



Taft College Academic Senate Council Minutes

Wednesday, March 20, 2024
 Cafeteria Conference Room
 12:10 pm-1:00 pm

Call to Order

The meeting was called to order by President Duron at 12:10pm.

Attendees

Role	Preferred Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	X
2. Vice President (F2022- Sp2024)	Vicki Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	
6. Business, Arts, Y Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	X
8. Learning Support division representative	Darcy Bogle	
9. Math & Science division representative	Nate Cahoon	X
10. Social & Behavioral Sciences division representative	Ken Smith	X
11. Adjunct Faculty representative	Marni Cahoon	X
12. Career & Technical Education representative	Michelle Beasley	
Guests	Amar Abbott	X
	Data Specialist Allikas	X
	Associate Dean of Instruction Lopez	X

Public Comment

Action Items

Approval of the Minutes

February 21, 2024 Meeting: The Minutes from the 2/21/24 meeting were passed by acclamation.

New Business

- Nomination for Emeritus Status: Sharyn Eveland, Ed.D
 - The nomination was moved by C. Chung-Wee and seconded by Vice President Jacobi to bring to the full Senate. This motion was passed.

- There were questions about who can nominate a retiree (anyone) and what they get (supposed to be a continued email address and other privileges).
- Social Sciences Division: Retirement Replacement Recommendation
 - C. Duron shared that the division chose not to replace the retirement of Sharyn Eveland. As explained to C. Duron, there is not a need right now so the position will be added to the ranking process when there is a need.
 - N. Cahoon motions to move the recommendation of not replacing the retirement to the Senate of the Whole, which is second by Secretary Oja. The motion passed.
 - C. Duron noted that all hiring requests are recommendations, and the final decision to open a position for hiring is up to the college president.
- Taft College Peer Online Course Review (POCR) Procedure
 - C. Duron introduced the procedure document as a requirement of having an approved local POCR team. C. Duron also clarified that any faculty member (full-time or part-time) can be on the team.
 - A. Abbott shared that there is a budget for about 10 members of a POCR team.
 - V. Jacobi motioned to move the procedure to the Senate of the Whole, which was seconded by M. Cahoon. The motioned passed.
- ACCJC Annual Report
 - K. Allikas presented the report and answered questions.
 - N. Cahoon asked about enrollment levels compared to before the pandemic. K. Allikas answered that we are still lower than we were, but are improving.
 - K. Allikas also answered that some of the boxes were auto-filled (5b and 6a) so we don't have access to correct them.
 - M. Oja asked what was in box 6b, and K. Allikas answered that this box included the list that was in 7c. Some of the changes were due to new or changed degrees, or new processes that make it easier for students to earn certificates and degrees. This also came up in 13c; there really were 137 certificates awarded because of the change in these processes and the implementation of a GE certificate.
 - M. Oja asked why 7c was a list of awards when the question was to explain the changes. K. Allikas said that this box should be blank because we don't have any changes more than 50% in this section.
 - S. Eveland moved to move the updated version of the report to the Senate of the Whole, and V. Jacobi seconded. The motioned passed.
- Board Policies and Academic Procedures for review/revision:
 - Board Policy 4300 Field Trips and Excursions and AP 4300 Field Trips and Excursions:
 - C. Duron introduced the changes to this BP as the state law restricting travel was rescinded.
 - S. Eveland noted that these policies are not a 10+1, so we are involved due to collegial consultation.
 - AP 6200 Budget Preparation
 - C. Duron introduced the changes as updated language.

- M. Oja asked if budget consultations could include the Strategic Planning Committee, but S. Eveland noted that these committees are not in the purview of Academic Senate.
- V. Jacobi moved that the BP and both Aps go to the Senate of the Whole. S. Eveland seconded the motion, which passed.
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- **Golden State Pathways Program: Planning Grants and Implementation Grants**
 - **Due date:** March 19, 2024
 - **Purpose:** Grant would support the alignment of Health Careers pathways offered by the high school by preparing students for a more seamless transition into our Dental Hygiene, AA in Liberal Arts (Allied Health), and future healthcare pathways.
 - [gspppi23rfa.docx \(live.com\)](#)
 - J. Lopez introduced this grant by sharing that the high school is the one applying, and he's sharing to keep Academic Senate informed.
 - The focus is on aligning the high schools' health career pathways with our Dental Hygiene program. The college won't need new curriculum.
 - We plan to enroll in DualEnrollment.com with the grant money.
- **College and Careers Access Pathways (CCAP) Grant**
 - **Due date:** March 29, 2024
 - **Purpose:** Grant would support the costs associated with the implementation of CCAP pathway for local high school. TC and TUHSD are currently discussing a CCAP agreement to provide students taking Dual Enrollment with a clear pathway option.
 - [ccap24rfa.docx \(live.com\)](#)
 - J. Lopez shared that discussions are ongoing with the high school and the Dual Enrollment committee.
 - V. Jacobi noted that the grant could provide wrap-around services, provide educational plans, and ensure that these students have access to all of the academic and support services that students on the college campus receive.
 - S. Eveland noted that the high school students often don't understand that they already have access to all of the colleges resources and services. She also noted that all on-campus services must also be available virtually. J. Lopez will review what services might not be accessible online.
 - N. Cahoon asked about compensating counselors, but it appears that there is no additional funding.
 - C. Duron noted that the college will put a hold on students when they reach 15 units until they complete an educational plan.

Informational Items

- [Black Student Success Week: Building a Better Future Together: The Urgency is Now](#)
 - *April 22-26, 2024.*
 - C. Duron introduced these virtual events, noting that most are at noon.

Senator Comments

S. Eveland moved to adjourn, which was seconded by N. Cahoon. The motion passed