

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

September 13, 2023

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
Title: Superintendent/President
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Govt. Code Section 54956.9
Significant Exposure to Litigation Pursuant to Paragraph 5 of Govt. Code Section 54956.9(e)
1 Case Related to Threatened CVRA Action
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PUBLIC HEARING – Composition of Proposed Trustee-Area Maps
9. APPROVAL OF MINUTES – Regular meeting August 9, 2023
10. NEW BUSINESS:
 - A. Request for Approval – Resolution No. 2023/01-03 – Resolution Adopting a Final Trustee Area Map and Election Sequencing and Initiating a Proposal to the Board of Governors of the California Community Colleges for the Transition to By-Trustee-Area Elections
 - B. Request for Approval – 2023/24 West Kern Community College District Budget

- C. Request for Approval – Selection of Superintendent/President Search Firm
- D. Request for Approval – Naming of the Engineering and Energy Technology Center in Honor of Stanley and Madalyn Hutchison
- E. First Presentation – Proposed Cost of Living Adjustment Compensation Increase of 8.22% to the 2023-2024 Faculty Salary Schedules, Appendix B-1, B-2, and B-3
- F. First Presentation – Proposed Cost of Living Adjustment Increase of 8.22% to the 2023-24 Classified Salary Schedules, Appendix A
- G. First Reading – Board Policy Revision – BP #5040 – Student Records, Directory Information, and Privacy

11. CONSENT AGENDA (Items A – N)

- A. Request for Approval – Resolution 2023/24-02 – Designation of Applicant’s Agent Resolution for Non-State Agencies (Cal OES 130)
- B. Request for Ratification – Motimatic, PBC and Taft College Order Form #1 with Addendum A & B for 2023-2024 Academic Year; 8/10/23 – 8/9/24; Total Cost of \$85,000.00
- C. Request for Ratification – Amendment No. 1 to Agreement with Kern County Department of Human Services; 7/1/23 – 6/30/25
- D. Request for Approval – West Kern Adult Education Network (WKAEN) Joint Powers Agreement between West Kern Community College District and WKAEN; 7/1/23 – 6/30/24
- E. Request for Ratification – Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support, Quote Number 196159000; 9/2/23 – 9/30/24; \$13,951.50
- F. Request for Approval – DAI Source for IBM Cognos Renewal Quote #125337194-1; 11/1/23 – 10/31/24; \$11,893.59
- G. Request for Approval – IssueTrak Software Maintenance Renewal 2023-24; October 2023-October 2024; \$3,465.00
- H. Request for Ratification – Consultant Agreement with Barber & Gonzalez, LLC – Interest Based Bargaining Training; \$3,300.00 Plus Travel Expenses

- I. Request for Ratification – Rubber Safety Surface Repair at Child Development Center; \$2,962.76
- J. Request for Approval – TeamViewer Annual Subscription Renewal 2023-24; 10/14/23 – 10/13/24; \$2,482.80
- K. Request for Approval – Agreement with Dr. Charles Walker as a Supervisory Dentist for the Dental Hygiene Program; 9/14/23 – 12/15/23; \$350.00 per Session for Up to 10 Days
- L. Request for Ratification – Sorenson Communications, LLC, Service Agreement for American Sign Language (ASL) Provider Services; 8/16/23 – 8/31/24
- M. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Kern County Superintendent of Schools (KCSOS) Migrant Education Region V Program 2023-2024; 9/14/23 – 5/31/24
- N. Ratification of the August 2023 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, August 2023
 - 4. Student Organization and Special Accounts, August 2023
 - 5. Funds Deposited in County Treasury, August 2023
 - 6. Employee Travel Report – August 2023
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, October 18, 2023, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT