Education ADT

This item was pulled from consent by J. Rangel-Escobedo due to an error in the TMC. PSCI 1520 will be added to the TMC and the TMC will also be updated with the new Common Course Numbers where applicable. After the amendments, the Elementary Teacher Education ADT was approved on a motion by B. Devine and seconded by J. Rangel-Escobedo and unanimously approved by all.

E. DL Approvals – General

1. ADMJ 2134	Correctional Counseling and Interviewing
2. ASTR C1000	Introduction to Astronomy with Lab
3. BIOL C1001	Introduction to Biology
4. ECEF 1521	Early Care, Education, and Family Studies – Practicum Field Experience
5. ECEF 1571	Observation, Documentation, and Assessment
6. ECEF 1601	Diversity in Early Care, Education, and Family Studies
7. ECEF 1653	Discipline Techniques for Preschool Children
8. MATH 1505	Mathematical Concepts for Elementary Teachers – Number systems
9. MATH C2211	Calculus I: Late Transcendentals
10. POSC 1502	Introduction to Political Theory
11. POSC 1503	Comparative Politics
12. POSC 1506	Introduction to Political Science Research Methods
13. POSC 1507	Introduction to the Politics of Race and Gender
14. SLP 2400	Introduction to Phonetics
15. SLP 2600	Introduction to Augmentative and Alternative Communication
16. SLP 2700	Adult Disorders and Treatment
17. SLP 2800	Fieldwork Experience

All consent items were approved on a motion by M. Mayfield and seconded by K. Bandy and unanimously approved by all.

VI. DISCUSSION ITEMS

A. Other

There was a celebration for M. Mayfield and his last Curriculum and General Education Committee meeting as a division chair. V. Jacobi and K. Webster created a course memo and COR that celebrated M. Mayfield. Donuts were had.

VII. NEXT MEETING: January 16, 2026. Time TBD

VIII. PROGRAM STATUS: See the table below

Program	Tech Review Approved	C & GE Approved	Board Approved	Status

Psychology ADT	March 14, 2024	March 22, 2024	April 10, 2024	Revisions Submitted
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*** New Program**

IX. ADJOURNMENT 11:30AM

AP 4025 Philosophy and Criteria for Associate Degrees, General Education, and Baccalaureate Degrees General Education

Reference:

Title 5 Section 55061 et seq.; Title 5 Section 55063; Title 3, Section 78040 et seq.; Accreditation Standard I & II; AB 1725; AB 927

Philosophy and Criteria for Associate Degrees General Education The philosophy and criteria for the associate degree, general education and, baccalaureate degrees s general education should address the considerations contained in the references listed above. These include, but are not limited to:

- A. The programs of the District are consistent with the institutional mission, purposes, demographics and economics of its community.
- B. The philosophy and criteria regarding the associate degree references the policy of the Board of Governors that the associate degree symbolizes a successful attempt to lead students through patterns of learning experiences designed to develop certain capabilities and insight, including the ability to:
 - a. Think and communicate clearly and effectively orally and in writing,
 - b. Use mathematics,
 - c. Understand the modes of inquiry of the major disciplines,
 - d. Be aware of other cultures and times,
 - e. Achieve insights gained through experience in thinking about ethical problems, and
 - f. To develop the capacity for self-understanding.

The philosophy and criteria regarding general education reference the policy of the Board of Governors that general education should lead to better self-understanding, including:

- A. General education is designed to introduce students to the variety of means through which people comprehend the modern world.
- B. General education introduces content and methodology of the major areas of knowledge and provides an opportunity for students to develop intellectual skills, information technology facility, affective and creative capabilities, social attitudes, and an appreciation for cultural diversity.
- C. As part of the pre-approval process, each course is reviewed for compliance with minimum requirements for the Associate Degree. The Curriculum & General Education Committee determines appropriate placement in the lower division General Education areas, and the Articulation Officer submits to the CSU system for approval in the GE

Breadth and IGETC. Once approved by the CSU and the UC, it is added to the transfer general education patterns.

Philosophy and Criteria for Baccalaureate Degrees General Education

- A. Students completing a baccalaureate degree shall complete the CSU General Education Breadth pattern or Intersegmental General Education Transfer Curriculum ~~general education~~ pattern for the lower division general education.
- B. The college shall require a minimum of six additional semester units of upper division General Education courses. Upper division General Education courses should come from at least two disciplines outside of the major, one of which must have an emphasis in written communication, oral communication or computation. The Curriculum Committee shall define the relevant upper division coursework required at the college for completion of a baccalaureate degree. Upper division courses are defined as requiring lower division knowledge and applying that knowledge as demonstrated measures of critical thinking through writing, oral communication or computation. Upper division coursework may also encompass research elements, workforce training, apprenticeships, internships, required practicum or capstone projects.
- C. Upper division courses typically will have one or more lower division or upper division prerequisites that have been established using content review of the entry skills necessary to be successful as outlined in Title 5, Section 55003. Courses that have been designated as upper division are only intended to be applicable to baccalaureate degrees.

BP 4025 Philosophy and Criteria for Associate Degrees, General Education, and Baccalaureate Degrees

General Education

Reference:

Title 5, Section 55061; Title 3, Section 78040 et seq.; Accreditation Standard I and II; AB 1725; AB 925

The awarding of an Associate or Baccalaureate degree is intended to represent more than an accumulation of units. Students awarded an Associate degree, Bachelor's degree, or students certified as meeting general education requirements for either the University of California system or the California State University system, should be educated in a broad sense. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity for self-understanding.

General education is not the same for everyone, thus, some range of choice shall be incorporated into any general education pattern. The general education pattern may include applied as well as theoretical courses. In addition to general education accomplishments, the student receiving an Associate degree or Baccalaureate degree shall possess sufficient depth in some field of knowledge to contribute to lifetime interest and understanding.

Central to an Associate degree or Baccalaureate degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts, and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most important, general education should lead to better understanding.

In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major society problems. To assure student success, basic education courses, courses in the arts and sciences, courses in history and government, courses in humanities and physical education, which are appropriate to serving general

educational purposes, must be constantly reviewed, and updated to maintain their relevance to current student needs. As the total college environment contributes to the overall education of our students, care must be taken to make all college experiences constructive and meaningful.

The Superintendent/President shall establish procedures to assure that courses used to meet general education, ~~and~~ Associate degree and Bachelor degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

MEMO

To: Vice President of Instruction
Vicki Jacobi, Curriculum Co-Chair

From: Kanoe Bandy

Division: Applied Technologies

Date: 3/17/2025

Re: Dental Hygiene Administration: Bachelor's of Science Degree

Program Title: Dental Hygiene Administration: Bachelor's of Science Degree

Type of Curriculum Change:

New Program Substantial Program Change* Nonsubstantial Program Change*

**For Program inactivations, please follow [Administrative Procedure 4021](#)*

I have reviewed the Program Review prior to updating this program:

Yes No

Justification for Request:

Please enter a brief description of the background and rationale for the new program or for the changes if amending an existing program.

This is a recommendation to move a course into Credit for Prior Learning and moving another course to the core requirements. Also changing the UDGE 4080 to DNTL 4080 as requested through the COR request.

NARRATIVE for Dental Hygiene Administration: Bachelor's of Science Degree (B.S.)

Item 1. Program Goals and Objectives

The Taft College Bachelor of Science Dental Hygiene Administration (B.S.) degree program provides higher education to practitioners seeking to improve career opportunities in dental hygiene. As a licensed dental hygienist, career options are diverse and increasingly demanding education at the baccalaureate level for entry level positions in administration, public health, education, advocacy, and corporate sales. The Taft College Dental Hygiene Administration Bachelor of Science degree program gives students the knowledge, experience, and educational requirements necessary to qualify for such diverse careers.

Program Learning Outcomes

Upon successful completing of the Bachelor of Science degree program, student will be able to apply:

- 1. Legal and Ethical Principles.** Graduates will integrate personal and professional ethics with legal aspects governing the research and practice of the dental hygiene profession.
- 2. Community Awareness.** Graduates will evaluate local public oral health needs and design services to address identified needs.
- 3. Life Long Learning.** Graduates will value life-long learning of experience, skills, and knowledge of current trends in and emerging techniques and approaches within the dental field by creating a professional growth plan.
- 4. Critical Thinking.** Graduates will construct, analyze and select problem-solving strategies related to research methods, adult learning, business, and administration of patient care through various career options.

Item 2. Catalog Description

Taft College's Bachelor of Science Dental Hygiene Administration Degree Program consists of two-years focused on education that culminates competence in preventing and treating oral diseases. Throughout the program, students will engage in facilitated learning to gain a foundation in education/teaching, administration, business, and public health. The Program provides students the knowledge, experience, and educational requirements necessary to seek career options beyond clinical practice.

Item 3. Program Requirements

SELECTION CRITERIA

Taft College accepts 35 qualified students into its Bachelor of Science Dental Hygiene Administration Degree Program each fall semester. There are minimum admission requirements that all applicants must meet in order to be considered for acceptance into the program.

The application period for the Fall class is mid-January to the end of February. Designated dates are included in the application once posted.

The Taft College BS curriculum will require the following prior to acceptance

1. Graduate of an Associate Degree Dental Hygiene Program accredited by the Commission on Dental Accreditation.
2. Cumulative College GPA 2.75- Transcripts from all colleges
3. Licensed Registered Dental Hygienist (RDH).

Display the program requirements in a table format -

DENTAL HYGIENE: BACHELOR of SCIENCE in Dental Hygiene Administration

Lower Division Courses: A maximum of 80 semester units verified by admissions process. NOTE: A college level statistics course must be included among the 80 units. A statistics course is prerequisite to INDS 3005 Research Methodology and Practice.]

Completion of the following CORE courses (40 units)

PRIOR LEARNING CREDIT: 15 Upper Division Semester Units

Courses listed here consist of content and outcomes aligned with and assessed by national, state, and regional requirements for practice as a dental hygienist. Students may petition to receive credit for these courses after entering the program.

Credit for Prior Learning: 15 units

UDGE 3010	Critical Thinking for Healthcare Professionals	3 units
DNTL 3020	Modifying Oral Health Behavior	3 units
DNTL 3025	Current Topics in Oral Health	3 units
DNTL 3075	Dental Health Careers and Research	3 units
DNTL 4030	Foundation of Interpersonal Healthcare Practice	3 units
DNTL 4040	Health Education Methods and Practice	3 units

(Dental Hygiene National Board Examination, the Western Regional Examination Board (WREB), the Central Regional Dental Testing Service (CRDTS), and other examination approved /required by the Dental Hygiene Board of California (DHBC) including examination of state law and ethics.

Additional Core Courses

FALL

UDGE 3005	Research Methodology and Composition	4 units
DNTL 3015	Multicultural Awareness within Healthcare	3 units

SPRING

UDGE 4035	Education, Psychology, and Adult Learning	3 units
DNTL 4040	Health Education Methods and Practice	3 units
DNTL 3025	Current Topics in Oral Health	3 units

FALL

DNTL 4045	Public Health Education and Programs	3 units
DNTL 4050	Healthcare Management and Administration	3 units

SPRING

DNTL 4075	Capstone Course: Teaching in Dental Hygiene Program	3 units
DNTL 4080	Capstone Course: Healthcare Management	3 units

TOTAL Upper Divisions Units: 40

Total Degree Units: 120

Item 4. Master Planning

Currently, there are many career paths that a dental hygienist can chose to pursue and a variety of practice locations which they can choose to practice. Dental Hygienists are in demand and have more opportunities than ever before. The individual may to decide what career path they want to pursue and how and where they want to put their education and clinical experience to use. Here are a few options:

Clinician
 Corporate
 Public Health
 Researcher
 Educator
 Administrator
 Entrepreneur

Item 5. Enrollment and Completer Projections

Taft College projects enrollment of 35 qualified students into its Dental Hygiene Completion Program every Fall semester as well as 35 annual completers.

Item 6. Place of Program in Curriculum/Similar Programs

The Bachelor of Science: Dental Hygiene Administration Program will be housed in the Allied Health/Applied Technologies Division of Taft College. All of the courses required for this program are offered through Taft College.

a) Do any active inventory records need to be made inactive or changed in connection with the approval of the proposed program? If yes, please specify.

Does not apply.

b) Does the program replace any existing program(s) on the college's inventory? Provide relevant details if this program is related to the termination or scaling down of another program(s).

Does not apply replace any existing program in our inventory.

c) What related programs are offered by the college?

The Associate Degree Dental Hygiene Program is related.

Item 7. Similar Programs at Other Colleges in Service Area

Taft College is a single college district. There are no similar programs within the service area.
