

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

November 8, 2023

Cougar Room  
(Access Through the Library Entrance)  
29 Cougar Court  
Taft, California 93268

4:00 p.m. Tour of MESA – ETEC Building – Facing Ash Street, Taft, CA

5:00 p.m.

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957  
Title: Superintendent/President
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. DISCUSSION/ACTION – Presidential Search
  - A. Request for Approval – Superintendent/President Search Committee
  - B. Request for Approval – Superintendent/President Position  
Profile/Announcement
9. APPROVAL OF MINUTES – Special Meeting October 3, 2023 and Regular meeting October 18, 2023

10. NEW BUSINESS:

- A. Request for Approval – Campus Roofing Project Change Order No. 1 – Credit of \$33,067.49
- B. Second Reading and Request for Approval – Reading Memorandum of Understanding Between Taft College Faculty Association (“TCFA/CTA/NEA”) and West Kern Community College District regarding Memorializing the District and TCFA’s Intent to Continue to Utilize Interest Based Bargaining as the Means for Negotiation; Effective July 1, 2023
- C. Second Reading and Request for Approval – Board Policy Revision – BP #7380 – Retiree Health Benefits – Academic Employees
- D. Second Reading and Request for Approval – Board Policy Revisions
  - BP #2330 Quorum and Voting
  - BP #2340 Agendas
  - BP #2365 Recording
- E. Information Item – Annual List of Board Policies and Administrative Procedures Action for 2022-23

11. CONSENT AGENDA (Items A – U)

- A. Request for Approval – 2025-2026 Academic Calendar
- B. Request for Approval – Course Revisions
  - Allied Health/Applied Tech Division
    - OSH 1500 Occupational Safety and Health Compliance
    - OSH 2900 Occupational Safety and Health Capstone
  - Social Science Division
    - ECEF 1581 Introduction to Infant and Toddler Development
    - PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences
- C. Request for Approval – New Courses
  - Allied Health/Applied Tech Division
    - PHED 1601 Beginning Pickleball
    - PHED 1611 Intermediate Pickleball
  - Social Science Division
    - ETHN 1520 Chicano/a Studies

ETHN 1530 Black American Studies

Business Arts and Humanities

COMM 1505 Intercultural Communication

COMM 1580 Introduction to Communication Studies

- D. Information Item – Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2023
- E. Information Item – WKCCD Budget Development Calendar for Fiscal Year 2024-25
- F. Request for Approval – Agreement with Ocelot (CareerAmerica, LLC); 1/1/24 – 12/31/26; \$6,051 Annually
- G. Request for Approval – Watermark Insights, LLC. Renewal of Subscription for Curriculum Strategy-Catalog Services; 2/1/24 – 1/31/25; \$14,580.56
- H. Request for Approval – Purchase of CDW-G – Switch Device Replacement, Quote #NPRF250; \$13,811.49
- I. Request for Approval – Contract with School Datebooks to Produce Student Planners for 2024-25 Academic Year; \$9,927.88
- J. Request for Approval – Purchase of Convergent – Lenel Server Migration Project, Quote #BH07575751P; \$9,720.00
- K. Request for Approval – Purchase of Commvault – Consulting Services – Server Migration Project Quote #644256; \$6,492.00
- L. Request for Approval – Independent Consultant Agreement with Brian Jean; 11/9/23 – 6/30/24; \$100.00 per Hour, Not to Exceed 100 Hours
- M. Request for Approval – Purchase of CDW-G Quote #NPZB402 – WhatsUp Gold Support Renewal; 12/22/23 – 12/22/24; \$2,480.55
- N. Request for Approval – MatchWare Campus Subscription Renewal Agreement with Taft College; Three Year Subscription; \$1,657.50 per Year
- O. Request for Ratification – Amendment II to Contract for Services Agreement with CAPK for Federal Funded Early Head Start Services COLA and to Confirm Terms of the Agreement

- P. Request for Approval – AGM Digital Agreement; November 2023 – January 2024; \$60,000.00
- Q. Request for Approval – AGM Radio Agreements; November 2023 – January 2024; \$12,600.00
- R. Request for Approval – Sinclair Broadcast Group (SBG) and KBAK/KBFX Digital Agreement; 11/14/23 – 1/16/24; \$14,800.00
- S. Request for Approval – KIWI-FM Radio Lobo (Lotus Bakersfield) Agreement – 11/14/23 – 1/16/24; \$16,020.00
- T. Request for Approval – ESPN Greg Kerr Show Agreement; November 2023 – January 2024; \$3,575.00
- U. Ratification of the October 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2023/24
  - 2. Expenditure Accounts (Account Level 1) FY 2023/24
  - 3. Expenditure Detail of \$10,000.00 or Greater, October 2023
  - 4. Student Organization and Special Accounts, October 2023
  - 5. Funds Deposited in County Treasury, October 2023
  - 6. Employee Travel Report – October 2023
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, December 13, 2023, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT