

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

April 10, 2019

Cougar Room
(Access Through the Library Entrance)

6:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

4:00 p.m. Tour of Taft College Maintenance Facilities
Located on Ash Street Between the Child Development Center and the Ash Street Dorms

1. CALL TO ORDER

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 – 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held March 6, 2019 and Special Meeting Held March 23, 2019
9. NEW BUSINESS:
 - A. Request for Approval – Resolution 2018/19-10 – Classified Appreciation Week – April 22-26, 2019
 - B. Request for Approval – Resolution 2018/19-09 – Faculty Appreciation Week – May 6-10, 2019
 - C. Request for Approval – Resolution 2018/19-14 – Emeritus – Brian Jean, Professor of Mathematics
 - D. Request for Approval – Resolution 2018/19-11 – 2019 Phi Theta Kappa All-California Community College Academic Team – Brittany Long
 - E. Request for Approval – Resolution 2018/19-12 – 2019 California Community College Athletic Association Scholar Team for 2017-18 – Women’s Volleyball

- F. Request for Approval – Resolution 2018/19-13 – 2018-19 Junior/Community College Under Armour Athletics Director of the Year – Kanoe Bandy

There will be a short break after the reading of Items A-E

- G. Information Item – Citizen’s Oversight Committee Annual Report for 2017/18 (No Action)
 - H. First Reading – Tentative Agreement Between Taft College Faculty Association and West Kern Community College District – Compensation for SLO Coordinator (No Action)
 - I. Request for Approval – Change Order #1 – Interior Lighting Retrofit – Credit of \$2,610.51
 - J. Request for Approval – Change Order #1 – S-4 Fume Hood – Credit of \$6,384.25
 - K. Request for Approval – Notice of Completion – S-4 Fume Hood Project
 - L. Request for Approval – Reserved Parking
 - M. First Reading – Board Policy #7250 – Educational Administrators
- 10. PRESENTATION – Human Resources Report
 - 11. CONSENT AGENDA (Items A – Z)
 - A. Request for Approval – ACCJC Annual Report
 - B. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program
 - C. Request for Approval – New Courses
 - D. Request for Approval – Distance Learning
 - E. Request for Approval – Course Revisions
 - F. Request for Approval – 2018/19 Request for Authorization to Transfer Unrestricted General Funds to Futuris Public Entity Investment Trust Program for Post-Employment Benefits; \$543,900
 - G. Request for Approval – Four-Day Summer Workweek Policy

- H. Request for Approval – Records Destruction; \$1,575.00
- I. Request for Approval – Satisfaction of Transition to Independent Living (TIL) Interfund Balance
- J. Request for Ratification – Surfacing Proposal from Courts and Greens; \$59,950.00
- K. Request for Approval – 2017-2020 Property and Casualty Claims Administration Services Agreement, Amendment #2; 7/1/19 – 6/30/20
- L. Request for Approval – Contract with Strata Information Group (SIG) for Consulting Services for Banner Student; 152-164 Hours; \$25,840.00 - \$32,980
- M. Request for Approval – Purchase of Nine Automated External Defibrillators (AEDs) for the District; \$11,319.39
- N. Request for Approval – C.A. Reding Contract; \$9,169.13
- O. Request for Approval – Continuation of Subscription to Turnitin Feedback Studio; 8/1/19 – 7/31/20; \$9,022.65
- P. Request for Approval – Southern Computer Warehouse (SCW) Contract; \$8,644.19
- Q. Request for Approval – IBM Cognos Framework Reporting Model Creation; 4/11/19 – 6/30/19; \$7,000.00
- R. Request for Approval – SchoolDude.com Contract Renewal; 7/1/19 – 6/30/20; \$5,082.53
- S. Request for Ratification – Newton Applicant Tracking System; Month to Month with a 30 Day Cancellation Notice; \$333.00 per Month with 2 Months Free
- T. Request for Ratification – Contract for Professional Services with Amber Anderson for Assistance with Registration Procedures and Processes; 4/1/19 – 5/24/19 (Not to Exceed 48 Hours); \$100.00 per Hour
- U. Request for Approval – Ray Morgan Company Renewal for Copier Maintenance Agreement #CN921-04; 5/1/19 – 4/30/20; Estimated \$2,200.00
- V. Request for Approval – Advertisement in NACDA Convention Program Honoring Kanoe Bandy as a Recipient of the Under Armor JC Athletic Director of the Year; \$1,800.00
- W. Request for Approval – Facilities Use Agreement with Taft Union High School for the 2018-19 Graduation Practice and Ceremony; 5/24/19; \$50 per Hour Labor Fee

- X. Request for Approval – Facilities Use Agreement with the West Side Recreation and Park District for Taft College’s Summer 2019 Water Aerobics Courses; 6/10/19 – 8/1/19; \$920.00
- Y. Request for Approval – Event Rental Contract with The Fort Preservation Society for the EOPS/CARE & CalWORKS End of the Year Dinner to Recognize Academic Achievements by our EOPS, CARE and CalWORKS Students; 5/16/19; \$300.00
- Z. Ratification of the March 2019 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Supervisory Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignation/Retirements (Appendix II)

14. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2018/19
 - 2. Expenditure Accounts (Account Level 1) FY 2018/19
 - 3. Expenditure Detail of \$10,000.00 or Greater, March 2019
 - 4. Student Organization and Special Accounts, March 2019
 - 5. Funds Deposited in County Treasury, March 2019
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, May 8, 2019, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

March 6, 2019

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Dawn Cole. Secretary Emmanuel Campos and trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:01 p.m. it was moved by Trustee Long, seconded by Trustee White and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- F. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:00 p.m., it was moved by Trustee White, seconded by Secretary Campos and unanimously carried, to reconvene in Public Session. President Cole reported there was no action taken in Closed Session. It was noted that Consent item 10.H is being removed from consideration.

PLEDGE OF ALLEGIANCE

President Cole led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

Don and Sheri Black, members of the Taft Community Arch Committee, thanked the Board, faculty, staff and students for their work to prepare a 3D rendering of the proposed arch for downtown Taft. Mrs. Black gave a brief history in how the arch and model came to be, noting she is proud to have Taft College as a partner in the effort.

Dr. Daniels introduced Vice President of Instruction Dr. Leslie Minor. Dr. Minor thanked the Board and staff for the warm welcome.

QUARTERLY INVESTMENT REPORT

District Investment Advisor Dave Ivarie, of Morgan Stanley, distributed and reviewed the quarterly report of the WKCCD General Obligation Bond Portfolio and Facilities Reserve for the quarter ending December 31, 2018 (copies attached to the official minutes). Mr. Ivarie reported that the GO Bond Portfolio gained income of \$28,331.00 for the quarter with an ending value of \$4,015,550.00. The projected 12-month portfolio coupon income is \$67,461.00 with \$5,221,964.00 total income earned since inception. Mr. Ivarie reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations. He reminded the Board that this investment is projected for a short duration, as the funds will be completely consumed by the current Measure A projects.

Mr. Ivarie reviewed the highlights of the Facilities Reserve including income for the quarter of \$70,511.00 and an ending value of \$9,579,103.00. He also noted the projected 12-month portfolio coupon income of \$290,726.00 and \$5,149,525.00 total income earned since inception. He reviewed the asset and credit sector allocation and the portfolio maturity distribution, as well as confirming continuing compliance with state code and regulations.

APPROVAL OF MINUTES

On a motion by Trustee White, seconded by Trustee Long and unanimously carried, the minutes of the Regular Meeting held February 13, 2019 were approved with a typographical correction in the minutes from January.

CONSENT AGENDA:

- A. President's and Vice President's Lists for Fall 2018
- B. Request for Approval – Course Revisions

Social Science Division

PSYC 2003 Child Growth and Development

- C. Request for Ratification – Agreement with Julie McNeil for Executive Coaching for Professional Development; 3/1/19 – 8/31/19; \$18,900.00
- D. Request for Ratification – Agreement with Economic Modeling, LLC (Emsi) for an Economic Impact Study (EIS); \$15,000.00
- E. Request for Approval – Siteimprove Software Subscription; Effective Upon Signature for One Year and Renews for 12 Months Automatically Until Terminated; \$8,340.00 (Excluding Taxes)
- F. Request for Ratification – Agreement with SARS Software Products, Inc. for Annual Renewal of Support License 2018-19; 8/20/18 – 8/19/19; \$5,000.00
- G. Request for Approval – Contract with Strata Information Group (SIG) for functional and technical consulting services related to Banner security; 20-25 Hours; \$3,400-\$4,250
- ~~H. Request for Ratification – Contract for Professional Services with MaryAlice Finn for Participation & Development of the California Academic Partnership Program (CAPP) Request Proposal; October 2018 – February 2019; \$500.00~~
- I. Ratification of the February 2019 Vendor Check & Purchase Order Registers

On a motion by Trustee Long, seconded by Secretary Campos and unanimously carried, Consent Agenda Items A – I with the exception of Item H were approved as presented (materials related to the items are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments made.

EMPLOYMENT

On a motion by Trustee White and seconded by Secretary Campos, Employment Items A – B were approved by the following vote (Employment Items A – B (*Appendix I & II*) are attached to official minutes):

Yes: Dawn Cole, Emmanuel Campo, Michael Long, Dr. Kathy Orrin and Billy White

No: None

Abstain: None

Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2018/19
2. Expenditure Accounts (Account Level 1) FY 2018/19
3. Expenditure Detail of \$10,000.00 or Greater, February 2019
4. Student Organization and Special Accounts, February 2019
5. Funds Deposited in County Treasury, February 2019

Trustee Reports

Trustee Orrin commended staff for their participation and interest in the Vice President of Instruction candidate forums.

President Cole thanked the Foundation for the opportunity to attend a Boys and Girls Club of Kern County event. She noted that it was a great opportunity to connect with other county leaders and organizations.

Associated Student Organization

Whisper-Lynn Null, Student Trustee, told the Board that there are STEM students participating at the upcoming Wind Wolves spring festival event.

Academic Senate

Geoffrey Dyer, AS President, reported action to make policy recommendations to the administration in regards to administrative retreat rights. He noted that discussion included assigning courses to disciplines, faculty diversity hiring efforts and the current status/progress of the Central Valley Consortium- Online Education Initiative implementation.

Transition to Independent Living

Aaron Jackson, TIL student intern, reported that TIL sophomores are preparing for graduation and the transition home. Casino Night save the dates were shared with the Board and students are working on TIL Times as a newsletter to promote activities from within the program to the campus and community.

Faculty Association

Diane Jones, Faculty Association President, shared news that several English faculty members participated in the Building Bridges Conference in Bakersfield, representing Taft College well at the regional event.

CSEA, Chapter #543

Greg Hawkins, President of Chapter #543, shared his father's story and how his example of oil field employment to education can apply to many people who live in the District. He thanked the College for the opportunities they provide in employment to give people a purpose beyond the paycheck.

Dental Hygiene

Dr. Vickie Kimbrough, DH Director, stated that the 2nd year students are preparing for practical exams while staff are preparing for the new cohort of students.

Foundation

Sheri Horn-Bunk, Executive Director of Foundation and Institutional Advancement, announced that the West Kern Petroleum Summit is a sold out event and thanked the Board for the support of the event.

Human Resources

Heather Meason, Executive Director of Human Resources, said that the department has participated with the Academic Senate in a faculty diversification event and thanked the AS for the invitation to participate.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, recognized Aaron Markovits and Aaron Jackson for representing TIL at Rotary recently. He announced that the Business Services department is fully staffed now and preparing for the new fiscal year. He provided a facilities update.

Student Services

Severo Balason, Jr., Vice President of Student Services, gave a brief update on the work with Taft Union High School on the California Academic Partnership Program (CAPP) that will help to create equity and access for students to reach university level academia.

Career Technical Education

Jessica Grimes, Interim Dean of Instruction and CTE, gave an update on various advisory board activities and items of interest. She also reported that the College is working on a large event to encourage people to "Build Your Future." The event will be held in August.

Distance Education

Adam Bledsoe, Director of Distance Education, reported that work continues in the Central Valley Consortium - Online Education Initiative. He also said that they are reviewing accessibility in distance programs/courses.

Instruction

Dr. Leslie Minor, Vice President of Instruction, reported that efforts are underway to recruit and hire three faculty positions.

Student Success

Dr. Windy Martinez, Dean of Student Success, introduced Director of Admissions and Records, Harold Russell.

Information Services

Andrew Prestage, Executive Director of Information Services, said that the department is busy collaborating with several departments on campus to make processes more efficient on several tasks. He reported they are working to inform data security, with recent phishing activity increasing.

REPORT OF THE SUPERINTENDENT

Boys & Girls Clubs of Kern County – Sugar Ray Leonard & Greg Gumbel

Dr. Daniels attended the annual event with Sheri Horn-Bunk and President Cole. The event was a county wide gathering that provided networking as well as motivation to make a difference in our community.

President's Round Table

A President's Round Table was held with local leadership to meet with the College and Foundation in an effort to talk about shared local thoughts and concerns. Supervisor Zack Scrivner was present among a host of others. Discussions led to united goals for future opportunities and needs. Dr. Daniels thanked the Foundation and the attendees for their time in effort. Future efforts to serve the West Kern community will follow from this event.

Synagro Unveiling Event

There was a successful unveiling event for the naming of the Synagro writing lab located in the Library. Dr. Daniels thanked Synagro for continuous support of the College and for the support of those in attendance at the event. It is relationships like the Taft College/Synagro partnership that bring opportunities to the classroom.

Other

Dr. Daniels welcomed Dr. Minor to the College. She shared reminders of upcoming events with the Board.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, April 10, 2019, at 5:00 p.m.

ADJOURNMENT

At 6:50 p.m., on a motion by Trustee White, seconded by Secretary Campos and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

SPECIAL MEETING

March 23, 2019

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 9:00 a.m. by President Dawn Cole. Secretary Emmanuel Campos and trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 9:01 a.m. it was moved by Secretary Campos, seconded by Trustee Long and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- F. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
- G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 9:40 a.m., it was moved by Trustee White, seconded by Secretary Campos and unanimously carried, to reconvene in Public Session. President Cole reported there was no action taken in Closed Session.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

BOARD REVIEW OF DISTRICT PLANNING ITEMS

The Board of Trustees reviewed District boundaries and discussed land acquisition history and future interests/goals. Dr. Daniels provided a visual of the state of California's community college boundaries (copy attached to official minutes).

Dr. Daniels also discussed Board communication and practices. This discussion included the future development of event coordination with the President's Office.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, April 10, 2019, at 5:00 p.m.

ADJOURNMENT

At 12:39 p.m., on a motion by Trustee White, seconded by Trustee Long and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary



RESOLUTION 2018/19-10
BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT
CLASSIFIED SCHOOL EMPLOYEES WEEK

April 22 – 26, 2019

WHEREAS, the Taft College classified employees are dedicated to the success of all students at Taft College; and

WHEREAS, the Taft College classified employees are instrumental in providing the services needed by students to accomplish their goals and achieve their dreams; and

WHEREAS, the Taft College classified employees – regardless of their work assignment or level of contact with students - work in collaboration with all parts of the campus to support student achievement and contribute to the mission of the College; and

WHEREAS, the Taft College classified employees are dedicated, passionate, and committed to the Taft College vision of student success;

THEREFORE, BE IT RESOLVED that the West Kern Community College District hereby thanks the classified employees for their contributions to quality education in Kern County and the West Kern Community College District and will celebrate the week of April 22-26, 2019 as *Classified Appreciation Week*;

IN WITNESS of the adoption of the foregoing Resolution 2018/19-10 at a duly called regular meeting of the West Kern Community College Board of Trustees held April 10, 2019; the following members of the said Board have affixed their signatures:

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President



RESOLUTION 2018/19-09

**BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT**

FACULTY APPRECIATION WEEK

WHEREAS, In 1980, Congress declared a National Teacher Day and in 1985 the Parent Teacher Association (PTA) established National Teacher Week as the first week of May. Faculty Appreciation Week shall be recognized as the week honoring instructors at the college level. It is a week-long celebration in the United States observed the first full week in May. We take this opportunity to celebrate the Taft College fulltime and adjunct faculty members, who distinguish themselves through the dedicated service and care for students, and our community; and

WHEREAS, the Taft College Faculty's commitment to student success is the cornerstone of the Taft College culture, and constitutes the core value of what we stand for as an institution of higher learning; and

WHEREAS, the Taft College Faculty are leaders in demonstrating flexibility in response to the changing conditions within our global economy; and

WHEREAS, the Taft College Faculty invest of themselves each and every day toward the goal of educational excellence and the success of students; and

WHEREAS, the Taft College Faculty are innovative, creative and open to new ideas which promote learning, energize our campus, and helps make Taft College the great institution that it is;

THEREFORE, BE IT RESOLVED that the West Kern Community College District hereby thanks the Faculty as a whole for their contributions to quality education in the Kern County and the West Kern Community College District and will celebrate the week of May 6, 2019 as Faculty Appreciation Week in the West Kern Community College District.

IN WITNESS of the adoption of the foregoing Resolution 2018/19-09 at a duly called regular meeting of the West Kern Community College Board of Trustees held the tenth day of April, 2019; the following members of the said Board have affixed their signatures.

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President

Date: April 1, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Resolution 2018/19-14 Awarding Emeritus Status to Brian Jean, Professor of Mathematics, Upon His Retirement on June 1, 2019

Background:

As established in Board Policy #4115, the Board of Trustees of the West Kern Community College District may award Emeritus status to employees who have rendered exceptional service and made significant contributions to the District. Employees who have served the District for ten years or more are eligible for nomination.

Attached is a Board Resolution and accompanying nomination from the Taft College Academic Senate for the awarding of Emeritus status for Brian Jean, Professor of Mathematics. During his service at Taft College, he supported the well-rounded student by capturing photos of athletics and events as well.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President



RESOLUTION 2018/19-14
BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT

Honoring Brian Jean on his Retirement

WHEREAS, Brian Jean, Professor of Mathematics, will retire on June 1, 2019 after 18 years of dedicated service to the West Kern Community College District; and

WHEREAS, Brian has demonstrated excellence in serving students with distinction as a full time faculty member, Campus Honor Society/Phi Theta Kappa advisor, technology liaison to faculty peers, and co-advisor for the Performing Arts Club ; and

WHEREAS, Brian has shown great enthusiasm in innovating opportunities for student and peer development in such projects as the TC-Stats application that gives academic guidance while serving as a funding tool for the student scholarships and in the development of positive peer mentor culture for the mathematics department;

WHEREAS, Brian exemplified service with his ongoing effort to memorialize student activities and athletics in photographic art that also earned over \$15,000 for student scholarships;

THEREFORE, BE IT RESOLVED that the West Kern Community College District Board of Trustees hereby extends its sincere appreciation to Brian for his many lasting contributions to Taft College, expresses its congratulations on his retirement, and extends its best wishes for his happiness and success in the years to come.

IN WITNESS of the adoption of the foregoing Resolution 2018/19-14 at a duly called regular meeting of the West Kern Community College Board of Trustees held April 10, 2019; the following members of the said Board have affixed their signatures:

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President



RESOLUTION 2018/19-11
BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT
2019 Phi Theta Kappa All-California Community College Academic Team

Brittany Long

WHEREAS, Taft College Phi Theta Kappa member Brittany Long was named to the second team 2019 All-California Community College Academic Team; and

WHEREAS, as a member of Phi Theta Kappa Ms. Long represents the College and the West Kern community in a showing of academic excellence, leadership skill and exemplary citizenship; and

WHEREAS, among the 115 California community colleges and over 2 million students served, Ms. Long has earned such high regard as being named as a top scholar and leader in our great state; and

WHEREAS, through determination and goal-seeking endeavors Ms. Long has built an educational foundation as well as professional and personal experience in multiple environmental/biological organizations;

THEREFORE, BE IT RESOLVED that the West Kern Community College District praises Ms. Long as she earns an Associate of Arts: Liberal Arts with an Emphasis in Math/Science degree as well as an Associate of Arts: Liberal Arts with an emphasis in Natural & Life Science degree at Taft College this Spring 2019 academic semester and for her selection to the 2019 Phi Theta Kappa All-California Community College Academic Team;

IN WITNESS of the adoption of the foregoing Resolution 2018/19-11 at a duly called regular meeting of the West Kern Community College Board of Trustees held April 10, 2019; the following members of the said Board have affixed their signatures:

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President



RESOLUTION 2018/19-12
BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT
2019 California Community College Athletic Association
Scholar Team for 2017-18

Women's Volleyball

WHEREAS, Taft College's 2017-18 Women's Volleyball team earned the Scholar Team award from the California Community College Athletic Association; and

WHEREAS, the eleven team members accomplished a cumulative 3.51 grade point average as a team with three players achieving a 4.0 grade point average during the competitive season; and

WHEREAS, all eleven members showed great tenacity in showing scholastic ability on the court as well by self-correcting techniques and finishing Central Valley Conference play in second place with an 11-5 conference record despite a preseason setback and having to overcome multiple illnesses and injuries; and

WHEREAS, the team demonstrated a strong sense of community care and pride in a variety of service projects and efforts, leaving a strong positive impact on those they assisted;

THEREFORE, BE IT RESOLVED that the West Kern Community College recognizes the 2017-18 Women's Volleyball team as the Scholar Team as named by the California College Athletic Association;

IN WITNESS of the adoption of the foregoing Resolution 2018/19-12 at a duly called regular meeting of the West Kern Community College Board of Trustees held April 10, 2019; the following members of the said Board have affixed their signatures:

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President

BOARD AGENDA ITEM

Date: April 4, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Resolution 2018/19-13 - Recognition of Kanoe Bandy as the 2018/19 Junior/Community College Athletic Director of the Year

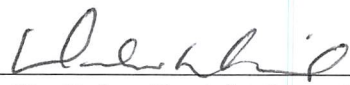
Background:

Kanoe Bandy, Taft College Athletic Director, has rightfully been honored by the National Association of Collegiate Director of Athletics (NACDA) as the 2018/19 Junior/Community College Athletic Director of the Year and the above resolution is recognition of our appreciation to her for her commitment to the College. With countless instances of integrity and dedication to academic and athletic development, I am pleased to witness this honor as it is bestowed to Kanoe.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Dr. Debra Daniels, Superintendent/President



**RESOLUTION 2018/19-13
BOARD OF TRUSTEES
WEST KERN COMMUNITY COLLEGE DISTRICT**

Kanoe Bandy

WHEREAS, Taft College Athletic Director Kanoe Bandy has been honored as the 2018-19 Junior/Community College Under Armour Athletics Director and will be honored at the National Association of Collegiate Director of Athletics 54th Annual Convention in Florida; and

WHEREAS, Kanoe has been in the Taft College family since 1982 and began her career as Athletic Director in 1996 while also serving as long-term Taft College women's volleyball coach and several stints as a women's softball coach; and

WHEREAS, Kanoe demonstrated consistent acts of service and mentored students in the art of aiding those in need from supporting people in times of duress to holding clinics to encourage youth athletics within the District communities; and

WHEREAS, Kanoe is a strong advocate of academic success before athletic endeavors and shows this in her roles as division leader and by consistent recognition of the Taft College's academic achievement;

THEREFORE, BE IT RESOLVED that the West Kern Community College District thanks Kanoe Bandy for her commitment to student development and community service while illustrating the character of an ideal Athletic Director;

IN WITNESS of the adoption of the foregoing Resolution 2018/19-13 at a duly called regular meeting of the West Kern Community College Board of Trustees held April 10, 2019; the following members of the said Board have affixed their signatures:

BOARD OF TRUSTEES OF THE WEST KERN COMMUNITY COLLEGE DISTRICT

Dawn Cole, President

Dr. Kathy Orrin, Trustee

Emmanuel Campos, Secretary

Billy White, Trustee

Michael Long, Trustee

Dr. Debra Daniels
Superintendent/ President

BOARD AGENDA ITEM

Date: April 3, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: April 10, 2019

Title of Board Item:

Citizens' Oversight Committee Annual Report Covering the Perion July 1, 2017 - June 30, 2019

Background:

Among the obligations of the West Kern Community College District Citizens' Oversight Committee is the preparation and delivery of the Annual Report. The report includes a statement indicating whether the District is in compliance with the requirements under State law in connection with the issuance and use of bond funding. The report also includes a summary of the Committee's proceedings and activities for the preceding year.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President



CITIZENS' BOND OVERSIGHT COMMITTEE

WEST KERN COMMUNITY COLLEGE
DISTRICT

PROP 39 MEASURE A BOND

2017-2018 ANNUAL REPORT

WEST KERN COMMUNITY COLLEGE DISTRICT
INDEPENDENT CITIZENS BOND
OVERSIGHT COMMITTEE



February 6, 2019

Letter from the Chairperson

To: Superintendent/President Dr. Debra S. Daniels
Members of the Board of Trustees
Citizens of the West Kern Community College District

As Chairperson of the West Kern Community College District Independent Citizens Oversight Committee (the Committee), I am pleased to submit this report to the Board of Trustees (the Board) of the West Kern Community College District (WKCCD, the District). As stated in the West Kern Community College District Citizens' Oversight Committee Charter, this report states whether or not the District is in compliance with Article XIII A, Section 1(b) 3 of the California Constitution. It also summarizes the major topics dealt with by the Committee during the last twelve months.

I would like to thank my fellow Committee members for their time and efforts in overseeing the District's long-term construction and facilities improvement project. Thanks to the passage of Measure A in 2004 and the proper usage of the revenues generated per the language of the bond, the face of Taft College is changing to reflect its vision, mission and values.

I also wish to thank those members of the District staff who continue to work with us to set up the processes to ensure that independent oversight of the project is possible.

The Committee has overseen the progress made during this fiscal year on all current Measure A bond projects: Specifically, the beginning of the site work/construction for the new Student Center. When complete, the Student Center will house a new cafeteria, bookstore, and student union.

As the appointed voice of the Citizens Oversight Committee, I would like to state that the Committee looks forward to continuing its efforts to ensure that "Measure A" bond revenues are spent judiciously and to keep the Taft community informed on the progress of the projects.

Respectfully submitted,

Roger Miller, Chairperson
West Kern Community College District
"Measure A" Independent Citizens' Bond Oversight Committee



Annual Report

July 1, 2017 – June 30, 2018

I. Description of “Measure A”:

In the March 2, 2004 general election, the West Kern Community College District presented Measure A to the District’s voters on the ballot. Measure A requested approval to issue \$39,800,000 in general obligation bonds, with the proceeds from the sale of the bonds to be used for financing the District’s long-term construction and facilities improvement project. The wording on the 2004 ballot consisted of:

Measure A. Campus Expansion -- West Kern Community College District

To improve the quality of education at Taft College, shall the West Kern Community College District be authorized to upgrade and expand the campus, provide vocational labs and programs in science and healthcare to produce a trained workforce, improve access to computers and technology, construct a library media center for community use, and build classrooms, by issuing \$39,800,000 in bonds, within legal interest rates, with annual audits, a citizens' oversight committee and no money for teacher or administrators' salaries?

In compliance with Proposition 39 of 2000, a 55% approval was required to pass Measure A. The voters of the District passed the bond measure with a 58.1% vote count.

II. Citizens' Bond Oversight Committee:

At July 1, 2017, the following persons held positions on the Citizens' Bond Oversight Committee (COC, or the Committee) appointed by the Board of Trustees:

-Larry Buttke	Advisory Council/Foundation Representative
-Kal Vaughn	At-Large Representative
-Dennis McCall	Senior Citizen's Representative
-Roger Miller	Local Business Representative
-Dr. Loretta Lipscomb	At-Large Representative
-Vacant	Taxpayer's Organization Representative

There is also a Student Representative Member position on the COC Board, assigned as a 1-year term, which is tied to the academic calendar. The position was filled by Ms. Whisper Lynn Null during the 2017/18 academic year beginning in June 2017 upon her election to the ASB as Student Trustee. Ms. Null served as the Associated Student Body Student Trustee to the West Kern Community College District and was thereby appointed to serve on the COC as a student member.

During the 2017/2018 fiscal year, there were two changes in representative positions. On June 30, 2017, Mr. Jeff Dittman and Mr. Don Koenig concluded their fourth terms for the committee. In November 2017, the At-Large representative position was filled by Mr. Kal Vaughn. As of June 30, 2018, the Taxpayer's Organization Representative position was vacant.

At June 30, 2018, the following persons held positions on the Citizens Oversight Committee (COC, or the Committee) appointed by the Board of Trustees:

-Larry Buttke	Advisory Council/Foundation Representative
-Kal Vaughn	At-Large Representative
-Dennis McCall	Senior Citizen's Representative
-Roger Miller	Local Business Representative
-Dr. Loretta Lipscomb	At-Large Representative
-Vacant	Taxpayer's Organization Representative

The Committee does not make decisions regarding the use of “Measure A” funds, but it does inform the public of bond revenue expenditures. To carry out its stated purpose, the following duties are set forth in the West Kern Community College District Citizens Oversight Committee Charter:

Inform the public concerning information regarding the District’s expenditures of revenues received from the sale of “Measure A” approved bonds.

Review expenditures to ensure that the bond proceeds are expended only for purposes set forth in the ballot measure and ensure that no bond proceeds are used for teacher or administrative salaries or other operating expenses.

The Committee shall present to the Board of Trustees an Annual Report in written format which shall include a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3)(c) of the California Constitution; and a summary of the Committee’s proceedings and activities of the preceding fiscal year.

III. Meetings:

The COC held its organizational meeting on July 29, 2004. The following issues were discussed and adopted where necessary: Format, membership of board members, length of terms, and schedules for future meetings.

The COC meets quarterly at the West Kern Community College District Cougar Room/Board Room located on the Taft College campus. Project updates are provided at each meeting with financial reports by District staff, along with performance presentations from District consultants on topics of project planning, execution and completion. Agendas are developed from board member’s request for data and staff input.

The dates for the quarterly COC meetings for the 2017/2018 fiscal year were established per the July 28, 2005 meeting where it was agreed to reschedule the meeting dates to the first Wednesday of the second month immediately following the end of each quarter, unless otherwise noted. The meeting time will remain at 4:00 p.m. The 2017/2018 meeting dates were:

August 2, 2017

February 7, 2018

November 1, 2017

May 3, 2018

All agendas and minutes are posted at the District office and on the District website. Meetings are held in accordance with the Ralph M. Brown Act (Open Meeting Laws).

IV. Activities of the Committee:

The following are activities that the COC regularly participates in:

Approval of minutes from prior COC meetings.

The Committee reviews budget and construction project performance analysis reports presented by AP Architects. For the 2017/2018 fiscal year all presentations have been made by Mr. Kevin Cobb, Mr. Jose Vargas, Principal Architects of AP Architects, both assigned to the project, or Mr. Richard Treece, Planner for AP Architects. The quarterly financial reports and reconciliation to the County Fund for "Measure A" revenues are presented by WKCCD Administrative Services management personnel.

The Committee takes periodic tours of the construction projects. In this manner, they are able to see what the District and architects' details have been reporting. Any questions or concerns can be discussed on the sites so that a full understanding of all projects is achieved.

Any changes in the status or budgets of the projects are discussed openly and fully to the satisfaction of the COC.

V. Establishment of Committee Member Terms:

Establishment of terms for COC Members as well as voting for continuation of membership or replacement of members due to expiration of term or resignation of members is the duty of the WKCCD Board of Trustees. All original COC Members drew lots to determine the initial terms of their membership. All lots were for 1 or 2 year assignments, running from July 1 to June 30. The WKCCD Citizens Oversight Committee Charter originally stated that all members may serve a maximum of two consecutive terms. At the May 10, 2007 WKCCD Board of Trustees meeting, the originally established COC member term rulings were revised, eliminating the maximum two (2) term limitation.

On August 14, 2013, the WKCCD Board of Trustees voted to update the charter to include language identifying each term as 4 years, and limiting a committee member to a 3-term limit.

Terms for the Student Representative that were originally set as 1 year terms due to the nature of the position remained unchanged. The position is open to resignation of the member and replacement as needed based upon the situation and needs of the member student.

For the 2017/2018 fiscal year, terms for the current members and dates appointed by the WKCCD Board of Trustees were as follows:

Member	Term	Expiration of Current Term	Date Appointed
Larry Buttke	Second Term	June 30, 2021	January 20, 2011
Kal Vaughn	First Term	June 30, 2021	November 1, 2017
Dennis McCall	Fourth Term	June 30, 2020	June 10, 2010
Roger Miller	Second Term	June 30, 2020	May 13, 2010
Loretta Lipscomb	First Term	June 30, 2018	May 15, 2014

VI. Committee Leadership

At the first Committee meeting held on July 29, 2004, Neil Sawyer was elected Chairperson and Dawn Cole elected Vice Chair. Mr. Sawyer served as Chairperson until July 1, 2013. Upon his resignation due to term-limit restrictions, on August 7, 2013, Mr. Roger Miller was elected Chairperson. Mrs. Cole served as Vice Chair from 2004 until relinquishing her seat during the 2009/2010 fiscal year to accept a position on the West Kern Community College Board of Trustees. Mr. Don Koenig was subsequently elected Vice Chair. Mr. Koenig vacated the Vice Chair position on July 1, 2013, when his extended representation and service reached term limit restrictions. This vacancy was filled by the election of Mr. Larry Buttke at the August 7, 2013 quarterly meeting.

VII. Projects

There are currently 25 various capital improvement projects ranging from utility and technology upgrades to remodel of current campus facilities and new construction of facilities budgeted through "Measure A" funds. As of June 30, 2018, the following information summarizes the status of the "Measure A" projects:

PROJECT	REMAINING		
	BOND COMMITMENT	BOND FUNDING	BOND EXPENDITURES
CEQA / Master Planning	\$ 10,606	\$ 907,806	\$ 897,199
Campus Center	4,854,033	13,071,827	8,217,794
Land Acquisition (Phase 3)	230,643	335,000	104,357
Vocational Center	COMPLETED	50,430	50,430
Campus Landscape / Courtyard	COMPLETED	1,966,180	1,966,180
Campus Parking (Phase 1)	COMPLETED	17,151	17,151
Child Development Center	COMPLETED	895,823	895,823
Community Technology Center	COMPLETED	11,339,947	11,339,947
Dorm Renovation	COMPLETED	2,026,782	2,026,782
Land Acquisition (Phase 1)	COMPLETED	127,415	127,415
Land Acquisition (Phase 2)	COMPLETED	378,864	378,864
Main Plant Development	COMPLETED	1,442,582	1,442,582
Maintenance/Operation Facility	COMPLETED	3,129,538	3,129,538
Science Modernization	COMPLETED	2,385,922	2,385,922
Swing Space (Phase 1)	COMPLETED	863,265	863,265
Swing Space (Phase 2)	COMPLETED	2,380,279	2,380,279
Tech Arts Modernization	COMPLETED	1,341,885	1,341,885
Technology Upgrade	COMPLETED	3,998,047	3,998,047
Transition to Independent Living Center	COMPLETED	2,421,894	2,421,894
Utility Infrastructure (Phase 1)	COMPLETED	166,682	166,682
Utility Infrastructure (Phase 2)	COMPLETED	22,186	22,186
Campus Parking (Phase 2)	COMPLETED	-	-
Campus Parking (Phase 3)	COMPLETED	-	-
CDC Parking Development	COMPLETED	-	-
Sandy Creek Beautification	COMPLETED	-	-
	<u>\$ 5,095,282</u>	<u>\$49,269,504</u>	<u>\$ 44,174,222</u>

The District spent \$3,738,820 of bond funding for designated projects in 2017/2018. In agreement with the terms of the bond and verified by the summary project information, the majority of these funds were spent on the student center building projects.

The Committee also noted that as of June 30, 2018, with \$5,095,282 of bond funds still committed to open projects, the District's bond cash and receivable balances totaled \$5,095,282.

VIII. Audit:

As dictated by state law, the "Measure A" bond requires a financial and performance audit which examines the usage of the bond funds. The firm of Vavrinek, Trine, Day & Co., LLP, audited the "Measure A" Bond program for the fiscal year ending June 30, 2017. This report was presented to the WKCCD Board on February 13, 2019, and will be presented to the Citizen's Oversight Committee during the February 6, 2019 meeting. Copies of the audit reports are available at the District Business Services office and electronically within the Annual Reports section of the Measure A website: www.measure-a.info. Both audits were supportive of the program and its management.

The auditor's report gave an unmodified opinion that the financial statements presented fairly, "in all material respects, the financial position of the Revenue Bond Construction Fund (Measure A) of the West Kern Community College District at June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."

In regards to the performance audit, the auditor's report noted no instances of noncompliance with the terms of Proposition 39 or "Measure A". The auditor's conclusion was that "in all significant respects, the West Kern Community College District has properly accounted for the expenditures held in the revenue Bond Construction Fund (Measure A) and that such expenditures were made for costs authorized by the voters of the District." Nothing examined came to auditor's attention to indicate that the District did not implement appropriate management controls to ensure the bond proceeds are administered economically and effectively.

IX. Statement of Compliance:

Based on the information provided by the District, the Committee finds that as of this reporting period of July 1, 2017 through June 30, 2018, the District is in compliance with the standards of Article XIII A Section 1(b)(3)(c) of the California State Constitution and the terms of the original bond ballot.

Respectfully submitted,

Roger Miller, Chairperson
West Kern Community College District 2016/2017
"Measure A" Independent Citizens' Bond Oversight Committee

Date: April 10, 2019
Submitted by: Heather Meason, Executive Director of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: April 10, 2019

Title of Board Item:

Taft College Faculty Association (TCFA) Compensation for SLO Coordinator

Background:

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding compensation of 40% release time for the SLO Coordinator. This change will be reflected in the Faculty Salary Schedules located in Appendix B-1, page 2, of the collective bargaining agreement.

Terms (if applicable):

An implementation date of July 1, 2019.

Expense (if applicable):

There is no additional expense to the District.

Fiscal Impact Including Source of Funds (if applicable):

Approved:  3/8/19
Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

COMPENSATION FOR SLO COORDINATOR

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation of 40% Release Time for the SLO Coordinator, Appendix B-1, page 2.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. A compensation of 40% Release Time will be applied as outlined above and implemented beginning July 1, 2019. The parties further agree to update the Faculty Salary Schedules, Appendix B-1, page 2, of the collective bargaining agreement ("CBA") as appropriate.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Dawn Cole, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: May __, 2019

Dated: May __, 2019

Board Approval:

First Presentation: April 10, 2019
Second Presentation/Approval: May 8, 2019

Date: April 1, 2019
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BW

Board Meeting Date: April 10, 2019

Title of Board Item: Change Order #1 - Interior Lighting Retrofit

Background:

This Proposition 39 Interior Lighting Retrofit project covered lighting fixtures to the G-buildings, Science building, Tech Arts, and Administration buildings.

Please see the attached copy of Change Order #1 for the Interior Lighting Retrofit project as submitted by AP Architects for Clear Blue Energy, contractor. This Change Order is a credit for unused allowance monies for this project totaling \$2,610.51. The original Contract Sum for this project was \$120,000. With this Change Order, the new Contract Sum is \$117,389.49.

Terms (if applicable):

Not applicable.

Expense (if applicable):

None. This Change Order is a credit of \$2,610.51.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: _____


Dr. Debra Daniels, Superintendent/President

CHANGE
ORDER No.

ONE

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	INSPECTOR	<input type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>		<input type="checkbox"/>

File #: n/a
DSA #: n/a

<p>PROJECT: West Kern Community College Interior Lighting Retrofit 29 Cougar Court Taft, CA 93268</p>	<p>CHANGE ORDER INITIATION DATE: 3/28/2019</p> <p>ARCHITECT'S PROJECT NO.: 430-0068</p>
<p>CONTRACTOR Clear Blue Energy 17150 Via Del Campo Suite 203 San Diego, CA 92127</p>	<p>CONTRACT START DATE: 7/30/2018</p> <p>ORIGINAL CONTRACT COMPLETION DATE: 9/13/2018</p>

You are directed to make the following changes in this Contract:	Days	\$
1.1 Provide credit back to Owner for unused project allowance funds.	0	-2,610.51

Reason: Other: Credit back to Owner for unused project allowance funds.

TOTAL (\$2,610.51)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$ 120,000.00
Net change by previously authorized Change Orders:	\$ -
The (Contract Sum) prior to this Change Order was:	\$ 120,000.00
The (Contract Sum) will be increased by this Change Order:	\$ (2,610.51)
The new (Contract Sum) including this Change Order will be:	\$ 117,389.49

The (Contract Time) prior to this Change Order was: 45 days
 The (Contract Time) will be increased by: 0 days
 The Date of Notice of Completion as of the date of this Change Order therefore is: 9/13/2018

Authorized:

AP Architects	Clear Blue Energy	West Kern Community College
ARCHITECT	CONTRACTOR	OWNER
3434 Truxtun Ave. Suite 240	17150 Via Del Campo Suite 203	29 Cougar Court
Address	Address	Address
Bakersfield, CA 93301	San Diego, CA 92127	Taft, CA 93268
BY: _____	BY: _____	BY: _____
DATE: _____	DATE: _____	DATE: _____

BOARD AGENDA ITEM

Date: April 1, 2019
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

By

Board Meeting Date: April 10, 2019

Title of Board Item: Change Order #1 - S-4 Fume Hood

Background:

This is a project for conversion of Science Building room S-4 to a lab with installation of fume hoods and other necessary equipment.

Please see the attached copy of Change Order #1 for the S-4 Fume Hood project as submitted by AP Architects for Black Hall Construction, Inc., contractor. This Change Order is a credit for unused allowance monies for this project totaling \$6,384.25. The original Contract Sum for this project was \$141,161.00. With this Change Order, the new Contract Sum is \$134,776.75.

Terms (if applicable):

Not applicable.

Expense (if applicable):

None. This Change Order is a credit of \$6,384.25.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved:  4/1/19
Dr. Debra Daniels, Superintendent/President

CHANGE
ORDER No.

ONE

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	INSPECTOR	<input checked="" type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>		<input type="checkbox"/>

File #: 15-C2
DSA #: 03-118508

<p>PROJECT: West Kern Community College District S4 Fume Hood 29 Cougar Ct. Taft, CA 93268</p>	<p>CHANGE ORDER INITIATION DATE: 3/28/2019</p> <p>ARCHITECT'S PROJECT NO.: 430-0067</p>
<p>CONTRACTOR Black Hall Construction, Inc. P.O. Box 445 Taft, CA 93268</p>	<p>CONTRACT START DATE: 12/18/2018</p> <p>ORIGINAL CONTRACT COMPLETION DATE: 2/16/2019</p>

You are directed to make the following changes in this Contract:		Days	\$
1.1	Provide credit back to Owner for unused project allowance.	0	-6,384.25
<i>Reason: Other: CCD-01 Credit back to Owner for unused project allowance.</i>			
TOTAL			(\$6,384.25)

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicated his agreement herewith, including any adjustments in the Contract Time.

The original (Contract Sum) was:	\$	141,161.00
Net change by previously authorized Change Orders:	\$	-
The (Contract Sum) prior to this Change Order was:	\$	141,161.00
The (Contract Sum) will be increased by this Change Order:	\$	(6,384.25)
The new (Contract Sum) including this Change Order will be:	\$	134,776.75

The (Contract Time) prior to this Change Order was: 60 days
 The (Contract Time) will be increased by: 0 days
 The Date of Notice of Completion as of the date of this Change Order therefore is: 2/16/2019

Authorized:

AP Architects	Black Hall Construction, Inc.	West Kern Community College District
ARCHITECT	CONTRACTOR	OWNER
3434 Truxtun Ave. Suite 240	P.O. Box 445	29 Cougar Ct.
Address	Address	Address
Bakersfield, CA 93301	Taft, CA 93268	Taft, CA 93268
BY:	BY:	BY:
DATE:	DATE:	DATE:

Date: April 1, 2019
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval



Board Meeting Date: April 10, 2019

Title of Board Item:

Notice of Completion - S-4 Fume Hood project

Background:

This is a project for conversion of Science Building room S-4 to a lab with installation of fume hoods and other necessary equipment.

Please see the attached copy of a memo from AP Architects requesting Notice of Completion and the Notice of Completion for Black Hall Construction, contractor for the S-4 Fume Hood project. This notice is to state that all work necessary to complete the S-4 Fume Hood project, to convert Science Building room S-4 into a laboratory, has been completed in accordance with the contract. The final contract amount for this project is \$134,776.75.

Once this Notice of Completion is approved, it will be filed with the County Recorder's Office and the final payment (retention) will be released to the contractor.

Terms (if applicable):

None.

Expense (if applicable):

None.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved:  
Dr. Debra Daniels, Superintendent/President



MEMO

**S4 Fume Hood
Taft College
West Kern Community College District
430-0067 M1**

Date: March 28, 2019
**To: Brock McMurray
West Kern Community College District**
Subject: Notice of Completion- S4 Fume Hood

This is to inform you that a Notice of Completion can be filed for the above referenced project.

Please include in the next board meeting as an agenda item.

Please call me if you have any questions.

Contractor:	<u>Black Hall Construction Inc.</u>
Contract Amount:	<u>\$141,161.00</u>
Change Orders	<u>- \$6,384.25</u>
% Original Contract	<u>-0.045 %</u>
Final Contract Amount	<u>\$134,776.75</u>
Date of Completion	<u>3/19/2019</u>

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

WEST KERN
COMMUNITY COLLEGE DISTRICT
Attn: District Office
29 Cougar Court
Taft, CA 93268

NOTICE OF COMPLETION

THIS IS TO CERTIFY that the Contract entered into on September 17, 2018, by and between the **WEST KERN COMMUNITY COLLEGE DISTRICT**, by its Board of Trustees thereof, whose nature of interest is as OWNER in Fee, and **Black Hall Construction, Inc.**, hereinafter referred to as CONTRACTOR, and whose surety is Great American Insurance Company for all work necessary to complete the project identified as the West Kern Community College District – S4 FUME HOOD project, located at 29 Cougar Court, Taft, CA 93268 has been duly and completed in accordance with the requirements of the plans and specifications and contract documents, and I hereby acknowledge the completion and acceptance on the 19th day of March, 2019 on behalf of the Owner.

WEST KERN COMMUNITY COLLEGE DISTRICT

BY: _____
Dr. Debra S. Daniels, Superintendent/President

STATE OF CALIFORNIA }
 }
COUNTY OF KERN }

Dr. Debra S. Daniels, Superintendent/President of the West Kern Community College District, being duly sworn deposes and says:

That I am the Superintendent/President of the West Kern Community College District, and Owner of property described in the foregoing notice, and that I have read the same and know the contents thereof, and that the same is true and correct to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

WEST KERN COMMUNITY COLLEGE DISTRICT

BY: _____
Dr. Debra S. Daniels, Superintendent/President

BOARD AGENDA ITEM

Date: April 3, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Reserved Parking

Background:

In response to a request made by the Board of Trustees, this memo serves as a request for four reserved parking spaces. One space would be utilized for one "Employee of the Month" each month as recognition of a deserving faculty/staff member who has served the District with exemplary performance. Two spaces would be reserved for persons with military veteran status. Our campus has established Veteran services and strives to assist Veterans who wish to further their education and these spots would be an opportunity to welcome Veterans on our campus. The last reserved space would be assigned to the Superintendent/President. A Superintendent/President's job duties require frequent instances of leaving the campus on District business with little time allowance to return to on-campus meetings/events. A reserved space would utilize the Superintendent/President's time in a way that is beneficial to the campus community.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President

BOARD AGENDA ITEM

Date: April 3, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: April 10, 2019

Title of Board Item:

First Reading – Board Policy Revision - #7250 – Educational Administrators

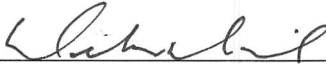
Background:

Board Policy #7250 addresses employment matters for employees that are Educational Administrators. It has been revised to reflect current references and local practice.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President

BP 7250 Educational Administrators

Reference:

*Education Code Sections 72411 et seq., 87002(b), and 87457-87460;
Government Code Section 3540.1(g) and (m)*

An administrator is a person employed by the Board in a supervisory or management position as defined in Government Code Sections 3540, et seq.

Educational administrators are those who exercise direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services programs of the District.

An educational administrator who has not previously acquired tenure as a faculty member in the District shall have the right to become a first year probationary faculty member once his or her administrative assignment expires or is terminated, if the following criteria are met:

1. The administrator meets the criteria established by the District for minimum qualifications for a faculty position, in accordance with procedures developed jointly by the Superintendent/President and the Academic Senate and approved by the Board. The Board shall rely primarily on the advice and judgment of the Academic Senate to determine that an administrator possesses minimum qualifications for employment as a faculty member.
2. The requirements of Education Code Section 87458(c) and (d), or any successor statute, are met with respect to prior satisfactory service and reason for termination of the administrative assignment.
3. The District has a vacancy for which the administrator meets minimum qualifications.
4. The administrator has completed at least two years of satisfactory District service and not released for cause.

Educational administrators shall be compensated in the manner provided for by the appointment or contract of employment. Compensation shall be set by the Board upon recommendation by the Superintendent/President. Educational Administrators shall further be entitled to health and welfare benefits made available by action of the Board upon recommendation by the Superintendent/President.

Educational administrators shall be entitled to vacation leave, sick leave, and other leaves as provided by law, these policies, and administrative procedures adopted by the Superintendent/President.

Every educational administrator shall be employed by an appointment or contract of up to 4 years in duration.

The Board may, with the consent of the administrator concerned, terminate, effective on the next succeeding first day of July, the terms of employment and any contract of employment with the administrator, and reemploy the administrator on any terms and conditions as may be mutually agreed upon by the Board and the administrator, for a new term to commence on the effective date of the termination of the existing term of employment.

If the Board determines that the administrator is not to be reemployed when his/her appointment or contract expires, notice to an administrator shall be in accordance with the terms of the existing contract, If the contract is silent, notice shall be in accordance with Education Code Section 72411.

See Administrative Procedure #7250 - Administrator Retreat Rights

BOARD AGENDA ITEM

Date: April 3, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Accrediting Commission for Community and Junior Colleges (ACCJC) - Annual Report

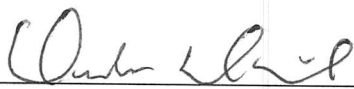
Background:

In Marh of 2019 District staff prepared and submitted an Annual Report as required by the ACCJC accrediting process.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President



**2019 Annual Report
Final Submission**
03/25/2019

Taft College
29 Cougar Court
Taft, CA 93268

General Information

#	Question	Answer
.	Confirm logged into the correct institution's report	Confirmed
.	Name of individual preparing report:	Brandy Young
.	Phone number of person preparing report:	661-763-7944
.	E-mail of person preparing report:	byoung@taftcollege.edu
.	Type of Institution	California Community College

Headcount Enrollment Data

#	Question	Answer
6.	Total unduplicated headcount enrollment:	FY 17/18: 6,488 FY 16/17: 6,303 FY 15/16: 5,925
6a.	Percent Change FY 15/16 to FY 16/17: (calculated) Percent Change FY 16/17 to FY 17/18: (calculated)	6 % 3 %
7.	Total unduplicated headcount enrollment in degree applicable credit courses:	FY 17/18: 6,456 FY 16/17: 6,175 FY 15/16: 5,778
7a.	Please list any individual program which has experienced a 50% increase or decrease in the last year. None identified	

Distance Education and Correspondence Education

#	Question	Answer
8.	Total unduplicated headcount enrollment in all types of distance education:	FY 17/18 2,521

		FY 16/17	2,114
		FY 15/16	1,891
8a.	Percent Change FY 15/16 to FY 16/17: (calculated)		12 %
	Percent Change FY 16/17 to FY 17/18: (calculated)		19 %
9.	Do you offer Correspondence Education?		Yes
9a.	Total unduplicated headcount enrollment in all types of Correspondence Education:	FY 17/18	243
		FY 16/17	251
		FY 15/16	230
9b.	Percent Change FY 15/16 to FY 16/17: (calculated)		9 %
	Percent Change FY 16/17 to FY 17/18: (calculated)		-3 %

Federal Data

#	Question	Answer
10.	List the Graduation Rate per the US Education Department College Scorecard for FY 2017/18	29 %
11.	If your college relies on another source for reporting success metrics, please identify the source. Click all that apply.	

Student Achievement Data

#	Question	Answer		
Course Completion Rates				
12.	List your Institution-Set Standard (floor) for successful student course completion rate:	FY 15/16	FY 16/17	FY 17/18
		69 %	66 %	66 %
12a.	List your stretch goal (aspirational) for successful student course completion rate:	FY 15/16	FY 16/17	FY 17/18
		70 %	70 %	73 %
12b.	List the actual successful student course completion rate:	FY 15/16	FY 16/17	FY 17/18
		70 %	70 %	79 %

Certificates

13.	List your Institution-Set Standard (floor) for the number of certificates awarded:	FY 15/16	FY 16/17	FY 17/18
		N/A	47	47
13a.	List your stretch goal (aspirational) for the number of certificates awarded:	FY 15/16	FY 16/17	FY 17/18

		N/A	N/A	51
13b.	List actual number of certificates awarded:	FY 15/16	FY 16/17	FY 17/18
		50	58	116

Associate Degree (A.A./A.S.)

14.	List your Institution-Set Standard (floor) for number of degrees awarded:	FY 15/16	FY 16/17	FY 17/18
		305	323	323
14a.	List your stretch goal (aspirational) for the number of degrees awarded:	FY 15/16	FY 16/17	FY 17/18
		N/A	N/A	333
14b.	List actual number of degrees awarded:	FY 15/16	FY 16/17	FY 17/18
		323	400	538

Bachelor's Degree (B.A./B.S.)

15.	Does your college offer a Bachelor's Degree (B.A./B.S.)?	No
-----	--	-----------

Transfer

16.	List your Institution-Set Standard (floor) for the number of students who transfer to a 4-year college/university:	FY 15/16	FY 16/17	FY 17/18
		199	223	223
16a.	List your stretch goal (aspirational) for the number of students who transfer to a 4-year college/university:	FY 15/16	FY 16/17	FY 17/18
		N/A	N/A	265
16b.	List actual number of the number of students who transfer to a 4-year college/university:	FY 15/16	FY 16/17	FY 17/18
		223	258	177

Licensure Examination Pass Rates

17.	Examination pass rates in programs for which students must pass a licensure examination in order to work in their field of study:					
	Program	Examination	Institution set standard (%)	FY 15/16 Pass Rate	FY 16/17 Pass Rate	FY 17/18 Pass Rate
	Dental Hygiene	state	95 %	100 %	100 %	100 %

Employment rates for Career and Technical Education students

18.	Job placement rates for students completing certificate programs and CTE (career-technical education) degrees:				
	Program	Institution set standard (%)	FY 15/16 Job Placement Rate	FY 16/17 Job Placement Rate	FY 17/18 Job Placement Rate
	Early Childcare Education	69 %	68.4 %	83.3 %	81.5 %
	Dental Hygiene	69 %	100 %	88.2 %	100 %

Liberal Arts Allied Health	69 %	71.4 %	77.4 %	67 %
Management	83.5 %	71.4 %	92.3 %	N/A %
Administration of Justice	76.7 %	73.3 %	93.8 %	N/A %

Other Information

19.

Please use this text box to provide any comments regarding the data submitted in this report (optional, no limit).

None

The data included in this report are certified as a complete and accurate representation of the reporting institution.

If you need additional assistance, please contact the commission.

Sincerely,

ACCJC
 10 Commercial Blvd., Suite 204
 Novato, CA 94949
 email: support@accjc.org
 phone: 415-506-0234

Date: April 3, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program

Background:

The West Kern Community College District and Taft Union High School District have collaborated to create the attached MOU in an effort to provide TUHSD students an opportunity to enroll in dual-credit courses. The MOU will be reviewed annually by both Districts and if necessary the WKCCD Dual Enrollment Committee will recommend changes to the MOU. Until changes are necessary, this MOU will remain in effect.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 

Dr. Debra Daniels, Superintendent/President



Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program

Purpose

The purpose of the dual enrollment program is to afford current high school students the opportunity to enroll in dual-credit courses to expand student access to affordable higher education, provide challenging academic experiences to qualified high school students and reduce the costs of a college education for students and their families. Successful completion of transfer courses will enable students to simultaneously earn college credit transferable to two-and-four-year colleges and universities and satisfy high school graduation requirements. Dual enrollment course offerings are meant to enrich the TUHSD high school curriculum program and not supplant the high school curriculum program.

The purpose of the concurrent enrollment program is to afford current high school students the opportunity to enroll in college courses in order to give them higher education experiences while still in high school. Successful completion of college courses will enable students to earn WKCCD college credit. TUHSD will determine when dual-credit is awarded for concurrent enrollment courses.

Program Management

The WKCCD Dual Enrollment Committee will manage the dual enrollment and concurrent enrollment programs as delineated in this document. The WKCCD Dual Enrollment Committee will evaluate any grant funding opportunities sought by the WKCCD or TUHSD for dual enrollment or concurrent enrollment, prior to the start of the grant application process. The committee consists of administrators and faculty members from both WKCCD and TUHSD (see charter).

Dual Enrollment Program

Course Offerings

Dual enrollment courses are taught during the TUHSD school day on the TUHSD campus with the exception of Online PSYC 1500. The dual enrollment program offerings are shown in the table below. Dual enrollment courses are offered in the same manner, rigor, and in accordance with the same policies and procedures, including class-size limits as all other WKCCD courses.

Fall 2019				
Course	Class Size Limit	Units	Instructor Load	Required Instruction Hours
Online PSYC 1500	35	3.0	3.0	48
ENGL 1500	25	3.0	3.0	48
Spring 2020				
Course	Class Size Limit	Units	Instructor Load	Required Instruction Hours
COMM 1511	30	3.0	3.0	48
ENGL 1600	30	4.0	4.0	64
BIOL 1510	24	4.0	6.0	96

Staffing

Faculty members assigned to teach dual enrollment courses must meet the minimum qualifications as defined by the Chancellor's office document *Minimum Qualifications for Faculty and Administrators in California Community Colleges*, as well as, relevant WKCCD hiring criteria. Substitute Faculty members must also meet the minimum qualifications described above. Faculty members teaching dual enrollment courses are adjunct faculty of the WKCCD and are represented and subject to the guidelines of the Taft College Faculty Collective bargaining agreement. Faculty members teaching dual enrollment courses or other WKCCD courses may teach up to sixty-seven percent (67%) of a full-time WKCCD teaching load.

Compensation

TUHSD shall be solely responsible for all salaries, wages, benefits, and fully funded STRS contributions for faculty members teaching dual enrollment courses on the TUHSD campus. TUHSD will be the employer of record for the purposes of compensation, assignment monitoring, and reporting to any and all appropriate agencies pursuant to state and federal law, including but not limited to, provision of workers compensation coverage, payroll taxes, and STRS employer contributions.

Evaluation

It will be the sole responsibility of WKCCD to conduct faculty evaluations of faculty members teaching dual enrollment courses in accordance with the Taft College Faculty Collective bargaining agreement.

Academic Advising

Academic advising and support services for students enrolled in dual enrollment courses will be the primary responsibility of the TUHSD.

Concurrent Enrollment Program

High school students must follow the procedures outlined on the WKCCD website (link shown below) to enroll in courses via the concurrent enrollment program.

<http://www.taftcollege.edu/admissions/wp-content/uploads/sites/12/2018/05/High-School-Special-Admittance-Print.pdf>

WKCCD and TUHSD agree to annually review and/or change the terms of this MOU via the WKCCD Dual Enrollment committee. The MOU shall remain in effect until the WKCCD Dual Enrollment committee recommends changes to the terms of the MOU.

West Kern Community College District

Taft Union High School District



Dr. Debra Daniels
Superintendent/President

Dr. Blanca Cavazos
Superintendent

Date: _____

Date: _____



BOARD AGENDA ITEM

Date: March 26, 2019
Submitted by: Norberto Lopez Jr., Curriculum Technician Area
Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

New Courses

Background:

Under accreditation requirements, academic institutions are expected to review and update its curriculum to ensure they meet current standards.

Applied Technologies Division

This capstone course is specifically designed for students completing the A.S. degree in the Energy Technology program.

1. ENER 2900 Energy Technology Capstone

Science and Math Division

This C-ID based two-semester sequence of Anatomy and Physiology (A&P) courses will allow for a more logical examination of human systems by exploring both structure and function in the same instructional module.

1. BIOL 2258 Human Anatomy and Physiology
2. BIOL 2259 Human Anatomy and Physiology II

Learning Support Division

The following course was developed to cover the wide variety of supports available to people with disabilities.

1. DS 1507 Introduction to supporting People with Disabilities

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

Prepared by: D. Layne
Reviewed by: K. Bandy
Text update: Spring 2019
Date reviewed: January 24, 2019
C & GE approved:
Board approved:
Semester effective:

Energy Technology (ENER) 2900 Energy Technology Capstone (3 Units) CSU

Prerequisite: Completion or current enrollment in all other required courses in the Energy Technology program.

Advisory: Eligibility for English 1000, Reading 1005, and Mathematics 1050 is strongly recommended.

Total Hours: 48 hours lecture. 96 outside of class hours. (144 Total Student Learning Hours)

Catalog Description: This course is designed to be the culminating project specific to a program of study. Professional and employment related situations will be explored through a combination of simulations, case studies, scenarios, individual research papers, projects, portfolios and presentations necessary for twenty-first century success. Selection of a project will be based on need and/or interest related to the discipline. Not open to students with credit in MGMT 1560.

Type of Class/Course: Degree Credit

Text:

Robbins, Stephen P., and Timothy J. Judge. (2016). *Essentials of Organizational Behavior*,

14th ed., Pearson, 2017.

Course Objectives:

By the end of this course, a successful student will be able to

1. perform management assessment of energy-related scenarios and case studies,
2. apply business and legal reasoning to energy-related events, environmental situations, plant performance evaluations, and research,
3. synthesize theory and facts into action plans,
4. design and create possible effective management solutions to scenarios and cases,
5. propose and defend a solution,
6. integrate social knowledge with personal and interpersonal skills to effect change,
7. demonstrate the ability to research current energy and environmental issues and provide an analysis of theories and concepts involved in them, and
8. present a formal report and multi-media production detailing a problem, its dimensions, possible solutions, rationales for them, recommendation, rationales for it, and an evaluation plan for an energy-related operation or facility.

Course Scope and Content:

Unit I **Project**

- A. **Research**
- B. **Study**
- C. **Design**
- D. **Development**
- E. **Presentation**
- F. **Formal Report**

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing any of the following:

- 1. **Crafting an appropriate bibliography to support the project**
- 2. **Reading the required text and other background materials for class**
- 3. **Answering questions**
- 4. **Studying class materials and notes**
- 5. **Performing literature searches**
- 6. **Problem solving activities and exercises**
- 7. **Preparing projects**
- 8. **Working on group exercises**

Method of Instruction:

- 1. **Orientation sessions with instructor**
- 2. **Lecture and discussion**
- 3. **Group activities**
- 4. **Role-playing and practice exercises**
- 5. **Demonstrations**

Methods of Evaluation:

- 1. **Written assignments**
- 2. **Participation**
 - a. **Role-playing and group activities**
 - b. **Oral presentations and demonstrations**
 - c. **Discussion responses**
 - d. **Scenario reflections**
- 3. **Projects**
 - a. **Multimedia presentations**
 - b. **Business scenario responses**
 - c. **Formal written reports**
 - d. **Portfolio**

Supplemental Data:

<u>TOP Code:</u>	<u>0946.10: Energy Systems Technology</u>
<u>SAM Priority Code:</u> —	<u>B: Advanced Occupational</u>
<u>Distance Education:</u>	<u>Not Applicable</u>
<u>Funding Agency:</u> —	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u> —	<u>1: Program Applicable</u>
<u>Noncredit Category:</u> —	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u> —	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u> —	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u> —	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u> —	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u> —	<u>NO</u>
<u>Eligible for Pass/No Pass:</u> —	<u>NO</u>
<u>Taft College General Education:</u>	<u>NONE</u>
<u>Discipline:</u>	<u>Interdisciplinary Studies</u>

Prepared by: W. Berry
Reviewed by: A. Jarrahan
Reviewed by: S. Lytle
Date Prepared: December 14, 2018
Text update: Spring 2019
C & GE approved: March 7, 2019
Board approved:
Semester effective:

Biology (BIOL) 2258 Human Anatomy & Physiology I (5 Units) CSU

Prerequisite: NONE

Advisory: Eligibility for English 1500, Math 1500, and successful completion of CHEM 1510 and BIOL 1500 or BIOL 1510 strongly recommended

Hours and Unit Calculations:

Total Hours 48 hours lecture (96 Outside of class hours); 96 hours lab (192 Total Student Learning Hours)

Catalog Description: This is the first semester of a one-year course sequence which examines the physiological principles, function, organization, integration and homeostasis of the human body at the cellular, tissue, organ, organ system and organismal level: integumentary system, skeletal, smooth and cardiac muscles, nervous system, and sensory organs. This course is primarily intended for Nursing, Allied Health, Kinesiology, and other health related majors. Not open to students who have credit of C or better in Biology 2250 and/or Biology 2257.

Type of Class/Course: Degree Credit

Texts: Tortora, Gerard J. and Bryan H. Derrickson Principles of Anatomy and Physiology. 14th ed. Hoboken: John Wiley & Sons, Inc. 2014.

Additional Required Materials:

Allen and Harper. Laboratory Manual for Anatomy and Physiology. 6th ed. John Wiley & Sons, 2017.

Instructor syllabus and individual handouts for each laboratory exercise.

Course Objectives:

By the end of the course, a successful student will be able to:

- 1. Describe and distinguish various roles of major classes of biomolecules in living cells,**
- 2. Describe key functional features of different types of human cells and how they communicate,**
- 3. Distinguish between the major tissue types,**
- 4. Identify structures and functions of major organ systems and the physiological mechanisms underlying their operation,**



5. Relate structure and function at the cellular through system levels of organization of human body systems,
6. Demonstrate an understanding of how organ systems of the body are integrated and regulated,
7. Demonstrate an understanding of how homeostasis is maintained in the body,
8. Demonstrate knowledge of metabolic and physiological disorders of the major organ systems,
9. Describe structural or anatomical changes that occur in disease, injury, or gaining of the human body systems,
10. Demonstrate the ability to identify and palpate structures of the human body,
11. Analyze experimental data to demonstrate physiological properties, and
12. Demonstrate an understanding of the scientific method, experimental design, and the philosophy of science. Apply the scientific method and philosophy of science by designing components of and carrying out physiological experiments.

Course Scope and Content:

Unit I Introduction to Anatomy and Physiology

- A. History of anatomy and physiology
- B. Levels of structural organization
- C. Review of human body systems
- D. Homeostasis of the human body
- E. Control of homeostasis (negative and positive feedback loops)
- F. Basic anatomical terminology
- G. Medical imaging techniques

Unit II Chemical Organization of the Cell

- A. Basic atomic structure
- B. Chemical bonds used in living cells
- C. Chemical elements used in cells
- D. Water characteristics important to cellular function
- E. Electrolyte functions in cells
- F. Maintaining pH in body fluids
- G. Structure and function of major macromolecules in cells

Unit III Cell Structure and Function

- A. Cell size and shape
- B. Movement of materials across cell membranes
- C. Active cell processes
- D. Cell structures
- E. Organization of cells
- F. Cell to cell communication
- G. Control of cellular processes by nucleic acids
- H. Reproduction of somatic cells: normal and abnormal

Unit IV Histology

- A. Structure, function, and classification of epithelial tissue
- B. Structure, function, and classification of connective tissue
- C. Structure, function, and classification of muscle tissue



D. Structure, function, and classification of nervous tissue

Unit V Integumentary System

- A. Layers of the skin
- B. Accessory structures of the skin
- C. Function of the Integumentary system
- D. Skin properties and conditions
- E. Role of the Integumentary system in maintaining homeostasis
- F. Clinical application

Unit VI The Skeletal System

- A. Functions of the skeleton
- B. Histology of bone
- C. Bone development, growth, and repair
- D. Joint classification
- E. Bone fractures and disorders
- F. Role of bone tissue in homeostasis
- G. Classification and identification of bones
- H. Clinical application

Unit VII The Muscular System

- A. Histology of muscles
- B. Structure and function of muscle tissue
- C. Microscopic functional anatomy of skeletal muscle during contraction and relaxation
- D. Excitation of skeletal muscle, membrane potentials, and action potentials
- E. Sliding filament theory of muscle contractions
- F. Physiological properties of muscle
- G. Types of muscle contractions
- H. Structural and functional characteristics of skeletal muscle
- I. Basic structure and function of smooth muscle
- J. Clinical application: abnormal contractions of muscle tissue
- K. Role of the Muscular System in maintaining homeostasis

Unit VIII The Nervous System

- A. Function of the Nervous System
- B. Classification of nervous tissue
- C. Types of neurons
- D. Physiological properties of neurons
- E. Electrical properties of cells: membrane permeability, active transport, and Na⁺/K⁺ pumps, resting potential
- F. Nerve impulse, membrane potential and action potential
- G. The nervous message: synapse function and types of neurotransmitters
- H. Effects of chemicals and drugs on the synapse
- I. Anatomical and functional classification of the nervous system
- J. Central nervous system and anatomy of the developing brain
- K. Component structures of the brain
- L. Cerebral spinal fluid formation and function
- M. Spinal cord structure and function



- N. Components of the peripheral nervous system
- O. Spinal and cranial nerve distribution and function
- P. Components of a reflex arc
- Q. Clinical application

Unit IX The Autonomic Nervous System

- A. Autonomic nervous system structural and functional anatomy
- B. Structure and function of the parasympathetic division
- C. Structure and function of the sympathetic division
- D. Effects of sympathetic and parasympathetic stimulation
- E. Effects of drugs on the ANS
- F. Clinical application
- G. Role of the Nervous System in maintaining homeostasis

Unit X Sensory Receptors and Special Senses

- A. Structure and function of sensory receptors
- B. Anatomy of the eye
- C. Physiology of the eye: lens accommodation, retinal stimulation, nervous message transmission to Central Nervous System visual centers
- D. Common disorders of the eye
- E. Innervation of the ear for hearing and equilibrium
- F. Anatomy of the ear: middle ear, internal ear, otolithic organs
- G. Physiology of hearing: steps in sound perception
- H. Physiology of equilibrium: static and dynamic
- I. Motion sickness related to equilibrium sense
- J. Clinical application

Course Scope and Content: Laboratory

Unit I Basic Laboratory Calculations and Concepts of Concentration

- A. Laboratory calculations including the metric system and conversions, atomic number, atomic mass, serial dilution math problems, and molar and percent solution calculations.
- B. Performing osmosis experiments to demonstrate effects of concentration, molecular weight, and temperature on rates of diffusion.
- C. Preparation of serial dilutions
- D. Safety issues in handling blood specimens

Unit II Cellular Metabolism and Biomolecules

- A. Demonstration of the major groups of biomolecules through basic chemical and physical reactions.
- B. Perform experiments to test for the presence of simple sugars, starches, and proteins in an unknown solution.
- C. Experimentation of digestion of complex biomolecules.

Unit III Cells and Tissues

- A. Introduction to the microscope
- B. Elementary tissue identification

Unit IV Anatomy of Integumentary System

- A. Identification of skin layers and accessory structures using skin model
- B. Observation of skin histological slides

Unit V Anatomy of Skeletal System

- A. Identifications of bones and bone markings
- B. Observation of bone histological slides

Unit VI The Anatomy of the Muscular System

- A. Muscle identification and muscle features
- B. Observation of muscle histological slides
- C. Muscle construction using Clay Maniken's

Unit VII Using the PowerLab System to Study Human Muscle Physiology

- A. Explanation and demonstration of the Powerlab System with typical electrodes and transducers
- B. Conduct an exercise to determine the motor points in human muscle
- C. Determination of the major characteristics of human muscle
- D. Determination of factors that affect fatigue in human muscle groups
- E. Making electromyograms of human muscle activity in antagonistic muscles.

Unit VIII Anatomy of the Nervous System

- A. Identification of structures of the brain
- B. Identification of structures of the spinal cord
- C. Peripheral Nervous System identification

Unit IX Special Senses

- A. Identification of eye structures
- B. Dissection of cow eye
- C. Identification of ear structures
- D. Experimentation on visual sense
- E. Experimentation on auditory sense
- F. Experimentation on gustatory sense
- G. Experimentation on proprioceptive sense
- H. Experimentation on tactile sense

Learning Activities Required Outside of Class

The students in the class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying course lecture notes, handouts, and textbook reading,
2. Answering question on study assignments,
3. Completing required reading as assigned, and
4. Completing written work as assigned.

Methods of Instruction

1. Assigned reading from text and selected references



2. Lectures and demonstrations given by instructor using models, charts, multimedia, and preserved specimens.
3. Dissection of selected organs
4. Multimedia presentations
5. Construction of representative anatomical organ systems using clay models
6. IPAD flashcards
7. Practice lab exams
8. Performance of laboratory exercises under direct supervision of the instructor

Methods of Evaluation

1. Substantial writing assignments, including:
 - a. Focus questions
 - b. Essay exams
 - c. Laboratory reports
2. Computational or non-computational problem-solving demonstrations, including:
 - a. Unit exams
 - b. Lecture and lab quizzes
3. Skills demonstrations, including:
 - a. Dissection
 - b. Construction of muscles using Clay Maniken's
4. Proctored, closed book/closed note examinations that include:
 - a. Multiple choice
 - b. Completion
 - c. Identification
 - i. Surface anatomy
 - ii. Models, charts, preserved specimens

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.

Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.

2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

<u>TOP Code:</u>	<u>04100: Anatomy and Physiology</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>No</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>No</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Taft College General Education:</u>	<u>LNS: Local GE Natural Science</u>
<u>Disciplines List:</u>	<u>Biology, Nursing</u>

Prepared by: W. Berry
Reviewed by: A. Jarrahan
Reviewed by: S. Lytle
Text update: Spring 2019
Date Prepared: December 14, 2018
C & GE approved: March 7, 2019
Board approved:
Semester effective:

Biology (BIOL) 2259 Human Anatomy & Physiology II (5 Units) CSU

Prerequisite: Successful completion of BIOL 2258 with a C or better.

Advisory: Eligibility for English 1500, Math 1500, and successful completion of CHEM 1510 and BIOL 1500 or BIOL 1510 strongly recommended

Hours and Unit Calculations:

Total Hours 48 hours lecture (96 Outside of class hours); 96 hours lab (192 Total Student Learning Hours)

Catalog Description: This is the second semester of a one-year course sequence which examines the physiological principles, function, organization, integration and homeostasis of the human body at the cellular, tissue, organ, organ system and organismal level: endocrine, cardiovascular, lymphatic, respiratory, digestive, excretory, and reproductive system. This course is primarily intended for Nursing, Allied Health, Kinesiology, and other health related majors. Not open to students who have credit of C or better in Biology 2250 and/or Biology 2257.

Type of Class/Course: Degree Credit

Texts: Tortora, Gerard J. and Bryan H. Derrickson Principles of Anatomy and Physiology. 14th ed. Hoboken: John Wiley & Sons, Inc. 2014.

Additional Required Materials:

Allen and Harper. *Laboratory Manual for Anatomy and Physiology*. 6th ed. John Wiley & Sons, 2017.

Instructor syllabus and individual handouts for each laboratory exercise.

Course Objectives:

By the end of the course, a successful student will be able to:

- 1. Describe and distinguish various roles of major classes of biomolecules in living cells,**
- 2. Describe key functional features of different types of human cells and how they communicate,**
- 3. Distinguish between the major tissue types,**
- 4. Identify structures and functions of major organ systems and the physiological mechanisms underlying their operation,**



5. Relate structure and function at the cellular through system levels of organization of human body systems,
6. Demonstrate an understanding of how organ systems of the body are integrated and regulated,
7. Demonstrate an understanding of how homeostasis is maintained in the body,
8. Demonstrate knowledge of metabolic and physiological disorders of the major organ systems,
9. Describe structural or anatomical changes that occur in disease, injury, or gaining of the human body systems,
10. Demonstrate the ability to identify and palpate structures of the human body,
11. Analyze experimental data to demonstrate physiological properties, and
12. Demonstrate an understanding of the scientific method, experimental design, and the philosophy of science. Apply the scientific method and philosophy of science by designing components of and carrying out physiological experiments.

Course Scope and Content:

Unit I Endocrine System

- A. Comparison of the endocrine and nervous system function and regulation
- B. Cell to cell communication
- C. Distinction between endocrine and exocrine glands
- D. Control of the secretion of hormones
- E. Pituitary gland hormones and their functions
- F. Non-pituitary gland hormones and their functions
- G. Clinical application
- H. Role of the Endocrine system in maintaining homeostasis

Unit II Cardiovascular System: Blood and Lymph

- A. Functions and regulation of the cardiovascular system
- B. Components of the cardiovascular system
- C. Primary function of blood and lymph
- D. Components of blood: plasma and formed elements
- E. Life cycle of erythrocytes
- F. Hemostasis: vascular spasm, platelet plug, coagulation
- G. Anticoagulant and thrombolytic agents used in hemostasis
- H. ABO and Rh blood groups
- I. Transfusion reactions
- J. Hemolytic disease of the newborn
- K. Common disorders of the clotting mechanisms
- L. Formation and circulation of lymph
- M. Clinical application

Unit III Cardiovascular System: Heart

- A. Heart anatomy
- B. The heart beat and nodal tissue
- C. Characteristics of cardiac muscle tissue
- D. Systemic and pulmonary circuit
- E. The Cardiac cycle and electrocardiogram
- F. Factors that control cardiac output

- G. Alterations of heart rate and rhythm
- H. Heart sounds
- I. Clinical application

Unit IV **Cardiovascular System: Blood Vessels**

- A. Categories and functions of blood vessels
- B. Factors that affect blood pressure
- C. Factors that control pressure, flow, and velocity of fluid in a vessel
- D. Blood distribution in the Cardiovascular system
- E. Pulse Points
- F. Types of shock
- G. Systemic circulation through arteries
- H. Systemic circulation through veins
- I. Hepatic portal circulation
- J. Fetal circulation
- K. Common disorders that affect the cardiovascular system: hypertension, hypotension, and shock
- L. Clinical application

Unit V **Lymphatic System and Immunity**

- A. Lymphatic system structure and function
- B. Innate Immunity
- C. Adaptive Immunity
- D. Cell-Mediated Immunity
- E. Antibody-Mediated Immunity
- F. Immunological Memory
- G. Allergy and hypersensitivity
- H. Clinical application

Unit VI **The Respiratory System**

- A. Function, regulation, and components of the respiratory system
- B. Lung volumes and capacities
- C. Exchange and transport of respiratory gases
- D. Control of breathing
- E. Respiratory system disorders
- F. Clinical application

Unit VII **Digestive System**

- A. Function and components of the digestive system
- B. Function and control of specific digestive organs: mouth, pharynx, esophagus, stomach, small intestine, large intestine, pancreas, liver, and gall bladder
- C. Digestion in the small intestine
- D. Intermediary metabolism overview
- E. Digestive system disorders
- F. Clinical application

Unit VIII **Urinary System**

- A. Function, regulation and components of the Urinary System

- B. Microscopic structure of the nephron
- C. Renal physiology: glomerular filtration, tubular reabsorption, and tubular secretion
- D. Regulation of electrolyte and water balance in the body
- E. Production of hypertonic vs. hypotonic urine
- F. Urine transport, storage and elimination
- G. Urinary System disorders
- H. Clinical application

Unit IX The Reproductive System

- A. Development of the Reproductive Systems
- B. Sex determination
- C. Formation of gametes by Meiosis
- D. Spermatogenesis vs. Oogenesis
- E. Overview of function, regulation and components of the female and male reproductive system
- F. Physiology of an erection and ejaculation
- G. Constituents of ejaculate
- H. Pathway of oocyte
- I. Phases of the female reproductive cycle
- J. Role of hormones and prostaglandins in reproduction
- K. Clinical application

Course Scope and Content: Laboratory

Unit I Anatomy of the Endocrine System

- A. Identification of Endocrine glands
- B. Torso Models
- C. Neurohypophysis, adenohypophysis

Unit II Cardiovascular System: Heart

- A. Heart structure identification
- B. Heart Models
- C. Dissection of Sheep heart
- D. Evaluation of a normal EKG, heart sounds and pulse wave
- E. Determination of cardiovascular fitness with physical exercise

Unit III Cardiovascular System: Blood

- A. Evaluation of formed element morphology: RBC, WBC and platelets
- B. Determination of hemoglobin content
- C. Determination of hematocrit
- D. Evaluation of hemostasis: bleeding time, coagulation time, triple response
- E. ABO blood type determination
- F. Blood compatibility and transfusion

Unit IV Cardiovascular System: Blood Vessels

- A. Blood vessel identification
- B. Circulatory system models
- C. Determination of arterial blood pressure



- D. Determination of venous pressure
- E. Evaluation of one-way valves in veins
- F. Determination of capillary flow: white reaction, red reaction, red flare
- G. Hyperemia and microcirculation
- H. Determination of vascular fitness

Unit V Respiratory System

- A. Identification of respiratory organs
- B. Conductive vs. respiratory division identification
- C. Respiratory tree models
- D. Lung models
- E. Determination of respiratory volumes and capacities using a spirometer
- F. Evaluation of the regulation of acid-base balance through the process of respiration
- G. Fetal pig dissection

Unit VI Digestive System

- A. Identification of digestive organs
- B. Experimentation on enzyme activity
- C. Digestive physiology lab
- D. Fetal pig dissection

Unit VII Urinary System

- A. Identification of urinary system organs
- B. Kidney models
- C. Blood pressure as it relates to blood composition
- D. Urinalysis examination

Unit VIII Cell Division

- A. Analysis and drawing of the stages of Mitosis
- B. Analysis and drawing of the stages of Meiosis I and Meiosis II
- C. Drawing of the cell cycle

Unit IX Reproductive System

- A. Identification of the organs of the male and female reproductive systems
- B. Female reproductive system models
- C. Male reproductive system models
- D. Spermatogenesis vs Oogenesis
- E. Microscopic observation of mature human sperm
- F. Microscopic observation of spermatogenesis in rat testes
- G. Microscopic observation of oogenesis in cat ovaries

Learning Activities Required Outside of Class

The students in the class will spend a minimum of 6 hours per week outside of the regular class time doing the following:

1. Studying course lecture notes, handouts, and textbook reading,
2. Answering question on study assignments,



3. Completing required reading as assigned, and
4. Completing written work as assigned.

Methods of Instruction

1. Assigned reading from text and selected references
2. Lectures and demonstrations given by instructor using models, charts, multimedia, and preserved specimens.
3. Dissection of selected organs
4. Multimedia presentations
5. IPAD flashcards
6. Practice lab exams
7. Performance of laboratory exercises under direct supervision of the instructor

Methods of Evaluation

1. Substantial writing assignments, including:
 - a. Focus questions
 - b. Essay exams
 - c. Laboratory reports
2. Computational or non-computational problem-solving demonstrations, including:
 - a. Unit exams
 - b. Lecture and lab quizzes
3. Skills demonstrations, including:
 - a. Dissection
 - b. Construction of muscles using Clay Maniken's
4. Proctored, closed book/closed note examinations that include:
 - a. Multiple choice
 - b. Completion
 - c. Identification
 - i. Surface anatomy
 - ii. Models, charts, preserved specimens

Laboratory Category: Extensive Laboratory

Pre delivery criteria: All of the following criteria are met by this lab.

1. Curriculum development for each lab.
2. Published schedule of individual laboratory activities.
3. Published laboratory activity objectives.
4. Published methods of evaluation.
5. Supervision of equipment maintenance, laboratory setup, and acquisition of lab materials and supplies.

During laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is physically present in lab when students are performing lab activities.
2. Instructor is responsible for active facilitation of laboratory learning.
3. Instructor is responsible for active delivery of curriculum.
4. Instructor is required for safety and mentoring of lab activities.
5. Instructor is responsible for presentation of significant evaluation.



Post laboratory activity of the laboratory: All of the following criteria are met by this lab.

1. Instructor is responsible for personal evaluation of significant student outcomes (lab exercises, exams, practicals, notebooks, portfolios, etc.) that become a component of the student grade that cover the majority of lab exercises performed during the course.

2. Instructor is responsible for supervision of laboratory clean up of equipment and materials.

Supplemental Data:

<u>TOP Code:</u>	<u>04100: Anatomy and Physiology</u>
<u>SAM Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Distance Education:</u>	<u>N/A</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>No</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Taft College General Education:</u>	<u>LNS: Local GE Natural Science</u>



TAFTCOLLEGE

Disciplines List:

Biology, Nursing

Revised by: V. Jacobi
Revised by: K. Kulzer-Reyes
Reviewed by: C. Duron
Date Reviewed: Spring 2019
Text update: Spring 2019
C & G Ed approval: March 7, 2019
Board approved:
Semester effective:

Disability Studies (DS) 1507 Introduction to Supporting People with Disabilities (3 Units) CSU
[formerly Direct Support Education 3 and 1503; Social Science 3]

Prerequisite: None

Advisory: Eligibility for English 1500 strongly recommended

Total Hours: 48 hours lecture. 96 outside of class hours. (144 Total Student Learning Hours)

Catalog Description: This course covers the wide variety of supports available to people with disabilities. Information on how to work with medical professionals and safely store, administer, and handle medications is included. Additionally, this course explores the concepts of self-determination, supported decision-making, and community-based living. This course explores disability-related issues across career fields, making it ideal for those studying for careers in allied health fields, education, administration of justice, social work, social services, engineering, and more.

Type of Class/Course: Degree Credit

Text:

Wehmeyer, Micheal, et al. *A Comprehensive Guide to Intellectual and Developmental Disabilities, 2nd Ed.*, Brookes Publishing, 2017.

Course Objectives:

By the end of the course, a successful student will be able to:

1. Learn new ways of thinking about disability and support,
2. Explore how disability and disability supports impact different career fields,
3. Know the process of supported decision making,
4. Know what a self-determined and self-directed life can mean,
5. Be familiar with the support systems for Californians with disabilities,
6. Understand a variety of employment supports,
7. Know what employers must do to make work spaces accessible and to reasonably accommodate employees with disabilities, and
8. Learn how supports are evolving in the United States.

Course Scope and Content:

Unit I Medication Supports
A. Consumer's health and medication history



- B. Identifying the right person and the right medication
- C. Storing, labeling, administering, and recording medications
- D. The “triple check”
- E. Methods of good hygiene and appropriate use of protective barriers

Unit II **Self-Determination**

- A. History of Self-determination movement
- B. California’s Self-determination law
- C. Independent facilitators
- D. Person-centered planning

Unit III **Supported Decision-making**

- A. Alternative to conservatorship
- B. History of Supported Decision-making
- C. Philosophy
- D. Research supporting the use of SDM
- E. Drawbacks

Unit IV **Supports in the justice system**

- A. Training opportunities for law enforcement
- B. Plain language supports
- C. Legal obligations
- D. Best practices

Unit V **Supports in the K-12 classroom**

- A. Special Education
- B. IDEA, LRE and FAPE: legal protections and supports for PwDs.
- C. What can support look like?
- D. Best practices

Unit VI **Disability and Technology**

- A. Assistive technology
- B. Augmentative and Alternative Communication (AAC)
- C. Accessibility
- D. Mobility

Unit VI **Support in Employment**

- A. Accessibility
- B. Competitive Integrated Employment
- C. Transportation

Unit VII **Support in Housing**

- A. Accessibility
- B. Independent Living Supports
- C. Transportation considerations

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 9 hours per week outside of the regular class time doing the following:

1. Review online tutorials and multimedia
2. Complete writing and reading assignments
3. Participate in individual and group assignments and discussions

Methods of Instruction:

1. lectures
2. group discussions
3. Class exercises
4. Individual and/or group projects

Methods of Evaluation:

1. Instructor evaluations
2. Tests/Quizzes
3. Research paper or project

Supplemental Data:

<u>TOP Code:</u>	<u>210450: Disability Services</u>
<u>SAM Priority Code:</u>	<u>D: Possibly Occupational</u>
<u>Distance Education:</u>	<u>Online; offline</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Program Status:</u>	<u>1: Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>



TAFTCOLLEGE

<u>Eligible for Credit by Exam:</u>	<u>E: Credit By Exam</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Taft College General Education:</u>	<u>NONE</u>
<u>Discipline:</u>	<u>Rehabilitation Technician</u>



BOARD AGENDA ITEM

Date: March 26, 2019
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Request for Distance Learning Approval

Background:

The following divisions have submitted distance learning requests for the courses below. Both Distance Learning Committee, along with the Curriculum and General Education Committee approved the request.

Applied Technologies Division

This capstone course is specifically designed for students completing the A.S. degree in the Energy Technology program.

1. ENER 2900 Energy Technology Capstone

Learning Support Division

Offering these courses in one or more modalities will increase enrollment, accessibility, and provide flexibly, which will benefit more students.

1. STSU 1525 Transfer Planning
2. STSU 1530 Transitioning from High School to College
3. STSU 1550 Funding a Transfer Plan
4. RECR 1510 Introduction to Recreation and Leisure Service

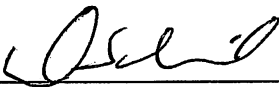
Liberal Arts Division

Offering these courses in one or more modalities will increase enrollment, accessibility, and provide flexibly, which will benefit more students.

1. SPAN 2500 Latin American Culture

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

Taft College Distance Learning Approval Form

Course: ENER 2900- Energy Technology Capstone

Submitted by: David Layne

Date: 24-Jan-19

(Please submit this form electronically as a Word file to the DE Coordinator)

This course is to be taught: Online __XX__, Hybrid __XX__, Offline _____

Answer the following questions for each modality requested:

1. What is the justification for this course to be taught in a distance learning format?

- Some of the potential responses here could be based on trying to increase enrollment, or trying to meet student demand for the course without impacting scheduling issues.
-
- This course is the ultimate course for the Associates of Science degree in Energy Technology program. This program is taught using these multiple delivery methods. This course is the hallmark course for students to show their levels of proficiency in all of the Student Learning Outcomes in their courses and in this program.

2. In what ways might this course present unique challenges in the distance education environment, and how will they be overcome?

- As an example, if your course requires student presentations, how will that be accomplished in the distance education environment?
- This course is grounded in a textbook, but is developed around the Canvas delivery method. All the required tasks and discussions are easily administered through Canvas and are accessible, too. Demonstrations and presentations are required. Students have the options of attending a classroom session, preparing a video production, using SKYPE or Zoom, or doing a formal presentation in front of their supervisors who will then use a rubric to score their levels of proficiency.

3. How will this course be developed to promote regular effective instructor/student contact?

- Be specific. Simply stating "Email and/or LMS Message Posts" is not specific. Detail how the methods that will be used to maintain effective contact will be put into place. (REC Procedure as part of AP 4105) (For example: weekly announcements; reminder emails; Instructor-led Cranium Café study sessions and office hours; participating in class discussion forums; replying to student emails, phone calls, mail, as specified in the syllabus)
-



- The instructor is present in the course at least weekly to evaluate and contribute to weekly discussions as well as grade student progress through assigned tasks, quizzes, and project development on a weekly basis. Students are encouraged to send e-mails, write notes, make telephone calls, or set-up appointments with the instructor as needed. This course has specific contact hours with the instructor each week, too. A general "Q&A" discussion will appear in the distance learning formats so that students can also help each other with general questions that may arise.
- 4. Describe ways the content of the course will be delivered or presented.**
- For example, instructor-created videos, PDFs, web links, Canvas Content Pages, student collaboration projects, and the course textbook could be used to deliver content.
 - The hybrid and online course sections all use Canvas shells to organize and deliver the course. Student discussions about each part of the project to be developed are used in this course.
- 5. How will you ensure the students can successfully navigate your course?**
- For example, ways to help guide your students through your course might include creating a video with you recording your desktop (screen-casting) as you demonstrate stepping through your class and the modules in your class; or, it might include a Content Page within Canvas that explains how the students will proceed through the class.
 - The Canvas shell has a general guide included in it for student use. This course is built for Canvas using modules, lessons, tasks, discussions, quizzes, and an applied special project. These elements are organized weekly to span across the semester's time frame. The course is framed around the syllabus which is also included in the Canvas shell.
- 6. How will you assess student learning within Canvas?**
- For example, tests and quizzes within Canvas, essays/papers, discussion forum responses, and projects could be different ways to assess student learning.
 - This course uses discussions, tasks, quizzes over content, and an applied special project for assessments.
- 7. Will this course use a textbook other than what is currently approved for the face-to-face class?**
- If this class is not taught face-to-face, or a different textbook will be used, has the textbook gone through the appropriate approval process?

- The textbook is Robbins, S., & T. Judge. (2016). Essentials of Organizational Behavior. 13th ed. NY: Prentice Hall ISBN-13: 9780133920819
- This is the approved textbook listed in the COR.

8. List all types of materials, supplemental online platforms and how accessibility issues will be addressed?

- Consider AP 5145 in your response. Will PDFs, instructional videos, MyMathLab, Word files, audio files, PowerPoint presentations be used? If so, each resource needs to be accessible.
- The Canvas shell is designed to be fully accessible as outlined by the OEI group. There are no videos or pdf files in the course, and the Word files are converted to Canvas pages. The only other resource required is the text book.

9. Does this course contain a lab requirement? If so, how will the lab requirement be met?

- There is not a lab requirement for this course.

10. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If so, this will trigger the need for a Substantive Change to be submitted to ACCJC. If you are not sure about how to respond to this question, you can leave this response blank and have the division chair and/or the DE Coordinator determine whether this change of delivery methods will push the percentage over 50%.

- This course is part of the energy technology series that is already over 50% distance learning delivery.



DE Committee Comments:

In evaluating the response to question one, the committee discussed that a hallmark course is not justification on its own for a course to be taught in a distance learning format.

In evaluating the response to question two, the committee would like to know how students will be given assistance and/or trained to use the referenced technology (Skype, Zoom, etc.).

In evaluating the response to question five, the committee would like further explanation to know how the general guide will help students navigate the course.

Date forwarded to the Curriculum Committee: 2/8/19

Curriculum Committee Comments:

Course Approved or Disapproved

Taft College Distance Learning Approval Form

Course: Student Success (STSU) 1525 Transfer Planning (2 unit)

Submitted by: Juana Rangel-Escobedo

Date: 1/14/19

(Please submit this form electronically as a Word file to the DE Coordinator)

This course is to be taught: Online , Hybrid , Offline

Answer the following questions for each modality requested:

1. What is the justification for this course to be taught in a distance learning format?

- This course was specifically developed for an online or hybrid student audience for the intent of providing students with an instructional/guided learning of transfer skills that includes an in depth navigation of transfer related websites and other online resources. Offering this course in one or more modalities will increase enrollment, accessibility, and provide flexibly, which will benefit more students.

2. In what ways might this course present unique challenges in the distance education environment, and how will they be overcome?

- No unique challenges are anticipated.

3. How will this course be developed to promote regular effective instructor/student contact?

- A variety of methods to promote regular effective contact may be utilized, including: weekly announcements; reminder emails; professor-led study sessions; office hours; class discussion forums; and individual responses via email and/or phone to student emails.
- Contact will be offered in feedback on grading.
- Additional contact may include live chats or video conferences

4. Describe ways the content of the course will be delivered or presented.

- Content will be delivered and/or presented in a variety of modalities: videos, documents and PDFs, web links, Canvas Content Pages, student collaboration projects and/or discussions, Canvas Announcements, writing prompts, interactive text, assignments, quizzes, and exams.

5. How will you ensure the students can successfully navigate your course?

- Assignments, discussions, or quizzes will be created and due during the first week of school that require students to demonstrate that they can navigate Canvas to fulfill the course requirements. Other options for helping guide students may include: videos, documents and PDFs, web links, Canvas Content Pages, and/or Canvas Announcements.
- Demonstrations, tutorials and other resources will be provided to students.

6. How will you assess student learning within Canvas?

- Graded discussions, assignments, and quizzes will be used to assess student learning. These may include objective options (like multiple-choice or true/false quizzes), discussions and replies, and presentations. Students will be required to upload submissions in a variety of formats including picture, video, or audio formats.

7. Will this course use a textbook other than what is currently approved for the face-to-face class?

- No

8. List all types of materials, supplemental online platforms and how accessibility issues will be addressed?

- The materials will adhere to AP 5145, and will include captioning of all videos and/or converting pdfs and Word files to Canvas pages that meet accessibility standards.

9. Does this course contain a lab requirement? If so, how will the lab requirement be met?

- No

10. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If

- This is a stand-alone not required for a major or program
-

DE Committee Comments:

In evaluating the response to question four, the committee would like it noted that PDFs can create accessibility issues. Instructors of this course will need to make sure all PDFs are accessible. The process of doing so was adequately addressed in the response to question eight.

Date forwarded to the Curriculum Committee: 2/8/19

Curriculum Committee Comments:

Course Approved or Disapproved

Taft College Distance Learning Approval Form

Course: STSU 1530 Transitioning from High School to College

Submitted by: Candace Duron

Date: February 1, 2019

This course is to be taught: Online X , Hybrid X , Offline _____

Answer the following questions for each modality requested:

- 1. What is the justification for this course to be taught in a distance learning format?**
 - Offering this course in one or more modalities will increase enrollment, accessibility, and provide flexibility, benefitting more students.

- 2. In what ways might this course present unique challenges in the distance education environment, and how will they be overcome?**
 - All required tasks and discussion are easily administered in the Canvas environment. No unique challenges are anticipated. The lesson on the college campus environment may require virtual tours.

- 3. How will this course be developed to promote regular effective instructor/student contact?**
 - The instructor is present in the course at least weekly to evaluate and contribute to discussions as well as grade student progress and provide feedback through assignments and quizzes. Announcements, Canvas inbox messages, office hours, and individual appointments via phone or ConexED are modes for regular effective contact.

- 4. Describe ways the content of the course will be delivered or presented.**
 - Content will be delivered and/or presented in a variety of modalities: videos, documents, web links, Canvas Pages, student collaboration projects and/or discussions, announcements, assignment prompts, quizzes, exams, and course textbook.
 - Canvas shells are also useful in organizing the delivery of course content.

- 5. How will you ensure the students can successfully navigate your course?**
 - The Canvas shell has a general guide included for student use. Other options may include the use of training modules available in the commons as well as the Quest online readiness tool.

- 6. How will you assess student learning within Canvas?**

- Graded discussions, assignments, and quizzes will be used to assess student learning. These may include multiple choice tests, essays, research papers, discussion/replies, and presentations.
7. **Will this course use a textbook other than what is currently approved for the face-to-face class?**
 - This course will use the textbook as approved in the Course Outline of Record.
 8. **List all types of materials, supplemental online platforms and how accessibility issues will be addressed?**
 - The Canvas shell is designed to be fully accessible as outlined by the OEI group. The materials will adhere to AP 5145 which include captioning and accessibility.
 9. **Does this course contain a lab requirement? If so, how will the lab requirement be met?**
 - N/A
 10. **If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%?**
 - This course is part of a Student Success series of offerings that is already over 50% distance learning.

DE Committee Comments:

In evaluating the response to question two, the committee discussed that virtual tours could create accessibility challenges. Thoughts need to be given on how the challenges could be overcome.

Date forwarded to the Curriculum Committee: 2/8/19

Curriculum Committee Comments:

Course Approved or Disapproved

Taft College Distance Learning Approval Form

Course: Student Success (STSU) 1550 Funding a Transfer Plan (1 unit)

Submitted by: Juana Rangel-Escobedo

Date: 1/14/19

(Please submit this form electronically as a Word file to the DE Coordinator)

This course is to be taught: Online , Hybrid , Offline

Answer the following questions for each modality requested:

1. What is the justification for this course to be taught in a distance learning format?

- This course was specifically developed for an online or hybrid student audience for the intent of providing students with an instructional/guide to financial resources that includes an in depth navigation of transfer related websites and other online resources. Offering this course in one or more modalities will increase enrollment, accessibility, and provide flexibly, which will benefit more students.

2. In what ways might this course present unique challenges in the distance education environment, and how will they be overcome?

- No unique challenges are anticipated.

3. How will this course be developed to promote regular effective instructor/student contact?

- A variety of methods to promote regular effective contact may be utilized, including: weekly announcements; reminder emails; professor-led study sessions; office hours; class discussion forums; and individual responses via email and/or phone to student emails.
- Contact will be offered in feedback on grading.
- Additional contact may include live chats or video conferences

4. Describe ways the content of the course will be delivered or presented.

- Content will be delivered and/or presented in a variety of modalities: videos, documents and PDFs, web links, Canvas Content Pages, student collaboration projects and/or discussions, Canvas Announcements, writing prompts, interactive text, assignments, quizzes, and exams.

5. How will you ensure the students can successfully navigate your course?

- Assignments, discussions, or quizzes will be created and due during the first week of school that require students to demonstrate that they can navigate Canvas to fulfill the course requirements. Other options for helping guide students may include: videos, documents and PDFs, web links, Canvas Content Pages, and/or Canvas Announcements.
- Demonstrations, tutorials and other resources will be provided to students.

6. How will you assess student learning within Canvas?

- Graded discussions, assignments, and quizzes will be used to assess student learning. These may include objective options (like multiple-choice or true/false quizzes), discussions and replies, and presentations. Students will be required to upload submissions in a variety of formats including picture, video, or audio formats.

7. Will this course use a textbook other than what is currently approved for the face-to-face class?

- No

8. List all types of materials, supplemental online platforms and how accessibility issues will be addressed?

- The materials will adhere to AP 5145, and will include captioning of all videos and/or converting pdfs and Word files to Canvas pages that meet accessibility standards.

9. Does this course contain a lab requirement? If so, how will the lab requirement be met?

- No

10. If this course is approved to be offered in a Distance Learning format, will this action push the percentage of Distance Learning courses offered in the program over 50%? If

- This is a stand-alone not required for a major or program
-

DE Committee Comments:

In evaluating the response to question four, the committee would like it noted that PDFs can create accessibility issues. Instructors of this course will need to make sure all PDFs are accessible. The process of doing so was adequately addressed in the response to question eight.

Date forwarded to the Curriculum Committee: 2/8/19

Curriculum Committee Comments:

Course Approved or Disapproved

Date: March 26, 2019
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Social Science Division

The Social Science Division has revised the following courses as part of the five-year review cycle:

1. POSC 1501 Government
2. RECR 1510 Introduction to Recreation and Leisure Services

Learning Support Division

The Learning Support Division has revised the following course as part of the five-year review cycle:

1. DS 1501 Introduction to Disabilities

Applied Technologies Division

The Applied Technologies Division has changed the course acronyms from IES to OSH to better align with industry needs:

1. IES 1055 Excavation, Trenching and Soil Mechanics
2. IES 1056 Electrical Standards
3. IES 1065 Machinery and Machine Guarding
4. IES 1112 Forklift Training for Operators
5. IES 1113 California Commercial Driver License Permit Preparation
6. IES 1114 Confined Space Entrant, Attendant, Supervisor Awareness and Rescue
7. IES 1115 California Oil Producers Confined Space Entry Training
8. IES 1119 Defensive Driving Course

9. IES 1125 Passport and Medic First Aid Refresher

English Division

The English Division has revised the following course as part of the five-year review cycle:

1. ENGL 2650 World Literature

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: April 1, 2019
Submitted by: Amanda Bauer, Executive Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services *BN*
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

2018/2019 Request for authorization to transfer Unrestricted General Funds to Futuris Public Entity Investment Trust Program for Post-Employment Benefits.

Background:

It is hereby requested that the Board of Trustees of West Kern Community College District authorize the West Kern Community College District's (WKCCD) transfer of \$543,900 from the Unrestricted General Fund into the West Kern Community College District Futuris Public Entity Investment Trust Program account which is being administered by the Benefit Trust Company. The District began to fund this irrevocable trust in the 2009/2010 fiscal year in response to GASB 43 and 45.

The West Kern Community College District Plan is a single-employer defined benefit healthcare plan administered by the District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses.

Terms (if applicable):

Not applicable.

Expense (if applicable):

This item was budgeted for in the 2018/2019 budget.

Fiscal Impact Including Source of Funds (if applicable):

This proposed transfer is included in the adopted FY 2018/2019 WKCCD budget and will be made prior to the end of FY 2018/2019.

Approved: _____

Debra Daniels
Dr. Debra Daniels, Superintendent/President

Date: April 3, 2019
Submitted by: Heather Meason, Executive Director, Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:
Four-Day Summer Workweek Policy

Background:

The District would like to continue its practice to implement a ten hour – four day summer workweek policy for all District faculty and staff in departments that are able to participate. This schedule would be in effect from Monday, May 27, 2019 through Thursday, August 15, 2019. The attached policy outlines the details of the change in the Districtwide work schedules during this time period. The attached policy also serves as a qualified alternative work schedule under the Classified Bargaining Agreement and under the Education Code. Any classified employees working the ten hour – four day work schedule will not incur overtime for the standard overtime work schedule during this time period.

Terms (if applicable):

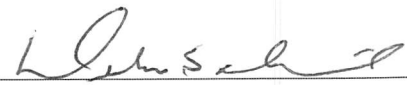
N/A

Expense (if applicable):

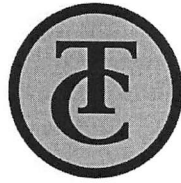
N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President



TAFT COLLEGE

WEST KERN COMMUNITY COLLEGE DISTRICT

Four-Day Summer Workweek Policy*

(May 27 - August 15, 2019)

The four-day workweek will begin May 27, 2019 and end August 15, 2019. All departments on the four-day week will remain open Monday through Thursday from 7:00 a.m. to 5:00 p.m. continuously during that period. The following procedures will remain in effect for this time period:

1. A 30-minute ON CAMPUS lunch break will be part of the 10-hour working day unless arrangements are made with the appropriate Supervising Administrator. The Supervising Administrator shall notify the Superintendent/ President of such arrangements.
 - a. A classified employee will be paid for a 10 hour work day, which includes a 30-minute ON CAMPUS lunch break. If a classified employee receives approval to take an OFF CAMPUS lunch break, this off campus lunch break would need to be taken in addition to the 10 hour ON CAMPUS work day.
2. It shall be the responsibility of the Supervising Administrator for the implementation of the 40-hour work time of all employees in their areas.
3. Any loss of time by employees will be deducted from the appropriate paid leave category.
4. Any excused time must have prior approval from the appropriate Supervising Administrator.
5. Personnel whose work assignment is less than 40 hours, or time assigned other than 7:00 a.m. to 5:00 p.m. are to arrange their schedule with the appropriate Supervising Administrator.
6. Those departments whose work schedule is better met by remaining on the 5-day week may do so with approval from the President.

Approved by the Board of Trustees: _____

*Dates subject to change to be consistent with the 2019/20 Academic Calendar

Date: April 1, 2019
Submitted by: Brock McMurray, EVP of Administrative Services *BM*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Request for Approval – Records Destruction

Background:

West Kern Community College District AP 3310 outlines procedures for records retention and destruction consistent with Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, and 45, and Title 5, Sections 59020, et seq. The attached list of documents have been reviewed and classified as “Class 3 – Disposable”, and have been retained for the legally required period of time.

The district has no further use of these records. Accordingly, it is requested that the Board of Trustees approve the destruction of the listed “Class 3 – Disposable” records.

Terms (if applicable):

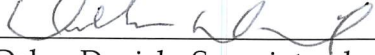
Not applicable.

Expense (if applicable):

\$1,575.00.

Fiscal Impact Including Source of Funds (if applicable):

Records destruction services will be paid using district general funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

West Kern Community College District


Records Destruction List

2018-2019

DEPARTMENT	YEAR	DESCRIPTION	# OF BOXES
Academic Records			
	2001-2003	Census rosters	2
	2004-2006	Graduation working papers	1
	2004-2007	2+2 Requests and audits	1
	2005	Westec enrollment records	1
	2005-2008	Credit by exam	1
	2007	Westec enrollment records	1
	2007-2008	Pass / No Pass Forms	1
	2007-2012	Westec white and red apps	4
	2008	Food eligibility rosters	1
	2009-2010	Graduation working papers	2
	2009-2012	Enrollment verifications	1
	2010-2011	Miscellaneous documents	1
	2010-2012	Census rosters	1
	2011-2012	Graduation working documents	1
	2012-2013	Graduation working documents	1
	2012-2013	Westec flush records	11
	2014	Westec enrollment records	21
Children's Center			

	2003-2008	Meal documents	1
	2006	Attendance sheets	1
	2007	Meal documents	1
	2007	Child Files	2
	2008	Child Files	6
	2009	Child Files	30
	2010	Attendance sheets	2
	2011	Attendance sheets	1
	2014	Meal documents	1
Human Resources			
	2008-2012	Closed positions	15
	2012	Applications for employment	2
Fiscal Services			
	1983	Invoices	1
	2008-2009	Invoices, reports, cancelled checks	3
	2009-2010	Cash receipts, credit card receipts, deposits, receipts	4
	2010-2011	Cashier receipts	3
	2010-2011	Credit card receipts	1
	2011-2012	Miscellaneous receipts/deposits, refund batches, credit card receipts, student receipts	4
	2013-2014	Miscellaneous receipts, deposits, student records	2
Bookstore			
	2009-2010	Online orders, miscellaneous documents, register reports, financial aid records	5
Dental Hygiene			
	2005-2016	Dental Hygiene classwork	41

	2007	Clinic patient dental records	3
	2008	Clinic patient dental records	5
	2010	Clinic patient dental records	5
	2011	Clinic patient dental records	4
Taft College ASB			
	2010-2011	ASB Checks	1
Taft College Foundation			
	2009-2011	Foundation checks and deposits	1
Student Services			
	1970's	Dorm records, etc.	7
Instruction			
	1970's	Instructor records	6
	1970's	Old instruction materials	14

Date: April 1, 2019
Submitted by: Amanda Bauer, Executive Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Request for Approval – Satisfaction of Transition to Independent Living (TIL) Interfund Balance.

Background:

As noted in the 2017-2018 audit report, the TIL department has maintained an interfund balance in excess of \$2.086 million with insufficient operating net income to pay back the balance to the District General Fund. The auditors' recommendation at that time was to clear this uncollectable balance with a permanent transfer of funds. It is my recommendation that the District make the appropriate year end adjustment to reflect the permanent transfer of funds.

Terms (if applicable):

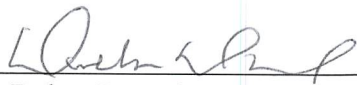
Not applicable.

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

General Fund unrestricted balance adjusted to account for the uncollectable balance.

Approved: 

Dr. Debra Daniels, Superintendent/President

Date: March 11, 2019
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Ratification



Board Meeting Date: April 10, 2019

Title of Board Item: Request for Ratification of Surfacing Proposal from Courts & Greens.

Background:

In 2018, the Taft College Child Development Center (CDC) hired an independent third-party auditor to conduct an evaluation of certain areas of program and administrative management, including safety and adequacy of facilities. The subsequent evaluation recommended remodeling of various facilities.

The attached project proposal from Courts & Greens aligns with the CDC's goal of improving the safety of their facilities. It is my recommendation that the Board accept this proposal.

Terms (if applicable):


This project is subject to UPCCA, which requires prevailing wage, a payment bond, and insurance certificate from Courts & Greens.

Expense (if applicable):

\$59,950.00

Fiscal Impact Including Source of Funds (if applicable):

This work is a general fund expenditure arising from program review and was budgeted in the 18-19 Maintenance & Operations budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



Courts and Greens

3615 Gilmore A
 Bakersfield CA, 93308
 661-587-4602
 courtsandgreens.com
 License# 1016498

Taft Childrens
 PIP Repairs

Description	
Courts and Greens Inc. propose to supply and install the following:	
1. 1.5" EPDM cap with Aromatic Binder over approx. 5300sq ft <ul style="list-style-type: none"> • 80sqft area by planter included • Fix all sink holes throughout areas • 50/50: Black/Color • 1yr Warranty on materials and workmanship 	\$59,950.00
<p>Note: A 5 yr warranty for this project can be offered if a roll coat is added every year and documented. The compaction in the areas below the current PIP seems irregular, so the yearly roll coats will help to keep the surface tight and prevent erosion of the surfacing. If a roll coat were missed, the 5 yr warranty would be void.</p>	
<ul style="list-style-type: none"> • This is a prevailing wage quote 	

Bid Includes:

Materials, freight, labor, disposal and fees.

Bid Excludes:

Repairs to damaged utilities not marked out, repairs or replacement to damaged or stolen items due to vandalism or theft.

Phone Number	661-587-4602
Fax Number	661-587-4603
Toll Free	1-888-512-6878

BOARD AGENDA ITEM

Date: March 11, 2019
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

BW

Board Meeting Date: April 10, 2019

Title of Board Item:

2017-2020 Property and Casualty Claims Administration Services Agreement, Amendment #2

Background:

The purpose of this agreement is to extend our contract with Keenan & Associates who provides our Property and Casualty Claims Administration. Their services range from monthly claim status reports, investigative and adjustment services to providing for claims payments. Keenan & Associates is specially trained, experienced, and competent in administering the Property and Liability Claims Programs for the District. This amendment does not increase our costs for claims administration. I recommend we continue our agreement with Keenan & Associates for the 2019-2020 academic year.

Terms (if applicable):

July 1, 2019 to June 30, 2020.

Expense (if applicable):

VP/AVP/Claims Manager	\$92.75 per hour
Senior Claims Examiner	\$87.50 per hour
Claims Examiner	\$77.50 per hour
Expenses	\$42% of hourly billings
Minimum per file charge	One hour

Fiscal Impact Including Source of Funds (if applicable):

The District will be billed on a time and expense basis; therefore, there is no minimum nor not to exceed dollar amount. The cost for these services is included in the Vice President of Administrative Services budget and general revenue funds will be utilized.

Approved: _____

Debra Daniels
Dr. Debra Daniels, Superintendent/President

**AMENDMENT No 2 to
PROPERTY AND CASUALTY CLAIMS ADMINISTRATION
SERVICES AGREEMENT**

This Amendment modifies the **Property and Casualty Claims Administration Services Agreement** (“Agreement”) effective on **July 1, 2017** by and between **West Kern Community College District** (“Client”) and **Keenan & Associates** (“Keenan”).

1. The effective date of this Amendment is **July 1, 2019**.
2. This Amendment amends **Exhibit B Compensation** of the Agreement for the period from **July 1, 2019** through **June 30, 2020** to read as outlined below. This Amendment supersedes any and all prior understanding between the Parties as to this matter.

For the period July 1, 2019 – June 30, 2020:

V.P./A.V.P./Claims Manager -	\$ 92.75 per hour
Senior Claims Examiner -	\$ 87.50 per hour
Claims Examiner -	\$ 77.50 per hour
Expenses -	42% of hourly billings
Minimum per file charge	One hour

3. All other terms and conditions of the Agreement remain unchanged.
4. Each person signing this Amendment on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

<u>West Kern Community College District</u>		<u>Keenan & Associates</u>	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>	Brock McMurray	<u>By:</u>	Eric J. Lucas, Esq.
<u>Title:</u>	Executive , VP Admin Svcs.	<u>Title:</u>	Vice President
<u>Address:</u>	29 Cougar Court Taft, CA 92326	<u>Address:</u>	2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501
<u>Attention:</u>	Brock McMurray	<u>Attention:</u>	Brad Keenan
<u>Telephone:</u>		<u>Telephone:</u>	310) 212 - 0363 x2658
<u>E-mail:</u>	bmcmurray@taftcollege.edu	<u>E-mail:</u>	bkeenan1@keenan.com

BOARD AGENDA ITEM

Date: March 13, 2019
Submitted by: Harold Russell III, Director of Admissions & Records
Area Administrator: Severo Balason, VP of Student Services
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Contract with Strata Information Group (SIG) for consulting services for Banner Student.

Background:

To ensure Banner student modules are being used properly, the Admissions & Records department would like to hire SIG consultant Kyle Jackson to perform a "Back to Basics" training session and 2 weeks of consulting based on the needs of the A & R department. The consultant will review processes pertaining to enrollment, academic standing, transcripts, reporting processes and automation functions currently underutilized by the department.

Terms (if applicable):

Back to Basics + additional consulting as needed (152 - 164 hours)

Expense (if applicable):

\$25,840 - \$32,980

Fiscal Impact Including Source of Funds (if applicable):

Consulting services will be paid with Rural Technology Technical Assistance Grant Funds. No impact to district funds.

Approved: _____


Dr. Debra Daniels, Superintendent/President



Strata Information Group
Statement of Work
(TAFTCOLLEGE-SOW113-STUBACK2BASICS)
March 15, 2019

Taft College	Banner® Back-to-Basics (B2B) (1 Module)
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Under the terms of the Agreement dated January 5, 2009 and further amended July 1, 2016, Strata Information Group (SIG) will provide consulting services for the staff of Taft College (Taft) as directed, to perform the following work.

Description of Work:

Taft has requested that SIG generate a proposal to provide a Banner® Back-to-Basics (B2B) assessment of the Student module. The purpose of this sessions will be to align Taft's business processes and Banner® configurations with industry best-practices based on SIG proprietary process maps for Banner® 9. The workshop will include two consultants – a Business Process Analyst and a Banner® Student consultant. An agenda will be finalized prior to the on-site workshop.

SIG will conduct the B2B workshop on-site, followed by two days of functional consulting for Banner® Student. The outputs from this workshop will be a draft report which contains a prioritized opportunity listing, detailed business cases, as well as the best-practices maps that were used to conduct the fit/gap exercise. The report will also detail the topics covered during the two days on "quick wins" consulting and will be reviewed by Taft's leadership prior to finalization.

This session will provide Taft with the data it needs to align its most critical business processes and with industry best-practices. Implementing these changes will allow for increased automation, return on investment, and increased service to constituents.

Proposed Services:

Tasks	Hours
<ul style="list-style-type: none"> • B2B workshop and report development • Additional Banner® Student consulting 	108 – 116 44 – 48
Total Hours Range:	152 – 164

Summary of Estimated Costs:

Labor Range:	Travel Expenses:	Total Cost Range:
\$25,840 - \$27,880	\$5,100 (3 on-site visits)	\$30,940 - \$32,980

Notes:

- Rate: \$170/hour for on-site and remote delivered services through June 30, 2019; rates may increase by \$5/hour effective July 1, 2019, and on each subsequent year.
- SIG will invoice only for the consulting hours provided and travel expenses incurred.
- The hours estimate includes project management, preparation time, travel time, on-site and remote labor, and the development of trip reports.
- Approximate hours and costs are based on the estimated tasks to complete this project. This may vary based on the assumptions listed and changes in Taft's needs.
- Travel expenses, if applicable:
 - Travel time is capped at 8 hours per trip.
 - Travel expenses are estimated at \$1,700 per consultant, per trip.
 - SIG will make every attempt to reduce travel costs, including coach airfares and the use of the client's recommended lodging.
 - Actual travel expenses may be lower or higher than estimated. Labor costs may be adjusted to accommodate this as long as the total cost is not exceeded.
- Costs exclude all state taxes, if applicable.
- SIG will invoice for meals and incidental expenses on a per diem basis. Receipts will not be provided. Per diem rates are generally based on GSA guidelines. Per diem rates are: \$59 per full on-site day \$44.25 per partial day


For Taft College:



 Dr. Debra Daniels
 President/Superintendent

Date

For Strata Information Group:

DocuSigned by:

 5B8F9C55A1684B6...

 Henry A. Eimstad
 President

Date

Mar-15-2019

General Outline of Services

These services are subject to change depending on Taft's priorities, needs, and availability of staff and systems.

Detailed tasks:

1. Engagement Management (remote)

- Facilitate project planning kick-off conference call/initial introductions
- Review topics and facilitate preparation of agenda in advance of on-site visits
- Coordinate and test remote connectivity for SIG consultants
- Monitor budget and project tasks
- Monitor trip reports and escalate/resolve issues as needed
- Facilitate project update conference calls as needed

2. Banner Back-2-Basics Process Alignment Workshop

- Module(s): Banner® Student
 - High level activities to include:
 - **Prep** - Remote
 - Generate and distribute satisfaction survey
 - Prepare for kick-off call (review process maps and various options)
 - Schedule and hold kick-off conference call to prep for on-site and review process maps/options
 - Finalize process maps for on-site session
 - **B2B session** (on-site)
 - *Day one:*
 - Each functional area will begin with a one day Back to Basic's Session that will focus on aligning high-level processing with industry best-practice, defining prioritization for opportunities, and identifying "Quick Wins" for the agenda.
 - *Days two/three:*
 - Each functional area will receive two full consulting days that will focus on implementing "quick wins" identified during the Back-2-Basics session.
 - **Report** (remote)
 - Develop and present final report. The report will include the full set of best-practice process maps, priorities, and timeline for implementation of outcomes.

SIG assumptions and access requirements to be provided by Taft, as applicable:

- Provide a designated, single point of contact for SIG staff to coordinate planning and logistical needs
- Provide secure local and remote access to all required systems, software tools, or applications as required with the most current data available for SIG staff access
- Assist with installation and configuration of necessary hardware and software agreed upon prior to SIG beginning its work
- Provide existing documentation as determined in initial conference calls and during on-site visits
- Provide access to IT staff, key functional users, or other staff as needed in a timely manner throughout the engagement
- Provide timely technical support to the SIG consultant(s) when needed; SIG's ability to perform requires timely support from the Taft staff
- Provide a dedicated meeting room(s) and/or work space with audio-visual equipment as necessary during on-site visits for consulting, one laptop computer as necessary with Microsoft Word®, Excel®, PowerPoint®, and other software necessary to access systems required to perform the work
- Advise SIG of vacations, holidays, hardware maintenance, planned power outages, or other scheduled activities that would impact delivery of service

Date: March 26, 2019

Submitted by: Severo M. Balason, Vice President of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Purchase of Nine (9) Automated External Defibrillators (AEDs) for the District

Background:

Taft College does not have an emergency medical facility and there are no hospital facilities in Taft, CA. The first responders are usually the local fire departments' personnel or emergency services from Bakersfield. The importance of having AED units on campus will provide life-saving actions before the emergency first responders arrive at the scene.

Terms (if applicable):

Each AED unit cost \$1,172.69. The total for nine (9) plus taxes is \$11,319.39.

Expense (if applicable):

\$11,319.39

Fiscal Impact Including Source of Funds (if applicable):

The AED units will be paid with one-time 2018-2019 Program Review Funds.

Approved: _____


Dr. Debra Daniels, Superintendent/President



135 DURYEY ROAD
MELVILLE, NY 11747

Quote Confirmation

SHIP TO:

Taft College
29 Cougar Ct
Eric Randall Hershkowitz
Taft CA 932682329

Taft College
29 Cougar Ct
Taft, CA 93268-2329

BILL TO:

Taft College
29 Cougar Ct
Taft CA 932682329

ACCOUNT #	TOTAL AMOUNT
112187	11,319.39
ORDER NUMBER	ORDER DATE
73515683 SQ	02/26/19
PAGE #	
1	

LINE NO	ITEM CODE	UNIT SIZE DRUG CLASS	DESCRIPTION & STRENGTH	QTY. ORD SHIPPED	SHIPPING DETAILS CUSTOMER P.O.#	UNIT PRICE	EXTENSION
1	4991362	Ea PU	Lifeline AED 1.000	9 9	QUOTE	1,172.69	10,554.21
2			TAX			765.18	765.18

ACCOUNT #	TOTAL AMOUNT
112187	11,319.39
ORDER NUMBER	ORDER DATE
73515683 SQ	02/26/19
PAGE #	
1	

Date: March 27, 2019
Submitted by: Jessica Grimes
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

C.A. Reding Contract

Background:

As part of the Perkins V grant requirements, allocation will increase if our data collection on Perkins special populations extends to our WESTEC student population. C. A. Reding makes this possible by digitizing the supplemental survey administered to these students and acts as a bridge to map that data into Banner, so that we can accurately report whom we're serving.

Terms (if applicable):

The Perkins V grant defines "special populations" as individuals with disabilities; individuals from economically disadvantaged families, including low-income youth and adults; single parents, including single pregnant women; out-of-workforce individuals; English learners; homeless individuals; youth who are in, or have aged out of, the foster care system; and youth with parents on active duty in the armed forces.

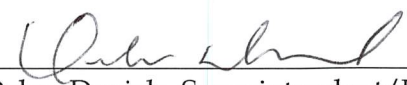
Expense (if applicable):

\$9,169.13

Fiscal Impact Including Source of Funds (if applicable):

This technology will be paid out of the Strong Workforce-3 Regional funding allocation and will have no impact to District Funds.

Approved: _____


Dr. Debra Daniels, Superintendent/President



office technologies • document solutions

SALES INVOICES

Sales Quote No: 1012

Date: 3/8/19

Account No: 17634282

Bill To: Taft College
29 Emmons Dr
Taft, CA 93268

Ship To: Taft College
29 Emmons Dr
Taft, CA 93268

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Jacquelyn Mills	To be Determined	UPS Ground	Net 30	4/7/19


Notes

Item No	Description	Quantity	UM	Price	Disc	Amount
Psicapture Enterprise 30K	PSIcapture Enterprise Classification Level 1 Bundle (Up to 30K) T01-PC230030-C1	1.00	Each	\$7,850.00	0.00	\$7,850.00
Network Connectivity	Programming & Installation	1.00	Each	\$0.00	0.00	\$0.00
5 Hr Block of Time	Post install Support & Training 5 Hrs.	1.00	Each	\$750.00	0.00	\$750.00

Remit to:
C.A. Reding Co., Inc.
4352 N. Brawley Ave. Suite 101
Fresno, CA 93722

Subtotal	\$8,600.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$569.13
Sales Order Total	\$9,169.13

4352 N. Brawley Ave. Suite 101 Fresno, CA 93722 559-275-4977

Date: March 27, 2019
Submitted by: Adam Bledsoe, Director of Distance Education
Area Administrator: Dr. Leslie Minor, VP of Instruction 
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Continuation of Subscription to Turnitin Feedback Studio

Background:

Approval is requested for continued participation in the Community College League of California (CCLC) consortium Turnitin software purchasing agreement. Turnitin is a software that checks student papers for originality, provides digital grading tools, and streams web-based peer reviews.

Terms (if applicable):

August 1, 2019 - July 31, 2020

Expense (if applicable):

\$9,022.65

Fiscal Impact Including Source of Funds (if applicable):

This renewal is a Computer License Fee that is included in the 2019-20 Distance Learning budget.

Approved: 
Dr. Debra Daniels, Superintendent/President



2019 SUBSCRIPTION FORM FOR TURNITIN FEEDBACK STUDIO
Coordinated by Community College League of California

2019 Price: \$2.76/Credit FTES + \$1,050/Campus

College Name (or District Name if purchasing as a District): Taft College

Credit FTES: 2,888.64 Note: Your College or District Credit FTES can be found HERE

Invoice:

- Invoice before July 1, 2019
- Invoice after July 1, 2019

Subscription:

- Subscribe for one year
- Subscribe for two years (pre-pay, 5% annual increase)
- Subscribe for three years (pre-pay, 5% annual increase)

Training (optional):

- We wish to add an Implementation
- We wish to add an Online Training
- We wish to add an Onsite Workshop

Signature (of person authorized to commit for purchase):

Name-signature

Date

Name-printed

Title

Turnitin Administrator:

Adam Bledsoe
Name-printed

Director of Distance Education
Title

abledsoe@taftcollege.edu
Email address

661-763-7781
Phone

Once orders have been placed, subscriptions may not be withdrawn. FAX this form to CCLC at 888-821-1564 or EMAIL this form to jwiser@cclleague.org. Deadline is June 21, 2019. All payments will be made to CCLC.



Training Descriptions:

Type	Cost	Description	Length
Implementation	\$1500	For those interested in additional support when newly adopting or making a change in delivery (integrating for the first time or changing integration or LMS). Includes: Administrator configuration and training in delivery environment (web/LMS) (60-minutes).	Admin training is 1-hour, online, recorded and shared w/ administrator
Online Training	\$500	90 minutes of instruction in creating an assignment with Turnitin, settings, reviewing a report, feedback tools, and the student experience. 30 minutes reserved for Q&A or additional topics including PeerMark, Rubric Creation, QuickMark Library Management, etc.	Maximum 2 hours, online, recorded and shared with institution or district
Onsite Workshop	\$3500	6 hours of instruction time to provide workshop-style sessions. Can be broken into smaller sessions throughout the day for multiple groups or to cover specific types of users including trainers, support, instructors, etc.	Maximum 6 hours, on campus, max attendance may apply, variations in audience available

Price Calculation Examples:

Single Year:

If the annual Credit FTES for your district is 10,000, and there are 3 colleges, the cost for a license could be calculated as follows:

$10,000 \text{ (Credit FTES)} \times \$2.76 \text{ (price per student)} + \$3,150 \text{ (3 colleges} \times \$1,050 \text{ campus fee)} + \$1,500 \text{ (Implementation)} = \text{total cost of } \mathbf{\$32,250}$

Multiple Year:

If the annual Credit FTES for your district is 10,000, and there are 3 colleges, the cost for a 3 year license could be calculated as follows:

$10,000 \text{ (Credit FTES)} \times \$2.76 \text{ (price per student)} + \$3,150 \text{ (3 colleges} \times \$1,050 \text{ campus fee)} + \$1,500 \text{ Implementation} + 10,000 \text{ (Credit FTES)} \times \$2.90 \text{ (price per student)} + \$3,150 \text{ (3 colleges} \times \$1,050 \text{ campus fee)} + 10,000 \text{ (Credit FTES)} \times \$3.05 \text{ (price per student)} + \$3,150 \text{ (3 colleges} \times \$1,050 \text{ campus fee)} = \text{total cost of } \mathbf{\$98,050}$

Notes:

- The Service shall include unlimited submissions of papers, unlimited classes and unlimited Similarity Reports for the Term.
- All subscribing institutions have access to complimentary support 7 days a week*:
Phone: 866-816-5046 ext. 241 (administrators only)
Web: http://www.turnitin.com/en_us/support
Email: tiisupport@turnitin.com

*First response turnaround times for support tickets are typically within 24 hours after receipt. Response times may be longer during peak times and for requests that require additional engineering support or other subject matter expert involvement.

Once orders have been placed, subscriptions may not be withdrawn. FAX this form to CCLC at 888-821-1564 or EMAIL this form to jwiser@cclleague.org. Deadline is June 21, 2019. All payments will be made to CCLC.

Date: March 27, 2019
Submitted by: Jessica Grimes
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Southern Computer Warehouse (SCW) Contract

Background:

As part of the Perkins V grant requirements, allocation will increase if our data collection on Perkins special populations extends to our WESTEC student population. SCW provides the hardware that is necessary for digitizing the supplemental survey, so that we can accurately report whom we're serving.

Terms (if applicable):

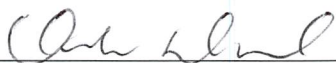
The Perkins V grant defines "special populations" as individuals with disabilities; individuals from economically disadvantaged families, including low-income youth and adults; single parents, including single pregnant women; out-of-workforce individuals; English learners; homeless individuals; youth who are in, or have aged out of, the foster care system; and youth with parents on active duty in the armed forces.

Expense (if applicable):

\$8,644.19

Fiscal Impact Including Source of Funds (if applicable):

This technology will be paid out of the Rural Technology Technical Assistance Fund.

Approved: 

Dr. Debra Daniels, Superintendent/President



Southern Computer Warehouse
 1395 S. Marietta Parkway | Building 300-106
 Marietta, GA 30067
 (P) 877-468-6729
 (F) 770-579-8937
 SCW.com

Quote # 100166484 - HPE ProLiant DL360
 Cust #: C00106414 (Taft College CA)
 Quote Date: Mar 27, 2019

Sold to:	Ship to:
Accounts Payable Taft College CA 29 Cougar Court Taft, California, 93268 T: 661-763-7737 mgibson@taftcollege.edu	Accounts Payable Taft College CA 29 Cougar Court Taft, California, 93268 T: 661-763-7737 mgibson@taftcollege.edu
Shipping Method: Free Shipping - Free	

#	Products	SKU	Price	Qty	Subtotal
1	HPE ProLiant DL360 G10 1U Rack Server - 2 x Intel Xeon Gold 5118 Dodeca-core (12 Core) 2.30 GHz - 32 GB Installed DDR4 SDRAM - 12Gb/s SAS Controller - 2 x 800 W - 2 Processor Support - 768 GB RAM Support - Gigabit Ethernet, 10 Gigabit Ethernet, 25 Gigabit Ethernet - 16 MB Graphic Card	HPE-867963-B21	\$5,893.56	1	\$5,893.56
2	HP SmartMemory 32GB DDR4 SDRAM Memory Module - 32 GB (1 x 32 GB) - DDR4 SDRAM - 2666 MHz DDR4-2666/PC4-21300 - 1.20 V - ECC - Registered - 288-pin - RDIMM 815100-B21	HPE-815100-B21	\$470.45	1	\$470.45
3	HPE 960 GB Solid State Drive - SATA (SATA/600) - 2.5" Drive - Mixed Use - 5 DWPD - Internal - Hot Pluggable P07926-B21	HPE-P07926-B21	\$847.92	2	\$1,695.84
				Subtotal:	\$8,059.85
				Tax:	584.34
				Grand Total (Incl. Tax):	\$8,644.19

Thank you for your quote. We value your business and will continue to provide you excellent service in addition to our comprehensive product line. All returns must be authorized and clearly marked with a valid RMA number. Returns are subject to restock fees when applicable.
 Quotes are valid for 30-days unless otherwise noted.

Thank you very much for giving me the opportunity to work with you on this. Due to the volatile trade conditions between the US and China, prices are fluctuating daily as tariffs are imposed.
 Bennie Gaddis
 bennie.gaddis@scw.com
 (770) 579 - 8927 x 213



BOARD AGENDA ITEM

Date: March 29, 2019
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

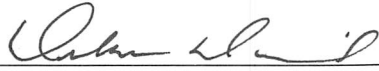
Title of Board Item:
IBM Cognos Framework Reporting Model Creation

Background:
In an effort to update the reporting capabilities of our Institutional Research (IR) department, this project would allow for the creation of a Cognos reporting package to ease the reliance on obsolete reporting tools by IR staff members as well as other staff and faculty members. Specifically, this reporting package would replace portions of the current Microsoft Access DSS application with data-verified Cognos reports and tables.

Terms (if applicable):
Effective April 11, 2019 – June 30, 2019

Expense (if applicable):
\$7,000.00

Fiscal Impact Including Source of Funds (if applicable):
District funds will be used to cover these one-time expenses.

Approved: 
Dr. Debra Daniels, Superintendent/President

IBM Cognos Framework Reporting Model Creation – 2019 Statement of Work #2

This Statement of Work ("SOW"), effective as of February 8, 2019 ("Effective Date"), is by and between GL Consulting Services, LLC located at 9711 S. Mason Rd., Ste. 125, #136 Richmond, TX, 77407 ("GLCS") and Taft College ("Client" or "Taft").

Note: This agreement is not intended to replace a vendor's support and maintenance.

Taft College desires the creation of a reporting package to ease the use of reporting for their Intuitional Research department as well as other staff and faculty members. This package will be created leveraging existing data-verified reports as well as tables used in the DSS Access application.

Major consideration of data for this package include:

- Student Course
- Registration
- Enrollment
- Certificate Awards
- Success Rate; Course & Section

At the end of this Statement of Work, Taft College, will have a functioning Cognos Reporting package. This package will include "user-friendly" titles of metadata fields, this will also include any data governance calculations or filters provided by the client.

<p>Performance of Services</p>	<ul style="list-style-type: none"> • Create Framework Package <ul style="list-style-type: none"> ➤ Connecting to Banner tables and other identified data sources ➤ Applying business rules, filters, etc. ➤ Hiding data items not needed for reporting purposes ➤ Creating virtual star schema of tables ➤ Renaming data items to user-friendly terms ➤ Organizing data items to be intuitive to end users • Test functionality of report package • Verify data with assistance of client • Verify table joins for business correct cardinality • Publish package to create test reports • Training on reporting package • All work will be completed to client specifications using the industry best practices.
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<p style="text-align: center;">Assumptions</p>	<ul style="list-style-type: none">• All work will be completed in Taft Test environment• Taft will supply data source connectivity and proper database credentials• Access to Cognos Banner ODS and other identified data sources• Taft to provide tool to query data source databases• Taft to perform data verification• Taft to make staff available in a timely manner for completion of tasks• Training will be on the reporting package only, this work order does not include full Cognos Report Training• Work schedules will be coordinated between Client and GLCS• Data sources will only include tables accessible in the Banner ODS• Necessary remote access and security authorization will be provided by the client• Client grant GLCS appropriate access to the environment in which work will be completed.• This Agreement is not intended to be a real-time production support agreement• Client will be able to support the system after the required changes are made
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Project Rate

The following section provides the rate schedule for the work to be performed starting in February of 2019. The project will be time and materials, with a "not to exceed" of 40 hours.

Hours	Price/Hr	Weeks	Total
40	\$175	1	\$7,000

Rates do not include consultant travel expenses, which are billed at incurred cost in addition to consulting fees. The daily Per Diem will be consistent with the US General Services Administration (GSA)¹ standard for meal expenses. If a resource will need to travel, client will be notified prior to and will approve the travel.

¹ GSA Per Diem Rates:

http://www.gsa.gov/portal/content/104877?utm_source=OCM&utm_medium=print-radio&utm_term=HP_01_Requested_perdiem&utm_campaign=shortcuts

Payment Terms:

GL Consulting Services will invoice the Client semi-monthly. Each invoice will include a detailed itemization of services rendered. All invoices will show hours worked and be submitted to Client. Payment is due within thirty (30) days of the Client's invoice date from GL Consulting Services. GL Consulting Services shall also bill Client for pre-approved project expenses and other out-of-pocket costs.

Additional Terms:

The terms set forth herein are only valid if GL Consulting Services receives a signed copy of this Agreement. Client understands that the terms set forth in this Agreement, including but not limited to, the licensing and pricing terms, are GL Consulting Services Confidential Information, and Client may not disclose such terms to any third party, including a third party acquiring or acquired by Client by merger, consolidation or otherwise without GL Consulting Services prior written consent.

The Authorized Representatives of GL Consulting Services and Taft College have executed this Agreement signifying their agreement to its contents.

For GL Consulting Services, LLC: For Taft College:

Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____

GLCS, LLC can be contacted at kboswell@glconsultingservices.com or 219-299-6828.

Date: March 13, 2019
Submitted by: Brock McMurray, EVP of Administrative Services *BM*
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Request for Approval of SchoolDude.com Contract Renewal

Background:

SchoolDude.com, Inc. provides the software for the Maintenance Department's online work order service; MaintenanceDirect service; PMDirect service; and MySchoolDude service. This service has increased our response time to maintenance requests, and I recommend we continue this contract.

Terms (if applicable):

July 1, 2019 to June 30, 2020

Expense (if applicable):

\$5,082.53

Fiscal Impact Including Source of Funds (if applicable):

This is a once a year charge. The cost for these services is included in the Maintenance budget, and general revenue funds will be utilized.

Approved: *Debra Daniels*
Dr. Debra Daniels, Superintendent/President

Q-135014

PREPARED BY

Dude Solutions

PREPARED FOR

Taft College

PUBLISHED ON

March 13, 2019



March 13, 2019
Taft College

Thank you for your continued support of our market leading solutions for improving educational operations. We at Dude Solutions are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Dude Solutions is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Taft College:

Item	Investment
MaintenanceDirect	\$3,467.09
MySchoolDude	\$486.20
PMDirect	\$1,383.36
Annual Renewal:	\$5,336.65 USD

Service dates: 07/01/2019- 06/30/2020





Software for Smarter Operations

Terms of Service:

- Renewal Term: one year
- Automatic invoicing will occur at the end of each term.
- Technical support is available from 8am to 6pm Eastern Standard Time. Please call (877) 868-3833 for technical support.
- Applicable sales taxes are in addition to the quoted price. If Taft College is tax exempt, please fax a copy of your Tax Exemption Certificate to 866-299-7821 or email it to accountsreceivable@dudesolutions.com (<mailto:accountsreceivable@dudesolutions.com>)
- Payment: Terms are net 30 days.
- Daily backup of data, backups transferred offsite daily, and 24/7 server monitoring in a dedicated data center environment.
- The terms and conditions ("Terms") of this offer are based upon Dude Solutions, Inc.'s [Online Subscription Agreement \(http://dudesolutions.com/terms\)](http://dudesolutions.com/terms). Acceptance is expressly limited to these Terms. Any additional or different terms proposed by you (including, without limitation, any terms contained in any document incorporated by reference into the Purchase Order) are objected to and rejected and will be deemed a material alteration hereof, unless expressly assented to in writing by DSI.



Date: April 3, 2019
Submitted by: Heather Meason, Executive Director, Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: April 10, 2019

Title of Board Item:
Newton Applicant Tracking System

Background:
The District would like to streamline the applicant life cycle through the implementation of Newton Applicant Tracking System. The implementation and application of the system will allow for more effective and efficient recruiting process, handling all aspects of the recruiting process from initial request to onboarding. The system will allow us to more effectively attract and engage candidates, screen, interview, and work within the committee format. Post interview, Newton will be utilized to offer and onboard the candidate. In addition, the system will allow for real time tracking of key metrics such as time to hire, candidate flow, candidates in que and demographics.

Terms (if applicable):
Month to Month with a 30 day cancelation notice.

Expense (if applicable):
\$333 per month, with 2 months free.

Fiscal Impact Including Source of Funds (if applicable):
This expense will be paid through grant funds provided for EEO compliance.

Approved: 
Dr. Debra Daniels, Superintendent/President

BOARD AGENDA ITEM

Date: March 22, 2019

Submitted by: Severo M. Balason, Jr., Vice President of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Ratification



Board Meeting Date: April 10, 2019

Title of Board Item:

Contract for Professional Services with Amber Anderson for Assistance with Registration Procedures and Processes.

Background:

To support the onboarding of the new A&R Director, I am requesting the approval of the professional services of Amber Anderson to assist with Student Services admissions and records processes, updating procedures, and mandated reports.

Terms (if applicable):


The effective dates are April 1, 2019 through May 24, 2019 not to exceed a total of 48 hours.

Expense (if applicable):

The independent contractor shall receive \$100 per hour not to exceed \$4,800 per the agreement.

Fiscal Impact Including Source of Funds (if applicable):

This will be paid out of the Admissions & Records 2018-2019 budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and Amber Anderson (“Independent Contractor”). The agreement is effective April 1, 2019.

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Services related to the vacancy of the former Director of Admissions & Records (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services April 1, 2019 through May 24, 2019.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Training and documentation for admission, registration, and reporting processes.
4. **Compensation.** Independent Contractor shall be paid the sum of \$100.00 per hour up to 48 hours.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor’s failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent

Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor up to \$0.00 for travel expenses/mileage and hotel for the entire term at the established rate paid to District employees.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 15 days' prior written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:
00-00-00

Budget Code:
11000-358-5510-62100

West Kern Community College District:

Independent Contractor:

By: Dr. Debra S. Daniels

By: Amber Anderson

Signature

Signature

BOARD AGENDA ITEM

Date: March 26, 2019
Submitted by: Andrew Prestage, Executive Director Information Technology
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Ray Morgan Company renewal for copier maintenance agreement #CN921-04.

Background:

Taft College has 13 copiers around campus for the faculty and staff use. Each unit may be a purchased unit or a unit under lease and must be maintained. Taft College created a single contract with itemized cost of copying that pays for the toner, repair and service call of the technician to maintain the unit. The district is provided a web portal to submit work orders for repair and also receives delivered toner as the copier informs Ray Morgan when less than 15% of the cartridge remains. The agreement includes a statement indicating that the agreement is cancelable with a 30 days' notice with no penalty.

Terms (if applicable):

Maintenance agreement dates are from 05/01/2019 to 04/30/2020.

Expense (if applicable):

Estimated cost of the coverage for all units is as indicated on the agreement is \$2,200.00.

Fiscal Impact Including Source of Funds (if applicable):

Funded by all departments on campus and managed by the ITS department.

Approved: _____


Dr. Debra Daniels, Superintendent/President



Ray Morgan Company

TECHNOLOGY SOLUTIONS YOU CAN TRUST

CUSTOMER EXCELLENCE SINCE 1956

03/26/2019

Attn: Andrew Prestage
Taft College
29 Cougar Ct
Taft, CA 93268-2329

Re: CN921-04, All Inclusive

NEW PURCHASE ORDER REQUIRED

As a reminder, your maintenance agreement is in need of a new purchase order for Contract # CN921-04, running 05/01/2019 through 04/30/2020. For reference, the current purchase order # is P0048175, set to expire on 5/1/2019.

Thank you for your loyalty as a Ray Morgan Company customer. To assist in preparation of your new purchase order, below please find your covered copies, volume and rate table. Your base rate and copies included are represented as per month. The actual billing cycle is listed under "Base Type". For example: If the contract base type is quarterly, the base rate will be billed 3x the monthly base rate and include 3x the copies included in the table. For PO purposes only, please encumber \$2,200.00 + tax. Sales tax is calculated with 34% of the agreement being taxed at your current sales tax rate. All other terms and conditions of the original agreement (or subsequent agreement if applicable) will remain in effect.

Agreement is cancelable with a 30 days' notice with no penalty

Item	Equip ID	Serial Number	Ship To Name	Location Info	Base Type	Monthly Base Rate	Overage Type	BW Group Name	Monthly BW Copies Included	BW Group Rate	CLR Group Name	Monthly CLR Copies Included	CLR Rate
IR 2530	96707	FTG80976	Taft College	Library	Quarterly	\$70.13	Quarterly	BW Pool 9	2,000	\$0.0213			
IR C28801	64161	JJJ01660	Taft College	Maintance Dept / M&O	Quarterly	\$53.59	Quarterly	BW Pool 2	2,000	\$0.0307	CLR Pool 1		
IR C28801	62348	MNW02925	Taft College	IT Department	Quarterly	\$53.59	Quarterly	BW Pool 3	2,000	\$0.0307	CLR Pool 1		\$0.2122
IR 2870	72861	SLG12426	Taft College	Childrens center	Quarterly		Quarterly	BW Pool 1		\$0.0330			
IR 3030	72856	MUF06669	Taft College	2nd floor Student Services	Quarterly		Quarterly	BW Pool 1					
IR 3235	72860	DGA05788	Taft College	2nd floor hallway	Quarterly		Quarterly	BW Pool 1					
IR 2270	72585	KGJ05815	Taft College	Tech Arts	Quarterly		Quarterly	BW Pool 4		\$0.0273			
IR C5235	92230	JWH02254	Taft College	1st floor Financial Aid	Quarterly		Quarterly	BW Pool 5		\$0.0195	CLR Pool 2		\$0.1078
IR C5235	95145	JWH06032	Taft College	ILC	Quarterly		Quarterly	BW Pool 6		\$0.0195	CLR Pool 3		\$0.1078
IR C5235	95432	JWH06264	Taft College Bookstore		Quarterly		Quarterly	BW Pool 7		\$0.0177	CLR Pool 4		\$0.0980
IR 8295B	96657	KZZ02049	Taft College	D2 Office	Quarterly		Quarterly	BW Pool 8		\$0.0124			

Per customer request merging Cn6786-01 onto this agreement.

IR C2225B	110705	LYD51286	Taft College	Applied Tech	Quarterly		Quarterly	BW Pool 10		\$0.0202	CLR Pool 5		\$0.1179
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Please contact me if you would like to make any volume changes to your contract, otherwise, please submit your new purchase order referencing your maintenance agreement # CN921-04 by:

Scan to email to contracts@raymorgan.com

Faxing 530-781-1008

US Mail Attn: Tina Peters, Ray Morgan Company, 3131 Esplanade, Chico CA 95973.

At the Ray Morgan Company we are constantly looking for ways to decrease clients overall costs while streamlining associated billing. Please take a moment to review the enclosed brochure on our Managed Print Services (MPS) program. If you have not already taken advantage of this valuable service, I would greatly appreciate the opportunity to discuss how an implementation, consolidated with your current agreement, may benefit Taft College.

Thank you again for your continued business.

Sincerely,

Tina Peters

Director of Aftermarket and Contracts

Corporate Headquarters - Chico CA

Direct 530-230-4827

Fax 530-781-1008

tpeters@raymorgan.com

www.raymorgan.com

P.S. We always try to notify the right person about agreement renewals, but sometimes things change. If you have received this letter in error, we would appreciate your forwarding it to the correct person or contact us at the number provided so that we may update our records.

X _____

BOARD AGENDA ITEM

Date: March 27, 2019
Submitted by: Jennifer Edmaiston, Athletic Secretary
Area Administrator: Severo Balason, VP of Student Services
Subject: Request for Approval



Board Meeting Date: April 11, 2019

Title of Board Item:

Advertisement in NACDA Convention Program honoring Kanoe Bandy as a recipient of the Under Armor JC Athletic Director of the Year

Background:

Kanoe Bandy was recently named as an Under Armor Junior College Athletic Director of the Year. She will be honored during an annual convention held in Orlando, Florida this June. This is a great honor for Ms. Bandy and Taft College to be recognized at the national level.

Terms (if applicable):

The agreement is non-cancelable unless otherwise stated in writing by both parties.

Expense (if applicable):

\$1800.00

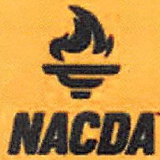
Fiscal Impact Including Source of Funds (if applicable):

This expense will be covered utilizing District funds confirmed in the 2018-19 budget.

Approved: _____



Dr. Debra Daniels, Superintendent/President



NACDA

NATIONAL ASSOCIATION OF
COLLEGIATE DIRECTORS OF ATHLETICS

AGREEMENT

Client: Taft College

Bill to: Jennifer Edmaiston

JEdmaiston@taftcollege.edu

Project:	Event	Description	Invoice Date	Amount
NACDA Convention Program	2019	Full Page/4 color	3/27/19	\$1,800

- Client agrees to deliver electronic files of all Creative to NACDA by **4/12/2019**. Files will be in acceptable format and conform to exact specifications as shown on the Spec Sheet. NACDA is not responsible for storing any Creative after its last use. Files or proofs will not be returned to Client.
- Ad locations in the program at the full discretion of NACDA.
- **Billing Instructions:** See terms below. All invoices are due upon receipt unless otherwise noted in this Agreement. See the Invoice Date above. Invoices will be mailed or emailed to the BILL TO address listed above.
- **Terms:** This Agreement is non-cancelable unless otherwise stated in writing by both parties, specifically referencing this Agreement. Invoices not paid within 30 days are subject to a 1 1/2% per month service charge until paid in full. If the account is referred to a collection attorney for any reason, Client agrees to pay full cost of advertisement, plus attorney fees, and any other costs associated with collections.

I hereby certify, represent, and warrant that I am authorized on behalf of the undersigned Client to enter into this Agreement and that this Agreement is binding upon and enforceable against Client. I have read, understand, and agree to the terms and conditions of this Agreement, including the addenda attached hereto, which are expressly acknowledged as being received and incorporated herein by reference

Client Accepted:

Accepted NACDA:

Signature: _____

Signature: _____

Date: _____

Date: _____

Name and Title: _____

Name and Title: _____

Please sign and return to dleroy@nacda.com

BOARD AGENDA ITEM

Date: December 13, 2018

Submitted by: Severo M. Balason, Vice President of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval



Board Meeting Date: April 10, 2019

Title of Board Item:

Facilities Use Agreement with Taft Union High School for the 2018-2019 Graduation Practice and Ceremony

Background:

Traditionally, Taft College utilizes the TUHS football field for Taft College graduation practice and ceremony. This agreement is for May 24, 2019. TUHS waives the fees (\$3,500) associated with the use of the football field. However, the TUHS Board of Trustees does charge direct costs associated with the use of the football stadium. The direct costs will be the hours of maintenance labor utilized for set-up and clean-up which is \$50 per hour. The arrangement also includes a Hold Harmless Agreement and Covenant Not to Sue.

Terms (if applicable):

The term of the agreement is for a one day use of the TUHS football field for May 24, 2019.

Expense (if applicable):

The cost of maintenance labor utilized for set-up and clean-up which is \$50 per hour. Last year the District was billed for a total of \$1,528 for TUHS maintenance labor.

Fiscal Impact Including Source of Funds (if applicable):

District funds (VPSS) will be utilized and have been included in the 2018-2019 budget projections for this service.

Approved: 
Dr. Debra Daniels, Superintendent/President

Taft Union High School District

701 Wildcat Way
Taft, California 93268

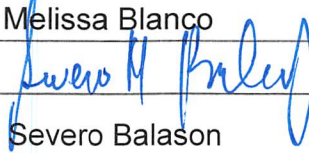
Business Office

Tel (661) 763-2300
Fax (661) 763-1445

HOLD HARMLESS AGREEMENT AND COVENANT NOT TO SUE

I, Severo Balason, Taft College, in consideration for
 (Person Requesting Use) (Name of Organization)
 of being permitted to use facilities/equipment of the Taft Union High School District, Taft,
 California, County of Kern, for the purpose of 2018-2019 Taft College Graduation
Ceremony & Practice between the dates of May 24, 2019, and
May 24, 2019, do hereby covenant and agree that the Taft Union High School District,
 their officers, employees, agents, members or representatives shall not be liable for any loss,
 damage, injury or liability of any kind to any person or property caused by or arising from
 any use of the premises of the Taft Union High School District, or any part thereof, or by any
 defect in any building, structure or improvement thereon, or in any equipment to be used
 therein, or because of the same being out of repair or arising from any act or omission of the
 undersigned or its agents, employees, nor shall the above enumerated entities be liable for
 any loss, damage or injury from any cause whatsoever to the property or person of the
 undersigned or any of its employees, agents or other persons using said premises, or any
 item, or any part thereof.

The undersigned agrees to protect, indemnify, and covenant not to sue and hold harmless the
 above-enumerated Taft Union High School District, for the use or occupancy of the premises
 and arising from any state of condition of said premises, or item(s), or any part thereof.

Event Coordinator: Melissa Blanco Phone: 661-763-7854
 Authorized Agent Signature:  Date: 3/18/19
 Authorized Agent Print Name: Severo Balason
 Title: Vice President, Student Services

ADDRESS: Taft College Phone: Bus. 661-763-7810
29 Cougar Court Home: N/A
Taft, CA 93268

Taft Union High School District

701 Wildcat Way
Taft, California 93268

Business Office

Tel (661) 763-2300
Fax (661) 763-1445

FACILITY USE - CLIENT RESPONSIBILITY

Taft Union High facilities are maintained with a high standard of "excellence." Use of our facilities bear the responsibility on your part to maintain the standards of safety and cleanliness set by the District. To keep excess costs to a minimum and insure a safe environment the District requires the following:

1. Normal facility use fee will be billed upon receipt of the approved activity request and the client must pay the "Facility Use Fee" prior to the use of the facility, unless prior Board approval to waive fees has been requested and approved.
2. Fees will be assessed for any expenses incurred by the District due to damages to the facility or equipment, or for TUHS employee labor used for clean up and repairs.
3. In the event of a conflict with the Taft Union High School home contests your group will need to use an alternate facility. You may contact the Principal's Secretary at 763-2334 for the current availability of our facilities.
4. You must file an "Activity Request Form", a "Hold Harmless and Covenant Not To Sue Agreement", and provide a Certificate of Insurance.
5. **NO USE OF TOBACCO PRODUCTS (smoking, chew, etc.), ALCOHOL, OR DRUGS IS PERMITTED AT ANY TIME ON ANY TUHS FACILITY.** Violation of this policy could have serious affects. Such use is in violation of both law and Board Policy, which must be strictly enforced during your use of our facility.
6. Proper supervision of the event must be provided. Particular care should be taken to protect the fields and restroom facilities from inappropriate use and/or vandalism.
7. The facility must be cleaned upon completion of each event. FEES will be assessed and you will be invoiced for any damage to the facility, equipment, and for the clean up required by TUHS personnel.

I understand and accept the client responsibilities described above, agree to pay facility use fees (not waived) and costs for damages or expenses incurred by the District resulting from use of the facility.

Authorized Client Signature: _____

Date: _____

3/18/19

The maintenance department handles the access and set up of our facilities and can be contacted at 763-2321. If you have additional questions please call Gina Fields at 763-2315.

Warning: Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function, men and women changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.

Activity Request - Taft Union High School

Please Print

After this activity request form has been approved and placed on the calendar, the activity is scheduled. To change a scheduled date, time, facility, or to cancel, please submit another request form.

Today's Date 3-18-19 Organization Taft College Advisor's/Requestor's Name _____
 Type of Activity 18-19 TC Graduation Practice Date(s) Desired May 24, 2019
 Circle day(s) of week desired Sunday - Monday - Tuesday - Wednesday - Thursday - Friday - Saturday
 Time Event Begins 5:15 pm Set Up Time 7am Ending Time 9pm
 Facility/Destination: Facility needed or Destination/Location TUHS Football Field Room #/Name _____

This form is an original/first request for an activity
 This form is a second request to change a date, time, facility, or to cancel the original/first request.
 Original date of activity _____
 Change of: Date Time Facility Cancel Activity
 Special Needs: Do you need the building opening for you? Yes No
 P.A. System Chairs # _____ Tables # _____

Other needs (Be specific) _____
 District transportation is required and has been requested.
 If you need students to be released from class(es), please submit the list **four (4)** days in advance for proper notification of all concerned.

Approved by:

Advisor/Requestor	Date
ASB Council	Date
School Dude	Date
Principal/Designee	Date
Business Manager	Date

Please be aware of the presence of asbestos containing materials located within certain buildings utilized by this school district. The District's Asbestos Management Plan is available for review at the Administration Office.

(Outside Organizations or Individuals Only)

I understand that: The use of Taft Union High School facilities by outside organizations or individuals is on space-available basis only. High school activities take priority and in some unusual instances may preempt outside activities even if the outside activities even if the outside activity was previously scheduled.

Signature of outside organization/Individual(s) *Severo N. Balason, Jr.* Phone Number 661-7163-7810
SEVERO N. BALASON, JR 29 Cougar Ct, Taft, CA 93268
 (Please Print) Mailing address of outside Organization/Individual(s)

**Taft Union High School District
Schedule of Facility Rental Fees & Hourly Rates**

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center (Education Code 32282, 38131).

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, and organization shall present written authorization from the group or organization to make the application. Persons or organizations applying for the use of school facilities or grounds shall submit the following:

1. **Facilities Use Application** which includes a statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.
2. A completed **Hold Harmless Agreement**, and
3. A **Certificate of Insurance**


School facilities or grounds shall not be used for any of the following activities: 1) Any use by an individual or group for the commission of any crime or any act prohibited by law, 2) Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work or 3) Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances, including tobacco (cf. 3513.3 - Tobacco - Free Schools). The district may exclude certain school facilities from non-school use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds (Education Code 38134). Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134). Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134) As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Schedule of for us of TUHSD facilities rental fees are as follows:

Facility	Fees
Auditorium	\$1,000/event
Baseball Field, with lights	\$750/event
Baseball Field, without lights	\$350/event
Cafeteria, with kitchen	\$750/event
Cafeteria, without kitchen	\$500/event
Classroom Rental (Minimum Charge \$200)	\$50/hour
Farlow Gym - Girls' (Minimum Charge \$375)	\$125/hour
IRC Lecture Hall (Minimum Charge \$320 per day)	\$80/hour
Martin Memorial Stadium/Football field, with lights	\$3,500/event
Martin Memorial Stadium/Football field, without lights	\$2,500/event
Mullen Gym - Boys' (Minimum Charge \$525 per day)	\$175/hour
Swimming Pool (Minimum Charge \$1,000 per day)	\$200/hour
Tennis Courts, with lights	\$500/event
Tennis Courts, without lights	\$250/event
Track & Soccer Fields, with lights	\$750/event
Track & Soccer Fields, without lights	\$500/event
Labor Hourly Rate (When requested or required by District)	\$50/hour

Date: March 25, 2019
Submitted by: Dr. Leslie Minor, Vice President of Instruction 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: April 10, 2019

Title of Board Item:

Facilities Use Agreement with the West Side Recreation and Park District for Taft College's Summer 2019 Water Aerobics Courses

Background:

Taft College will be offering PHED 1529 Water Aerobics, PHED 1629 Intermediate Water Aerobics, and PHED 1729 Advanced Water Aerobics during summer 2019. This facility use agreement is for use of the Natatorium pool, which includes a lifeguard.

Terms (if applicable):

The course runs from 6/10/2019 to 08/01/2019

Expense (if applicable):

\$920.00

Fiscal Impact Including Source of Funds (if applicable):

District Office of Instruction funds

Approved: 
Dr. Debra Daniels, Superintendent/President

FACILITY SALES RECEIPT

Receipt # **134575**
Payment Date: **03/25/19**
Household #: **237**

West Side Recreation & Park District
 500 Cascade Place
 Taft CA 93268

Taft College
 29 Cougar Court
 Taft CA 93268
 mcutrona@taftcollege.edu

Hm Ph: (661)763-7700

Phone: (661)763-4246
 website: www.wsrpd.com e-mail: info@wsrpd.com

Facility Reservation Details

	<u>Fees + Tax</u>	<u>Discount</u>	<u>Amount Due</u>
Facility: Natorium Pool, Natatorium	930.00	0.00	930.00
Reserv. Contact: Taft College, HM: (661)763-7700			
Reserv. Number: 7830			
Purpose: Water Aerobics			
Status: Firm			
Date(s): Mon @ 5:40P - 7:05P: 06/10, 06/17, 06/24, 07/01, 07/08, 07/15, 07/22, 07/29			
Tue @ 5:40P - 7:05P: 06/11, 06/18, 06/25, 07/02, 07/09, 07/16, 07/23, 07/30			
Wed @ 5:40P - 7:05P: 06/12, 06/19, 06/26, 07/03, 07/10, 07/17, 07/24, 07/31			
Thu @ 5:40P - 7:05P: 06/13, 06/20, 06/27, 07/11, 07/18, 07/25, 08/01			
Special Questions: Number of Swimmers: 1-40			
\$25 Payment/Deposit Paid: 08/01/2019			
Fees Due in Full: 08/01/2019			
Barbecue (no fee) - must bring charcoal/fluid: No			

Processed on 03/25/19 @ 13:02:57 by STEPH

FEES CHARGED ON NEW LINE ITEMS (+)	930.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
NEW AMOUNT DUE	930.00
PREVIOUS NET HOUSEHOLD BALANCE	0.00
TOTAL DUE	930.00
NEW FEES PAID ON THIS RECEIPT (-)	0.00
NEW DEPOSIT PAID (-)	0.00
TOTAL PAID	0.00
NEW NET HOUSEHOLD BALANCE	930.00

FACILITY SALES RECEIPT

Receipt # 134575
Payment Date: 03/25/2019
Household #: 237

Taft College
<FACILITYDESC>
06/10/2019
<RSVBEGTM> - <RSVENDTM>
(661)763-7700

WEST SIDE RECREATION & PARK DISTRICT

FACILITIES USE AGREEMENT

User agrees to be solely responsible for any and all liability, claims, loss, damages, costs and expenses, including attorneys fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, the undersigned, have read the above statements and understand them fully.

Signed: _____

Date: _____

ADDITIONAL INFORMATION & POOL RULES

1. Fees include a \$25 non-refundable payment/deposit that is due at the time reservation is made. Remainder of fees are due within 2 weeks of date reservation is made. If reservation is made less than 2 weeks from party date, fees are due in full when reservation is made. Fees are to be paid in the District Office at 500 Cascade Place in Taft (763-4246).
2. Basic rental includes the use of the swimming pool(s), slide, and/or picnic area. The spray park features will not be utilized this summer in effort to assist in water conservation.
3. The person(s) renting the facility is responsible for their guests and making sure that guests follow facility rules and direction of lifeguards/Natatorium staff. If guests are uncooperative, we reserve the right to end the party early and/or limit the use of the facility to certain areas. There will be no refunds or credits for parties that end early.
4. All food and decorations are limited to the picnic/snack bar area.
5. All guests must be out of the pool at the time your rental is scheduled to end. You then have 15 minutes to exit the facility. Plan your party accordingly so that you have ample time for clean-up and any activities that you have planned.
6. No life jackets are allowed. Arm floaties are allowed in the small pool or shallow end of the big pool ONLY - and with adult supervision.
7. Small children need to have one-on-one adult supervision in all areas of the pool.
8. Participants using the diving board and/or slide MUST KNOW HOW TO SWIM ON THEIR OWN. A parent, adult or other person IS NOT ALLOWED to wait in the water for the non-swimmer. This is a safety hazard.

Date: March 11, 2019
Submitted by: Lourdes Gonzalez
Area Administrator: Severo Balason, VP of Student Services
Subject: Request for Approval



Board Meeting Date: April 10, 2019

Title of Board Item: Event Rental Contract with The Fort Preservation Society for the EOPS/CARE & CalWORKs End-of-the-Year Dinner to recognize academic achievements by our EOPS, CARE and CalWORKs students.

Background: The EOPS/CARE & CalWORKs Department is requesting the use of The Fort and its facilities for the EOPS/CARE & CalWORKs End-of-the-Year Dinner to recognize academic achievements by our EOPS students.

Terms (if applicable):

The contract is effective for May 16, 2019 for decorating and the event itself.

Expense (if applicable):

The total cost for the rental is not to exceed \$300.

Fiscal Impact Including Source of Funds (if applicable):

This will be paid out of the EOPS Department budget

Approved: 

Dr. Debra Daniels, Superintendent/President

**EVENT RENTAL CONTRACT
THE FORT PRESERVATION SOCIETY**

915 N. 10th Street, Suite 2 – Taft, California 93268-2204 – 661-765-7371

This contract is issued in accordance with the policies established by The Fort Preservation Society.
Submission of reservation request does not constitute approval.

No reservation is confirmed until all applicable fees and deposits have been paid in full.

EVENT RENTAL TIME: 8:00AM-12:30AM

ALL FACILITIES MUST BE CLEANED BEFORE VACATING AT 12:30AM – DEPOSIT FOREFEITED

Cancellations must be in writing with signature matching this contract & show a photo ID

Responsible Party or Organization Taft College EOPS-Lourdes Gonzalez Event Date 5/16/19
 Bride's Name _____ Groom's Name _____
 Mailing Address for Deposit Refund 29 Cougar Ct Phone 763-7723
 City, State & Zip Taft, CA 93268

Purpose of Event _____ **Event Start Time** _____ **Estimated Attendance** 150
Westside Security _____ **OR Fort Security** \$1.00 per guest for every 100/200/300 guests **Band or DJ** _____

_____ **Wedding Package** _____ **Gazebo & North Courtyard**
 Gazebo, Auditorium, Kitchen, ✓ **Main Auditorium or** _____ **South Courtyard**
 Brides, Bridesmaids, Grooms Rooms _____ **Kitchen**
Hourly Rental Rate: \$100.00
 Event Date 5/16/19 **ICE IS NOT FURNISHED BY FORT**
 Day of Event - Decorating/Setup 5/16/19 Time Start 5pm Time Stop 12:30am
 Rehearsal Date _____ Time Start 8am Time Stop 8pm
 Time Start 5:00 pm Time Stop 9:00 pm

Please Note: Due to Fort schedules, rehearsals are not guaranteed for the evening before your wedding; however, it may be necessary to schedule another day during the week of your date.

EARLY SETUP FEE (1:00PM DAY BEFORE) - \$200.00 _____ **NEXT DAY CLEANUP (9:00AM) - \$200.00** _____

Decorating prior to the date of the event must be authorized and scheduled in advance.
Once a facility has been opened for use, it is the customer's responsibility to provide supervision.

The Fort assumes no liability for loss or damage.

The customer assumes full responsibility for loss/damage to Fort property, which may occur due to lack of supervision.

Name of catering service Diamond X Catering Phone 661-978-5361
 Will alcoholic beverages be served? Yes ✓ No _____ Will alcohol be sold? Yes ✓ No _____
 Name of bar service _____ Phone _____

The Historic Fort Bar Yes _____ No ✓

If yes, **ABC Permit Fee of \$50.00 is required and a \$300.00 bar must be guaranteed.**

No other alcohol will be permitted except champagne for toast.

ABC BAR PERMIT MUST BE PURCHASED WITH ANY ALCOHOL SERVED - \$50.00 _____
MUST BE PAID 1st OF MONTH OF EVENT

Please Note: Alcoholic beverages will be limited to participants in this group and must not be served to anyone less than 21 years of age!

WHEN FORT BAR IS USED, NO OTHER ALCOHOL IS PERMITTED - DEPOSIT WILL BEFORFEITED!!!
GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED!!!

When, in the opinion of The Fort Executive Director and/or the Board of Directors, event conditions warrant the presence of one security guard for each 100 guests, the cost of such shall be borne by the individual or organization sponsoring the event.

Customer will be notified of such requirement after review of this application.

Equipment Needed:

_____ 6' Banquet Tables – Seats 6-8 (30"x72") (28) # 5 8' Banquet Tables – Seats 10 (30"x96") (10)
 # 20 60" Round Tables – Seats 6-8 (23) # 160 Metal Chairs – Tan/Brown (275) (NO WHITES)
 _____ Podium – White Wood _____ Coffee Maker – (42 c.)
 _____ **Black Fort Table Cloth Rental - \$10.00 each**

Refund Check: Pick up check _____ or Mail _____

OFFICE USE ONLY

DUE DATE ALL FEES PAID IN FULL: (Two Weeks Prior To Event): _____

Date Bar Permit Paid: (Beginning of Month Prior to Event): _____

Date Security Deposits Paid: (Two Weeks Prior To Event): _____

Holding Date Deposit: Non-Refundable with Cancellation X _____ Initial: \$200.00

(This is part of refundable deposit when no cancellation occurs)

Refundable Security/Cleaning & Damage Deposit: Total Amount Due: \$ _____

Refundable Deposits – Deposits Paid First

Wedding Package - \$600.00

Auditorium or Gazebo - \$600.00

Full Fort Package - \$1,800.00

Meetings - \$400.00

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Deposit Refund: Date _____ Amount \$ _____ Check # _____

Transfer to Operations Account: Date _____ Amount \$ _____

Rental Fees

Facility Fees: Wedding Package - \$1,200.00 (2 Areas)

Auditorium or Gazebo - \$600.00 (1 Area)

Full Fort Package- \$1,800.00 (3Areas)

Meetings - \$400.00

Bar Permit-\$50.00 (Bar Guarantee - \$300.00)

Early Setup Fee - \$200.00

Next Day Cleanup - \$200.00

Facility/Package _____ Total Amount Due: \$ 300

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Date _____ Amount \$ _____ Check# _____ Cash _____ Balance \$ _____

Deposit Refund: Date _____ Amount \$ _____ Check # _____

Transfer to Operations Account: Date _____ Amount \$ _____

Payment of Fees & Refunds: Holding deposits of \$200.00 are due at the time reservations are made, with remaining fees due two weeks prior to event. Deposits will be held until the Caretaker and/or Executive Director make final inspection.

A full refund will be made if facilities are left in same condition as found; any extra cleaning or damage fees will be deducted before refund is made.

Deposit Refund will be made within ten (10) working days after event (Wednesday) if no damages occur.

Cancellation Policy: Cancellations must be made no less than ninety (90) days prior to reservation date.

After that time, The Fort will retain half of amount paid for late cancellation;

\$200.00 holding deposit will always be retained with any cancellation. In the event of a no-show,

The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

Insurance Policy: Proof of liability insurance must be shown before event.

I, the undersigned, have read the above statements and fully understand them. I do hereby agree to indemnify and hold harmless The Fort Preservation Society, its Board of Directors and any of their officers or employees from any liability or equipment and will agree to abide and enforce the rules, regulations and policies set forth by The Fort.

I will accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of this facility.

Signature _____ X Date _____

Signature _____ X Date _____

SETUP AND CLEANING INSTRUCTIONS
RULES AND REGULATIONS AND DAMAGE POLICY

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY
GATES OPEN FROM 8:00 AM UNTIL 12:30 AM FOR SPECIAL EVENTS
FOR ASSISTANCE – CARETAKER’S APARTMENT – SUITE 23

SOILED TOILET TISSUES ARE NEVER PERMITTED TO BE THROWN ON THE RESTROOM FLOOR OR IN THE TRASH CAN; THIS IS VERY UNSANITARY, AND MUST BE FLUSHED DOWN THE TOILET AT ALL TIMES.
SANITARY PRODUCTS MUST BE PLACED IN THE TRASH AND NOT FLUSHED. IF FOUND ON FLOOR, THIS PROMOTES IMMEDIATE FORFEIT OF DEPOSIT!!!

THE FORT DOES NOT PROVIDE THE FOLLOWING ITEMS: TABLECLOTHS, NAPKINS, SALT & PEPPER, DINNERWARE, COOKWARE, SERVING PIECES, PAPER TOWELS, HAND TOWELS AND DISH SOAP

SETUP

1. Auditorium, gazebo, and adobe walls: **DO NOT STAPLE, NAIL, SCRAPE, TACK, SCREW, GLUE or HOT GLUE anything to the ADOBE, GAZEBO, WALLS or WOODWORK.** Masking, packaging or scotch tape may be used.
2. All tables must be covered with plastic or cloth tablecloths.
3. No confetti, rice, birdseed or similar substance is permitted.
4. Alcoholic beverages must be served from portable bar in auditorium or outside on the courtyard walkways.
GLASS BOTTLES ARE NEVER PERMITTED. Do not place beer kegs on the floor inside the auditorium or on the courtyard lawns. Do not leave ice in the refrigerator or dump on the lawns.

CLEANUP

ALL CLEANING MUST BE COMPLETED BEFORE VACATING THE PREMISES AFTER THE EVENT. ALL PERSONAL BELONGINGS MUST BE TAKEN AT THE TIME OF VACATING. AN ADDITIONAL CHARGE OF \$100.00 PER HOUR WILL BE ASSESSED IF PRIOR ARRANGEMENTS HAVE NOT BEEN MADE WITH THE EXECUTIVE DIRECTOR OR CARETAKER PRIOR TO THE EVENT.

ALL DISHES MUST BE CLEANED AND REMOVED FROM THE KITCHEN BEFORE DEPARTURE AT 12:30AM.

1. All decorations must be removed, put into trash bags and placed in the trash bin in the west parking lot. **All tape must be removed from walls, tables and chairs.**
2. All trash from auditorium, kitchen, restrooms, gazebo, courtyard lawns, flowerbeds, planters, and parking lot must be bagged and thrown away. These items include food, paper products, bottles, bottle caps, cans, cigarette butts, balloons, ribbons, etc.
3. Kitchen and restrooms must be left in reasonably clean condition.
4. Any food or drinks spilled must be cleaned up immediately. This includes beverages, food, and grease on counter, sinks, stove, oven, microwave, refrigerator and floors. **Floors: Use clear water only. To prevent damage to stain, do not use household cleaning products, abrasives, steel wool or floor wax.**
5. All tables and chairs must be cleaned, broken down and left in the storage in which they were found.
6. **If you have rented additional tables, chairs, tablecloths, serving dishes, champagne fountain, etc., they must be left in an enclosed area separate from Fort property and must be removed on the first business day after the event.**

THE FORT IS NOT RESPONSIBLE FOR OUTSIDE RENTED ITEMS LEFT UNATTENDED!

ADDITIONAL CHARGES of \$100.00 PER HOUR WILL BE ASSESSED IF THE FOLLOWING CONDITIONS ARE NOT MET

1. Failure to vacate the premise **no later than 12:30 AM. \$200.00 will be deducted from deposit for late cleanup.**

2. **RENTERS ARE RESPONSIBLE FOR THE ACTIONS OF ALL GUESTS.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the cleaning deposit may be forfeited.
3. Any theft or damage to The Fort property plants or flowers.
4. Excessive black marks on the floor and gazebo area.
5. Any plumbing problems due to children.
6. Failure to remove tape from the walls, tables and chairs.
7. When glass bottles are used. (Champagne is permitted – **bottles are not permitted on tables** and must be poured by server and immediately disposed).
8. **Failure to provide a security guard for each 100 guests.**
9. **Renters are responsible for the actions of all guests: adults and children.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the deposit may be automatically forfeited.
10. **Any theft or damage to The Fort property, buildings or grounds.**
11. **Excessive black marks on the auditorium or kitchen floor or gazebo steps.**
12. Failure to remove tape from the walls, tables and chairs.
13. **Children must be watched at all times!!!!**

FINANCIAL ARRANGEMENTS

Rental fees and deposits set by The Fort Board of Directors are covered in the Event Rental Contract.
Fees may be paid in payments by check or credit card.

ALL FEES MUST BE PAID IN FULL TWO WEEKS PRIOR TO EVENT.

Refundable cleaning deposits are returned within ten (10) working days of the event if facilities and/or equipment are left in the same manner in which they were rented. In the event of damages or excessive cleaning:
All expenses will be deducted from deposits to cover the costs of repairs.
The remainder of deposit will be returned after all charges are accessed.

RENTERS WILL BE CHARGED FOR COSTS TO RESTORE FORT PROPERTY TO ITS ORIGINAL CONDITION BEFORE THE RENTAL.

THE CHARGE WILL INCLUDE BOTH MATERIALS AND LABOR. ADDITIONAL CLEANING CHARGES WILL BE CALCULATED AT \$100.00 PER HOUR AND WILL BE DEDUCTED FROM CLEANING DEPOSIT.

Cancellations must be made no less than ninety (90) days of reservation date to receive full refund. After that time, one half (1/2) of the paid amount plus holding deposit will be retained by The Fort for late cancellation fee. In the event of a no-show, The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

I have read and agree to abide by the Setup and Cleaning Instructions, Rules and Regulations, and Damage Policy for use of The Historic Fort, and I have received a copy.

Bride's Signature _____ X Event Date _____

Groom's Signature _____ X Event Time _____

Signature _____ X (Responsible Party)

GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED

Any Fort items taken from the Fort by any guest or worker in your party MUST BE RETURNED TO THE FORT NO LATER THAN THE FIRST BUSINESS DAY FOLLOWING YOUR EVENT!!!

When this happens, the responsible party will be charged the fair market value to replace the lost items.

X _____ Initial: I have read and understand the above information
Contract Revisions – February 2019

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78041004	03/05/2019	A00282280Cisneros, Alondra	S0046558		11000		9526		300.00
78041005	03/05/2019	A00286377Dennis, Kendra L.	S0046557		11000		9526		300.00
78041006	03/05/2019	A00282207Gee, Nicole L.	S0046556		11000		9526		300.00
78041007	03/05/2019	A00274185Gonzales, David C.	S0046555		11000		9526		138.00
78041008	03/05/2019	A00292731Hebert, Caleb	S0046576		11000		9526		263.03
78041009	03/05/2019	A00290727Huizar, Elizabeth	S0046554		11000		9526		300.00
78041010	03/05/2019	A00286511Johnson, Blake C.	S0046575		11000		9526		300.00
78041011	03/05/2019	A00290092Kirby, Makayla L.	S0046553		11000		9526		300.00
78041012	03/05/2019	A00286378Martin, Christina L.	S0046574		11000		9526		300.00
78041013	03/05/2019	A00292863Moreno, Zane M.	S0046573		11000		9526		2,500.00
78041014	03/05/2019	A00294879Newland, Brandi M.	S0046572		11000		9526		300.00
78041015	03/05/2019	A00277003Noethens, Olivia J.	S0046571		11000		9526		2,500.00
78041016	03/05/2019	A00297788Owens, Emily M.	S0046570		11000		9526		300.00
78041017	03/05/2019	A00290817Pilgrim, Sierra D.	S0046569		11000		9526		2,200.00
78041018	03/05/2019	A00280786Porter, Debrajia L.	S0046568		11000		9526		400.00
78041019	03/05/2019	A00297644Ramage, Jazmyn F.	S0046567		11000		9526		300.00
78041020	03/05/2019	A00286374Romo Rosales, Vania M.	S0046566		11000		9526		300.00
78041021	03/05/2019	A00297888Rosales, Lorena	S0046565		11000		9526		300.00
78041022	03/05/2019	A00292824Rosales Perez, Daisy	S0046564		11000		9526		300.00
78041023	03/05/2019	A00299629Saburi, Yvette D.	S0046563		11000		9526		150.00
78041024	03/05/2019	A00294393Turner, Lindsay P.	S0046562		11000		9526		300.00
78041025	03/05/2019	A00287220Verdugo, Samantha V.	S0046561		11000		9526		300.00
78041026	03/05/2019	A00281007Weir, Michael E.	S0046560		11000		9526		2,500.00
78041027	03/05/2019	A00296579West, Brittany M.	S0046559		11000		9526		300.00
78041028	03/07/2019	A00102251Adriano, Christi L.	I0057057	012619	12642	223	5710	68900	250.00
					11000	205	5710	12042	178.64
78041029	03/07/2019	A00200040American Business Machines	I0057086	435025	39000	314	5641	64991	638.59
78041030	03/07/2019	A00200063Austin's Pest Control, Inc.	I0057039	JAN '19	12560	223	5860	09565	110.00
78041031	03/07/2019	A00200069Bakersfield Californian	I0057079	022019	12477	203	4211	61200	221.88
78041032	03/07/2019	A00200076Bandy, Ingrun K.	I0057044	021419	11000	352	5710	69615	680.08
78041033	03/07/2019	A00200112BSK & Associates, Inc.	I0057070	0086936	11008	431	6120	69609	1,236.98
78041033	03/07/2019	A00200112BSK & Associates, Inc.	I0057070	0086936	11007	431	6120	65100	1,607.50
78041034	03/07/2019	A00200146Carolina Biological Supply C	I0057080	50534471	11000	209	4311	04014	30.08
78041035	03/07/2019	A00200161CDW-G	I0057075	QZJ1843	11000	112	4310	67800	34.46
			I0057081	QXW1908	12552	301	6415	67800	319.30
78041036	03/07/2019	A00202280Chaidez, Joell C.	I0057054	022119	12653	301	5710	63900	389.44
78041037	03/07/2019	A00237331Dumbrigue, Joanne Lucille V.	I0057048	021319	12551	353	5710	64600	30.16
			I0057049	022019	12551	353	5710	64600	11.14
			I0057051	021419	12551	353	5710	64600	18.10
78041038	03/07/2019	A00212896Foundation for California Co	I0057042	050919	11000	302	5710	63100	115.00
78041039	03/07/2019	A00283264Frontier California Inc.	I0057068	79000228	11000	431	5840	65700	775.73
78041040	03/07/2019	A00283264Frontier California Inc.	I0057069	77000228	11000	431	5840	65700	1,008.19
78041041	03/07/2019	A00200950Furman, Tori J.	I0057064	021519	11000	202	5710	60100	132.24
78041042	03/07/2019	A00203038Garcia, Eloisa	I0057045	013119	39000	314	5710	64991	42.34

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78041043	03/07/2019	A00200627Gonzalez, Lourdes	I0057043	21132199	12599	309	5710	64992	600.00
78041044	03/07/2019	A00200656Jacobi, Victoria J.	I0057067	030119	12653	301	5710	63900	132.24
78041045	03/07/2019	A00273104Jaguar Wrought Iron Inc.	I0057040	1314	11007	431	6211	70990	35,575.00
			I0057041	1221	11007	431	6211	70990	5,850.00
78041046	03/07/2019	A00200806Kern Gardening Service	I0057038	29339	12560	223	5633	09565	200.00
78041047	03/07/2019	A00300396Meason, Heather R.	I0057063	012319	11000	411	5710	67300	272.60
78041048	03/07/2019	A00271247Mendenhall, Janis L.	I0057047	021419	12000	311	5710	64200	40.02
			I0057053	020319	12000	311	5710	64200	85.00
78041049	03/07/2019	A00252523Oak Hall Cap and Gown	I0057061	1569149	31000	423	4310	69100	5,674.61
					31000	423	5940	69100	104.09
78041050	03/07/2019	A00200508P. G. & E.	I0057087	030419	11000	431	5830	65700	16,524.01
78041051	03/07/2019	A00200518Pearson Education	I0057083	4186828	31000	423	4115	69100	15,176.70
78041052	03/07/2019	A00280086Rothgeb, Julie J.	I0057065	FEB 19	11000	202	5710	60103	38.28
78041053	03/07/2019	A00242395Salazar, Jessica	I0057066	FEB 19	39000	314	5710	64991	8.29
78041054	03/07/2019	A00291404Silverman, Amy	I0057059	APR 19	11000	208	5510	15010	500.00
78041055	03/07/2019	A00200393Sparkletts	I0057056	02/07/19	11000	113	4310	67801	91.99
78041056	03/07/2019	A00237176SSD Systems	I0057062	R-001082	31000	423	5880	69100	59.34
			I0057082	R-001039	33528	310	5880	69200	78.75
78041057	03/07/2019	A00200400Stinson's	I0057072	842908-0	11000	210	4318	13053	99.61
					11000	113	4310	67801	2.57
			I0057073	844159-0	11000	302	4318	64500	129.13
			I0057074	843305-1	12434	219	4318	17010	21.25
					12000	311	4318	64200	131.11
78041058	03/07/2019	A00277399Sundgren, Lori A.	I0057046	022119	12495	319	5710	61900	345.96
78041059	03/07/2019	A00200417Sysco Food Service of Ventur	I0057076	17975059	33429	310	4410	69200	618.16
			I0057078	17975058	32000	422	4410	69400	12,621.65
					32000	422	4411	69400	1,188.03
					32000	422	4411	69400	2,334.51
					32000	422	6412	69400	677.02
78041060	03/07/2019	A00200862Taft College Bookstore	I0057084	4084	39000	314	4310	64991	17.14
78041061	03/07/2019	A00307349TransUnion Risk and Alternat	I0057071	010119	35000	301	5880	69700	60.00
78041062	03/07/2019	A00200282True Value Home Center	I0057085	403011	39000	314	4310	64991	34.31
78041063	03/07/2019	A00255644U.S. Bank Equipment Finance	I0057058	37806801	11000	401	5641	67704	444.02
78041064	03/07/2019	A00200284U.S. Foods	I0057077	5188753	33429	310	4410	69200	1,375.05
78041065	03/07/2019	A00200355West Kern Water District	I0057055	02-12-19	11000	431	5810	65700	1,176.39
					39000	314	5810	64991	297.82
78041066	03/07/2019	A00279103Yabla, Inc.	I0057060	021119	31000	423	4110	69100	1,294.50
78041067	03/12/2019	A00222771Academic Senate for Communit	I0057120	91081707	12653	301	5710	63900	675.00
78041068	03/12/2019	A00269222Acclaim Signs	I0057110	191112	11000	302	4310	63100	84.18
78041069	03/12/2019	A00292936Albertson's LLC	I0057100	17769102	32000	422	4411	69400	35.99
					32000	422	4410	69400	86.11
78041070	03/12/2019	A00200043American Express	I0057111	11005022	11000	000	7211	00000	15,046.70
78041071	03/12/2019	A00269058Aramark Uniform Services	I0057103	60205228	11000	431	5870	65100	237.42
					11000	205	5870	12042	12.00

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					39000	314	5870	64991	18.00
78041072	03/12/2019	A00307662ARC California Inc.	I0057122	031719	12642	223	5210	68900	385.00
78041073	03/12/2019	A00202445AT&T Mobility	I0057091	021819	39000	314	5840	64991	231.00
78041074	03/12/2019	A00200063Austin's Pest Control, Inc.	I0057102	FEB 19	11000	431	5860	65100	455.00
			I0057108	FEB. 19	39000	314	5860	64991	100.00
78041075	03/12/2019	A00015850Berry, Wendy J.	I0057107	02/10/19	11000	209	4311	04014	16.70
78041076	03/12/2019	A00200093Black/Hall Construction	I0057090	PAY REQ.	11007	431	6211	65100	27,627.90
78041077	03/12/2019	A00250001Blake, Paul A.	I0057127	021419	11000	202	4311	60100	13.39
78041078	03/12/2019	A00201143Brown, Elizabeth J.	I0057133	SIQBHT	12000	340	5710	64951	977.60
78041079	03/12/2019	A00200174Chevron U.S.A., Inc.	I0057126	55431109	11000	432	4316	67703	1,303.63
78041080	03/12/2019	A00228756Country Auto & Truck Taft	I0057104	599862	11000	432	4310	67703	304.42
78041081	03/12/2019	A00286578Estrada, Idalia A.	I0057113	022619	12000	303	7606	64300	85.00
78041082	03/12/2019	A00284324Flowers, Carly M.	I0057093	022419	11000	352	5710	69616	133.32
78041083	03/12/2019	A00200950Furman, Tori J.	I0057123	022719	12640	223	5710	68900	1,014.04
78041084	03/12/2019	A00200620Geary Pacific Supply	I0057114	3949651	11000	431	4312	65100	212.50
					11000	431	5940	65100	25.00
78041085	03/12/2019	A00278494Holiday Inn Sacramento Capit	I0057121	27731618	12642	223	5710	68900	388.32
78041086	03/12/2019	A00224086inContact, Inc.	I0057096	6267969	11000	431	5840	65100	183.34
					11000	431	5840	65700	1,483.42
78041087	03/12/2019	A00282661Madding, Justin	I0057097	FEB 19	11000	421	5710	67200	80.97
78041088	03/12/2019	A00255619Maricopa Unified School Dist	I0057130	0000002	11000	356	5970	68100	130.00
78041089	03/12/2019	A00302532Martinez, Windy	I0057094	020719	11000	302	5710	63100	600.41
78041090	03/12/2019	A00294618McNeil and Associates, LLC	I0057106	13	11000	111	5510	66002	3,150.00
78041091	03/12/2019	A00227738National Benefit Services, L	I0057089	691684	11000	411	5510	67300	246.00
78041092	03/12/2019	A00292796Safe 1 Credit Union	I0057131	43770213	31000	423	4115	69100	40.76
					31000	423	5910	69100	17.14
78041093	03/12/2019	A00285838Sammy's Detail	I0057105	872	11000	432	5632	67703	165.00
78041094	03/12/2019	A00200393Sparkletts	I0057088	012419	11000	306	4310	49306	111.49
78041095	03/12/2019	A00200393Sparkletts	I0057099	02-07-19	11000	301	5810	64500	60.52
78041096	03/12/2019	A00200400Stinson's	I0057118	845657-0	11000	202	4318	60100	57.11
78041097	03/12/2019	A00200417Sysco Food Service of Ventur	I0057125	17975662	33429	310	4410	69200	1,501.95
78041098	03/12/2019	A00200419T.C. Clearing Account	I0057095	030119	11000	353	7130	64600	2,275.00
78041099	03/12/2019	A00200423Taft City School District	I0057117	19-100	11000	432	4310	67703	5.53
					11000	432	4316	67703	65.00
					11000	432	5632	67703	100.50
					11000	432	5850	67703	5.00
					11000	352	5632	69610	16.75
78041100	03/12/2019	A00200425Taft College	I0057116	012119	31000	423	7130	69100	3,120.00
78041101	03/12/2019	A00200428Taft District Chamber of Com	I0057109	5306	39000	314	5710	64991	50.00
78041102	03/12/2019	A00266793The Westin San Francisco Air	I0057119	97801343	12653	301	5710	63900	675.08
78041103	03/12/2019	A00200282True Value Home Center	I0057101	404551	32000	422	4312	69400	162.93
78041104	03/12/2019	A00200284U.S. Foods	I0057124	5446126	33429	310	4410	69200	2,072.68
78041105	03/12/2019	A00266450USBank	I0057092	1359267	43000	000	7120	72100	435,486.55
78041106	03/12/2019	A00209968Vavrinek, Trine, Day & Co.,	I0057128	VT19669	11000	421	5420	67200	36,830.00

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78041107	03/12/2019	A00275443WestAir Gases & Equipment In	I0057098	80235667	31000	423	4321	69100	47.42
78041108	03/12/2019	A00200360Westec	I0057112	26154	11000	301	5510	64500	350.00
			I0057129	25542	11000	301	5510	64500	700.00
78041109	03/12/2019	A00200378WKCCD Custodian Revolving Ca	I0057115	3177	11000	101	5710	66004	1,602.11
					11000	101	5720	66004	0.00
78041110	03/18/2019	A00200017A.P.I. Plumbing	I0057193	13072	35827	357	4310	69700	83.65
					35827	357	5632	69700	270.00
			I0057194	13206	11000	431	4310	65100	166.51
					11000	431	5632	65100	202.50
					11000	431	4310	65500	54.97
					35827	357	4310	69700	101.89
					35819	357	4310	69700	25.74
78041111	03/18/2019	A00243588AARP Health Care Options	I0057210	MAR 19	11000	412	3350	59100	17,961.43
78041112	03/18/2019	A00200376Amerio, Barbara J.	I0057209	030319	12551	353	5710	64600	339.48
78041113	03/18/2019	A00200632Anderson, Sherry L.	I0057138	022419	11000	112	5710	67800	60.00
78041114	03/18/2019	A00200053Apple Computer Inc.	I0057200	AA036812	11000	209	6415	04013	2,418.05
					11000	209	6415	04013	74.00
78041115	03/18/2019	A00075823Binkley, Everett L.	I0057219	APR 19	39000	314	5610	64991	1,746.00
78041116	03/18/2019	A00072599Bledsoe, Adam W.	I0057170	030719	11000	202	5710	60200	158.71
78041117	03/18/2019	A00200107Bright House Networks	I0057220	021219	31000	423	5840	69100	124.97
78041118	03/18/2019	A00200109Brown & Reich Petroleum, Inc	I0057177	5210	11000	432	4316	67703	483.62
78041119	03/18/2019	A00099735Burch, Kelsey	I0057214	FEB 19	39000	314	5710	64991	6.96
78041120	03/18/2019	A00200134Canon Financial Services, In	I0057197	19766020	11000	401	5641	67701	1,042.54
78041121	03/18/2019	A00200181City of Taft	I0057198	040119	11000	431	5850	65700	6,449.12
					11000	431	5850	65500	158.89
78041122	03/18/2019	A00200200Computerland of Silicon Vall	I0057201	260733	11000	113	4315	67801	36.00
78041123	03/18/2019	A00264649Convergent Technologies, LLC	I0057202	W691722	11000	113	5632	67801	294.00
			I0057203	W691725	11000	113	5632	67801	294.00
78041124	03/18/2019	A00280761County of Kern Public Works	I0057192	1678189-	11000	431	5850	65500	37.19
78041125	03/18/2019	A00265229DK&M Property	I0057216	APR 19	39000	314	5610	64991	3,388.00
78041126	03/18/2019	A00277845Double D Cleaning Service	I0057178	046	12560	223	5890	09565	265.00
78041127	03/18/2019	A00253023Ellucian Company L.P.	I0057173	1301869	12582	301	5710	67800	1,299.00
78041128	03/18/2019	A00200307Farmer Bros. Company	I0057204	68856037	32000	422	4410	69400	311.26
78041129	03/18/2019	A00200323Flinn Scientific, Inc.	I0057181	2312159	11000	209	4311	19051	548.10
78041130	03/18/2019	A00283264Frontier California Inc.	I0057208	57030307	11000	431	5840	65700	135.79
78041131	03/18/2019	A00203431Grimes, Jessica R.	I0057213	021219	11000	202	5710	60100	2,145.92
78041132	03/18/2019	A00200645Hardy Diagnostics	I0057199	2075072	11000	209	4311	04012	759.37
78041133	03/18/2019	A00095629Hill-Crim, Margaret A.	I0057174	030119	11000	209	5740	04011	56.72
78041134	03/18/2019	A00280910Independent Living Center of	I0057184	4488	11000	302	5641	63100	266.94
78041135	03/18/2019	A00200656Jacobi, Victoria J.	I0057171	2019	11510	313	5210	63300	100.00
			I0057172	041019	12653	301	5710	63900	625.00
78041136	03/18/2019	A00297328Jenkins, Nicole E.	I0057215	FEB 19	39000	314	5710	64991	2.32
78041137	03/18/2019	A00200704Karwoski, John	I0057175	MAR 19	42350	000	5510	71002	10,920.00
78041138	03/18/2019	A00200715Kern Electric Distributors	I0057191	568889	11000	431	4310	65100	264.14

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78041139	03/18/2019	A00202334	Linder Backflow Service	I0057185	22119	11000	431	5641	65100	598.00
78041140	03/18/2019	A00227772	MBS Textbook Exchange, Inc.	I0057180	47-47520	31000	423	4115	69100	564.00
						31000	423	5940	69100	23.79
78041141	03/18/2019	A00201266	Morales, Marty L.	I0057135	022419	12563	301	5710	67800	54.00
				I0057136	02/24/19	12563	301	5710	67800	170.52
				I0057137	02-24-19	12563	301	5710	67800	69.62
78041142	03/18/2019	A00200580	Museum of Tolerance	I0057147	051019	11000	210	5740	13052	420.00
78041143	03/18/2019		Voided Check							
78041144	03/18/2019	A00200498	Office Depot	I0057139	27807771	32000	422	4310	69400	17.26
						11000	401	4310	67704	16.82
						11000	421	4310	67200	19.20
						11000	431	4310	65100	74.05
				I0057140	26528069	11000	110	4310	66003	180.49
				I0057141	27807486	11000	202	4310	60100	57.41
				I0057142	27696827	11000	208	4310	15011	57.88
				I0057143	27595736	11000	209	4310	04011	69.04
				I0057145	27503558	11000	209	4310	09011	57.55
				I0057146	27429507	11000	421	4310	67200	67.73
				I0057148	27424176	11000	352	4310	69610	111.10
				I0057149	27250330	11000	210	4310	21056	63.35
				I0057150	27238781	12401	353	4310	64600	266.93
				I0057151	27189946	12599	309	7601	64992	3,039.89
				I0057152	27167895	11000	110	4310	66003	37.43
				I0057153	27155886	12000	303	4310	64300	182.28
				I0057154	27125278	11000	421	4310	67200	27.34
				I0057155	27041512	11000	202	4313	60100	27.34
				I0057156	28364722	11000	306	4310	49306	62.18
				I0057157	26869843	11000	114	4310	70999	291.77
				I0057158	26867735	11000	210	4310	22012	170.43
				I0057159	26850045	11000	301	4310	64500	67.73
				I0057160	26817623	11000	209	4310	17012	27.23
				I0057161	26747035	11000	209	4310	19051	80.87
78041144	03/18/2019	A00200498	Office Depot	I0057162	26739765	11000	208	4310	15011	25.71
				I0057163	26726125	11000	210	4311	21056	541.28
				I0057164	26594563	33428	310	4310	69200	189.02
				I0057165	26546216	11000	209	4310	19051	134.16
				I0057166	26545264	11000	210	4310	13052	25.24
				I0057167	26483024	11000	209	4310	17011	22.47
				I0057168	26251163	11000	210	4311	13053	212.78
				I0057169	26132468	39000	314	4311	64991	17.78
78041145	03/18/2019	A00200502	Orange Belt Stages	I0057188	120500	11000	352	5750	69610	400.00
78041146	03/18/2019	A00298910	PistolStar, Inc.	I0057195	012119-S	11007	113	4311	67801	5,000.00
78041147	03/18/2019	A00231833	Ray A. Morgan Company Inc.	I0057179	2404093	12641	223	4318	09565	50.00
78041148	03/18/2019	A00307141	Ruiz, Christopher J.	I0057187	022119	11005	352	5510	69610	400.00

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78041149	03/18/2019	A00201548Scholastic Inc.	I0057190	M6720534	11000	208	4311	15010	274.73
78041150	03/18/2019	A00287260Stinson Stationers Inc.	I0057207	841912-0	11000	421	4318	67704	841.97
78041151	03/18/2019	A00200400Stinson's	I0057196	844828-1	11000	202	4318	60200	91.75
					11000	202	4318	60200	368.54
					11000	209	4318	04011	55.75
78041152	03/18/2019	A00259618Taft College ASB General	I0057206	201850	11000	601	7130	70990	62,130.00
78041153	03/18/2019	A00200862Taft College Bookstore	I0057182	2704	11000	202	4311	60100	109.26
78041154	03/18/2019	A00200862Taft College Bookstore	I0057186	02042019	12657	353	7605	73200	1,000.00
78041155	03/18/2019	A00278258TotalFunds by Hasler	I0057211	81200210	11000	411	5950	67300	15,000.00
78041156	03/18/2019	A00200282True Value Home Center	I0057183	402474	11007	431	6211	70990	43.65
			I0057189	404054	11000	352	4310	69610	13.93
78041157	03/18/2019	A00200284U.S. Foods	I0057205	5188752	32000	422	4410	69400	12,027.40
					32000	422	4411	69400	298.16
78041158	03/18/2019	A00243587United Healthcare Insurance	I0057144	MAR 19	11000	412	3350	59100	45,031.12
78041159	03/18/2019	A00307766UPenn Hospitality, Inc.	I0057176	041419	12000	340	5710	64951	736.84
78041160	03/18/2019	A00271491Watkins, Sherrie D.	I0057218	APR 19	39000	314	5610	64991	1,310.00
78041161	03/18/2019	A00201578Welborn, Virginia R.	I0057212	030519	12551	353	5710	64600	322.92
78041162	03/18/2019	A00073955White, Brian L.	I0057217	APR 19	39000	314	5610	64991	1,400.00
78041163	03/19/2019	A00301114Abbott, Quatasia D.	S0047002		11000		9526		125.00
78041164	03/19/2019	A00251592Acosta, Glenda A.	S0047003		11000		9526		125.00
78041165	03/19/2019	A00297630Aguilar, Alexis	S0047004		11000		9526		125.00
78041166	03/19/2019	A00282002Aguirre-Ortiz, Janet	S0047005		11000		9526		125.00
78041167	03/19/2019	A00276378Aldaco, Celina	S0047006		11000		9526		627.00
78041168	03/19/2019	A00281564Alderete, Savannah R.	S0047007		11000		9526		2,836.00
78041169	03/19/2019	A00288119Alfaro, Susana L.	S0047008		11000		9526		1,610.00
78041170	03/19/2019	A00294530Alldredge, Rachel N.	S0047009		11000		9526		1,485.00
78041171	03/19/2019	A00287357Allen, Kaleb L.	S0047010		11000		9526		125.00
78041172	03/19/2019	A00265338Almaguer, Ivette	S0047011		11000		9526		627.00
78041173	03/19/2019	A00298130Almora, Leslie J.	S0047012		11000		9526		1,485.00
78041174	03/19/2019	A00287126Alonzo, Nicole A.	S0047013		11000		9526		1,321.00
78041175	03/19/2019	A00276143Alqaini, Rim A.	S0047014		11000		9526		125.00
78041176	03/19/2019	A00297933Alrobiai, Auney	S0047015		11000		9526		125.00
78041177	03/19/2019	A00279208Alvarez, Veronica	S0047016		11000		9526		2,961.00
78041178	03/19/2019	A00287927Alvarez-Valerio, Angela	S0047060		11000		9526		1,485.00
78041179	03/19/2019	A00291898Anderson, Breanna A.	S0047061		11000		9526		2,836.00
78041180	03/19/2019	A00286550Anderson, Kieresten R.	S0047062		11000		9526		125.00
78041181	03/19/2019	A00297592Andrade, Jose M.	S0047063		11000		9526		1,485.00
78041182	03/19/2019	A00260486Aquino, Courtney R.	S0047064		11000		9526		1,485.00
78041183	03/19/2019	A00291431Aragon, Christopher A.	S0047065		11000		9526		125.00
78041184	03/19/2019	A00203735Aragon, Rocio	S0047066		11000		9526		418.00
78041185	03/19/2019	A00297445Aragon, Teresa	S0047067		11000		9526		627.00
78041186	03/19/2019	A00294550Arellanez, Francisco J.	S0047068		11000		9526		125.00
78041187	03/19/2019	A00295154Ashford, Alexis G.	S0047069		11000		9526		125.00
78041188	03/19/2019	A00301011Atwal, Karanveer S.	S0047070		11000		9526		125.00

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78041189	03/19/2019	A00297569Aviles, Jefferson A.	S0047071	11000	9526	125.00
78041190	03/19/2019	A00291610Bahder, Laura L.	S0047072	11000	9526	1,485.00
78041191	03/19/2019	A00287369Balbuena, Kimberly E.	S0047073	11000	9526	2,836.00
78041192	03/19/2019	A00282936Barboza, Fernando	S0047074	11000	9526	1,549.00
78041193	03/19/2019	A00300557Barker, Michael E.	S0047075	11000	9526	125.00
78041194	03/19/2019	A00296001Barrientos, Alyssa R.	S0047076	11000	9526	1,606.28
78041195	03/19/2019	A00295373Beasley, Trinity M.	S0047077	11000	9526	138.00
78041196	03/19/2019	A00296845Becerra-Carter, Serena	S0047078	11000	9526	125.00
78041197	03/19/2019	A00297408Bentley, Harleigh M.	S0047079	11000	9526	125.00
78041198	03/19/2019	A00297585Bermejo Ambriz, Michel	S0047080	11000	9526	418.00
78041199	03/19/2019	A00283158Bermudez, Israel M.	S0046584	11000	9526	1,610.00
78041200	03/19/2019	A00294429Berry, Megan A.	S0046585	11000	9526	1,485.00
78041201	03/19/2019	A00302439Bhakta, Rutic S.	S0046586	11000	9526	1,485.00
78041202	03/19/2019	A00293144Billington, Garrett J.	S0046587	11000	9526	125.00
78041203	03/19/2019	A00289750Blanton, Debrah C.	S0046588	11000	9526	1,610.00
78041204	03/19/2019	A00202116Blass, Andres	S0046589	11000	9526	1,485.00
78041205	03/19/2019	A00293184Blazer, Adam G.	S0046590	11000	9526	184.00
78041206	03/19/2019	A00287618Boggan-Knutsen, Charlotte L.	S0046591	11000	9526	1,610.00
78041207	03/19/2019	A00289554Bojorquez, Victoria D.	S0046592	11000	9526	2,621.00
78041208	03/19/2019	A00297028Borja, Martha D.	S0046593	11000	9526	1,485.00
78041209	03/19/2019	A00289270Borquez, Krystal M.	S0046594	11000	9526	627.00
78041210	03/19/2019	A00281792Borrecco, Madison R.	S0046595	11000	9526	2,836.00
78041211	03/19/2019	A00301095Bourelle, Brock P.	S0046596	11000	9526	125.00
78041212	03/19/2019	A00282208Bradley, Alexis N.	S0046597	11000	9526	627.00
78041213	03/19/2019	A00296476Brambila, Jazmien V.	S0046598	11000	9526	125.00
78041214	03/19/2019	A00274730Bravo, Thayra M.	S0046599	11000	9526	2,836.00
78041215	03/19/2019	A00301260Broome, Aymee O.	S0046600	11000	9526	1,485.00
78041216	03/19/2019	A00294583Brown, Malissa M.	S0046601	11000	9526	125.00
78041217	03/19/2019	A00279359Brush, Pantera L.	S0046602	11000	9526	1,485.00
78041218	03/19/2019	A00280868Brush, Zachary J.	S0046603	11000	9526	1,485.00
78041219	03/19/2019	A00287959Buenrostro, Michele R.	S0046604	11000	9526	1,485.00
78041220	03/19/2019	A00290821Bulatao, Jazlyn L.	S0046605	11000	9526	125.00
78041221	03/19/2019	A00302030Burell, Mandi A.	S0046606	11000	9526	125.00
78041222	03/19/2019	A00085578Burkhart, Annemarie	S0046607	11000	9526	627.00
78041223	03/19/2019	A00297069Caballero, Eric	S0046608	11000	9526	1,010.00
78041224	03/19/2019	A00287620Caballero, Jasmine J.	S0046609	11000	9526	2,836.00
78041225	03/19/2019	A00248968Calderon, Ana K.	S0046610	11000	9526	1,485.00
78041226	03/19/2019	A00242474Calderon, Ledwin A.	S0046611	11000	9526	125.00
78041227	03/19/2019	A00287876Calderon, Victor	S0046619	11000	9526	125.00
78041228	03/19/2019	A00294548Calzada, Martin	S0046620	11000	9526	125.00
78041229	03/19/2019	A00279254Camacho, Francisco J.	S0046621	11000	9526	2,836.00
78041230	03/19/2019	A00301039Cameron, Terry N.	S0046622	11000	9526	125.00
78041231	03/19/2019	A00283190Campeau, Anthony J.	S0046623	11000	9526	1,610.00
78041232	03/19/2019	A00287219Campos, Estrella D.	S0046624	11000	9526	627.00

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78041233	03/19/2019	A00292932	Carcha, Ashley K.	S0046625	11000	9526	1,610.00
78041234	03/19/2019	A00292725	Caro, Jonathan	S0046626	11000	9526	1,485.00
78041235	03/19/2019	A00274212	Carranza Chavez, Jessica J.	S0046627	11000	9526	627.00
78041236	03/19/2019	A00291400	Carrillo, Cassandra	S0046628	11000	9526	1,485.00
78041237	03/19/2019	A00289326	Castaneda, Anthony J.	S0046629	11000	9526	1,485.00
78041238	03/19/2019	A00280827	Castaneda, Jose C.	S0046630	11000	9526	1,485.00
78041239	03/19/2019	A00291278	Castillo, Miguel	S0046631	11000	9526	1,485.00
78041240	03/19/2019	A00283352	Castillo, Veronica	S0046632	11000	9526	1,485.00
78041241	03/19/2019	A00297072	Castillo Martinez, Irais	S0046633	11000	9526	1,485.00
78041242	03/19/2019	A00286757	Cathey, Ian Z.	S0046634	11000	9526	627.00
78041243	03/19/2019	A00295972	Cavazos, Pablo J.	S0046635	11000	9526	2,836.00
78041244	03/19/2019	A00300432	Cazares, Sharri E.	S0046636	11000	9526	125.00
78041245	03/19/2019	A00297193	Cazas Flores, Jose J.	S0046637	11000	9526	1,485.00
78041246	03/19/2019	A00294913	Cerda, Silverio	S0046638	11000	9526	125.00
78041247	03/19/2019	A00231062	Cervantes, Brenda M.	S0046639	11000	9526	627.00
78041248	03/19/2019	A00289392	Cervantes, Gilbert	S0046640	11000	9526	2,836.00
78041249	03/19/2019	A00302603	Chauhan, Simrit S.	S0046641	11000	9526	550.00
78041250	03/19/2019	A00286766	Chavez, Garrison C.	S0046642	11000	9526	125.00
78041251	03/19/2019	A00298526	Chavez-Sanchez, Alondra A.	S0046643	11000	9526	3,254.00
78041252	03/19/2019	A00296635	Chehal, Manvir K.	S0046644	11000	9526	598.00
78041253	03/19/2019	A00294288	Chevez, Celest	S0046645	11000	9526	125.00
78041254	03/19/2019	A00205962	Cibrian, Tiana I.	S0046646	11000	9526	3,254.00
78041255	03/19/2019	A00300209	Clay, Jazmine C.	S0046647	11000	9526	125.00
78041256	03/19/2019	A00295936	Clinton, Taylor N.	S0046648	11000	9526	2,961.00
78041257	03/19/2019	A00205787	Colston, Betty J.	S0046649	11000	9526	2,961.00
78041258	03/19/2019	A00299087	Contreras, Jestine	S0046650	11000	9526	1,485.00
78041259	03/19/2019	A00279133	Contreras, Richard R.	S0046651	11000	9526	125.00
78041260	03/19/2019	A00279220	Cordero Obeso, Iris C.	S0046652	11000	9526	627.00
78041261	03/19/2019	A00291984	Cornejo, Damian J.	S0046653	11000	9526	627.00
78041262	03/19/2019	A00244694	Cortez, Patricia L.	S0046654	11000	9526	125.00
78041263	03/19/2019	A00302458	Cosby, Chloe N.	S0046655	11000	9526	627.00
78041264	03/19/2019	A00279333	Cramer, Sydney L.	S0046656	11000	9526	125.00
78041265	03/19/2019	A00280400	Crouch, Canon R.	S0046657	11000	9526	125.00
78041266	03/19/2019	A00280538	Crouch, Ivy C.	S0046658	11000	9526	125.00
78041267	03/19/2019	A00297960	Cruz, Aileen G.	S0046659	11000	9526	1,580.70
78041268	03/19/2019	A00287395	Cruz, Hazel Y.	S0046660	11000	9526	1,898.00
78041269	03/19/2019	A00272614	Cruz, Heather I.	S0046661	11000	9526	2,836.00
78041270	03/19/2019	A00291304	Cruz, Jacob A.	S0046662	11000	9526	641.88
78041271	03/19/2019	A00292879	Cruz, Michelle	S0046663	11000	9526	125.00
78041272	03/19/2019	A00286363	Cuatianquiz Tlachi, Mirelly	S0046664	11000	9526	627.00
78041273	03/19/2019	A00242674	Culbertson, Chelsey D.	S0046665	11000	9526	1,321.00
78041274	03/19/2019	A00250139	Culbertson, Claudia L.	S0046666	11000	9526	125.00
78041275	03/19/2019	A00299244	Cundiff, Emily N.	S0046667	11000	9526	125.00
78041276	03/19/2019	A00287945	Cunningham, Ginger K.	S0046668	11000	9526	125.00

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78041277	03/19/2019	A00294945De Jesus, Sabrina J.	S0046669	11000	9526	1,485.00
78041278	03/19/2019	A00293913De Los Garzas, Adrianna C.	S0046670	11000	9526	125.00
78041279	03/19/2019	A00274186DeCambra, Monique K.	S0046671	11000	9526	2,836.00
78041280	03/19/2019	A00286889Del Rosario, Kimberly B.	S0046673	11000	9526	125.00
78041281	03/19/2019	A00286979DeNike, Avery E.	S0046672	11000	9526	1,485.00
78041282	03/19/2019	A00286377Dennis, Kendra L.	S0046674	11000	9526	5,672.00
78041283	03/19/2019	A00290985Deol, Rajneet K.	S0046675	11000	9526	125.00
78041284	03/19/2019	A00281025Devine, Delya J.	S0046577	11000	9526	1,485.00
78041285	03/19/2019	A00281110Diaz, Adrian	S0046578	11000	9526	418.00
78041286	03/19/2019	A00295172Diaz, Andrea E.	S0046579	11000	9526	2,836.00
78041287	03/19/2019	A00286412Diaz, Daniel R.	S0046580	11000	9526	125.00
78041288	03/19/2019	A00302399Diaz, Ednize	S0046581	11000	9526	1,485.00
78041289	03/19/2019	A00225732Diaz, Maria L.	S0046582	11000	9526	1,610.00
78041290	03/19/2019	A00288045Diaz Hernandez, Victor D.	S0046583	11000	9526	125.00
78041291	03/19/2019	A00287572Diaz Orozco, Esmeralda	S0046687	11000	9526	1,485.00
78041292	03/19/2019	A00299290Dodson, Audrey	S0046688	11000	9526	125.00
78041293	03/19/2019	A00295000Dominguez, Ana L.	S0046689	11000	9526	125.00
78041294	03/19/2019	A00287667Dominguez, Ariadna G.	S0046690	11000	9526	1,485.00
78041295	03/19/2019	A00297480Dominguez Romo, Anthony A.	S0046691	11000	9526	1,485.00
78041296	03/19/2019	A00286597Dooley, Hannah N.	S0046692	11000	9526	125.00
78041297	03/19/2019	A00290532Dougherty, Madisen R.	S0046693	11000	9526	125.00
78041298	03/19/2019	A00290331Dunham, Emily S.	S0046694	11000	9526	1,485.00
78041299	03/19/2019	A00294540Dupree, Chantelle D.	S0046695	11000	9526	1,610.00
78041300	03/19/2019	A00279225Elizalde, Gustavo	S0046696	11000	9526	1,485.00
78041301	03/19/2019	A00043781Escobedo, Brittny L.	S0046697	11000	9526	627.00
78041302	03/19/2019	A00288046Espinoza Vargas, Ashley	S0046698	11000	9526	1,485.00
78041303	03/19/2019	A00286578Estrada, Idalia A.	S0046699	11000	9526	2,961.00
78041304	03/19/2019	A00286579Estrada, Itzel A.	S0046700	11000	9526	418.00
78041305	03/19/2019	A00292153Evangelista, Helen Y.	S0046701	11000	9526	125.00
78041306	03/19/2019	A00291366Evans, Perri E.	S0046702	11000	9526	125.00
78041307	03/19/2019	A00297733Everson, Hunter N.	S0046703	11000	9526	125.00
78041308	03/19/2019	A00257977Evertse, Angela D.	S0046704	11000	9526	1,610.00
78041309	03/19/2019	A00289120Evertse, Erin J.	S0046705	11000	9526	1,485.00
78041310	03/19/2019	A00301209Ewing, Jennifer N.	S0046706	11000	9526	125.00
78041311	03/19/2019	A00232374Farias, Aundrann P.	S0046707	11000	9526	2,547.00
78041312	03/19/2019	A00297377Fendrick, Sara E.	S0046708	11000	9526	125.00
78041313	03/19/2019	A00289347Figuroa, Kassandra	S0046709	11000	9526	418.00
78041314	03/19/2019	A00294947Flores, Alexis E.	S0046710	11000	9526	125.00
78041315	03/19/2019	A00297591Flores, Daniela	S0046711	11000	9526	125.00
78041316	03/19/2019	A00279271Flores, Ilse N.	S0046712	11000	9526	2,836.00
78041317	03/19/2019	A00295944Flores, Jessica	S0046713	11000	9526	125.00
78041318	03/19/2019	A00298948Flores, Valeria	S0046714	11000	9526	95.00
78041319	03/19/2019	A00286862Floyd, Ryanna F.	S0046715	11000	9526	627.00
78041320	03/19/2019	A00265983Flud, Suezett R.	S0046716	11000	9526	1,196.00

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78041321	03/19/2019	A00300064	Fox, Madison N.	S0046717	11000	9526	1,485.00
78041322	03/19/2019	A00210981	Franco, Ariel L.	S0046718	11000	9526	627.00
78041323	03/19/2019	A00266899	Freeland, Kyleigh R.	S0046719	11000	9526	1,610.00
78041324	03/19/2019	A00288035	Freeny, Clorisa	S0046720	11000	9526	627.00
78041325	03/19/2019	A00284014	Freshour, Brett	S0046721	11000	9526	125.00
78041326	03/19/2019	A00289315	Frias Garcia, Jennifer F.	S0046722	11000	9526	2,961.00
78041327	03/19/2019	A00265394	Frick, Melissa M.	S0046723	11000	9526	418.00
78041328	03/19/2019	A00280881	Frost, Kylie B.	S0046724	11000	9526	418.00
78041329	03/19/2019	A00302064	Fuentes, Ana S.	S0046725	11000	9526	125.00
78041330	03/19/2019	A00287737	Fuentes, Juan	S0046726	11000	9526	418.00
78041331	03/19/2019	A00296587	Funes, Kayla S.	S0046727	11000	9526	418.00
78041332	03/19/2019	A00050916	Gable, James C.	S0046728	11000	9526	125.00
78041333	03/19/2019	A00297078	Galindo, India	S0046729	11000	9526	125.00
78041334	03/19/2019	A00292890	Galvan, Jonathon M.	S0046730	11000	9526	627.00
78041335	03/19/2019	A00296798	Gamboa, Tanya L.	S0046731	11000	9526	125.00
78041336	03/19/2019	A00296806	Gandara, Uriel	S0046732	11000	9526	868.86
78041337	03/19/2019	A00289622	Garcia, Carlos F.	S0046733	11000	9526	2,836.00
78041338	03/19/2019	A00290987	Garcia, Corissa C.	S0046734	11000	9526	125.00
78041339	03/19/2019	A00287695	Garcia, Cristian	S0046735	11000	9526	125.00
78041340	03/19/2019	A00287197	Garcia, Devanee M.	S0046736	11000	9526	1,485.00
78041341	03/19/2019	A00300398	Garcia, Elisabeth	S0046737	11000	9526	125.00
78041342	03/19/2019	A00288705	Garcia, Esmeralda R.	S0046738	11000	9526	2,961.00
78041343	03/19/2019	A00287187	Garcia, Felix M.	S0046739	11000	9526	1,485.00
78041344	03/19/2019	A00289908	Garcia, Genesis M.	S0046612	11000	9526	125.00
78041345	03/19/2019	A00247434	Garcia, Ilyne	S0046613	11000	9526	1,610.00
78041346	03/19/2019	A00291973	Garcia, Janae A.	S0046614	11000	9526	1,196.00
78041347	03/19/2019	A00267297	Garcia, Karina	S0046615	11000	9526	2,672.00
78041348	03/19/2019	A00260196	Garcia, Reyna	S0047124	11000	9526	418.00
78041349	03/19/2019	A00279284	Garcia, Saul E.	S0046616	11000	9526	125.00
78041350	03/19/2019	A00292459	Garcia, Vanessa	S0046617	11000	9526	125.00
78041351	03/19/2019	A00281065	Garcia Ambriz, Isabel	S0046618	11000	9526	627.00
78041352	03/19/2019	A00287886	Garcia Cervantes, Maria I.	S0046751	11000	9526	418.00
78041353	03/19/2019	A00301030	Garcia Topete, Laura Y.	S0046752	11000	9526	125.00
78041354	03/19/2019	A00291427	Gardner, Tyler N.	S0046753	11000	9526	125.00
78041355	03/19/2019	A00286380	Gary, Leeanna G.	S0046754	11000	9526	2,836.00
78041356	03/19/2019	A00078087	Garza, Jose T.	S0046755	11000	9526	125.00
78041357	03/19/2019	A00261831	Garza, Nancy K.	S0046756	11000	9526	2,112.00
78041358	03/19/2019	A00287216	Garza, Sabrina A.	S0046757	11000	9526	2,961.00
78041359	03/19/2019	A00290748	Gasga, Diana P.	S0046758	11000	9526	2,961.00
78041360	03/19/2019	A00297755	De La Cruz, Cassandra I.	S0046759	11000	9526	125.00
78041361	03/19/2019	A00288924	Gavino, Cecilia	S0046760	11000	9526	125.00
78041362	03/19/2019	A00282207	Gee, Nicole L.	S0046761	11000	9526	1,485.00
78041363	03/19/2019	A00295963	Gill, Harjot S.	S0046762	11000	9526	1,610.00
78041364	03/19/2019	A00296461	Godinez, Leticia B.	S0046763	11000	9526	125.00

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78041365	03/19/2019	A00297765Gomez, Jaqueline	S0046764	11000	9526	125.00
78041366	03/19/2019	A00297085Gomez, Kimberly E.	S0046765	11000	9526	1,485.00
78041367	03/19/2019	A00297841Gonzales, Janae M.	S0046766	11000	9526	125.00
78041368	03/19/2019	A00284394Gonzales, Nanette M.	S0046767	11000	9526	125.00
78041369	03/19/2019	A00286861Gonzales, Patrick S.	S0046768	11000	9526	1,485.00
78041370	03/19/2019	A00298253Gonzalez, Alexiss S.	S0046769	11000	9526	1,485.00
78041371	03/19/2019	A00298584Gonzalez, Irvin U.	S0046770	11000	9526	51.00
78041372	03/19/2019	A00288904Gonzalez, James E.	S0046771	11000	9526	150.00
78041373	03/19/2019	A00239414Gonzalez, Karissa M.	S0046772	11000	9526	184.00
78041374	03/19/2019	A00284063Gonzalez, Natalie R.	S0046773	11000	9526	2,836.00
78041375	03/19/2019	A00086751Gonzalez, Rebecca	S0046774	11000	9526	1,610.00
78041376	03/19/2019	A00279338Gonzalez Gonzalez, Griseyda	S0046775	11000	9526	2,836.00
78041377	03/19/2019	A00297344Gonzalez Mercado, Saul	S0046776	11000	9526	2,411.00
78041378	03/19/2019	A00279309Gordon, Kaitlyn B.	S0046777	11000	9526	1,485.00
78041379	03/19/2019	A00290744Goulart, Emma K.	S0046778	11000	9526	125.00
78041380	03/19/2019	A00262207Gray, Victor W.	S0046779	11000	9526	125.00
78041381	03/19/2019	A00297414Gregory, Katelynn A.	S0046780	11000	9526	1,485.00
78041382	03/19/2019	A00288679Guandique, Aime M.	S0046781	11000	9526	2,836.00
78041383	03/19/2019	A00289496Guendulain, Christopher	S0046782	11000	9526	2,836.00
78041384	03/19/2019	A00296331Guerrero, Annessa N.	S0046783	11000	9526	627.00
78041385	03/19/2019	A00287868Gueta, Lesly X.	S0046784	11000	9526	1,610.00
78041386	03/19/2019	A00294581Guitron, Daniel	S0046785	11000	9526	627.00
78041387	03/19/2019	A00297839Guitron Diaz, Joselin	S0046786	11000	9526	47.00
78041388	03/19/2019	A00289498Gutierrez, Rosalinda	S0046787	11000	9526	2,836.00
78041389	03/19/2019	A00286698Gutierrez Queved, Daniela	S0046788	11000	9526	125.00
78041390	03/19/2019	A00287699Guzman, Lucia D.	S0046789	11000	9526	2,961.00
78041391	03/19/2019	A00292144Guzman, Marylu	S0046790	11000	9526	125.00
78041392	03/19/2019	A00290141Hall, Jason D.	S0046791	11000	9526	125.00
78041393	03/19/2019	A00293069Hamer, Brooke L.	S0046792	11000	9526	125.00
78041394	03/19/2019	A00279363Hamilton, Reece N.	S0046793	11000	9526	125.00
78041395	03/19/2019	A00303901Hanna, Dalani J.	S0046794	11000	9526	1,485.00
78041396	03/19/2019	A00208345Hargreaves, Raymond	S0046795	11000	9526	274.00
78041397	03/19/2019	A00259312Hatcher, Abby R.	S0047125	11000	9526	1,011.00
78041398	03/19/2019	A00279326Heath, Chyanne M.	S0046796	11000	9526	627.00
78041399	03/19/2019	A00299071Heppner, Bryce N.	S0046797	11000	9526	125.00
78041400	03/19/2019	A00282923Heppner, Meagan N.	S0046798	11000	9526	125.00
78041401	03/19/2019	A00287890Heraldez Lopez, Guadalupe Z.	S0046799	11000	9526	1,485.00
78041402	03/19/2019	A00282389Heredia Tavira, Dariana S.	S0046800	11000	9526	125.00
78041403	03/19/2019	A00291262Hernandez, Alejandra	S0046801	11000	9526	125.00
78041404	03/19/2019	A00291551Hernandez, Christine A.	S0046802	11000	9526	1,196.00
78041405	03/19/2019	A00286551Hernandez, Janet	S0046803	11000	9526	1,485.00
78041406	03/19/2019	A00300463Hernandez, Katia A.	S0046676	11000	9526	1,485.00
78041407	03/19/2019	A00295035Hernandez, Sebastian	S0046677	11000	9526	125.00
78041408	03/19/2019	A00267401Hernandez, Stephanie	S0046678	11000	9526	1,610.00

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78041409	03/19/2019	A00300220Herrera, Dorah S.	S0046679	11000	9526	1,485.00
78041410	03/19/2019	A00296673Herron, Madison P.	S0046680	11000	9526	125.00
78041411	03/19/2019	A00058399Herstad, Michele R.	S0046681	11000	9526	1,321.00
78041412	03/19/2019	A00292268Hibbitts, Starr A.	S0046682	11000	9526	125.00
78041413	03/19/2019	A00296535Hicks, Jewell C.	S0046683	11000	9526	125.00
78041414	03/19/2019	A00293098Hildreth, Ryan J.	S0046684	11000	9526	150.00
78041415	03/19/2019	A00268809Hill, Regina K.	S0046685	11000	9526	125.00
78041416	03/19/2019	A00278973Hopkins, Sheena M.	S0046686	11000	9526	274.00
78041417	03/19/2019	A00295011Howell, Kimberly M.	S0046815	11000	9526	150.00
78041418	03/19/2019	A00290727Huizar, Elizabeth	S0046816	11000	9526	1,961.00
78041419	03/19/2019	A00300268Huxen, Hanna R.	S0046817	11000	9526	2,961.00
78041420	03/19/2019	A00289321Iniguez, Tiana M.	S0046818	11000	9526	2,836.00
78041421	03/19/2019	A00246655Jackson, Niesha N.	S0046819	11000	9526	1,485.00
78041422	03/19/2019	A00277074Jacobs, Mathew J.	S0046820	11000	9526	125.00
78041423	03/19/2019	A00294510Jaffrey, Jonathan M.	S0046821	11000	9526	1,610.00
78041424	03/19/2019	A00292369Jarrar, Ryan I.	S0046822	11000	9526	627.00
78041425	03/19/2019	A00270507Jauregui, Margarita	S0046823	11000	9526	418.00
78041426	03/19/2019	A00300250Jenkins, Hunter B.	S0046824	11000	9526	125.00
78041427	03/19/2019	A00288993Jimenez, Leslie	S0046825	11000	9526	1,253.88
78041428	03/19/2019	A00279376Johnston, Austin C.	S0046826	11000	9526	1,485.00
78041429	03/19/2019	A00297740Johnston, Megan L.	S0046827	11000	9526	125.00
78041430	03/19/2019	A00294505Kabiljagic, Omar	S0046828	11000	9526	125.00
78041431	03/19/2019	A00301102Kahey, Gregory	S0046829	11000	9526	125.00
78041432	03/19/2019	A00257581Kallenberger, Lyndsey J.	S0046830	11000	9526	627.00
78041433	03/19/2019	A00279172Karauzum, Tayfun	S0046831	11000	9526	125.00
78041434	03/19/2019	A00296488Keeling, Joey B.	S0046832	11000	9526	125.00
78041435	03/19/2019	A00283340Kilmer, Damariah Z.	S0046833	11000	9526	125.00
78041436	03/19/2019	A00254783Kim, Andrew	S0046834	11000	9526	125.00
78041437	03/19/2019	A00023576Kincaid, Crystal C.	S0046835	11000	9526	125.00
78041438	03/19/2019	A00290092Kirby, Makayla L.	S0046836	11000	9526	2,836.00
78041439	03/19/2019	A00286368Kirby, Makenzie A.	S0046837	11000	9526	627.00
78041440	03/19/2019	A00299334Knutson, Lauren M.	S0046838	11000	9526	125.00
78041441	03/19/2019	A00261482Lara, Carina	S0046839	11000	9526	2,836.00
78041442	03/19/2019	A00300189Lark, Rhyan F.	S0046840	11000	9526	125.00
78041443	03/19/2019	A00287810Larsen, Jasmine L.	S0046841	11000	9526	627.00
78041444	03/19/2019	A00289331Lemus, Yailene A.	S0046842	11000	9526	348.00
78041445	03/19/2019	A00283140Leon Garcia, Limairie J.	S0046843	11000	9526	125.00
78041446	03/19/2019	A00295223Levin, Daniel W.	S0046844	11000	9526	125.00
78041447	03/19/2019	A00280627Llamas, Alyssa C.	S0046845	11000	9526	1,321.00
78041448	03/19/2019	A00292978Long, Brittany K.	S0046846	11000	9526	4,446.00
78041449	03/19/2019	A00288989Lopez, Cristian A.	S0046847	11000	9526	1,610.00
78041450	03/19/2019	A00297614Lopez, Gabriel A.	S0046848	11000	9526	2,836.00
78041451	03/19/2019	A00289517Lopez, Gabriela M.	S0046849	11000	9526	418.00
78041452	03/19/2019	A00279366Lopez, Hailee S.	S0046850	11000	9526	125.00

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78041453	03/19/2019	A00288114Lopez, Luis A.	S0046851	11000	9526	2,961.00
78041454	03/19/2019	A00287160Lopez, Vanesa	S0046852	11000	9526	2,547.00
78041455	03/19/2019	A00297697Lopez Agundez, Abigail R.	S0046853	11000	9526	1,485.00
78041456	03/19/2019	A00273038Lopez-Gonzalez, Maria R.	S0046854	11000	9526	125.00
78041457	03/19/2019	A00228623Love, Emily D.	S0046855	11000	9526	125.00
78041458	03/19/2019	A00231843Lowe, Breanna K.	S0046856	11000	9526	627.00
78041459	03/19/2019	A00289168Lozano, German	S0046857	11000	9526	1,345.00
78041460	03/19/2019	A00286904Luevano Flores, Edwin A.	S0046858	11000	9526	1,485.00
78041461	03/19/2019	A00297233Lugo, Brianna M.	S0046859	11000	9526	1,485.00
78041462	03/19/2019	A00278517Luttrell, Patrick D.	S0046860	11000	9526	2,836.00
78041463	03/19/2019	A00021311Lyon, Tabetha R.	S0046861	11000	9526	418.00
78041464	03/19/2019	A00244029Machuca, Bertha J.	S0046862	11000	9526	1,485.00
78041465	03/19/2019	A00299626Magana, Haide	S0046863	11000	9526	148.35
78041466	03/19/2019	A00288823Magana, Hugo C.	S0046864	11000	9526	125.00
78041467	03/19/2019	A00288522Mansfield, Taylor	S0046865	11000	9526	125.00
78041468	03/19/2019	A00289023Maples, Jason B.	S0046866	11000	9526	125.00
78041469	03/19/2019	A00303410Marsh, Brian J.	S0046867	11000	9526	138.00
78041470	03/19/2019	A00295388Martin, Natalie	S0046740	11000	9526	125.00
78041471	03/19/2019	A00302481Martin Gonzalez, Sara	S0046741	11000	9526	1,499.66
78041472	03/19/2019	A00288894Martinez, Blake M.	S0046742	11000	9526	1,610.00
78041473	03/19/2019	A00255498Martinez, Isabelle	S0046743	11000	9526	125.00
78041474	03/19/2019	A00262190Martinez, Kathryn E.	S0046744	11000	9526	418.00
78041475	03/19/2019	A00228308Martinez, Miriam	S0046745	11000	9526	274.00
78041476	03/19/2019	A00296618Matias, Andrew A.	S0046746	11000	9526	970.00
78041477	03/19/2019	A00290090Mawad, Yara S.	S0046747	11000	9526	125.00
78041478	03/19/2019	A00290112McCarthy, Kenji S.	S0046748	11000	9526	33.00
78041479	03/19/2019	A00292859McCauley, Andrew K.	S0046749	11000	9526	1,485.00
78041480	03/19/2019	A00282302McDonald, Jessica V.	S0046750	11000	9526	1,610.00
78041481	03/19/2019	A00299333McEwen, Tyler G.	S0046879	11000	9526	125.00
78041482	03/19/2019	A00279311McGowen, Aubrey J.	S0046880	11000	9526	125.00
78041483	03/19/2019	A00297662McRedmond, Nicole F.	S0046881	11000	9526	125.00
78041484	03/19/2019	A00266801McWilliams, Stephenie D.	S0046882	11000	9526	274.00
78041485	03/19/2019	A00279290Mears, Robert C.	S0046883	11000	9526	368.00
78041486	03/19/2019	A00296640Medina, Alyssa M.	S0046884	11000	9526	1,610.00
78041487	03/19/2019	A00289661Medina, Hailey R.	S0046885	11000	9526	1,485.00
78041488	03/19/2019	A00257935Medrano, Cindy	S0046886	11000	9526	418.00
78041489	03/19/2019	A00295205Medrano, Marisol	S0046887	11000	9526	2,961.00
78041490	03/19/2019	A00297543Mejia Cruz, Lizandra	S0046888	11000	9526	1,485.00
78041491	03/19/2019	A00266417Melgoza, Lucero	S0046889	11000	9526	125.00
78041492	03/19/2019	A00280838Mendez, Fatima M.	S0046890	11000	9526	1,610.00
78041493	03/19/2019	A00295184Mendez, Melissa	S0046891	11000	9526	125.00
78041494	03/19/2019	A00286856Mendoza Gomez, Ignacio	S0046892	11000	9526	125.00
78041495	03/19/2019	A00300047Mercado, Bianca Y.	S0046893	11000	9526	1,485.00
78041496	03/19/2019	A00292171Mercado, Dania	S0046894	11000	9526	418.00

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78041497	03/19/2019	A00279315	Messenger, Karrigan A.	S0046895	11000	9526	1,610.00
78041498	03/19/2019	A00298517	Metas, Cameron C.	S0046896	11000	9526	125.00
78041499	03/19/2019	A00292997	Meyers, Amanda T.	S0046897	11000	9526	125.00
78041500	03/19/2019	A00288523	Meza, Maria G.	S0046898	11000	9526	1,260.69
78041501	03/19/2019	A00296649	Meza, Mario A.	S0046899	11000	9526	150.00
78041502	03/19/2019	A00244644	Miranda, Cristo	S0046900	11000	9526	1,485.00
78041503	03/19/2019	A00297637	Miranda, Edgar I.	S0046901	11000	9526	627.00
78041504	03/19/2019	A00298126	Miranda, Ross Miguel	S0046902	11000	9526	50.00
78041505	03/19/2019	A00297766	Miranda Gaxiola, Danya P.	S0046903	11000	9526	3,306.00
78041506	03/19/2019	A00279327	Mizener, Allison N.	S0046904	11000	9526	125.00
78041507	03/19/2019	A00294593	Monge, Danielle L.	S0046905	11000	9526	125.00
78041508	03/19/2019	A00291522	Monterrey, Samuel	S0046906	11000	9526	125.00
78041509	03/19/2019	A00295199	Montes, Ana J.	S0046907	11000	9526	1,485.00
78041510	03/19/2019	A00298278	Montgomery, Hayley	S0046908	11000	9526	418.00
78041511	03/19/2019	A00277082	Montgomery, Lovelle	S0046909	11000	9526	125.00
78041512	03/19/2019	A00283198	Montoya, Irving A.	S0046910	11000	9526	1,513.02
78041513	03/19/2019	A00284852	Moon, Liliana A.	S0046911	11000	9526	125.00
78041514	03/19/2019	A00289840	Mora, Andrea	S0046912	11000	9526	1,485.00
78041515	03/19/2019	A00261311	Mora, Angelica	S0046913	11000	9526	1,196.00
78041516	03/19/2019	A00061853	Mora, Robert	S0046914	11000	9526	125.00
78041517	03/19/2019	A00274523	Morales, Jocelyn	S0046915	11000	9526	1,610.00
78041518	03/19/2019	A00289875	Moran, Gabriela E.	S0046916	11000	9526	2,836.00
78041519	03/19/2019	A00303161	Moraza Perez, Stephanie	S0046917	11000	9526	1,485.00
78041520	03/19/2019	A00247373	Moreno, Patricia G.	S0046918	11000	9526	418.00
78041521	03/19/2019	A00292863	Moreno, Zane M.	S0046919	11000	9526	125.00
78041522	03/19/2019	A00279249	Moron, Ernesto	S0046920	11000	9526	2,836.00
78041523	03/19/2019	A00295074	Morris, Breana J.	S0046921	11000	9526	1,533.74
78041524	03/19/2019	A00286942	Morrison, Bailey M.	S0046922	11000	9526	125.00
78041525	03/19/2019	A00290824	Moseley, Jessica D.	S0046923	11000	9526	929.00
78041526	03/19/2019	A00292277	Moser, Thomas J.	S0046924	11000	9526	125.00
78041527	03/19/2019	A00254789	Mullins, Jessica L.	S0046925	11000	9526	1,321.00
78041528	03/19/2019	A00287144	Muro, Leilani M.	S0046926	11000	9526	1,610.00
78041529	03/19/2019	A00298642	Murphy, Joseph	S0046927	11000	9526	1,610.00
78041530	03/19/2019	A00288920	Navarro, Karla S.	S0046928	11000	9526	2,836.00
78041531	03/19/2019	A00299391	Navarro, Shastyne M.	S0046929	11000	9526	627.00
78041532	03/19/2019	A00300333	Nelson, Jackson L.	S0046930	11000	9526	197.40
78041533	03/19/2019	A00296799	Nelson, Shelbie L.	S0046931	11000	9526	1,610.00
78041534	03/19/2019	A00294879	Newland, Brandi M.	S0046804	11000	9526	1,485.00
78041535	03/19/2019	A00280902	Newsome, Aasia E.	S0046805	11000	9526	418.00
78041536	03/19/2019	A00266933	Nguyen, Kellynhi K.	S0046806	11000	9526	1,276.00
78041537	03/19/2019	A00294524	Noordeen, Raziya	S0046807	11000	9526	125.00
78041538	03/19/2019	A00267149	Null, Whisper-Lynn D.	S0046808	11000	9526	2,961.00
78041539	03/19/2019	A00253981	Nunez, Esther A.	S0046809	11000	9526	1,485.00
78041540	03/19/2019	A00095444	Nylander, Lesa R.	S0046810	11000	9526	125.00

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78041541	03/19/2019	A00259525Ocampo, Ricci L.	S0046811	11000	9526	1,610.00
78041542	03/19/2019	A00283054Ochoa, Mayra	S0046812	11000	9526	1,321.00
78041543	03/19/2019	A00281812Odle, James F.	S0046813	11000	9526	125.00
78041544	03/19/2019	A00282303Ojeda Yesca, Delfina	S0046814	11000	9526	2,836.00
78041545	03/19/2019	A00289070Olayo, Marisol	S0046951	11000	9526	2,836.00
78041546	03/19/2019	A00297854Olivas, Emilio	S0046952	11000	9526	1,485.00
78041547	03/19/2019	A00287821Olivas, Yensy A.	S0046953	11000	9526	1,485.00
78041548	03/19/2019	A00289816Orellana, Leonardo	S0046954	11000	9526	1,490.00
78041549	03/19/2019	A00297477Oropeza, Samantha	S0046955	11000	9526	1,485.00
78041550	03/19/2019	A00297372Orozco, Breanna N.	S0046956	11000	9526	125.00
78041551	03/19/2019	A00276179Orsburn, Dakota S.	S0046957	11000	9526	418.00
78041552	03/19/2019	A00289668Ortiz, John D.	S0046958	11000	9526	125.00
78041553	03/19/2019	A00291238Osorio, Alexis	S0046959	11000	9526	1,263.11
78041554	03/19/2019	A00269517Ou, Julie	S0046960	11000	9526	1,321.00
78041555	03/19/2019	A00281164P.-Navarrete, Zeltzin N.	S0046961	11000	9526	136.00
78041556	03/19/2019	A00297357Pablo, Vanessa	S0046962	11000	9526	1,485.00
78041557	03/19/2019	A00050070Paboucek, Laura A.	S0046963	11000	9526	627.00
78041558	03/19/2019	A00282386Pacheco, Caitlin D.	S0046964	11000	9526	1,485.00
78041559	03/19/2019	A00291717Pappas, Cassandra J.	S0046965	11000	9526	1,485.00
78041560	03/19/2019	A00296940Pardon, Tylia D.	S0046966	11000	9526	1,485.00
78041561	03/19/2019	A00291607Paredes, Alma	S0046967	11000	9526	125.00
78041562	03/19/2019	A00301118Parker, Jennifer L.	S0046968	11000	9526	125.00
78041563	03/19/2019	A00279211Patrick, Samantha J.	S0046969	11000	9526	627.00
78041564	03/19/2019	A00288913Pelayo, Alondra D.	S0046970	11000	9526	627.00
78041565	03/19/2019	A00288072Pelayo Pena, Esmeralda	S0046971	11000	9526	1,610.00
78041566	03/19/2019	A00294470Peltier, Aaron C.	S0046972	11000	9526	410.00
78041567	03/19/2019	A00295975Pena, Maryann G.	S0046973	11000	9526	1,485.00
78041568	03/19/2019	A00286546Perez, Alan	S0046974	11000	9526	1,314.52
78041569	03/19/2019	A00284892Perez, Alondra G.	S0046975	11000	9526	2,836.00
78041570	03/19/2019	A00297109Perez, Karina	S0046976	11000	9526	125.00
78041571	03/19/2019	A00041815Perez, Ma del Rosario	S0046977	11000	9526	418.00
78041572	03/19/2019	A00277209Perez, Miguel F.	S0046978	11000	9526	1,485.00
78041573	03/19/2019	A00300395Perez, Pamela S.	S0046979	11000	9526	1,610.00
78041574	03/19/2019	A00295030Perez, Sheryl M.	S0046980	11000	9526	125.00
78041575	03/19/2019	A00286915Perez Martinez, Isaac	S0046981	11000	9526	125.00
78041576	03/19/2019	A00297760Phumphrey, Anaeja D.	S0046982	11000	9526	1,553.21
78041577	03/19/2019	A00293155Piearcy, Mariah N.	S0046983	11000	9526	2,961.00
78041578	03/19/2019	A00279218Ponce Mezta, Lacey F.	S0046984	11000	9526	2,836.00
78041579	03/19/2019	A00296872Portillo, Sonya R.	S0046985	11000	9526	2,672.00
78041580	03/19/2019	A00276238Postiff, Jacob P.	S0046986	11000	9526	125.00
78041581	03/19/2019	A00287823Powell, Robin L.	S0046987	11000	9526	2,836.00
78041582	03/19/2019	A00278267Powers, Bailey M.	S0046988	11000	9526	1,485.00
78041583	03/19/2019	A00292403Prado, Alina R.	S0046989	11000	9526	418.00
78041584	03/19/2019	A00283331Pratt, Keyon D.	S0046990	11000	9526	2,836.00

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78041585	03/19/2019	A00295380	Preciado, Ximena	S0046991	11000	9526	418.00
78041586	03/19/2019	A00292734	Quan, Joyce	S0046992	11000	9526	125.00
78041587	03/19/2019	A00287827	Quick, Kennedy A.	S0046993	11000	9526	627.00
78041588	03/19/2019	A00272484	Quinonez, Kimberly	S0046994	11000	9526	276.00
78041589	03/19/2019	A00297466	Quiroz, Adrian M.	S0046995	11000	9526	2,836.00
78041590	03/19/2019	A00295952	Raines, April N.	S0046868	11000	9526	1,485.00
78041591	03/19/2019	A00287643	Ramirez, Dagoberto	S0046869	11000	9526	418.00
78041592	03/19/2019	A00300195	Ramirez, Jesus A.	S0046870	11000	9526	1,610.00
78041593	03/19/2019	A00294960	Ramirez, Montzerrat	S0046871	11000	9526	418.00
78041594	03/19/2019	A00295054	Ramirez Araunjo, Briana	S0046872	11000	9526	2,836.00
78041595	03/19/2019	A00297860	Ramirez Raya, Reyna B.	S0046873	11000	9526	418.00
78041596	03/19/2019	A00249624	Ramos, Erika	S0046874	11000	9526	125.00
78041597	03/19/2019	A00295167	Randhawa, Simran	S0046875	11000	9526	125.00
78041598	03/19/2019	A00301305	Ranghi, Ramanpreet K.	S0046876	11000	9526	125.00
78041599	03/19/2019	A00247691	Rascoe, Madison J.	S0046877	11000	9526	627.00
78041600	03/19/2019	A00084332	Reeves, William S.	S0046878	11000	9526	138.00
78041601	03/19/2019	A00267943	Renfro, Alexa	S0047017	11000	9526	230.00
78041602	03/19/2019	A00297116	Reyes, Susana	S0047018	11000	9526	2,836.00
78041603	03/19/2019	A00288911	Reyes Bravo, Diana P.	S0047019	11000	9526	1,610.00
78041604	03/19/2019	A00266459	Reynoso, Alan	S0047020	11000	9526	125.00
78041605	03/19/2019	A00297654	Rivera Villanueva, Christian	S0047021	11000	9526	1,485.00
78041606	03/19/2019	A00242528	Roberts, Regina	S0047022	11000	9526	410.00
78041607	03/19/2019	A00291345	Robertson, Joshua K.	S0047023	11000	9526	125.00
78041608	03/19/2019	A00288074	Robles, Jacqueline	S0047024	11000	9526	1,610.00
78041609	03/19/2019	A00301913	Robles, Jazmine I.	S0047025	11000	9526	2,836.00
78041610	03/19/2019	A00253229	Rodgers, Jessica M.	S0047026	11000	9526	125.00
78041611	03/19/2019	A00243983	Rodriguez, Margarita	S0047027	11000	9526	125.00
78041612	03/19/2019	A00288075	Rodriguez, Roberto	S0047028	11000	9526	418.00
78041613	03/19/2019	A00298758	Rodriguez, Shannon D.	S0047029	11000	9526	125.00
78041614	03/19/2019	A00292299	Rodriguez, Sylvia F.	S0047030	11000	9526	1,321.00
78041615	03/19/2019	A00289379	Rodriguez, Tiffany L.	S0047031	11000	9526	125.00
78041616	03/19/2019	A00282897	Rodriguez, Yajaira	S0047032	11000	9526	125.00
78041617	03/19/2019	A00300239	Romero, Monica R.	S0047033	11000	9526	125.00
78041618	03/19/2019	A00286374	Romo Rosales, Vania M.	S0047034	11000	9526	1,485.00
78041619	03/19/2019	A00287828	Rosales, Gloria E.	S0047035	11000	9526	2,961.00
78041620	03/19/2019	A00297888	Rosales, Lorena	S0047036	11000	9526	1,485.00
78041621	03/19/2019	A00292824	Rosales Perez, Daisy	S0047037	11000	9526	1,485.00
78041622	03/19/2019	A00297808	Rosario, Marriah K.	S0047038	11000	9526	2,836.00
78041623	03/19/2019	A00296585	Rowan, Kayla M.	S0047039	11000	9526	1,485.00
78041624	03/19/2019	A00292226	Rubano, Ramon R.	S0047040	11000	9526	125.00
78041625	03/19/2019	A00295921	Rubi, Alan F.	S0047041	11000	9526	1,485.00
78041626	03/19/2019	A00289841	Rubio, Kendra N.	S0047042	11000	9526	125.00
78041627	03/19/2019	A00283341	Ruiz, Maria L.	S0047043	11000	9526	627.00
78041628	03/19/2019	A00294892	Ruiz Lopez, Moises E.	S0047044	11000	9526	627.00

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78041629	03/19/2019	A00270919Ruvalcaba, Jose	S0047045	11000	9526	125.00
78041630	03/19/2019	A00280665Sanabria Torres, Maria A.	S0047046	11000	9526	1,485.00
78041631	03/19/2019	A00291707Sanchez, Brianna C.	S0047047	11000	9526	410.00
78041632	03/19/2019	A00295942Sanchez, Caroline K.	S0047048	11000	9526	2,970.00
78041633	03/19/2019	A00294938Sanchez, Kimberly A.	S0047049	11000	9526	184.00
78041634	03/19/2019	A00299858Sanchez, Roel	S0047050	11000	9526	125.00
78041635	03/19/2019	A00201203Sanchez, Ruth	S0047051	11000	9526	627.00
78041636	03/19/2019	A00251830Sanchez, Vanessa A.	S0047052	11000	9526	644.00
78041637	03/19/2019	A00295392Sanchez Vidal, Eleazer	S0047053	11000	9526	1,485.00
78041638	03/19/2019	A00286946Sandoval, Fabian	S0047054	11000	9526	125.00
78041639	03/19/2019	A00294013Sandoval, Ruby C.	S0047055	11000	9526	1,485.00
78041640	03/19/2019	A00293004Sangha, Jashanjot S.	S0047056	11000	9526	1,610.00
78041641	03/19/2019	A00279368Santiago, Brenda B.	S0047057	11000	9526	2,961.00
78041642	03/19/2019	A00297364Santiago, Miguel A.	S0047058	11000	9526	51.00
78041643	03/19/2019	A00286543Santos, Jocelyne	S0047059	11000	9526	125.00
78041644	03/19/2019	A00274463Sauceda, Daniela A.	S0046932	11000	9526	1,485.00
78041645	03/19/2019	A00299072Segura, Dominique	S0046933	11000	9526	1,485.00
78041646	03/19/2019	A00288079Segura, Julieta	S0046934	11000	9526	1,485.00
78041647	03/19/2019	A00279312Self, Isaac J.	S0046935	11000	9526	125.00
78041648	03/19/2019	A00287497Serrato, Britney A.	S0046936	11000	9526	1,610.00
78041649	03/19/2019	A00297436Shahla, Tony	S0046937	11000	9526	125.00
78041650	03/19/2019	A00281428Shchurov, Alex A.	S0046938	11000	9526	125.00
78041651	03/19/2019	A00287498Sheffield, Allison D.	S0046939	11000	9526	1,485.00
78041652	03/19/2019	A00281908Shepard, Leslie E.	S0046940	11000	9526	1,485.00
78041653	03/19/2019	A00265241Shepherd, Carrie S.	S0046941	11000	9526	418.00
78041654	03/19/2019	A00298442Shores, Leonard M.	S0046942	11000	9526	1,485.00
78041655	03/19/2019	A00294729Shy, Michael C.	S0046943	11000	9526	125.00
78041656	03/19/2019	A00295208Silva, Noemi G.	S0046944	11000	9526	1,485.00
78041657	03/19/2019	A00275694Sims, Chasadee A.	S0046945	11000	9526	1,485.00
78041658	03/19/2019	A00292200Sirkel, Noah H.	S0046946	11000	9526	125.00
78041659	03/19/2019	A00280444Skeels, Sarah F.	S0046947	11000	9526	1,610.00
78041660	03/19/2019	A00263720Smith, Kristin L.	S0046948	11000	9526	125.00
78041661	03/19/2019	A00292423Smoot, Jade A.	S0046949	11000	9526	125.00
78041662	03/19/2019	A00286755Snow, Bri-Leigh S.	S0046950	11000	9526	275.00
78041663	03/19/2019	A00280673Snyder, Ashlan M.	S0047081	11000	9526	1,485.00
78041664	03/19/2019	A00296419Solomon, Felicia M.	S0047082	11000	9526	2,970.00
78041665	03/19/2019	A00295171Solorzano Gonzalez, Francisc	S0047083	11000	9526	885.00
78041666	03/19/2019	A00274866Soto, Destiny A.	S0047084	11000	9526	125.00
78041667	03/19/2019	A00288420Stacy, Jordan D.	S0047085	11000	9526	1,485.00
78041668	03/19/2019	A00220402Stancil, Donte D.	S0047086	11000	9526	1,485.00
78041669	03/19/2019	A00290447Stancliff, Macey N.	S0047087	11000	9526	1,196.00
78041670	03/19/2019	A00291289Stevens, Sarah D.	S0047088	11000	9526	2,836.00
78041671	03/19/2019	A00294299Stewart, Emily Y.	S0047089	11000	9526	3,254.00
78041672	03/19/2019	A00280588Tarango, Rosa E.	S0047090	11000	9526	2,961.00

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78041673	03/19/2019	A00296966Taylor, Kelsie J.	S0047091	11000	9526			1,485.00	
78041674	03/19/2019	A00294914Taylor, Kylie N.	S0047092	11000	9526			1,485.00	
78041675	03/19/2019	A00296840Teniente, Jeanette B.	S0047093	11000	9526			1,485.00	
78041676	03/19/2019	A00291705Thomason, Tayler D.	S0047094	11000	9526			125.00	
78041677	03/19/2019	A00289791Tiger, Victoria M.	S0047095	11000	9526			125.00	
78041678	03/19/2019	A00286362Torres Miranda, Enrique	S0047096	11000	9526			907.00	
78041679	03/19/2019	A00268000Toten, Candice J.	S0047097	11000	9526			1,485.00	
78041680	03/19/2019	A00286346Tucker, Bethaney A.	S0047098	11000	9526			885.00	
78041681	03/19/2019	A00269569Tucker, Thomas I.	S0047099	11000	9526			2,321.00	
78041682	03/19/2019	A00272407Turner, Jasmine B.	S0047100	11000	9526			125.00	
78041683	03/19/2019	A00306796Turner, Jordan P.	S0047101	11000	9526			418.00	
78041684	03/19/2019	A00289342Upshaw, Ashleigh P.	S0047102	11000	9526			2,083.00	
78041685	03/19/2019	A00282288Urias, Abel	S0047103	11000	9526			1,485.00	
78041686	03/19/2019	A00279219Uribe, Vanessa L.	S0047104	11000	9526			1,485.00	
78041687	03/19/2019	A00281413Valdez Herrera, Indira	S0047105	11000	9526			1,485.00	
78041688	03/19/2019	A00297975Valencia, Myra	S0047106	11000	9526			1,485.00	
78041689	03/19/2019	A00283092VanDorfy, Breana R.	S0047107	11000	9526			2,970.00	
78041690	03/19/2019	A00297324Vargas, Issac E.	S0047108	11000	9526			627.00	
78041691	03/19/2019	A00293046Vargas, Selene M.	S0047109	11000	9526			1,196.00	
78041692	03/19/2019	A00288983Vazquez, Miguel R.	S0047110	11000	9526			2,696.00	
78041693	03/19/2019	A00297887Vega, Estefani C.	S0047111	11000	9526			2,836.00	
78041694	03/19/2019	A00297869Vega, Valeria A.	S0047112	11000	9526			2,112.00	
78041695	03/19/2019	A00292993Velasquez, Daisey P.	S0047113	11000	9526			418.00	
78041696	03/19/2019	A00287220Verdugo, Samantha V.	S0047114	11000	9526			2,836.00	
78041697	03/19/2019	A00280631Verduzco, Romalia	S0047115	11000	9526			627.00	
78041698	03/19/2019	A00280556Villasenor, Cassandra G.	S0047116	11000	9526			418.00	
78041699	03/19/2019	A00297731Walker, Daijahnae R.	S0047117	11000	9526			1,333.15	
78041700	03/19/2019	A00266178Waller, Morgan M.	S0047118	11000	9526			1,485.00	
78041701	03/19/2019	A00294603Ward, Vanessa D.	S0047119	11000	9526			2,836.00	
78041702	03/19/2019	A00291286Westbrook, Denette M.	S0047120	11000	9526			125.00	
78041703	03/19/2019	A00280616Wilber, Erica J.	S0047121	11000	9526			2,672.00	
78041704	03/19/2019	A00285802Wilkerson, Amanda N.	S0047122	11000	9526			125.00	
78041705	03/19/2019	A00281021Wise, Jason D.	S0047123	11000	9526			418.00	
78041706	03/19/2019	A00292882Wood, Kandice D.	S0046996	11000	9526			1,610.00	
78041707	03/19/2019	A00282413Yarbrough, Jenna L.	S0046997	11000	9526			1,485.00	
78041708	03/19/2019	A00275795Yochum, Taryn R.	S0046998	11000	9526			125.00	
78041709	03/19/2019	A00288880Yorba, Baileigh L.	S0046999	11000	9526			1,485.00	
78041710	03/19/2019	A00264904Zachary, Brian A.	S0047000	11000	9526			2,836.00	
78041711	03/19/2019	A00294933Zavala, David J.	S0047001	11000	9526			125.00	
78041712	03/22/2019	A002000164Imprint	I0057271	7074532	31000	423	4310	69100	1,386.85
					31000	423	5940	69100	173.99
78041713	03/22/2019	A00243588AARP Health Care Options	I0057255	APR 19	11000	412	3350	59100	18,844.25
78041714	03/22/2019	A00288646Amazon Web Services, Inc.	I0057272	16975497	11000	113	5644	67801	605.70
78041715	03/22/2019	A00200437Anderson, Amber D.	I0057297	030519	11000	358	5510	62100	1,300.00

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78041716	03/22/2019	A00200052AP Architects	I0057251	11531	11007	401	5510	71004	787.50
					42350	000	5510	71003	4,770.00
78041717	03/22/2019	A00200053Apple Computer Inc.	I0057257	AA042683	11000	209	4311	19011	2,418.05
					11000	209	4311	19011	74.00
78041718	03/22/2019	A00290343Bauer, Amanda M.	I0057235	030319	12582	301	5710	67800	143.87
			I0057240	031419	11000	421	5710	67200	341.90
78041719	03/22/2019	A00272600Beard Family Trust	I0057256	MAR 19	12560	223	5610	09565	3,500.00
78041720	03/22/2019	A00015850Berry, Wendy J.	I0057263	022819	11000	209	4311	04014	22.50
78041720	03/22/2019	A00015850Berry, Wendy J.	I0057286	030519	11000	209	4311	04014	12.55
			I0057300	022519	11008	209	5710	04010	907.23
78041721	03/22/2019	A00200107Bright House Networks	I0057265	022819	12560	223	5645	09565	289.93
78041722	03/22/2019	A00200109Brown & Reich Petroleum, Inc	I0057221	5477	39000	314	4316	64991	268.51
			I0057258	5211	39000	314	4316	64991	236.58
78041723	03/22/2019	A00200112BSK & Associates, Inc.	I0057252	008693R	11007	431	6120	65100	365.38
78041724	03/22/2019	A00200146Carolina Biological Supply C	I0057298	50533086	11000	209	4311	04014	297.95
78041725	03/22/2019	A00200149Carquest Auto Parts	I0057279	7305-253	11000	432	4310	67703	17.15
78041726	03/22/2019	A00200161CDW-G	I0057312	RJC0142	11000	209	4311	04013	33.50
					11000	209	4311	19011	33.51
					11000	209	4311	04013	57.70
			I0057313	RHC6659	12582	301	6415	67800	698.82
78041727	03/22/2019	A00201051Central Sanitary Supply	I0057229	947423	33428	310	4310	69200	225.11
			I0057232	949246	33428	310	4310	69200	305.62
78041728	03/22/2019	A00200200Computerland of Silicon Vall	I0057294	260711	11000	120	5642	66002	81.00
			I0057314	261037	11000	202	5210	60103	81.00
78041729	03/22/2019	A00284648Daniels, Debra	I0057309	021019	11000	111	4310	66002	246.35
			I0057310	030119	11000	110	5710	66003	1,003.59
78041730	03/22/2019	A00200225Darling International (Fresn	I0057287	660:3207	32000	422	5850	69400	50.00
78041731	03/22/2019	A00229200Deluxe Corporation	I0057270	00078515	11000	205	4310	12042	337.28
78041732	03/22/2019	A00306852DeWalt Corporation	I0057290	1086854	42350	000	6110	71002	646.45
78041733	03/22/2019	A00237331Dumbrigue, Joanne Lucille V.	I0057237	022819	12551	353	5710	64600	6.38
			I0057238	022319	12551	353	5710	64600	13.57
			I0057274	02/27/18	12551	353	4410	64600	49.20
78041734	03/22/2019	A00303014E Colors In Education Inc.	I0057275	2019-032	12000	340	5505	64951	1,539.96
78041735	03/22/2019	A00255137EMSI	I0057301	17743	11000	111	5510	66002	7,500.00
78041736	03/22/2019	A00280401Flowers Baking Co of Henders	I0057306	P0050709	32000	422	4410	69400	31.28
78041737	03/22/2019	A00283264Frontier California Inc.	I0057254	57340310	11000	431	5840	65700	43.16
78041738	03/22/2019	A00200950Furman, Tori J.	I0057234	021119	11000	202	5710	60100	52.20
78041739	03/22/2019	A00200655Henry Schein, Inc.	I0057281	61687719	11000	205	4311	12042	201.58
			I0057282	61280408	11000	205	4311	12042	29.79
			I0057283	61894878	12651	205	4311	12042	714.04
78041740	03/22/2019	A00244581Independent Fire and Safety,	I0057231	38981	33528	310	5632	69200	119.50
78041741	03/22/2019	A00201173Kasper, Kevin J.	I0057225	022419	11000	112	5710	67800	54.00
			I0057226	02/24/19	11000	112	5710	67800	170.52

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			I0057227	02-24-19	11000	112	5710	67800	90.00
78041742	03/22/2019	A00215716Kern County Auditors Office	I0057285	022619	11000	101	5410	66004	13,881.54
78041743	03/22/2019	A00200559McMurray, Robert B.	I0057236	031319	11000	401	5710	67200	175.90
78041744	03/22/2019	A00271247Mendenhall, Janis L.	I0057239	031419	12000	311	5710	64200	40.02
78041745	03/22/2019	A00200498Office Depot	I0057224	28157160	11000	205	4310	12042	72.55
78041746	03/22/2019	A00200502Orange Belt Stages	I0057267	120501	11000	352	5750	69610	1,630.00
			I0057284	120556	11000	352	5750	69610	2,730.00
78041747	03/22/2019	A00200516Patterson Dental Supply, Inc	I0057280	00307417	11000	205	4310	12042	171.57
78041748	03/22/2019	A00200522Pepsi-Cola Company	I0057305	21205703	32000	422	4410	69400	2,424.19
78041749	03/22/2019	A00200536Praxair Distribution, Inc.	I0057277	87454866	12641	223	4311	09565	203.38
78041750	03/22/2019	A00294059Prestage, Andrew E.	I0057242	022419	11000	113	5710	67801	205.32
			I0057243	02/24/19	11000	113	5710	67801	60.00
78041751	03/22/2019	A00231833Ray A. Morgan Company Inc.	I0057266	2418221	11000	207	5641	49999	113.78
			I0057296	2425507	11000	202	4318	60100	348.00
78041752	03/22/2019	A00280086Rothgeb, Julie J.	I0057269	031319	12642	223	5710	68900	26.00
78041753	03/22/2019	A00288885SenSource Inc.	I0057288	40696	12477	203	5643	61200	420.00
78041754	03/22/2019	A00220442Serban Sound & Communication	I0057293	1174	11007	113	6415	67801	1,691.73
78041755	03/22/2019	A00200393Sparkletts	I0057273	022819	11000	209	4310	49999	80.40
78041756	03/22/2019	A00200393Sparkletts	I0057278	020119	12560	223	4310	09565	44.61
78041757	03/22/2019	A00200400Stinson's	I0057295	847253-0	11000	113	4310	67801	43.44
					11000	113	4310	67801	21.43
78041757	03/22/2019	A00200400Stinson's	I0057311	848054-0	12000	311	4318	64200	140.06
78041758	03/22/2019	A00200417Sysco Food Service of Ventur	I0057230	17975059	33528	310	4410	69200	29.30
			I0057307	17976916	32000	422	4410	69400	7,683.76
					32000	422	4411	69400	423.56
					32000	422	4411	69400	1,676.80
78041759	03/22/2019	A00200425Taft College	I0057260	012819	31000	423	7130	69100	5,310.00
78041760	03/22/2019	A00200425Taft College	I0057261	020419	31000	423	7130	69100	1,350.00
78041761	03/22/2019	A00200425Taft College	I0057262	021119	31000	423	7130	69100	1,050.00
78041762	03/22/2019	A00200862Taft College Bookstore	I0057259	6800	11000	202	4310	60103	47.79
78041763	03/22/2019	A00200862Taft College Bookstore	I0057264	0990	11000	210	4110	22012	145.84
					11000	208	4110	15011	70.68
					11000	207	4110	49999	116.39
					11000	208	4110	11051	425.22
					11000	208	4110	49999	63.27
					11000	208	4110	15010	46.26
					11000	210	4110	49999	137.43
					11000	209	4110	04013	408.94
78041764	03/22/2019	A00200862Taft College Bookstore	I0057302	8456	11000	000	7211	00000	522.88
78041765	03/22/2019	A00200862Taft College Bookstore	I0057303	012419	11000	000	7211	00000	460.93
78041766	03/22/2019	A00200862Taft College Bookstore	I0057304	3701	11000	000	7211	00000	449.67
78041767	03/22/2019	A00256341Terminix	I0057222	38290169	33528	310	5860	69200	435.00
78041768	03/22/2019	A00200282True Value Home Center	I0057308	403723	11000	352	4310	69614	36.43
78041769	03/22/2019	A00255644U.S. Bank Equipment Finance	I0057241	38045512	11000	401	5641	67704	444.02

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78041770	03/22/2019	A00200293United Parcel Service	I0057223	00009697	31000	423	5940	69100	2,367.05
78041771	03/22/2019	A00205963Valencia, Leovi M.	I0057233	030319	12582	301	5710	67800	174.26
78041772	03/22/2019	A00200338Verizon Wireless	I0057289	98249549	11000	113	5840	67801	38.01
					12551	353	6415	64600	38.01
78041773	03/22/2019	A00201172Waugh, Victoria A.	I0057244	022119	39000	312	5710	64991	138.32
78041774	03/22/2019	A00200354Wells, Susan J.	I0057245	021419	39000	312	5710	64991	208.63
			I0057246	021519	39000	312	5710	64991	28.00
			I0057247	022219	39000	312	5710	64991	184.77
			I0057248	022319	39000	312	5710	64991	66.30
			I0057249	030219	39000	312	5710	64991	399.71
			I0057250	030419	39000	312	5710	64991	69.25
78041775	03/22/2019	A00200355West Kern Water District	I0057253	031319	11000	431	5810	65700	181.54
					39000	314	5810	64991	45.96
78041776	03/22/2019	A00200355West Kern Water District	I0057292	021519	12560	223	5810	09565	68.00
78041777	03/22/2019	A00275443WestAir Gases & Equipment In	I0057268	10822270	12641	223	4311	09565	127.69
			I0057276	10832037	12641	223	4310	09565	14.65
			I0057291	80240320	12560	223	4311	09565	466.84
78041778	03/22/2019	A00200378WKCCD Custodian Revolving Ca	I0057299	3181	11000	101	5720	66004	1,345.74
78041779	03/22/2019	A00200988Zsiba, Jason A.	I0057134	022419	11000	112	5710	67800	60.00
			I0057228	02/24/19	11000	112	5710	67800	29.85
78041780	03/25/2019	A00227562Aldis, Brittany A.	S0047130		11000		9526		200.00
78041781	03/25/2019	A00294583Brown, Malissa M.	S0047131		11000		9526		200.00
78041782	03/25/2019	A00297069Caballero, Eric	S0047132		11000		9526		600.00
78041783	03/25/2019	A00282554Campbell, Branden	S0047133		11000		9526		138.00
78041784	03/25/2019	A00297584Campos, Eberardo	S0047134		11000		9526		1,252.38
78041785	03/25/2019	A00293913De Los Garzas, Adrianna C.	S0047135		11000		9526		200.00
78041786	03/25/2019	A00100238Festervan, Charity	S0047136		11000		9526		200.00
78041787	03/25/2019	A00300220Herrera, Dorah S.	S0047137		11000		9526		1,351.00
78041788	03/25/2019	A00261482Lara, Carina	S0047138		11000		9526		200.00
78041789	03/25/2019	A00289168Lozano, German	S0047139		11000		9526		140.00
78041790	03/25/2019	A00284716Lucas, Christopher A.	S0047140		11000		9526		138.00
78041791	03/25/2019	A00299626Magana, Haide	S0047141		11000		9526		990.00
78041792	03/25/2019	A00288894Martinez, Blake M.	S0047142		11000		9526		1,351.00
78041793	03/25/2019	A00296618Matias, Andrew A.	S0047143		11000		9526		640.00
78041794	03/25/2019	A00267333Navarro, Desirae A.	S0047144		11000		9526		200.00
78041795	03/25/2019	A00297372Orozco, Breanna N.	S0047126		11000		9526		200.00
78041796	03/25/2019	A00237256Padron, Celina M.	S0047145		11000		9526		200.00
78041797	03/25/2019	A00242661Pena, Katelynn G.	S0047146		11000		9526		200.00
78041798	03/25/2019	A00300195Ramirez, Jesus A.	S0047147		11000		9526		1,351.00
78041799	03/25/2019	A00278563Rios, Katherine A.	S0047148		11000		9526		184.00
78041800	03/25/2019	A00297835Rodriguez, Michael S.	S0047149		11000		9526		2,836.00
78041801	03/25/2019	A00285580Sanchez, Anaruth M.	S0047150		11000		9526		200.00
78041802	03/25/2019	A00265948Satouf, Alaa D.	S0047151		11000		9526		1,485.00
78041803	03/25/2019	A00295171Solorzano Gonzalez, Francisc	S0047152		11000		9526		600.00

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78041804	03/25/2019	A00303900	Soto, Ricky L.	S0047153	11000	9526	414.00	
78041805	03/25/2019	A00252647	Stewart, Tracy L.	S0047154	11000	9526	200.00	
78041806	03/25/2019	A00022713	Tam, Stephanie L.	S0047155	11000	9526	200.00	
78041807	03/25/2019	A00306257	Torres, Diego A.	S0047156	11000	9526	782.00	
78041808	03/25/2019	A00286346	Tucker, Bethaney A.	S0047157	11000	9526	600.00	
78041809	03/25/2019	A00269569	Tucker, Thomas I.	S0047158	11000	9526	649.00	
78041810	03/25/2019	A00270414	Vasquez, Ciera J.	S0047159	11000	9526	200.00	
78041811	03/25/2019	A00288983	Vazquez, Miguel R.	S0047129	11000	9526	140.00	
78041812	03/25/2019	A00247638	Villegas, Alejandra V.	S0047160	11000	9526	414.00	
78041813	03/25/2019	A00203737	Waldon, Tona S.	S0047128	11000	9526	200.00	
78041814	03/25/2019	A00285802	Wilkerson, Amanda N.	S0047127	11000	9526	200.00	
							=====	
							BANK TOTAL	1,572,558.58

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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
ABAUER	03/08/2019	A00200498	Office Depot	P0050568	03/07/2019	03/07/2019				\$168.02
							TOTAL USER			\$168.02
AOMEGA	03/05/2019	A00200655	Henry Schein, Inc.	P0050463	02/13/2019	02/13/2019				\$693.58
				P0050464	02/13/2019	02/13/2019				\$299.74
				P0050523	02/20/2019	02/20/2019				\$55.32
	03/07/2019	A00202979	Health First Corporation	P0050683	03/07/2019	03/07/2019				\$239.16
	03/15/2019	A00200498	Office Depot	P0050651	03/05/2019	03/05/2019				\$72.55
		A00200536	Praxair Distribution, Inc.	P0050660	03/06/2019	03/06/2019				\$304.51
				P0050689	03/07/2019	03/07/2019				\$517.65
		A00200655	Henry Schein, Inc.	P0050714	03/08/2019	03/08/2019				\$471.43
				P0050735	03/11/2019	03/11/2019				\$51.20
				P0050736	03/11/2019	03/11/2019				\$21.33
	03/22/2019	A00200042	American Dental Association	P0050870	03/22/2019	03/22/2019				\$2,005.00
	03/26/2019	A00200516	Patterson Dental Supply, Inc	P0050926	03/26/2019	03/26/2019				\$29.92
	03/27/2019	A00200393	Sparkletts	P0050604	02/28/2019	02/28/2019				\$138.22
		A00213350	Dentsply Professional	P0050786	03/15/2019	03/15/2019				\$406.18
		A00200536	Praxair Distribution, Inc.	P0050900	03/25/2019	03/25/2019				\$467.25
				P0050902	03/25/2019	03/25/2019				\$397.97
		A00200655	Henry Schein, Inc.	P0050914	03/26/2019	03/26/2019				\$639.82
				P0050920	03/26/2019	03/26/2019				\$2,192.05
		A00200729	Landauer, Inc.	P0050915	03/26/2019	03/26/2019				\$169.26
				P0050916	03/26/2019	03/26/2019				\$102.46
							TOTAL USER			\$9,274.60
ASALAZAR	03/20/2019	A00283101	Dumont Printing, Inc.	P0050820	03/19/2019	03/19/2019				\$135.14
	03/21/2019	A00200498	Office Depot	P0050568	02/22/2019	02/22/2019				\$168.02
							TOTAL USER			\$303.16
DDURAN	03/05/2019	A00200146	Carolina Biological Supply C	P0050611	02/28/2019	02/28/2019				\$413.80
	03/06/2019	A00200302	Eveland, Sharyn L.	P0050658	03/05/2019	03/05/2019				\$596.00
	03/08/2019	A00270930	Paton Group	P0050693	03/07/2019	03/07/2019				\$100.80
		A00283088	Mitchell, David Thomas.	P0050667	03/06/2019	03/06/2019				\$99.00
		A00250001	Blake, Paul Anderson.	P0050694	03/07/2019	03/07/2019				\$94.30
	03/12/2019	A00201782	Rodenhauser, Debora A.	P0050731	03/11/2019	03/11/2019				\$100.00
		A00270930	Paton Group	P0050720	03/08/2019	03/08/2019				\$1,094.15
		A00200502	Orange Belt Stages	P0050721	03/08/2019	03/08/2019				\$1,535.00

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		A00200580	Museum of Tolerance	P0050722	03/08/2019	03/08/2019				\$420.00
	03/15/2019	A00095629	Hill-Crim, Margaret Angela.	P0050787	03/15/2019	03/15/2019				\$40.60
		A00200143	Carlson, Kamala A.	P0050790	03/15/2019	03/15/2019				\$14.96
		A00200498	Office Depot	P0050750	03/12/2019	03/12/2019				\$60.66
				P0050751	03/12/2019	03/12/2019				\$16.21
				P0050753	03/12/2019	03/12/2019				\$65.07
	03/19/2019	A00200498	Office Depot	P0050813	03/19/2019	03/19/2019				\$38.39
				P0050814	03/19/2019	03/19/2019				\$16.87
				P0050815	03/19/2019	03/19/2019				\$46.55
	03/20/2019	A00200153	CCCCIO	P0050833	03/19/2019	03/19/2019				\$900.00
		A00307058	Minor, Leslie B.	P0050825	03/19/2019	03/19/2019				\$360.12
		A00200362	Western Psychological Assn.	P0050816	03/19/2019	03/19/2019				\$150.00
		A00200598	Polski, Robin J.	P0050817	03/19/2019	03/19/2019				\$267.24
		A00200243	Dick Blick	P0050831	03/19/2019	03/19/2019				\$1,198.77
		A00210809	Pasadena Hilton	P0050841	03/20/2019	03/20/2019				\$458.50
	03/22/2019	A00200950	Furman, Tori J.	P0050836	03/20/2019	03/20/2019				\$200.00
	03/26/2019	A00200302	Eveland, Sharyn L.	P0050869	03/22/2019	03/22/2019				\$210.53
	03/27/2019	A00304173	Marty-Pearson, Julie R.	P0050768	03/13/2019	03/13/2019				\$1,738.59

							TOTAL USER			\$10,236.11
DHICKS	03/05/2019	A00200200	Computerland of Silicon Vall	P0050459	02/12/2019	02/12/2019				\$81.00
		A00200161	CDW-G	P0050580	02/25/2019	02/25/2019				\$270.81
				P0050601	02/28/2019	02/28/2019				\$221.62
		A00200200	Computerland of Silicon Vall	P0050599	02/28/2019	02/28/2019				\$81.00
		A00200400	Stinson's	P0050594	02/27/2019	02/27/2019				\$64.87
		A00231833	Ray A. Morgan Company Inc.	P0050579	02/25/2019	02/25/2019				\$348.00
		A00200161	CDW-G	P0050616	03/01/2019	03/01/2019				\$186.26
		A00260774	ITsavvy LLC	P0050617	03/01/2019	03/01/2019				\$5,625.00
	03/06/2019	A00200400	Stinson's	P0050642	03/04/2019	03/04/2019				\$140.07
	03/08/2019	A00211077	Strata Information Group	P0050641	03/04/2019	03/04/2019				\$8,160.00
		A00200161	CDW-G	P0050659	03/06/2019	03/06/2019				\$250.36
	03/12/2019	A00200161	CDW-G	P0050733	03/11/2019	03/11/2019				\$24.85
		A00201266	Morales, Marty L.	P0050738	03/12/2019	03/12/2019				\$54.00
	03/15/2019	A00200040	American Business Machines	P0050748	03/12/2019	03/12/2019				\$202.70
		A00200161	CDW-G	P0050682	03/07/2019	03/07/2019				\$245.80
		A00200200	Computerland of Silicon Vall	P0050688	03/07/2019	03/07/2019				\$31.50
		A00220442	Serban Sound & Communication	P0050687	03/07/2019	03/07/2019				\$1,425.00

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		A00294059	Prestage, Andrew Edgar.	P0050538	02/20/2019	02/20/2019				\$205.32
		A00200161	CDW-G	P0050732	03/11/2019	03/11/2019				\$53.67
		A00201173	Kasper, Kevin J.	P0050739	03/12/2019	03/12/2019				\$54.00
		A00200200	Computerland of Silicon Vall	P0050769	03/14/2019	03/14/2019				\$15.75
		A00200988	Zsiba, Jason A.	P0050743	03/12/2019	03/12/2019				\$29.85
	03/20/2019	A00200400	Stinson's	P0050482	02/13/2019	02/13/2019				\$116.21
		A00231833	Ray A. Morgan Company Inc.	P0050479	02/13/2019	02/13/2019				\$7,427.02
		A00308084	Siteimprove, Inc.	P0050819	03/19/2019	03/19/2019				\$8,944.65
	03/24/2019	A00237176	SSD Systems	P0050842	03/20/2019	03/20/2019				\$222.43
		A00264649	Convergint Technologies, LLC	P0050811	03/19/2019	03/19/2019				\$1,202.50
	03/27/2019	A00200161	CDW-G	P0050832	03/19/2019	03/19/2019				\$5,767.35
		A00200400	Stinson's	P0050927	03/26/2019	03/26/2019				\$531.78
		A00200161	CDW-G	P0050839	03/20/2019	03/20/2019				\$111.75
		A00200400	Stinson's	P0050858	03/21/2019	03/21/2019				\$140.07
				P0050798	03/15/2019	03/15/2019				\$236.55

							TOTAL USER			\$42,471.74
DRIOS	03/05/2019	A00201172	Waugh, Victoria A.	P0050597	02/27/2019	02/27/2019				\$40.00
				P0050610	02/28/2019	02/28/2019				\$158.81
		A00300143	Wootten, Laurie A.	P0050584	02/25/2019	02/25/2019				\$250.00
	03/12/2019	A00099735	Burch, Kelsey	P0050407	02/07/2019	02/07/2019				\$11.60
		A00246612	Mora, Karina	P0050403	02/07/2019	02/07/2019				\$15.00
				P0050404	02/07/2019	02/07/2019				\$18.00
				P0050643	03/05/2019	03/05/2019				\$18.00
		A00297328	Jenkins, Nicole Evelyn.	P0050405	02/07/2019	02/07/2019				\$2.90
		A00300405	Markovits, Aaron	P0050519	02/19/2019	02/19/2019				\$732.00
		A00087736	Davis, Jeanette M.	P0050644	03/05/2019	03/05/2019				\$50.00
		A00099735	Burch, Kelsey	P0050646	03/05/2019	03/05/2019				\$11.60
		A00200498	Office Depot	P0050648	03/05/2019	03/05/2019				\$900.00
		A00201081	Westside Waste Management Co	P0050672	03/06/2019	03/06/2019				\$94.47
		A00242395	Salazar, Jessica	P0050647	03/05/2019	03/05/2019				\$5.80
		A00297328	Jenkins, Nicole Evelyn.	P0050645	03/05/2019	03/05/2019				\$5.80
		A00285838	Sammy's Detail	P0050691	03/07/2019	03/07/2019				\$550.00
	03/15/2019	A00300405	Markovits, Aaron	P0050741	03/12/2019	03/12/2019				\$771.51
		A00200354	Wells, Susan J.	P0050766	03/13/2019	03/13/2019				\$1,500.00
	03/20/2019	A00200165	Centeno, Jose F.	P0050793	03/15/2019	03/15/2019				\$20.00
		A00247284	Gonzalez, Alexander	P0050797	03/15/2019	03/15/2019				\$20.00

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				P0050796	03/15/2019	03/15/2019				\$20.00
		A00307874	PensXpress.com Inc.	P0050734	03/11/2019	03/11/2019				\$195.00
		A00201333	Gonzalez, Gabriel	P0050773	03/14/2019	03/14/2019				\$20.00
	03/27/2019	A00082776	Carty, Ramona M.	P0050873	03/22/2019	03/22/2019				\$34.80
				P0050874	03/22/2019	03/22/2019				\$34.80
				P0050875	03/22/2019	03/22/2019				\$34.80
				P0050907	03/26/2019	03/26/2019				\$23.20
		A00201272	Owens, Patricia A.	P0050887	03/25/2019	03/25/2019				\$25.00
				P0050910	03/26/2019	03/26/2019				\$55.00
		A00201333	Gonzalez, Gabriel	P0050871	03/22/2019	03/22/2019				\$20.00
		A00206044	Owens, Warren Roscoe.	P0050886	03/25/2019	03/25/2019				\$25.00
				P0050909	03/26/2019	03/26/2019				\$55.00
		A00243171	Lewis, Donna Gay.	P0050885	03/25/2019	03/25/2019				\$25.00
				P0050908	03/26/2019	03/26/2019				\$55.00
		A00246612	Mora, Karina	P0050868	03/22/2019	03/22/2019				\$18.00
		A00200165	Centeno, Jose F.	P0050794	03/15/2019	03/15/2019				\$20.00
		A00300405	Markovits, Aaron	P0050877	03/22/2019	03/22/2019				\$45.25
	03/29/2019	A00300143	Wootten, Laurie A.	P0050959	03/29/2019	03/29/2019				\$26.62
				P0050960	03/29/2019	03/29/2019				\$26.00
				P0050961	03/29/2019	03/29/2019				\$26.00
				P0050962	03/29/2019	03/29/2019				\$26.00

							TOTAL USER			\$5,985.96
GDUNHAM	03/01/2019	A00200282	True Value Home Center	P0050603	02/28/2019	02/28/2019				\$162.94
		A00292936	Albertson's LLC	P0050598	02/28/2019	02/28/2019				\$122.10
	03/06/2019	A00200225	Darling International (Fresn	P0050668	03/06/2019	03/06/2019				\$50.00
	03/08/2019	A00200284	U.S. Foods	P0050712	03/08/2019	03/08/2019				\$5,891.89
		A00200307	Farmer Bros. Company	P0050711	03/08/2019	03/08/2019				\$825.62
		A00200417	Sysco Food Service of Ventur	P0050708	03/08/2019	03/08/2019				\$9,814.43
		A00200522	Pepsi-Cola Company	P0050710	03/08/2019	03/08/2019				\$2,424.19
		A00280401	Flowers Baking Co of Henders	P0050709	03/08/2019	03/08/2019				\$31.28
	03/15/2019	A00200426	Taft College Cafeteria	P0050780	03/15/2019	03/15/2019				\$43.96
		A00200522	Pepsi-Cola Company	P0050759	03/13/2019	03/13/2019				\$1,444.68
		A00280401	Flowers Baking Co of Henders	P0050758	03/13/2019	03/13/2019				\$95.60
	03/20/2019	A00280401	Flowers Baking Co of Henders	P0050838	03/20/2019	03/20/2019				\$31.28
	03/22/2019	A00200284	U.S. Foods	P0050845	03/21/2019	03/21/2019				\$6,883.69
		A00200307	Farmer Bros. Company	P0050847	03/21/2019	03/21/2019				\$580.15

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		A00200343	Vistar Corporation	P0050848	03/21/2019	03/21/2019				\$832.28
		A00200417	Sysco Food Service of Ventur	P0050846	03/21/2019	03/21/2019				\$11,034.43
		A00200522	Pepsi-Cola Company	P0050844	03/21/2019	03/21/2019				\$837.27
	03/27/2019	A00200522	Pepsi-Cola Company	P0050912	03/26/2019	03/26/2019				\$1,064.08
		A00280401	Flowers Baking Co of Henders	P0050913	03/26/2019	03/26/2019				\$31.28

							TOTAL USER			\$42,201.15
HCASH	03/05/2019	A00200498	Office Depot	P0050608	02/28/2019	02/28/2019				\$435.06
	03/12/2019	A00200498	Office Depot	P0050609	02/28/2019	03/08/2019				\$418.26
		A00200862	Taft College Bookstore	P0050723	01/17/2019	01/17/2019				\$244.44
				P0050728	01/03/2019	01/03/2019				\$453.67
				P0050726	01/07/2019	01/07/2019				\$51.67
	03/27/2019	A00072599	Bledsoe, Adam Wesley.	P0050890	03/20/2019	03/20/2019				\$20.32

							TOTAL USER			\$1,623.42
JEDMAISTON	03/01/2019	A00200502	Orange Belt Stages	P0050555	02/21/2019	02/21/2019				\$400.00
				P0050613	02/28/2019	02/28/2019				\$1,630.00
	03/05/2019	A00231833	Ray A. Morgan Company Inc.	P0050614	02/28/2019	02/28/2019				\$113.78
	03/15/2019	A00200282	True Value Home Center	P0050707	03/08/2019	03/08/2019				\$36.42
		A00200502	Orange Belt Stages	P0050638	03/04/2019	03/04/2019				\$2,730.00
	03/19/2019	A00200282	True Value Home Center	P0050742	03/12/2019	03/12/2019				\$124.71
	03/21/2019	A00275443	WestAir Gases & Equipment In	P0050782	03/15/2019	03/15/2019				\$23.32
	03/22/2019	A00200502	Orange Belt Stages	P0050860	03/22/2019	03/22/2019				\$1,610.00
		A00293918	A&B Athletics	P0050861	03/22/2019	03/22/2019				\$3,120.98
				P0050849	03/21/2019	03/21/2019				\$8,694.50
		A00200502	Orange Belt Stages	P0050795	03/15/2019	03/15/2019				\$1,545.00
		A00308126	Spec Seats Intl. Corp.	P0050857	03/21/2019	03/21/2019				\$5,076.25
		A00308127	Mity-Lite, Inc.	P0050856	03/21/2019	03/21/2019				\$1,270.29
	03/28/2019	A00200282	True Value Home Center	P0050949	03/28/2019	03/28/2019				\$42.31
		A00200502	Orange Belt Stages	P0050948	03/28/2019	03/28/2019				\$1,515.00

							TOTAL USER			\$27,932.56
JGARRETT	03/06/2019	A00200393	Sparkletts	P0050421	02/08/2019	02/08/2019				\$111.49
		A00200498	Office Depot	P0050634	03/04/2019	03/04/2019				\$62.18
	03/27/2019	A00200279	Educational Testing Service	P0050762	03/13/2019	03/13/2019				\$60.00
		A00200498	Office Depot	P0050884	03/25/2019	03/25/2019				\$712.06
		A00200595	NCS Pearson	P0050654	03/05/2019	03/05/2019				\$1,332.50

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							TOTAL USER			\$2,278.23
JMADDING	03/01/2019	A00282661	Madding, Justin	P0050593	02/27/2019	02/27/2019				\$80.97
	03/05/2019	A00231183	Iron Nikkel Steel Builders	P0050618	03/01/2019	03/01/2019				\$37,900.00
	03/06/2019	A00306852	DeWalt Corporation	P0050655	03/05/2019	03/05/2019				\$646.45
		A00200112	BSK & Associates, Inc.	P0050662	03/06/2019	03/06/2019				\$2,844.48
	03/08/2019	A00266450	USBank	P0050627	03/04/2019	03/04/2019				\$435,486.55
		A00200093	Black/Hall Construction	P0050663	03/06/2019	03/06/2019				\$27,627.90
	03/12/2019	A00016830	Ruiz, Alba Y.	P0050729	03/11/2019	03/11/2019				\$44.30
		A00200043	American Express	P0050675	03/06/2019	03/06/2019				\$15,046.70
		A00270674	Public Agency Law Group	P0050730	03/11/2019	03/11/2019				\$3,148.43
	03/15/2019	A00200559	McMurray, Robert B.	P0050744	03/12/2019	03/12/2019				\$265.90
		A00200862	Taft College Bookstore	P0050684	03/07/2019	03/07/2019				\$449.67
				P0050685	03/07/2019	03/07/2019				\$460.93
				P0050686	03/07/2019	03/07/2019				\$522.88
		A00307875	Courts & Greens, Inc.	P0050727	03/11/2019	03/11/2019				\$59,950.00
	03/18/2019	A00200112	BSK & Associates, Inc.	P0050802	03/18/2019	03/18/2019				\$365.38
		A00200052	AP Architects	P0050803	03/18/2019	03/18/2019				\$5,557.50
	03/19/2019	A00290343	Bauer, Amanda M.	P0050770	03/14/2019	03/14/2019				\$509.00
	03/20/2019	A00200308	Federal Express Corporation	P0050779	03/15/2019	03/15/2019				\$25.08
		A00200862	Taft College Bookstore	P0050600	02/28/2019	02/28/2019				\$255.57
	03/22/2019	A00200052	AP Architects	P0050620	03/01/2019	03/01/2019				\$2,844.48
		A00200308	Federal Express Corporation	P0050626	03/04/2019	03/04/2019				\$145.75
		A00200161	CDW-G	P0050859	03/22/2019	03/22/2019				\$1,742.51
	03/25/2019	A00200308	Federal Express Corporation	P0050894	03/25/2019	03/25/2019				\$23.72
		A00200559	McMurray, Robert B.	P0050898	03/25/2019	03/25/2019				\$57.71
		A00200161	CDW-G	P0050892	03/25/2019	03/25/2019				\$1,742.51
	03/26/2019	A00200508	P. G. & E.	P0050852	03/21/2019	03/21/2019				\$209,866.36
	03/27/2019	A00200112	BSK & Associates, Inc.	P0050929	03/27/2019	03/27/2019				\$1,673.08
							TOTAL USER			\$809,283.81
JROTHGEB	03/01/2019	A00102251	Adriano, Christi Lynn.	P0050384	02/06/2019	02/06/2019				\$428.64
	03/05/2019	A00200107	Bright House Networks	P0050619	03/01/2019	03/01/2019				\$289.93
		A00200862	Taft College Bookstore	P0050622	03/01/2019	03/01/2019				\$47.79
		A00256927	Richards, Kristi N.	P0050623	03/01/2019	03/01/2019				\$128.00
		A00201690	Kulzer-Reyes, Kelly R.	P0050631	03/04/2019	03/04/2019				\$572.24
		A00278494	Holiday Inn Sacramento Capit	P0050630	03/04/2019	03/04/2019				\$388.32

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		A00307662	ARC California Inc.	P0050635	03/04/2019	03/04/2019				\$385.00
	03/08/2019	A00200355	West Kern Water District	P0050652	03/05/2019	03/05/2019				\$68.00
		A00200393	Sparkletts	P0050650	03/05/2019	03/05/2019				\$44.61
		A00275443	WestAir Gases & Equipment In	P0050649	03/05/2019	03/05/2019				\$466.84
	03/12/2019	A00200393	Sparkletts	P0050724	03/11/2019	03/11/2019				\$70.42
		A00280086	Rothgeb, Julie J.	P0050725	03/11/2019	03/11/2019				\$56.00
	03/15/2019	A00200508	P. G. & E.	P0050740	03/12/2019	03/12/2019				\$367.14
		A00007634	Falgout, Stacey Lee.	P0050781	03/15/2019	03/15/2019				\$80.98
	03/22/2019	A00275443	WestAir Gases & Equipment In	P0050805	03/18/2019	03/18/2019				\$375.38
		A00308083	Eevelle, LLC	P0050822	03/19/2019	03/19/2019				\$662.14
		A00200950	Furman, Tori J.	P0050834	03/20/2019	03/20/2019				\$38.74
		A00200016	4Imprint	P0050754	03/12/2019	03/12/2019				\$2,324.05
		A00231833	Ray A. Morgan Company Inc.	P0050818	03/19/2019	03/19/2019				\$91.55
		A00280086	Rothgeb, Julie J.	P0050835	03/20/2019	03/20/2019				\$40.00
				P0050837	03/20/2019	03/20/2019				\$56.00
		A00200862	Taft College Bookstore	P0050862	03/22/2019	03/22/2019				\$746.41
	03/25/2019	A00277845	Double D Cleaning Service	P0050896	03/25/2019	03/25/2019				\$240.00
		A00203431	Grimes, Jessica R.	P0050863	03/22/2019	03/22/2019				\$2,178.74
	03/27/2019	A00200498	Office Depot	P0050930	03/27/2019	03/27/2019				\$95.56
		A00275443	WestAir Gases & Equipment In	P0050931	03/27/2019	03/27/2019				\$223.54
	03/29/2019	A00200355	West Kern Water District	P0050956	03/29/2019	03/29/2019				\$68.00

							TOTAL USER			\$10,534.02
KEHELMS	03/01/2019	A00275443	WestAir Gases & Equipment In	P0050596	02/27/2019	02/27/2019				\$47.42
	03/05/2019	A00200016	4Imprint	P0050636	03/04/2019	03/04/2019				\$1,560.84
	03/15/2019	A00200293	United Parcel Service	P0050763	03/13/2019	03/13/2019				\$2,367.05
		A00253920	Mancomm, Inc.	P0050765	03/13/2019	03/13/2019				\$1,009.98
		A00255619	Maricopa Unified School Dist	P0050764	03/13/2019	03/13/2019				\$65.00
		A00292869	Colorado Nut Company, Inc.	P0050760	03/13/2019	03/13/2019				\$160.78
	03/18/2019	A00200472	Scantron Corporation	P0050772	03/14/2019	03/14/2019				\$1,361.85
		A00200842	Southwest Signs & Promotiona	P0050771	03/14/2019	03/14/2019				\$414.00
		A00210209	ULINE	P0050774	03/14/2019	03/14/2019				\$622.27
		A00275443	WestAir Gases & Equipment In	P0050775	03/14/2019	03/14/2019				\$23.32
	03/20/2019	A00200016	4Imprint	P0050810	03/18/2019	03/18/2019				\$2,216.74
		A00200498	Office Depot	P0050807	03/18/2019	03/18/2019				\$50.98
		A00200521	Pens Etc.	P0050808	03/18/2019	03/18/2019				\$646.93
		A00200522	Pepsi-Cola Company	P0050809	03/18/2019	03/18/2019				\$82.28

Taft College Purchase Order Activity Report

1-March-2019 through 31-March-2019

FY 18-19

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00210970	University Frames, Inc.	P0050806	03/18/2019	03/18/2019				\$606.15
	03/25/2019	A00292796	Safe 1 Credit Union	P0050854	03/21/2019	03/21/2019				\$130.16
		A00200016	4Imprint	P0050855	03/21/2019	03/21/2019				\$2,218.94
		A00201045	Golling, Greg P.	P0050866	03/22/2019	03/22/2019				\$428.40

							TOTAL USER			\$14,013.09
KHELMS	03/18/2019	A00200282	True Value Home Center	P0050747	03/12/2019	03/12/2019				\$406.34
	03/20/2019	A00200282	True Value Home Center	P0050452	02/12/2019	02/12/2019				\$43.65
		A00201051	Central Sanitary Supply	P0050451	02/12/2019	02/12/2019				\$225.11
		A00200417	Sysco Food Service of Ventur	P0050453	02/12/2019	02/12/2019				\$29.30
		A00201051	Central Sanitary Supply	P0050455	02/12/2019	02/12/2019				\$305.62
		A00244581	Independent Fire and Safety,	P0050454	02/12/2019	02/12/2019				\$119.50
		A00256341	Terminix	P0050556	02/21/2019	02/21/2019				\$435.00
	03/22/2019	A00256341	Terminix	P0050745	03/12/2019	03/12/2019				\$435.00
	03/24/2019	A00237176	SSD Systems	P0050804	03/18/2019	03/18/2019				\$151.38
	03/27/2019	A00200170	Champion Hardware Inc.	P0050776	03/15/2019	03/15/2019				\$282.50
		A00201051	Central Sanitary Supply	P0050746	03/12/2019	03/12/2019				\$373.09
		A00200498	Office Depot	P0050777	03/15/2019	03/15/2019				\$110.28
		A00201137	Adema, Lisa P.	P0050778	03/15/2019	03/15/2019				\$46.63

							TOTAL USER			\$2,963.40
MBLANCO	03/01/2019	A00284324	Flowers, Carly M.	P0050585	02/26/2019	02/26/2019				\$133.32
		A00307141	Ruiz, Christopher Jess.	P0050563	02/21/2019	02/21/2019				\$2,000.00
	03/06/2019	A00200627	Gonzalez, Lourdes	P0050657	03/05/2019	03/05/2019				\$499.66
		A00286578	Estrada, Idalia Anahi.	P0050586	02/26/2019	02/26/2019				\$85.00
		A00307349	TransUnion Risk and Alternat	P0050639	03/04/2019	03/04/2019				\$50.00
	03/08/2019	A00200985	Rangel-Escobedo, Juana R.	P0050703	03/07/2019	03/07/2019				\$203.08
		A00201143	Brown, Elizabeth J.	P0050699	03/07/2019	03/07/2019				\$250.00
		A00222771	Academic Senate for Communit	P0050701	03/07/2019	03/07/2019				\$675.00
		A00266793	The Westin San Francisco Air	P0050700	03/07/2019	03/07/2019				\$675.08
		A00284634	Abbott, Amar Isa.	P0050702	03/07/2019	03/07/2019				\$552.00
		A00307766	UPenn Hospitality, Inc.	P0050698	03/07/2019	03/07/2019				\$550.00
		A00200437	Anderson, Amber Denise.	P0050697	03/07/2019	03/07/2019				\$1,300.00
		A00200656	Jacobi, Victoria J.	P0050640	03/04/2019	03/04/2019				\$2,381.98
	03/11/2019	A00237331	Dumbrigue, Joanne Lucille Va	P0050637	03/04/2019	03/04/2019				\$49.20
	03/12/2019	A00271247	Mendenhall, Janis Lee.	P0050704	03/07/2019	03/07/2019				\$147.32
		A00307766	UPenn Hospitality, Inc.	P0050749	03/12/2019	03/12/2019				\$736.84

Taft College Purchase Order Activity Report

1-March-2019 through 31-March-2019

FY 18-19

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	03/15/2019	A00200315	Ferguson, Bruce E.	P0050788	03/15/2019	03/15/2019			\$310.00
	03/19/2019	A00283101	Dumont Printing, Inc.	P0050829	03/19/2019	03/19/2019			\$84.73
				P0050830	03/19/2019	03/19/2019			\$84.73
		A00200594	NCIAC	P0050755	03/13/2019	03/13/2019			\$100.00
		A00201143	Brown, Elizabeth J.	P0050784	03/15/2019	03/15/2019			\$42.00
		A00212896	Foundation for California Co	P0050785	03/15/2019	03/15/2019			\$115.00
	03/20/2019	A00200120	CACCRAO	P0050792	03/15/2019	03/15/2019			\$295.00
				P0050826	03/19/2019	03/19/2019			\$295.00
		A00201630	Payne, Tiffany A.	P0050827	03/19/2019	03/19/2019			\$786.31
		A00262852	Altenhofel, Kevin	P0050828	03/19/2019	03/19/2019			\$48.00
		A00201036	Russell, Harold	P0050791	03/15/2019	03/15/2019			\$1,055.43
		A00259229	Blackboard Inc.	P0050767	03/13/2019	03/13/2019			\$4,650.00
	03/21/2019	A00284324	Flowers, Carly M.	P0050783	03/15/2019	03/15/2019			\$220.00
	03/22/2019	A00200315	Ferguson, Bruce E.	P0050789	03/15/2019	03/15/2019			\$1,426.90
	03/27/2019	A00200108	Broadcast Music, Inc.	P0050882	03/22/2019	03/22/2019			\$579.42
		A00200498	Office Depot	P0050878	03/22/2019	03/22/2019			\$456.86
		A00201036	Russell, Harold	P0050880	03/22/2019	03/22/2019			\$300.00
		A00237331	Dumbrigue, Joanne Lucille Va	P0050899	03/25/2019	03/25/2019			\$15.00
		A00200655	Henry Schein, Inc.	P0050901	03/25/2019	03/25/2019			\$11,319.39
		A00200279	Educational Testing Service	P0050921	03/26/2019	03/26/2019			\$1,440.00
	03/29/2019	A00272268	Woodall, Natalie Elise.	P0050917	03/26/2019	03/26/2019			\$115.00

						TOTAL USER			\$34,027.25
MMATTHEWS	03/15/2019	A00229200	Deluxe Corporation	P0050696	03/07/2019	03/07/2019			\$337.28

						TOTAL USER			\$337.28
MSANCHEZ	03/08/2019	A00200862	Taft College Bookstore	P0050678	03/06/2019	03/06/2019			\$24,062.63
	03/29/2019	A00200627	Gonzalez, Lourdes	P0050936	03/27/2019	03/27/2019			\$270.00
		A00241620	Sanchez, Morgan Elaine.	P0050946	03/28/2019	03/28/2019			\$15.00

						TOTAL USER			\$24,347.63
MTOFTE	03/05/2019	A00288885	SenSource Inc.	P0050606	02/28/2019	02/28/2019			\$420.00
	03/08/2019	A00210378	Grey House Publishing	P0050690	03/07/2019	03/07/2019			\$1,235.52
		A00271462	OCLC, Inc.	P0050661	03/06/2019	03/06/2019			\$550.00
		A00283035	CCLC	P0050653	03/05/2019	03/05/2019			\$20,289.40
	03/15/2019	A00200388	Zee Medical Service Co.	P0050761	03/13/2019	03/13/2019			\$75.45

Taft College Purchase Order Activity Report

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FY 18-19

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$22,570.37
MWHITE	03/04/2019	A00201122	Home Depot Credit Services	P0050633	03/04/2019	03/04/2019				\$176.13
		A00226684	HPS Mechanical, Inc.	P0050632	03/04/2019	03/04/2019				\$105.00
	03/06/2019	A00203579	Alcorn Aire, Inc.	P0050582	02/25/2019	02/25/2019				\$2,791.55
		A00200629	Grainger	P0050670	03/06/2019	03/06/2019				\$30.33
	03/08/2019	A00200536	Praxair Distribution, Inc.	P0050692	03/07/2019	03/07/2019				\$133.11
		A00200017	A.P.I. Plumbing	P0050671	03/06/2019	03/06/2019				\$251.61
		A00200170	Champion Hardware Inc.	P0050715	03/08/2019	03/08/2019				\$965.25
		A00202335	Fastenal Industrial & Constr	P0050681	03/07/2019	03/07/2019				\$2,000.00
	03/13/2019	A00200282	True Value Home Center	P0050674	03/06/2019	03/06/2019				\$536.02
	03/15/2019	A00200423	Taft City School District	P0050676	03/06/2019	03/06/2019				\$410.56
		A00293117	Michael Flooring Inc.	P0050717	03/08/2019	03/08/2019				\$6,773.24
	03/19/2019	A00200423	Taft City School District	P0050757	03/13/2019	03/13/2019				\$269.01
	03/20/2019	A00200620	Geary Pacific Supply	P0050812	03/19/2019	03/19/2019				\$179.00
	03/22/2019	A00308113	Central Cal Surveys, LLC	P0050843	03/21/2019	03/21/2019				\$1,075.00

							TOTAL USER			\$15,695.81
NFIGUEROA	03/01/2019	A00290343	Bauer, Amanda M.	P0050602	02/28/2019	02/28/2019				\$300.00
		A00253023	Ellucian Company L.P.	P0050607	02/28/2019	02/28/2019				\$1,299.00
	03/22/2019	A00292767	Johnson, Patric	P0050624	03/01/2019	03/01/2019				\$165.00

							TOTAL USER			\$1,764.00
RWELBORN	03/04/2019	A00200419	T.C. Clearing Account	P0050621	03/01/2019	03/01/2019				\$2,275.00
	03/15/2019	A00261201	Proforma Progressive Marketi	P0050737	03/11/2019	03/11/2019				\$1,037.04
	03/20/2019	A00200862	Taft College Bookstore	P0050752	03/12/2019	03/12/2019				\$2,144.58
	03/27/2019	A00200376	Amerio, Barbara J.	P0050897	03/25/2019	03/25/2019				\$246.72

							TOTAL USER			\$5,703.34
SCRISS	03/05/2019	A00307058	Minor, Leslie B.	P0050625	03/01/2019	03/01/2019				\$99.00
	03/08/2019	A00215716	Kern County Auditors Office	P0050677	03/06/2019	03/06/2019				\$13,881.54
		A00284648	Daniels, Debra	P0050665	03/06/2019	03/06/2019				\$246.35
		A00255137	EMSI	P0050695	03/07/2019	03/07/2019				\$15,000.00
	03/12/2019	A00284648	Daniels, Debra	P0050705	03/08/2019	03/08/2019				\$1,003.59
	03/24/2019	A00200378	WKCCD Custodian Revolving Ca	P0050872	03/22/2019	03/22/2019				\$129.81
		A00259082	Lozano Smith, LLP	P0050824	03/19/2019	03/19/2019				\$10,000.00
		A00200378	WKCCD Custodian Revolving Ca	P0050840	03/20/2019	03/20/2019				\$41.76
	03/27/2019	A00102126	Criss, Sarah Victoria.	P0050893	03/25/2019	03/25/2019				\$52.65

Taft College Purchase Order Activity Report

1-March-2019 through 31-March-2019

FY 18-19

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$40,454.70
TROMANDIA	03/05/2019	A00277399	Sundgren, Lori Anne.	P0050628	03/04/2019	03/05/2019				\$100.00
							TOTAL USER			\$100.00
TROWDEN	03/12/2019	A00200393	Sparkletts	P0050706	03/08/2019	03/08/2019				\$600.00
	03/15/2019	A00200160	CDT, Inc.	P0050680	03/06/2019	03/06/2019				\$150.00
	03/21/2019	A00200238	Department of Justice	P0050851	03/21/2019	03/21/2019				\$852.00
	03/25/2019	A00200182	City of Taft Police Departme	P0050713	03/08/2019	03/08/2019				\$551.00
		A00286529	West Side Family Health Care	P0050891	03/25/2019	03/25/2019				\$223.76
		A00308052	Treece, Richard James.	P0050888	03/25/2019	03/25/2019				\$25.00
	03/26/2019	A00200238	Department of Justice	P0050918	03/26/2019	03/26/2019				\$416.00
	03/27/2019	A00200735	Liebert Cassidy Whitmore	P0050799	03/18/2019	03/18/2019				\$4,250.00
		A00200168	Central Valley Occupational	P0050853	03/21/2019	03/21/2019				\$120.00
		A00201550	SHRM	P0050850	03/21/2019	03/21/2019				\$209.00
		A00213476	Thomson Reuters Barclays	P0050889	03/25/2019	03/25/2019				\$72.39
		A00302516	Haver, Bryan A.	P0050801	03/18/2019	03/18/2019				\$22.40
		A00201036	Russell, Harold	P0050864	03/22/2019	03/22/2019				\$28.00
				P0050911	03/26/2019	03/26/2019				\$57.00
	03/29/2019	A00200735	Liebert Cassidy Whitmore	P0050970	03/29/2019	03/29/2019				\$75.00
							TOTAL USER			\$7,651.55
WBELCHER	03/06/2019	A00306416	Belcher, William Curtis.	P0050629	03/04/2019	03/04/2019				\$716.64
							TOTAL USER			\$716.64

West Kern Community College District
 Board of Trustees Meeting
 April 10, 2019

Agenda Item 13.

A. Academic Employment

1. 2018-19 Spring Substitute Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Bunk, Gary	WELD Courses	3	\$70.63	3/14/19 - 5/18/19
b.	Lidgett, Nick	HLED 1531, 1535	3	\$70.63	3/9/19 - 5/18/19
c.	Niday, George	WELD Courses	3	\$70.63	3/9/19 - 5/18/19

2. 2018-19 Spring Instructor Overload Assignments

Item	Name	Assignment	Step	Hourly Rate	Total Amount	Effective Date
a.	Furman, Tori	Work Experience	3	\$70.63	\$8,899.38	08/20/18-05/24/19

**West Kern Community College District
Board of Trustees Meeting
April 10, 2019**

Agenda Item 13.

B. Classified Supervisory Employment

Item	Name	Assignment	Grade/Step	Salary	Effective Date
1.	Dunham, Geoff	Re-class from Food Services Supervisor to Food Services Manager	From 6/9 to 8/6	\$69,040.00	7/01/19 – 6/30/20
2.	Meason, Heather	Re-class from Exec. Director of Human Resources to Vice President, Human Resources	From 20/7 to 25/2	\$133,976.00	7/01/19 – 6/30/20
3.	Treece, Richard	Director of Facilities & Planning	18/4	\$103,974.00	3/19/19 – 6/30/19

C. Classified Employment

Item	Name	Position	% Assignment	Range/Step	Salary	Term	Effective Date
1. Administrative Services							
a.	Hooker, Jessica	Food Service Worker	Temporary	1A	\$12.57	A/N	2/12/19 – 6/30/19
2. Instruction							
a.	Fernandez, Sandra	Life Skills Aid	Temporary	13A	\$16.91	A/N	4/15/19-6/30/19
↓	Hazlewood, Mary	Life Skills Aid	Temporary	13A	\$16.91	A/N	4/15/19-6/30/19
↓	Morgan, Justine	Life Skills Aid	Temporary	13A	\$16.91	A/N	4/15/19-6/30/19
↓	Pacaldo, Syna	Life Skills Aid	Temporary	13A	\$16.91	A/N	4/15/19-6/30/19
↓	Tarango, Rose	Life Skills Aid	Temporary	13A	\$16.91	A/N	4/15/19-6/30/19
b.	Foch, Susan	Custodian – Children’s Center	Temporary	11A	\$16.09	A/N	3/27/19-6/30-19
c.	Hernandez, Stephanie	Life Skills Aide	Temporary	13A	\$16.91	A/N	3/25/19 – 3/31/19
d.	Hernandez, Stephanie	Life Skills Aide	47.5%	13A	\$1,285.16	11 mo.	4/01/19 - 6/30/19

D. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Guerra, Jennifer	Distance Education Aide I	--	--	--	--	3/22/19
b.	Jean, Brian	Professor, Mathematics	--	--	--	--	6/01/19
c.	Johnson, Kathleen	Director, Adult Education	--	--	--	--	6/30/19
d.	Luben, Aldrin	Integrated Technology Support Technician	--	--	--	--	3/13/19
f.	Silva, Olga	Learning Skills Lab Instructional Aide	--	--	--	--	6/30/19

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2018-2019
 FOR THE MONTH ENDING MARCH 31, 2019**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	17,053,137	17,053,137	14,225,722	0	2,827,415
8800	Local Revenues	10,556,357	10,556,357	6,490,598	0	4,065,759
Summary		27,609,494	27,609,494	20,716,320	0	6,893,174

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2018-19
 For the Month Ending March 31, 2019**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	9,122,991	9,122,991	6,145,363	0	2,977,628
2000	Classified & Other Nonacademic Sala	4,979,580	4,947,989	3,225,683	0	1,722,306
3000	Employee Benefits	6,831,240	6,837,569	4,750,364	130,687	1,956,518
4000	Supplies and Materials	464,396	509,378	261,870	86,831	160,676
5000	Other Operating Expenses & Services	4,697,220	4,555,533	2,809,039	329,557	1,416,937
6000	Capital Outlay	583,279	721,899	233,783	161,375	326,742
7000	Other Outgo	531,789	529,486	238,563	636	290,288
7200	Transfers	399,000	399,000	375,000	0	24,000
Summary		27,609,495	27,623,845	18,039,665	709,086	8,875,094

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of March 2019**

Check Number	Check Date	Vendor Name	Description	Net Amount
78041045	03/07/2019	Jaguar Wrought Iron Inc.	Jaguar Wrought Iron - CDC Fencing	35,575.00
78041050	03/07/2019	P. G. & E.	PG&E - Open PO 18-19 - District	16,524.01
78041051	03/07/2019	Pearson Education	Rental Textbooks	15,176.70
78041059	03/07/2019	Sysco Food Service of Ventura	Food 179750589, 179756623, 179762560	16,821.21
78041070	03/12/2019	American Express	AMEX - February Invoice	15,046.70
78041076	03/12/2019	Black/Hall Construction	Black Hall - S-4 - Pay App 3	27,627.90
78041105	03/12/2019	USBank	US Bank - Refunding 2015 COPs	435,486.55
78041106	03/12/2019	Vavrinek, Trine, Day & Co., LLP	VTD - Open PO for Audit Services	36,830.00
78041111	03/18/2019	AARP Health Care Options	2018-19 AARP Retiree Medicare Supplemental Ins.	17,961.43
78041137	03/18/2019	John Karwoski	John Karwoski - Open PO 18-19	10,920.00
78041152	03/18/2019	Taft College ASB General	ASO Sticker Sales - Spring, Summer, Fall 2018	62,130.00
78041155	03/18/2019	TotalFunds by Hasler	2018-19 Postage Expense	15,000.00
78041157	03/18/2019	U.S. Foods	Food 5188752, 5315918, 5446125	12,325.56
78041158	03/18/2019	United Healthcare Insurance Company	2018-19 Retiree Supplemental RX plan	45,031.12
78041713	03/22/2019	AARP Health Care Options	2018-19 AARP Retiree Medicare Supplemental Ins.	18,844.25
78041742	03/22/2019	Kern County Auditors Office	Election 2018 Fees	13,881.54
				795,181.97

ASO 2018/19
Balance Sheet
As of March 31, 2019

March 31, 2019

ASSETS

Current Assets

Checking/Savings

ASB Chevron 208,808.60

ASB Chevron - Savings 143.42

Total Checking/Savings 208,952.02

Total Current Assets 208,952.02

TOTAL ASSETS 208,952.02

LIABILITIES & EQUITY

Equity

Restricted Funds

Anime and Above 251.00

Art Club 834.00

ASO Athletics 36,428.44

ASO General - Interest 7.97

ASO General - Operating 110,337.60

ASSE 385.43

Baseball Club 1,064.52

Best Buddies 3,252.26

Cougar Echo 773.50

CRU 514.37

D.H. GENERAL

D.H. CLASS OF 2019 2,146.00

D.H. CLASS OF 2020 2,188.10

D.H. GENERAL - Other 940.33

Total D.H. GENERAL 5,274.43

ECE 1,130.79

Golf Club - Mens 1,365.00

Golf Club - Womens 2,308.01

Literary Club 1,101.53

NSLS Club 2,308.80

On Our Own 1,283.33

Performing Arts 3,191.62

Phi Theta Kappa 653.68

Roleplaying Game Club -229.37

Soccer Club - Mens 410.73

Soccer Club - Womens 1,349.01

Social Science/ Research 850.26

Softball Fund 2,602.34

Spectrum 1,673.75

STEM 2,533.59

ASO 2018/19
Balance Sheet
As of March 31, 2019

	March 31, 2019
TC Cares	609.00
TIL Reunion	1,461.73
Uniform Replacement	20,278.61
Veterans Club	305.86
Women's Athletic Club	4,439.11
Women's Basketball Club	201.12
Total Restricted Funds	<u>208,952.02</u>
Total Equity	<u>208,952.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>208,952.02</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Mar 07, 2019 01:38:10PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
493130

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$6,010.87

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$6,010.87	\$6,010.87

TOTAL DEPOSIT: \$6,010.87

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,010.87 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #190121

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 03/07/2019 To 03/07/2019
Transaction Number from: 190121 To 190121
Date entered from: 00/00/0000 To 99/99/9999

J14152 DC0100 L.00.01 03/07/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS			
NUMBER	DATE	ENTERED	DESCRIPTION
LN.	DI	DETAIL	DESCR
			-FUND-ORG-ACCT-PROGR-
190121	03/07/2019	03/07/2019	WKCCD DEPOSIT
1.	78	BOOKSTORE SALES	31000-423-8841-69100
			ENTERED BY: MDJB UNAPPROVED
			TOTAL AMOUNT
			DISTRICT TOTAL
			GRAND TOTAL

6,010.87
6,010.87
6,010.87
6,010.87

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 07, 2019 01:39:08PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 493131

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,977.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$16,977.00	\$16,977.00

TOTAL DEPOSIT: **\$16,977.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,977.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #190122

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J14154 DC0100 L.00.01 03/07/19 PAG

Date last used from: 03/07/2019 To 03/07/2019
Transaction Number from: 190122 To 190122
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
190122	03/07/2019	03/07/2019	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	16,977.00
				TOTAL AMOUNT	16,977.00
				DISTRICT TOTAL	16,977.00
				GRAND TOTAL	16,977.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 07, 2019 01:41:16PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 493132

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$15,742.74**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$292.99	\$292.99
RESTRICTED FUND	84097	0886	5490	\$13,077.43	\$13,077.43
CHILD DEVELOPMENT	84496	0886	5490	\$890.73	\$890.73
CAFETERIA	84699	0886	5490	\$1,481.59	\$1,481.59

TOTAL DEPOSIT: **\$15,742.74**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$15,742.74 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #190123

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/07/2019 To 03/07/2019
 Transaction Number from: 190123 To 190123
 Date entered from: 00/00/0000 To 99/99/9999

J14155 DC0100 L.00.01 03/07/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190123	03/07/2019	03/07/2019	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	252.60
2.	78	REIMBURSEMENT		11000-431-4310-65100	5.89
3.	78	RESTROOM DISPENSERS		11000-000-8876-00000	14.50
4.	78	PROCTORING		11000-306-8889-49306	20.00
5.	78	DHS ADMIN		12602-309-8839-64992	8,113.50
6.	78	DENTAL HYGIENE CLINIC REVENUE		12650-205-8892-12042	1,160.00
7.	78	FEDERAL WORK STUDY		12401-353-8153-64600	3,321.00
8.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	166.00
9.	78	PELL		12000-353-8154-64600	316.93
10.	78	CAFETERIA SALES		32000-422-8841-69400	1,481.59
11.	78	CC GENERAL		33428-310-8621-69200	449.00
12.	78	CC STATE PRESCHOOL		33528-310-8621-69200	400.00
13.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	10.00
14.	78	REIMBURSEMENT		33429-310-8621-69200	31.73
				TOTAL AMOUNT	15,742.74
				DISTRICT TOTAL	15,742.74
				GRAND TOTAL	15,742.74

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 14, 2019 10:38:03AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 493600

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$76,881.80**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$76,881.80	\$76,881.80

TOTAL DEPOSIT: **\$76,881.80**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$76,881.80 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #190124

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/14/2019 To 03/14/2019
 Transaction Number from: 190124 To 190124
 Date entered from: 00/00/0000 To 99/99/9999

J18158 DC0100 L.00.01 03/14/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190124	03/14/2019	03/14/2019	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	76,881.80
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	76,881.80
				DISTRICT TOTAL	76,881.80
				GRAND TOTAL	76,881.80

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 14, 2019 10:39:14AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 493601

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$16,148.35**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$16,148.35	\$16,148.35

TOTAL DEPOSIT: **\$16,148.35**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$16,148.35 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #190125

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 03/14/2019 To 03/14/2019
Transaction Number from: 190125 To 190125
Date entered from: 00/00/0000 To 99/99/9999

J18159 DC0100 L.00.01 03/14/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS										
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-						AMOUNT
LN.	DI	DETAIL	DESCR							
190125	03/14/2019	03/14/2019	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED						16,148.35
1.	78	STUDENT RECEIPTS		11000-000-9161-00000						16,148.35
								TOTAL AMOUNT	16,148.35	
								DISTRICT TOTAL	16,148.35	
								GRAND TOTAL	16,148.35	

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 14, 2019 10:41:11AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 493602

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$270,145.97

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$45,126.09	\$45,126.09
RESTRICTED FUND	84097	0886	5490	\$15,697.03	\$15,697.03
CHILD DEVELOPMENT	84496	0886	5490	\$207,305.00	\$207,305.00
CAFETERIA	84699	0886	5490	\$2,017.85	\$2,017.85

TOTAL DEPOSIT: \$270,145.97

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$270,145.97 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #190126

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
 NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
 NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J18160 DC0100 L.00.01 03/14/19 PAG

Date last used from: 03/14/2019 To 03/14/2019
 Transaction Number from: 190126 To 190126
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190126	03/14/2019	03/14/2019	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	236.90
2.	78	REIMBURSEMENT		11000-421-7130-67200	44.30
3.	78	REIMBURSEMENT		11000-000-9511-00000	1,958.60
4.	78	OPEB		11000-000-9551-00000	42,000.00
5.	78	TRANSCRIPT FEES		11000-301-8879-64900	886.29
6.	78	DH CLINIC REVENUE		12650-205-8892-12042	360.00
7.	78	FSEOG ADMIN ALLOWANCE		12000-353-8156-64600	1,508.00
8.	78	LIBRARY PROGRAMS		12201-203-8892-61200	352.50
9.	78	CAPP GRANT		12654-301-8699-64900	12,000.00
10.	78	PELL		12000-353-8154-64600	1,476.53
11.	78	CAFETERIA SALES		32000-422-8841-69400	2,017.85
12.	78	CC GENERAL		33428-310-8621-69200	24,269.50
13.	78	CC STATE PRESCHOOL		33528-310-8621-69200	33.50
14.	78	CC MIGRANT BILINGUAL		33591-310-8621-69200	2,868.00
15.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	180,134.00
				TOTAL AMOUNT	270,145.97
				DISTRICT TOTAL	270,145.97
				GRAND TOTAL	270,145.97

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Mar 21, 2019 10:41:56AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
494183

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$756.05**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$756.05	\$756.05

TOTAL DEPOSIT: **\$756.05**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$756.05 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #190127

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/21/2019 To 03/21/2019
 Transaction Number from: 190127 To 190127
 Date entered from: 00/00/0000 To 99/99/9999

J21791 DC0100 L.00.01 03/21/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190127	03/21/2019	03/21/2019	WKCCD DEPOSIT		756.05
1.	78	BOOKSTORE SALES		31000-423-8841-69100	756.05
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	756.05
				DISTRICT TOTAL	756.05
				GRAND TOTAL	756.05

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 21, 2019 10:43:40AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 494185

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$19,157.88

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$19,157.88	\$19,157.88

TOTAL DEPOSIT: \$19,157.88

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$19,157.88 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #190128

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J21792 DC0100 L.00.01 03/21/19 PAG

Date last used from: 03/21/2019 To 03/21/2019
Transaction Number from: 190128 To 190128
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
190128	03/21/2019	03/21/2019	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	19,157.88
				TOTAL AMOUNT	19,157.88
				DISTRICT TOTAL	19,157.88
				GRAND TOTAL	19,157.88

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 21, 2019 10:47:10AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 494187

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$26,314.71

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$4,843.61	\$4,843.61
RESTRICTED FUND	84097	0886	5490	\$7,746.35	\$7,746.35
CHILD DEVELOPMENT	84496	0886	5490	\$9,394.29	\$9,394.29
TIL	84697	0886	5490	\$2,973.99	\$2,973.99
CAFETERIA	84699	0886	5490	\$1,356.47	\$1,356.47

TOTAL DEPOSIT: \$26,314.71

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$26,314.71 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #190129

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/21/2019 To 03/21/2019
 Transaction Number from: 190129 To 190129
 Date entered from: 00/00/0000 To 99/99/9999

J21795 DC0100 L.00.01 03/21/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190129	03/21/2019	03/21/2019	WKCCD DEPOSIT		
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	3,101.57
2.	78	REIMBURSEMENT		11000-113-6412-67801	1,281.72
3.	78	REIMBURSEMENT		11000-000-8897-00000	339.71
4.	78	METLIFE		11000-000-8861-00000	83.16
5.	78	PROCTORING		11000-306-8889-49306	20.00
6.	78	SCANTRON SALES		11000-421-8892-67200	17.45
7.	78	DH CLINIC REVENUE		12650-205-8892-12042	360.00
8.	78	PELL ADMIN ALLOWANCE		12000-353-8157-64600	7,135.00
9.	78	REIMBURSEMENT		12000-401-8892-67200	251.35
10.	78	CAFETERIA SALES		32000-422-8841-69400	1,356.47
11.	78	CC CHILD CARE FOOD		33429-310-8621-69200	9,316.16
12.	78	REIMBURSEMENT		33588-310-2370-69200	78.13
13.	78	TIL		39000-314-8699-64991	2,973.99
TOTAL AMOUNT					26,314.71
DISTRICT TOTAL					26,314.71
GRAND TOTAL					26,314.71

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Mar 22, 2019 02:48:50PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
494346

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$758,157.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
EPA APPORTIONMENT	84096	0886	5490	\$758,157.00	\$758,157.00

TOTAL DEPOSIT: **\$758,157.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$758,157.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #190130

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/22/2019 To 03/22/2019
 Transaction Number from: 190130 To 190130
 Date entered from: 00/00/0000 To 99/99/9999

J22703 DC0100 L.00.01 03/22/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190130	03/22/2019	03/22/2019	WKCCD DEPOSIT		758,157.00
1.	78	EPA APPORTIONMENT		11005-000-8616-00000	758,157.00
				TOTAL AMOUNT	758,157.00
				DISTRICT TOTAL	758,157.00
				GRAND TOTAL	758,157.00

ENTERED BY: MDJB UNAPPROVED

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 27, 2019 02:43:52PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 494695

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,616,186.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
MARCH SCHOOL APPORTIONMENT	84096	0886	5490	\$1,291,848.00	\$1,291,848.00
MARCH SCHOOL APPORTIONMENT	84097	0886	5490	\$324,338.00	\$324,338.00

TOTAL DEPOSIT: \$1,616,186.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC **ACCOUNT DEPOSITED:** General **CASH:** \$0.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$1,616,186.00 **CREDIT CARD:** \$0.00
NOTES: DEPOSIT #190131

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/27/2019 To 03/27/2019
 Transaction Number from: 190131 To 190131
 Date entered from: 00/00/0000 To 99/99/9999

J24961 DC0100 L.00.01 03/27/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT				
LN.	DI	DETAIL	DESCR						
190131	03/27/2019	03/27/2019	WKCCD DEPOSIT			ENTERED BY: MDJB	UNAPPROVED		
1.	78	MARCH	SCHOOL APPORTIONMENT	11000-000-8612-00000	1,273,053.00				
2.	78	MARCH	SCHOOL APPORTIONMENT	11000-000-8618-00000	10,057.00				
3.	78	MARCH	SCHOOL APPORTIONMENT	11006-201-8633-00000	8,738.00				
4.	78	MARCH	SCHOOL APPORTIONMENT	12551-353-8615-64600	3,833.00				
5.	78	MARCH	SCHOOL APPORTIONMENT	12551-353-8625-64600	13,385.00				
6.	78	MARCH	SCHOOL APPORTIONMENT	12000-303-8622-64300	31,359.00				
7.	78	MARCH	SCHOOL APPORTIONMENT	12000-305-8624-64301	3,873.00				
8.	78	MARCH	SCHOOL APPORTIONMENT	12000-311-8623-64200	20,668.00				
9.	78	MARCH	SCHOOL APPORTIONMENT	12000-311-8660-64200	834.00				
10.	78	MARCH	SCHOOL APPORTIONMENT	12600-309-8627-64992	12,471.00				
11.	78	MARCH	SCHOOL APPORTIONMENT	12000-319-8644-00000	131,169.00				
12.	78	MARCH	SCHOOL APPORTIONMENT	12050-431-8654-00000	2,863.00				
13.	78	MARCH	SCHOOL APPORTIONMENT	12060-113-8634-67801	2,864.00				
14.	78	MARCH	SCHOOL APPORTIONMENT	12569-353-8691-64600	13,908.00				
15.	78	MARCH	SCHOOL APPORTIONMENT	12000-318-8699-64800	1,164.00				
16.	78	MARCH	SCHOOL APPORTIONMENT	12643-223-8647-60103	21,439.00				
17.	78	MARCH	SCHOOL APPORTIONMENT	12603-125-8643-68900	64,508.00				
					TOTAL AMOUNT	1,616,186.00			
					DISTRICT TOTAL	1,616,186.00			
					GRAND TOTAL	1,616,186.00			

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 28, 2019 12:08:05PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 494759

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$801.66**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$801.66	\$801.66

TOTAL DEPOSIT: **\$801.66**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK **ACCOUNT DEPOSITED:** General **CASH:** \$801.66 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$0.00 **CREDIT CARD:** \$0.00
NOTES: DEPOSIT #190132

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 03/28/2019 To 03/28/2019
 Transaction Number from: 190132 To 190132
 Date entered from: 00/00/0000 To 99/99/9999

J25427 DC0100 L.00.01 03/28/19 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190132	03/28/2019	03/28/2019	WKCCD DEPOSIT		801.66
1.	78	BOOKSTORE SALES		31000-423-8841-69100	801.66
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	801.66
				DISTRICT TOTAL	801.66
				GRAND TOTAL	801.66

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 28, 2019 12:10:49PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 494760

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$13,051.81

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$13,051.81	\$13,051.81

TOTAL DEPOSIT: \$13,051.81

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$13,051.81 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #190133

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 03/28/2019 To 03/28/2019
Transaction Number from: 190133 To 190133
Date entered from: 00/00/0000 To 99/99/9999

J25429 DC0100 L.00.01 03/28/19 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190133	03/28/2019	03/28/2019	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	13,051.81
				TOTAL AMOUNT	13,051.81
				DISTRICT TOTAL	13,051.81
				GRAND TOTAL	13,051.81

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 28, 2019 12:16:29PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 494762

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$483,873.34**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$5,166.22	\$5,166.22
RESTRICTED FUND	84097	0886	5490	\$49,222.92	\$49,222.92
CHILD DEVELOPMENT	84496	0886	5490	\$1,253.00	\$1,253.00
TIL	84697	0886	5490	\$262,651.82	\$262,651.82
BOOKSTORE	84698	0886	5490	\$145,790.58	\$145,790.58
CAFETERIA	84699	0886	5490	\$19,788.80	\$19,788.80

TOTAL DEPOSIT: **\$483,873.34**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$483,873.34 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #190134
--

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J25430 DC0100 L.00.01 03/28/19 PAG

Date last used from: 03/28/2019 To 03/28/2019
 Transaction Number from: 190134 To 190134
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
190134	03/28/2019	03/28/2019	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	GED/HISET TESTING		11000-306-8892-49306	531.25
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	668.44
3.	78	REIMBURSEMENT		11000-000-7211-00000	25.03
4.	78	REIMBURSEMENT		11000-352-4310-69610	776.00
5.	78	REIMBURSEMENT		11000-000-9511-00000	1,098.18
6.	78	REIMBURSEMENT		11000-000-8698-00000	2,047.32
7.	78	PROCTORING		11000-306-8889-49306	20.00
8.	78	FEDERAL WORK STUDY (FWP)		12401-353-8153-64600	6,930.00
9.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	346.00
10.	78	LIBRARY PROGRAMS		12201-203-8892-61200	264.00
11.	78	REIMBURSEMENT		12603-125-3620-68900	276.61
12.	78	REIMBURSEMENT		12603-125-3520-68900	10.73
13.	78	REIMBURSEMENT		12603-125-3420-68900	6,117.60
14.	78	REIMBURSEMENT		12603-125-3620-64200	70.44
15.	78	REIMBURSEMENT		12603-125-2220-64200	5,469.15
16.	78	REIMBURSEMENT		12603-125-3320-68900	1,679.12
17.	78	REIMBURSEMENT		12603-125-2110-68900	21,949.24
18.	78	REIMBURSEMENT		12201-203-8892-61200	736.61
19.	78	REIMBURSEMENT		12603-125-3220-64200	1,406.21
20.	78	REIMBURSEMENT		12603-125-3220-68900	3,964.47
21.	78	REIMBURSEMENT		12603-125-3520-64200	2.74
22.	78	BOOKSTORE SALES		31000-423-8841-69100	145,790.58
23.	78	CAFETERIA SALES		32000-422-8841-69400	19,788.80
24.	78	CC GENERAL		33428-310-8621-69200	465.50
25.	78	CC STATE PRESCHOOL		33528-310-8621-69200	695.50
26.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	92.00
27.	78	TIL		39000-314-8699-64991	262,651.82
TOTAL AMOUNT					483,873.34
DISTRICT TOTAL					483,873.34
GRAND TOTAL					483,873.34

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Mar 29, 2019 01:30:06PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 494899

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$210,436.08**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
LOTTERY APPORTIONMENT	84086	0886	5490	\$177,531.89	\$177,531.89
LOTTERY APPORTIONMENT	84097	0886	5490	\$32,904.19	\$32,904.19

TOTAL DEPOSIT: **\$210,436.08**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$210,436.08 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #190135

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J26210 DC0100 L.00.01 03/29/19 PAG

Date last used from: 03/29/2019 To 03/29/2019
Transaction Number from: 190135 To 190135
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
190135	03/29/2019	03/29/2019	WKCCD DEPOSIT		
1.	78	LOTTERY APPORTIONMENT		11477-000-8681-00000	177,531.89
2.	78	LOTTERY APPORTIONMENT		12477-000-8681-00000	32,904.19
				TOTAL AMOUNT	210,436.08
				DISTRICT TOTAL	210,436.08
				GRAND TOTAL	210,436.08

ENTERED BY: MDJB UNAPPROVED