

**DRAFT**

## Taft College Academic Senate Council Minutes

Wednesday, February 21, 2024

S11

12:10 pm-1:00 pm

### Call to Order

The meeting was called to order at 12:10 by Vice President Jacobi. President Duron was involved in presidential search activities.

### Attendees

Role	Preferred Name	X if in Attendance
1. AS President (F2023-Sp2025)	Candace Duron	
2. Vice President (F2022- Sp2024)	Vicki Jacobi	X
3. Secretary (F2023-Sp2025)	Michelle Oja	X
4. Past President	Sharyn Eveland	X
5. Allied Health & Applied Technology division representative	Kanoe Bandy	
6. Business, Arts, Y Humanities division representative	Lori Travis	X
7. English & Language Arts division representative	Chris Chung-Wee	
8. Learning Support division representative	Darcy Bogle	X
9. Math & Science division representative	Nate Cahoon	X
10. Social & Behavioral Sciences division representative	Ken Smith	X
11. Adjunct Faculty representative	Marni Cahoon	X
12. Career & Technical Education representative	Michelle Beasley	
Guests	Student Morales	X
	Data Specialist Allikas	X
	Vice President of IT/IR Li (presenter)	X

### Public Comment

Secretary Oja appreciates Student Morales remembering that we are meeting in a different location today.

### Action Items

Approval of the Minutes

January 31, 2024 Meeting: With a motion by N. Cahoon and a second by D. Bogle, the minutes were approved.

New Business

- BP 6250 Budget Management:

- V. Jacobi introduced the updates. The changes in our policy are based on legislative changes and the Community College League of California's suggestions. She also noted that our Board Policies and Administrative Procedures are supposed to be reviewed regularly.
- There were no past or current Budget Committee members in the room. V. Jacobi noted that the Budget Committee isn't an AS sub-committee because it's not a 10+1 topic.
- There were some questions about the formatting and the percentages, but no one in the room had definitive answers.
- K. Bandy moved to share a finalized draft to the Senate of the Whole, which was second by D. Bogle. The motion passed.

### **Informational Items**

- SAP 2022-23 Data Update
  - X. Li presented on this year's update and evaluation of the Strategic Action Plan (SAP).
    - The planning model is on the IR (institutional research) website. The SAP is under the long-term plan of the Educational Master Plan (EMP) to focus on more short-term goals and actions.
    - She will present more details at the Senate of the Whole meeting, but she did explain that there were 17 Leading Indicators, several which did not reach their goal, and 7 Lagging Indicators, which four were achieved. Our enrollment improved from the prior year.
    - We're in the second of the 3-year SAP. Last year's data were used in this update/evaluation.
    - Next is our mid-year report for accreditation.
    -
  - V. Jacobi suggested that we focus our analyses on "degree-seeking" students only. K. Allikas noted that they used data from the state-wide LaunchBoard, but using internal data might work better.
  - V. Jacobi said that the SAP gives a good review of the data to bring to discussions about the new EMP being designed and the new Vision 2030 from the Chancellor.
- Evaluating the Impact of Program Review-Based Resource Allocation for 2021-22:
  - X. Li is waiting for departments to turn in work, so we will discuss later.
- Credit for Prior Learning (CPL) – Updated Guidelines and Reporting Requirements
  - V. Jacobi presented on the changes to the guidelines. She thinks that AP 4245 will need to change.
  - Faculty are being asked to do assessment for prior learning, so this issue will go to the union to bargain about pay and time expected on these assessments. V. Jacobi noted that some colleges have a CPL Team. CPL typically takes more time than a credit-by-exam. Also, with credit-by-exam, students must pay for the units. S. Eveland noted that some colleges contract out the assessment and

- evaluation. V. Jacobi said that some schools use SLOs in the evaluation process.
- We do provide CPL for POST credit (Peace Officer Standards Training), and we will do this in the Bachelor's degree in Dental Hygiene. Other CTE areas have also already had requests.
  - M. Oja noted that the memo mentioned a report due on April 15. V. Jacobi doesn't know who is in charge of this.
  - As noted by our Articulation Officer (V. Jacobi), CPL will be difficult to articulate.
  - Implementation Guidance for Supervised Tutoring Regulations Revisions:
    - V. Jacobi introduced this topic, saying that the vice presidents have asked about this in the past. In the past, TC has not had enough students and no paid faculty to supervise the tutors, nor has there been a way to track attendance for apportionment. It seems to take more money to track the students and provide a faculty supervisor who fulfills the minimum qualifications (or an instructional designer) than we earn from the apportionment. We may have curriculum for this class soon, but we still don't have the infrastructure.
    - Once we have the infrastructure, V. Jacobi thinks that we could use this model as a supplement instead of remedial classes but we would need to. K Bandy did confirm that other colleges are using this to support AB 705 changes.
    - S. Eveland said that this could also work to focus on individual students' missing knowledge, but the "course" would need to be structured.
    - L. Sundgren will present this to Senate of the Whole.
  - Brown Act update from January 19 training: This item was not discussed. There is a PDF in Supporting Documents of a training.
  - Education Master Plan Update:
    - V. Jacobi noted that there is a meeting on April 1 with Academic Senate to review materials and provide feedback.
  - ASC Positions for Election for the 2024-2026 term: The following votes were completed in the respective divisions:
    - English -
    - Math & Science - Nathan Cahoon
    - Business, Arts, Humanities - Lori Travis
    - Applied Tech - Kanoe Bandy
  - ASC Social Science Representative 2023-2025 re-assigned to Ken Smith

#### Senator Comments

(examples: brief response to statements or questions, ask clarifying questions, make brief announcements, suggest future agenda topics, ask Senate Officers to look into something)

- It was voiced that members of the AS Council dislike the urgency and speed in which grants are coming to Academic Senate. There is also a concern that the discipline faculty that are most relevant to the grant are not being involved before the grant comes to Academic Senate. Each grant has ripple effects across the whole campus.
  - It noted that we can always vote "no" on a grant opportunity.

**DRAFT**

- Others have questions about when we can pull out of any specific grant, and what consequences there may be.