

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

November 8, 2017

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. QUARTERLY INVESTMENT REPORT
9. PRESENTATION - Becky Roth - Conference in China
10. APPROVAL OF MINUTES -Regular Meeting Held October 11, 2017 and Special Meetings held October 6, 2017 and October 16, 2017.
11. NEW BUSINESS:
 - A. Adoption of WKCCD Board Goals for 2017/18
 - B. Second Presentation and Request for Approval - Proposed Compensation of 40% Release Time for Faculty Association President, Retroactive to 7/1/17
 - C. Information Item - First Reading of College and Career Access Pathways Partnership Agreement with Taft Union High School District, 1/1/18 - 12/31/22 (No Action)

- D. First Reading – Tentative Agreement Between California School Employees Association (CSEA) #543 and West Kern Community College District (WKCCD) – Winter Holiday Closure (No Action)

12. CONSENT AGENDA (Items A – V)

- A. Information Item – Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2017
- B. Information Item – CCFS-311Q for the 1st Quarter Ending September 30, 2017
- C. Request for Approval – Adjustments to the 2017/18 Adopted WKCCD Budget
- D. Request for Ratification – Agreement with West Kern Adult Education Network Joint Powers Authority (JPA), 7/1/17 – 6/30/18
- E. Information Item – WKCCD Budget Development Calendar for Fiscal Year 2018/19
- F. Request for Approval – Course Revisions

Social Science Division

ECEF 1582 Infant Massage
ECEF 1583 Using Infant Cues

- G. Request for Approval – Discontinuance of Programs
Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts
History: Associate in Arts
Accounting: Associate in Science & Certificate of Achievement
- H. Request for Ratification – Amendment 01 to the Resolution Authorizing Agreement with the California Department of Education for Taft College to Continue to Provide Childcare Services for the Preschool Program, 7/1/17 – 6/30/18, An Increase of \$94,292.00
- I. Request for Ratification – Amendment 01 to the Resolution Agreement with California Department of Education for Taft College to Continue to Provide Childcare Services for the General Child Care & Development Programs, 7/1/17 – 6/30/18, An Increase of \$66,509.00
- J. Request for Approval – Ellucian Banner and Oracle Maintenance Contract, 1/1/18 – 12/31/18, \$180,543.00
- K. Request for Approval – Ellucian Banner Advancement and Oracle Date Integrator Maintenance Agreement, 1/1/18 – 12/31/18, \$11,487.00

CONSENT (continued):

- L. Request for Approval – Consultant Contract with Julie McNeil to Serve as the Interim Vice President of Human Resources, 11/1/17 – Permanent Selection is Made, \$9,500.00 per Month plus Housing Expense During her Tenure
- M. Request for Ratification – Extension Lease Agreement with Virgie M. Beard of the Beard Family Trust for Instructional Use of Facilities Located in the Taft Industrial Park, 11/1/17 – 10/31/19, \$84,000.00 (\$3,500.00 for 24 Months Direct Payment)
- N. Request for Approval – Statement of Work between Phytorian, Inc. and West Kern Community College District for Counseling Component of Data Warehouse/ Analytics Solution, Effective Upon Signature, \$165.00 per Hour plus Travel Expenses
- O. Request for Approval – Agreement with FATV (Career America, LLC.), 1/1/18 – 12/31/20, \$10,500.00 to be Paid by Annual Installments
- P. Request for Approval – MTS Maintenance Contract Renewal (Phone System Auditing), 11/28/17 – 11/27/18, \$1,044.75
- Q. Request for Approval – Contract for Professional Services with Juan Avila (Garden Pathways) for Providing a Trauma Informed Workshop, 11/17/17, \$1,000.00
- R. Request for Ratification – Agreement Between the Chabot-Las Positas Community College District on Behalf of its California Early Childhood Mentor Program and Taft College for 2017/18, 8/1/17 – 7/31/18, No Cost to WKCCD
- S. Request for Approval – Facility Agreement with the Fort Preservation Society for the 5th Annual Triple Play Dinner & Auction, 1/19/18, Not to Exceed \$1,200.00
- T. Request for Approval – Facility Use Agreement with Taft Union High School to Use the Cougar Room, 11/30/17
- U. Ratification of the October 2017 Vendor Check & Purchase Order Registers
- V. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of November 1, 2017

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Administrator Employment (Appendix II)
- C. Classified Employment (Appendix II)
- D. Resignation/Retirement (Appendix II)

15. REPORTS:

- A. Financial Reports (for information):
 - 1. Revenue Accounts (Account Level 1) FY 2017/18
 - 2. Expenditure Accounts (Account Level 1) FY 2017/18
 - 3. Expenditure Detail of \$10,000.00 or Greater, October 2017
 - 4. Student Organization and Special Accounts, October 2017
 - 5. Funds Deposited in County Treasury, October 2017
 - 6. Investments Held at Deutsche Bank Trust Company and The Bank of New York Mellon, Quarter End 9/30/17
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, December 13, 2017, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

October 11, 2017

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:01 p.m. it was moved by Secretary Cole, seconded by Trustee Long and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:05 p.m., it was moved by Trustee Campos, seconded by Secretary Cole and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

There were six speakers who requested to speak in regards to consent item 10.F. – Resolution No. 2017/18-04 – Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work, Effective 12/31/17:

Velda Peña
Shane Dishman
Karen Byrd
Monica Perez
Harriett Smith
Carol Georges

GENERAL COMMUNICATIONS

Dr. Debra Daniels introduced Andrew Prestage, Director of Informational Services.

APPROVAL OF MINUTES

On a motion by Secretary Cole, seconded by Trustee Long and unanimously carried, the minutes of the Regular Meeting held September 13, 2017 and the Special Budget Study Session Meeting held September 13, 2017 were approved.

NEW BUSINESS

Second Presentation and Request for Approval – Proposed Compensation Increase of 1.56% COLA to the 2017/18 Classified Salary Schedule, Appendix A, Retroactive to July 1, 2017

On a motion by Trustee Orrin, seconded by Trustee Long and unanimously carried, the proposed COLA for Classified was approved (copy attached to the official minutes).

Second Presentation and Request for Approval – Proposed Compensation Increase of 1.56% COLA to the 2017/18 Faculty Salary Schedules, Appendix B-1, B-2 and B-3, Retroactive to July 1, 2017 (No Action)

On a motion by Trustee Long, seconded by Secretary Cole and unanimously carried, the COLA for Faculty was approved (copy attached to the official minutes).

Second Presentation and Request for Approval – Proposed Compensation Increase of 1.56% COLA to the 2017/18 Management and Confidential Salary Schedules, Retroactive to July 1, 2017 (No Action)

On a motion by Trustee Campos, seconded by Secretary Cole and unanimously carried, the COLA for Management and Confidential employees was approved.

NEW BUSINESS (continued):

First Presentation – Proposed Compensation of 40% Release Time for Faculty Association President, Retroactive to 7/1/17 (No Action)

Dr. Daniels explained that this proposed item was reached during the bargaining process and reflects the agreement between the Association and the District.

Second Reading and Request for Approval – Board Policies

#6307 Debt Issuance and Management

#6450 Wireless or Cellular Telephone Use

#6601 Change Orders – Capital Construction

#7330 Communicable Disease

On a motion by Trustee Campos, seconded by Trustee Orrin and unanimously carried, the board policies were approved (copy attached to official minutes).

CONSENT AGENDA:

A. Request for Approval – Adjustments to 2017/18 Adopted WKCCD Budget, 7/1/17 – 6/30/18

B. Request for Approval – New Courses

Applied Technologies Division

MGMT 2900 Management Capstone

Science and Math Division

MATH 1505 Mathematical Concepts for Elementary Teachers – Number Systems

C. Request for Approval – Course Revisions

Applied Technologies Division

BSAD 2221 Introduction to Managerial Accounting

BUSN 1053 Computerized Accounting

WELD 1560 Blueprint Reading

D. Request for Approval – Discontinuance of the Associate in Art in Anthropology for Transfer

E. Request for Approval – Request for Distance Learning Approval of MATH 1505 – Mathematical Concepts for Elementary Teachers – Number Systems

CONSENT (continued):

- F. Request for Approval – Resolution No. 2017/18-04 – Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work, Effective 12/31/17
- G. Request for Ratification – Community College Completion Grant (CCCG), 7/1/17 – 6/30/18, Award Total of \$108,000.00
- H. Request for Approval – Class 1 DSA Inspector Agreement with John Karwoski, 11/1/17 until the end of the Student Center Project, \$10,920.00 per Month
- I. Request for Approval – Memo of Understanding (MOU) between Taft College and the Kern, Inyo, and Mono Counties Workforce Development Board Phase II, 1/1/18 – 8/31/20
- J. Request for Approval – First Amendment to the MOU between Taft College, and the Kern, Inyo, and Mono Counties for the Workforce Innovation and Opportunities Act (WIOA), Effective Upon Signature
- K. Ratification of the September 2017 Vendor Check & Purchase Order Registers
- L. Routine Personnel Items:
 - Request for Conference Attendance and Expenses as of October 5, 2017

On a motion by Trustee Long, seconded by Trustee Orrin and unanimously carried, Consent Agenda Items A – L were approved as presented (materials related to items A – L are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

There were no comments on items of general interest.

EMPLOYMENT

On a motion by Secretary Cole and seconded by Trustee Long, Employment Items A – C were approved by the following vote (Employment Items A – C (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, Billy White, Michael Long and Dr. Kathy Orrin
No: None
Abstain: None
Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2017/18
2. Expenditure Accounts (Account Level 1) FY 2017/18
3. Expenditure Detail of \$10,000.00 or Greater, September 2017
4. Student Organization and Special Accounts, September 2017
5. Funds Deposited in County Treasury, September 2017

Trustee Reports

Secretary Cole congratulated the women's volleyball team on the recent win she was present to see. Secretary Cole attended the ACCT Leadership Congress conference with much of the Board. She commented that it was a helpful experience to see the national perspective and to hear more about Guided Pathways. She also attended the GED graduation through WKAEN, noting that she was proud of the graduates and their families. Secretary Cole also mentioned recent contact with an alumni and a parent of a current student. Both contacts were positive affirmation of the efforts by faculty and staff.

Trustee Orrin also attended the ACCT conference. She noted the variety of perspectives was a great learning experience. Trustee Orrin also made mention of the survey of community members in relation to a bond, confirming its validity and that it is not unsolicited communication.

Trustee Campos also attended the ACCT conference and focused on campus preparedness. He also spoke at the GED graduation ceremony. He noted that programs like the GED offering is making a direct impact on lives. Courses like those offered by WKAEN, and even the QuickBooks course offered through the College, spark an enthusiasm for education in adults.

President White recently participated as a judge in the ASB's Pretty in Pink contest for breast cancer awareness. He commended the students in the efforts to have fun while educating the campus community. President White also reported that the Board recently toured the Dental Hygiene area. He noted that the facility is much improved and he thanked the many staff members involved in the remodel.

Academic Senate

Geoffrey Dyer, President of the Academic Senate (AS), reported that the AS recently acted to oppose AB 705. They also have acted to recommend that the Division Chairs be utilized in building the criteria for ranking new faculty position requests. The AS have discussed the AS constitution and bylaws, scheduling, Guided Pathways, and dual enrollment among other topics.

REPORTS (continued):

Trustee Long inquired about the dual enrollment committee's recent activity – specifically if they are active. Mr. Dyer provided copies of the committee's most recent minutes as well as the information the committee had collected on recent special admit students. Diane Jones, a member of the committee, added that there are currently six students enrolled in the CCAP welding course being officer. She stated that there is support for concurrent enrollment – the courses that are taught on the College campus. Dr. Orrin added that at a conference on the topic of dual enrollment she learned of the ability to use the dual enrollment as a tool to motivate students towards higher education. The Board expressed an interest in the continuation of the related committees to continue efforts to offer students access to courses in a variety of ways to motivate and assist students towards higher education.

Facilities

Mike Capela, Director of Maintenance and Operations, reported that the slab of the Student Center will be completed this week. This means the visible construction of the building will begin in the coming weeks. There will be a meeting next week with subcontractors and California Averland to build a recovery schedule for the project.

Information Services

Andrew Prestage, Director of Information Services, reported that important upgrades to Banner and to the internet access on the campus are occurring. He is currently working with Oleg Besspalov and the Institutional Research staff to update the technology piece of the Strategic Action Plan. Mr. Prestage will also look into possibility of sharing unused bandwidth in community, by request from Trustee Long.

Human Resources

Dr. Robert Meteau, Associate Vice President of Human Resources (HR), stated that the Professional Development Committee met recently. They are working towards the new Strategic Action Plan. The HR office recently held an onboarding meeting with three new management hires.

Dental Hygiene

Dr. Vickie Kimbrough, Director of Dental Hygiene, reported that the faculty are currently working on reviewing and streamlining curriculum.

Transition to Independent Living

Carey Carpenter, Interim Director of TIL, shared a flyer for a Halloween event the TIL students will host for the community and invited all to attend.

Taft College Faculty Association

Diane Jones, President of the Faculty Association, told the Board that the campus is currently working to raise funds to assist eight students and their families who are from Puerto Rico. The efforts are spread across the campus. She also wanted to praise staff and administration in a recent call for assistance on campus. Ms. Jones noted that the incident showed the effort made by staff to keep our campus safe.

REPORTS (continued):

Student Success

Primavera Arvizu, Dean of Student Success, reported efforts in the department are towards the priority registration window (which opens in November), developing integrated plans, and working to reduce staff efforts/resources by locating duplicated efforts and streamlining processes. The counseling staff is working with staff and students affected by the Las Vegas incident to provide assistance.

Student Services

Severo Balason, Jr., Vice President of Student Services, reported that the annual high school counselor luncheon was held. There were presentations in regards to the college in general as well as financial aid information. Student Services is also planning an emergency preparedness by participating in the California Shakeout on October 19th.

Institutional Research & Planning

Oleg Bepalov, Executive Director of Institutional Research & Planning, stated that the Strategic Action Plan committee is currently on track to complete the new plan by March 2018. He also thanked the HR department for their onboard training for new management members.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, thanked Amanda Bauer and the Business Services staff for completion of reporting necessary for the District. He noted many districts failed to meet the deadline but the College staff successfully completed the report ahead of deadline.

REPORT OF THE SUPERINTENDENT

Dr. Daniels thanked Student Services staff for mental health support of staff/students in need recently.

TC Foundation Wine Tour

Dr. Daniels recently went on the Taft College Foundation wine tour (along with President White). The tour was a chance for partners and new contacts to network and learn about Taft College. Events like these make a positive impact on partners who support the college. Dr. Daniels thanked Sheri Horn-Bunk for the event and the opportunity to meet with supporters of the College.

ACCT Leadership Congress

Dr. Daniels and many of the Board attended the annual event – this year held in Las Vegas, Nevada. She thanked the Board for the participation at the event, stating that it was appreciated that the members took their time to learn the business of education.

Assemblyman Vince Fong

Dr. Daniels reported that Assemblyman Vince Fong visited campus. While he was here he visited STEM classrooms and the Veteran's Center.

SUPERINTENDENT'S REPORT (continued):

Pretty In Pink – Breast Cancer Awareness

Dr. Daniels shared pictures of the ASB Pretty in Pink fashion show. She said that the event is a fun event that students host in effort to share breast cancer awareness. The contest is fun and students present educational information as well.

GED Graduation Ceremony

Recently the WKAEN held a GED graduation ceremony. Dr. Daniels thanked Trustee Campos for speaking at the event. She noted that these personal stories at the ceremony can make a big impact on those in attendance.

Dr. Daniels shared the following items with the Board:

Hall of Fame Invitation

Student Count by Zipcode

Flyer for Art Exhibit (October 19th during Cougar Cookout)

ACCT Governance Leadership Institute Flyer

Updated List of Dates/Events

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, November 8, 2017, at 5:00 p.m.

ADJOURNMENT

At 7:15 p.m., on a motion by Trustee Long, seconded by Secretary Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

**SPECIAL MEETING
BOARD RETREAT**

October 6, 2017

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 8:30 a.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

VICE PRESIDENTS REVIEWS

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, provided handouts of the Facility Master Plan and the Land Acquisition Plan (copies attached to official minutes). He reported that in the area of facility and infrastructure, the district is at the end of the Measure A bonds. Once the Student Center is completed, the bond will be complete as well. The District's interest in a potential bond will drive the updates to the Facility Master Plan and the Land Acquisition Plan.

District Sustainability

The District's OPEB liability remains an obligation on the District budget. The recent actuarial study increased the District's annual contribution. The District is looking at ways to possibly counter the obligation. The Healthcare Benefit Committee is studying possible changes to benefits. The committee would submit recommendations to bargaining units to consider. In other obligations, the district is covering the cost of COP bond issuance debt service. Another item to consider in longterm financial planning is the cost of STRS and PERS retirement obligations.

Dr. Daniels informed the Board that there will be a presentation by Jeff Small on the potential bond and the obligations associated with the COP and future bond planning. The presentation will be held after the survey is complete.

Human Resources

Dr. Robert Meteau, Associate Vice President of Human Resources, provided a handout with demographic data of new hires within the District and also information on professional development opportunities provided on campus (copies attached to official minutes). Dr. Meteau reported that

state efforts in HR have focused on the diversity in recruiting pools to reflect the growing diversity in student populations. By expanding efforts to include an online application, interviewing tactics such as Skype, and by implementing EEO training efforts among screening committees, the College is working to increase the diversity of the recruited pools.

Professional development (PD) has also been at the forefront of HR efforts. The Professional Development Plan is due to be updated – which is in process. In the past year, HR has offered many PD opportunities on campus to employees in all classes. This development also assists in succession planning for possible 5-10 year projection in key positions.

There was discussion in regards to Board questions regarding the return of information from off-campus conferences and also in the orientation of new hires to the community benefits and information. Dr. Meteau stated that employees are given a survey after each conference and are encouraged to share the information with their co-workers and departments. He also noted the idea of new hire information sharing for the West Kern region.

Student Services

Severo Balason, Jr., Vice President of Student Services, provided an update via PowerPoint. The Basic Skills, Student Equity, SSSP integrated plan is currently being developed to focus efforts on closing achievement gaps. The College has met the success rate goal of at least 5% with a 5.6% rate. The College percent of change goal in English was not met and will remain a focus. DegreeWorks, a digital campaign, and the strong Full-time equivalent student count for 2016-17 are adding up to positive rates for the College.

Campus Security has also been updated over the past year. There is now 24 hour per day coverage for the students and facilities. The College has begun routinely participating in campus wide drills and has evaluated the drills for effectiveness and efficiency. Security and crime reporting have been revamped to an online, user-friendly version. There was discussion on situational preparedness efforts and facility/infrastructure resources.

Instruction

Mark Williams, Vice President of Instruction, discussed statewide trends in Guided Pathways and curriculum management. The message from the Chancellor's office is to utilize current resources to streamline efforts and align common framework. The Chancellor encourages Districts to manage local curriculum, with transfer degrees remaining under the purview of the state.

Mr. Williams also provided an update of programs in the District: childcare, energy technology/safety, and Transition to Independent Living. Brief discussion into the area of enrollment in these programs and those under dual/CCAP/special admit enrollment was held. Items of interest were exploring other CCAP areas, broaden outreach for such offerings from strictly oil industry, and to building relationships with partners in education.

Administrative Services – Cafeteria

Mr. McMurray provided information in regards to the current cafeteria funding/budget. Currently, the department is deficient/overspent. The costs and the demand related to the dorm/student

responsibility is not balanced. Discussion was held to identify key factors and to make the Board aware the District is working to balance the department.

Foundation

Sheri Horn-Bunk, Director of the Foundation, provided an update of the Foundation's current assets and efforts in advancement. The Foundation has nearly \$3 million in funds. A focus of the Foundation has been to provide internships, which has been supported by partners like Phillips 66. The College and the Foundation are working to find opportunities to align interns with common career/education goals.

Other areas of focus for the Foundation has been the TC Promise scholarship program and the TC Multiply social media platform. The TC Promise is assisting district graduating seniors (once chosen) with not only funds but with a mentor program to guide students through their education at the College. The Multiply social media platform is off to a successful start – giving voice to students and staff and aiding in networking from areas for student success to career advancement.

On a motion by Trustee Long, seconded by Trustee Orrin and unanimously carried, the Board voted to recess for lunch at 12:35 p.m.

On a motion by Trustee Long, seconded by Trustee Orrin and unanimously carried, the Board reconvened at 12:57 p.m.

REVIEW OF BOARD POLICIES, ETHICS AND TRUSTEESHIP

Dr. Daniels provided a handout and included copies of related Board Policies (copy attached to official minutes). The Board reviewed the topic and related policies with Dr. Daniels. Discussion was held in regards to trustee communication protocols.

BOARD REVIEW AND SELF-EVALUATION OF 2016/17 GOALS

Dr. Daniels reviewed the notes from the 2016/17 Board of Trustee meetings in relation to the goals set by the Board. The Board discussed reports and information given over the specified goal topics. Overall the goals reflected a well-rounded effort by the Board as a whole. The discussion focused on the need for some goals to continue and the notation of goals that had been met and are no longer necessary.

ESTABLISHMENT OF 2017/18 BOARD GOALS

The Board, as identified in the self-evaluation of the 2016/17 goals, struck goals that were no longer needed. As a whole, the Board noted the need for facility awareness; the strengthening of dual enrollment opportunity; the exploration of industrial education to go beyond the oil industry; a stronger presence in city government/economic planning; and the development for internal monitoring of programs. The drafting of Board of Trustee goals will continue at a future meeting.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

No closed session was held.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, October 11, 2017, at 5:00 p.m.

ADJOURNMENT

At 3:28 p.m., on a motion by Secretary Cole, seconded by Trustee Campos and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

**SPECIAL MEETING
BOARD RETREAT**

October 16, 2017

The special meeting of the Board of Trustees of the West Kern Community College District was called to order at 7:00 p.m. by President Billy White. Secretary Dawn Cole and Trustees Emmanuel Campos, Michael Long and Dr. Kathy Orrin were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

PLEDGE OF ALLEGIANCE

President White led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

ESTABLISHMENT OF 2017/18 BOARD GOALS

A draft of goals was presented to the Board by Dr. Daniels. The Board reviewed the draft and struck out unnecessary goals. Discussion was held in regards to possible related tasks to the goals that will be presented at the regular November Board meeting.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

On a motion by Trustee Campos, seconded by Trustee Long and unanimously carried, the Board convened into closed session at 7:48 p.m.

RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 8:25 p.m., it was move by Secretary Cole, seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. President White reported that no action was taken during Closed Session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, November 8, 2017, at 5:00 p.m.

ADJOURNMENT

At 8:28 p.m., on a motion by Trustee Long, seconded by Secretary Cole and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Dawn Cole, Secretary



BOARD OF TRUSTEES

2017/18 Goals

(Developed October 2017)

Strategic Action Plan Area 1 – Student Learning/Success

1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2017-18 year and the development of the new Strategic Action Plan.
2. Expect 100% compliance of the Accreditation Standards.
3. Expect continued focus on student pathways, opportunities and strategies for student learning and success.
4. Continue to ensure the Board is knowledgeable about college programs and facilities, including how they meet community and student needs and foster student achievement.
5. Explore expansion of dual and concurrent enrollment opportunities for students.
6. Expect that the data and information contribute to continuous improvement at all levels, including enabling better monitoring by the Board.

Strategic Action Plan Area 2 – Access

1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2017-18 year and the development of the new Strategic Action Plan.

Strategic Action Plan Area 3 – Business, Industry and Community

1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2017-18 year and the development of the new Strategic Action Plan.
2. Monitor how current CTE programs are aligned with employment skills in the region. Expect and review plans to expand CTE as needed – including exploration of agricultural industrial needs.
3. Provide leadership and support for the College's Foundation, particularly for Foundation/business collaboration.
4. Explore a possible role for the college in assisting local communities in economic forecasting.

Strategic Action Plan Area 4 – Facilities and Infrastructure

1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2017-18 year and the development of the new Strategic Action Plan.
2. Explore and monitor a Bond election process.
3. Ensure effective campus security and safety planning.

Strategic Action Plan Area 5 – Institutional Planning and Effectiveness

1. Expect and monitor completion of the Strategic Action Plan objectives scheduled for the 2017-18 year and the development of the new Strategic Action Plan.
2. Continue to monitor that program review, implementation of plans, data systems and student success monitoring are integrated and linked.
3. Ensure that internal program reviews/audits are in place for efficiency and accuracy.
4. Expect and monitor that evaluation and compliance reports are completed in a timely manner.

Board Fiduciary Role: District Sustainability

1. Continue to expect long-range financial planning that addresses debt obligations (i.e. OPEB), reserves, and financial needs; provide direction as needed.
2. Expect a system of internal controls to be developed to monitor program compliance.

Board Effectiveness

1. Continue to strengthen trustee knowledge and skills, and the ability of the Board to work as a team.
2. Ensure success of the new Superintendent/President through ongoing communication and support.
2. Foster increased involvement of the student trustee in board development.

Date: October 27, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Second Presentation: Proposed Compensation of 40% Release Time For Faculty Association President.

Background:

As part of the continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation of 40% Release Time for the Faculty Association President, Appendix B-1, Page 2.

Terms (if applicable):


An implementation date retroactive to July 1, 2017 is recommended.

Expense (if applicable):

See below.

Fiscal Impact Including Source of Funds (if applicable):

The compensation amount will be included in the Adopted Budget for 2017-18.

Approved: 

Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

COMPENSATION FOR FACULTY ASSOCIATION PRESIDENT

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation of 40% Release Time for the Faculty Association President, Appendix B-1, page 2.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. A compensation of 40% Release Time will be applied as outlined above and implemented retroactively to July 1, 2017. The parties further agree to update the Faculty Salary Schedules, Appendix B-1, page 2, of the collective bargaining agreement ("CBA") as appropriate.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Diane Jones, President
Taft College Faculty Association/CTA/NEA

Dated: November __, 2017

Dated: November __, 2017

Board Approval:

First Presentation: October 11, 2017

Second Presentation/Approval: November 8, 2017

Date: October 27, 2017
Submitted by: Mark Williams, VP of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: November 8, 2017

Title of Board Item:

First Reading - College and Career Access Pathways Partnership Agreement with Taft Union High School District (TUHSD)

Background:

This five year agreement between TUHSD and West Kern Community College District (WKCCD) allows students at TUHSD to participate in college courses and trainings offered by WKCCD. The purpose of this agreement is to offer or expand dual enrollment opportunities for students with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

Terms (if applicable):


January 1, 2018 - December 31, 2022

Expense (if applicable):

The agreement is a zero cost course for students meeting eligibility.

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

**COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT
BETWEEN
TAFT UNION HIGH SCHOOL DISTRICT AND WEST KERN COMMUNITY COLLEGE
DISTRICT**

This College and Career Access Pathways Partnership Agreement (Agreement) is entered into this **January 1, 2018** by and between TAFT UNION HIGH SCHOOL DISTRICT (“TUHSD”) and WEST KERN COMMUNITY COLLEGE DISTRICT (“WKCCD”) (collectively, the “Parties”) to conduct courses/trainings and provide services as described in EXHIBIT “A” and those supplemental documents subsequently and mutually agreed upon by the Parties, which documents may be appended from time to time to and be incorporated in Exhibit “A”.

A. RECITALS

TUHSD is a California public secondary school duly recognized by the State Superintendent of Instruction.

West Kern Community College District (WKCCD) is a California community college district accredited by the Accrediting Commission of Community and Junior Colleges (ACCJC).

In accordance with the California Educational Code and Title 5 of the California Code of Regulations, TUHSD and WKCCD agree to allow students at TUHSD to participate in college courses and trainings offered by WKCCD.

The purpose of this Agreement is to offer or expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

This Agreement has been presented as an informational item at an open public meeting of the governing boards of both WKCCD and TUHSD. At a subsequent open public meeting of each governing board, each board took comments from the public and approved this Agreement.

This Agreement shall become effective upon the execution by all Parties hereto and to commence on this January 1, 2018 and shall terminate on December 31, 2023 or such time either party determines that the agreement be terminated, by giving the other party at least 30 days’ written notice prior to the end of a semester of its intent to terminate the Agreement, pursuant to Subsection G.16., *infra*, and subject to the conditions set forth in Subsection D.

B. WKCCD AGREES TO PROVIDE:

1. Qualified instructors to be supervised and paid by WKCCD. Instructors shall meet minimum qualifications in accordance with the California Community College Chancellor’s Office. Minimum qualifications shall be listed and shall be consistent with requirements in other similar courses given by WKCCD.
2. Appropriate college courses as mutually agreed upon by WKCCD and TUHSD.
3. A class delivery schedule as mutually agreed upon and is responsive to TUHSD, WKCCD, instructors, and facility availability.

4. Instructor(s) and class evaluations.
 5. All college courses will appear on a Taft College transcript for all students that register for courses. The grade symbol reflected on the transcript will be the grade earned by each student according to Title 5 of the California Code of Regulations. Students who officially withdraw from any course by the appropriate deadline will not have any grade symbol recorded on a transcript.
 6. Administrative services as are necessary to administer program and the provision of this contract.
 7. Student ancillary and support services including but not limited to: counseling and guidance services, placement assistance, admission, enrollment, assessment, tutoring, helpdesk, library, electronic resources, and other services necessary for successful matriculation and academic success of students at WKCCD.
 8. Personnel who will work closely with TUHSD counselors to monitor student progress and provide unit obtainment and/or certificate status reports each semester.
 9. Provide advising to TUHSD students interested in transitioning to a community college, four-year University, or directly into the workforce.
 10. WKCCD agrees that it will not provide physical education course opportunities to high school pupils pursuant to this Agreement or any other course opportunities that do not assist in the attainment of the goals of this Agreement, including offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.
 11. To the extent this program is operated on-site by TUHSD, WKCCD shall be responsible for the educational program(s) and/or course(s).
 12. WKCCD, in conjunction with the TUHSD, shall report annually to the State Chancellor's Office all of the following information:
 - i. The total number of high school pupils by school site enrolled in each CCAP partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
 - ii. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
 - iii. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
 - iv. The total number of Full-Time Equivalent Student (FTES) generated by CCAP partnership participants.
 13. WKCCD certifies that does not receive full compensation for the direct education costs of the course(s) offered pursuant to this Agreement from any public or private agency, individual, or group.
 14. WKCCD is responsible for obtaining certification from TUHSD verifying that the instructional activity to be conducted will not be fully-funded by other sources.
- C. TUHSD AGREES TO:
1. Confirm WKCCD courses and scheduling to meet needs/goals before course(s) begin.

2. Provide and/or facilitate classrooms and facilities for course(s) requested. These will be provided at no cost to WKCCD.
3. Provide students with required text books and course materials as will be required to successfully participate in the course(s).
4. Reimburse WKCCD for textbook and materials costs, if any, as identified and agreed upon throughout contract period. WKCCD will invoice TUHSD upon commencement of each course for such costs. TUHSD will pay said invoices on a 40-day net basis. Late charges of 1 ½ percent per month will be assessed for payment not received within fifty-five days of invoice date.
5. Where appropriate, identify quality and committed TUHSD teachers, who wish to teach courses under this Agreement and who meet California Community College Minimum Qualifications for Faculty pursuant to the California Chancellor's Office and any additional applicable law.
6. Where appropriate, identify qualified and committed personnel TUHSD to be responsible for implementing and sustaining all components of the CCAP Agreement.
7. Work closely with Taft College staff to ensure TUHSD students are supported to seamlessly transition to Taft College to complete an AS, AS-T or transfer to a four-year university or enter directly into the workforce.
8. Undertake its best efforts to secure minimum enrollment of students at all times.

D. COURSE OFFERINGS

1. See Exhibit "A" for courses that will be offered in each semester. Thereafter, once mutual agreement is reached on future courses to be offered, a notice will be provided to each party for compliance with AB288 and Education Code section 76004 as needed.
2. Pursuant to this Agreement, the total number of high school students to be served is at least 30 and the total number of full-time equivalent students projected to be claimed by the community college district for those students is [NUMBER].
3. No district shall receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be paid, an allowance or apportionment.
4. The attendance of a high school pupil at WKCCD as a special part-time or full-time student pursuant to this Agreement is authorized attendance for which WKCCD shall be credited or reimbursed pursuant to Education Code sections 48802 and 76002, provided that no school district has received reimbursement for the same instructional activity.
5. [INSERT CRITERIA TO ASSESS ABILITY OF PUPILS TO BENEFIT FROM THE COURSES OFFERED. (See Ed. Code, § 76004(c)(1) and March 2016 AB288 Guidelines)]
6. [INSERT PROCEDURES, TERMS AND CONDITIONS RELATED THE SUPERVISION AND EVALUATION OF STUDENTS].
7. [INSERT PROCEDURES, TERMS AND CONDITIONS RELATING TO WITHDRAWAL OF STUDENTS PRIOR TO COMPLETION OF A COURSE OR PROGRAM].

E. PROTOCOLS

i. DESCRIPTION OF PROTOCOLS FOR INFORMATION SHARING, IN COMPLIANCE WITH ALL APPLICABLE STATE AND FEDERAL PRIVACY

LAWS

1. The Parties agree to comply with all applicable state and federal privacy laws, including the Family Educational Rights and Privacy Act.
2. The Parties shall comply with all laws, rules and regulations of competent public authority relating to its duties, obligations and performances under this contract, and shall procure all licenses and required thereby. WKCCD shall comply with Executive Order 11246, relating to Equal Employment Opportunity, and all rules and regulations issued pursuant thereto.
3. The Parties agree to not discriminate in the selection of any student to receive instruction pursuant to this Agreement because of race, creed, color, national origin, sex, sexual orientation, or age.
4. TUHSD and WKCCD understand and agree throughout performance and/or upon completion, either will not include discussions of information which may be considered proprietary or confidential with any third party.

ii. DESCRIPTION OF PROTOCOLS FOR JOINT FACILITIES USE

1. FACILITY. TUHSD shall make the FACILITY located at 701 Wildcat Way available for educational uses by WKCCD.
2. USE OF FACILITY. WKCCD shall use the FACILITY for educational services and mutually agreed upon activities that benefit students and/or community members, including:
 - a. Bond oversight meetings.
 - b. Public meetings, community events and private meetings relating to WKCCD and its colleges, centers and outreach centers.
 - c. Career events for students, community and WKCCD.
 - d. Workshops relating to WKCCD.
3. TUHSD shall furnish the FACILITY with standard classroom desks. WKCCD shall provide the FACILITY with CTE specific equipment and furnishing necessary for its use. TUHSD and WKCCD approved entities will use the FACILITY for educational-related purposes. The Parties will discuss and agree one semester in advance for scheduling the use of FACILITY to ensure WKCCD has priority use as set forth in this AGREEMENT and to ensure the TUHSD may use the FACILITY for its intended high school purposes. To the extent possible, TUHSD will assist WKCCD by making TUHSD administration and staff available during WKCCD's use of FACILITY. The Parties shall coordinate the opening and closing of FACILITY including designating respective staff to be responsible for security information and keys.
4. RENT. WKCCD will not be required to pay any rent for use of the FACILITY.

iii. DESCRIPTION OF PROTOCOLS FOR PARENTAL CONSENT FOR HIGH SCHOOL PUPILS TO ENROLL IN COLLEGE COURSES ARE SET FORTH IN EXHIBIT "B."

F. HOLD HARMLESS AGREEMENT AND INSURANCE

1. To the fullest extent permitted by law, WKCCD shall indemnify and hold harmless TUHSD, its directors, officers and employees, from any and all liability claims, damages, costs and expenses, including attorney's fees, caused by or resulting from the negligent or intentional acts or omissions of WKCCD or any of WKCCD's employees. TUHSD shall indemnify and hold harmless WKCCD, its directors, officers, and employees, from any and all liability, claims, damages, costs and expenses, including attorney's fees, caused by or resulting from the negligent or intentional acts or omissions of TUHSD or any of TUHSD's employees. Neither party shall cover any negligent acts or omissions of the other. In the event of any such claim is made, or suit filed, both Parties shall give the other prompt written notice thereof, and each shall have the right to defend or settle. A Party that intends to seek an indemnity or hold harmless from the other Party shall notify the other Party in writing thereof, and within a reasonable time after the Party knows or becomes aware of any claim arising out of, resulting from or relating to this Agreement that may or has resulted in a loss, describing (if known or determinable) the pertinent circumstances, all entities and persons involved, and the amount(s) being claimed, and shall not settle or resolve the claim until it has notified the other Party of the claim in accordance with the provisions of this subsection and given the other Party an opportunity to participate in and consent to the settlement or resolution of the claim, which consent the other Party shall not unreasonably withhold.
2. Without limiting the above indemnification provision and during the term of this Agreement, TUHSD shall obtain and maintain, and shall require their subcontractors to obtain and maintain, liability insurance coverage in the amount of not less than one million dollars (\$1,000,000.00) to cover any classroom incident, accident, or illness. Each Party's insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by the other Parties, and shall be provided and maintained at the Party's own expense.
3. TUHSD agrees to provide a Certificate of Insurance verifying liability coverage in the amount of one million dollars. WKCCD and TUHSD agree to add and include each other's officials, officers, employees, agents and volunteers as an additionally insured in each other's general liability insurance coverage, throughout the term of this Agreement. Each Party shall provide written notice to the other of any change to said coverage.
4. The Parties mutually agree to notify one another of any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against any of the Parties, and, of any actual third party claim or lawsuit arising from or related to services under this Agreement.

G. GENERAL CONTRACT TERMS AND CONDITIONS

1. Courses will generally be conducted online and/or in classrooms and facilities provided by or facilitated by TUHSD at no cost to WKCCD.
2. The point of contact for each party shall be as follows:
 - i. WKCCD Taft College
 - a. Mark Williams
 - b. Vice President of Instruction
 - c. 29 Cougar Ct, Taft CA. 93268

- d. 661-763-7871
- e. mwilliams@taftcollege.edu

- ii. TUHSD Taft High School
 - a. Sandy Mittelsteadt
 - b. CTEC Admin
 - c. 701 Wildcat Way, Taft. CA. 93268
 - d. 661-763-2366
 - e. Smittelsteadt@taftunion.org

- 3. The Parties agree that a high school pupil enrolled in a course offering in accordance with this Agreement shall not be assessed any fee that is prohibited by Education Code section 49011, including a fee charged to a pupil, or a pupil's parent or guardian, as a conditions of course registrations or for textbooks, or for textbooks, supplies, materials and equipment needed to participate in the course.
- 4. WKCCD may allow a special part-time student participating in a CCAP partnership agreement established pursuant to this article to enroll in up to a maximum of 15 units per term if all of the following circumstances are satisfied:
 - i. The units constitute no more than four community college courses per term.
 - ii. The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article.
 - iii. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.
- 5. A high school pupil enrolled in courses offered through this Agreement and that is properly classified as having "special part-time student" status as described by Education Code section 76004(p) shall be exempt from the following community college fee requirements:
 - i. Student representation fee (Ed. Code, § 76060.5)
 - ii. Nonresident Tuition Fee (Ed. Code, § 76140)
 - iii. Transcript Fees (Ed. Code, § 76223)
 - iv. Course Enrollment Fees (Ed. Code, § 76300)
 - v. Apprenticeship Course Fees (Ed. Code, § 76350)
 - vi. Child Development Center Fees (Ed. Code, § 79121)
- 6. The Parties agree that a copy of this Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the partnership under this Agreement.
- 7. The Parties agree that WKCCD will be the employer of record for purposes of assignment monitoring and reporting to the county office of education.
- 8. WKCCD agree that it has documentation that instruction claimed for apportionment under this Agreement is under the immediate supervision and control of an employee of WKCCD who has met minimum qualifications for instruction in the discipline of the course of a California community college. Instructors shall provide supervision and control necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity. Faculty presence shall in be in accordance with applicable law, including title 5 of the California Code of Regulations, sections 58050, 58051, 58056 and 58058.
 - i. If the instructor is not a paid employee of WKCCD, WKCCD shall have a written agreement/contract with each such instructor requiring student attendance and FTES to be reported by the instructor as required by WKCCD and stating that WKCCD has the primary right to control and direct the instructional activities of the instructor, in accordance with applicable law, including title 5 of the California

Code of Regulations, section 58058(b).

- ii. WKCCD shall demonstrate control and direction through such actions as providing the instructor an orientation, instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any other materials and services it would provide its hourly on-campus instructors.
9. The Parties agree that WKCCD will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.
10. Under this Agreement, WKCCD may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this Agreement.
 - i. If Paragraph 10 is inapplicable for any course, the course shall be held at a facility which is clearly identified as open to the general public, noting that students may be required to meet course or program prerequisites. Enrollment in such courses must be open to any person who has been admitted to the college and who has met any applicable prerequisites.
 - ii. The District policy on open enrollment, including a description of courses and information on whether the course is offered for credit or transferable, will be published in the college catalogue, schedule of classes, and any addenda to the schedule of classes.
11. Degree and certificate programs shall be approved by the California Community College Chancellor's Office and courses that make up the programs shall be part of the approved programs, or WKCCD has received delegated authority to separately approve those courses locally. Faculty teaching different sections of the same course will teach in a manner consistent with the approved outline of record for the course.
12. The Parties certify that any community college instructor teaching a course on a high school campus has not been convicted of any sex offense as defined in Education Code section 87010, or any controlled substance offense as defined in section 87011. Any TUHSD employee who teaches a course on WKCCD property pursuant to this Agreement shall comply with applicable TUHSD and WKCCD policies and applicable law related to fingerprinting and background checks, including Education Code sections 44830 et seq. In accordance with Education Code section 45125.1 and 45125.2, the parties agree that, because WKCCD personnel will have more than limited contact with TUHSD students during the performance of this Agreement, before any WKCCD employees may commence any services under this Agreement, WKCCD must complete and sign and submit to TUHSD a Fingerprinting and Background Check Certification, attached hereto as Exhibit "C."
13. The Parties certify that any community college instructor teaching a course at the TUHSD campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that TUHSD campus.
14. The Parties certify that a qualified high school teacher teaching a course offered for college credit at a TUHSD campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the WKCCD campus.
15. WKCCD certifies that a community college course offered for college credit at TUHSD does not reduce access to the same course offered at WKCCD.
16. WKCCD certifies that a community college course that is oversubscribed or has a waiting list shall not be offered under this Agreement.
17. WKCCD certifies that participation in this Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating under this Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college.
18. The Parties certify that both WKCCD and TUHSD have and will comply with local collective bargaining agreements and all state and federal reporting requirements regarding the

- qualifications of the teacher or faculty member teaching a course offered for high school credit pursuant to this Agreement.
19. The Parties certify that remedial courses taught by community college faculty at a TUHSD campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and delivery of these remedial courses shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation.
 20. This agreement may be terminated by either party with written notice to the other party at least thirty (30) days prior to the end of the semester. Termination of the Agreement under this subsection shall be effective at the close of the semester in progress at the time of receipt of timely notice.
 21. It is expressly understood and agreed that no personal liability whatsoever attaches to any member of the Board of WKCCD or of TUHSD, or any of the officers or employees thereof of WKCCD or TUHSD by virtue of this agreement.
 22. No alterations or variations of terms of this contract shall be valid unless made in writing and signed by both Parties hereto.
 23. This agreement may not be transferred in whole or part without written permission from WKCCD.
 24. All instructional materials used or produced by WKCCD shall belong to WKCCD. TUHSD agrees not to copy, modify, and/or use materials without written consent of WKCCD.
 25. WKCCD does not at any time imply or guarantee students successfully passing courses will obtain college admission or employment, furthermore does not imply or guarantee all students will successfully pass/complete course(s)/provided.
 26. Enrollment in any course offered by WKCCD under the provisions of this contract shall be limited to students who otherwise meet the requirements of TUHSD for enrollment and/or continued enrollment at TUHSD.
 27. This Contract is by and between two Independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. As an Independent Contractor, TUHSD will be solely responsible for determining the means and methods for performing the services described herein. All of TUHSD's activities will be at TUHSD's own risk and TUHSD is hereby given notice of TUHSD's responsibilities for arrangements to guard against physical, financial, and other risks as appropriate. Neither TUHSD nor any of its employees shall be included in the classified or faculty service of WKCCD, have any property rights to any position at WKCCD, or any other rights as an employee of TUHSD may otherwise have in the event of termination of this Agreement.
 28. The waiver by either party of a breach of any provision of this Contract by the other party shall not be construed as a waiver of any subsequent breach by the other party. No delay or omission on the part of a party in exercising any right or remedy shall operate as a waiver thereon, and no single or partial exercise by a party of any right or remedy shall preclude any other or further exercise thereof or the exercise of any other right or remedy.
 29. Any dispute regarding any of the provisions in this Agreement should be solved by mutual consent. In case of persistent disagreements arising out of or in connection with, the Agreement shall be construed and interpreted under the laws of the State of California. The exclusive jurisdiction for all such disputes shall be Fresno County, California, or a neighboring county.
 30. The headings are inserted into this Agreement for reference and convenience only, and will not affect the meaning or interpretation of any provision hereof.
 31. Nothing contained in this Agreement is intended nor shall it be construed to create rights

running to the benefit of third Parties, unless otherwise expressly provided in this Agreement.

H. CONFIDENTIALITY

1. TUHSD and WKCCD understand and agree throughout performance and/or upon completion, either will not include discussions of information which may be considered proprietary or confidential with any third party.

I. COMPLIANCE WITH LAWS AND REGULATIONS

1. WKCCD and TUHSD shall comply with all laws, rules and regulations of competent public authority relating to its duties, obligations and performances under this contract, and shall procure all licenses and required thereby. WKCCD and TUHSD shall comply with Executive Order 11246, relating to Equal Employment Opportunity, and all rules and regulations issued pursuant thereto.
2. WKCCD does not discriminate in the selection of any student to receive instruction pursuant to this Agreement because of race, creed, color, national origin, gender, sexual orientation, or age. Students shall be subject to the student conduct codes of both WHCC and TUHSD.

J. TERM

1. The term of this Agreement shall begin on January 1, 2018, and shall terminate on **December 31, 2022**; unless either party gives notice of termination to the other, in writing, pursuant to Subsections D and G.16. herein.

IN WITNESS WHEREOF, the Parties hereto agree on terms of this Agreement on day and year signed.

TAFT UNION HIGH SCHOOL DISTRICT

Dr. Blanca Cavazos, Superintendent

Date

WEST KERN COMMUNITY COLLEGE DISTRICT

Dr. Debra Daniels, Superintendent / President

Date

EXHIBIT "A"

GENERAL SCOPE AND NATURE OF WORK

Description of scope and nature of classes/trainings and/or services including enrollment period, time, location, and listing of classes offered (colleges should customize Exhibit A using the following information prompts):

WELD 1500 Welding Processes

This introductory course provides an overview of the necessary safety, theory, and practical lab experiences associated with Oxy-Fuel Welding and Cutting, Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Core Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), and resistance welding processes. The properties and characteristics of metals, basic weld joints, and defects will also be discussed.

TUHS

Monday-Friday, 12:10-1:55 p.m.

8/21/17-12/15/17

Lecture/Lab

3 units

Rate type (e.g., open class below cap,
open class above cap, or closed class)

Rate Amount

INTC 1000 Career Readiness

This course will cover survival skills necessary to be successful in careers in industrial technology fields. Emphasis will be placed on industrial safety, applied mathematics in the workplace, job survival and readiness skills, communication, quality control, planning and professional leadership. Field experiences to places of employment may be required.

TUHS

Monday-Friday, 12:10-1:55 p.m.

1/16/18-5/17/18

Instructional format

Lecture/Lab

3 units

Rate type (e.g., open class below cap,
open class above cap, or closed class)

Rate Amount

COSC 1603 Introduction to Word Processing-Microsoft Word

This course is an introduction to word processing in the Microsoft Windows environment. The course will cover the operation and features of Microsoft Word to support common communication requirements in a business environment.

Location: Online

Time: TBD-Online

1/16/18-3/9/18

Distance Education Instructional Format

1.5 units

Rate type (e.g., open class below cap,
open class above cap, or closed class)

Rate Amount

COSC 1703 Introduction to Spreadsheets-Microsoft Excel

This course is an introduction to spreadsheets in the Microsoft Windows environment. The course will cover the operation and features of Microsoft Excel to solve common problems in a business environment.

Location: Online

Time: TBD Online

3/12/18-5/11/18

Distance Education Instructional format

1.5 units

Rate type (e.g., open class below cap,
open class above cap, or closed class)

Rate Amount

MGMT 1520 Team Building

This course is designed to provide the student with an understanding of how teams work together, common problems teams encounter and how to solve them. Students will learn to recognize various team player styles. Students will be introduced to team building in the workplace.

Location: Online

Time: TBD Online

2/12/18-2/23/18

Distance Education Instructional Format

0.5 units

Rate type

Rate Amount

MGMT 1525 Time Management

This course is designed to introduce the student to time management principles and specific tools that assist in making maximum use of time. Basic concepts of managing space will also be covered.

Location: Online

Time: TBD Online

4/2/18-4/13/18

Distance Education Instructional Format

0.5 units

Rate type

Rate amount

MGMT 1545 Customer Service

This course is designed to provide the student with certain key skills and attitudes in order to effectively meet the needs of customers. The student will be introduced to the concept of internal and external

customers, customer satisfaction and customer retention. Topics will also include communicating with customers, developing a positive attitude, handling complaints and sales skills.

Location: Online

Time: TBD Online

4/23/18-5/4/18

Distance Education Instructional Format

0.5 units

Rate type

Rate amount

MGMT 1550 Attitude

This course is designed to provide the student with certain key skills in the area of attitude so that they may effectively maintain a positive attitude at the workplace and at home. The student will be introduced to the concepts of how attitudes are communicated, the three types of attitudes and how to adjust one's attitude. Topics will also include the primary causes of a bad attitude, turnaround strategies to battle these bad attitudes and specific techniques to raise the attitude of others.

Location: Online

Time: TBD Online

1/22/18-2/2/18

Distance Education Instructional format

0.5 units

Rate type

Rate amount

MGMT 1555 Stress Management

This course is designed to acquaint the student with various skills the supervisor needs to help employees. Included is the recognition of stress and how to manage it, job burnout and what to do about it, and counseling employees in various situations.

Location: Online

Time: TBD Online

3/5/18-3/16/18

Distance Education Instructional format

0.5 units

Rate type

Rate amount

The cost for any other course unit configuration will be determined and agreed upon before courses are identified and scheduled.

DESCRIPTION OF PROTOCOLS FOR PARENTAL CONSENT FOR HIGH SCHOOL PUPILS TO ENROLL IN COLLEGE COURSES

The intent of the West Kern Community College District's College and Career Access Pathways Partnership for Dual Enrollment is to offer or expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

In accordance with California Education Code 48800 and AB 288, the College shall have each student and parent complete a High School Dual Enrollment Approval Form "that provides the following elements:

Student demographic information

High School student eligibility status information

High School Approval

The "High School Dual Enrollment Approval Form" pursuant to Education Code 48800, requires eligibility review by the High School Principal or Designee, and approval for each individual student seeking advanced academic and career technical education offered by WKCCD.

Courses offered in the summer require certification that no more than five percent of the total number of pupils who completed the grade immediately prior to the time of the recommendation for summer session.

Student Agreement

Students are advised of the college's dual enrollment program policies which include detailed information on: maximum units allowed, restricted courses, pre-requisite requirements, assessment requirements, fees, course registration, rules and regulations, and grading policies.

Students must select to authorize WKCCD to release my final grades to the high school Registrar or to opt out.

Parent Agreement

The "High School Dual Enrollment Approval Form" advises parents of policies and requirements as it relates to the Dual Enrollment - Student Responsibilities, Contacting Instructors, Course Content/ Material, Supervision and Student Records. Specifically, "Under Section 49061 of the Education Code, parents of community college students do not have a right of access to their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, students' college records will be released to parents only with the written consent of the student."

The high school student, the High School Principal or Designee, and Parent or Guardian all must sign the High School Dual Enrollment Approval Form.

DRAFT

EXHIBIT "C"

FINGERPRINTING AND CRIMINAL BACKGROUND CHECK CERTIFICATION

Date: October 18, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: November 8, 2017

Title of Board Item:

Tentative Agreement Between California School Employees Association (CSEA) #543 and West Kern Community College District (WKCCD) – Winter Holiday Closure

Background:

As part of the continuing dialog through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding the winter holiday closure. If approved, the college campus would be closed from the last working day preceding Christmas at 5:00 p.m. and would reopen for operation the next working day following the recognized New Year's Day holiday at 8 a.m.

Terms (if applicable):

Immediate implementation is recommended.

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: 

Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between

California School Employees Association, Chapter #543

And

West Kern Community College District

Winter Holiday Closure

This tentative agreement ("Agreement") is made by and between the California School Employees Association, Chapter #543 ("CSEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

12.1 Scheduled Holidays: The District agrees to provide any full-time unit members with the following fourteen (14) paid holidays:

New Year's Day
Martin Luther King Jr. Day
Lincoln's Day
Washington's Day
Memorial Day
Independence Day
Labor Day
One day in lieu of Admission Day
Veterans' Day
Thanksgiving Day
The Friday following Thanksgiving Day (Local Holiday)
Christmas Eve or alternate (Local Holiday)
Christmas Day
New Year's Eve or alternate (Local Holiday)

12.1.1 Winter Break Closure:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding a Winter Break Closure. Beginning December 2017, the District will modify the operational calendar by one (1) working week to be applied to Article 12.1 as follows:

The District will maintain the time between Christmas and New Year's Day as a Winter Break Closure (ie., District will close operations from the last working day preceding Christmas at 5:00 p.m. and will reopen for operation the next working day following the recognized New Year's Day holiday at 8:00 a.m.). All bargaining unit members will receive regularly paid holidays during the Winter Break Closure. The current approved local and legal holidays are to be utilized during this time. Part-time unit members would receive the same 14 paid holidays if the holiday falls on a unit member's regular work day.

Any unit member who is not regularly scheduled to work on a holiday will receive pay or banked time off at their regular pay rate based on their normal

daily work day. The normal daily workday will be calculated by dividing the unit member's scheduled hours per week worked divided by scheduled number of days worked.

- 12.2 Holidays on Districtwide Non-Scheduled Work Days: When a scheduled holiday falls on Districtwide non-scheduled workday, the preceding workday not a holiday, or the following workday not a holiday, whichever is the closest to the non-scheduled workday shall be deemed to be that holiday.
- 12.3 Holiday Eligibility: Except as otherwise provided in this section, a unit member must be in a paid status on the scheduled workday immediately preceding or succeeding the holiday to be paid for the holiday.
- 12.3.1 Christmas/New Years Holiday Eligibility: Regular employees of the District who are not normally assigned to duty during the District holidays of December 25 and January 1 shall be paid for those two holidays if they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday period.

Now, therefore, CSEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. **Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding a Winter Break Closure. Beginning December, 2017, the District will modify the operational calendar by one (1) working week applied to Article 12.1 as appropriate.**
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Billy White, President
Board of Trustees
West Kern Community College District

Dated: December __, 2017

Board Approval

First Presentation: November 8, 2017

Second Presentation/Approval: December 13, 2017


Draft Approved on October 31, 2017:

Dr. Debra Daniels, Superintendent/President
West Kern Community College District

Velda Peña, President
California School Employees
Association, Chapter #543

Dated: December __, 2017

Velda Peña, President
California School Employees
Association, Chapter #543

Date: October 18, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Information Item

Board Meeting Date: October 11, 2017

Title of Board Item:

Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2017.

Background:

Attached is the *Annual Financial and Budget Report (CCFS-311A) for the Year Ended June 30, 2017* as submitted to the Chancellor's Office. This is to certify the Annual Financial Report for 2016/2017 has been prepared and the budget for the 2017/2018 has been adopted in accordance with *Title 5 of the California Code of Regulations, beginning with section 58300*. The Annual Financial and Budget Report contains, as specified by the Chancellor's Office, a statement of the actual revenues and expenditures for the year just ended, plus the budgeted revenues and proposed expenditures for the succeeding fiscal year.

Terms (if applicable):


Not applicable.

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

None.

Approved: 

Dr. Debra Daniels, Superintendent/President

CALIFORNIA COMMUNITY COLLEGES

Analysis of compliance with the 50 Percent Law (ECS 84362)

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	Total
Academic Salaries		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	
Instructional Salaries					
Contract or Regular	1100	3,680,093	3,680,093		3,680,093
Other	1300	2,552,987	2,599,175	120,635	2,719,810
Total Instructional Salaries		6,233,080	6,279,268	120,635	6,399,903
Non-Instructional Salaries					
Contract or Regular	1200		1,524,082	180,248	1,704,330
Other	1400		441,817	30,822	472,639
Total Non-Instructional Salaries		0	1,965,899	211,070	2,176,969
Total Academic Salaries		6,233,080	8,245,167	331,705	8,576,872
Classified Salaries					
Non-Instructional Salaries					
Regular Status	2100		3,197,117	421,889	3,619,006
Other	2300		424,899	45,257	470,156
Total Non-Instructional Salaries		0	3,622,016	467,146	4,089,162
Instructional Aides					
Regular Status	2200	238,259	296,459		296,459
Other	2400	27,146	27,146		27,146
Total Instructional Aides		265,405	323,605	0	323,605
Total Classified Salaries		265,405	3,945,621	467,146	4,412,767
Employee Benefits	3000	3,443,772	5,768,661	233,217	6,001,878
Supplies and Materials	4000		390,364	14,702	405,066
Other Operating Expenses	5000	1,271,970	3,455,815	1,056,721	4,512,536
Equipment Replacement	6420		1,033		1,033
Total Expenditures Prior to Exclusions		11,214,227	21,806,661	2,103,491	23,910,152

CALIFORNIA COMMUNITY COLLEGES

Analysis of compliance with the 50 Percent Law (ECS 84362)

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
Exclusions		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Activities to Exclude	TOP Code				
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900		697,252		697,252
Student Health Services Above Amount Collected	6441				0
Student Transportation	6491		33,312		33,312
Noninstructional Staff-Retirees' Benefits and Retirement Incentives	6740		347,125		347,125
Objects to Exclude	Object Code				
Rents and Leases	5060		1,350		1,350
Lottery Expenditures					
Academic Salaries	1000				0
Classified Salaries	2000		243,581		243,581
Employee Benefits	3000				0
Supplies and Materials	4000				
Software	4100				0
Books, Magazines, & Periodicals	4200				0
Instructional Supplies & Materials	4300				0
Noninstructional, Supplies & Materials	4400				0
Total Supplies and Materials		0	0	0	0
Other Operating Expenses and Services	5000		370,944		370,944

CALIFORNIA COMMUNITY COLLEGES

Analysis of compliance with the 50 Percent Law (ECS 84362)

Annual Financial and Budget Report

The Current Expense of Education

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
	Object	Instructional Salary Cost	Total CEE	Activities	
	Code	AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Capital Outlay	6000				
Library Books	6300				0
Equipment	6400				
Equipment - Additional	6410				0
Equipment - Replacement	6420				0
Total Equipment		0	0	0	0
Total Capital Outlay		0	0	0	0
Other Outgo	7000				0
Total Exclusions		0	1,693,564	0	1,693,564
Total for ECS 84362, 50% Law		11,214,227	20,113,097	2,103,491	22,216,588
Percent of CEE (Instructional Salary Cost / Total CEE)		55.76%	100.00%		
50% of Current Expense of Education			10,056,548		
Nonexempted (Remaining) Deficiency from second preceeding Fiscal Year					
Amount Required to be Expended for Salaries of Classroom Instructors		11,214,227	20,113,097	2,103,491	22,216,588
Reconciliation to Unrestricted General Fund Expenditures					
Total Expenditures Prior to Exclusions		11,214,227	21,806,661	2,103,491	23,910,152
Capital Expenditures	6000	10,339	120,963		120,963
Equipment Replacement (Back out)	6420		0	0	0
Total Unrestricted General Fund Expenditures		11,224,566	21,927,624	2,103,491	24,031,115

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			0
In County Treasury	9112	5,921,705	556,439	6,478,144
Cash With Fiscal Agents	9113			0
Revolving Cash Accounts	9114	12,143		12,143
Investments (at cost)	9120			0
Accounts Receivable	9130	3,707,662	619,448	4,327,110
Due from Other Funds	9140	196,260		196,260
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210	126,987		126,987
Prepaid Items	9220		194,419	194,419
TOTAL ASSETS		9,964,757	1,370,306	11,335,063
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	3,227,737	1,709,697	4,937,434
Accrued Salaries and Wages Payable	9520			0
Compensated Absences Payable Current	9530	321,294	61,651	382,945
Due to Other Funds	9540	1,357,878	(3,500,000)	(2,142,122)
Temporary Loans	9550			0
Current Portion of Long-Term Debt	9560			0
Deferred Revenues	9570	(843,677)	(95,805)	(939,482)
TOTAL LIABILITIES		4,063,232	(1,824,457)	2,238,775

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

COMBINED BALANCE SHEET

10 General Fund — Combined

(Total Unrestricted and Restricted)

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			0
NonCash Assets	9711			0
Amounts Restricted by Law for Specific Purposes	9712			0
Reserve for Encumbrances Credit	9713			0
Reserve for Encumbrances Debit	9714			0
Reserve for Debt Services	9715			0
Assigned/Committed	9754			0
Unassigned	9790			0
Total Fund Balance		0	0	0
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			0
Restricted Fund Balance	9752			0
Committed Fund Balance	9753	102,263		102,263
Assigned Fund Balance	9754		3,194,763	3,194,763
Total Designated Fund Balance		102,263	3,194,763	3,297,026
Uncommitted Fund Balance	9790	5,799,262		5,799,262
TOTAL FUND EQUITY		5,901,525	3,194,763	9,096,288
TOTAL LIABILITIES AND FUND EQUITY		9,964,757	1,370,306	11,335,063

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Governmental Funds Group

- 20 Debt Service Funds:**
- 21 Bond Interest and Redemption Fund**
- 22 Revenue Bond Interest and Redemption Fund**
- 29 Other Debt Service Fund**

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	6,689,268		2,811
Cash With Fiscal Agents	9113			11,397,937
Investments (at cost)	9120			
Accounts Receivable	9130	15,188		
Due from Other Funds	9140			2,714,689
TOTAL ASSETS		6,704,456	0	14,115,437
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510			
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570			
TOTAL LIABILITIES		0	0	0

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

Governmental Funds Group

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	21	22	29
		Bond Interest and Redemption Fund	Revenue Bond Interest and Redemption Fund	Other Debt Service Fund
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		0	0	0
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752	6,704,456		
Committed Fund Balance	9753			
Assigned Fund Balance	9754			14,115,437
Total Designated Fund Balance		6,704,456	0	14,115,437
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY		6,704,456	0	14,115,437
TOTAL LIABILITIES AND FUND EQUITY		6,704,456	0	14,115,437

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
ASSETS							
Cash, Investments, and Receivables	9100						
Cash:							
Awaiting Deposit and in Banks	9111						
In County Treasury	9112	364,448	488,963	22,750		571,563	41,513
Cash With Fiscal Agents	9113						
Revolving Cash Accounts	9114						
Investments (at cost)	9120						
Accounts Receivable	9130	239,592	(302,436)	181,335		(334,603)	464,823
Due from Other Funds	9140	962,296				390,970	
Inventories, Stores, and Prepaid Items	9200						
Inventories and Stores	9210	204,530	9,401				
Prepaid Items	9220	1,907					
TOTAL ASSETS		1,772,773	195,928	204,085	0	627,930	506,336
LIABILITIES							
Current Liabilities and Deferred Revenue	9500						
Accounts Payable	9510	17,443	21,326	23,275		9,769	10,383
Accrued Salaries and Wages Payable	9520						
Compensated Absences Payable Current	9530	4,113	19,939	35,243			40,437
Due to Other Funds	9540			1,793,690			2,781,951
Temporary Loans	9550						
Current Portion of Long-Term Debt	9560						
Deferred Revenues	9570						
TOTAL LIABILITIES		21,556	41,265	1,852,208	0	9,769	2,832,771

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

30 Special Revenue Funds:

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
FUND BALANCE (NON-GASB 54)							
Fund Balance Reserved	9710	0	0	0	0	0	0
NonCash Assets	9711	0	0	0	0	0	0
Amounts Restricted by Law for Specific Purposes	9712	0	0	0	0	0	0
Reserve for Encumbrances Credit	9713	0	0	0	0	0	0
Reserve for Encumbrances Debit	9714	0	0	0	0	0	0
Reserve for Debt Services	9715	0	0	0	0	0	0
Assigned/Committed	9754	0	0	0	0	0	0
Unassigned	9790	0	0	0	0	0	0
Total Fund Balance		0	0	0	0	0	0
Fund Balance (GASB 54)	9750						
Nonspendable Fund Balance	9751	0	0	0	0	0	0
Restricted Fund Balance	9752	0	0	0	0	0	0
Committed Fund Balance	9753	0	0	0	0	0	0
Assigned Fund Balance	9754	1,751,217	154,663	(1,648,123)	0	618,161	(2,326,435)
Total Designated Fund Balance		1,751,217	154,663	(1,648,123)	0	618,161	(2,326,435)
Uncommitted Fund Balance	9790	0	0	0	0	0	0
TOTAL FUND EQUITY		1,751,217	154,663	(1,648,123)	0	618,161	(2,326,435)
TOTAL LIABILITIES AND FUND EQUITY		1,772,773	195,928	204,085	0	627,930	506,336

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
ASSETS				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	1,504,106	5,281,367	
Cash With Fiscal Agents	9113		3,935,557	
Revolving Cash Accounts	9114			
Investments (at cost)	9120			
Accounts Receivable	9130			
Due from Other Funds	9140	(170,636)		
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			
Prepaid Items	9220	3,891		
TOTAL ASSETS		1,337,361	9,216,924	0
LIABILITIES				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510		366,693	
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540	1,415,325		
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570			
TOTAL LIABILITIES		1,415,325	366,693	0

CALIFORNIA COMMUNITY COLLEGES

Governmental Funds Group

Annual Financial and Budget Report

40 Capital Projects Funds:

41 Capital Outlay Projects Fund

42 Revenue Bond Construction Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
FUND BALANCE (NON-GASB 54)				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		0	0	0
Fund Balance (GASB 54)	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754	(77,964)	8,850,231	
Total Designated Fund Balance		(77,964)	8,850,231	0
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY		(77,964)	8,850,231	0
TOTAL LIABILITIES AND FUND EQUITY		1,337,361	9,216,924	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

50 Enterprise Funds:

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
ASSETS					
Cash, Investments, and Receivables	9100				
Cash:					
Awaiting Deposit and in Banks	9111				
In County Treasury	9112				
Cash With Fiscal Agents	9113				
Revolving Cash Accounts	9114				
Investments (at cost)	9120				
Accounts Receivable	9130				
Due from Other Funds	9140				
Inventories, Stores, and Prepaid Items	9200				
Inventories and Stores	9210				
Prepaid Items	9220				
Fixed Assets	9300				
Sites	9310				
Site Improvements	9320				
Accumulated Depreciation Site Improvements	9321				
Buildings	9330				
Accumulated Depreciation Buildings	9331				
Library Books	9340				
Equipment	9350				
Accumulated Depreciation Equipment	9351				
Work in Progress	9360				
Total Fixed Assets		0	0	0	0
TOTAL ASSETS		0	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

50 Enterprise Funds:

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
LIABILITIES					
Current Liabilities and Deferred Revenue	9500				
Accounts Payable	9510				
Accrued Salaries and Wages Payable	9520				
Compensated Absences Payable Current	9530				
Due to Other Funds	9540				
Temporary Loans	9550				
Current Portion of Long-Term Debt	9560				
Deferred Revenues	9570				
Total Current Liabilities and Deferred Revenue		0	0	0	0
Long-Term Liabilities	9600				
Bonds Payable	9610				
Revenue Bonds Payable	9620				
Certificates of Participation	9630				
Lease Purchase of Capital Lease	9640				
Compensated Absences Long Term	9650				
Post-Employment Benefits Long Term	9660				
Other Long-Term Liabilities	9670				
Total Long-Term Liabilities		0	0	0	0
TOTAL LIABILITIES	968	0	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

50 Enterprise Funds:

COMBINED BALANCE SHEET

51 Bookstore Fund

53 Farm Operations Fund

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund	59 Other Enterprise Fund
FUND EQUITY					
Fund Balance Reserved	9710				
NonCash Assets	9711				
Amounts Restricted by Law for Specific Purposes	9712				
Reserve for Encumbrances Credit	9713				
Reserve for Encumbrances Debit	9714				
Reserve for Debt Services	9715				
Assigned/Committed	9754				
Unassigned	9790				
Total Reserved Fund Balance		0	0	0	0
Fund Balance (GASB 54)	9750				
Nonspendable Fund Balance	9751				
Restricted Fund Balance	9752				
Committed Fund Balance	9753				
Assigned Fund Balance	9754				
Total Designated Fund Balance		0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790				
Other Equity	9800				
Contributed Capital	9810				
Retained Earnings	9850				
Investment in General Fixed Assets	9890				
TOTAL FUND EQUITY		0	0	0	0
TOTAL LIABILITIES AND FUND EQUITY		0	0	0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
ASSETS			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111		
In County Treasury	9112		
Cash With Fiscal Agents	9113		
Revolving Cash Accounts	9114		
Investments (at cost)	9120		
Accounts Receivable	9130		
Due from Other Funds	9140		
Student Loans Receivable	9150		
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
Fixed Assets	9300		
Sites	9310		
Site Improvements	9320		
Accumulated Depreciation Site Improvements	9321		
Buildings	9330		
Accumulated Depreciation Buildings	9331		
Library Books	9340		
Equipment	9350		
Accumulated Depreciation Equipment	9351		
Work in Progress	9360		
Total Fixed Assets		0	0
TOTAL ASSETS		0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
LIABILITIES			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510		
Accrued Salaries and Wages Payable	9520		
Compensated Absences Payable Current	9530		
Due to Other Funds	9540		
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560		
Deferred Revenues	9570		
Total Current Liabilities and Deferred Revenue		0	0
Long-Term Liabilities	9600		
Bonds Payable	9610		
Revenue Bonds Payable	9620		
Certificates of Participation	9630		
Lease Purchase of Capital Lease	9640		
Compensated Absences Long Term	9650		
Post-Employment Benefits Long Term	9660		
Other Long-Term Liabilities	9670		
Total Long-Term Liabilities		0	0
TOTAL LIABILITIES	968	0	0

CALIFORNIA COMMUNITY COLLEGES

Proprietary Funds Group

Annual Financial and Budget Report

60 Internal Service Funds:

61 Self-Insurance Fund

69 Other Internal Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
FUND EQUITY			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		
Reserve for Encumbrances Credit	9713		
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Assigned/Committed	9754		
Unassigned	9790		
Total Reserved Fund Balance		0	0
Fund Balance (GASB 54)	9750		
Nonspendable Fund Balance	9751		
Restricted Fund Balance	9752		
Committed Fund Balance	9753		
Assigned Fund Balance	9754		
Total Designated Fund Balance		0	0
Uncommitted(Unrestricted) Fund Balance	9790		
Other Equity	9800		
Contributed Capital	9810		
Retained Earnings	9850		
Investment in General Fixed Assets	9890		
TOTAL FUND EQUITY		0	0
TOTAL LIABILITIES AND FUND EQUITY		0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
ASSETS									
Cash, Investments, and Receivables	9100								
Cash:									
Awaiting Deposit and in Banks	9111	75,591							
In County Treasury	9112								5,643,481
Cash With Fiscal Agents	9113								
Revolving Cash Accounts	9114								
Investments (at cost)	9120								
Accounts Receivable	9130								
Due from Other Funds	9140								
Student Loans Receivable	9150								
Inventories, Stores, and Prepaid Items	9200								
Inventories and Stores	9210								
Prepaid Items	9220								
Fixed Assets	9300								
Sites	9310								
Site Improvements	9320								
Accumulated Depreciation Site Improvements	9321								
Buildings	9330								
Accumulated Depreciation Buildings	9331								
Library Books	9340								
Equipment	9350								
Accumulated Depreciation Equipment	9351								
Work in Progress	9360								
Total Fixed Assets		0	0	0	0	0	0	0	0
TOTAL ASSETS		75,591	0	0	0	0	0	0	5,643,481

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
LIABILITIES									
Current Liabilities and Deferred Revenue	9500								
Accounts Payable	9510								
Accrued Salaries and Wages Payable	9520								
Compensated Absences Payable Current	9530								
Due to Other Funds	9540								
Temporary Loans	9550								
Current Portion of Long-Term Debt	9560								
Deferred Revenues	9570								
Total Current Liabilities and Deferred Revenue		0	0	0	0	0	0	0	0
Long-Term Liabilities	9600								
Bonds Payable	9610								
Revenue Bonds Payable	9620								
Certificates of Participation	9630								
Lease Purchase of Capital Lease	9640								
Compensated Absences Long Term	9650								
Post-Employment Benefits Long Term	9660								
Other Long-Term Liabilities	9670								
Total Long-Term Liabilities		0	0	0	0	0	0	0	0
TOTAL LIABILITIES	968	0	0	0	0	0	0	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2017

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
FUND EQUITY									
Fund Balance Reserved	9710								
NonCash Assets	9711								
Amounts Restricted by Law for Specific Purposes	9712								
Reserve for Encumbrances Credit	9713								
Reserve for Encumbrances Debit	9714								
Reserve for Debt Services	9715								
Assigned/Committed	9754	75,591							
Unassigned	9790								
Total Reserved Fund Balance		75,591	0	0	0	0	0	0	0
Fund Balance (GASB 54)	9750								
Nonspendable Fund Balance	9751								5,643,481
Restricted Fund Balance	9752								
Committed Fund Balance	9753								
Assigned Fund Balance	9754								
Total Designated Fund Balance		0	0	0	0	0	0	0	5,643,481
Uncommitted(Unrestricted) Fund Balance	9790								
Other Equity	9800								
Contributed Capital	9810								
Retained Earnings	9850								
Investment in General Fixed Assets	9890								
TOTAL FUND EQUITY		75,591	0	0	0	0	0	0	5,643,481
TOTAL LIABILITIES AND FUND EQUITY		75,591	0	0	0	0	0	0	5,643,481

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Federal Revenues	8100			
Forest Revenues	8110			0
Higher Education Act	8120			0
Workforce Investment Act	8130			0
Temporary Assistance for Needy Families (TANF)	8140			0
Student Financial Aid	8150		4,630,509	4,630,509
Veterans Education	8160			0
Vocational and Technical Education Act (VATEA)	8170		137,408	137,408
Other Federal Revenues	8190		1,107,768	1,107,768
Total Federal Revenues	8100	0	5,875,685	5,875,685
State Revenues	8600			
General Apportionments	8610			0
Apprenticeship Apportionment	8611			0
State General Apportionment	8612	12,961,447		12,961,447
Other General Apportionment	8613	87,727		87,727
General Categorical Programs	8620			
Child Development	8621			0
Extended Opportunity Programs and Services(EOPS)	8622		347,229	347,229
Disabled Students Programs and Services(DSPS)	8623		281,028	281,028
Temporary Assistance for Needy Families (TANF)	8624		41,410	41,410
California Work Opportunity and Responsibility to Kids (CalWORKs)	8625			0
Telecommunications and Technology Infrastructure Program (TTIP)	8626			0
Other General Categorical Programs	8627		1,582,932	1,582,932

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
EPA Proceeds	8630	3,235,348		3,235,348
Reimbursable Categorical Programs	8650			
Instructional Improvement Grant	8651			0
Other Reimbursable Categorical Programs	8652		25,761	25,761
State Tax Subventions	8670			
Homeowners' Property Tax Relief	8671			0
Timber Yield Tax	8672			0
Other State Tax Subventions	8673			0
State Non-Tax Revenues	8680			
State Lottery Proceeds	8681	417,677	150,195	567,872
State Mandated Costs	8685	307,104		307,104
Other State Non-Tax Revenues	8686			0
Other State Revenues	8690	630,927	3,594,140	4,225,067
Total State Revenues	8600	17,640,230	6,022,695	23,662,925

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11 Unrestricted Actual	Fund S12 Restricted Actual	Fund S10 Total General Fund Actual
Local Revenues	8800			
Property Taxes	8810			
Tax Allocation, Secured Roll	8811	3,520,865		3,520,865
Tax Allocation, Supplemental Roll	8812	294,166		294,166
Tax Allocation, Unsecured Roll	8813	492,244		492,244
Prior Years Taxes	8816	(35,287)		(35,287)
Education Revenues Augmentation Fund (ERAF)	8817			0
Redevelopment Agency Funds - Pass Through	8818	(31,128)		(31,128)
Redevelopment Agency Funds - Residual	8819	61,782		61,782
Redevelopment Agency Funds - Asset Liquidation	8819.1			0
Contributions, Gifts, Grants, and Endowments	8820		45,257	45,257
Contract Services	8830			
Contract Instructional Services	8831			0
Other Contract Services	8832		167,188	167,188
Sales and Commissions	8840			0
Rentals and Leases	8850			0
Interest and Investment Income	8860	87,389	76,674	164,063
Student Fees and Charges	8870			
Community Services Classes	8872			0
Dormitory	8873			0
Enrollment	8874	826,091		826,091
Contra Revenue Account	8874.1			0
Field Trips and Use of Nondistrict Facilities	8875			0
Health Services	8876			0
Instructional Materials Fees and Sales of Materials	8877			0
Insurance	8878			0
Student Records	8879			0
Nonresident Tuition	8880	241,073		241,073
Parking Services and Public Transportation	8881			0
Other Student Fees and Charges	8885	59,677		59,677
Other Local Revenues	8890	87,433	182,285	269,718
Total Local Revenues	8800	5,604,305	471,404	6,075,709
Total Revenues		23,244,535	12,369,784	35,614,319

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
Other Financing Sources	8900			
Proceeds of General Fixed Assets	8910			0
Proceeds of Long-Term Debt	8940			0
Incoming Transfers -- (8970/8981/8982/8983)	898#			0
Total Other Financing Sources	8900	0	0	0
Total Revenues and Other Financing Sources		23,244,535	12,369,784	35,614,319

CALLIFORNIA COMMUNITY COLLEGES

Expend by Instructional Activity

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Agriculture and Natural Resources	0100						0
Architecture and Environmental Design	0200						0
Environmental Sciences and Technologies	0300						0
Biological Sciences	0400	834,584	50,923	33,895			919,402
Business and Management	0500	374,113	3,670	214			377,997
Communications	0600	29,606					29,606
Computer and Information Science	0700	115,766	93,572				209,338
Education	0800	605,849	485,140	6,281			1,097,270
Engineering and Related Industrial Technology	0900	271,384	38,537	1,427,442	83,348		1,820,711
Fire and Applied Arts	1000	256,711	10,218	5,516	70		272,515
Foreign language	1100	236,206	6,837	853	268		244,164
Health	1200		425,662	830,178			1,255,840
Consumer Education And Home Economics	1300	360,007	3,188	12,238			375,433
Law	1400						0
Humanities(Letters)	1500						0
Library Science	1600	67,166	86,092				153,258
Mathematics	1700	1,396,064	559,103	338,577	108,139		2,401,883
Military Studies	1800						0
Physical Sciences	1900	520,408	131,821	130,604	232,123		1,014,956
Psychology	2000	337,027	29,286	1,426			367,739
Public Affairs and Services	2100	190,658		4,610	247		195,515
Social Sciences	2200	534,971	69,969	2,089			607,029
Commercial Services	3000						0
Interdisciplinary Studies	4900	1,502,611	386,424	129,139	1,664		2,019,838
Instruc Staff-Retirees' Bnfts & Retire Incentis	5900	658,615	38,637				697,252
Sub-Total Instructional Activities		8,291,746	2,419,079	2,923,062	425,859		14,059,746
Total Expenditures for GF Activities*		8,347,816	14,076,449	9,937,491	936,813	6,515,745	39,814,314

*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Instructional Administration and Governance	6000						
Academic Administration	6010		1,092,108	110,839	1,061		1,204,008
Course and Curriculum Development	6020		92,854	54,300	906		148,060
Academic / Faculty Senate	6030			9,754			9,754
Other Instructional Administration & Governance	6090						0
Total Instructional Admin. & Governance		0	1,184,962	174,893	1,967	0	1,361,822
Instructional Support Services	6100						
Learning Center	6110	52,879					52,879
Library	6120		205,995	116,208	21,373		343,576
Media	6130						0
Museums and Galleries	6140						0
Academic Information Systems and Technology	6150						0
Other Instructional Support Services	6190		58,205	3,438	4,440		66,083
Total Instructional Support Services		52,879	264,200	119,646	25,813	0	462,538
Admissions and Records	6200		357,789	71,892	1,447		431,128
Student Counseling and Guidance	6300						
Counseling and Guidance	6310		401,070	36,279	997		438,346
Matriculation and Student Assessment	6320		1,832,071	173,750	24,701		2,030,522
Transfer Programs	6330		74,520	3,622			78,142
Career Guidance	6340						0
Other Student Counseling and Guidance	6390						0
Total Student Counseling and Guidance		0	2,307,661	213,651	25,698	0	2,547,010

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Other Student Services	6400						
Cal Work Opportunity and Responsibility to Kids *	6410						0
Disabled Student Programs and Services (DSPS)	6420		431,856	49,614			481,470
Extended Opportunity Programs and Services (EOPS)	6430		293,416	21,998	22,167	133,569	471,150
Health Services	6440						0
Student Personnel Administration	6450		135,201	29,808	2,124		167,133
Financial Aid Administration	6460		402,208	160,523	41,775		604,506
Job Placement Services	6470						0
Veterans Services	6480						0
Miscellaneous Student Services	6490		523,337	230,734	64,856	10,731	829,658
Total Other Student Services		0	1,786,018	492,677	130,922	144,300	2,553,917
Operation and maintenance of Plant	6500						
Building Maintenance and Repairs	6510		491,647	148,692	1,862		642,201
Custodial Services	6530		300,943	40,593	1,033		342,569
Grounds Maintenance and Repairs	6550		68,526	13,396	1,800		83,722
Utilities	6570			497,042			497,042
Other Operations and Maintenance of Plant	6590			2,023,162			2,023,162
Total Operation and Maintenance of Plant	6500	0	861,116	2,722,885	4,695	0	3,588,696
Planning, Policymaking and Coordinations	6600		646,269	293,770			940,039

* California Work Opportunity and Responsibility to Kids (CalWORKS).

CALIFORNIA COMMUNITY COLLEGES

Expend by Non-Instructional Activity

Annual Financial and Budget Report

S10 General Fund - Combined

SUPPLEMENTAL DATA

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
General Institutional Support Services	6700						
Community Relations	6710						0
Fiscal Operations	6720		770,200	339,842			1,110,042
Human Resources Management	6730		474,031	262,605			736,636
Noninstruct Staff Retirees' Benefits & Retirement *	6740		347,124				347,124
Staff Development	6750						0
Staff Diversity	6760			15			15
Logistical Services	6770			241,065			241,065
Management Information Systems	6780		1,051,056	261,457	170,317		1,482,830
Other General Institutional Support Services	6790		94,615	968,584			1,063,199
Total General Institutional Support Services	6700	0	2,737,026	2,073,568	170,317	0	4,980,911
Community Services & Economic Development	6800						
Community Recreation	6810			13,382			13,382
Community Service Classes	6820						0
Community Use of Facilities	6830						0
Economic Development	6840		26,662				26,662
Other Community Services & Economic Development	6890		474,365	102,341	53,551		630,257
Total Community Services	6800	0	501,027	115,723	53,551	0	670,301

* Noninstructional Staff Retirees' Benefits & Retirement Incentives.

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Ancillary Services	6900						
Bookstore	6910		22,133				22,133
Child Development Centers	6920		3,508	5,680			9,188
Farm Operations	6930						0
Food Services	6940		21,261	636			21,897
Parking	6950	3,191	8,342	71			11,604
Student and Co-Curricular Activities	6960		328,440	174,398			502,838
Student Housing	6970		230,278	3,759			234,037
Other Ancillary Services	6990			48,000			48,000
Total Ancillary Services	6900	3,191	613,962	232,544	0	0	849,697
Auxiliary Operations	7000						
Contract Education	7010						0
Other Auxiliary Operations	7090		186,314	204,639		77,861	468,814
Total Auxiliary Operations	7000	0	186,314	204,639	0	77,861	468,814

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Physical Property and Related Acquisitions	7100		211,026	231,325	96,544		538,895
Long-Term Debt and Other Financing	7200						
Long_Term Debt	7210			67,216			67,216
Tax revenue Anticipation Notes	7220						0
Other Financing	7290						0
Total Long-Term Debt and Other Financing	7200	0	0	67,216	0	0	67,216
Transfers, Student Aid and Other Outgo	7300						
Transfers	7310					1,404,174	1,404,174
Student Aid	7320					4,850,168	4,850,168
Other Outgo	7390					39,242	39,242
Total Transfers, Student Aid and Other Outgo	7300	0	0	0	0	6,293,584	6,293,584
Sub-Total Non-Instructional Activites		56,070	11,657,370	7,014,429	510,954	6,515,745	25,754,568
Total Expenditures General Fund: activities *		8,347,816	14,076,449	9,937,491	936,813	6,515,745	39,814,314

* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

Gann Appropriations Limit

GANN Report

DISTRICT NAME: WEST KERN

I.	2017-2018 Appropriations Limit:			
A.	2016-2017 Appropriations Limit:			\$42,193,840
B.	2017-2018 Price Factor:	1.0369		
C.	Population factor:			
	1. 2015-2016 Second Period Actual FTES	2,564.38		
	2. 2016-2017 Second Period Actual FTES	2,640.92		
	3. 2016-2017 Population change factor (C2/C1)	1.0298		
D.	2016-2017 Limit adjusted by inflation and population factors (A * B * C.3)			\$45,054,566
E.	Adjustments to increase limit:			
	1. Transfers in of financial responsibility		\$0	
	2. Temporary voter approved increases		0	
	3. Total adjustments - increase			0
	Sub-Total (D + E.3)			\$45,054,566
F.	Adjustments to decrease limit:			
	1. Transfers out of financial responsibility		\$0	
	2. Lapses of voter approved increases		0	
	3. Total adjustments - decrease			0
G.	2017-2018 Appropriations Limit (D + E.3 - F.3)			\$45,054,566
II.	2017-2018 Appropriations Subject to Limit:			
A.	State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)			18,344,863
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)			44,093
C.	Local Property taxes			4,779,418
D.	Estimated excess Debt Service taxes			0
E.	Estimated Parcel taxes, Square Foot taxes, etc.			0
F.	Interest on proceeds of taxes			58,027
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates			0
H.	2017-2018 Appropriations Subject to Limit			\$23,226,401

For Actual Year: 2016-2017

Budget Year: 2017-2018

General Fund

Description	Object Code	Fund: 11		Fund: 12		Fund: 10	
		UNRESTRICTED SUBFUND		RESTRICTED SUBFUND		TOTAL	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100			5,875,685	354,491	5,875,685	354,491
State Revenues	8600	17,640,230	18,241,266	6,022,695	5,288,100	23,662,925	23,529,366
Local Revenues	8800	5,604,305	6,492,435	471,404	118,600	6,075,709	6,611,035
Total Revenues		23,244,535	24,733,701	12,369,784	5,761,191	35,614,319	30,494,892
EXPENDITURES:							
Academic Salaries	1000	6,958,988	8,171,587	1,994,432	1,734,182	8,953,420	9,905,769
Classified Salaries	2000	4,405,837	4,746,151	1,875,178	1,319,184	6,281,015	6,065,335
Employee Benefits	3000	5,951,150	6,040,233	1,238,680	1,213,985	7,189,830	7,254,218
Supplies and Materials	4000	334,339	462,833	574,686	210,780	909,025	673,613
Other Operating Expenses and Services	5000	6,925,109	4,335,811	2,103,357	1,951,911	9,028,466	6,287,722
Capital Outlay	6000	120,963	145,753	815,850	428,446	936,813	574,199
Total Expenditures		24,696,386	23,902,368	8,602,183	6,858,488	33,298,569	30,760,856
Excess /(Deficiency) of Revenues over Expenditures		(1,451,851)	831,333	3,767,601	(1,097,297)	2,315,750	(265,964)
Other Financing Sources	8900		51,810		1,542,379	0	1,594,189
Other Outgo	7000	1,557,890	883,143	4,957,855	445,082	6,515,745	1,328,225
Net Increase/(Decrease) in Fund Balance		(3,009,741)	0	(1,190,254)	0	(4,199,995)	0
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	8,065,765	5,901,525	5,452,221	4,269,774	13,517,986	10,171,299
Prior Years Adjustments	9020	845,501		7,807		853,308	
Adjusted Beginning Balance	9030	8,911,266		5,460,028		14,371,294	
Ending Fund Balance, June 30		5,901,525	5,901,525	4,269,774	4,269,774	10,171,299	10,171,299

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

DEBT SERVICE FUNDS

Description	Object Code	Fund: 21		Fund: 22		Fund: 29	
		BOND INTEREST AND REDEMPTION FUND		REVENUE BOND INTEREST AND REDEMPTION FUND		OTHER DEBT SERVICE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	3,671,679				1,657	
Total Revenues		3,671,679	0	0	0	1,657	0
Other Financing Sources	8900						
Interfund Transfers In	8981					210,000	
Other Incoming Transfers	8983						
Total Other Financing Sources		0	0	0	0	210,000	0
Other Outgo	7000						
Debt Retirement (Long Term Debt)	7100						
Debt Reduction	7110					935,000	
Debt Interest and Other Service Charges	7120					954,319	
Transfers Outgoing	7300 & 7400					(119,858)	
Reserve for Contingencies	7900						
Total Other Outgo	7000	0	0	0	0	1,769,461	0
Net Other Financing Sources / (Other Outgo)	8900 & 7000	0	0	0	0	(1,559,461)	0
Net Increase/Decrease in Fund Balance		3,671,679	0	0	0	(1,557,804)	0
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	9010	3,032,777	6,704,456		0	63,684,347	14,712,619
Prior Years Adjustments	9020					(47,413,924)	
Adjusted Beginning Balance	9030	3,032,777			0	16,270,423	
Ending Fund Balance, June 30		6,704,456	6,704,456		0	14,712,619	14,712,619

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Special Revenue Funds

Description	Object Code	FUND: 31		FUND 32		FUND 33	
		BOOKSTORE FUND		CAFETERIA FUND		CHILD DEVELOPMENT FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600					2,051,250	1,569,724
Local Revenues	8800	1,197,792	1,221,333	458,691	602,227	29,033	2,190
Total Income		1,197,792	1,221,333	458,691	602,227	2,080,283	1,571,914
Expenditures							
Academic Salaries	1000	9,403	9,453	9,403	9,453	90,629	91,105
Classified Salaries	2000	187,819	165,314	324,295	364,973	1,266,155	819,429
Employee Benefits	3000	81,324	85,307	155,967	169,355	507,149	441,878
Supplies and Materials	4000	542,664	758,575	422,204	511,150	190,463	156,083
Other Operating Expenses and Services	5000	145,905	148,184	8,297	14,650	116,787	63,419
Capital Outlay	6000	1,455	4,500	4,352	5,000		
Total Expenditures		968,570	1,171,333	924,518	1,074,581	2,171,183	1,571,914
Excess /(Deficiency) of Revenues over Expenditures		229,222	50,000	(465,827)	(472,354)	(90,900)	0
Other Financing Sources	8900			472,354	472,354		
Other Outgo	7000	52,605	50,000				
Net Increase/(Decrease) in Fund Balance		176,617	0	6,527	0	(90,900)	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	1,574,047	1,750,664	149,871	156,398	(1,506,557)	(1,597,457)
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	1,574,047		149,871		(1,506,557)	
Ending Fund Balance, June 30		1,750,664	1,750,664	156,398	156,398	(1,597,457)	(1,597,457)

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Special Revenue Funds

Description	Object	FUND: 34		FUND 35		FUND 39	
	Code	FARM OPERATION FUND		REVENUE BOND PROJECT FUND		OTHER SPECIAL REVENUE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600					1,872,035	1,619,857
Local Revenues	8800			225,836	1,128,078	125,625	28,320
Total Income			0	225,836	1,128,078	1,997,660	1,648,177
Expenditures							
Academic Salaries	1000					144,061	144,802
Classified Salaries	2000					1,041,992	848,782
Employee Benefits	3000					492,851	398,213
Supplies and Materials	4000			48,319	27,515	39,140	40,690
Other Operating Expenses and Services	5000			169,738	337,663	222,092	138,500
Capital Outlay	6000			335	762,900	1,641	2,500
Total Expenditures			0	218,392	1,128,078	1,941,777	1,573,487
Excess /(Deficiency) of Revenues over Expenditures			0	7,444	0	55,883	74,690
Other Financing Sources	8900						
Other Outgo	7000			55,150		155,514	74,690
Net Increase/(Decrease) in Fund Balance			0	(47,706)	0	(99,631)	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0	600,275	618,161	(2,223,958)	(2,323,589)
Prior Years Adjustments	9020			65,592			
Adjusted Beginning Balance	9030		0	665,867		(2,223,958)	
Ending Fund Balance, June 30			0	618,161	618,161	(2,323,589)	(2,323,589)

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Capital Projects Funds

Description	Object Code	FUND: 41		FUND 42		FUND 43	
		CAPITAL QUTLAY PROJECTS FUND		REVENUE BOND CONSTRUCTION FUND		GENERAL OBLIGATION BOND FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600	20,406	20,000				
Local Revenues	8800			16,029	16,000		
Total Income		20,406	20,000	16,029	16,000	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000	308		13,677			
Other Operating Expenses and Services	5000	55,823	50,000	788,982			
Capital Outlay	6000			2,281,905	500,000		
Total Expenditures		56,131	50,000	3,084,564	500,000	0	0
Excess /(Deficiency) of Revenues over Expenditures		(35,725)	(30,000)	(3,068,535)	(484,000)	0	0
Other Financing Sources	8900						
Other Outgo	7000			(236,259)			
Net Increase/(Decrease) in Fund Balance		(35,725)	(30,000)	(2,832,276)	(484,000)	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	(42,239)	(77,964)	11,915,340	9,083,064		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	(42,239)		11,915,340		0	
Ending Fund Balance, June 30		(77,964)	(107,964)	9,083,064	8,599,064	0	0

For Actual Year: 2016-2017

Budget Year: 2017-2018

Enterprise Funds

Description	Object Code	FUND: 51		FUND 52		FUND 53	
		BOOKSTORE FUND		CAFETERIA FUND		FARM OPERATIONS	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0	0	0	0	0
Cost of Sales	5890						
Gross Profit or Loss		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Net Profit or Loss		0	0	0	0	0	0
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Enterprise Funds

Description	Object Code	FUND: 59					
		OTHER ENTERPRISE FUND					
		Actual	Budget				
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0				
Cost of Sales	5890						
Gross Profit or Loss		0	0				
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0				
Net Profit or Loss		0	0				
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0				
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0				
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0					
Ending Fund Balance, June 30		0	0				

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Internal Service Funds

Description	Object	FUND: 61		FUND 69			
	Code	SELF-INSURANCE FUND		OTHER INTERNAL SERVICES FUND			
		Actual	Budget	Actual	Budget		
REVENUES:							
Local Revenues	8800						
Other Financing Sources	8900						
Total Income		0	0	0	0		
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0		
Net Profit or Loss		0	0	0	0		
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0		
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0			
Ending Fund Balance, June 30		0	0	0	0		

CALIFORNIA COMMUNITY COLLEGES

Fiduciary Funds Group

Annual Financial and Budget Report

70 Fiduciary Funds Group -- Part 1

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Fiduciary Funds Group

Description	Object Code	FUND: 71		FUND 72		FUND 73	
		ASSOCIATED STUDENTS TRUST FUND		REPRESENTATION FEE TRUST FUND		BODY CENTER FEE TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	174,507					
Total Income		174,507	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		174,507	0	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000	225,204					
Net Increase/(Decrease) in Fund Balance		(50,697)	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010	126,288	75,591		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	126,288		0		0	
Ending Fund Balance, June 30		75,591	75,591	0	0	0	0

For Actual Year: 2016-2017

Budget Year: 2017-2018

Fiduciary Funds Group

Description	Object Code	FUND: 74		FUND 75		FUND 76	
		FINANCIAL AID TRUST FUND		SCHOLARSHIP & LOAN TRUST FUND		INVESTMENT TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800						
Total Income		0	0	0	0	0	0
Expenditures							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
Total Expenditures		0	0	0	0	0	0
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	0	0	0
Other Financing Sources	8900						
Other Outgo	7000						
Net Increase/(Decrease) in Fund Balance		0	0	0	0	0	0
Beginning Fund Balance:							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
Ending Fund Balance, June 30		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2016-2017

Budget Year: 2017-2018

Fiduciary Funds Group

Description	Object	FUND: 77		FUND 79	
	Code	DEFERRED COMPENSATION TRUST FUND		OTHER TRUST FUNDS	
		Actual	Budget	Actual	Budget
REVENUES:					
Federal Revenues	8100				
State Revenues	8600				
Local Revenues	8800				
Total Income		0	0	0	0
Expenditures					
Academic Salaries	1000				
Classified Salaries	2000				
Employee Benefits	3000				
Supplies and Materials	4000				
Other Operating Expenses and Services	5000				1
Capital Outlay	6000				
Total Expenditures		0	0	0	1
Excess /(Deficiency) of Revenues over Expenditures		0	0	0	(1)
Other Financing Sources	8900			931,820	1
Other Outgo	7000				
Net Increase/(Decrease) in Fund Balance		0	0	931,820	0
Beginning Fund Balance:					
Net Beginning Balance, July 1	9010		0		5,643,481
Prior Years Adjustments	9020			4,711,661	
Adjusted Beginning Balance	9030	0		4,711,661	
Ending Fund Balance, June 30		0	0	5,643,481	5,643,481

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

Fund Number In	Fund Name	Fund Number Out	Fund Name	Amount Transferred
32	CAFETERIA FUND	11	UNRESTRICTED SUBFUND	472,354
79	OTHER TRUST FUNDS	11	UNRESTRICTED SUBFUND	931,820
29	OTHER DEBT SERVICE FUND	35	REVENUE BOND PROJECT FUND	55,150
29	OTHER DEBT SERVICE FUND	39	OTHER SPECIAL REVENUE FUND	154,850

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds

Lottery Actual Report

L10 GENERAL FUND

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		Total
		Instructional & Institutional Unrestricted	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional Materials Proposition 20 (AC 0100-4900)	
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010		196,848				
Adjustments	9020						
Adjusted Beginning Balance	9030		196,848			0	
Actual Fiscal Year Data							
State Lottery Proceeds:	8681		417,677			150,195	
Instructional & Institutional Unrestricted							
Expenditures							
Academic Salaries	1000				0		0
Classified Salaries	2000		243,581		243,581		243,581
Employee Benefits	3000				0		0
Supplies & Materials	4000						
Software	4100				0		0
Books, Magazines, & Periodicals	4200				0	3,647	3,647
Instructional Supplies & Materials	4300				0	69,008	69,008
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	72,655	72,655
Other Operating Expenses and Services	5000		370,944		370,944	64,782	435,726
Capital Outlay	6000						
Library Books	6300				0	12,758	12,758
Equipment	6400						
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0	12,758	12,758
Other Outgo	7000				0		0
Total Expenditures		0	614,525	0	614,525	150,195	764,720
Ending Balance					0	0	0

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds
Lottery Budget Report
L10 GENERAL FUND

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Unrestricted			Restricted Prop 20		Total
		Instructional & Institutional Unrestricted	Support Activities	Support Activities	Total Unrestricted	Instructional Materials Proposition 20	
		Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	
Lottery Adjustments and Proceeds:							
Net Beginning Balance, July 1	9010						
Adjustments	9020						
Adjusted Beginning Balance	9030		0			0	
Budget Fiscal Year Data							
State Lottery Proceeds:	8681		387,791			87,769	
Expenditures							
Academic Salaries	1000	387,791			387,791		387,791
Classified Salaries	2000				0		0
Employee Benefits	3000				0		0
Supplies & Materials							
Software	4100				0		0
Books, Magazines, & Periodicals	4200				0	4,000	4,000
Instructional Supplies & Materials	4300				0	1,769	1,769
Noninstructional Supplies & Mtrls	4400				0		0
Total Supplies and Materials		0	0	0	0	5,769	5,769
Other Operating Expenses and Services	5000				0	65,000	65,000
Capital Outlay							
Library Books	6300				0	17,000	17,000
Equipment	6400				0		0
Equipment - Additional	6410				0		0
Equipment - Replacement	6420				0		0
Total Capital Outlay		0	0	0	0	17,000	17,000
Other Outgo	7000				0		0
Total Expenditures		387,791	0	0	387,791	87,769	475,560
Ending Balance					0	0	

Annual Financial and Budget Report

For Actual Year: 2016-2017

District ID: 690

Name: WEST KERN

EPA Revenue	3,235,348
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Activity Classification	Activity Code	Salaries and Benefits (Obj 1000-3000)	Operating Expenses (Obj 4000-5000)	Capital Outlay (Obj 6000)	Total
Instructional Activities	0100-5900	3,303,752	0	0	3,303,752
TOTAL		3,303,752	0	0	3,303,752

Annual Financial and Budget Report

For Actual Year: 2016-2017

Budget Year: 2017-2018

District ID: 690

Name: WEST KERN

Fiscal Year	STRS	PERS	Total	Increase	
	Amount	Amount		Amount	Rate
2015-16	922,149	917,547	1,839,696	N/A	N/A
2016-17	1,283,319	1,103,732	2,387,051	547,355	29.75%
2017-18	1,514,900	1,127,033	2,641,933	254,882	10.68%
2018-19	1,709,118	1,284,430	2,993,548	351,615	13.31%
2019-20	1,903,336	1,429,563	3,332,899	339,351	11.34%
2020-21	2,005,163	1,531,157	3,536,320	203,421	6.10%

Does the district have a plan to fund these expenses through 2020-21?

Yes

Explain Yes or No

The District continues to weigh options regarding changes to current benefits in order to make available additional funds which may be necessary to pay the operating expenses of STRS & PERS.

Date: October 18, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services *B ✓*
Subject: Information Item

Board Meeting Date: November 8, 2017

Title of Board Item: CCFS-311Q for the 1st quarter ending September 30, 2017.

Background:

Title 5 of the California Code of Regulation, Section 58310 requires the chief executive officer or another designee of the governing board to regularly report in detail to the governing board of the district the district's financial condition and shall submit reports showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board at least once every three months. The certified report shall be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

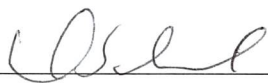
Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Attached is a copy of the West Kern Community College District's California Community Colleges Chancellor's Office Financial Status Report (CCFS-311Q) for the quarter ended September 30, 2017. This report will be submitted to the Taft College Board of Trustees for their review at the regularly scheduled board meeting on November 8, 2017.

This report represents the first quarter of the 2017-2018 fiscal year. Total General Fund unrestricted revenues received to date were \$6,345,735 or 25.6% of the projected levels for the current fiscal year. General Fund unrestricted expenditures were \$5,519,790 or 22.3% of the budgeted projections. The net effect year to date was \$825,945.

Approved:  10/24/17
Dr. Debra Daniels, Superintendent/President

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2017-2018

District: (690) WEST KERN

Quarter Ended: (Q1) Sep 30, 2017

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	22,139,552	23,416,461		24,785,511
A.2	Other Financing Sources (Object 8900)	1,680	5,988		0
A.3	Total Unrestricted Revenue (A.1 + A.2)	22,141,232	23,422,449		24,785,511
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	20,767,138	22,378,203		23,902,368
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	719,272	1,566,396		883,143
B.3	Total Unrestricted Expenditures (B.1 + B.2)	21,486,410	23,944,599		24,785,511
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	654,822	-522,150		0
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	71,539	4,114,097		0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	3,818,996	8,587,915		5,901,525
E.	Fund Balance, Ending (C. + D.2)	4,473,818	8,065,765		5,901,525
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	20.8%	33.7%		23.8%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	2,532	2,257	2,640	2,661
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		5,133,681	7,550,768	7,012,748
H.2	Cash, borrowed funds only		2,734,275	0	0
H.3	Total Cash (H.1+ H.2)	10,811,296	7,867,956	7,550,768	7,012,748

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	24,785,511	24,785,511	6,345,735	25.6%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	24,785,511	24,785,511	6,345,735	25.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	23,902,368	23,902,368	5,134,790	21.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	883,143	883,143	385,000	43.6%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	24,785,511	24,785,511	5,519,790	22.3%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	0	0	825,945	
L	Adjusted Fund Balance, Beginning	5,901,525	5,901,525	5,901,525	
L.1	Fund Balance, Ending (C. + L.2)	5,901,525	5,901,525	6,727,470	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.8%	23.8%		

V. Has the district settled any employee contracts during this quarter? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Permanent	Academic	Temporary	Classified

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO
This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Date: October 18, 2017
Submitted by: Amanda Bauer, Director of Fiscal Services
Area Administrator: Brock McMurray, EVP of Administrative Services *Bm*
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Adjustments to 2017-18 Adopted Budget

Background:

Since adoption of the 2017-18 Adopted Budget, the following adjustments have been made to take into account new state-wide initiatives and district-wide year end close adjustments:

- Increase of \$42,190 for EOPS Allocation
- Increase of \$3,807 for CARE Allocation
- \$34,970 will be awarded for the Zero Textbook Cost Degree – Planning Grant 17-066-17

Terms (if applicable):

July 1, 2017 – June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved: *Debra Daniels 10/24/17*
Dr. Debra Daniels, Superintendent/President

Date: October 27, 2017
Submitted by: Kathleen Johnson
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Approval of Agreement with West Kern Adult Education Network Joint Powers Authority (JPA).

Background:

West Kern Adult Education Network Consortium has formed a Joint Powers Authority (JPA) with the State of California. Under the JPA, funds can be sent directly to a JPA Fund held at the Kern County Treasurer. Through June 30, 2018, the District is designated as the Fiscal Agent for the JPA. This Agreement will allow the District to deposit funds allocated to West Kern Adult Education from the Adult Education block Grant (AEBG) to an account designated by the JPA.

Terms (if applicable):

July 1, 2017 through June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

2016-2017 Carryover Funds (up to \$150,652.00) and 2017-2018 Allocated Funds (\$773,016)

Approved: _____


Dr. Debra Daniels, Superintendent/President

AGREEMENT

West Kern Adult Education Network Joint Powers Authority Funds Agreement

Between West Kern Community College District

and

West Kern Adult Education Network Joint Powers Authority

July 1, 2017 – June 30, 2018

Agreement:

- I. A. District: West Kern Community College District (WKCCD)
B. Contractor: West Kern Adult Education Network Joint Powers Authority (WKAEN JPA)
C. Scope of Work: Guidelines for Adult Education Block Grant are attached hereto as Exhibits A-D

EXHIBIT A – Adult Education Block Grant Program Guidance

EXHIBIT B – Adult Education Block Grant Consortium Annual Plan 2016 – 2017

EXHIBIT C – Adult Education Block Grant Consortium Annual Plan 2017 – 2018

EXHIBIT D – Chancellor’s Office Memorandum Dated May 19, 2017 Accounting Advisory: Adult Education Block Grant Funds

EXHIBIT E – Adopted 2017-2018 Budget West Kern Community College District

II. TERM OF AGREEMENT

Effective Date: July 1, 2017

Expiration Date of Agreement: June 30, 2018

III. RULES OF FUNDING

WKAEN JPA shall designate the Program Director who will be tasked with the following:

- A. Provide a single point of contact to account for financial operation that ensures the following:
1. Proposed expenditures are allowable under the terms of the Agreement, criteria and requirements as stipulated in the Adult Education Block Grant guidelines,
 2. Proposed expenditures are properly classified,

3. All budget calculations are correct.

- B. Determining the documentation required to ensure funds are properly accounted and determining where this documentation will be maintained,
- C. Preparing quarterly, semi-annual, and annual reports and reporting to Chancellor's Office as required,
- D. Maintaining communications and the Regional Consortium website for transparent sharing of information.

IV. PARTICPATION AGREEMENT PAYMENTS AND INVOICING.

- A. Allocations from District to Contractor will be utilized in accordance with the terms and conditions of this Agreement and adhering to allocation articulated in Exhibit A. These funds are subject to reduction by the District should the District experience a reduction in funding from the Chancellor's Office. District reserves the right to adjust the scope of work and funding accordingly and decisions will be made transparent to the Contractor.
- B. In consideration of the performance by Contractor, District shall make payments to Contractor of up to \$773,016.00 which totals the Adult Education Block Grant allocated to West Kern Community College District for 2017-2018, and up to \$150,652 from prior year funding (2016-2017) as outlined in the Adopted 2017-2018 Budget West Kern Community College District referenced in Section I in this agreement, in to be paid no more frequently than monthly. These payments will be made after the submission of a detailed invoice, by no later than the 15th of the month for the preceding month. These invoices shall be sent to the District's Director of Fiscal Services or such people designated by him/her.
- C. District must receive final invoices no later than July 15, 2018.

V. RECORDS/AUDITS.

- A. Records. Contractor must maintain records regarding the use of Allocation, progress made towards objectives/performance, and placement and use of equipment purchased, for a period of three (3) years after the ending date of this agreement.
- B. Audit. Contractors agree that the District, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractors agree to maintain such records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the District, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.
- C. If any audit or other actions involving the records has been started before the expiration of this period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the three (3) year period, whichever is later;

- D. All records must be retained throughout the project. The three (3) year period of retention starts on June 30, 2018.

VI. NOTICES.

Any Party may give notice to the other Party by sending certified mail properly addressed, postage fully prepaid to the other Party's address as specified below. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by the post office, such notice shall be postponed twenty-four (24) hours for each such intervening day.

District: West Kern Community College District
Attn: Brock McMurray, Executive VP, Administrative Services
Address: 29 Cougar Court
Taft, CA 93268
Telephone: 661-763-7700
Email: bmcurray@taftcollege.edu
Contractor: West Kern Adult Education Network JPA
Attn: Kathy Johnson, Program Director
Address: 915 N. 10th Street, #34
Taft, CA 93268
Telephone: 661-745-4315
Email: kjohnson@taftcollege.edu

- A. All notices or demands to be given under this Agreement should be directed to the address and person listed in this Section VI.
B. Contractor will inform the District of all personnel changes.

VII. TERMINATION

- A. Without Cause. A Party may suspend or terminate this Agreement upon thirty (30) days advance written notice to the other Party prior to the requested termination date. Termination of this Agreement, however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.
- B. With Cause. Each Party may terminate this Agreement upon the other Party's material breach of any provisions of this Agreement. A Party intending to terminate this Agreement pursuant to this subsection shall provide the breaching Party with written notice at least 30 days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this Agreement, and the corrective action and/or remedy requested from the breaching party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of the Cure Period, and if the breaching Party has not cured the breach and provided written notice of such cure to the non-of the Cure Period without any further notice by the Parties. Termination of this Agreement, however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.

VIII. INDEPENDENT CONTRACTOR.

Contractor, in the performance of this Agreement, shall be and act as an independent contractor and not an employee of District. Contractor, understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility his/her ads and/or liabilities including those of his/her employees or agents as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for withholding and payment of all: federal, state, local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to Contractor and Contractor's employees. The District will not withhold taxes, unemployment insurance or social security for Contractor or Contractor's employees or independent subcontractors. Contractor agrees to indemnify and hold District harmless from and against any and all liability arising from any failure of Contractor to withhold or pay any applicable tax, unemployment insurance or social security when due.

IX. DEBARMENT. SUSPENSION. AND OTHER RESPONSIBLE MATTERS

- A. By executing this contractual instrument, Contractor agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).
- B. By executing this contractual instrument, Contractor certifies to the best of its knowledge and belief that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statutes; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) Commission of tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Contractor's present responsibility;

3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in B.(2) above, of this certification;
4. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transaction (Federal, State or Local) terminated for cause or default.

West Kern Adult Education Network JPA

West Kern Community College District

Authorized Representative

Authorized Representative

Title

Title

Date

Date

Date: October 9, 2017
Submitted by: Brock McMurray, EVP of Administrative Services
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Information Item



Board Meeting Date: November 8, 2017

Title of Board Item:

WKCCD Budget Development Calendar for Fiscal Year 2018-19

Background:

Please find attached a draft of the Budget Development Calendar for FY 2018-19. This calendar creates a realistic timeline for budget development and provides opportunity for campus constituencies to participate in the process.

Terms (if applicable):

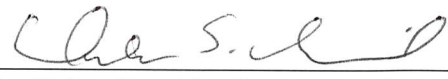
Fiscal Year July 1, 2018 – June 31, 2019.

Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: 

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
BUDGET DEVELOPMENT CALENDAR
FISCAL YEAR 2018-2019**

<u>Month</u>	<u>Date</u>	<u>Description</u>
November		Governance Council reviews proposed annual budget calendar.
November	11/8/17	Budget calendar is submitted to Board of Trustees as an information item.
January		Superintendent/President evaluates Faculty position request based on recommendations.
January		Governor of California releases proposed Budget for FY 2018-19.
January	1/15/18	Fall semester Apportionment Attendance Report submitted with census information. Use results for enrollment planning.
February		Governance Council, Academic Senate and Classified unit rank resource requests from program reviews.
February		Preliminary revenue assumptions established and shared with Governance Council.
February		Preliminary budget allocations submitted to Vice Presidents. All labor assumptions are finalized for next fiscal year.
February		Budget manager's work with faculty and staff to identify budget needs and priorities based on program review and resource allocation ranking process.
February		Budget Committee identifies possible funding sources for resource allocation.
February	2/23/18	HR distributes step and column for all employees to budget managers.
March	3/12/18	Budget augmentation requests, reductions and adjustments are due to Vice Presidents from budget managers.
March	3/28/18	Vice Presidents submit budget augmentation requests, reductions and adjustments to President and Business Office.
April	4/20/18	Spring semester Apportionment Attendance Report (Second period Apportionment Attendance Report CCCFS-320) submitted with census information.
May	5/1/18	HR provides Statutory costs and Health costs to budget managers.
May	5/15/18	Governor releases May revise. Budget assumptions and preliminary revenue allocations revised as necessary and communicated to Governance Council.
May	5/20/18	Budget assumptions and preliminary revenue allocations revised as necessary, per the May 15 Revised State Budget, and communicated to Governance Council.
May		Superintendent/President reviews resource requests and includes funded requests for tentative budget.
June	6/13/18	Tentative Budget presented to WKCCD Board of Trustees.
June	6/30/18	Chancellor's Office releases Second Principal Apportionment. Budget assumptions and preliminary revenue allocations revised as necessary.
September		Communicate resource requests funded from prior year
September	9/12/18	Public Hearing/Adoption of Final Budget.
September		Budget Committee and Governance Council reviews Final Budget.

Date: October 27, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Course Revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update its courses to ensure they meet current standards.

Social Science Division


The Social Science Division has revised the following course outlines as part of the five-year review cycle:

ECEF	1582	Infant Massage
ECEF	1583	Using Infant Cues

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President

Reviewed By: R. Roth
Reviewed By: M. Beasley
Reviewed By: S. Eveland
~~Date Reviewed: June 2011~~
Date Revised: March 2017
Text Update: October 29, 2009
C & GE Approved: August 19, 2011
Board Approved: September 8, 2011

Early Care, Education and Family Studies (ECEP) 1583 Using Infant Cues (1Unit) (DS4) CSU
[formerly Early Childhood Education 1583; Early Childhood Education 11D]

Advisory: Eligibility for English 1500 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1581 recommended

~~Total Hours: 16 hours lecture~~

Hours and Unit Calculations: 16 hours lecture + 32 outside of class hours (48 total student learning hours)

Catalog Description: This course is a study of the verbal and non-verbal forms of communication in infants and toddlers that enhances the relationships between primary caregivers and the children in their care. Emphasis is on the role of the caregiver in reading the infant/toddler's gestures, body language, facial expressions, and verbal cues to establish a nurturing relationship. Strategies for working with children with special needs and ESL learners will be explored.

Type of Class/Course: Degree Credit

Text: Center for Child and Family Studies (Far West Laboratory for Educational Research and Development). *The Program for Infant/Toddler Caregivers, A Guide to Language Development and Communication*. Revised. California Department of Education. 1992. Print.

Program for Infant/Toddler Care. *A Guide to Social Emotional Growth and Socialization*. Revised. Holt: Department of Education. 1990. Print.

*This is the most recent version and comes from the State Department of Education as a training resource for the Program for Infant/Toddler Caregivers.

Course Objectives:

By the end of the course, a successful student will be able to:

1. identify and use appropriate models of temperament assessments,
2. recognize the developmental stages of social-emotional development and differing abilities of infants,
3. recognize communicative messages and needs in infants,
4. facilitate positive interactions between primary caregivers and infants/toddlers,
5. demonstrate sensitivity to the responsive process with awareness of diversity in both children, families and caregivers,
6. explain the effects of temperament, parental stress, depression and violence on relationships between the caregiver and the child,
7. maintain a safe, developmentally appropriate environment for children and families while

- fostering the growth of caregivers-,
8. demonstrate critical thinking and college level writing skill, and
 9. cite vocational opportunities in early care and education.

Course Scope and Content:

Unit I The Young Infant

- A. Emergence of communication: earliest signs
- B. Perceptual abilities and communicative messages
- C. Developmental milestones
- D. Warning signs
- E. Caregiver's practices

Unit II The Mobile Infant

- A. Emergence of communication: give and take between adult and child
- B. Suggestions to support language development at various developmental levels
- C. Developmental milestones
- D. Warning signs
- E. Caregiver's practices

Unit III The Older Infant

- A. Emergence of communication: words, grammar, and first conversations
- B. Stages of language communication
- C. Encouraging language and communication
- D. Warning signs
- E. Caregiver's talk and practices

Unit IV The Bilingual Child Care Setting

- A. Caring for infants in a bilingual childcare setting
- B. Importance of the child's home language
- C. Challenge of diversity
- D. Caregiver's practices

Unit V Communication in a Culturally Diverse Setting

- A. Culture, communication and the care of infants/toddlers
- B. Cultural differences in adult-infant communication
- C. Care and communication outside the home culture
- D. Warning signs
- E. Caregiver's practices

Unit VI The Developing Self

- A. Temperaments of infants and toddlers
- B. Emotional development in infants and toddlers
- C. Caregiver's role in the child's development of self
- D. Parental stress and depression

- E. Inconsolable child
- F. Self-esteem do's and don'ts

Unit VII The Development of Social Skills

- A. Creating nurturing relationships with infants and toddlers
- B. Responsive process
- C. Adaptation and age
- D. Getting in tune
- E. Self-esteem, security and social competence
- F. Over stimulating babies, focus on special needs
- G. Fostering toddler relationships
- H. Understanding gestures and fears

Unit VIII Guidance

- A. Socialization, guidance and discipline with infants and toddlers
- B. Roots of socialization and techniques
- C. Physical punishment and violence
- D. Dealing with aggressive behavior
- E. Considering the quality of care
- F. Caregiver's practices - guiding acceptable behavior

Unit IX Appropriate and Inappropriate Practices

- A. Using appropriate practices when working with infants and toddlers
- B. Identifying inappropriate practices when working with infants and toddlers
- C. Using the Developmentally Appropriate Practice handbook as a guide to providing quality care

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Completing required reading
4. Completing written work

Methods of Instruction:

1. Films ~~when available~~
2. Workshops
3. Visiting specialists
4. Class presentations
5. Reading and evaluations

Methods of Evaluation:



West Kern Community College District

1. Written assignments, including:
 - a. journal entries
 - b. self assessment inventory
 - c. essay or other substantial paper
2. Skill demonstrations, including:
 - a. presentations
 - b. observations
 - c. field work
 - d. quizzes

Supplemental Data:

TOP Code:	130590: Infants & Toddlers
SAM Priority Code:	C: Clearly Occupational
Distance Education:	Online; Offline
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE



Reviewed By: R. Roth
Reviewed By: M. Beasley
Reviewed By: S. Eveland

Date Reviewed: March 2017
C & GE Approved:
Board Approved:

Early Care, Education and Family Studies (ECE) 1582 Infant Massage (1 Unit) (DS4) CSU
[formerly Early Childhood Education 1582; Early Childhood Education 11C]

Advisory: Eligibility for English 1500 strongly recommended. Completion of or concurrent enrollment in Early Care, Education and Family Studies 1581 and 1583 recommended.

~~Total Hours:~~ Hours and Unit Calculations: 16 hours lecture + 32 outside of class hours (48 total student learning hours)~~total~~

Catalog Description: This course provides instruction on positive touch, infant massage, and relaxation techniques ~~in the context of support for to support~~ the development of the infant. The impact of positive touch is discussed in terms of child growth and development, bonding and attachment, human anatomy and physiology, stress management, self-esteem, and overall health and well-being. The course also covers facilitation of positive interactions between infant and caregiver through instruction on the recognition of infant cues, sensitivity to cultural issues and special needs infants, and development and maintenance of safe and appropriate environments during use of these techniques. Emphasis is on the interaction between the caregiver and the infant in reading and understanding cues, relaxation techniques and the importance of preparing for massage and massage techniques. Additionally, the benefit of positive touch, massage, communication and mindfulness for all ages is explored.

Type of Class/Course: Degree Credit

Text: Schneider McClure, Vimala. *Infant Massage - A Handbook for Loving Parents*, Revised Edition. New York: Bantam, 2000. Print.

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student will be able to:

1. Explain the impact of ~~positive touch with infants in terms of~~ on growth and development, bonding and attachment, human anatomy and physiology, stress management, self-esteem, and overall health and well-being,
2. examine and recognize that external pressures create challenges and stress on infants and caregivers,
3. demonstrate appropriate infant massage techniques,
4. facilitate positive interactions between caregivers and infants,
5. demonstrate a sensitivity to diversity in caregivers and infants, maintain a safe, developmentally appropriate environment for infants conducive to positive touch and massage, deep relaxation, and supportive of the clear beliefs and values of families,
6. demonstrate a sensitivity to the special needs of infants and their families in a child care setting,
7. demonstrate critical thinking and college level writing skill, and



8. cite vocational opportunities in early care and education.

Course Scope and Content:

- Unit I** **The Benefits of Infant Massage and Positive Touch**
A. A vehicle to building relationships
B. Positive impact on health, growth and development
C. Reduces Stress
D. Builds Positive Self-Esteem
E. Improves General Health and Well Being
F. Supports Bonding and Attachment
G. Positive impact on anatomy and physiology
H. Introduces mindfulness and mind/body awareness
-
- Unit II** **Preparing for Massage**
A. Relaxing environment
B. Lighting and music
C. Caregiver relaxation techniques
D. Cues from the infants: engagement and disengagement
E. Timing and infant states of arousal
F. Oil and lotion
- Unit III** **Bonding and Infant Massage**
A. Reading infant cues
B. Establishing trust
C. Communication through skin to skin contact
D. Learning about your infant and child
- Unit IV** **Who benefits from using infant massage and positive touch?**
A. Parents
B. Caregivers
C. Foster parents and kinship caregivers
D. Siblings
E. Teachers
F. Infants, children, and adolescents
G. Foster children
H. Children with special needs
I. Communities
- Unit V** **Using Massage in Special Circumstances**
A. Gas and colic
B. Medically fragile and premature infants
C. Special Needs children
D. Children and adolescents
E. Foster children
F. Abused children

- Unit VI **Massage Techniques and Approaches**
- A. Swedish and Indian massage techniques
 - B. Gas and colic massage
 - C. Massage for children and adolescents
 - D. Gentle movements and exercises
 - E. Relaxation techniques

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 3 hours per week outside of the regular class time doing the following:

- 1. Studying
- 2. Answering questions
- 3. Completing required reading
- 4. Completing written work
- 5. Skills practice

Methods of Instruction:

- 1. Films when available
- 2. Workshops
- 3. Visiting specialists
- 4. Class presentations
- 5. Reading and evaluations
- 6. Peer interactions

Methods of Evaluation:

- 1. Written assignments, including:
 - a. journal entries
 - b. self assessment inventory
 - c. reading reflections and book reviews
- 2. Skill demonstrations, including:
 - a. presentations
 - b. demonstrations
 - c. observations
 - d. field work

Supplemental Data:

TOP Code:	130590: Infants & Toddlers
SAM Priority Code:	C: Clearly Occupational



Distance Education:	Not Applicable
Funding Agency:	Y: Not Applicable(funds not used)
Program Status:	I: Program Applicable
Noncredit Category:	Y: Not Applicable, Credit Course
Special Class Status:	N: Course is not a special class
Basic Skills Status:	N: Course is not a basic skills course
Prior to College Level:	Y: Not applicable
Cooperative Work Experience:	N: Is not part of a cooperative work experience education program
Eligible for Credit by Exam:	E: Credit By Exam
Eligible for Pass/No Pass:	C: Pass/No Pass
Taft College General Education:	NONE

Date: October 27, 2017
Submitted by: Mark Williams, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Board Item:

Discontinuance of the following Programs:

Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts
History: Associate in Arts
Accounting: Associate in Science & Certificate of Achievement

Background:

Social Science Division

The Social Science Division has communicated with the Vice President of Instruction that the Division officially recommends the Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts & History: Associate in Arts be discontinued. See the program inactivation memo. This request was reviewed and approved by the Curriculum and General Education Committee.

Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts
History: Associate in Arts

Applied Technologies Division

The Applied Technologies Division has communicated with the Vice President of Instruction that the Division officially recommends the Accounting: Associate in Science & Certificate of Achievement be discontinued. See the program inactivation memo. This request was reviewed and approved by the Curriculum and General Education Committee.

Accounting: Associate in Science & Certificate of Achievement

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: 
Dr. Debra Daniels, Superintendent/President

MEMO

To: Mark Williams, Chief Instructional Officer
Vicki Jacobi, Curriculum Co-Chair

From: Michelle Oja, Ph.D.

Division: Social Science

Date: 9/21/2017

Re: Deactivate Liberal Arts in Social & Behavioral Sciences degree

Program Title: Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts

Type of Curriculum Change:

New Program Substantial Program Change* Nonsubstantial Program Change*

**For Program inactivations, please follow [Administrative Procedure 4021](#)*

I have reviewed the Program Review prior to updating this program:

Yes No

Justification for Request:

Please enter a brief description of the background and rationale for the new program or for the changes if amending an existing program.

The division chair and the division liaison counselor believe that offering a Liberal Arts emphasis in Social and Behavioral Sciences does not serve student needs. Students would be better served by choosing a specific major and (transfer) degree.

There does not appear to be a program review for this degree. Program review data shows that the number of students earning this degree has been decreasing, with only 1 student receiving this degree in 2014-15.

*Program SLOs are required



A.A. Liberal Arts: Social and Behavioral Sciences

Requirements (Select 18 units from the following)	Dept. Name/#	Name	Units	CSU- GE	IGETC	Sequence
ANTH	1512	Introduction to Cultural Anthropology	3	D1	4A	Fall
ARCH	1501	Introduction to Archaeology	3			Spring
ADMJ	1501	Introduction to Administration of Justice	3			Fall/Sprin
ADMJ	1508	Introduction to Corrections	3			g
DS	1501	Introductions to Disabilities	3			Spring
HIST	2202	Western Civilization to 1600	3	D6	4F	Fall
HIST	2204	Western Civilization from 1600	3	D6	4F	Fall
HIST	2210	World Civilization to 1500	3	D6	4F	Spring
PHIL	1501	Introduction to Philosophy	3	C2	3B	Fall/Sprin
PHIL	1531	The World's Living Religions	3	C2	3B	g
PSYC	1500	Introduction to Psychology	3	D9	4I	Fall/Sprin
PSYC	2033	Personal and Social Adjustment	3	D9		g
PSYC	2200	Elementary Statistics for the Social Sciences	4	B4	Area	Fall
SOC	1510	Introduction to Sociology	3	D0	2	Fall/Sprin
RECR	1510	Introduction to Recreation and Leisure Service	3	D7, E	4J	g
						Fall/Sprin
						g
						Fall/Sprin
						g
						Fall/Sprin
						g
						Fall

TOTAL UNITS: 18 units
 Local Transfer Pattern: 25 units
 Electives if necessary: 17 units
 Total: 60 units

MEMO

To: Mark Williams, Chief Instructional Officer
Vicki Jacobi, Curriculum Co-Chair

From: Michelle Oja, Ph.D.

Division: Social Science

Date: 9/21/2017

Re: Deactivate local History degree

Program Title: History: Associate in Arts

Type of Curriculum Change:

New Program Substantial Program Change* Nonsubstantial Program Change*

**For Program inactivations, please follow Administrative Procedure 4021*

I have reviewed the Program Review prior to updating this program:

Yes No

Justification for Request:

Please enter a brief description of the background and rationale for the new program or for the changes if amending an existing program.

The full-time faculty and the division liaison counselor believe that offering only one History degree (the AA-T in History) will better serve student needs than having two options.

*Program SLOs are required



A.A. History

Required Courses	Dept. Name/#	Name	Units	CSU-GE	IGETC	Sequence
HIST	2210	World Civilization to 1500	3	D6	4F	Fall/Spring
HIST	2202	Western Civilization to 1600	3	D6	4F	Fall
HIST	2204	Western Civilization from 1600	3	D6	4F	Spring
HIST	2231	History of the United States to 1877	3	D6	4F	Fall/Spring
HIST	2232	History of the United States from 1877	3	D6	4F	Fall/Spring
PLUS any one of the follow:						
ANTH	1512	Cultural Anthropology	3	D1	4A	Spring
ARTH	1500	Art Appreciation	3	C1	3A	Fall/Spring
HIST	2270	California History	3	D6	4F	Fall/Spring
SPAN	1601	Elementary Spanish I	4	C2	3B	Fall/Spring
SOC	1510	Introduction to Sociology	3	D0	4J	Fall/Spring

Required Major Total 18 units
 CSU Gen Ed: 39 units
 Double Counted: 9 units
 Electives: 12 units
 Total: 60 units

To: Mark Williams, Chief Instructional Officer
Vicki Jacobi, Curriculum Co-Chair
Geoffrey Dyer, President Academic Senate

From: Kanoe Bandy, Chair

Division: Applied Technologies

Date: 4/12/2017

Re: Discontinue ACCOUNTING Program

Type of Curriculum Change:

- | | |
|--|---|
| <input type="checkbox"/> New Course* | <input type="checkbox"/> Substantial Course Change* |
| <input type="checkbox"/> Nonsubstantial Course Change* | <input type="checkbox"/> Course Inactivation |
| | <input checked="" type="checkbox"/> PROGRAM Inactivation |

For Course Changes, why is this course being updated? N/A

- For C-ID
- As part of the 5 year review cycle
- Other (please explain): _____

For New Courses, please enter a justification for the request: N/A**Programs Affected/Stand Alone:**

Please list all degrees and certificates affected:

Associate in Science Accounting

 Addition to Taft College General Education:

- | | | |
|--|--|--|
| <input type="checkbox"/> Natural Science | <input type="checkbox"/> Social & Behavioral Science | <input type="checkbox"/> English Composition |
| <input type="checkbox"/> Humanities | <input type="checkbox"/> Communication & Critical Thinking | |

Justification for Addition to Taft College General Education:

Please list the General Education SLOs this course meets:

Program Discontinuance

Reference:

Education Code 78016; Title 5, 51022, 55130

Educational Program Evaluation and Discontinuance Procedure

Because Taft College is committed to support programs that fulfill the goals of the Mission Statement and the Institutional Learning Outcomes for students as stated in the Educational Master Plan, when programs with low or declining enrollment, decreasing demand for service, or clear obsolescence are identified, they will be considered for discontinuance. This is the subject of this memo.

I. A declining trend has been identified by the division/area chair and faculty of the Associate in Science Accounting program during several program review cycles. According to the Taft College discontinuation process, this trend can be identified using any of the following four indicators:

- a. Statistically significant decline in class enrollment throughout the program over four consecutive semesters.
- b. A consistently low enrollment of 50% below maximum seat load capacity over four consecutive semesters.
- c. Retention of less than 50% from the beginning term class roster for four terms (need not be consecutive semesters).
- d. Student success of less than 50% of students obtaining a grade of C or better and /or credit for the final course grade in all courses of the program over four terms (need not be consecutive semesters) in that program.

Unfortunately, none of these indicators support the notion of terminating the AS in Accounting program. This is no surprise since the courses in this degree are in three other degrees in the division. There are other compelling reasons for discontinuing this degree. First, this program is largely contained in the Associate in Science General Business degree which students are actively pursuing. Second, students who are looking for transfer work are electing the Business Administration for Transfer degree. Third, this degree misleads students into believing that they are graduating with a degree in accounting, and this is not true. The accounting courses in this degree are breath only, skill focused. They prepare students for entry level bookkeeping and clerk positions, not accounting positions. The strong theory and practice of accounting is not encountered until students study Intermediate and Advanced Accounting courses which, when completed successfully, will enable students to become entry level accountants. Fourth, the division believes the Associate in Science in General Business Degree overhaul will give the few accounting students (1 each year for the past four years!) the opportunity to focus their classwork in accounting if they desire. Fifth, the Associate in Arts in Business Administration is being revised to include computer applications so that students can elect either the nontransferable Associate in Science General Business degree or the transfer option found in

the Associate in Arts in Business Administration degree. The preferred pathway for employment in the business sector is the Associate in Arts in Business Administration degree.

Thank you for moving this program forward into the discontinuance process.


A.S. Accounting

Required Courses	Dept. Name/#	Name	Units	CSU-GE	IGETC	Sequence
BSAD	2220	Introduction to Financial Accounting	4			
BSAD	2221	Introduction to Managerial Accounting	4			
BUSN	2275	Business Law	3			
BUSN	1050	Business Mathematics OR	4			
BUSN	1053	Computerized Accounting	1			
BUSN	1059	Electronic Machine Calculations	1			
COSC	1603	Introduction to Electronic Word Processing- Microsoft Word 2010	1.5			
COSC	1703	Introduction to Spreadsheets- Microsoft Excel 2010	1.5			
Electives			5			

Date: October 11, 2017
Submitted by: Genoveve Curiel-Garcia, Director of Children's Center
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Amendment 01 to the Resolution authorizing agreement with the California Department of Education for Taft College to continue to provide childcare services for the Preschool Program

Background:

The attached amendment to contract number CSPP-7131 with the State of California Preschool Program increases the Maximum Reimbursable Amount (MRA) from \$722,354 to \$816,646 for an increase of \$94,292.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The new MRA is \$816,646

Approved: 

Dr. Debra Daniels, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F. Y. 17 - 18

Amendment 01

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Budget Act/Rate Increase

DATE: July 01, 2017

CONTRACT NUMBER: CSPP-7131

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 15-6386-00-7

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This agreement with the State of California dated July 01, 2017 designated as number CSPP-7131 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$722,354.00 and inserting \$816,646.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$40.45 and inserting \$45.73 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be 17,858.0. (No change)

Minimum Days of Operation (MDO) Requirement shall be 246. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE CONTRACT MANAGER		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 94,292	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 722,354	(OPTIONAL USE) 0656 23038-6386				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 816,646	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				
	I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER		DATE			


Month: October Year: 2017

Please fill in the number of hours worked for each day in the calendar below.

26)	27)	28)	29)	30)	31)
1)	2) 3 hours HIST 2231	3)	4)	5)	6)
7)	8)	9)	10)	11)	12)
13)	14)	15)	16)	17)	18)
19)	20)	21)	22)	23)	24)
25)					

Total Hours: 3 hrs v/j

11000-202-1340-49999

Submitter: Tina Mendoza 

Assignment(s):
(Courses & Primary Instructor) Dr. Altenhofel

Time sheets are due on the 25th of the month and are to be returned to the Office of Instruction.

Date: October 25, 2017

Submitted by: Genoveve Curiel-Garcia, Director of the Children's Center

Area Administrator: Mark Williams, VP of Instruction

Subject: Request for Ratification

Board Meeting Date: November 8, 2017

Title of Board Item:

Amendment 01 to the Resolution authorizing agreement with California Department of Education for Taft College to continue to provide child care services for the General Child Care & Development Programs

Background:

The attached amendment to the agreement with the State of California CCTR- 7056 General Child Care & Development Program increases the maximum reimbursable amount from \$510,125 to \$576,634 for an increase of \$66,509.

All terms and conditions of the original agreement remain unchanged.

Terms (if applicable):

July 1, 2017 - June 30, 2018

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The new maximum reimbursable amount will be \$576,634.

Approved: 

Dr. Debra Daniels, Superintendent/President



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 17 - 18

Amendment 01

DATE: July 01, 2017

CONTRACT NUMBER: CCTR-7056

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 15-6386-00-7

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

Budget Act/Rate Increase

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This agreement with the State of California dated July 01, 2017 designated as number CCTR-7056 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$510,125.00 and inserting \$576,634.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$40.20 and inserting \$45.44 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be 12,690.0. (No change)

Minimum Days of Operation (MDO) Requirement shall be 246. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR				
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)				
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,		PRINTED NAME AND TITLE OF PERSON SIGNING				
TITLE CONTRACT MANAGER		ADDRESS				
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 66,509	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE		Department of General Services use only		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 510,125	(OPTIONAL USE) See Attached					
TOTAL AMOUNT ENCUMBERED TO DATE \$ 576,634	ITEM See Attached	CHAPTER	STATUTE			FISCAL YEAR
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.			
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE				

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

CONTRACT NUMBER: CCTR-7056

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 147,676	(OPTIONAL USE)0656 13609-6386	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 147,676	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 67,881	(OPTIONAL USE)0656 15136-6386	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 67,881	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 66,509	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 294,568	(OPTIONAL USE)0656 23254-6386			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 361,077	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

Date: October 27, 2017
Submitted by: Andrew Prestage, Executive Director Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Ellucian Banner and Oracle Maintenance Contract

Background:

With Measure A Bond funding Taft College upgraded from a simple Student Information System (SIS) to Ellucian's Banner ERP system. Since the purchase, we have kept the software and database software under maintenance to receive the latest updates and solutions needed to keep the system efficient. The cost of the Banner system is divided by all departments that use its function to record and report student, financial, financial aid and instructional information.

Terms (if applicable):

Maintenance coverage is from January 1, 2018 to December 31, 2018

Expense (if applicable):

Total cost of this contract is \$180,543.00

Fiscal Impact Including Source of Funds (if applicable):

Total cost of this contract has been projected in the 2018 department budgets.

Approved: 

Dr. Debra Daniels, Superintendent/President



Ellucian Confidential and Proprietary Information
Ellucian Maintenance Notice
West Kern Comm College District

Current Maintenance

Below is a list of your current product maintenance components with payment coming due on January 1, 2018 for the Contract Year January 1, 2018 to December 31, 2018. You will receive a separate invoice for each of the Sales Orders listed below.

THIS IS NOT AN INVOICE	Contract Year January 1, 2018 to December 31, 2018
<i>Maintenance Paid in Advance</i>	
Sales Order R33870	
Maintenance Banner Finance	\$19,407
Maintenance Banner Financial Aid	\$15,008
Maintenance Banner Human Resources	\$19,633
Maintenance Banner Operational Data Store Oracle	\$8,898
Maintenance Banner Student	\$27,036
Maintenance Banner Workflow	\$4,959
Maintenance Degree Works	\$11,114
Maintenance Diagnostics Pack for Oracle Middleware	\$2,146
Maintenance Financial Aid FM Need Analysis	\$7,890
Maintenance Oracle Database Configuration Management Pack	\$2,146
Maintenance Oracle Database Diagnostics Pack	\$2,146
Maintenance Oracle iAS Configuration Management Pack	\$2,146
Maintenance Oracle Internet Application Server Enterprise Edition	\$21,457
Maintenance Oracle Internet Developer Suite	\$4,833
Maintenance Oracle Programmer	\$967
Maintenance Oracle Relational Database System	\$28,611
Maintenance Oracle Tuning Pack	\$2,146
Total Maintenance - Sales Order R33870	\$180,543

Invoicing and Payment

The "Maintenance Paid in Advance" listed above will be billed to your Institution in November, with payment due on January 1, 2018. **Please note, you will receive a separate notice if you have maintenance payments which are due on a date other than January 1, 2018.**

Your prompt payment allows us to focus on providing you with the highest level of quality service.



October 4, 2017

West Kern Comm College District
Adrian Agundez
29 Emmons Park Drive
Taft, CA 93268-1437

Dear Valued Client:

It's been our pleasure to be your partner as you work to build connections, drive efficiencies, and elevate performance in order to best serve your constituents. Likewise, we make it our mission to best serve our constituents—you.

To provide you with the best possible service, we would like to take the opportunity to thank you for your business and provide you with some useful information about your maintenance programs for which you will soon be invoiced. The attached schedule contains a list of your current product maintenance which will be invoiced to you in November along with important information about invoicing and payment.

To ensure the invoices we provide you are accurate and complete, please provide the following to cseenablement@ellucian.com by no later than 10/27/2017:

- Purchase Order (PO) number or other information if required on your invoice in order to remit payment
- Any changes to the contact information as it appears on this letter

Additionally, please ensure that the Ellucian maintenance in the attached schedule is incorporated in your annual budget.

If you have any questions, you may reach us at cseenablement@ellucian.com, (610) 578-5750, or the address below:

Ellucian
4 Country View Road
Malvern, PA 19355
Attention: Joseph Vukson

We look forward to continuing our partnership and serving your maintenance needs. Please contact us if you have questions, need further assistance, or have suggestions for how we can enhance our services to you.

Questions? Visit <http://www.ellucian.com/Solutions/Ellucian-Client-Support/> or contact us at cseenablement@ellucian.com.

Sincerely,

Joseph Vukson
Accounts Receivable Manager

Date: October 27, 2017

Submitted by: Andrew Prestage, Executive Director Information Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Ellucian Banner Advancement and Oracle Data Integrator Maintenance

Background:

With Measure A bond funding Taft College upgraded from a simple Student Information System (SIS) to Ellucian's Banner ERP system. Since the purchase, we have kept the software and database software under maintenance to receive the latest updates and solutions needed to keep the system efficient. The Banner Advancement was purchased for Taft College Foundation and its cost is paid by the Foundation and several departments. Advancement is used to record alumni information and donations.

In addition, we were required to add the data integrator application to your system as part of the plan to migrate Banner to version 9 and to keep our ODS functioning. The data integrator application had been purchased in 2016; however, the application needs its own maintenance renewed annually.

Terms (if applicable):

Maintenance coverages are from January 1, 2018 to December 31, 2018

Expense (if applicable):

Total cost of the contracts is \$11,487.00

Fiscal Impact Including Source of Funds (if applicable):

Total cost of this contract has been projected in the 2018 department budgets.

Approved: _____



Dr. Debra Daniels, Superintendent/President



Ellucian Confidential and Proprietary Information
Ellucian Maintenance Notice
Taft College

Current Maintenance

Below is a list of your current product maintenance components with payment coming due on January 1, 2018 for the Contract Year January 1, 2018 to December 31, 2018. You will receive a separate invoice for each of the Sales Orders listed below.

THIS IS NOT AN INVOICE	Contract Year January 1, 2018 to December 31, 2018
<i>Maintenance Paid in Advance</i>	
Sales Order RX 8643	
Maintenance Banner Advancement	\$10,797
Total Maintenance - Sales Order RX 8643	\$10,797
Sales Order 43426	
Oracle Data Integrator Enterprise Edition Maintenance	\$690
Total Maintenance - Sales Order 43426	\$690

Invoicing and Payment

The "Maintenance Paid in Advance" listed above will be billed to your Institution in November, with payment due on January 1, 2018. **Please note, you will receive a separate notice if you have maintenance payments which are due on a date other than January 1, 2018.**

Your prompt payment allows us to focus on providing you with the highest level of quality service.



October 4, 2017

Taft College
Att: Adrian Agundez
29 Emmons Park Drive
Taft, CA 93268-1437

Dear Valued Client:

It's been our pleasure to be your partner as you work to build connections, drive efficiencies, and elevate performance in order to best serve your constituents. Likewise, we make it our mission to best serve our constituents—you.

To provide you with the best possible service, we would like to take the opportunity to thank you for your business and provide you with some useful information about your maintenance programs for which you will soon be invoiced. The attached schedule contains a list of your current product maintenance which will be invoiced to you in November along with important information about invoicing and payment.

To ensure the invoices we provide you are accurate and complete, please provide the following to cseenablement@ellucian.com by no later than 10/27/2017:

- Purchase Order (PO) number or other information if required on your invoice in order to remit payment
- Any changes to the contact information as it appears on this letter

Additionally, please ensure that the Ellucian maintenance in the attached schedule is incorporated in your annual budget.

If you have any questions, you may reach us at cseenablement@ellucian.com, (610) 578-5750, or the address below:

Ellucian
4 Country View Road
Malvern, PA 19355
Attention: Joseph Vukson

We look forward to continuing our partnership and serving your maintenance needs. Please contact us if you have questions, need further assistance, or have suggestions for how we can enhance our services to you.

Questions? Visit <http://www.ellucian.com/Solutions/Ellucian-Client-Support/> or contact us at cseenablement@ellucian.com.

Sincerely,

Joseph Vukson
Accounts Receivable Manager

Date: October 18, 2017
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: November 8, 2017

Title of Board Item:

Consultant Contract with Julie McNeil to serve as the Interim Associate Vice President of Human Resources

Background:

Julie McNeil will serve as the Interim Associate Vice President of Human Resources while the recruiting process for a permanent replacement is ongoing. Ms. McNeil will assist the Human Resources department in day-to-day tasks as needed until the selected candidate takes office. She has served administrative human resource roles at a community college and brings a wealth of experience and knowledge with her.

Terms (if applicable):

November 1, 2017 until permanent selection for the position takes office

Expense (if applicable):

\$9,500.00 per month plus housing expense during her tenure

Fiscal Impact Including Source of Funds (if applicable):

Expense will come from District funds.

Approved: 

Dr. Debra Daniels, Superintendent/President

**TAFT COLLEGE
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between TAFT COLLEGE and Julie McNeil ("Independent Contractor"). The agreement is effective November 1, 2017.

Recitals

1. The college desires to obtain the services of a consultant especially trained and experienced in rendering the following services:

Manage the human resources services and needs of the institution.

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Interim Assoc. Vice President of Human Resources as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the college.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

November 1, 2017 through December 31, 2017 All work shall be performed at the discretion of the contractor unless otherwise agreed. May be extended monthly upon mutual agreement at the same terms.

3. **Services to be Provided.** The services to be provided to the college by the Independent Contractor include but are not necessarily limited to the following:

Human Resource Management

4. **Service Days.** Independent Contractor may determine which days services shall be rendered unless specifically requested by college.

5. **Compensation.** Independent Contractor shall be paid a daily rate of \$436.00 for services rendered on regular work days, with the sum not to exceed: \$9,500 per month. Hotel will be chosen and paid for by the District. A school car will be provided for local transportation.

Independent Contractor Agreement Page 2

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the college, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the college.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the college which shall include a journal indicating days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The college shall reimburse Independent Contractor for travel expenses/mileage for meetings outside the district that are approved in advance by the President at the going mileage rate.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** College may terminate this Agreement upon providing Independent Contractor with 15 days prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of Taft College Board Approval:

Taft College :

Independent Contractor:

By:

(Signature)

(Signature)

Dr. Debra S. Daniels

(Printed Name)

(Address)

Superintendent/President

(Title)

(Social Security # or TIN #)

Date: October 30, 2017
Submitted by: Anthony Cordova, Director of CTE
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: November 8, 2017

Title of Board Item:

Request for Approval of an extension Lease Agreement with Virgie M. Beard of the Beard Family Trust for Instructional Use of Facilities located in the Taft Industrial Park

Background:

The attached lease agreement with the Beard Family Trust is for use of the facility at 809 Black Gold Court. With this facility, the College will be able to continue offering courses within the Welding Program and develop a long-term strategy with our business partners to ensure its continued success.

This is a 24-month lease agreement from 11/1/17 to 10/31/19 not to exceed \$3,500 per month.

Terms (if applicable):

11/1/17 - 10/31/19

Expense (if applicable):

\$84,000 (\$3,500 for 24 months Direct Payment)

Fiscal Impact Including Source of Funds (if applicable):

This expense will be paid for by District's Instructional budget and the contingency fund starting fiscal year 2018-19.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Commercial Buildings and Land Lease

DATE:

THE BEARD FAMILY TRUST, dated October 30th, 2017 (“Landlord”) hereby rents to **WEST KERN COMMUNITY COLLEGE DISTRICT, 29 Cougar Ct. Taft CA 93268** (“Tenant”) and **Tenant hereby rent** the following premises from Landlord, as-is:

The buildings, improvements, and parking lot located at 809 Black Gold CT. Taft Calif. 93268, consisting of [two buildings one is 4800 sq ft in size the other is 900 sq ft in size], in addition to a noncontiguous parcel of land located 809 Blackgold Ct Taft CA 93268 and consisting of [one lot at 15317.61 sq ft] (collectively, the “Premises”). The Premises is depicted on the map attached and incorporated as Exhibit “A.”

1. This lease agreement (“Lease”) shall be for a term of three (2) years beginning on November 1, 2017 and ending on October 31, 2019 at the annual rent of \$42,000.00 to be paid monthly at \$3,500.00. A security deposit of \$3,500.00 shall be deposited by Tenant with Landlord (completed-lease extension). Tenant shall have the option to renegotiate lease of the Premises prior to the end of the Lease term.
2. Tenant may use the Premises for any lawful purposes related to its educational programs.
3. Landlord may not unreasonably withhold its consent to Tenant subleasing or assigning this Lease.
4. Tenant shall pay rent on the first day of each month at Landlord’s mailing address. The security deposit is to be paid when the Tenant signs this Lease.
5. Tenant agrees: To obey all applicable Federal, State, County and Municipal laws, regulations, rules and ordinances in regards to its occupancy and use of the Premises, and to maintain the Premises in accordance with same as of the date of this Lease. Tenant shall save the Landlord and hold it harmless from any expense, loss or damage to the Premises by reason of Tenant’s violation of such laws, regulations, rules and ordinances as of the date of this Lease, or by reason of any damage to the Premises that is sustained by reason of the Tenant’s negligence.
6. Tenant shall take care that no damage occurs to the buildings or any fixtures upon the Premises as a result of Tenant’s use of the Premises, and Tenant shall be liable for all damages to the Premises caused by Tenant or its agents. Tenant agrees to observe all valid rules and regulations of the utility companies and the sewer authority supplying the Premises with electricity, gas, water and use of sewer, and Tenant shall promptly pay bills for the same during the Lease term.
7. Tenant shall return the Premises to Landlord upon the termination of this Lease in the same condition as when taken, reasonable wear and tear excepted, and except for improvements remaining with the Premises as described herein.
8. Landlord represents and warrants that as of the date of this Lease the Premises is fully compliant with all applicable Federal, State, County and Municipal laws, regulations, rules and ordinances, and that the lease of the Premises to Tenant does not violate the

same. Landlord further represents and warrants that as of the date of this Lease the Premises is being used and maintained in accordance with all valid rules and regulations of the utility companies and the sewer authority supplying the Premises with electricity, gas, water and use of sewer. Landlord shall be responsible for the transfer of all bills for electricity, gas, water and sewer into Tenant's name as of the date this Lease commences, at which time Tenant's obligation to pay the same shall begin.

9. Landlord shall be responsible for capital improvements, repairs and maintenance for the Premises including, but not limited to, maintenance, repairs, and replacement as necessary of the HVAC system, electrical wiring, roof, parking area, exterior walls and structural foundation, and plumbing with the exception of plugged drains and toilets.
10. If Tenant fails to pay rent when due, or to perform any term of this Lease, after not less than thirty (30) days' written notice of default given to Tenant in the manner set forth in this Lease, Landlord, at Landlord's option, may terminate all rights of Tenant under this Lease, unless Tenant, within the time specified, cures the default. Either Landlord or Tenant may terminate this Lease for any reason after not less than six (6) months' written notice to the other in the manner set forth in this Lease.
11. If Tenant defaults, Landlord may elect to: (a) continue the lease in effect, and enforce all Landlord's rights and remedies under this Lease, including the right to recover the rent as it becomes due; or (b) at any time, terminate all of Tenant's rights under this Lease, and recover from Tenant all damages Landlord may incur by reason of the breach of the Lease, including the cost of recovering the Premises and including the worth at the time of the termination or at the time of an award if suit is instituted to enforce this provision, of the amount by which the unpaid rent for the balance of the term exceeds the amount of the rental loss that Tenant proves could be reasonably voided.
12. In the event of a partial destruction of the Premises during the Lease term, Landlord shall forthwith repair the same, provided that such repairs are being made within sixty (60) days under existing governmental laws and regulations, but such partial destruction shall not terminate this Lease, except that Tenant shall be entitled to a proportionate reduction of rent while such repairs are being made, based upon the extent to which the making of such repairs shall interfere with the business of Tenant on the Premises. If such repairs of partial destruction cannot be made within said sixty (60) days, or in the event that Landlord fails to make such repairs within sixty (60) days, this Lease may be terminated immediately at the option of either party by written notice. In the event of the total destruction of the Premises, or so much damage as to render the Premises untenable for Tenant's business on the Premises, either party hereto may serve personally, or by registered mail, upon the other party within ten (10) days after such destruction, a thirty (30) day written notice of the intention of such party to terminate this Lease and the term therein provided for and at the end of such thirty days the Tenant shall pay all rent to the date of said destruction and surrender up to the Landlord the Premises and this Lease shall terminate.
13. All express covenants made by the Landlord to Tenant in connection with the Premises are contained in this Lease.

14. All improvements made by the Tenant to or upon the Premises shall remain on the Premises of the Landlord at the expiration of the Lease if not removed by Tenant. Tenant is expressly allowed to install a ventilation system on the Premises, and agrees to remove the ventilation system and associated infrastructure upon the termination of this Lease and return the Premises to a condition reasonably similar to its condition prior to the installation of the ventilation system. **Other improvements made by Tenant beyond the ventilation system shall remain in place at the end of the lease, unless mutually agreed otherwise.**
15. Landlord shall furnish the following utilities: None. Tenant is responsible for all utilities.
16. Late charges of \$175.00 will be added to the rent for rental payments made after the fifth of the month.
17. For the duration of the Lease, Tenant, at its expense, shall insure Tenant and Landlord by maintaining insurance against liability for injury to persons or property in connection with the entire Premises with a comprehensive general public liability insurance policy with limits of at least one (1) million dollars with respect to injury or death of any one (1) person and two (2) million dollars with respect to any one (1) accident, disaster or occurrence, and one hundred thousand dollars with respect to property damage. Tenant shall provide Landlord with a certificate of insurance prior to the commencement date of the term of this Lease, evidencing such coverage and Landlord's status as an additional insured. Tenant, at his expense, shall insure buildings for fire damages at replacement cost.
18. Any notice upon Landlord or Tenant required or permitted to be given under this Lease shall be in writing and shall be deemed to have been duly and sufficiently given if a copy thereof has been personally delivered or mailed by United States registered or certified mail, postage prepaid to Tenant at 29 Cougar Court, Taft, CA 93268, and to Landlord at P.O. box 344 Taft, CA 93268 Any notice required or permitted to be given under this Agreement shall be deemed effective upon receipt or failure to accept delivery. Notice of any change in address shall be given as set forth in this Paragraph.
19. Landlord shall have the right to enter the Premises for the purposes of making necessary or agreed repairs and for showing the Premises to prospective tenants, purchasers, or mortgagees, provided that, except in the case of an emergency, such entry shall be made during normal business hours and upon at least thirty-six (36) hours' prior notice to Tenant. Tenant may not change the locks to the Leased Premises without the prior consent of Landlord, and Landlord shall be provided by Tenant with a working key to the locks if the change is allowed.

Landlord: Virgie M. Beard

Tenant: _____

By: _____
Beard Family Trust

By: _____

Date: _____

Date: _____

Exhibit "A"
Map of Premises



Date: October 27, 2017

Submitted by: Oleg Bepalov, Executive Director of Institutional Research & Planning

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Statement of Work between Phytorion, Inc. and West Kern Community College District for Counseling Component of Data Warehouse/ Analytics Solution

Background:

The attached Statement of Work between Phytorion, Inc. and West Kern Community College District will create a component of a Student Data Warehouse (SDW) and Cognos reporting and analytic solution to support the counseling office.

Terms (if applicable):

Effective upon signature

Expense (if applicable):

\$165/hour, plus travel expenses

Fiscal Impact Including Source of Funds (if applicable):

IEPI budget

Approved: 

Dr. Debra Daniels, Superintendent/President

STATEMENT OF WORK

FOR

THE COUNSELING COMPONENT OF THE DATA WAREHOUSE/ANALYTICS SOLUTION

THIS STATEMENT OF WORK (this "SOW") is being executed on this 27th day of October 2017 ("SOW Effective Date") pursuant to the West Kern Community College District Master License and Services Agreement by and between Phytorion, Inc. ("Consultant" or "Phytorion"), and West Kern Community College District ("Customer") dated as of June 27, 2016 (the "Agreement") the terms of which are incorporated herein by reference. Any capitalized terms not defined herein shall have the meaning, if any, set forth in the Agreement.

1. SCOPE OF SERVICES.

Customer wishes to create a component of a Student Data Warehouse ("SDW") and Cognos reporting and analytics solution ("BI") to support the Counseling office.

The following list sets forth the "Services" to be provided hereunder by Phytorion:

- I. Conduct Fit/Gap – also referred to as Data Warehouse ("DW") Requirements Gathering – sessions. Phytorion will meet with Customer users to determine the Customer's business requirements for the Counseling office as specified in the following Customer reports:
 1. 55 Units No Degree/Cert
 2. 70 or More Credits
 3. AB540 Report
 4. All Majors with CP and TC
 5. Energy Tech Students Awarded
 6. Hispanic Grads since Spring 2010
 7. Hispanic Non Grads since Summer 2011
 8. Monthly Counselor Reports
 9. Phi Theta Kappa Eligible Report
 10. Special Admit Students Report
 11. Taken/Taking Math 2140 Report
 12. Taken/Taking Math 2130/2140 ReportPhytorion will ask Customer to assist Phytorion in translating the identified gaps into tables and fields
- II. Using the requirements collected in the Fit/Gap, create DW Technical Design Documents, defined as: the list of tables and fields that contain the data elements used to populate Phytorion's Student Data Warehouse ("SDW"); and the list of data transformation rules that will be applied to the source data elements.
- III. Following Customer sign-off of the DW Technical Design Requirements, modify the SDW design to account for Customer's requirements.
- IV. Upon Customer sign-off of the SDW design, build the Extract, Transform and Load ("ETL") mappings using Microsoft SSIS. These mappings will source data from the existing Customer Banner tables, and will populate the Phytorion Student Data Warehouse database ("SDW-DB")
- V. Test each mapping as well as the complete SDW set of mappings for a controlled subset of the data of a production-quality database.
- VI. Deliver Cognos Business Intelligence ("BI") objects that will include the reports referenced in 1.I above

- VII. Knowledge Transfer. Phytorion’s team will conduct the following meetings:
- a. Technical Overview. A meeting with Customer technical users to provide an overview of the technology, architecture, ETL tool and operations of the SDW.
 - b. Functional Overview. A meeting with Customer’s functional, technical and reporting team leads to demonstrate the functional content included in the SDW.

2. Phytorion DELIVERABLES.

Phytorion shall provide the following Deliverables to Customer, subject to demonstration or acceptance testing as provided in “Acceptance Criteria” below.

<u>Deliverable</u>	<u>Acceptance Criteria</u>
1. ETL mappings that extract data from the Customer’s operational Banner system, transform them to reporting structures and populate the SDW-DB.	Extracted data is loaded into SDW-DB without material errors (appropriate test script runs without material errors)
2. The jobs that submit the SDW ETL mappings	The entire SDW process completes without material errors
3. The reporting tables in the SDW-DB populated with source data.	Same as (1). Extracted data is loaded into SDW-DB without material errors (appropriate test script runs error-free)
4. The Cognos BI objects	The output on the Cognos BI objects is consistent with the results provided by Customer
5. Documentation for: Design <ul style="list-style-type: none"> • Visio diagram of data model • Sourcing documents that include: <ul style="list-style-type: none"> ○ A general table description ○ The source tables the data is coming from ○ The source fields for the data ○ The transformations applied to the source fields in order to create the target fields ○ Business descriptions for the target fields BI Object Documentation <ul style="list-style-type: none"> • Documents that articulate the Cognos BI deliverables Metadata	Accepted upon delivery

<ul style="list-style-type: none"> • A spreadsheet that lists each source table and field, target table and field and any transformation performed to the source field <p>Go Live</p> <ul style="list-style-type: none"> • A technical overview document to assist Customer team manage the DW on a day-to-day basis. 	
<p>6. Fit/gap sessions as described in “Services to be Provided”</p>	<p>Accepted upon delivery</p>
<p>7. Knowledge Transfer meetings as described in “Services to be Provided”</p>	<p>Accepted upon delivery</p>

Upon delivery of each Deliverable identified above that requires testing for conformance with the relevant Acceptance Criteria, Phytorion shall demonstrate that the Deliverable meets such Acceptance Criteria. In the event that any Acceptance Criteria are not met, Phytorion shall, within fifteen (15) days, either correct the defective Deliverable or shall provide a plan for correction to Customer. Any corrected Deliverable shall be subject to retesting and demonstration as provided above, until the demonstration shows that the Deliverable meets the relevant Acceptance Criteria. In the case of any Deliverable that requires testing, “Acceptance” shall be deemed to have occurred upon the demonstration that the relevant Deliverable meets such criteria without material errors. In the event that no notice of rejection is received within ten (10) days after delivery of a Deliverable, such Deliverable shall be deemed accepted, and the Acceptance Test for such Deliverable shall be deemed complete.

3. Phytorion ROLES AND RESOURCES.

Phytorion can provide consultants to fill the following roles:

- Architect/Project Manager
- ETL Developer/Tester
- BI Developer/Tester
- Project Director

PRICING AND PAYMENT.

Subject to the assumptions contained in this SOW, Phytorion will provide the Services as Time & Materials at **\$165/hour**. This fee does not include travel-related expenses. Travel expenses will be billed as incurred.

Payment and Invoicing: Phytorion may invoice Customer at the rates listed above on a weekly basis for fees and expenses incurred during the preceding month. Customer shall pay all invoiced amounts within thirty (30) days after the date of Phytorion’s invoice therefor.

4. ASSUMPTIONS.

Any Phytorion commitments contained herein are subject to the assumptions contained in this SOW, including the following:

- (a) Customer will commit the necessary resources and management involvement to support Customer's and Consultant's work.
- (b) Phytorion will not be responsible for configuration, sizing, or performance analysis of hardware.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be executed by their duly authorized representatives as of the day and year signed below.

WEST KERN COMMUNITY COLLEGE DISTRICT

PHYTORION, INC.

By: _____

By: _____

Name: _____

Name: Yiorgos Andreas Marathias

Title: _____


Title: President/CEO

Date: _____

Date: October 27, 2017

Date: October 24, 2017

Submitted by: Barbara Amerio, Director of Financial Aid & Scholarships ^{FBA}

Area Administrator: Severo Balason, VP of Student Services 

Subject: Request for Approval

Board Meeting Date: November 8, 2017


Title of Board Item: Agreement with FATV (CareerAmerica,LLC)

Background: FATV is an online educational publishing company, a "Sole Source" supplier of a comprehensive library of on-demand online video content in the area of financial aid, covering state and federal financial aid programs. The content is delivered through two proprietary learning platforms, both of which are Section 508 compliant. Taft College has been purchasing this service for a number of years utilizing the videos to provide 24/7 answers to the most common questions related to financial aid and scholarships. This three-year agreement will provide the service at a discounted rate saving the District money for services we annually purchase.

Terms (if applicable): January 1, 2018 through December 31, 2020.

Expense (if applicable): \$ 10,500.00

Fiscal Impact Including Source of Funds (if applicable): \$ 450.00 savings over a three-year period. This service is paid annually through Federal PELL Grant Administrative Allowance funds.

Approved: 

Dr. Debra Daniels, Superintendent/President



CONTRACT OF SERVICE

The Contract of Service encompasses the attached Invoice (with order details), Sole Source Letter, and End User License Agreement, which are incorporated in this Contract of Service by reference. The Contract of Service is a three-year ("Term") renewal agreement entered into between Taft College and FATV (CareerAmerica, LLC) on October 19, 2017.

1. TOTAL 3-YEAR CONTRACT

ITEM	QTY	UNIT PRICE	TOTAL CONTRACT PRICE
FATV's GetAnswers BASIC PACKAGE <i>3 Year Term: Jan 1, 2018 – Dec 31, 2020</i> <i>Details included on Invoice</i>	3	\$7,000.00	\$21,000.00
Spanish Language Add-On Module	3	\$1,000.00	\$3,000.00
<u>DISCOUNT PER EARLY-ADOPTER</u>	3	(\$4,500.00)	(\$13,500.00)
<u>DISCOUNT PER CONTRACT</u>	3	(\$150.00)	(\$450.00)
TOTAL CONTRACT			\$10,050.00 [paid in 3 installments] \$3,350.00 DUE BEFORE JAN 1, 2018 \$3,350.00 DUE BEFORE JAN 1, 2019 \$3,350.00 DUE BEFORE JAN 1, 2020

2. ORDER ADD-ONS

This contract includes the flexibility to order additional services – including but not limited to custom developed technology solutions - within the Term of this agreement. Item(s) will be invoiced separately and will be bound to this agreement, or a new agreement, as indicated by FATV.

3. TERM

3-Year Service Agreement

Start Date: January 1, 2018
End Date: December 31, 2020

4. PAYMENT SCHEDULE

- 3 payments paid annually for a total of \$10,050.00.
 - \$3,350.00 prior to January 1, 2018
 - \$3,350.00 prior to January 1, 2019



- o \$3,350.00 prior to January 1, 2020
- Payments made payable to CareerAmerica, LLC

5. SIGNATURES

On behalf of:

Taft College

FATV

Signature

Signature

Name

Damon Vangelis

Name

Title

CEO

Title

Date

October 19, 2017

Date



CAREERAMERICA, LLC
 PO BOX 7139 BOULDER, CO 80306

INVOICE

DATE		Invoice #
10/19/2017		2080674A
P.O. Number	Terms	Project
TBD	Net 30	FATV: GetAnswers

Bill To:

Accounts Payable
 Taft College
 29 Emmons Park Drive
 Taft, CA 93268

Quantity	Description	Rate	Amount
3	FATV's GetAnswers Basic Service 3-Year Service Agreement for: Taft College <u>Renewal of Service:</u> Jan 1, 2018 – Dec 31, 2020 Includes: Custom Online Portal Basic Content Feed Automatic Updates Dedicated Account Management Data Analytics Technical Support Hosting Mobile Responsive	7,000.00	21,000.00
3	<u>Legacy Client Discount</u>	-4,500.00	-13,500.00
3	<u>Contract Discount</u>	-150.00	-450.00
3	Spanish Module	1,000.00	3,000.00
1	Shipping E-DELIVERY	0.00	0.00
1	Sales Tax N/A	0.00	0.00
		TOTAL	\$10,050.00
		<i>To Be Paid in 3 Installments</i>	

Installment #1 of 3 (\$3,350.00) due before January 1, 2018

Phone # (303) 351-2546	Fax # (810) 958-5113	E-mail orders@financialaidtv.com	Website www.financialaidtv.com	Federal Tax ID 04-3775454
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FATV's GetAnswers is a service of CareerAmerica, LLC.
All payments should be made payable to CareerAmerica, LLC.



To: Purchasing Department
Taft College

From: Damon Vangelis, CEO

Date: October 19, 2017

Re: **Sole Source Nature of FATV Services**

.....

Dear Purchasing Officer:

Please be advised that FATV, an online educational publishing company, is a "Sole Source" supplier of our comprehensive library of on-demand online video content in the area of financial aid, covering state and federal financial aid programs. Our content is delivered through our two proprietary learning platforms, both of which are Section 508 compliant.

FATV has two services that **no other company provides**:

1 - **GetAnswers**. FATV provides school clients with a pre-made library of online video content (our library includes over 600 videos) dealing with financial aid topics. The videos in the library are updated regularly as state and federal financial aid programs change. The library can be customized for schools to meet their needs. FATV uses a proprietary technology to enable school clients to embed videos on their website and receive detailed analytics on videos watched. The content library is also available fully translated into Spanish.

2 - **GetSAP**. This is a customizable online learning platform created by FATV that aids school clients in educating students about the school's Satisfactory Academic Progress (SAP) policy. GetSAP is a pre-loaded online platform with FATV content, which is supplemented by video content created by FATV relating to the school's unique SAP policy, along with testing components. With use of FATV's proprietary technology, schools can embed videos, specific counseling sessions, and calculators on their website and receive analytics on counseling sessions attempted and/or completed.

FATV services are available on a subscription basis directly through us. FATV is owned by CareerAmerica, LLC. All FATV content is subject to copyright protection.

If you have any questions, please contact me at (303) 351-2546 or Max Shure, max@financialaidtv.com, at (847) 868-9579.

Sincerely,



END USER LICENSE AGREEMENT

NOTICE TO ALL USERS: Please read this contract carefully. By utilizing this service, you (the relevant entity) agree that this agreement is enforceable like any written contract signed by you.

1. Definitions.

- a. "Service" means (a) all of the contents of the digital files or other media (including electronic media) with which this Agreement is provided or such contents as are hosted by Financial Aid TV (CareerAmerica, LLC) or any authorized partners, including but not limited to (i) computer information or software; (ii) related explanatory materials in printed, electronic, or online form ("Documentation"); and (b) upgrades, modified or subsequent versions and updates (collectively "Updates"), and Software, if any, licensed to you by CareerAmerica, LLC or an Authorized Partner as part of a maintenance contract or service subscription.
- b. "Use" or "Using" means to access, install, download, copy or otherwise benefit from using the Service.
- c. "Computer" means a device that accepts information in digital or similar form and manipulates it for a specific result based upon a sequence of instructions.
- d. "Financial Aid TV" or "FATV" means Financial Aid TV (FATV), a customizable online educational service published by CareerAmerica, LLC.

2. **License Grant.** Subject to the payment of the applicable license fees, and subject to the terms and conditions of this Agreement, CareerAmerica, LLC hereby grants to you a non-exclusive, non-transferable license to Use a custom version of this Service on your website, for access and viewing by your faculty and staff, students, their family members and/or guardians, website visitors, and prospective students and their family members and/or guardians.

3. **Term.** Unless earlier terminated as set forth herein, this Agreement is effective for the term set forth in the Invoice and/or Contract of Service (if supplied), and may be extended for additional terms and pricing upon written agreement by the Parties. This Agreement will terminate automatically if you fail to comply with any of the limitations or other requirements described herein. Upon any termination or expiration of this Agreement, you must cease use of the Service and destroy all copies of the digital files and Documentation.

4. **Start Date for Subscription.** Subscription start dates shall be determined at the outset of the Agreement. Standard practice is for the subscription to begin the day the service is provided by CareerAmerica, LLC to the Client. However, at the discretion of CareerAmerica, LLC, the start date may be delayed in order to accommodate delays in launching by the Client. In the case of a delayed launch, start dates will be no later than 60 days from the date of the signed agreement or the receipt by CareerAmerica, LLC of a purchase order (whichever is later), unless otherwise agreed to by CareerAmerica, LLC at the outset of the Agreement.



5. **Updates.** This license is limited to the version of the Service delivered by CareerAmerica, LLC. Throughout the Term of this Agreement, CareerAmerica, LLC shall make reasonable efforts to update the content of its service as needed to reflect material changes in applicable laws and/or regulations.
6. **Ownership Rights.** The Financial Aid TV Service and its content is protected by United States copyright laws. CareerAmerica, LLC owns and retains all right, title, and interest in and to the Service, including all copyrights, patents, trade secret rights, trademarks, and other intellectual property rights therein. Your installation or Use of the FATV service does not transfer to you any title to the intellectual property in the Service, and you will not acquire any rights to the Service except as expressly set forth in this Agreement. You retain ownership in any content or material that is provided to CareerAmerica, LLC (referred to herein as the “Customer Materials”) and this Agreement does not provide CareerAmerica, LLC with any right to use such Customer Materials other than as necessary to perform its obligations under this Agreement.
7. **Multiple Copies.** If your service subscription includes multiple media format – such as DVD – you are not permitted to make copies of this media. You are permitted to use the Service on your institution’s website. However, you are not permitted to knowingly or intentionally permit another institution to access your Service.
8. **Video Files.** If you elect to utilize any video files provided by CareerAmerica, LLC through the Dropbox file share system, these files are only to be used as part of a school-based (closed) signage system for the term of your subscription. The video files are the property of CareerAmerica, LLC, and may not be duplicated, shared, or otherwise transmitted for use by a third party, or used online without prior written permission of CareerAmerica, LLC. If your subscription ends, you are not permitted to use the video files without permission of CareerAmerica, LLC.
9. **Restrictions.** You may not sell, lease, license, rent, loan, resell, or otherwise transfer, with or without consideration, the Service or any of its video content. You may not reverse engineer, decompile, or disassemble the Service, except to the extent the foregoing restriction is expressly prohibited by applicable law. You may not modify, or create derivative works based upon, the Service in whole or in part. You may not knowingly permit third parties (institutions, corporations, agencies, etc) to benefit from the use or functionality of the Service or the video clips. [This shall not be construed to refer to students benefitting intellectually from the educational benefit of the Service.] You may not back-up or otherwise copy any FATV digital content, or upload it to any other services or websites.
10. **Warranty and Disclaimer.** Subscriptions run for 1 year, unless otherwise specified in the Agreement. Pro-rated subscriptions are permissible (e.g. your fiscal year is already in progress and you wish to purchase a



subscription for the remaining months of your fiscal year), but must be specified in the Contract of Service or Invoice. CareerAmerica, LLC strives to make sure its Service is free from interruption; however, we make no guarantees that it will be error-free.

- a. **Uptime Commitment.** CareerAmerica, LLC will use commercially reasonable efforts to ensure that the FATV Service is available 24 hours a day, 7 days a week, with a monthly uptime goal of 99%. As used herein, "FATV Uptime" is calculated by taking the total number of minutes in a calendar month less the number of minutes of FATV Downtime in the calendar month, divided by the total number of minutes in the calendar month. As used herein, "FATV Downtime" means if FATV Content and player are not being distributed or the FATV server is down, provided, however, that the following events will not be included as FATV Downtime: (a) causes beyond CareerAmerica LLC's reasonable control, and (b) scheduled maintenance on the FATV Service ("Scheduled Maintenance") up to 8 hours per calendar month (the "Maintenance Limit"); all Scheduled Maintenance shall either be conducted (i) between the hours of 12:00 AM (ET) and 6:00 AM (ET) or (ii) at any time after supplying Client with 3 days advance notice (the "Maintenance Windows"). Any Schedule Maintenance conducted in excess of the Maintenance Limit or outside of the Maintenance Windows shall be included in the calculation of FATV Downtime. Client will promptly notify CareerAmerica, LLC of any failure to receive FATV Content, whereupon CareerAmerica, LLC will evaluate the report in order to determine whether or not such failure qualifies as FATV Downtime.

- b. **Remedy for Excess Downtime.** If FATV Downtime is greater than 1% in a given month, Client shall be given an extension of the Agreement in the amount of downtime.

These provisions are Client's sole and exclusive remedy for FATV Downtime and any failure to meet the terms of this Agreement. To request an FATV Service Extension credit, Client must contact CareerAmerica, LLC within 30 days after the end of the month in which the Service Extension Credit was earned. Multiple FATV Downtime events occurring simultaneously shall be considered a single FATV Downtime event.

11. **Limitation of Liability.** Under no circumstances and under no legal theory, whether in tort, contract, or otherwise, shall either party, or its authorized partners or suppliers, be liable to each other or to any other person for loss of profits, loss of goodwill, or any indirect, special, incidental, or consequential damages, or damages for gross negligence of any character including, without limitation, damages for loss of goodwill, work stoppage, computer failure or malfunction, or for any other damage or loss, even if either party has been advised of the possibility of such damages. In no event shall CareerAmerica, LLC, or its authorized partners, be liable for any damages in excess of the contract price for the FATV Service, if any.



12. **Governing Law.** This Agreement will be governed by and construed in accordance with the substantive laws in force in the State of Colorado, without regard to its conflict of law provisions.

13. **Audit for Volume Licenses.** CareerAmerica, LLC reserves the right to periodically audit (verify enrollment and review your use of FATV) your institution to ensure that you are using the appropriate Service license, and are not in violation of this Agreement.

14. **Logos and Symbols.** As a customer in good standing with CareerAmerica, LLC, your institution has the right to use our FATV logo on your website and/or any marketing materials you create so long as they are used to indicate current usage of FATV.

15. **Miscellaneous.** This Agreement sets forth all rights for the user of our Services, and is the entire agreement between the parties. This Agreement may not be modified except by a written addendum issued by a duly authorized representative of CareerAmerica, LLC. No provision hereof shall be deemed waived unless such waiver shall be in writing and signed by CareerAmerica, LLC. If any provision of this Agreement is held invalid, the remainder of this Agreement shall continue in full force and effect.

16. **Customer Support.** If you have any questions concerning these terms and conditions, please call (888) 704-9090 or request help through our website located at www.financialaidtv.com.



BOARD AGENDA ITEM

Date: October 20, 2017
Submitted by: Andrew Prestage, Executive Director Information Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

MTS Maintenance Contract Renewal Quote #20171020i-B

Background:

MTS is a call accounting software system that provides information of calls received and made on the college phone system. This software system also provides detailed call duration information allowing the business office to verify incoming phone bills from Verizon for bill auditing purposes.

Terms (if applicable):

Maintenance support coverage is from 11/28/2017 to 11/27/2018.

Expense (if applicable):

Total cost of the renewal is \$1,044.75

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the 2017-2018 IT budget.

Approved: 

Dr. Debra Daniels, Superintendent/President



Maintenance Renewal Quote

The maintenance options below provide coverage for the MTS Application Suite Enterprise Call Accounting system.

Maintenance Options (#MTS-200012)	Cost	Renewal Term:	Initial:
One-year Maintenance	\$1,044.75	(11/28/17 TO 11/27/18**)	_____

- Business Day Coverage:** Customer Local Time 8 am to 5pm
- 1: Remote Help Desk Service
 - 2: Bring Rate tables current with maintenance renewal annually,
 - 3: Tech Support calls during Regular Hours consist of:
 - (a) 8-hours Remote Response Time for Major Corrective Maintenance;
 - (b) 48-hours Remote Response Time for Minor Corrective Maintenance;
 - (c) Customer designated coverage hours based upon MTS approval

Payment Schedule

Customer shall pay each properly submitted invoice **within thirty days of receipt**. If payment is not received prior to the commencement of this maintenance contract period, MTS reserves the right to discontinue support and maintenance activity until payment is current.

Agreed to by: _____

Print Name & Title: _____

Date: _____

Purchase Order Number: _____

Invoice will be sent to: dhicks@taftcollege.edu

Confirmed

For end-user:

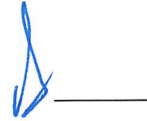
Taft College, 29 Cougar Court, Taft, CA 93268
Mark Gibson, mgibson@taftcollege.edu

Please return signed quote or PO to:
Fax: (201) 421-2280
Email: order.admin@mtsint.com

Mail: Michelle Reynoso
MTS-IntegraTRAK
70 Grand Avenue, Suite 104
River Edge, NJ 07661

Date: October 24, 2017

Submitted by: Severo M. Balason, Jr., Vice President of Student Services



Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: November 8, 2017

Title of Board Item:

Contract for Professional Services with Juan Avila (Garden Pathways) for Providing a Trauma Informed Workshop on November 17, 2017

Background:

Juan Avila from Garden Pathways, a community-based nonprofit, will present a trauma informed workshop for student workers and peer mentors. Interested student workers may participate with seating limited to 15 to 25 participants.

Terms (if applicable):

The effective date is November 17, 2017

Expense (if applicable):

The cost for services shall be a total of \$1,000.

Fiscal Impact Including Source of Funds (if applicable):

Equity funds will be utilized and have been included in the 2017-2018 budget projections for these services.

Approved: _____



Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Juan Avila (Garden Pathways) ("Independent Contractor"). The agreement is effective November 17, 2017

Recitals

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services:

Will provide a workshop on Trauma Informed with students and staff.

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Garden Pathways: Juan Aguilar (name) as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

Terms

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.

2. **Length of Agreement.** Independent Contractor shall provide the services

November 17, 2017 through November 17, 2017 All work shall be

performed at the following location:

Taft College

3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:

Workshop Facilitation, related workshop materials

4. **Service Days.** Independent Contractor shall render services on days which the District's Offices are open for business. Services shall be rendered for up to 1 days.

5. **Compensation.** Independent Contractor shall be paid the sum of \$ 1,000.

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes

which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

7. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

8. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor for travel expenses/mileage to a maximum of \$0 for the entire term at the established rate paid to District employees.

9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

10. **Earlier Termination.** District may terminate this Agreement upon providing Independent Contractor with 30 days' prior written notice of such termination.

Executed at Taft California, on the dates shown below.

Date of WKCCD Board Approval:

West Kern Community College District:

By: _____

(Signature)

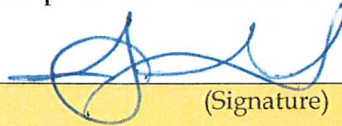
Dr. Debra Daniels

(Printed Name)

Superintendent/President

(Title)

Independent Contractor:



(Signature)

1616 29th Street

(Address)

Bakersfield, CA 93301

77-0442212

(Social Security # or TIN #)

GARDEN PATHWAYS, INC.

1616 29th Street
 Bakersfield, CA 93301

BILL TO:

Primavera Arvizu
 Dean of Student Success
 Taft College
 29 Cougar Court
 Taft, CA 93268

INVOICE

DATE	INVOICE #
10/24/2017	1276

TERMS	DUE DATE	Program Name
Due Now	10/24/2017	Mentoring

DATE	ITEM	DESCRIPTION	QTY	RATE	AMOUNT
10/24/2017	Mentoring	Training - Utilizing a Trauma Informed Approach to Mentoring Programs		1,000.00	1,000.00

Invoice Total	\$1,000.00
Payments/Credits	\$0.00
Amount Due	\$1,000.00

*Garden Pathways, Inc. - a non-profit 501 (c) (3) organization
 Comprehensive Mentoring - Downtown Education Center - Arts Mentoring
 Phone and FAX (661) 633-9133
 www.gardenpathways.org e-mail kareng@gardenpathways.org*

EIN # 77-0442212

Melissa Blanco

From: Primavera Arvizu
Sent: Tuesday, October 24, 2017 4:30 PM
To: Melissa Blanco
Cc: Severo Balason
Subject: FW: Taft College- Trauma Informed
Attachments: Garden Pathways Invoice to Taft.pdf

Melissa,

I would like to request for this item to be placed on the November Board agenda for approval. This will be paid from Equity Funds. Here is the new budget code we are using for Equity: 12563-317-xxxx-64000.

Primavera

Primavera Arvizu
Dean of Student Success
Taft College
29 Cougar Court
Taft, CA 93268

V 661.763.7815
F 661.763.7758
parvizu@taftcollege.edu



From: Juan Avila [mailto:juana@gardenpathways.org]
Sent: Tuesday, October 24, 2017 4:11 PM
To: Primavera Arvizu <parvizu@taftcollege.edu>
Subject: RE: Taft College- Trauma Informed

Hello Primavera,

Here is the Invoice and Independent Contract

Juan Avila
Chief Operating Officer
Garden Pathways, Inc.
(661) 633-9133



"Building Community from the Inside Out"

From: Primavera Arvizu [mailto:parvizu@taftcollege.edu]
Sent: Tuesday, October 24, 2017 2:29 PM
To: Juan Avila <juana@gardenpathways.org>
Subject: RE: Taft College- Trauma Informed

Juan,

If you can email it to me with the signed independent contract that will be great. You can address the invoice to me. If you can email those two items this afternoon that will be great. Thank you,

Primavera

Primavera Arvizu
Dean of Student Success
Taft College
29 Cougar Court
Taft, CA 93268

V 661.763.7815
F 661.763.7758
parvizu@taftcollege.edu



May contain privileged and confidential information for the intended recipient only. If received in error, please notify sender and destroy all contents and attachments. All rights to email contents are retained by Taft College.

Date: October 19, 2017
Submitted by: Becky Roth, Professor of Early Care, Education, and Family Studies
Area Administrator: Mark Williams, VP of Instruction
Subject: Request for Ratification

Board Meeting Date: November 8, 2017

Title of Board Item:

Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College for 2017-18

Background:

The attached agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College is to provide coordination of local efforts and participation in the mentoring program. Becky Roth will serve as the College Coordinator for 2017/18 and will be responsible for the activities listed in Attachment A.

Terms (if applicable):

August 1, 2017 - July 31, 2018

Expense (if applicable):

None for Taft College. The Mentor Program will pay Becky Roth \$500 directly.

Fiscal Impact Including Source of Funds (if applicable):

None

Approved:  10/24/17
Dr. Debra Daniels, Superintendent/President

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

AGREEMENT

CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

This Agreement is being executed as of September 20, 2017, for the contract term beginning August 1, 2017, entered into by and between: the Chabot-Las Positas Community College District (CLPCCD), hereinafter known as the "District," on behalf of its California Early Childhood Mentor Program, hereinafter known as the "Mentor Program," and Taft College/West Kern Community College District, hereinafter known as "Contractor."

This agreement is entered into through the Chabot-Las Positas Community College District Board of Trustees approval process, pursuant to Agenda Item No. 4.5. for Tuesday, October 3, 2017.

Appropriation or Grant Number CN170146

RECITALS:

Whereas, the Chabot-Las Positas Community College District has applied for and has received a grant from the California State Department of Education for the purposes of operating a Mentor Program; and

Whereas, the CLPCCD has received authorization from its Board of Trustees to enter into agreements with California community colleges to provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials.

Now, therefore, the parties agree as follows:

1. **TERM:** The term of this Agreement shall commence on August 1, 2017 and terminate July 31, 2018 except as otherwise set forth in this agreement.
2. **SERVICES TO BE RENDERED BY CONTRACTOR:** The services to be rendered are incorporated by reference as in attachment A. If any terms of the attachment and this Agreement are in conflict, this Agreement shall prevail.
3. **PAYMENT:** Invoice to be submitted and payment as a stipend to be made by District to Contractor shall be as set forth in Attachment A.
4. **INDEPENDENT CONTRACTOR:** The parties agree that with regard to this Agreement, Contractor is an independent contractor and not an employee of the District.

Any terms in this Agreement or its attachments referring to direction from the District shall be construed as providing for direction as to policy and the result of work only, and not as to the means by which such a result is obtained.

5. **EXPENSES FOR EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES:** Contractor shall supply, at no cost or charge to District, all equipment, tools, materials, and/or supplies to accomplish the services agreed to be performed unless otherwise provided in this agreement; District shall not be liable to Contractor for any expenses paid or incurred by Contractor not provided for in this agreement unless otherwise agreed to in advance in writing.
6. **ASSIGNMENT:** Contractor shall not assign this Agreement nor the consideration payable under this Agreement without the written consent of the District.

7. **TERMINATION**: District may terminate this Agreement for District's convenience and without cause at any time by giving the other parties written notice of such termination. The notice shall specify the date upon which the termination becomes effective. In the event of such termination, Contractor shall be paid for his/her services that have been performed to the satisfaction of the District under this Agreement, up to the date of termination. Any payment by District shall be conditioned on Contractor providing to the District any and all materials required by District related to the services rendered.

8. **WRITTEN NOTICE**: All notices required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid, and addressed to the parties.

Any party by a written notice to the other parties may change the address of notice or the names of the persons or parties to receive written notice.

9. **GOVERNING LAW**: This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of the Agreement shall be in Dublin, California.

10. **SEVERABILITY**: If any term, provision, covenant, or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.

11. **NON-WAIVER**: The failure of any party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

12. **NO AUTHORITY TO BIND DISTRICT**: Contractor has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create the relationship of agent, servant, employee, partnership or joint venture with the District.

13. **AMENDMENTS**: No amendment to this Agreement shall be effective unless it is in writing and signed by all parties.

14. **CONFLICT OF INTEREST**: Contractor states that it is familiar with provisions of Section 87100 et seq. of the Government Code and certifies that it does not know of any facts which constitute a violation of said provisions. In the event contractor receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, Contractor agrees it shall notify District of such information.

15. **DAMAGES**: Contractor shall be responsible for any and all damages resulting in whole or in part from Contractor's acts or omissions.

16. **INDEMNIFICATION**: District agrees to defend and indemnify and hold harmless Contractor, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of District, its Board of Trustees, officers, agents, and employees.

Contractor agrees to defend and indemnify and hold harmless District, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of Contractor, its Board of Trustees, officers, agents, and employees.

Contractor's obligations under this section 16 shall survive the termination of this Agreement.

17. **COMPLIANCE WITH LAWS AND REGULATIONS**: Contractor shall keep informed of all laws and governmental regulations that may affect its obligations. It shall observe and comply with, and shall cause all its agents, employees, consultants, and subcontractors to observe and comply with all said laws and regulations, including obtaining business permits and licenses that may be required to carry out the work to

be performed under this Agreement, including all applicable provisions for subrecipient monitoring of federal funding awards.

18. **LIABILITY OF DISTRICT**: District's obligations under this Agreement shall be limited to the payment of the compensation as provided for in Section 3 of this Agreement but shall also include activities as provided for in Attachment A. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.

19. **NON-DISCRIMINATION CLAUSE**: During the performance of this Agreement, District and Contractor shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. District and Contractor shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. District and Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as it set forth in full. District and Contractor shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

20. **BUDGET CONTINGENCY**: This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the California State Legislature for the Fiscal Year(s) covered by this Agreement for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, conditions or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms or funding of this Agreement in any manner.

21. **ENTIRE AGREEMENT/MODIFICATION**: This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date specified immediately adjacent to their signatures below.

"District"

By: *L. Legaspi*
Signature of CLPCCD person authorized to execute agreement

Print Name: Lorenzo Legaspi

Title: Vice Chancellor of Business Services

Date: 10/9/17

"Contractor"

By: *Debra J. Daniels*
Signature

Print Name: Debra J. Daniels

Title: Superintendent/President

Address: _____

Date: _____

Recommended By:

Signature: *Mary Anne Doan*

Print Name: Mary Anne Doan

Title: Director, California Early Childhood Mentor Program

Address: 25555 Hesperian Blvd.

Hayward, CA 94545

Date: 9/20/2017



Attachment A
Taft College/West Kern Community College District
August 1, 2017 – July 31, 2018

Bakersfield College will take the lead in the Kern County Regional Early Childhood Mentor Program. In addition to Bakersfield College, the Kern County Regional Early Childhood Mentor Program includes Taft College. A Regional Program requires individual contracts between each participating College/District and the Chabot-Las Positas Community College District.

- A. Chabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:
1. Updated materials and assistance to facilitate implementation of the program including a *Program Manual*, an In-Service Training Resource Guide, reporting forms and one-on-one technical assistance.
 2. Travel expenses for the Contractor's Local, Regional and College Coordinators to attend statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state guidelines and limits as specified in the *Program Manual* and as may reasonably be revised by the District.
 3. \$500 for the Contractor's College Coordinator. The Contractor's Coordinator may be paid directly by the Chabot-Las Positas Community College District in the sole discretion of the District. The District reserves the right to withhold and/or reduce the Coordinator payment if responsibilities listed in Section B are not fulfilled in a timely manner.
 4. \$150 for printing and copying costs for program implementation or Mentor materials. The Contractor's Coordinator may be reimbursed directly by the Chabot-Las Positas Community College District in the sole discretion of the District, or through their local college.
- B. The signed **Designation of Coordinator form** and this signed **Letter of Agreement** must be submitted to the District no later than **December 1st of each contract year**. The College Coordinator's stipend and any reimbursements due to the college will be withheld until these signed documents are received by the Mentor Program Office at Chabot College.
- C. The lead college agrees to designate a Regional Coordinator. The Regional Coordinator shall be responsible for the following activities:

Selection and Re-Certification

1. Promoting the program on campus and in the community.
2. Enrolling teachers and providers in the Mentor Teacher/Adult Supervision Course, based on the syllabus provided in the *Program Manual* and as may reasonably be revised by the District. The Contractor as a college agrees to enroll students and to issue credit. The

Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.

3. Recruiting qualified child care providers and directors from the community who may be interested in becoming Mentors.
4. Modifying and distributing Mentor and Director Mentor applications and establishing appropriate application deadlines as currently described in the *Program Manual* and as may reasonably be revised by the District.
5. Assuring compliance with selection criteria for Mentor Teachers and Director Mentors as set forth in Sections D and E below.
6. Adhering to the Policy on the Mentor Option in Campus Labs as currently described in the *Program Manual* and as may reasonably be revised by the District.
7. Modifying and distributing Mentor and Director Mentor Re-Certification applications, and establishing appropriate application deadlines as currently described in the *Program Manual* and as may reasonably be revised by the District.
8. Appointing a Selection Committee of up to 12 members. The Selection Committee shall include community college instructors, center directors, teachers and other child care practitioners who represent all sectors of the regional child development community (e.g., Head Start, preschool, subsidized, non-profit). The Selection Committee should reflect the diversity of program types, ethnicities and language capacities in the community.
9. Training Selection Committee Members in the use of the Harms and Clifford Scales: the *Early Childhood Environment Rating Scale-Revised* (ECERS-R), the *Infant/Toddler Environment Rating Scale-Revised* (ITERS-R), the *School-Age Care Environment Rating Scale* (SACERS), and *Family Child Care Environment Rating Scale-Revised* (FCCERS-R). Training Selection Committee Members in the use of the *Program Administration Scale* (PAS) and the *Business Administration Scale* (BAS).
10. Serving as a Selection Committee Member as currently described in the *Program Manual* and as may reasonably be revised by the District. Such service is *optional* for local college or Regional Coordinators but **mandatory** for college Coordinators in a Region.
11. Scheduling meetings for the Selection Committee to review Mentor and Director Mentor applications, evaluate applicants' centers or classroom sites, and to make final selections by **June 1st of each contract year**.
12. Notifying all New and Re-Certification applicants to inform them of final decisions as soon as possible after the final Selection Committee meeting.
13. Petitioning the District in writing that Mentor pool size be increased in an academic year. In such cases, determination will be made by Mentor Program staff based on current statewide allocations and student placement rates at the local college.
14. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.
15. Maintaining eligibility requirements for Director Mentors in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.

Professional Growth

16. Facilitating or arranging for facilitation of a 1-2 unit credit-optional monthly Seminar for Mentors to combine informal discussion of issues they confront in supervising student teachers with further study of supervision issues, leadership and mentoring skills.
17. Facilitating or arranging for facilitation of a 1-2 unit credit-optional monthly Seminar or continuing course for directors to study administrative issues, quality improvement strategies, leadership development and mentoring issues.
18. Providing Mentor and Director Seminar Instructors with the *Growing Leaders In-Service Training Resource Guide* and other necessary instructional materials as supplied by the District.
19. Ensuring that instructors for the Mentor and Director Seminars are regularly evaluated in accordance with college policies.
20. Supporting Mentor In-Service Training activities with Mentor materials and other appropriate funding where available.

Placements and Stipend Activities

21. Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
22. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
23. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s).
24. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
25. Approving the following as currently described in the *Program Manual* and as may reasonably be revised by the District:
 - Mentor-protégé contracts for Post-Practicum placements;
 - Mentor-student contracts for Individual Student Mentoring;
 - Hourly Mentoring Record stipends for short-term mentoring services;
 - Hourly Birth to Three/FCCH Mentoring Record stipends for short-term mentoring services for Infant/Toddler and Family Child Care teachers and providers;
 - Director Mentor-protégé director contracts for Director placements;
 - Hourly Director Mentoring Record stipends for short-term mentoring services;
 - Hourly Birth to Three/FCCH Director Mentoring Record stipends for short-term mentoring services for Infant/Toddler directors and Large Family Child Care providers
26. Serving, if requested and willing, as a Field Trainer as currently described in the *Program Manual* and as may reasonably be revised by the District.

Payments

27. Maintaining records of all costs and disbursements and reporting these monthly to the District in a timely and accurate manner.

28. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
29. Submitting all fiscal reporting and requests for reimbursement to the District no later than **June 15th of each contract year.**
30. Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner.
31. Applying for and utilizing Additional Funding to Support Instructional Costs for an Adult Supervision Course if appropriate.
32. Applying for and utilizing Supplemental Support Funding for Large Area Programs if appropriate.
33. Applying for and utilizing Supplemental Support Funding for the Director Mentor Component if appropriate.
34. Providing full reporting on the use of any Supplemental Support Funding as currently described in the *Program Manual* and as may reasonably be revised by the District.

Evaluations

35. Facilitating program evaluation.
36. Requiring completion of Student Evaluation of Mentor Teacher, Director Mentor Contract Self-Evaluation, Director Mentor Contract Evaluation: Protégé, Birth to Three/FCCH Mentoring Record Protégé Evaluation, Birth to Three/FCCH Director Mentoring Record Protégé Evaluation, and Director Seminar Evaluation Forms by program participants.

Agreements and Reports

37. Completing and submitting to the District Quarterly Reports as follows:
 - First Quarter: August 1 to October 31, due **October 31st of each contract year**
 - Second Quarter: November 1 to January 31, due **January 31st of each contract year**
 - Third Quarter: February 1, to April 30, due **April 30th of each contract year**
38. Completing and submitting to the District all Annual Reporting materials on or before **June 15th of each contract year.**

Mentor Program Meetings

39. Attending all required Coordinator meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings.
40. Facilitating the selection of eligible participants for the annual Mentor Institute.

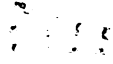
Maintaining Records

41. Keeping records on each Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Keeping comparable records for each Director Mentor.
42. Maintaining program data and records in archives for five years.

C. Contractor will designate a College Coordinator to perform the following functions:

1. Place students with Mentors, act as intermediary between the student and Mentor, and monitor the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s).

2. Collect student evaluations of Mentors and provide the Regional Coordinator—in a timely and accurate manner—with any data necessary for the monthly, quarterly or annual reports.
 3. Serve on the regional Selection Committee.
 4. Facilitate the evaluation of the statewide program.
- D. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a course syllabus included in the *Program Manual* and as may be reasonably revised by the District.
- E. Contractor shall insure that Classroom Mentor applicants shall complete the following requirements in order to be considered for selection:
1. A college level Early Childhood training program that included an Early Childhood practicum supervised by a college instructor for credit. Candidates must submit a transcript proving completion of this requirement.
 2. The two-unit Mentor Teacher/Adult Supervision Course, as described in Sections B.2 and D in this Attachment.
 3. Two years of experience as a classroom teacher or family child care provider.
 4. Eligibility for the Master Teacher Level, or higher, of the California Child Development Permit.
 5. The Mentor Application (see *Program Manual*) which includes information on the applicant's educational background and experience, a personal statement, a transcript proving completion of the practicum as part of her/his Early Childhood education, a QRIS Tier Rating (if applicable), and the Harms and Clifford rating sheet from her/his self-review. The Application also includes a "supervisor's agreement" to support the candidate's application and participation as a Mentor. As public elementary school teachers have their own mentoring program, they are not eligible to participate in the California Early Childhood Mentor Program.
 6. A site review of the center's National Association for the Education of Young Children (NAEYC) accreditation status by members of the Mentor Selection Committee and direct observation of teaching practices, or completion of a site review and self study using the appropriate Harms and Clifford Scale (ECERS-R, ITERS-R, SACERS or FCCERS-R).
- F. Contractor shall ensure that Director Mentor applicants shall complete the following requirements in order to be considered for selection:
1. Three years of experience as a director or site supervisor in a child development program (current or prior).
 2. Successful completion of a Director Mentor Information Session Webinar and a Director Mentor Institute as currently described in the *Program Manual* and as may be reasonably revised by the District.
 3. The Director Mentor Application (see *Program Manual*) which includes information on the applicant's educational background, experience, statement of program philosophy, selection of items for *Program Administration Scale (PAS)* or *Business*



Administration Scale (BAS) review, a QRIS Tier Rating (where applicable), and references.

4. Completion of a *Program Administration Scale (PAS)* or *Business Administration Scale (BAS)* interview by members of the Mentor Selection Committee. A site review of the applicant's worksite (if applicable).

G. Contractor agrees to provide the following resources for implementation of the program:

1. Facilities for the Mentor Teacher/Adult Supervision Course, Selection Committee training and meetings, the Mentor Seminar and the Director Seminar as currently described in the *Program Manual* and as may be reasonably revised by the District.
2. Funds for program costs in excess of amounts provided in Section A of this agreement.

H. Contractor agrees that in cases where active Mentors or Director Mentors from other Regional or Local Mentor Programs wish to apply to this college's program, acceptance and selection will be at the discretion of this college's Selection Committee based on space availability and other selection criteria.

I. District reserves the right to withdraw the resources listed in Section A for non-performance of activities and requirements listed in Sections B through G. Written notice of such withdrawal—and a procedure and timeline to appeal such a decision—will be provided to Contractor.

Date: October 30, 2017
Submitted by: Severo M. Balason, Jr., Vice President of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval



Board Meeting Date: November 8, 2017

Title of Board Item:

Event Rental Contract with The Fort Preservation Society for the 5th Annual Triple Play Dinner & Auction on January 19, 2018

Background:

The TC Athletic Department is requesting the use of The Fort and its facilities for the 5th Annual Triple Play Dinner & Auction to raise funds for the Taft College Athletic Department.

Terms (if applicable):

The effective date is January 19, 2018.

Expense (if applicable):

The total cost for the rental is not to exceed \$1,200.

Fiscal Impact Including Source of Funds (if applicable):

This will be paid out of the ASB Baseball Club fund account (non-District funds).

Approved: 

Dr. Debra Daniels, Superintendent/President

**EVENT RENTAL CONTRACT
THE FORT PRESERVATION SOCIETY**

915 N. 10th Street, Suite 2 – Taft, California 93268-2204 – 661-765-7371

This contract is issued in accordance with the policies established by The Fort Preservation Society.
Submission of reservation request does not constitute approval.

No reservation is confirmed until all applicable fees and deposits have been paid in full.

EVENT RENTAL TIME: 8:00AM-12:30AM

ALL FACILITIES MUST BE CLEANED BEFORE VACATING AT 12:30AM – DEPOSIT FOREFEITED

Cancellations must be in writing with signature matching this contract & show a photo ID

Responsible Party or Organization Taft College Athletics Event Date 1/19/18
 Bride's Name N/A Groom's Name N/A
 Address 29 Conser Court Phone _____ E-mail kbandy@taftcollege.edu
 City, State & Zip Taft, CA 93268

Purpose of Event Triple Play Dinner Event Start Time 5 Estimated Attendance 200
 Westside Security _____ OR Fort Security _____ \$1.00 per guest for every 100/200/300 guests Band or DJ _____

Wedding Package Wedding Chapel
 Gazebo, Auditorium, Kitchen, Main Auditorium
 Brides, Bridesmaids, Grooms Rooms Small Auditorium
 Gazebo & North Courtyard South Courtyard Kitchen Hourly: \$75.00

Event Date Jan 19, 2018 Time Start 5pm Time Stop 12:30am
 Decorating/Setup Date Jan 18, 2018 Time Start 2pm Time Stop 5pm
 Rehearsal Date N/A Time Start 5:00 pm Time Stop 9:00 pm

Please Note: Due to Fort schedules, rehearsals are not guaranteed for the evening before your wedding; however, it may be necessary to schedule another day during the week of your date.

EARLY SETUP FEE (1:00PM DAY BEFORE) - \$200.00 _____ NEXT DAY CLEANUP (9:00AM) - \$200.00 _____

Decorating prior to the date of the event must be authorized and scheduled in advance.
 Once a facility has been opened for use, it is the customer's responsibility to provide supervision.

The Fort assumes no liability for loss or damage.

The customer assumes full responsibility for loss/damage to Fort property, which may occur due to lack of supervision.

Name of catering service Salty's BBQ Phone (661) 549-3473
 Will alcoholic beverages be served? Yes _____ No Will alcohol be sold? _____ Yes _____ No
 Name of bar service _____ Phone _____

The Historic Fort Bar Yes _____ No

If yes, **ABC Permit Fee of \$50.00 is required and a \$300.00 bar must be guaranteed.**

No other alcohol will be permitted except champagne for toast.

ABC BAR PERMIT MUST BE PURCHASED WITH ANY ALCOHOL - \$50.00

MUST BE PAID 1st OF MONTH OF EVENT

Please Note: Alcoholic beverages will be limited to participants in this group and must not be served to anyone less than 21 years of age!

WHEN FORT BAR IS USED, NO OTHER ALCOHOL IS PERMITTED - DEPOSIT WILL BE FORFEITED!!!

GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED!!!

When, in the opinion of The Fort Executive Director and/or the Board of Directors, event conditions warrant the presence of one security guard for each 100 guests, the cost of such shall be borne by the individual or organization sponsoring the event.

Customer will be notified of such requirement after review of this application.

Equipment Needed:

8 6' Banquet Tables – Seats 6-8 (30"x72") (28) # 5 8' Banquet Tables – Seats 10 (30"x96") (10)
 # 20 60" Round Tables – Seats 6-8 (23) # ✓ Metal Chairs – Tan/Brown (275) (NO WHITES)
 Podium – White Wood _____ Coffee Maker – (42 c.)
 Black Fort Table Cloth Rental - \$10.00 each

Beer will be sold by the Triple Play Dinner. Liqueurs wine by the Fort Bar.

THE UNITED STATES OF AMERICA
DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535

MEMORANDUM FOR THE DIRECTOR, FBI
FROM: SAC, [illegible]
SUBJECT: [illegible]

[illegible text]

[illegible text]

[illegible text]

[illegible text]

[illegible text]

[illegible text]

OFFICE USE ONLY:

DUE DATE ALL FEES PAID IN FULL: (Two Weeks Prior To Event): _____

Date Bar Permit Paid: (Beginning of Month Prior to Event): _____

Date Security Deposits Paid: (Two Weeks Prior To Event): _____

Holding Date Deposit (Non-Refundable with Cancellation) X _____ Initial: \$200.00

(This is part of refundable deposit when no cancellation occurs)

Refundable Security/Cleaning & Damage Deposit: Total Amount Due: \$ _____

Refundable Deposits – Deposits Paid First

Wedding Package - \$750.00		Auditorium or Gazebo - \$500.00		
Full Fort Package - \$1,200.00	Small Auditorium - #32 - \$200.00	Meetings - \$400.00		
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Deposit Refund: Date _____		Amount \$ _____		Check # _____
Transfer to Operations Account: Date _____			Amount \$ _____	

Rental Fees

Facility Fees: Wedding Package - \$750.00		Auditorium or Gazebo - \$500.00		
Full Fort Package- \$1,200.00	Small Auditorium - #32 - \$200.00	Meetings - \$400.00		
Bar Permit-\$50.00 (Bar Guarantee - \$300.00)				
Early Setup Fee - \$200.00		Next Day Cleanup - \$200.00		
Facility/Package _____	Total Amount Due: \$ _____			
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Date _____	Amount \$ _____	Check# _____	Cash _____	Balance \$ _____
Deposit Refund: Date _____		Amount \$ _____		Check # _____
Transfer to Operations Account: Date _____			Amount \$ _____	

Payment of Fees & Refunds: Holding deposits of \$200.00 are due at the time reservations are made, with remaining fees due two weeks prior to event. Deposits will be held until the Caretaker and/or Executive Director make final inspection. A full refund will be made if facilities are left in same condition as found; any extra cleaning or damage fees will be deducted before refund is made.

Deposit Refund will be made within ten (10) working days after event (Wednesday) if no damages occur.

Cancellation Policy: Cancellations must be made no less than ninety (90) days prior to reservation date.

After that time, The Fort will retain half of amount paid for late cancellation;

\$200.00 holding deposit will always be retained with any cancellation. In the event of a no-show,

The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

Insurance Policy: Proof of liability insurance must be shown before event.

I, the undersigned, have read the above statements and fully understand them. I do hereby agree to indemnify and hold harmless The Fort Preservation Society, its Board of Directors and any of their officers or employees from any liability or equipment and will agree to abide and enforce the rules, regulations and policies set forth by The Fort.

I will accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of this facility.

Signature X _____ X Date _____

Signature X _____ X Date _____

SETUP AND CLEANING INSTRUCTIONS
RULES AND REGULATIONS
DAMAGE POLICY

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY
GATES OPEN FROM 8:00 AM UNTIL 12:30 AM FOR SPECIAL EVENTS
FOR ASSISTANCE – CARETAKER’S APARTMENT – SUITE 23

THE FORT DOES NOT PROVIDE THE FOLLOWING ITEMS:
TABLECLOTHS, NAPKINS, SALT & PEPPER,
DINNERWARE, COOKWARE, SERVING PIECES,
PAPER TOWELS, HAND TOWELS AND DISH SOAP

SETUP

1. Auditorium, gazebo, and adobe walls: **DO NOT STAPLE, NAIL, SCRAPE, TACK, SCREW, GLUE or HOT GLUE anything to the ADOBE, GAZEBO, WALLS or WOODWORK.** Masking, packaging or scotch tape may be used.
2. All tables must be covered with plastic or cloth tablecloths.
3. No confetti, rice, birdseed or similar substance is permitted.
4. Alcoholic beverages must be served from portable bar in auditorium or outside on the courtyard walkways. **NO GLASS BOTTLES.** Do not place beer kegs on the floor inside the auditorium or on the courtyard lawns. Do not leave ice in the refrigerator or dump on the lawns.

CLEANUP

ALL CLEANING MUST BE COMPLETED BEFORE VACATING THE PREMISES AFTER THE EVENT. ALL PERSONAL BELONGINGS MUST BE TAKEN AT THE TIME OF VACATING. AN ADDITIONAL CHARGE OF \$100.00 PER HOUR WILL BE ASSESSED IF PRIOR ARRANGEMENTS HAVE NOT BEEN MADE WITH THE EXECUTIVE DIRECTOR OR CARETAKER PRIOR TO THE EVENT.

ALL DISHES MUST BE CLEANED AND REMOVED FROM THE KITCHEN BEFORE DEPARTURE AT 12:30AM.

1. All decorations must be removed, put into trash bags and placed in the trash bin in the west parking lot. **All tape must be removed from walls, tables and chairs.**
2. All trash from auditorium, kitchen, restrooms, gazebo, courtyard lawns, flowerbeds, planters, and parking lot must be bagged and thrown away. These items include food, paper products, bottles, bottle caps, cans, cigarette butts, balloons, ribbons, etc.
3. Kitchen and restrooms must be left in reasonably clean condition.
4. Any food or drinks spilled must be cleaned up immediately. This includes beverages, food, and grease on counter, sinks, stove, oven, microwave, refrigerator and floors. **Floors: Use clear water only. To prevent damage to stain, do not use household cleaning products, abrasives, steel wool or floor wax.**
5. All tables and chairs must be cleaned, broken down and left in the storage in which they were found.
6. **If you have rented additional tables, chairs, tablecloths, serving dishes, champagne fountain, etc., they must be left in an enclosed area separate from Fort property and must be removed on the first business day after the event.**

THE FORT IS NOT RESPONSIBLE FOR OUTSIDE RENTED ITEMS LEFT UNATTENDED!

ADDITIONAL CHARGES of \$100.00 PER HOUR WILL BE ASSESSED IF THE FOLLOWING CONDITIONS ARE NOT MET

1. Failure to vacate the premises at the agreed upon time, **no later than 12:30 AM.**
2. **RENTERS ARE RESPONSIBLE FOR THE ACTIONS OF ALL GUESTS.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the cleaning deposit may be forfeited.
3. Any theft or damage to The Fort property plants or flowers.

4. Excessive black marks on the floor.
5. Any plumbing problems.
6. Failure to remove tape from the walls, tables and chairs.
7. When glass bottles are used. (Champagne is permitted – **bottles are not permitted on tables** – must be poured by server and immediately disposed).
8. **Failure to provide a security guard for each 100 guests.**
9. **Renters are responsible for the actions of all guests.** The event must be an orderly function. If the party spills outside The Fort walls in an unruly manner or if the police are called, the cleaning deposit may be forfeited.
10. **Any theft or damage to The Fort property – buildings or grounds.**
11. Excessive black marks on the auditorium floor.
12. Failure to remove tape from the walls, tables and chairs.
13. **Children must be watched at all times!!!!**

FINANCIAL ARRANGEMENTS

Rental fees and deposits set by The Fort Board of Directors are covered in the Event Rental Contract. Fees may be paid in payments.

ALL FEES MUST BE PAID IN FULL TWO WEEKS PRIOR TO EVENT.

Refundable cleaning deposits are returned within ten (10) working days of the event if facilities and/or equipment are left in the same manner in which they were rented. In the event of damages or excessive cleaning:
 All expenses will be deducted from deposits to cover the costs of repairs.
 The remainder of deposit will be returned after all charges are accessed.

RENTERS WILL BE CHARGED FOR COSTS TO RESTORE FORT PROPERTY TO ITS ORIGINAL CONDITION BEFORE THE RENTAL.

THE CHARGE WILL INCLUDE BOTH MATERIALS AND LABOR. ADDITIONAL CLEANING CHARGES WILL BE CALCULATED AT \$100.00 PER HOUR AND WILL BE DEDUCTED FROM CLEANING DEPOSIT.

Cancellations must be made no less than ninety (90) days of reservation date to receive full refund. After that time, one half (1/2) of the paid amount plus holding deposit will be retained by The Fort for late cancellation fee. In the event of a no-show, The Fort will retain the full amount paid to cover the necessary costs for setting up and taking down the facility.

I have read and agree to abide by the Setup and Cleaning Instructions, Rules and Regulations, and Damage Policy for use of The Historic Fort, and I have received a copy.

Responsible Party
~~Bride's~~ Signature _____ X Event Date _____

Responsible Party
 Groom's Signature _____ X Event Time _____

Signature _____ X
 (Other Responsible Party – If applicable)

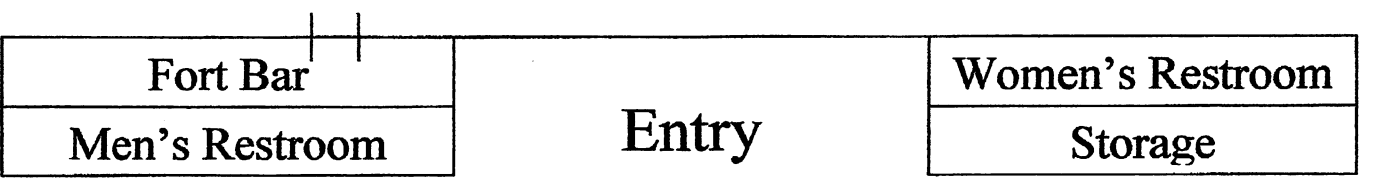
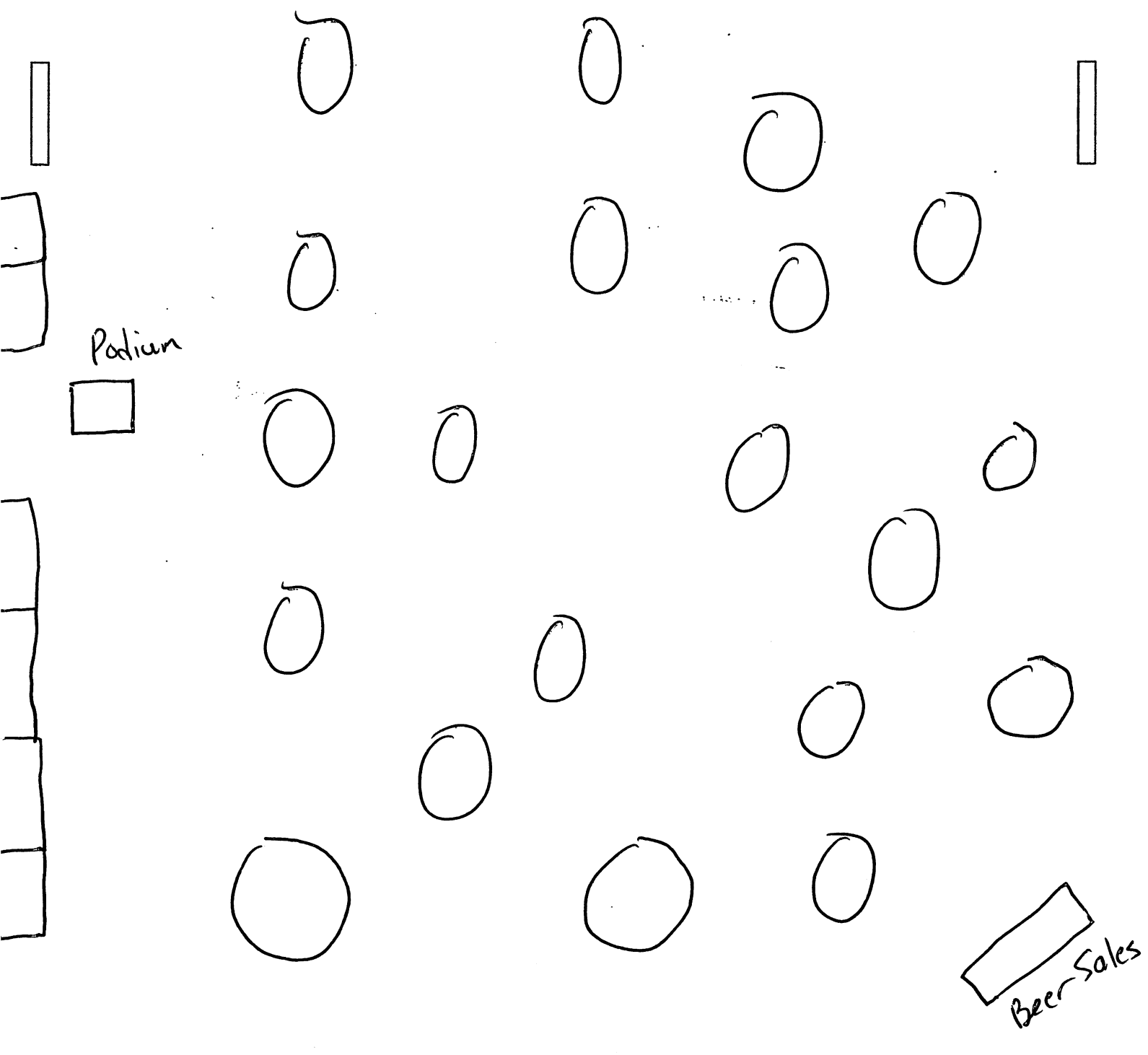
GLASS BOTTLES ARE NEVER PERMITTED – DEPOSIT WILL BE FORFEITED

FORT PROPERTY

Any Fort items taken from the Fort by any guest or worker in your party MUST BE RETURNED TO THE FORT NO LATER THAN THE FIRST BUSINESS DAY FOLLOWING YOUR EVENT!!!
When this happens, the responsible party will be charged the fair market value to replace the lost items.

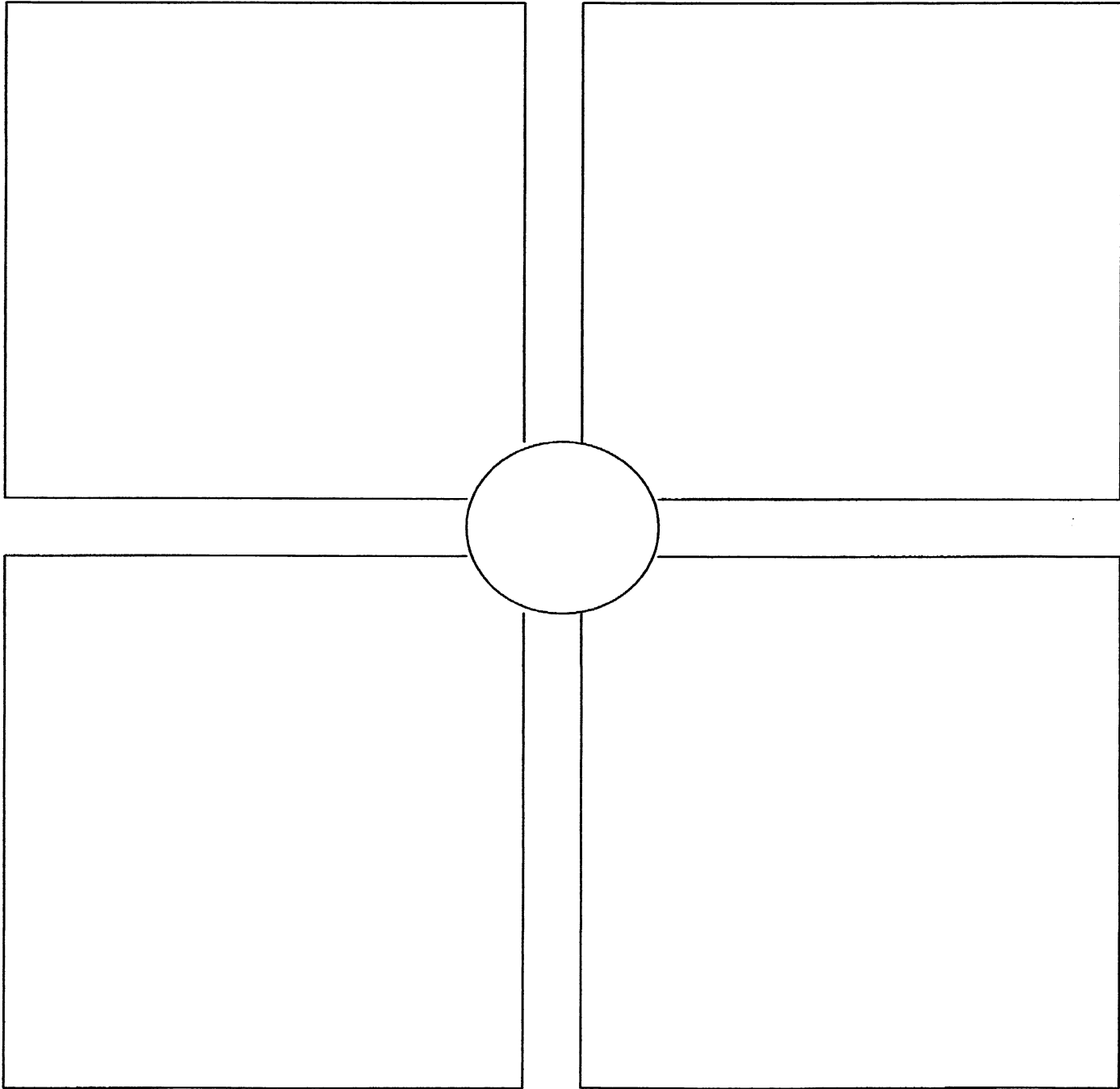
X _____ Initial: I have read and understand the above information
 Contract Revisions – September 2016

AUDITORIUM – 70'x27'
Dining – 200 Seating - 325



Caretaker Residents

Bride's + Groom's Rooms



COURTYARD AND GAZEBO



Activities Request

10-24-17

M. J. Anderson

Associated Student Organization Event Request

Contact Information

NAME

Vince Maiocco

EMAIL

vmaiocco@taftcollege.edu

CELL PHONE / OFFICE NUMBER

(661) 763-7822

Club Organization or Program Request Details

ORGANIZATIONS/PROGRAMS

Athletics - Kanoe Bandy

SELECT SPORT

Baseball

Event Date and Time

SINGLE DAY OR MULTI-DAY EVENT.

Single Day

DATE OF EVENT

01/19/2018

START TIME

06:00 pm

END TIME

09:00 pm

Event Details

EVENT TYPE

Fundraiser

FUNDRAISER

Off-Campus Fundraiser

DETAILS OF EVENT

The 5th Annual Triple Play Dinner and Auction will be held on Friday, January 19, 2018 and will be held at the Historic Fort at 915 North 10th Street in Taft CA. There will be dinner catered by Salty's BBQ as well as an auction and a guest speaker.

Food & Refreshments

WILL FOOD BE SERVED

Yes - Outside Vendors

LIST VENDORS

Salty's BBQ, Bakersfield CA

WILL BEVERAGES BE SERVED

No

Facilities

FACILITIES

Other Specifications

FACILITIES - OTHER

The Historic Fort
915 N 10th Street
Taft CA 93268

Equipment Request

NUMBER OF CIRCULAR TABLES

0

NUMBER OF RECTANGULAR TABLES

0

CHAIRS

0

NUMBER OF 10 X 10

0

NUMBER OF 10 X 20

0

SECURITY

No


BOARD AGENDA ITEM

Date: October 26, 2017

Submitted by: Severo M. Balason, Jr., Vice President of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval



Board Meeting Date: November 8, 2017

Title of Board Item:

Facilities Use Agreement with Taft Union High School for November 30, 2017

Background:

The Taft Union High School has requested the use of the Cougar Room for Thursday, November 30, 2017 from 8am-3pm for a curriculum workshop for their staff and faculty.

Terms (if applicable):

The effective date is November 30, 2017

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A.

Approved: 

Dr. Debra Daniels, Superintendent/President

APPLICATION AND PERMIT FOR USE OF FACILITIES

1. Name of Applicant: Taft Union High School
(Organization, Group, Individual)
2. Address of Applicant: 701 Wildcat Way Taft CA
3. Organization/Group: Principal's Office
4. Facilities Requested: Location/Address Cougar Room

Building/Room/Grounds/Special Facilities
5. Dates of Intended Use: Nov 30, 2017

Dates of Use	Days of Use	Hours of Use	Persons in Charge	Description of Activity	Estimated Attendance
11/30/17	Thursday	8:00-3:00	Mary Alice Finn	Curriculum Workshop	15

DECLARATION OF APPLICANT

1. Nature or type of intended use:
2. Applicant has received or will receive for the activities herein listed contributions, cash collections, registration fees, admission fees, tuition, donations, or other receipts estimated in amount of \$ _____ If no receipts anticipated for these activities check here. ()
3. Receipts set forth in item 2 above will be used for: _
4. I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damages sustained by the school building, furniture, equipment, or grounds occurring through the occupancy or use of said building and or grounds by the applicant, normal wear and tear excepted.
5. I hereby certify that I have received and read the rules, regulations, conditions, terms and that I and the applicant which I represent, will abide by them and will conform to all applicable provisions of the Constitution and laws of California and to all other rules and regulations of the Board of Education and its authorized agents which may be communicated to the applicant and to the best of my knowledge the school property for use of which this application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.
6. It is agreed that in the event this permit is canceled by the applicant no refund will be made and that changes in date or extension of time shall be made only as specified by the rules governing use of school facilities.
7. In executing this declaration I certify that I have been duly authorized by the herein set forth applicant to act in its behalf in making application for use of said facilities.

HOLD HARMLESS & INDEMNIFICATION AGREEMENT

THE UNDERSIGNED AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE WEST KERN COMMUNITY COLLEGE DISTRICT, ITS BOARD OF TRUSTEES, AGENTS AND EMPLOYEES, INDIVIDUALLY AND COLLECTIVELY, FROM AND AGAINST ALL COSTS, LOSSES, CLAIMS, ACTIONS, AND JUDGMENTS ARISING FROM PERSONAL INJURIES, PROPERTY DAMAGE OR OTHERWISE, REGARDLESS OF CAUSE, THAT MAY ARISE IN ANYWAY FROM OR BE ALLEGED TO BE CAUSED BY THE UNDERSIGNED'S USE OR OCCUPANCY OF DISTRICT FACILITIES, FURNITURE OR EQUIPMENT. THE UNDERSIGNED FURTHER AGREES TO PROVIDE A CERTIFICATE OF INSURANCE FOR LIABILITY COVERAGES SATISFACTORY TO THE DISTRICT (1,000,000).

Signature of Applicant:



Date 10/26/2017

Email contact: mfinn@taftunion.org + sharmer@taftunion.org

Telephone (661) 763-2326

Taft College contact:

Date Received:

Do Not Write Below This Line

RECOMMENDATIONS/APPROVALS

<p>1. Insurance Required: \$ _____ P.L. \$ _____ P.D.</p> <p>Additional Insured Endorsement Required- Yes _____ No _____</p> <p>Insurance Certificate Received _____</p> <p>2. Fee: \$ _____ Deposit \$ _____ Balance Due \$ _____</p> <p>3. Permit for use granted on _____, 2 _____</p> <p>By: Bruce Ferguson (Gym) _____ (initial)</p> <p>By: Severo M. Balason, V. P. of Student Services _____ (initial)</p> <p>4. Comments/Exceptions:</p>	<p>1. Office Authorization for Custodial Services: Yes _____ No _____</p> <p>2. Other Services: Yes _____ No _____</p> <p>Describe: _____ _____ _____</p> <p>3. Other Information: _____ _____ _____</p>
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Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031161	10/03/2017	A00253808	Bernal, Andrez V.	S0040466	11000	9526		460.00		
78031162	10/03/2017	A00287798	Brown, Brianne L.	S0040467	11000	9526		552.00		
78031163	10/03/2017	A00276451	Bumatay, Jason M.	S0040468	11000	9526		201.43		
78031164	10/03/2017	A00292475	Castaneda, Ashley S.	S0040469	11000	9526		690.00		
78031165	10/03/2017	A00276465	Ceja, Jacob	S0040470	11000	9526		201.43		
78031166	10/03/2017	A00276467	Diaz, Salvador	S0040471	11000	9526		231.96		
78031167	10/03/2017	A00292336	Dobbs, Alex M.	S0040472	11000	9526		685.93		
78031168	10/03/2017	A00267872	Durler, William	S0040473	11000	9526		197.37		
78031169	10/03/2017	A00276656	Elliott, Alyssa B.	S0040474	11000	9526		322.00		
78031170	10/03/2017	A00276452	Gilkerson, Eleisha	S0040475	11000	9526		119.03		
78031171	10/03/2017	A00276479	Goldwyn, Olivia	S0040476	11000	9526		243.96		
78031172	10/03/2017	A00276480	Gracia, Jasmin	S0040477	11000	9526		243.96		
78031173	10/03/2017	A00276481	Greppin, Lauren	S0040478	11000	9526		119.03		
78031174	10/03/2017	A00276482	Greppin, Russell	S0040479	11000	9526		158.41		
78031175	10/03/2017	A00286376	Guzman, Michell Z.	S0040480	11000	9526		234.00		
78031176	10/03/2017	A00276488	Hallmark, Brandon	S0040481	11000	9526		197.37		
78031177	10/03/2017	A00243626	Hartman, Ellie M.	S0040482	11000	9526		368.00		
78031178	10/03/2017	A00291494	Hernandez Rivera, Luis A.	S0040483	11000	9526		150.00		
78031179	10/03/2017	A00276489	Hessick, Austin	S0040484	11000	9526		231.96		
78031180	10/03/2017	A00276491	Hurst, Mark	S0040485	11000	9526		231.96		
78031181	10/03/2017	A00276492	Jolley, Jordan	S0040486	11000	9526		218.53		
78031182	10/03/2017	A00276493	Kamanta, Mohammed	S0040487	11000	9526		233.59		
78031183	10/03/2017	A00276485	Knox, Cooper D.	S0040488	11000	9526		46.32		
78031184	10/03/2017	A00276508	Knutson, Jonas	S0040489	11000	9526		231.96		
78031185	10/03/2017	A00275237	Lara-Lozano, Alonso	S0040490	11000	9526		552.00		
78031186	10/03/2017	A00293188	Malley, Michael L.	S0040491	11000	9526		92.00		
78031187	10/03/2017	A00251156	Mathias, Andrew	S0040492	11000	9526		158.41		
78031188	10/03/2017	A00291737	McDowell, Mallorie N.	S0040493	11000	9526		322.00		
78031189	10/03/2017	A00289399	Milner, Travis D.	S0040494	11000	9526		552.00		
78031190	10/03/2017	A00276502	Newell, Zackary	S0040495	11000	9526		233.59		
78031191	10/03/2017	A00289374	Ochoa, Mirian	S0040496	11000	9526		184.00		
78031192	10/03/2017	A00276503	Overton, Patrick	S0040497	11000	9526		250.00		
78031193	10/03/2017	A00276504	Palacios, Alissa	S0040498	11000	9526		250.00		
78031194	10/03/2017	A00280786	Porter, Debrajia L.	S0040499	11000	9526		600.00		
78031195	10/03/2017	A00270474	Ramirez, Misael	S0040500	11000	9526		322.00		
78031196	10/03/2017	A00275391	Renz, Dalaney W.	S0040501	11000	9526		598.00		
78031197	10/03/2017	A00291655	Roel, Felishia D.	S0040502	11000	9526		138.00		
78031198	10/03/2017	A00276505	Segura, Vanessa	S0040503	11000	9526		243.96		
78031199	10/03/2017	A00279394	Sharp, Jaycee E.	S0040504	11000	9526		736.00		
78031200	10/03/2017	A00274465	Stockel, Darcy C.	S0040505	11000	9526		218.53		
78031201	10/03/2017	A00272407	Turner, Jasmine B.	S0040506	11000	9526		598.00		
78031202	10/03/2017	A00276456	Tyrrell, Sarah	S0040507	11000	9526		99.63		
78031203	10/03/2017	A00286524	Yousuf, Nuha M.	S0040508	11000	9526		184.00		
78031204	10/09/2017	A00293918	A&B Athletics	I0050972	11000	352	4310	69617	420.96	
78031205	10/09/2017	A00200017	A.P.I. Plumbing	I0050963	8127	35827	357	5632	69700	100.00
78031206	10/09/2017	A00200023	Abate-A-Weed	I0050951	765106	11000	431	4312	65500	235.14
78031207	10/09/2017	A00269222	Acclaim Signs	I0051001	173731	11000	431	4310	65100	58.13
78031207	10/09/2017	A00269222	Acclaim Signs	I0051001	173731	11000	431	5940	65100	9.00
78031208	10/09/2017	A00289551	Advanced Exercise Equipment,	I0050938	28981	12434	219	6414	17010	70,106.98
				I0050939	28978	12434	219	6414	17010	5,776.12
78031209	10/09/2017	A00210539	Advantage Laundry	I0051013	12145	11000	352	4310	69610	62.95

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031210	10/09/2017	A00288646	Amazon Web Services, Inc.	I0050955	11000625	11000	113	5644	67801	633.39		
78031211	10/09/2017	A00200040	American Business Machines	I0050993	347696	11000	401	4310	67704	210.70		
78031212	10/09/2017	A00223048	AMS.NET	I0051009	0016422	12070	112	6415	67800	16,180.79		
78031213	10/09/2017	A00269058	Aramark Uniform Services	I0050954	60149696	11000	431	5870	65100	182.50		
						11000	205	5870	12042	12.00		
						39000	314	5870	64991	18.00		
78031214	10/09/2017	A00200069	Bakersfield Californian	I0050941	093017	11000	411	5970	67300	3,280.80		
78031215	10/09/2017	A00200077	Bang, D.D.S., Robert	I0050978	010917-0	12460	206	5641	12042	6,540.01		
78031216	10/09/2017	A00292250	Banks pest Control	I0050999	646781	11000	431	5860	65100	165.00		
78031217	10/09/2017	A00200081	BARC, Inc.	I0050942	INV00892	11000	411	5990	67300	85.00		
78031218	10/09/2017	A00293892	Biolog, Inc.	I0051037	549831	11000	209	4311	04012	767.57		
78031219	10/09/2017	A00200107	Bright House Networks	I0051039	06468690	12603	125	5840	68900	289.82		
78031220	10/09/2017	A00200109	Brown & Reich Petroleum, Inc	I0050981	38971	39000	314	4316	64991	387.54		
78031221	10/09/2017	A00200119	C.A. Reding Company, Inc.	I0051034	435188	12201	203	5641	61200	1,286.60		
78031222	10/09/2017	A00283238	Calvary Temple Assembly of G	I0051025	17/18	12603	125	5610	68900	1,500.00		
78031223	10/09/2017	A00200134	Canon Financial Services, In	I0050996	17761979	11000	401	5641	67704	395.59		
						11000	401	5641	67704	395.59		
78031224	10/09/2017	A00257716	Capitol Public Finance Group	I0050991	2017-502	11000	110	5510	71005	3,510.00		
78031225	10/09/2017	A00200146	Carolina Biological Supply C	I0051035	49991868	11000	209	4311	04013	2,669.40		
78031226	10/09/2017	A00200149	Carquest Auto Parts	I0050946	7305-221	11000	432	4312	67703	62.37		
78031227	10/09/2017	A00288207	CASAS	I0051040	0106063	12603	125	4315	68900	4,349.82		
78031228	10/09/2017	A00200161	CDW-G	I0051010	KCJ3389	12435	221	6415	19010	297.90		
						12435	221	6415	19010	249.39		
						12435	221	5850	19010	6.00		
78031229	10/09/2017	A00200168	Central Valley Occupational	I0050974	00159814	11000	202	5980	60100	180.00		
						31000	423	5980	69100	60.00		
						11000	120	5980	66002	60.00		
						11000	411	5990	67300	60.00		
78031230	10/09/2017	A00072113	Chavira, Carlos P.	I0051042	024	12603	125	4310	68900	525.00		
78031231	10/09/2017	A00200181	City of Taft	I0050943	100117	11000	431	5850	65700	6,402.95		
						11000	431	5850	65500	157.75		
78031232	10/09/2017	A00200181	City of Taft	I0051016	8786	35000	357	5641	69700	9,412.14		
78031233	10/09/2017	A00291702	Clem's Tire & Road Service	I0051005	9423	12603	125	5621	68900	257.96		
78031234	10/09/2017	A00228756	Country Auto & Truck Taft	I0050958	589241	11000	431	4312	65100	68.62		
78031235	10/09/2017	A00280761	County of Kern Public Works	I0051003	1507011-	11000	431	5850	65100	51.43		
78031236	10/09/2017	A00262833	Domtar Paper Company LLC	I0051004	1379245	11000	421	4318	67704	4,233.16		
78031237	10/09/2017	A00277845	Double D Cleaning Service	I0051017	029	12560	223	5890	09565	240.00		
78031238	10/09/2017	A00237331	Dumbrigue, Joanne V.	I0050945	091917	12551	353	4410	64600	47.14		
						10050968	091317	12551	5710	226.84		
78031239	10/09/2017	A00283101	Dumont Printing, Inc.	I0050973	95821	11000	302	4310	63100	270.27		
						12000	340	4310	64951	67.57		
						12563	202	4310	00000	67.57		
						11000	302	4310	63100	12.30		
78031240	10/09/2017	A00200995	Educause	I0050965	168390;E	11000	113	5642	67801	40.00		
78031241	10/09/2017	A00200307	Farmer Bros. Company	I0050952	65634277	32000	422	4410	69400	803.20		
78031242	10/09/2017	A00200308	Federal Express Corporation	I0050990	5-916-15	11000	203	5940	61200	31.17		
78031243	10/09/2017	A00200323	Flinn Scientific, Inc.	I0051006	2128992	11000	209	4311	19051	386.04		
78031244	10/09/2017	A00280401	Flowers Baking Co of Henders	I0050962	10711419	32000	422	4410	69400	145.76		
						I0050984	10711420	32000	422	4410	69400	58.28
78031245	10/09/2017	A00283264	Frontier California Inc.	I0051015	57030907	11000	431	5840	65700	132.06		
78031246	10/09/2017	A00291681	Gomez, Angelica	S0039758		11000		9526		1,393.00		

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031247	10/09/2017	A00109091Greyhound Lines Inc.	I0050964	136834	11000	432	5740	64993	1,836.00
78031248	10/09/2017	A00200645Hardy Diagnostics	I0051028	1839828	11000	209	4311	04012	128.47
78031249	10/09/2017	A00200889Harland Technology Services	I0051024	14131147	11000	202	5641	60100	709.00
78031250	10/09/2017	A00279326Heath, Chyanne M.	S0039830		11000		9526		912.74
78031251	10/09/2017	A00200673IBM	I0051033	8953649	11000	202	5642	60100	11,374.30
78031252	10/09/2017	A00267251Insight Investments, LLC	I0051007	INV20207	11000	113	5643	67801	1,817.89
78031253	10/09/2017	A00108728Issue Trak, Inc	I0051008	TAFT1017	11000	113	5643	67801	1,925.00
78031254	10/09/2017	A00200680J & L Locksmithing	I0050982	015272	39000	314	4317	64991	39.39
78031255	10/09/2017	A00264274Judge Netting, Inc.	I0051000	153-1740	11000	431	5632	65100	4,600.00
78031256	10/09/2017	A00200715Kern Electric Distributors	I0050956	556597	11000	431	4310	65100	97.89
78031257	10/09/2017	A00280536Kern Trophies	I0051021	60122	11000	205	4310	12042	36.47
78031258	10/09/2017	A00200729Landauer, Inc.	I0051019	10050908	11000	205	4311	12042	724.03
78031259	10/09/2017	A00200735Liebert Cassidy Whitmore	I0050987	1447094	12603	125	5430	68900	1,365.50
			I0050988	1445445	12603	125	5430	68900	430.00
78031260	10/09/2017	A00200575Montoya, Janice	I0051030	AUG 17	12460	206	5641	12042	2,200.00
78031261	10/09/2017	A002858200'Connor Construction Manage	I0050992	0032221	42350	000	5510	71002	900.00
78031262	10/09/2017	A00200498Office Depot	I0051029	95738949	11000	205	4310	12042	1,718.16
78031263	10/09/2017	A00200502Orange Belt Stages	I0051014	118240	11000	352	5750	69610	1,025.00
					11000	352	5750	69610	2,055.00
78031264	10/09/2017	A00200517Peace Lutheran Church	I0051020	090717	11000	205	5611	12042	6,000.00
78031265	10/09/2017	A00200522Pepsi-Cola Company	I0050950	27618708	32000	422	4410	69400	1,282.01
			I0050961	64206012	32000	422	4410	69400	1,456.62
			I0050983	23540453	32000	422	4410	69400	712.28
78031266	10/09/2017	A00270674Public Agency Law Group	I0050960	091017	11000	401	5430	67200	150.00
78031267	10/09/2017	A00231833Ray A. Morgan Company Inc.	I0051022	1660041	12435	221	5641	19010	36.82
			I0051023	1698152	12435	221	5641	19010	55.05
			I0051038	1745036	12603	125	4318	68900	143.22
78031268	10/09/2017	A00278586ReadyRefresh	I0051041	082617	12603	125	4310	68900	16.59
78031269	10/09/2017	A00287648Rojas Ruiz, Alexandro	S0040237		11000		9526		1,169.53
78031270	10/09/2017	A00289493Romo, Cindy	I0050989	33325018	11000	000	9513	00000	274.32
78031271	10/09/2017	A00283239Saint Andrew's Episcopal Chu	I0051036	070117	12603	125	5610	68900	500.00
78031272	10/09/2017	A00280495San Diego Marriott Mission V	I0050967	94740712	11495	216	5710	61900	197.43
78031273	10/09/2017	A00200479Sears	I0050979	44000912	11000	431	4310	65100	122.32
					11000	431	6424	65300	268.11
78031274	10/09/2017	A00237176SSD Systems	I0050995	1280924-	11000	113	5641	67801	605.10
					11000	205	5641	12042	117.75
78031275	10/09/2017	A00201787Standard Insurance Company	I0050940	OCT 17	11000	411	3410	67300	451.36
					11000	411	3420	67300	1,367.76
78031276	10/09/2017	A00200417Sysco Food Service of Ventur	I0050949	17925986	33429	310	4410	69200	748.03
			I0050966	17926422	32000	422	4411	69400	1,314.59
					32000	422	4411	69400	1,745.28
					32000	422	4410	69400	7,900.47
			I0050997	17926748	33429	310	4410	69200	2,387.48
78031277	10/09/2017	A00200419T.C. Clearing Account	I0050947	073117	11000	421	5990	67200	1,203.72
78031278	10/09/2017	A00200419T.C. Clearing Account	I0050957	091117	11000	432	4312	67703	399.55
78031279	10/09/2017	A00200421Tacony Corporation	I0051002	274458	11000	431	4312	65300	35.28
78031280	10/09/2017	A00200425Taft College	I0050944	092517	31000	423	7130	69100	120.00
78031281	10/09/2017	A00200425Taft College	I0050976	090407	31000	423	7130	69100	38,550.00
78031282	10/09/2017	A00200425Taft College	I0050977	080717	31000	423	7130	69100	30.00
78031283	10/09/2017	A00200862Taft College Bookstore	I0050986	08/31/17	12000	340	4311	64951	1,071.43
78031284	10/09/2017	A00200862Taft College Bookstore	I0051012	3256	11000	421	4310	67200	57.92

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031285	10/09/2017	A00200430	Taft Plaza, LLC	I0051011	SEP 17	31000	423	5611	69100	1,907.00
78031286	10/09/2017	A00200608	The Fort Preservation Societ	I0051026	100517	12603	125	5610	68900	250.00
78031287	10/09/2017	A00200282	True Value Home Center	I0050959	377595	11000	113	4310	67801	21.44
78031287	10/09/2017	A00200282	True Value Home Center	I0050975	376805	11000	431	4310	65100	0.01
						35827	357	4310	69700	340.97
						11000	431	4312	65500	100.14
						35819	357	4310	69700	177.46
						11000	354	4310	69600	339.95
				I0050980	375683	39000	314	4310	64991	106.63
				I0051027	375954	12603	125	4310	68900	116.28
78031288	10/09/2017	A00255644	U.S. Bank Equipment Finance	I0051031	33983718	11000	401	5641	67704	444.02
78031289	10/09/2017	A00200284	U.S. Foods	I0050948	4229964	33429	310	4410	69200	1,185.59
				I0050953	4351995	32000	422	4411	69400	64.52
						32000	422	4410	69400	8,443.30
				I0050998	4351993	33429	310	4410	69200	2,705.83
78031290	10/09/2017	A00289067	US Bus Charter & Limo	I0050994	809444	12000	340	5730	64951	1,482.55
78031291	10/09/2017	A00200433	Vibul Tangpraphaphorn, M.D.	I0051032	090617	11000	205	5990	12042	520.00
78031292	10/09/2017	A00275443	WestAir Gases & Equipment In	I0051018	10554923	12560	223	4311	09565	66.15
78031293	10/09/2017	A00247325	WESTOP	I0050985	G7NDBLB5	12000	340	4310	64951	80.00
78031294	10/09/2017	A00288999	Zaragosa, Lela E.	S0039180		11000		9526		184.00
78031295	10/10/2017	A00288712	Ahmad, Fatima	S0040581		11000		9526		1,110.00
78031296	10/10/2017	A00267662	Almaguer, Jasmin	S0040582		11000		9526		130.00
78031297	10/10/2017	A00242720	Alvarez, Joanna	S0040583		11000		9526		370.00
78031298	10/10/2017	A00287794	Alvarez, Pedro J.	S0040584		11000		9526		130.00
78031299	10/10/2017	A00287927	Alvarez-Valerio, Angela	S0040585		11000		9526		1,480.00
78031300	10/10/2017	A00286379	Aranda, Karen J.	S0040586		11000		9526		130.00
78031301	10/10/2017	A00291610	Bahder, Laura L.	S0040587		11000		9526		130.00
78031302	10/10/2017	A00031448	Barrett, Karen L.	S0040588		11000		9526		98.00
78031303	10/10/2017	A00286386	Barton, Kaleb A.	S0040589		11000		9526		595.00
78031304	10/10/2017	A00274169	Bogner, Alexandra L.	S0040510		11000		9526		201.00
78031305	10/10/2017	A00288040	Bonilla, Eliseo	S0040511		11000		9526		130.00
78031306	10/10/2017	A00281792	Borrecco, Madison R.	S0040512		11000		9526		918.00
78031307	10/10/2017	A00289612	Burke, Brandon A.	S0040513		11000		9526		130.00
78031308	10/10/2017	A00243315	Bustamante, Laura	S0040514		11000		9526		65.00
78031309	10/10/2017	A00287620	Caballero, Jasmine J.	S0040515		11000		9526		130.00
78031310	10/10/2017	A00262181	Camacho, Maria D.	S0040516		11000		9526		130.00
78031311	10/10/2017	A00287219	Campos, Estrella D.	S0040517		11000		9526		130.00
78031312	10/10/2017	A00287568	Cano Sixto, Alan	S0040518		11000		9526		895.00
78031313	10/10/2017	A00274212	Carranza Chavez, Jessica J.	S0040519		11000		9526		1,480.00
78031314	10/10/2017	A00279975	Castaneda, Jaquelin	S0040520		11000		9526		98.00
78031315	10/10/2017	A00272719	Castro, Bianca M.	S0040521		11000		9526		33.00
78031316	10/10/2017	A00271188	Cruz, Alex	S0040522		11000		9526		595.00
78031317	10/10/2017	A00242674	Culbertson, Chelsey D.	S0040523		11000		9526		130.00
78031318	10/10/2017	A00284073	Davis, Maricela I.	S0040524		11000		9526		1,110.00
78031319	10/10/2017	A00287180	Duenas, Alexis N.	S0040525		11000		9526		693.00
78031320	10/10/2017	A00280607	Egbert-Smith, Casey L.	S0040526		11000		9526		65.00
78031321	10/10/2017	A00291575	Escobedo, Carol N.	S0040527		11000		9526		130.00
78031322	10/10/2017	A00275472	Espino, Henry O.	S0040528		11000		9526		65.00
78031323	10/10/2017	A00288046	Espinoza Vargas, Ashley	S0040529		11000		9526		130.00
78031324	10/10/2017	A00276919	Ewing, Jacob A.	S0040590		11000		9526		130.00
78031325	10/10/2017	A00287577	Fair, Anthony W.	S0040591		11000		9526		98.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031326	10/10/2017	A00266899Freeland, Kyleigh R.	S0040592	11000	9526	98.00
78031327	10/10/2017	A00212355Gantong, Michael E.	S0040593	11000	9526	370.00
78031328	10/10/2017	A00291493Garcia, Gabriella L.	S0040594	11000	9526	98.00
78031329	10/10/2017	A00291973Garcia, Janae A.	S0040595	11000	9526	130.00
78031330	10/10/2017	A00288597Garcia, Jennifer	S0040596	11000	9526	130.00
78031331	10/10/2017	A00288052Garcia, Maria G.	S0040597	11000	9526	130.00
78031332	10/10/2017	A00289650Garibay, Jonathan J.	S0040598	11000	9526	130.00
78031333	10/10/2017	A00286488Garner, Allison N.	S0040599	11000	9526	130.00
78031334	10/10/2017	A00285775Garza, Mireya C.	S0040600	11000	9526	130.00
78031335	10/10/2017	A00288433Gilmore, Austin T.	S0040601	11000	9526	130.00
78031336	10/10/2017	A00239524Gonzales, Richard R.	S0040602	11000	9526	130.00
78031337	10/10/2017	A00292973Gonzalez, Alba	S0040603	11000	9526	943.00
78031338	10/10/2017	A00291635Gonzalez, Sonia A.	S0040604	11000	9526	98.00
78031339	10/10/2017	A00205759Gorman, Krista A.	S0040605	11000	9526	130.00
78031340	10/10/2017	A00265119Guardado, Marcia	S0040530	11000	9526	33.00
78031341	10/10/2017	A00289498Gutierrez, Rosalinda	S0040531	11000	9526	130.00
78031342	10/10/2017	A00279303Hammond, Rosalyn N.	S0040532	11000	9526	130.00
78031343	10/10/2017	A00226687Harte, Dylan	S0040533	11000	9526	1,218.00
78031344	10/10/2017	A00243626Hartman, Ellie M.	S0040534	11000	9526	740.00
78031345	10/10/2017	A00275461Hartman, Jessica E.	S0040535	11000	9526	33.00
78031346	10/10/2017	A00291551Hernandez, Christine A.	S0040536	11000	9526	130.00
78031347	10/10/2017	A00289346Hernandez, Eduardo	S0040537	11000	9526	130.00
78031348	10/10/2017	A00267401Hernandez, Stephanie	S0040538	11000	9526	130.00
78031349	10/10/2017	A00285155Herrera, Gitzel V.	S0040539	11000	9526	1,110.00
78031350	10/10/2017	A00280640Huizar, Alexander	S0040540	11000	9526	130.00
78031351	10/10/2017	A00268319Jarman, Allison B.	S0040541	11000	9526	98.00
78031352	10/10/2017	A00281132Jarrar, Ferris I.	S0040542	11000	9526	130.00
78031353	10/10/2017	A00260809Jasso, Sara D.	S0040543	11000	9526	1,068.00
78031354	10/10/2017	A00265946Kelley, Kayla L.	S0040544	11000	9526	65.00
78031355	10/10/2017	A00277266Krieger, Matthew J.	S0040545	11000	9526	130.00
78031356	10/10/2017	A00223100Lake, Sandee L.	S0040546	11000	9526	130.00
78031357	10/10/2017	A00287810Larsen, Jasmine L.	S0040547	11000	9526	98.00
78031358	10/10/2017	A00272570Leikam, Tanner R.	S0040509	11000	9526	1,318.00
78031359	10/10/2017	A00287704Llanos, Jasmine	S0040548	11000	9526	98.00
78031360	10/10/2017	A00106185Lopez, Candace	S0040549	11000	9526	1,110.00
78031361	10/10/2017	A00286589Luna, Nazjerit	S0040606	11000	9526	130.00
78031362	10/10/2017	A00278693Maldonado, Gabrielle A.	S0040607	11000	9526	98.00
78031363	10/10/2017	A00265224Marquez, Christina G.	S0040608	11000	9526	33.00
78031364	10/10/2017	A00288894Martinez, Blake M.	S0040609	11000	9526	130.00
78031365	10/10/2017	A00287708Martinez, Nicole R.	S0040610	11000	9526	98.00
78031366	10/10/2017	A00288001Martinez, Samuel	S0040611	11000	9526	33.00
78031367	10/10/2017	A00270511Martinez, Yvonne S.	S0040612	11000	9526	1,110.00
78031368	10/10/2017	A00281119Massie, Dakotah R.	S0040613	11000	9526	130.00
78031369	10/10/2017	A00281122McCrary, Stephen J.	S0040614	11000	9526	130.00
78031370	10/10/2017	A00279373Medina, Daisy J.	S0040615	11000	9526	740.00
78031371	10/10/2017	A00280974Medina, Damian X.	S0040616	11000	9526	130.00
78031372	10/10/2017	A00284807Melton, Joel R.	S0040617	11000	9526	130.00
78031373	10/10/2017	A00289300Michel, Jacqueline A.	S0040618	11000	9526	130.00
78031374	10/10/2017	A00289840Mora, Andrea	S0040619	11000	9526	130.00
78031375	10/10/2017	A00289833Moreno, Claudia V.	S0040620	11000	9526	65.00
78031376	10/10/2017	A00254789Mullins, Jessica L.	S0040621	11000	9526	130.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031377	10/10/2017	A00279291Murphy, Ryan D.	S0040622	11000	9526	130.00
78031378	10/10/2017	A00289369Myren, Scott P.	S0040623	11000	9526	33.00
78031379	10/10/2017	A00253981Nunez, Esther A.	S0040624	11000	9526	740.00
78031380	10/10/2017	A00287821Olivas, Yensy A.	S0040625	11000	9526	130.00
78031381	10/10/2017	A00291301Padilla, Stephanie	S0040626	11000	9526	65.00
78031382	10/10/2017	A00279371Padilla, Yvette	S0040627	11000	9526	130.00
78031383	10/10/2017	A00284892Perez, Alondra G.	S0040550	11000	9526	130.00
78031384	10/10/2017	A00283864Perez, Yesenia	S0040551	11000	9526	130.00
78031385	10/10/2017	A00287643Ramirez, Dagoberto	S0040552	11000	9526	130.00
78031386	10/10/2017	A00246985Ramirez, Jessica J.	S0040553	11000	9526	918.00
78031387	10/10/2017	A00287552Ramon, Christopher A.	S0040554	11000	9526	33.00
78031388	10/10/2017	A00287604Ramos, Arturo	S0040555	11000	9526	130.00
78031389	10/10/2017	A00281354Rendon, Katherine A.	S0040556	11000	9526	65.00
78031390	10/10/2017	A00291523Reyes, Sarah H.	S0040557	11000	9526	33.00
78031391	10/10/2017	A00285787Rhoten, Carson S.	S0040558	11000	9526	1,480.00
78031392	10/10/2017	A00027700Rivera, Karla	S0040559	11000	9526	130.00
78031393	10/10/2017	A00278146Rivera, Richard	S0040560	11000	9526	130.00
78031394	10/10/2017	A00234151Robison, Melissa S.	S0040561	11000	9526	98.00
78031395	10/10/2017	A00288074Robles, Jacqueline	S0040562	11000	9526	130.00
78031396	10/10/2017	A00280362Rodriguez, Ricardo T.	S0040563	11000	9526	1,018.00
78031397	10/10/2017	Cancelled Check				
78031398	10/10/2017	A00270919Ruvalcaba, Jose	S0040565	11000	9526	740.00
78031399	10/10/2017	A00289180Sagan, Glenn W.	S0040566	11000	9526	130.00
78031400	10/10/2017	A00285580Sanchez, Anaruth M.	S0040628	11000	9526	130.00
78031401	10/10/2017	A00269830Sanchez, Jasmine N.	S0040629	11000	9526	130.00
78031402	10/10/2017	A00287829Sanchez, Leslie	S0040630	11000	9526	130.00
78031403	10/10/2017	A00260676Sanchez, Luis M.	S0040631	11000	9526	130.00
78031404	10/10/2017	A00288790Sandhu, Gurkirt S.	S0040632	11000	9526	1,007.00
78031405	10/10/2017	A00277480Sandoval, Maria M.	S0040633	11000	9526	65.00
78031406	10/10/2017	A00270026Sandoval, Michelle	S0040634	11000	9526	65.00
78031407	10/10/2017	A00288928Segura, Carina	S0040635	11000	9526	98.00
78031408	10/10/2017	A00248750Self, Allison C.	S0040636	11000	9526	130.00
78031409	10/10/2017	A00271291Sharette, Juel L.	S0040637	11000	9526	98.00
78031410	10/10/2017	A00279394Sharp, Jaycee E.	S0040638	11000	9526	1,480.00
78031411	10/10/2017	A00287498Sheffield, Allison D.	S0040639	11000	9526	130.00
78031412	10/10/2017	A00281908Shepard, Leslie E.	S0040640	11000	9526	130.00
78031413	10/10/2017	A00290930Sink, Samantha A.	S0040641	11000	9526	1,480.00
78031414	10/10/2017	A00256961Sisco, Alexandra J.	S0040642	11000	9526	98.00
78031415	10/10/2017	A00272604Smith, Katelyn M.	S0040643	11000	9526	130.00
78031416	10/10/2017	A00289481Smith, Meagan D.	S0040644	11000	9526	370.00
78031417	10/10/2017	A00251090Smith, Terraille O.	S0040645	11000	9526	370.00
78031418	10/10/2017	A00212846Souza, Katey	S0040646	11000	9526	130.00
78031419	10/10/2017	A00280573Spires, Kimberly M.	S0040647	11000	9526	130.00
78031420	10/10/2017	A00272422Sumler, Angela M.	S0040648	11000	9526	684.00
78031421	10/10/2017	A00280952Takar, Paramveer S.	S0040649	11000	9526	130.00
78031422	10/10/2017	A00279651Tanon, Alyssa M.	S0040650	11000	9526	370.00
78031423	10/10/2017	A00228664Tarver, Bailey M.	S0040651	11000	9526	130.00
78031424	10/10/2017	A00280861Thompson, Emily A.	S0040652	11000	9526	130.00
78031425	10/10/2017	A00287503Torres, Jose V.	S0040567	11000	9526	130.00
78031426	10/10/2017	A00289494Torres, Maria	S0040568	11000	9526	130.00
78031427	10/10/2017	A00289342Upshaw, Ashleigh P.	S0040569	11000	9526	130.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031428	10/10/2017	A00205963Valencia, Leovi M.	S0040570		11000		9526		130.00		
78031429	10/10/2017	A00288526Valenzuela, Yosemite	S0040571		11000		9526		130.00		
78031430	10/10/2017	A00287792Vargas, Michelle P.	S0040572		11000		9526		501.00		
78031431	10/10/2017	A00240625Vargas, Prisma	S0040573		11000		9526		801.00		
78031432	10/10/2017	A00213357Vargas, Samanta	S0040574		11000		9526		33.00		
78031433	10/10/2017	A00262757Vazquez, Evelyn J.	S0040575		11000		9526		1,480.00		
78031434	10/10/2017	A00276370Vega, Alicia N.	S0040576		11000		9526		130.00		
78031435	10/10/2017	A00259081Verduzco, Ismael	S0040577		11000		9526		130.00		
78031436	10/10/2017	A00288231Weir, Amy L.	S0040578		11000		9526		65.00		
78031437	10/10/2017	A00292281Weller, Victoria D.	S0040579		11000		9526		98.00		
78031438	10/10/2017	A00277785Witt, Jakob V.	S0040580		11000		9526		130.00		
78031439	10/13/2017	A00200021AACC	I0051119	10001665	11000	111	5210	66002	6,178.00		
78031440	10/13/2017	A00203579Alcorn Aire, Inc.	I0051070	52321	11000	431	5632	65100	2,955.00		
78031441	10/13/2017	A00232307American Technical Publisher	I0051091	735035	31000	423	4110	69100	558.00		
					31000	423	5940	69100	41.45		
78031442	10/13/2017	A00269058Aramark Uniform Services	I0051061	60151157	11000	431	5870	65100	182.50		
					11000	205	5870	12042	12.00		
					39000	314	5870	64991	18.00		
78031443	10/13/2017	A00202445AT&T Mobility	I0051047	091817	39000	314	5840	64991	213.17		
78031444	10/13/2017	A00202445AT&T Mobility	I0051048	082517	12461	206	5840	12042	828.89		
78031445	10/13/2017	A00200063Austin's Pest Control, Inc.	I0051078	SEP 17	39000	314	5860	64991	100.00		
78031446	10/13/2017	A00273849Aztec Software Associates, I	I0051127	345219	12603	125	4315	68900	3,233.59		
					I0051128	345220	12603	125	4315	68900	7,500.00
78031447	10/13/2017	A00201143Brown, Elizabeth J.	I0051050	091517	12000	340	5730	64951	30.00		
					I0051051	09/15/17	12000	340	5730	64951	33.97
78031448	10/13/2017	A00200109Brown & Reich Petroleum, Inc	I0051069	39333	11000	432	4316	67703	603.74		
78031448	10/13/2017	A00200109Brown & Reich Petroleum, Inc	I0051093	39334	39000	314	4316	64991	342.80		
78031449	10/13/2017	A00200112BSK & Associates, Inc.	I0051059	0081712	42350	000	5510	71002	5,290.00		
78031450	10/13/2017	A00294029California Mobile X-Ray	I0051097	91217	11000	411	5990	67300	1,300.00		
78031451	10/13/2017	A00200146Carolina Biological Supply C	I0051075	50000763	11000	209	4311	04011	65.67		
					I0051082	49995172	11000	209	4311	04012	130.85
					I0051130	50005863	11000	209	4311	04011	11.26
78031452	10/13/2017	A00200149Carquest Auto Parts	I0051071	7305-222	11000	432	4312	67703	58.26		
78031453	10/13/2017	A00082776Carty, Ramona M.	I0051139	080817	39000	314	5710	64991	7.45		
78031454	10/13/2017	A00202337CCCECE Membership	I0051063	M	11000	210	5210	13053	250.00		
					BEASLEY						
78031455	10/13/2017	A00201685Cengage Learning	I0051092	61380063	31000	423	4110	69100	4,180.00		
					31000	423	5940	69100	31.88		
78031456	10/13/2017	A00200181City of Taft	I0051080	10/01/17	12560	223	5850	09565	48.91		
78031457	10/13/2017	A00292869Colorado Nut Company, Inc.	I0051067	15551	31000	423	4310	69100	213.30		
					31000	423	5940	69100	57.89		
78031458	10/13/2017	A00200222Daily Midway Driller	I0051103	092817	12477	203	4211	61200	67.60		
78031459	10/13/2017	A00262833Domtar Paper Company LLC	I0051086	1380057	11000	421	4318	67704	128.70		
78031460	10/13/2017	A00237331Dumbrigue, Joanne V.	I0051055	092517	12551	353	4310	64600	16.87		
					I0051134	091417	12551	353	5710	64600	8.88
78031461	10/13/2017	A00201737Duran, Diana	I0051138	SEP 17	11000	421	5710	67200	129.47		
78031462	10/13/2017	A00200307Farmer Bros. Company	I0051123	65634491	32000	422	4410	69400	506.60		
78031463	10/13/2017	A00200308Federal Express Corporation	I0051094	5-938-27	11000	202	5940	60100	31.70		
					11000	411	5950	67300	116.55		
					11000	110	5940	66003	43.69		
78031464	10/13/2017	A00286420Fitzpatrick, Mark K.	I0051090	091417	31000	423	7130	69100	48.25		

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031465	10/13/2017	A00283264Frontier California Inc.	I0051098	57340910	11000	431	5840	65700	41.01
78031466	10/13/2017	A00201045Golling, Greg P.	I0051076	081917	11000	209	4311	04012	411.26
78031467	10/13/2017	A00200627Gonzalez, Lourdes	I0051135	091917	12599	309	5710	64992	808.53
78031468	10/13/2017	A00200645Hardy Diagnostics	I0051081	1843348	11000	209	4311	04012	427.63
78031469	10/13/2017	A00200655Henry Schein, Inc.	I0051077	44620182	11000	205	4311	12042	1,112.26
			I0051088	44861305	11000	205	4311	12042	467.51
78031469	10/13/2017	A00200655Henry Schein, Inc.	I0051100	45194510	11000	205	4311	12042	255.92
			I0051109	45173251	12461	206	4311	12042	29.58
			I0051110	44859339	12461	206	4311	12042	754.96
			I0051111	45362938	11000	205	4311	12042	452.17
78031470	10/13/2017	A00039800Hopkins, Tiffany	I0051084	091917	12603	125	5999	68900	52.00
78031471	10/13/2017	A00200680J & L Locksmithing	I0051096	015251	11000	202	4310	60103	136.53
			I0051102	015278	11000	202	4310	60100	72.39
78031472	10/13/2017	A00200712Kern County Supt. of Schools	I0051073	AUG 17	12461	206	5641	12042	30,169.80
78031473	10/13/2017	A00259082Lozano Smith, LLP	I0051120	091817	11000	110	5430	66003	50,000.00
78031474	10/13/2017	A00262851Lytle, Steve	I0051062	083017	11000	209	4311	04011	60.15
			I0051140	100317	11000	209	5740	04011	72.47
78031475	10/13/2017	A001001090'Neill, Lacey L.	I0051046	33325089	11000	000	9513	00000	693.29
78031476	10/13/2017	A00200498Office Depot	I0051043	92923249	12599	309	4310	64992	341.02
78031477	10/13/2017	A00200502Orange Belt Stages	I0051056	118256	11000	352	5750	69612	1,530.00
					11000	352	5750	69613	1,410.00
78031477	10/13/2017	A00200502Orange Belt Stages	I0051057	118242	11000	352	5750	69613	3,070.00
78031478	10/13/2017	A00258029Orrin, Kathryn	I0050970	092517	11000	101	5720	66004	332.77
78031479	10/13/2017	A00288637Otis Elevator Company	I0051068	SJB24891	11000	431	5632	65100	714.00
78031480	10/13/2017	A00201272Owens, Patricia A.	I0051085	090917	39000	308	4310	69990	50.07
78031481	10/13/2017	A00200508P. G. & E.	I0051114	091817	12560	223	5830	09565	410.25
78031482	10/13/2017	A00205648Payne, Breanna L.	I0051137	090717	12563	202	5710	00000	205.85
78031483	10/13/2017	A00284688Phytorion, Inc.	I0051045	10985	12587	111	5510	66002	1,608.75
78031484	10/13/2017	A00261201Proforma Progressive Marketi	I0051060	0B710249	12551	353	4310	64600	807.70
					12551	353	4310	64600	14.60
78031485	10/13/2017	A00200985Rangel-Escobedo, Juana R.	I0051053	092517	11000	313	5710	63300	59.02
78031486	10/13/2017	A00231833Ray A. Morgan Company Inc.	I0051058	1759560	11000	207	5641	49999	61.73
			I0051116	1746876	12558	223	4318	09565	42.13
78031487	10/13/2017	A00271435Roberts, Benjamin	I0051064	33232067	11000	000	9513	00000	226.00
78031488	10/13/2017	A00203708Rodriguez, Suzie	I0051074	SEP 17	12460	206	5641	12042	552.00
					12460	206	5710	12042	70.62
78031489	10/13/2017	A00280086Rothgeb, Julie J.	I0051124	SEP 17	11000	202	5710	60103	35.31
			I0051125	100617	11000	202	5710	60103	37.99
			I0051142	AUG 17	11000	202	5710	60103	19.90
78031490	10/13/2017	A00200494Smilemakers	I0051104	8120751	12461	206	4311	12042	469.25
78031491	10/13/2017	A00200396Spurr	I0051079	86048	11000	431	5820	65700	1,447.73
					35819	357	5820	69700	50.94
					35827	357	5820	69700	294.91
					33428	310	5820	69200	214.48
78031492	10/13/2017	A00205479Stockton, Laura M.	I0051129	012617	11000	202	5505	60200	65.00
78031493	10/13/2017	A00259111SurveyMonkey.com, LLC	I0051132	29856113	11000	202	5642	60200	300.00
78031494	10/13/2017	A00200417Sysco Food Service of Ventur	I0051122	17927359	32000	422	4411	69400	1,982.95
					32000	422	4411	69400	219.97
					32000	422	4410	69400	9,307.58
78031495	10/13/2017	A00200423Taft City School District	I0051052	18-019	11000	352	4310	69611	120.41
					11000	352	5632	69611	65.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

					11000	352	5850	69611	5.00
					39000	314	4310	64991	256.95
					39000	314	4316	64991	75.00
					39000	314	5632	64991	471.25
					39000	314	5850	64991	10.00
78031496	10/13/2017	A00200425Taft College	I0051133	91817	12603	125	4310	68900	475.00
78031497	10/13/2017	A00200862Taft College Bookstore	I0051072	7944	12000	353	4310	64600	297.19
78031498	10/13/2017	A00200862Taft College Bookstore	I0051083	7777	11000	202	4110	60200	128.27
78031499	10/13/2017	A00200862Taft College Bookstore	I0051087	2572	11000	411	4310	67300	334.89
78031500	10/13/2017	A00200862Taft College Bookstore	I0051106	1785	11000	202	4110	60200	48.25
78031501	10/13/2017	A00200862Taft College Bookstore	I0051107	1900	11000	202	4110	60200	1,654.62
78031502	10/13/2017	A00200862Taft College Bookstore	I0051108	1786	11000	202	4110	60200	193.01
78031503	10/13/2017	A00200862Taft College Bookstore	I0051112	2919	11000	202	4110	60200	424.61
78031504	10/13/2017	A00200862Taft College Bookstore	I0051113	18970825	11000	202	4110	60200	439.66
78031505	10/13/2017	A00200862Taft College Bookstore	I0051121	7679	12551	353	4310	64600	15.00
78031506	10/13/2017	A00252942TC Financial Aid Clearing Ac	I0051054	092717	12434	219	7130	17010	793.73
78031507	10/13/2017	A00200078The Bank of New York	I0051117	252-2039	11000	401	7120	67200	750.00
78031508	10/13/2017	A00255644U.S. Bank Equipment Finance	I0051066	33997650	11000	401	5641	67704	434.36
78031509	10/13/2017	A00200284U.S. Foods	I0051105	4625233	32000	422	4410	69400	9,740.70
					32000	422	4411	69400	42.68
78031510	10/13/2017	A00200309United Refrigeration, Inc.	I0051101	58798136	39000	314	4312	64991	801.76
78031511	10/13/2017	A00200310United Security Bank	I0051044	100517	12603	125	7130	68900	200.00
78031512	10/13/2017	A00285770Valley Graphics and Screenpr	I0051131	000047	11000	202	4310	60200	326.04
78031513	10/13/2017	A00201172Waugh, Victoria A.	I0051136	SEP 17	39000	312	5710	64991	98.02
78031514	10/13/2017	A00200355West Kern Water District	I0051089	091417	33428	310	5810	69200	389.92
			I0051095	091517	33428	310	5810	69200	89.72
			I0051099	09/15/17	11000	431	5810	65700	143.17
					39000	314	5810	64991	36.25
			I0051118	09/14/17	11000	431	5810	65700	589.20
					39000	314	5810	64991	149.16
78031515	10/13/2017	A00200356West Side Recreation & Park	I0051141	101534	11000	202	5641	60100	680.00
78031516	10/13/2017	A00275443WestAir Gases & Equipment In	I0051115	10552132	12560	223	4311	09565	183.24
78031517	10/13/2017	A00247325WESTOP	I0051049	Z7NG74SJ	12000	340	4311	64951	215.00
78031518	10/13/2017	A00261115Williams, Mark P.	I0051126	090517	11000	205	5990	12042	1,581.00
78031519	10/13/2017	A00202072Woods, Deanne M.	I0051065	090717	11000	306	5710	49306	5.35
78031520	10/16/2017	A00289332Aaron, Braydon R.	S0040734		11000		9526		1,336.00
78031521	10/16/2017	A00292937Abrego, Selena M.	S0040735		11000		9526		1,336.00
78031522	10/16/2017	A00276378Aldaco, Celina	S0040736		11000		9526		1,336.00
78031523	10/16/2017	A00281564Alderete, Savannah R.	S0040737		11000		9526		1,336.00
78031524	10/16/2017	A00288119Alfaro, Susana L.	S0040738		11000		9526		1,336.00
78031525	10/16/2017	A00287356Alfred, Apollos M.	S0040739		11000		9526		627.00
78031526	10/16/2017	A00265338Almaguer, Ivette	S0040740		11000		9526		627.00
78031527	10/16/2017	A00267662Almaguer, Jasmin	S0040741		11000		9526		1,336.00
78031528	10/16/2017	A00289009Almeida, Lacey	S0040742		11000		9526		627.00
78031529	10/16/2017	A00287794Alvarez, Pedro J.	S0040743		11000		9526		1,336.00
78031530	10/16/2017	A00279208Alvarez, Veronica	S0040744		11000		9526		1,336.00
78031531	10/16/2017	A00272569Alvarez, Vicky	S0040745		11000		9526		418.00
78031532	10/16/2017	A00287927Alvarez-Valerio, Angela	S0040746		11000		9526		1,336.00
78031533	10/16/2017	A00280584Apodaca, Brittany A.	S0040747		11000		9526		627.00
78031534	10/16/2017	A00203735Aragon, Rocio	S0040748		11000		9526		418.00
78031535	10/16/2017	A00284614Arriaga, Alma V.	S0040749		11000		9526		1,336.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031536	10/16/2017	A00263742Attwell, Mary A.	S0040750	11000	9526	1,336.00
78031537	10/16/2017	A00267517Avena, Ivanna	S0040751	11000	9526	125.00
78031538	10/16/2017	A00035889Baker, Desirae K.	S0040752	11000	9526	138.00
78031539	10/16/2017	A00287369Balbuena, Kimberly E.	S0040753	11000	9526	1,336.00
78031540	10/16/2017	A00289313Barrera, Sergio A.	S0040754	11000	9526	1,336.00
78031541	10/16/2017	A00209877Barron, Stefanie L.	S0040755	11000	9526	418.00
78031542	10/16/2017	A00288513Bautista, Adolfo	S0040756	11000	9526	1,336.00
78031543	10/16/2017	A00278636Beiza, Linda S.	S0040757	11000	9526	1,336.00
78031544	10/16/2017	A00274981Belmontes, Berenise	S0040758	11000	9526	1,336.00
78031545	10/16/2017	A00291353Benavidez, Isaac A.	S0040759	11000	9526	1,336.00
78031546	10/16/2017	A00283158Bermudez, Israel M.	S0040760	11000	9526	1,336.00
78031547	10/16/2017	A00279988Bidwell, Jennifer L.	S0040761	11000	9526	1,047.00
78031548	10/16/2017	A00283700Bismillah, Motique S.	S0040762	11000	9526	108.89
78031549	10/16/2017	A00069467Blanco, Paul R.	S0040763	11000	9526	1,336.00
78031550	10/16/2017	A00241485Boesen, Kristie L.	S0040764	11000	9526	1,047.00
78031551	10/16/2017	A00287618Boggan-Knutsen, Charlotte L.	S0040765	11000	9526	1,336.00
78031552	10/16/2017	A00289554Bojorquez, Victoria D.	S0040766	11000	9526	402.83
78031553	10/16/2017	A00288040Bonilla, Eliseo	S0040767	11000	9526	1,336.00
78031554	10/16/2017	A00289270Borquez, Krystal M.	S0040768	11000	9526	418.00
78031555	10/16/2017	A00281792Borrecco, Madison R.	S0040769	11000	9526	627.00
78031556	10/16/2017	A00274730Bravo, Thayra M.	S0040770	11000	9526	1,336.00
78031557	10/16/2017	A00269706Brown, Chase R.	S0040771	11000	9526	1,336.00
78031558	10/16/2017	A00279359Brush, Pantera L.	S0040772	11000	9526	1,336.00
78031559	10/16/2017	A00280868Brush, Zachary J.	S0040773	11000	9526	1,336.00
78031560	10/16/2017	A00287959Buenrostro, Michele R.	S0040774	11000	9526	1,336.00
78031561	10/16/2017	A00289612Burke, Brandon A.	S0040775	11000	9526	1,336.00
78031562	10/16/2017	A00243315Bustamante, Laura	S0040776	11000	9526	418.00
78031563	10/16/2017	A00287620Caballero, Jasmine J.	S0040777	11000	9526	1,336.00
78031564	10/16/2017	A00096677Cabrera, Sarah	S0040778	11000	9526	418.00
78031565	10/16/2017	A00267465Calbert, Chaynoa S.	S0040779	11000	9526	627.00
78031566	10/16/2017	A00037839Callaway, Delyn	S0040780	11000	9526	1,336.00
78031567	10/16/2017	A00279254Camacho, Francisco J.	S0040781	11000	9526	1,336.00
78031568	10/16/2017	A00262181Camacho, Maria D.	S0040782	11000	9526	1,336.00
78031569	10/16/2017	A00282554Campbell, Branden	S0040783	11000	9526	1,336.00
78031570	10/16/2017	A00283190Campeau, Anthony J.	S0040784	11000	9526	1,336.00
78031571	10/16/2017	A00287219Campos, Estrella D.	S0040785	11000	9526	1,336.00
78031572	10/16/2017	A00287568Cano Sixto, Alan	S0040786	11000	9526	627.00
78031573	10/16/2017	A00287385Carlson, Britta A.	S0040787	11000	9526	1,336.00
78031574	10/16/2017	A00268223Carlson, Bryce A.	S0040788	11000	9526	1,336.00
78031575	10/16/2017	A00292725Caro, Jonathan	S0040789	11000	9526	1,336.00
78031576	10/16/2017	A00279349Carrillo, Jessica	S0040790	11000	9526	1,336.00
78031577	10/16/2017	A00289326Castaneda, Anthony J.	S0040791	11000	9526	1,336.00
78031578	10/16/2017	A00280827Castaneda, Jose C.	S0040792	11000	9526	1,336.00
78031579	10/16/2017	A00291278Castillo, Miguel	S0040793	11000	9526	1,336.00
78031580	10/16/2017	A00283352Castillo, Veronica	S0040794	11000	9526	1,336.00
78031581	10/16/2017	A00270149Castillo Martinez, Sandra	S0040795	11000	9526	628.00
78031582	10/16/2017	A00288899Cazares Sanchez, Adrian	S0040796	11000	9526	1,336.00
78031583	10/16/2017	A00289358Celedon, Samantha	S0040797	11000	9526	627.00
78031584	10/16/2017	A00289392Cervantes, Gilbert	S0040798	11000	9526	345.00
78031585	10/16/2017	A00279234Cervantes Figueroa, Alexis	S0040799	11000	9526	1,336.00
78031586	10/16/2017	A00288694Chacon, Enya J.	S0040800	11000	9526	1,336.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031587	10/16/2017	A00287179Chavez Alvarez, Careli	S0040801	11000	9526	627.00
78031588	10/16/2017	A00253511Clendenen, Melissa F.	S0040802	11000	9526	138.00
78031589	10/16/2017	A00228575Clevenger, Nichole D.	S0040803	11000	9526	418.00
78031590	10/16/2017	A00279220Cordero Obeso, Iris C.	S0040804	11000	9526	1,336.00
78031591	10/16/2017	A00280490Cordier, Haylee M.	S0040805	11000	9526	1,336.00
78031592	10/16/2017	A00291984Cornejo, Damian J.	S0040806	11000	9526	627.00
78031593	10/16/2017	A00279223Cota Valenzuela, Alejandra	S0040807	11000	9526	1,336.00
78031594	10/16/2017	A00247502Cross, Kylie A.	S0040808	11000	9526	1,336.00
78031595	10/16/2017	A00281158Cruz, Wendy C.	S0040809	11000	9526	627.00
78031596	10/16/2017	A00286363Cuatianquiz Tlachi, Mirelly	S0040810	11000	9526	1,336.00
78031597	10/16/2017	A00242674Culbertson, Chelsey D.	S0040811	11000	9526	1,047.00
78031598	10/16/2017	A00281169Cummings, Kaylee R.	S0040812	11000	9526	1,336.00
78031599	10/16/2017	A00282977De Jesus, Elvia E.	S0040813	11000	9526	410.00
78031600	10/16/2017	A00286979DeNike, Avery E.	S0040814	11000	9526	1,336.00
78031601	10/16/2017	A00281025Devine, Delya J.	S0040815	11000	9526	1,336.00
78031602	10/16/2017	A00281110Diaz, Adrian	S0040816	11000	9526	1,336.00
78031603	10/16/2017	A00274885Diaz, Sandy V.	S0040817	11000	9526	1,336.00
78031604	10/16/2017	A00287572Diaz Orozco, Esmeralda	S0040818	11000	9526	1,336.00
78031605	10/16/2017	A00287667Dominguez, Ariadna G.	S0040819	11000	9526	1,336.00
78031606	10/16/2017	A00274248Dominguez, Leticia	S0040820	11000	9526	1,336.00
78031607	10/16/2017	A00275218Donovan, Rebecca I.	S0040821	11000	9526	1,336.00
78031608	10/16/2017	A00287180Duenas, Alexis N.	S0040822	11000	9526	1,336.00
78031609	10/16/2017	A00279232Duran Bravo, Vanessa	S0040823	11000	9526	1,336.00
78031610	10/16/2017	A00287575Duran Garcia, Jessica	S0040824	11000	9526	1,336.00
78031611	10/16/2017	A00202134Duron, Patricio	S0040825	11000	9526	125.00
78031612	10/16/2017	A00280607Egbert-Smith, Casey L.	S0040826	11000	9526	418.00
78031613	10/16/2017	A00279225Elizalde, Gustavo	S0040827	11000	9526	1,336.00
78031614	10/16/2017	A00275472Espino, Henry O.	S0040828	11000	9526	418.00
78031615	10/16/2017	A00272614Espinoza, Heather I.	S0040829	11000	9526	1,336.00
78031616	10/16/2017	A00288046Espinoza Vargas, Ashley	S0040830	11000	9526	1,336.00
78031617	10/16/2017	A00286578Estrada, Idalia A.	S0040831	11000	9526	1,336.00
78031618	10/16/2017	A00286579Estrada, Itzel A.	S0040832	11000	9526	1,336.00
78031619	10/16/2017	A00293923Evans, Rachel N.	S0040833	11000	9526	418.00
78031620	10/16/2017	A00289120Evertse, Erin J.	S0040834	11000	9526	1,336.00
78031621	10/16/2017	A00287577Fair, Anthony W.	S0040835	11000	9526	627.00
78031622	10/16/2017	A00288673Fallis, Alexandria R.	S0040836	11000	9526	1,336.00
78031623	10/16/2017	A00269315Ferguson, Crystal S.	S0040837	11000	9526	1,336.00
78031624	10/16/2017	A00287784Flores, Samantha	S0040838	11000	9526	1,336.00
78031625	10/16/2017	A00286365Floyd, Dashaija D.	S0040839	11000	9526	418.00
78031626	10/16/2017	A00286862Floyd, Ryanna F.	S0040840	11000	9526	1,336.00
78031627	10/16/2017	A00276907Flynn, Cynthia L.	S0040841	11000	9526	418.00
78031628	10/16/2017	A00265152Frank, Jeffrey W.	S0040842	11000	9526	627.00
78031629	10/16/2017	A00289315Frias Garcia, Jennifer F.	S0040843	11000	9526	1,336.00
78031630	10/16/2017	A00265394Frick, Melissa M.	S0040844	11000	9526	418.00
78031631	10/16/2017	A00287737Fuentes, Juan	S0040845	11000	9526	1,336.00
78031632	10/16/2017	A00293087Gallardo, Jonathan	S0040846	11000	9526	418.00
78031633	10/16/2017	A00260755Gallegos, Eva J.	S0040847	11000	9526	1,336.00
78031634	10/16/2017	A00292890Galvan, Jonathon M.	S0040848	11000	9526	1,336.00
78031635	10/16/2017	A00285849Garcia, Alanah M.	S0040849	11000	9526	125.00
78031636	10/16/2017	A00289622Garcia, Carlos F.	S0040850	11000	9526	1,336.00
78031637	10/16/2017	A00287197Garcia, Devanee M.	S0040851	11000	9526	1,336.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031638	10/16/2017	A00288705	Garcia, Esmeralda R.	S0040852	11000	9526	1,336.00
78031639	10/16/2017	A00287187	Garcia, Felix M.	S0040853	11000	9526	627.00
78031640	10/16/2017	A00247434	Garcia, Ilyne	S0040854	11000	9526	1,336.00
78031641	10/16/2017	A00288052	Garcia, Maria G.	S0040855	11000	9526	1,336.00
78031642	10/16/2017	A00280061	Garcia, Nicole Y.	S0040856	11000	9526	1,336.00
78031643	10/16/2017	A00260196	Garcia, Reyna	S0040857	11000	9526	627.00
78031644	10/16/2017	A00269082	Garcia, Zully	S0040858	11000	9526	627.00
78031645	10/16/2017	A00281065	Garcia Ambriz, Isabel	S0040859	11000	9526	1,336.00
78031646	10/16/2017	A00289516	Garcia Cervantes, Guadalupe	S0040860	11000	9526	627.00
78031647	10/16/2017	A00287886	Garcia Cervantes, Maria I.	S0040861	11000	9526	418.00
78031648	10/16/2017	A00289650	Garibay, Jonathan J.	S0040862	11000	9526	1,336.00
78031649	10/16/2017	A00286488	Garner, Allison N.	S0040863	11000	9526	1,336.00
78031650	10/16/2017	A00272528	Garvin, Rebekah R.	S0040864	11000	9526	1,047.00
78031651	10/16/2017	A00286380	Gary, Leeanna G.	S0040865	11000	9526	1,336.00
78031652	10/16/2017	A00285775	Garza, Mireya C.	S0040866	11000	9526	1,336.00
78031653	10/16/2017	A00287216	Garza, Sabrina A.	S0040867	11000	9526	1,336.00
78031654	10/16/2017	A00290748	Gasga, Diana P.	S0040868	11000	9526	627.00
78031655	10/16/2017	A00108969	Gentry, Lourdes A.	S0040869	11000	9526	1,336.00
78031656	10/16/2017	A00288433	Gilmore, Austin T.	S0040870	11000	9526	1,336.00
78031657	10/16/2017	A00291681	Gomez, Angelica	S0040871	11000	9526	1,336.00
78031658	10/16/2017	A00012159	Gonzales, Carmen	S0040872	11000	9526	184.00
78031659	10/16/2017	A00271315	Gonzales, Ingrid	S0040873	11000	9526	1,336.00
78031660	10/16/2017	A00283039	Gonzalez, Fernando	S0040874	11000	9526	1,336.00
78031661	10/16/2017	A00279200	Gonzalez, Jayden M.	S0040875	11000	9526	1,336.00
78031662	10/16/2017	A00292352	Gonzalez, Juan	S0040876	11000	9526	418.00
78031663	10/16/2017	A00261897	Gonzalez, Miguel A.	S0040877	11000	9526	1,336.00
78031664	10/16/2017	A00267102	Gonzalez, Oladis I.	S0040878	11000	9526	627.00
78031665	10/16/2017	A00281172	Gonzalez, Rosa E.	S0040879	11000	9526	465.13
78031666	10/16/2017	A00279369	Gonzalez, Rubi E.	S0040880	11000	9526	1,290.00
78031667	10/16/2017	A00288055	Gonzalez, Vanessa	S0040881	11000	9526	627.00
78031668	10/16/2017	A00279338	Gonzalez Gonzalez, Griseyda	S0040882	11000	9526	1,290.00
78031669	10/16/2017	A00279309	Gordon, Kaitlyn B.	S0040883	11000	9526	1,336.00
78031670	10/16/2017	A00283227	Gowdy, Christopher D.	S0040884	11000	9526	1,336.00
78031671	10/16/2017	A00281873	Granlee, Skylar	S0040885	11000	9526	627.00
78031672	10/16/2017	A00287868	Gueta, Lesly X.	S0040886	11000	9526	1,199.66
78031673	10/16/2017	A00281838	Gurrola Lopez, Cristal	S0040887	11000	9526	1,336.00
78031674	10/16/2017	A00289498	Gutierrez, Rosalinda	S0040888	11000	9526	1,336.00
78031675	10/16/2017	A00279276	Gutierrez Cuevas, Alexa V.	S0040889	11000	9526	1,336.00
78031676	10/16/2017	A00287699	Guzman, Lucia D.	S0040890	11000	9526	1,336.00
78031677	10/16/2017	A00286376	Guzman, Michell Z.	S0040891	11000	9526	1,336.00
78031678	10/16/2017	A00233818	Harris, Ceann L.	S0040892	11000	9526	125.00
78031679	10/16/2017	A00088378	Hatridge, Renay B.	S0040893	11000	9526	1,336.00
78031680	10/16/2017	A00279326	Heath, Chyanne M.	S0040894	11000	9526	627.00
78031681	10/16/2017	A00289719	Hedrick, Nathaniel A.	S0040895	11000	9526	627.00
78031682	10/16/2017	A00287890	Heraldez Lopez, Guadalupe Z.	S0040896	11000	9526	627.00
78031683	10/16/2017	A00291524	Heredia, Ivonne E.	S0040897	11000	9526	2,500.00
78031684	10/16/2017	A00287586	Hermida, Julia	S0040898	11000	9526	1,336.00
78031685	10/16/2017	A00288056	Hernandes, Gerardo S.	S0040899	11000	9526	1,336.00
78031686	10/16/2017	A00289303	Hernandez, Adriana A.	S0040900	11000	9526	1,336.00
78031687	10/16/2017	A00276160	Hernandez, Amber	S0040901	11000	9526	1,336.00
78031688	10/16/2017	A00271120	Hernandez, Eunice	S0040902	11000	9526	418.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031689	10/16/2017	A00287750Hernandez, Harley	S0040903	11000	9526	1,336.00
78031690	10/16/2017	A00287807Hernandez, Ignacio	S0040904	11000	9526	627.00
78031691	10/16/2017	A00288763Hernandez, Robert	S0040905	11000	9526	138.00
78031692	10/16/2017	A00261274Herrera, Jose	S0040906	11000	9526	418.00
78031693	10/16/2017	A00280645Holman, Jerriah L.	S0040907	11000	9526	1,336.00
78031694	10/16/2017	A00280640Huizar, Alexander	S0040908	11000	9526	1,336.00
78031695	10/16/2017	A00289321Iniguez, Tiana M.	S0040909	11000	9526	1,336.00
78031696	10/16/2017	A00251826Iotamo, Deleila S.	S0040910	11000	9526	1,336.00
78031697	10/16/2017	A00289167Jacobs, Adam C.	S0040911	11000	9526	1,336.00
78031698	10/16/2017	A00280674Jarboe, Kynlee D.	S0040912	11000	9526	1,336.00
78031699	10/16/2017	A00292369Jarrar, Ryan I.	S0040913	11000	9526	1,336.00
78031700	10/16/2017	A00289488Jasso, David	S0040914	11000	9526	1,336.00
78031701	10/16/2017	A00289145Jimenez, Griselda S.	S0040915	11000	9526	1,336.00
78031702	10/16/2017	A00288993Jimenez, Leslie	S0040916	11000	9526	20.45
78031703	10/16/2017	A00279376Johnston, Austin C.	S0040917	11000	9526	1,336.00
78031704	10/16/2017	A00044820Jones, Casey L.	S0040918	11000	9526	418.00
78031705	10/16/2017	A00266412Jones, Jennifer D.	S0040919	11000	9526	274.00
78031706	10/16/2017	A00067437Kilmer, Chriselda	S0040920	11000	9526	418.00
78031707	10/16/2017	A00292432Kisselburg, Tracy D.	S0040921	11000	9526	627.00
78031708	10/16/2017	A00279451Kroeker, Cheyenne	S0040922	11000	9526	1,336.00
78031709	10/16/2017	A00291802Kunzmann, Adam S.	S0040923	11000	9526	10,000.00
78031710	10/16/2017	A00095719Lackey, Kristella	S0040924	11000	9526	23.00
78031711	10/16/2017	A00281904Landeros, Anthony M.	S0040925	11000	9526	1,336.00
78031712	10/16/2017	A00289521Landin, Brianna	S0040926	11000	9526	418.00
78031713	10/16/2017	A00279203Lankford, Rikki A.	S0040927	11000	9526	1,336.00
78031714	10/16/2017	A00276256Lara Gaytan, Irvin A.	S0040928	11000	9526	627.00
78031715	10/16/2017	A00275237Lara-Lozano, Alonso	S0040929	11000	9526	1,336.00
78031716	10/16/2017	A00287810Larsen, Jasmine L.	S0040930	11000	9526	627.00
78031717	10/16/2017	A00284068Lawag, Michelle A.	S0040931	11000	9526	1,047.00
78031718	10/16/2017	A00289339Lazo, Marcos A.	S0040932	11000	9526	627.00
78031719	10/16/2017	A00283285Le Cain, Forrest C.	S0040933	11000	9526	627.00
78031720	10/16/2017	A00270241Leeper, Joshua W.	S0040934	11000	9526	410.00
78031721	10/16/2017	A00285791Lehman, Arthur L.	S0040935	11000	9526	125.00
78031722	10/16/2017	A00272570Leikam, Tanner R.	S0040936	11000	9526	200.00
78031723	10/16/2017	A00289331Lemus, Yailene A.	S0040937	11000	9526	213.76
78031724	10/16/2017	A00289625Loera, Noemi J.	S0040938	11000	9526	1,205.88
78031725	10/16/2017	A00289915Lopez, Alex	S0040939	11000	9526	1,336.00
78031726	10/16/2017	A00288989Lopez, Cristian A.	S0040940	11000	9526	1,336.00
78031727	10/16/2017	A00288114Lopez, Luis A.	S0040941	11000	9526	270.22
78031728	10/16/2017	A00228246Lopez, Nayeli	S0040942	11000	9526	1,047.00
78031729	10/16/2017	A00287160Lopez, Vanesa	S0040943	11000	9526	1,047.00
78031730	10/16/2017	A00282067Lopez-Sibrian, Martha P.	S0040944	11000	9526	465.72
78031731	10/16/2017	A00290335Lorzo Jr, Ismael	S0040945	11000	9526	1,336.00
78031732	10/16/2017	A00231843Lowe, Breanna K.	S0040946	11000	9526	1,336.00
78031733	10/16/2017	A00289168Lozano, German	S0040947	11000	9526	1,336.00
78031734	10/16/2017	A00289344Lozano, Jose J.	S0040948	11000	9526	1,336.00
78031735	10/16/2017	A00272476Lozano, Ruby	S0040949	11000	9526	1,336.00
78031736	10/16/2017	A00288061Lucas, Estefania C.	S0040950	11000	9526	153.00
78031737	10/16/2017	A00278517Luttrell, Patrick D.	S0040951	11000	9526	1,336.00
78031738	10/16/2017	A00281027Machuca, Alvaro A.	S0040952	11000	9526	1,336.00
78031739	10/16/2017	A00287593Magana, Alexis G.	S0040953	11000	9526	418.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031740	10/16/2017	A00267446	Mainard, Cooper L.	S0040954	11000	9526	23.00
78031741	10/16/2017	A00283746	Mangum, Michelle D.	S0040955	11000	9526	1,047.00
78031742	10/16/2017	A00288707	Marroquin Castro, Aide	S0040956	11000	9526	1,336.00
78031743	10/16/2017	A00288894	Martinez, Blake M.	S0040957	11000	9526	1,336.00
78031744	10/16/2017	A00279416	Martinez, Dulceli I.	S0040958	11000	9526	1,336.00
78031745	10/16/2017	A00262190	Martinez, Kathryn E.	S0040959	11000	9526	627.00
78031746	10/16/2017	A00228308	Martinez, Miriam	S0040960	11000	9526	274.00
78031747	10/16/2017	A00287708	Martinez, Nicole R.	S0040961	11000	9526	627.00
78031748	10/16/2017	A00280813	Martinez Gervacio, Jasmin I.	S0040962	11000	9526	1,336.00
78031749	10/16/2017	A00292938	Marzett, Chantell C.	S0040963	11000	9526	1,336.00
78031750	10/16/2017	A00210981	Massey, Ariel L.	S0040964	11000	9526	1,336.00
78031751	10/16/2017	A00281119	Massie, Dakotah R.	S0040965	11000	9526	1,336.00
78031752	10/16/2017	A00292859	McCauley, Andrew K.	S0040966	11000	9526	1,336.00
78031753	10/16/2017	A00279373	Medina, Daisy J.	S0040967	11000	9526	418.00
78031754	10/16/2017	A00280974	Medina, Damian X.	S0040968	11000	9526	1,336.00
78031755	10/16/2017	A00289661	Medina, Hailey R.	S0040969	11000	9526	627.00
78031756	10/16/2017	A00264800	Medina, Maria Y.	S0040970	11000	9526	1,336.00
78031757	10/16/2017	A00284807	Melton, Joel R.	S0040971	11000	9526	1,336.00
78031758	10/16/2017	A00279637	Melton, Tanner M.	S0040972	11000	9526	125.00
78031759	10/16/2017	A00280838	Mendez, Fatima M.	S0040973	11000	9526	1,336.00
78031760	10/16/2017	A00276475	Mendoza, Attenas	S0040974	11000	9526	1,336.00
78031761	10/16/2017	A00287861	Mendoza, Bryan M.	S0040975	11000	9526	1,336.00
78031762	10/16/2017	A00280917	Mendoza, Isabel A.	S0040976	11000	9526	1,336.00
78031763	10/16/2017	A00286894	Mendoza, Javier A.	S0040977	11000	9526	1,336.00
78031764	10/16/2017	A00274612	Mendoza Salinas, Wendi A.	S0040978	11000	9526	1,336.00
78031765	10/16/2017	A00279315	Messenger, Karrigan A.	S0040979	11000	9526	1,336.00
78031766	10/16/2017	A00288523	Meza, Maria G.	S0040980	11000	9526	51.12
78031767	10/16/2017	A00244644	Miranda, Cristo	S0040981	11000	9526	1,336.00
78031768	10/16/2017	A00109150	Molina, Gabriela	S0040982	11000	9526	418.00
78031769	10/16/2017	A00283198	Montoya, Irving A.	S0040983	11000	9526	627.00
78031770	10/16/2017	A00289840	Mora, Andrea	S0040984	11000	9526	1,336.00
78031771	10/16/2017	A00279249	Moron, Ernesto	S0040985	11000	9526	1,336.00
78031772	10/16/2017	A00201236	Morris, Ethan	S0040986	11000	9526	1,336.00
78031773	10/16/2017	A00285142	Munoz, Caleb C.	S0040987	11000	9526	627.00
78031774	10/16/2017	A00287144	Muro, Leilani M.	S0040988	11000	9526	1,336.00
78031775	10/16/2017	A00274471	Murphy, Jacob B.	S0040989	11000	9526	1,936.00
78031776	10/16/2017	A00274528	Navarrete, Mariela R.	S0040990	11000	9526	1,336.00
78031777	10/16/2017	A00290333	Navarro, Valerie	S0040991	11000	9526	1,336.00
78031778	10/16/2017	A00292229	Ness-Mejia, Jubalee A.	S0040992	11000	9526	627.00
78031779	10/16/2017	A00266933	Nguyen, Kellynhi K.	S0040993	11000	9526	1,336.00
78031780	10/16/2017	A00257438	Nombrano, Adrian	S0040994	11000	9526	418.00
78031781	10/16/2017	A00253981	Nunez, Esther A.	S0040995	11000	9526	418.00
78031782	10/16/2017	A00288856	Nusz, Tarah J.	S0040996	11000	9526	1,336.00
78031783	10/16/2017	A00281556	Ocampo, Marcos A.	S0040997	11000	9526	1,336.00
78031784	10/16/2017	A00259525	Ocampo, Ricci L.	S0040998	11000	9526	1,336.00
78031785	10/16/2017	A00286756	Ochoa, Jennifer	S0040999	11000	9526	1,336.00
78031786	10/16/2017	A00287896	Ojeda, Jazmin L.	S0041000	11000	9526	1,336.00
78031787	10/16/2017	A00289070	Olayo, Marisol	S0041001	11000	9526	1,336.00
78031788	10/16/2017	A00287821	Olivas, Yensy A.	S0041002	11000	9526	1,336.00
78031789	10/16/2017	A00289816	Orellana, Leonardo	S0041003	11000	9526	470.00
78031790	10/16/2017	A00276179	Orsburn, Dakota S.	S0041004	11000	9526	627.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031791	10/16/2017	A00292231Ortega, Jennifer	S0041005	11000	9526	1,336.00
78031792	10/16/2017	A00289668Ortiz, John D.	S0041006	11000	9526	1,336.00
78031793	10/16/2017	A00279078Ortiz Arellano, Joana	S0041007	11000	9526	627.00
78031794	10/16/2017	A00108847Osdale, Gabrielle R.	S0041008	11000	9526	1,047.00
78031795	10/16/2017	A00269517Ou, Julie	S0041009	11000	9526	1,047.00
78031796	10/16/2017	A00274943Pablo, Diana L.	S0041010	11000	9526	1,336.00
78031797	10/16/2017	A00050070Paboucek, Laura A.	S0041011	11000	9526	418.00
78031798	10/16/2017	A00280069Pait, Martha A.	S0041012	11000	9526	627.00
78031799	10/16/2017	A00292478Palacios, Mariah U.	S0041013	11000	9526	1,336.00
78031800	10/16/2017	A00269967Palos, Bianca R.	S0041014	11000	9526	627.00
78031801	10/16/2017	A00261169Paniagua, Carmen E.	S0041015	11000	9526	1,336.00
78031802	10/16/2017	A00274617Pardo, Amayrane Y.	S0041016	11000	9526	1,336.00
78031803	10/16/2017	A00281022Parker, Isaiah B.	S0041017	11000	9526	627.00
78031804	10/16/2017	A00281422Parra, Enrriqueta	S0041018	11000	9526	1,336.00
78031805	10/16/2017	A00017345Payne-Strand, Dominique D.	S0041019	11000	9526	138.00
78031806	10/16/2017	A00288913Pelayo, Alondra D.	S0041020	11000	9526	1,336.00
78031807	10/16/2017	A00288072Pelayo Pena, Esmeralda	S0041021	11000	9526	1,336.00
78031808	10/16/2017	A00284892Perez, Alondra G.	S0041022	11000	9526	1,336.00
78031809	10/16/2017	A00041815Perez, Ma del Rosario	S0041023	11000	9526	418.00
78031810	10/16/2017	A00280930Perez, Sonia	S0041024	11000	9526	1,336.00
78031811	10/16/2017	A00264549Perez Garcia, Esmeralda	S0041025	11000	9526	1,047.00
78031812	10/16/2017	A00293155Piearcy, Mariah N.	S0041026	11000	9526	1,336.00
78031813	10/16/2017	A00279199Pierce, James R.	S0041027	11000	9526	1,336.00
78031814	10/16/2017	A00282216Plascencia, Anahi	S0041028	11000	9526	627.00
78031815	10/16/2017	A00279218Ponce Mezta, Lacey F.	S0041029	11000	9526	1,336.00
78031816	10/16/2017	A00287823Powell, Robin L.	S0041030	11000	9526	1,336.00
78031817	10/16/2017	A00278267Powers, Bailey M.	S0041031	11000	9526	1,336.00
78031818	10/16/2017	A00285821Prado, Anastasia R.	S0041032	11000	9526	1,336.00
78031819	10/16/2017	A00283331Pratt, Keyon D.	S0041033	11000	9526	1,336.00
78031820	10/16/2017	A00287827Quick, Kennedy A.	S0041034	11000	9526	1,336.00
78031821	10/16/2017	A00287643Ramirez, Dagoberto	S0041035	11000	9526	1,336.00
78031822	10/16/2017	A00287604Ramos, Arturo	S0041036	11000	9526	1,336.00
78031823	10/16/2017	A00284770Ramos, Julia M.	S0041037	11000	9526	1,047.00
78031824	10/16/2017	A00287920Rayo, Jocelynn A.	S0041038	11000	9526	1,336.00
78031825	10/16/2017	A00082765Reed, Chastity	S0041039	11000	9526	1,336.00
78031826	10/16/2017	A00290327Reed, Jayson M.	S0041040	11000	9526	1,336.00
78031827	10/16/2017	A00206059Reich, Michelle N.	S0041041	11000	9526	418.00
78031828	10/16/2017	A00289670Reyes, Arianna N.	S0041042	11000	9526	627.00
78031829	10/16/2017	A00288911Reyes Bravo, Diana P.	S0041043	11000	9526	1,336.00
78031830	10/16/2017	A00267010Reyes Cruz, Mayra Y.	S0041044	11000	9526	1,336.00
78031831	10/16/2017	A00288074Robles, Jacqueline	S0041045	11000	9526	1,336.00
78031832	10/16/2017	A00272548Robles, Roberto	S0041046	11000	9526	1,336.00
78031833	10/16/2017	A00281423Robles, Sergio	S0041047	11000	9526	1,336.00
78031834	10/16/2017	A00289299Rocha, Hector M.	S0041048	11000	9526	627.00
78031835	10/16/2017	A00281000Rodriguez, Jose	S0041049	11000	9526	1,336.00
78031836	10/16/2017	A00287484Rodriguez, Neida	S0041050	11000	9526	1,336.00
78031837	10/16/2017	A00288075Rodriguez, Roberto	S0041051	11000	9526	1,336.00
78031838	10/16/2017	A00289763Roldan, Alan	S0041052	11000	9526	418.00
78031839	10/16/2017	A00287850Roper, Brooke P.	S0041053	11000	9526	1,336.00
78031840	10/16/2017	A00287828Rosales, Gloria E.	S0041054	11000	9526	1,336.00
78031841	10/16/2017	A00260397Rose, Stacy E.	S0041055	11000	9526	1,047.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031842	10/16/2017	A00269460Rosenberger, Brinley G.	S0041056	11000	9526	263.00
78031843	10/16/2017	A00281579Ross, Madelyn P.	S0041057	11000	9526	1,336.00
78031844	10/16/2017	A00223145Rubano, Deana C.	S0041058	11000	9526	627.00
78031845	10/16/2017	A00284628Ruckhaber, Elizabeth A.	S0040653	11000	9526	1,047.00
78031846	10/16/2017	A00277145Ruibal, Adrienne L.	S0040654	11000	9526	274.00
78031847	10/16/2017	A00288076Salas, Jonathan	S0040655	11000	9526	1,336.00
78031848	10/16/2017	A00289366Saldivar, Jennifer	S0040656	11000	9526	627.00
78031849	10/16/2017	A00288937Salvatierra, Elena M.	S0040657	11000	9526	627.00
78031850	10/16/2017	A00280665Sanabria Torres, Maria A.	S0040658	11000	9526	1,336.00
78031851	10/16/2017	A00280803Sanchez, Kyla J.	S0040659	11000	9526	274.00
78031852	10/16/2017	A00109031Sanchez Munoz, Monica	S0040660	11000	9526	1,336.00
78031853	10/16/2017	A00241705Sandoval, Alice	S0040661	11000	9526	1,336.00
78031854	10/16/2017	A00293004Sangha, Jashanjot S.	S0040662	11000	9526	627.00
78031855	10/16/2017	A00289297Santiago, Miriam	S0040663	11000	9526	627.00
78031856	10/16/2017	A00281851Santos, Carlos A.	S0040664	11000	9526	418.00
78031857	10/16/2017	A00271092Santos, Jesse A.	S0040665	11000	9526	1,336.00
78031858	10/16/2017	A00265948Satouf, Alaa D.	S0040666	11000	9526	418.00
78031859	10/16/2017	A00274463Sauceda, Daniela A.	S0040667	11000	9526	1,336.00
78031860	10/16/2017	A00289176Scalera, Camden T.	S0040668	11000	9526	1,336.00
78031861	10/16/2017	A00288928Segura, Carina	S0040669	11000	9526	627.00
78031862	10/16/2017	A00288079Segura, Julieta	S0040670	11000	9526	1,336.00
78031863	10/16/2017	A00281581Serrano, Jaziel D.	S0040671	11000	9526	1,336.00
78031864	10/16/2017	A00287497Serrato, Britney A.	S0040672	11000	9526	404.90
78031865	10/16/2017	A00055214Sexton, Glenda E.	S0040673	11000	9526	627.00
78031866	10/16/2017	A00271291Sharette, Juel L.	S0040674	11000	9526	410.00
78031867	10/16/2017	A00279394Sharp, Jaycee E.	S0040675	11000	9526	1,336.00
78031868	10/16/2017	A00287498Sheffield, Allison D.	S0040676	11000	9526	1,336.00
78031869	10/16/2017	A00281908Shepard, Leslie E.	S0040677	11000	9526	1,336.00
78031870	10/16/2017	A00265241Shepherd, Carrie S.	S0040678	11000	9526	418.00
78031871	10/16/2017	A00278624Sheppard, Cassidy L.	S0040679	11000	9526	1,336.00
78031872	10/16/2017	A00288677Shyamdasani, Heena	S0040680	11000	9526	1,336.00
78031873	10/16/2017	A00275694Sims, Chasadee A.	S0040681	11000	9526	1,336.00
78031874	10/16/2017	A00202345Sisemore, Tiffany R.	S0040682	11000	9526	46.00
78031875	10/16/2017	A00289294Smith, Joshua D.	S0040683	11000	9526	627.00
78031876	10/16/2017	A00276439Smith, Sarah A.	S0040684	11000	9526	418.00
78031877	10/16/2017	A00280673Snyder, Ashlan M.	S0040685	11000	9526	1,336.00
78031878	10/16/2017	A00282164Soto, Alondra	S0040686	11000	9526	1,336.00
78031879	10/16/2017	A00271093Sparks, William R.	S0040687	11000	9526	1,336.00
78031880	10/16/2017	A00280573Spires, Kimberly M.	S0040688	11000	9526	1,336.00
78031881	10/16/2017	A00281824Suggs, Zacary T.	S0040689	11000	9526	1,336.00
78031882	10/16/2017	A00289519Summers, Matthew S.	S0040690	11000	9526	138.00
78031883	10/16/2017	A00273062Tabares, Trisha A.	S0040691	11000	9526	1,336.00
78031884	10/16/2017	A00280588Tarango, Rose E.	S0040692	11000	9526	1,336.00
78031885	10/16/2017	A00272568Taylor, Destiney S.	S0040693	11000	9526	1,336.00
78031886	10/16/2017	A00280861Thompson, Emily A.	S0040694	11000	9526	1,336.00
78031887	10/16/2017	A00209701Tietjen, Mattie L.	S0040695	11000	9526	410.00
78031888	10/16/2017	A00274842Tinoco, Isidro	S0040696	11000	9526	1,336.00
78031889	10/16/2017	A00203989Tipton Cash, Heather M.	S0040697	11000	9526	627.00
78031890	10/16/2017	A00287503Torres, Jose V.	S0040698	11000	9526	1,336.00
78031891	10/16/2017	A00268000Toten, Candice J.	S0040699	11000	9526	1,336.00
78031892	10/16/2017	A00286346Tucker, Bethaney A.	S0040700	11000	9526	1,336.00

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031893	10/16/2017	A00289342Upshaw, Ashleigh P.	S0040701	11000		9526			1,336.00
78031894	10/16/2017	A00283070Uribe, Brenda J.	S0040702	11000		9526			1,336.00
78031895	10/16/2017	A00279219Uribe, Vanessa L.	S0040703	11000		9526			1,336.00
78031896	10/16/2017	A00280485Valadez, Terry L.	S0040704	11000		9526			1,047.00
78031897	10/16/2017	A00281413Valdez Herrera, Indira	S0040705	11000		9526			1,336.00
78031898	10/16/2017	A00280494Vanscoy, Apryl N.	S0040706	11000		9526			1,336.00
78031899	10/16/2017	A00287507Vargas Gonzalez, Estefania	S0040707	11000		9526			1,336.00
78031900	10/16/2017	A00288983Vazquez, Miguel R.	S0040708	11000		9526			1,336.00
78031901	10/16/2017	A00287509Velasco Rojas, Fernanda	S0040709	11000		9526			1,336.00
78031902	10/16/2017	A00280631Verduzco, Romalia	S0040710	11000		9526		627.00	
78031903	10/16/2017	A00288083Villa, David A.	S0040711	11000		9526			1,336.00
78031904	10/16/2017	A00286600Villa, Mallorie G.	S0040712	11000		9526			1,336.00
78031905	10/16/2017	A00270937Villanueva, Ashley T.	S0040713	11000		9526			1,336.00
78031906	10/16/2017	A00282307Villatoro, Adriana A.	S0040714	11000		9526			1,636.00
78031907	10/16/2017	A00279195Villegas, Citlali	S0040715	11000		9526			1,336.00
78031908	10/16/2017	A00268782Wade, Megan E.	S0040716	11000		9526			418.00
78031909	10/16/2017	A00271415Wakeling, Robert S.	S0040717	11000		9526			627.00
78031910	10/16/2017	A00266178Waller, Morgan M.	S0040718	11000		9526			418.00
78031911	10/16/2017	A00100707Weatherman, Heather E.	S0040719	11000		9526			1,336.00
78031912	10/16/2017	A00282198Wheeler, Mariah L.	S0040720	11000		9526			627.00
78031913	10/16/2017	A00292709Wilcox, Mikayla R.	S0040721	11000		9526			1,336.00
78031914	10/16/2017	A00238488Williams, Lindsey D.	S0040722	11000		9526			138.00
78031915	10/16/2017	A00203401Williams, Sarah E.	S0040723	11000		9526			1,336.00
78031916	10/16/2017	A00267460Wilson, Amy K.	S0040724	11000		9526			1,336.00
78031917	10/16/2017	A00255904Wise, Bethany M.	S0040725	11000		9526			627.00
78031918	10/16/2017	A00209015Wise, Jacob	S0040726	11000		9526			1,336.00
78031919	10/16/2017	A00281021Wise, Jason D.	S0040727	11000		9526			627.00
78031920	10/16/2017	A00292882Wood, Kandice D.	S0040728	11000		9526			1,336.00
78031921	10/16/2017	A00285677Wren, Lorraine I.	S0040729	11000		9526			1,336.00
78031922	10/16/2017	A00288880Yorba, Baileigh L.	S0040730	11000		9526			1,336.00
78031923	10/16/2017	A00286263Young, Autumn D.	S0040731	11000		9526			1,047.00
78031924	10/16/2017	A00279215Young, Mauricio A.	S0040732	11000		9526			627.00
78031925	10/16/2017	A00289387Zamora, Alejandra G.	S0040733	11000		9526			627.00
78031926	10/19/2017	A00292936Albertson's LLC	I0051216	17768910	39000	314	4311	64991	68.53
78031927	10/19/2017	A00200051Antongiovanni, Barbara	I0051229	SEP 17	12461	206	5710	12042	181.90
78031928	10/19/2017	A00200074Baltazar, Diana	I0051230	SEP 17	12461	206	5710	12042	237.54
78031929	10/19/2017	A00272600Beard Family Trust	I0051223	OCT 17	12560	223	5610	09565	6,250.00
78031930	10/19/2017	A00075823Binkley, Everett L.	I0051222	NOV 17	39000	314	5610	64991	1,746.00
78031931	10/19/2017	A00200150Carrillo, Jessica	I0051226	SEP 17	12461	206	5710	12042	75.97
78031932	10/19/2017	A00265229DK&M Property	I0051220	NOV 17	39000	314	5610	64991	3,388.00
78031933	10/19/2017	A00201247Duron, Candace A.	I0051225	100317	11000	211	5710	49999	59.02
78031934	10/19/2017	A00272252GL Consulting Services, LLC	I0051209	4165	12587	111	5510	66002	7,000.00
			I0051210	4164	12587	111	5510	66002	3,150.00
78031935	10/19/2017	A00200626Gonzales, Vanessa	I0051228	SEP 17	12461	206	5710	12042	62.60
78031936	10/19/2017	A00200704Karwoski, John	I0051218	OCT 17	42350	000	5510	71002	10,920.00
78031937	10/19/2017	A00200717Kern Regional Center	I0051212	110917	39000	314	5710	64991	120.00
78031938	10/19/2017	Voided Check							
78031939	10/19/2017	Voided Check							
78031940	10/19/2017	Voided Check							
78031941	10/19/2017	Voided Check							
78031942	10/19/2017	A00200498Office Depot	I0051143	96274548	12435	221	4310	19010	707.68

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

		I0051144	96153912	12484	303	4310	64300	108.40		
				12484	303	4410	64300	147.18		
		I0051145	96265146	12484	303	4310	64300	459.73		
		I0051146	97087226	12401	353	4310	64600	115.29		
		I0051147	96948197	12599	309	4310	64992	164.36		
		I0051148	96402258	12435	221	4310	19010	559.24		
		I0051149	96402272	12435	221	4310	19010	69.12		
		I0051150	96881744	11000	207	4310	08351	97.91		
		I0051151	96971458	11000	210	4310	21056	50.28		
		I0051152	96991081	11000	209	4310	19051	14.35		
		I0051153	96991081	11000	209	4310	19051	21.62		
		I0051154	96991035	11000	209	4310	19051	78.88		
		I0051155	97002195	12603	125	4310	68900	109.50		
				12603	125	4310	68900	7.50		
				12603	125	4310	68900	111.92		
				12603	125	4310	68900	7.50		
				12603	125	4310	68900	0.01		
78031942	10/19/2017	A00200498	Office Depot	I0051156	96975994	11000	113	4318	67801	572.65
						11000	111	4318	66002	36.40
		I0051157	96900503	12401	353	4310	64600	79.58		
		I0051158	96892096	11000	209	4310	17017	13.57		
		I0051159	96784978	11000	212	4310	49999	14.95		
					11495	216	4310	61900	94.65	
		I0051160	96791146	11000	205	4318	12042	58.48		
					11000	113	4318	67801	90.68	
					11000	113	4318	67801	105.16	
		I0051161	96775844	11000	202	4310	60100	25.84		
		I0051162	96864543	11000	421	4310	67200	39.88		
		I0051163	96862172	11000	209	4310	17013	48.47		
		I0051164	96636234	11000	421	4310	67200	14.66		
		I0051165	96530247	12435	221	4310	19010	37.74		
		I0051166	96530247	12435	221	4310	19010	13.20		
		I0051167	96530238	12435	221	4310	19010	64.85		
		I0051168	96656136	11000	113	4310	67801	74.19		
		I0051169	96514468	11000	113	4310	67801	84.82		
		I0051170	96732108	11000	209	4310	04011	8.35		
		I0051171	96732108	11000	209	4310	04011	32.15		
		I0051172	96732108	11000	209	4310	04011	217.80		
		I0051173	96732107	11000	209	4310	04011	17.31		
78031942	10/19/2017	A00200498	Office Depot	I0051174	96671467	11000	209	4311	17017	28.83
		I0051175	96606593	11000	202	4310	60100	9.01		
		I0051176	96606593	11000	202	4310	60100	18.79		
		I0051177	96606588	11000	202	4310	60100	7.48		
		I0051178	96516819	11000	210	4310	20014	57.22		
		I0051179	96516815	11000	210	4310	20014	6.42		
		I0051180	96488374	11000	202	4310	60100	53.65		
		I0051181	96471033	11000	208	4310	10023	8.23		
					11000	208	4310	10020	59.17	
					11000	208	4311	10021	20.32	
					11000	208	4310	10020	24.51	
		I0051182	96467462	11000	208	4310	15011	43.21		

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

			I0051183	96460344	11000	208	4310	11051	194.38
			I0051184	96686078	12603	125	4310	68900	89.70
			I0051185	96651594	12603	125	4310	68900	80.52
					12603	125	4310	68900	4.61
					12603	125	4310	68900	4.28
					12603	125	4310	68900	0.00
			I0051186	96474469	12603	125	5310	68900	79.03
			I0051187	96476868	12603	125	4311	68900	337.52
			I0051188	96475847	11000	421	4310	67200	22.84
					11000	401	4310	67200	9.82
					11000	110	4310	66003	212.91
			I0051189	96474401	12603	125	4310	68900	66.80
78031942	10/19/2017	A00200498Office Depot	I0051190	96464395	11000	352	4310	69610	129.31
			I0051191	96440072	11000	110	4318	66003	104.75
					11000	113	4310	67801	67.55
			I0051192	96332660	11000	209	4310	04013	72.63
			I0051193	96308899	11000	209	4310	17017	23.12
			I0051194	96293107	11000	431	4310	65100	90.34
			I0051195	96238726	39000	314	4318	64991	84.13
					31000	423	4313	69100	27.34
					11000	113	4310	67801	54.67
					11000	113	4310	67801	47.17
			I0051196	96224057	11000	421	4310	67200	49.66
			I0051197	96204151	11000	208	4310	10023	43.85
			I0051198	96204133	11000	205	4310	10023	32.52
			I0051199	96158711	12435	221	4310	19010	88.91
			I0051200	96158693	12435	221	4310	19010	42.79
			I0051201	96125490	12434	219	4318	17010	193.57
					12434	219	4318	17010	541.47
					12561	223	4318	63100	21.34
			I0051202	96110352	11000	202	4310	60103	48.19
			I0051203	96108801	12000	311	4310	64200	60.64
			I0051204	95630850	12435	221	4310	19010	20.15
			I0051205	95979095	11000	306	4310	49306	150.64
			I0051207	96475024	12603	125	4310	68900	12.11
					12603	125	4310	68900	65.90
78031942	10/19/2017	A00200498Office Depot	I0051208	95626494	12603	125	4311	68900	107.24
78031943	10/19/2017	A00292990Ortiz, Ricardo	S0040276		11000		9526		736.00
78031944	10/19/2017	A00284688Phytorion, Inc.	I0051211	10989	12587	111	5510	66002	1,113.75
78031945	10/19/2017	A00200543Purdy, D.D.S., Daniel	I0051206	030317-0	12460	206	5641	12042	40,826.50
78031946	10/19/2017	A00287604Ramos, Arturo	S0040123		11000		9526		1,480.00
78031947	10/19/2017	A00285334Russell, Samantha M.	S0040564		11000		9526		98.00
78031948	10/19/2017	A00200393Sparkletts	I0051215	090117	12460	206	5641	12042	82.37
78031949	10/19/2017	A00243587United Healthcare Insurance	I0051224	NOV 17	11000	412	3350	59100	21,408.95
78031950	10/19/2017	A00200338Verizon Wireless	I0051217	97936610	11000	357	5840	69700	263.59
78031951	10/19/2017	A00271491Watkins, Sherrie D.	I0051221	NOV 17	39000	314	5610	64991	1,310.00
78031952	10/19/2017	A00247325WESTOP	I0051214	V7NSQR98	12000	340	4311	64951	500.00
78031953	10/19/2017	A00073955White, Brian L.	I0051219	NOV 17	39000	314	5610	64991	1,400.00
78031954	10/25/2017	A002940193D Universe	I0051249	52311217	12435	221	6414	19010	11,627.44
78031955	10/25/2017	A00243588AARP Health Care Options	I0051254	NOV 17	11000	412	3350	59100	17,043.70
78031956	10/25/2017	A00276969Adafruit Industries LLC	I0051247	1541987.	12435	221	4311	19010	4,488.59

Taft College Check Register Report

01-October-17 through 31-October-17

FY 17-18

78031956	10/25/2017	A00276969	Adafruit Industries LLC	I0051247	1541987.	12435	221	5940	19010	0.01
78031957	10/25/2017	A00200040	American Business Machines	I0051274	348055	11000	356	6412	68100	4,726.51
78031958	10/25/2017	A00200376	Amerio, Barbara J.	I0051256	100817	12551	353	5710	64600	285.19
78031959	10/25/2017	A00250001	Blake, Paul A.	I0051240	092217	12435	221	4310	19010	827.10
78031960	10/25/2017	A00201143	Brown, Elizabeth J.	I0051262	101817	12000	340	5710	64951	318.00
78031961	10/25/2017	A00200112	BSK & Associates, Inc.	I0051251	0082021	42350	000	5510	71002	14,254.00
78031962	10/25/2017	A00285769	California Averland Construc	I0051233	PAY REQ 13	42350	000	6211	71002	169,537.01
78031963	10/25/2017	A00200168	Central Valley Occupational	I0051237	00180297	11000	411	5990	67300	40.00
						11000	112	5980	67800	15.00
						11000	113	5980	67801	39.00
						11000	113	5980	71005	6.00
						11000	357	5980	69700	60.00
				I0051238	00174558	11000	411	5990	67300	60.00
						11000	202	5980	60100	60.00
						39000	314	5980	73200	180.00
						11000	205	5990	12042	60.00
78031964	10/25/2017	A00200174	Chevron U.S.A., Inc.	I0051236	51632697	11000	432	4316	67703	1,373.97
78031965	10/25/2017	A00002135	Cole, Erica D.	I0051264	09/25/17	11000	101	5720	66004	413.23
78031966	10/25/2017	A00284648	Daniels, Debra	I0051259	092517	11000	101	5710	66004	1,544.20
				I0051260	100317	11000	101	5710	66004	191.94
78031967	10/25/2017	A00237331	Dumbrigue, Joanne V.	I0051257	092617	11000	302	5710	63100	37.88
				I0051261	092817	12551	353	5710	64600	11.24
						12551	353	5710	64600	5.67
						12551	353	5710	64600	3.42
				I0051263	101917	12551	353	5710	64600	4.39
				I0051269	101017	12551	353	5710	64600	9.20
				I0051270	10/10/17	12551	353	5710	64600	27.66
78031968	10/25/2017	A00200950	Furman, Tori J.	I0051267	101217	12561	223	5710	49306	37.02
78031969	10/25/2017	A00257900	Hall, Daniel N.	I0051268	061817	11000	202	5710	60200	1,233.71
78031970	10/25/2017	A00200656	Jacobi, Victoria J.	I0051266	092717	12587	111	5710	66002	454.01
				I0051271	100617	11510	313	5710	63300	141.24
78031971	10/25/2017	A00227738	National Benefit Services, L	I0051235	618115	11000	411	5510	67300	326.00
78031972	10/25/2017	A00201806	Neill, Edan K.	I0051258	092717	11000	421	5710	67200	81.32
78031973	10/25/2017	A002858200	'Connor Construction Manage	I0051252	0032303	42350	000	5510	71002	4,593.00
78031974	10/25/2017	A00271462	OCLC, Inc.	I0051239	00005498	11000	203	5643	61200	4,081.90
78031975	10/25/2017	A00200498	Office Depot	I0051250	96123217	33588	310	4310	69200	200.35
78031976	10/25/2017	A00200508	P. G. & E.	I0051232	101317	11000	431	5830	65700	16,403.74
						39000	314	5830	64991	2,590.06
						33428	310	5830	69200	2,263.50
						33588	310	5830	69200	42.61
78031977	10/25/2017	A00241384	PASCO scientific	I0051245	17IN0092	12435	221	4311	19010	19,325.32
						12435	221	5940	19010	25.00
78031978	10/25/2017	A00270930	Paton Group	I0051246	9353	12435	221	6414	19010	19,594.58
						12435	221	5940	19010	150.00
						12435	221	5505	19010	500.00
78031979	10/25/2017	A00289352	Rio Grande, Inc.	I0051248	00924545	12435	221	4311	19010	6,760.17
						12435	221	5940	19010	114.46
78031980	10/25/2017	A00200393	Sparkletts	I0051253	101917	11000	411	5641	67300	83.12
78031981	10/25/2017	A00237176	SSD Systems	I0051272	1285957-	31000	423	5880	69100	59.34
78031982	10/25/2017	A00200862	Taft College Bookstore	I0051242	1633	12435	221	4110	19010	176.91

Taft College Check Register Report**01-October-17 through 31-October-17****FY 17-18**

78031983	10/25/2017	A00200862	Taft College Bookstore	I0051243	3831	12435	221	4110	19010	286.68
78031984	10/25/2017	A00200282	True Value Home Center	I0051241	377428	12435	221	4310	19010	2,486.64
				I0051244	377794	12435	221	4310	19010	103.94
78031985	10/25/2017	A00200360	Westec	I0051273	24225	11450	204	5641	09543	88,331.25
78031986	10/25/2017	A00063469	White, Billy D.	I0051265	10/03/17	11000	101	5720	66004	338.12
78031987	10/25/2017	A00261115	Williams, Mark P.	I0051255	100217	12587	111	5710	66002	158.10
										=====
								BANK TOTAL		1,434,142.38

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
ARAMIREZ	10/04/2017	A00292371	Gomez Martinez, Belen Itzel.	P0045806	09/28/2017	09/28/2017			\$5,000.00
	10/09/2017	A00200862	Taft College Bookstore	P0045888	10/09/2017	10/09/2017			\$107.25
		A00200498	Office Depot	P0045759	09/26/2017	09/26/2017			\$89.41
	10/10/2017	A00200498	Office Depot	P0045879	10/06/2017	10/06/2017			\$345.41
		A00242498	Corral, George	P0045896	10/09/2017	10/09/2017			\$150.00
		A00294361	Hernandez, Jose J.	P0045887	10/09/2017	10/09/2017			\$450.00
		A00200862	Taft College Bookstore	P0045889	10/09/2017	10/09/2017			\$1,654.11
				P0045893	10/09/2017	10/09/2017			\$1,468.74
	10/20/2017	A00283199	Fork Lift Specialties, Inc.	P0045948	10/12/2017	10/12/2017			\$1,000.00
	10/24/2017	A00200107	Bright House Networks	P0046003	10/23/2017	10/23/2017			\$290.27
		A00231833	Ray A. Morgan Company Inc.	P0046004	10/23/2017	10/23/2017			\$157.90
	10/25/2017	A00200735	Liebert Cassidy Whitmore	P0046002	10/23/2017	10/23/2017			\$4,234.50
	10/26/2017	A00008647	Johnson, Kathleen L.	P0046026	10/24/2017	10/24/2017			\$123.83
	10/30/2017	A00008647	Johnson, Kathleen L.	P0046007	10/23/2017	10/23/2017			\$413.60
							TOTAL USER		
ASALAZAR	10/30/2017	A00200498	Office Depot	P0045555	09/12/2017	09/12/2017			\$433.53
						TOTAL USER			\$433.53
DDURAN	10/02/2017	A00200498	Office Depot	P0045820	09/29/2017	09/29/2017			\$14.66
		A00201737	Duran, Diana	P0045821	09/29/2017	09/29/2017			\$129.47
	10/12/2017	A00200498	Office Depot	P0045926	10/11/2017	10/11/2017			\$39.88
	10/16/2017	A00200419	T.C. Clearing Account	P0045962	10/16/2017	10/16/2017			\$3,424.32
	10/20/2017	A00200419	T.C. Clearing Account	P0045990	10/19/2017	10/19/2017			\$7,609.78
	10/27/2017	A00200498	Office Depot	P0046023	10/24/2017	10/24/2017			\$49.83
						TOTAL USER			\$11,267.94
DEKDAHL	10/18/2017	A00200717	Kern Regional Center	P0045915	10/10/2017	10/10/2017			\$120.00
						TOTAL USER			\$120.00
DHICKS	10/02/2017	A00200498	Office Depot	P0045717	09/21/2017	09/21/2017			\$84.81
		A00200139	Card Integrators	P0045643	09/19/2017	09/19/2017			\$2,384.00
		A00234706	MNJ Technologies Direct, Inc	P0045751	09/26/2017	09/26/2017			\$493.62
	10/11/2017	A00200498	Office Depot	P0045676	09/19/2017	09/19/2017			\$172.31
	10/12/2017	A00200161	CDW-G	P0045754	09/26/2017	09/26/2017			\$46.23
				P0045873	10/06/2017	10/06/2017			\$172.11
		A00200200	Computerland of Silicon Vall	P0045881	10/06/2017	10/06/2017			\$356.00
	A00200498	Office Depot	P0045762	09/26/2017	09/26/2017			\$74.18	

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200862	Taft College Bookstore	P0045862	10/05/2017	10/05/2017				\$17.59
		A00200498	Office Depot	P0045882	10/06/2017	10/06/2017				\$609.05
				P0045848	10/03/2017	10/03/2017				\$254.33
	10/14/2017	A00294416	California Educational Techn	P0045947	10/12/2017	10/12/2017				\$1,515.00
	10/16/2017	A00200161	CDW-G	P0045959	10/13/2017	10/13/2017				\$576.70
		A00200498	Office Depot	P0045937	10/11/2017	10/11/2017				\$299.42
	10/24/2017	A00200498	Office Depot	P0045964	10/16/2017	10/16/2017				\$212.60
				P0045981	10/18/2017	10/18/2017				\$595.00
				P0045961	10/13/2017	10/13/2017				\$140.73
				P0046019	10/23/2017	10/23/2017				\$228.64
	10/25/2017	A00264649	Convergent Technologies, LP	P0046050	10/25/2017	10/25/2017				\$2,608.00
		A00200498	Office Depot	P0045738	09/25/2017	09/25/2017				\$4,181.52
	10/27/2017	A00200498	Office Depot	P0045989	10/19/2017	10/19/2017				\$354.70
	10/30/2017	A00200161	CDW-G	P0045798	09/28/2017	09/28/2017				\$381.19
		A00200498	Office Depot	P0046077	10/30/2017	10/30/2017				\$911.76
		A00200053	Apple Computer Inc.	P0045980	10/18/2017	10/18/2017				\$411.48
		A00200161	CDW-G	P0046057	10/25/2017	10/25/2017				\$547.29
				P0046058	10/25/2017	10/25/2017				\$16.54
							TOTAL USER			\$17,644.80
FLARA	10/05/2017	A00200310	United Security Bank	P0045857	10/04/2017	10/04/2017				\$200.00
		A00200498	Office Depot	P0045863	10/05/2017	10/05/2017				\$815.09
		A00200735	Liebert Cassidy Whitmore	P0045859	10/04/2017	10/04/2017				\$430.00
	10/17/2017	A00200308	Federal Express Corporation	P0045373	08/30/2017	08/30/2017				\$126.00
		A00231833	Ray A. Morgan Company Inc.	P0045944	09/30/2017	09/30/2017				\$350.03
							TOTAL USER			\$1,921.12
GDUNHAM	10/06/2017	A00200307	Farmer Bros. Company	P0045870	10/05/2017	10/05/2017				\$668.96
		A00200522	Pepsi-Cola Company	P0045872	10/05/2017	10/05/2017				\$2,553.68
		A00280401	Flowers Baking Co of Henders	P0045871	10/05/2017	10/05/2017				\$325.15
		A00200282	True Value Home Center	P0045875	10/06/2017	10/06/2017				\$4.27
	10/12/2017	A00200284	U.S. Foods	P0045942	10/12/2017	10/12/2017				\$13,069.08
		A00200343	Vistar Corporation	P0045923	10/11/2017	10/11/2017				\$407.26
		A00200417	Sysco Food Service of Ventur	P0045924	10/11/2017	10/11/2017				\$20,085.99
		A00200522	Pepsi-Cola Company	P0045921	10/11/2017	10/11/2017				\$1,118.85
		A00280401	Flowers Baking Co of Henders	P0045922	10/11/2017	10/11/2017				\$90.44
		A00292936	Albertson's LLC	P0045938	10/12/2017	10/12/2017				\$53.05
	10/19/2017	A00200522	Pepsi-Cola Company	P0045970	10/17/2017	10/17/2017				\$820.69
		A00280401	Flowers Baking Co of Henders	P0045976	10/17/2017	10/17/2017				\$58.28
	10/24/2017	A00200522	Pepsi-Cola Company	P0046022	10/24/2017	10/24/2017				\$1,456.73

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00280401	Flowers Baking Co of Henders	P0046024	10/24/2017	10/24/2017				\$31.28
	10/27/2017	A00200284	U.S. Foods	P0046059	10/26/2017	10/26/2017				\$7,475.42
		A00200307	Farmer Bros. Company	P0046052	10/25/2017	10/25/2017				\$906.55
	10/31/2017	A00200522	Pepsi-Cola Company	P0046079	10/31/2017	10/31/2017				\$777.99
		A00280401	Flowers Baking Co of Henders	P0046085	10/31/2017	10/31/2017				\$242.24
							TOTAL USER			\$50,145.91
HCASH	10/11/2017	A00257900	Hall, Daniel Nathan.	P0045917	10/04/2017	10/04/2017				\$84.50
	10/16/2017	A00257900	Hall, Daniel Nathan.	P0045911	10/10/2017	10/10/2017				\$1,233.71
	10/24/2017	A00257900	Hall, Daniel Nathan.	P0045993	10/19/2017	10/23/2017				\$79.92
	10/30/2017	A00257900	Hall, Daniel Nathan.	P0046073	09/21/2017	10/21/2017				\$149.00
							TOTAL USER			\$1,547.13
JCHAIDEZ	10/05/2017	A00200279	Educational Testing Service	P0045791	09/27/2017	09/27/2017				\$120.00
				P0045795	09/27/2017	09/27/2017				\$950.00
		A00200393	Sparkletts	P0045792	09/27/2017	09/27/2017				\$60.16
				P0045796	09/27/2017	09/27/2017				\$22.13
		A00200279	Educational Testing Service	P0045794	09/27/2017	09/27/2017				\$1,290.00
		A00202802	College Board	P0045793	09/27/2017	09/27/2017				\$1,650.00
							TOTAL USER			\$4,092.29
JEDMAISTON	10/05/2017	A00200498	Office Depot	P0045742	09/26/2017	09/26/2017				\$129.29
		A00200502	Orange Belt Stages	P0045739	09/25/2017	09/25/2017				\$2,940.00
				P0045741	09/26/2017	09/26/2017				\$3,070.00
	10/10/2017	A00200167	Central Valley Conference	P0045839	10/03/2017	10/03/2017				\$447.25
		A00200432	Taft Union High School	P0045746	09/26/2017	09/26/2017				\$5,000.00
		A00200502	Orange Belt Stages	P0045838	10/02/2017	10/02/2017				\$3,800.00
	10/11/2017	A00200282	True Value Home Center	P0045900	10/09/2017	10/09/2017				\$6.40
		A00293918	A&B Athletics	P0045914	10/10/2017	10/10/2017				\$250.53
	10/12/2017	A00200502	Orange Belt Stages	P0045899	10/09/2017	10/09/2017				\$1,340.00
	10/16/2017	A00200119	C.A. Reding Company, Inc.	P0045901	10/09/2017	10/09/2017				\$122.64
		A00200498	Office Depot	P0045898	10/09/2017	10/09/2017				\$97.91
	10/24/2017	A00200432	Taft Union High School	P0046031	10/24/2017	10/24/2017				\$1,500.00
	10/27/2017	A00200502	Orange Belt Stages	P0045963	10/16/2017	10/16/2017				\$2,450.00
	10/30/2017	A00200167	Central Valley Conference	P0046030	10/24/2017	10/24/2017				\$3,790.00
	10/31/2017	A00200502	Orange Belt Stages	P0046080	10/31/2017	10/31/2017				\$3,935.00
							TOTAL USER			\$28,879.02

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
JGARRETT	10/24/2017	A00201888	Kurzweil	P0045918	10/11/2017	10/11/2017				\$3,000.00
							TOTAL USER			\$3,000.00
JMADDING	10/02/2017	A00200308	Federal Express Corporation	P0045718	09/22/2017	09/22/2017				\$191.94
		A00257716	Capitol Public Finance Group	P0045649	09/19/2017	09/19/2017				\$3,510.00
	10/05/2017	A00200308	Federal Express Corporation	P0045818	09/29/2017	09/29/2017				\$65.35
		A00100109	O'Neill, Lacey L.	P0045852	10/04/2017	10/04/2017				\$693.29
	10/09/2017	A00200308	Federal Express Corporation	P0045874	10/06/2017	10/06/2017				\$31.70
		A00252942	TC Financial Aid Clearing Ac	P0045876	10/06/2017	10/06/2017				\$793.73
		A00294372	San Joaquin Collision Inc.	P0045894	10/09/2017	10/09/2017				\$2,313.28
	10/12/2017	A00237331	Dumbrigue, Joanne Valdez.	P0045861	10/05/2017	10/05/2017				\$20.33
		A00200862	Taft College Bookstore	P0045892	10/09/2017	10/09/2017				\$79.66
	10/16/2017	A00270674	Public Agency Law Group	P0045950	10/13/2017	10/13/2017				\$366.40
		A00200052	AP Architects	P0045955	10/13/2017	10/13/2017				\$29,181.36
	10/19/2017	A00200498	Office Depot	P0045696	09/20/2017	09/20/2017				\$78.01
	10/20/2017	A00200112	BSK & Associates, Inc.	P0045992	10/20/2017	10/20/2017				\$14,254.00
		A00285820	O'Connor Construction Manage	P0045991	10/20/2017	10/20/2017				\$4,593.00
	10/24/2017	A00285769	California Averland Construc	P0045954	10/13/2017	10/13/2017				\$169,537.01
	10/25/2017	A00294483	Lopez, Tom	P0046029	10/24/2017	10/24/2017				\$210.30
	10/27/2017	A00287260	Stinson Stationers Inc.	P0046064	10/27/2017	10/27/2017				\$220.90
		A00259229	Blackboard Inc.	P0046028	10/24/2017	10/24/2017				\$19.20
		A00283005	Ford Signs	P0045799	09/28/2017	09/28/2017				\$69.75
	10/30/2017	A00200498	Office Depot	P0045988	10/19/2017	10/19/2017				\$88.74
		A00200308	Federal Express Corporation	P0046062	10/27/2017	10/27/2017				\$74.46
		A00200559	McMurray, Robert B.	P0046070	10/30/2017	10/30/2017				\$215.26
	10/31/2017	A00200862	Taft College Bookstore	P0046081	10/31/2017	10/31/2017				\$228.21
				P0046082	10/31/2017	10/31/2017				\$418.47
				P0046083	10/31/2017	10/31/2017				\$408.22
		A00265309	Daikin Applied	P0046097	10/31/2017	10/31/2017				\$42,821.00
JPATTERSON	10/02/2017	A00002135	Cole, Erica D.	P0045675	09/19/2017	09/19/2017				\$332.77
		A00200021	AACC	P0045679	09/19/2017	09/19/2017				\$6,178.00
		A00258029	Orrin, Kathryn	P0045673	09/19/2017	09/19/2017				\$332.77
		A00063469	White, Billy D.	P0045667	09/19/2017	09/19/2017				\$304.95
		A00294037	Campos, Emmanuel V.	P0045670	09/19/2017	09/19/2017				\$332.77
	10/04/2017	A00200680	J & L Locksmithing	P0045849	10/03/2017	10/03/2017				\$150.38
		A00200498	Office Depot	P0045843	10/03/2017	10/03/2017				\$48.46
				P0045844	10/03/2017	10/03/2017				\$25.84
	10/05/2017	A00200498	Office Depot	P0045854	10/04/2017	10/04/2017				\$13.57
		A00201548	Scholastic Inc.	P0045266	08/22/2017	08/22/2017				\$351.40
		A00210209	ULINE	P0045476	09/06/2017	09/06/2017				\$201.39

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	10/06/2017	A00249981	Zahourek Systems, Inc.	P0045877	10/06/2017	10/06/2017			\$134.76
	10/09/2017	A00200498	Office Depot	P0045866	10/05/2017	10/05/2017			\$109.60
	10/10/2017	A00262851	Lytle, Steve	P0045895	10/09/2017	10/09/2017			\$72.47
		A00200498	Office Depot	P0045905	10/10/2017	10/10/2017			\$21.62
				P0045906	10/10/2017	10/10/2017			\$78.88
	10/11/2017	A00200845	Dyer, Geoffrey	P0045927	10/11/2017	10/11/2017			\$500.00
		A00200498	Office Depot	P0045907	10/10/2017	10/10/2017			\$14.34
				P0045908	10/10/2017	10/10/2017			\$50.28
	10/12/2017	A00002135	Cole, Erica D.	P0045935	10/11/2017	10/11/2017			\$416.23
		A00063469	White, Billy D.	P0045916	10/10/2017	10/10/2017			\$338.12
		A00200656	Jacobi, Victoria J.	P0045865	10/05/2017	10/05/2017			\$468.01
		A00202979	Health First Corporation	P0045707	10/10/2017	10/10/2017			\$668.45
		A00261115	Williams, Mark Preston.	P0045719	09/22/2017	09/22/2017			\$1,581.00
				P0045850	10/04/2017	10/04/2017			\$158.10
		A00280536	Kern Trophies	P0045903	10/10/2017	10/10/2017			\$36.47
		A00284648	Daniels, Debra	P0045928	10/11/2017	10/11/2017			\$191.94
				P0045929	10/11/2017	10/11/2017			\$1,544.20
		A00284688	Phytorion, Inc.	P0045904	10/10/2017	10/10/2017			\$1,113.75
	10/13/2017	A00201247	Duron, Candace A.	P0045943	10/12/2017	10/12/2017			\$59.02
	10/14/2017	A00284688	Phytorion, Inc.	P0045931	10/11/2017	10/11/2017			\$12,277.50
	10/16/2017	A00200845	Dyer, Geoffrey	P0045966	10/16/2017	10/16/2017			\$1,359.11
		A00211081	Miller, Kent L.	P0045965	10/16/2017	10/16/2017			\$348.80
		A00272252	GL Consulting Services, LLC	P0045933	10/11/2017	10/11/2017			\$31,850.00
		A00227931	Hershkowitz, Eric Randall.	P0045956	10/13/2017	10/13/2017			\$104.31
	10/17/2017	A00200348	Ware, Thomas B.	P0045945	10/12/2017	10/12/2017			\$130.96
				P0045946	10/12/2017	10/12/2017			\$155.89
	10/20/2017	A00034252	Kerr, Danielle Marie.	P0045952	10/13/2017	10/13/2017			\$49.95
		A00200143	Carlson, Kamala A.	P0045951	10/13/2017	10/13/2017			\$49.95
		A00200323	Flinn Scientific, Inc.	P0045880	10/06/2017	10/06/2017			\$112.35
		A00200498	Office Depot	P0045983	10/19/2017	10/19/2017			\$44.45
				P0045984	10/19/2017	10/19/2017			\$12.85
				P0045985	10/19/2017	10/19/2017			\$5.96
				P0045986	10/19/2017	10/19/2017			\$68.47
		A00200243	Dick Blick	P0045749	09/26/2017	09/26/2017			\$1,869.59
		A00280596	General Production Services	P0045325	08/25/2017	08/25/2017			\$5,230.00
	10/23/2017	A00250001	Blake, Paul Anderson.	P0046008	10/23/2017	10/23/2017			\$30.00
		A00262851	Lytle, Steve	P0046000	10/23/2017	10/23/2017			\$42.47
	10/24/2017	A00200554	McCracken, Susan L.	P0045897	10/09/2017	10/09/2017			\$149.91
		A00200656	Jacobi, Victoria J.	P0045957	10/13/2017	10/13/2017			\$454.01
		A00294409	Clifford Moss LLC	P0045987	10/19/2017	10/19/2017			\$60,000.00
		A00294411	Jones Hall, A Professional L	P0046020	10/23/2017	10/23/2017			\$5,000.00
		A00294410	FM3	P0046021	10/23/2017	10/23/2017			\$33,500.00

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200143	Carlson, Kamala A.	P0045286	08/23/2017	08/23/2017				\$299.22
		A00286934	GeoGebra GmbH	P0046027	10/24/2017	10/24/2017				\$408.00
	10/25/2017	A00200394	Sport & Cycle	P0045363	08/29/2017	08/29/2017				\$2,254.32
		A00095629	Hill-Crim, Margaret Angela.	P0045977	10/17/2017	10/17/2017				\$22.47
	10/27/2017	A00200378	WKCCD Custodian Revolving Ca	P0046067	10/27/2017	10/27/2017				\$332.88
		A00277399	Sundgren, Lori Anne.	P0046061	10/27/2017	10/27/2017				\$75.00
		A00293918	A&B Athletics	P0045657	09/19/2017	09/19/2017				\$382.85
	10/30/2017	A00200143	Carlson, Kamala A.	P0046072	10/30/2017	10/30/2017				\$665.18
		A00200655	Henry Schein, Inc.	P0046078	10/30/2017	10/30/2017				\$10.73
		A00262851	Lytle, Steve	P0046071	10/30/2017	10/30/2017				\$300.00
		A00278562	DAI Source	P0046076	10/30/2017	10/30/2017				\$7,633.18
		A00200516	Patterson Dental Supply, Inc	P0046025	10/24/2017	10/24/2017				\$171.57
		A00284648	Daniels, Debra	P0046032	10/24/2017	10/24/2017				\$134.82
		A00294514	Championship Awards	P0046068	10/27/2017	10/27/2017				\$2,588.08
		A00201045	Golling, Greg P.	P0045647	09/19/2017	09/19/2017				\$42.03
	10/31/2017	A00200655	Henry Schein, Inc.	P0046093	10/31/2017	10/31/2017				\$8,556.58
		A00200680	J & L Locksmithing	P0046087	10/31/2017	10/31/2017				\$21.45
		A00237176	SSD Systems	P0046088	10/31/2017	10/31/2017				\$29.60
		A00250771	Besinaiz, Cody F.	P0045999	10/23/2017	10/23/2017				\$217.22
		A00277752	Jarrahan, Abbas	P0046090	10/31/2017	10/31/2017				\$50.00
		A00283101	Dumont Printing, Inc.	P0046095	10/31/2017	10/31/2017				\$120.39
							TOTAL USER			\$192,991.64
JROTHGEB	10/04/2017	A00200355	West Kern Water District	P0045855	10/04/2017	10/04/2017				\$130.10
		A00200393	Sparkletts	P0045856	10/04/2017	10/04/2017				\$181.50
	10/09/2017	A00280086	Rothgeb, Julie J.	P0045878	10/06/2017	10/06/2017				\$37.99
		A00200282	True Value Home Center	P0045847	10/03/2017	10/03/2017				\$16.60
		A00275443	WestAir Gases & Equipment In	P0045841	10/03/2017	10/03/2017				\$347.00
	10/11/2017	A00200508	P. G. & E.	P0045920	10/11/2017	10/11/2017				\$333.46
		A00277845	Double D Cleaning Service	P0045902	10/10/2017	10/10/2017				\$265.00
	10/16/2017	A00200107	Bright House Networks	P0045958	10/13/2017	10/13/2017				\$205.35
	10/17/2017	A00200950	Furman, Tori J.	P0045975	10/17/2017	10/17/2017				\$37.02
	10/18/2017	A00275443	WestAir Gases & Equipment In	P0045967	10/17/2017	10/17/2017				\$116.14
	10/20/2017	A00200393	Sparkletts	P0045995	10/20/2017	10/20/2017				\$289.35
		A00231833	Ray A. Morgan Company Inc.	P0045978	10/18/2017	10/18/2017				\$269.48
	10/26/2017	A00001751	Balestino, Theodore J.	P0046001	10/23/2017	10/23/2017				\$98.83
		A00200355	West Kern Water District	P0046053	10/25/2017	10/25/2017				\$105.80
		A00294484	PDFfiller, Inc.	P0046035	10/24/2017	10/24/2017				\$120.00
	10/27/2017	A00010784	Cordova, Anthony L.	P0046055	10/25/2017	10/25/2017				\$36.65
	10/31/2017	A00280086	Rothgeb, Julie J.	P0046084	10/31/2017	10/31/2017				\$44.94

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$2,635.21
KEHELMS	10/24/2017	A00249989	Norris, William Leo.	P0046006	10/23/2017	10/23/2017				\$41.01
	10/27/2017	A00292925	indiCo, LLC	P0046066	10/27/2017	10/27/2017				\$1,760.00
	10/31/2017	A00200016	4Imprint	P0046086	10/31/2017	10/31/2017				\$307.98
				P0046091	10/31/2017	10/31/2017				\$1,485.31
		A00227772	MBS Textbook Exchange, Inc.	P0046092	10/31/2017	10/31/2017				\$6,461.17
		A00228685	All American Embroidery	P0046089	10/31/2017	10/31/2017				\$190.45
		A00287925	Barron's Educational Series,	P0046094	10/31/2017	10/31/2017				\$27.97
							TOTAL USER			\$10,273.89
KHELMS	10/23/2017	A00200728	Lakeshore	P0046014	10/23/2017	10/23/2017				\$463.33
	10/24/2017	A00200498	Office Depot	P0045778	09/27/2017	09/27/2017				\$200.35
		A00200528	Plak Smacker	P0045779	09/27/2017	09/27/2017				\$296.05
		A00201051	Central Sanitary Supply	P0045782	09/27/2017	09/27/2017				\$453.60
		A00200702	K-mart	P0045869	10/05/2017	10/05/2017				\$425.45
		A00201051	Central Sanitary Supply	P0045780	09/27/2017	09/27/2017				\$2,390.21
		A00256341	Terminix	P0045627	09/18/2017	09/18/2017				\$201.00
		A00200498	Office Depot	P0046013	10/23/2017	10/23/2017				\$156.59
		A00237176	SSD Systems	P0045629	09/18/2017	09/18/2017				\$151.38
				P0046010	10/23/2017	10/23/2017				\$78.75
		A00256341	Terminix	P0046012	10/23/2017	10/23/2017				\$402.00
	10/25/2017	A00200282	True Value Home Center	P0045628	09/18/2017	09/18/2017				\$1,128.25
		A00280779	Combat Plumbing & Rooter LLC	P0046009	10/23/2017	10/23/2017				\$2,200.00
							TOTAL USER			\$8,546.96
MBLANCO	10/05/2017	A00200054	Applied Technology Group, In	P0045828	09/29/2017	09/29/2017				\$47.50
		A00200154	CCCCSSAA	P0045864	10/05/2017	10/05/2017				\$300.00
		A00200627	Gonzalez, Lourdes	P0045835	10/02/2017	10/02/2017				\$117.19
		A00200985	Rangel-Escobedo, Juana R.	P0045758	09/26/2017	09/26/2017				\$59.02
		A00201143	Brown, Elizabeth J.	P0045714	09/21/2017	09/21/2017				\$33.97
				P0045715	09/21/2017	09/21/2017				\$30.00
				P0045812	09/28/2017	09/28/2017				\$318.00
		A00202072	Woods, Deanne M.	P0045811	09/28/2017	09/28/2017				\$5.35
		A00205648	Payne, Breanna La'Nee.	P0045740	09/26/2017	09/26/2017				\$205.85
		A00237331	Dumbrigue, Joanne Valdez.	P0045747	09/26/2017	09/26/2017				\$16.87
	10/10/2017	A00200627	Gonzalez, Lourdes	P0045868	10/05/2017	10/05/2017				\$824.58
		A00202650	Greater Bakersfield Chamber	P0045883	10/06/2017	10/06/2017				\$599.00
		A00237331	Dumbrigue, Joanne Valdez.	P0045867	10/05/2017	10/05/2017				\$8.88

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00282298	Arvizu, Primavera Azul.	P0045886	10/09/2017	10/09/2017				\$44.99
	10/16/2017	A00200376	Amerio, Barbara J.	P0045934	10/11/2017	10/11/2017				\$285.19
		A00200656	Jacobi, Victoria J.	P0045949	10/12/2017	10/12/2017				\$141.24
	10/24/2017	A00237331	Dumbrigue, Joanne Valdez.	P0045930	10/11/2017	10/11/2017				\$37.88
				P0045972	10/17/2017	10/17/2017				\$86.93
				P0045973	10/17/2017	10/17/2017				\$9.20
				P0045974	10/17/2017	10/17/2017				\$27.66
				P0046005	10/23/2017	10/23/2017				\$4.39
		A00211077	Strata Information Group	P0045925	10/11/2017	10/11/2017				\$1,062.50
	10/25/2017	A00200442	Thompson, Tony M.	P0046043	10/25/2017	10/25/2017				\$296.66
		A00294303	Buchanan, Joseph Lee.	P0046044	10/25/2017	10/25/2017				\$255.00
	10/27/2017	A00201143	Brown, Elizabeth J.	P0046063	10/27/2017	10/27/2017				\$200.58
	10/30/2017	A00211659	Flachmann, Christopher M.	P0046047	10/25/2017	10/25/2017				\$183.71
		A00271247	Mendenhall, Janis Lee.	P0046017	10/23/2017	10/23/2017				\$1,023.21
	10/31/2017	A00200076	Bandy, Ingrun K.	P0046099	10/31/2017	10/31/2017				\$30.00
		A00237331	Dumbrigue, Joanne Valdez.	P0046096	10/31/2017	10/31/2017				\$330.57

							TOTAL USER			\$6,585.92
MHASKELL	10/05/2017	A00200498	Office Depot	P0045834	10/02/2017	10/06/2017				\$164.36
		A00200425	Taft College	P0045789	09/27/2017	09/27/2017				\$7,650.00
	10/09/2017	A00200498	Office Depot	P0045884	10/09/2017	10/20/2017				\$62.46
	10/13/2017	A00200498	Office Depot	P0045953	10/13/2017	10/27/2017				\$270.56
	10/16/2017	A00200498	Office Depot	P0045885	10/09/2017	10/20/2017				\$57.96

							TOTAL USER			\$8,205.34
MMATTHEWS	10/02/2017	A00200494	Smilemakers	P0045677	09/19/2017	09/19/2017				\$469.25
		A00200077	Bang, D.D.S., Robert	P0045755	09/26/2017	09/26/2017				\$6,540.01
				P0045761	09/26/2017	09/26/2017				\$3,423.00
		A00200539	Proctor & Gamble	P0045760	09/26/2017	09/26/2017				\$2,131.38
	10/13/2017	A00200543	Purdy, D.D.S., Daniel	P0045941	10/12/2017	10/12/2017				\$40,826.50
	10/14/2017	A00200248	Dntlworks	P0045910	10/10/2017	10/10/2017				\$352.91
	10/16/2017	A00018793	Salcido, Paula	P0045939	10/12/2017	10/12/2017				\$36.44
		A00200730	Launspach, DDS., Inc., Danie	P0045940	10/12/2017	10/12/2017				\$2,252.32
		A00200150	Carrillo, Jessica	P0045678	09/19/2017	09/19/2017				\$223.86
		A00200554	McCracken, Susan L.	P0045960	10/13/2017	10/13/2017				\$83.92
	10/24/2017	A00200554	McCracken, Susan L.	P0045979	10/18/2017	10/18/2017				\$10.41
		A00292796	Safe 1 Credit Union	P0045968	10/17/2017	10/17/2017				\$76.65
				P0045969	10/17/2017	10/17/2017				\$187.38
				P0045982	10/19/2017	10/19/2017				\$977.32
	10/30/2017	A00200730	Launspach, DDS., Inc., Danie	P0046033	10/24/2017	10/24/2017				\$1,602.02

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200077	Bang, D.D.S., Robert	P0046034	10/24/2017	10/24/2017				\$4,039.15
							TOTAL USER			\$63,232.52
MTOFTE	10/16/2017	A00200213	Council of Chief Librarians	P0045912	10/10/2017	10/10/2017				\$150.00
		A00210378	Grey House Publishing	P0045913	10/10/2017	10/10/2017				\$601.14
	10/23/2017	A00200498	Office Depot	P0046011	10/23/2017	10/23/2017				\$329.32
	10/24/2017	A00200498	Office Depot	P0046015	10/23/2017	10/23/2017				\$169.64
				P0046016	10/23/2017	10/23/2017				\$22.10
				P0046018	10/23/2017	10/23/2017				\$79.81
							TOTAL USER			\$1,352.01
MWHITE	10/02/2017	A00200228	Dave's Glass Shop	P0045837	10/02/2017	10/02/2017				\$319.58
		A00284319	Fertile Earth Nursery and Ga	P0045833	09/29/2017	09/29/2017				\$89.49
	10/04/2017	A00200023	Abate-A-Weed	P0045845	10/03/2017	10/03/2017				\$2,969.00
		A00203460	Ernest Packaging Solutions	P0045840	10/03/2017	10/03/2017				\$271.34
	10/10/2017	A00200423	Taft City School District	P0045543	09/11/2017	09/11/2017				\$1,003.61
	10/11/2017	A00200423	Taft City School District	P0045842	10/03/2017	10/03/2017				\$656.72
	10/25/2017	A00200423	Taft City School District	P0046038	10/25/2017	10/25/2017				\$607.01
		A00200421	Tacony Corporation	P0046041	10/25/2017	10/25/2017				\$338.24
		A00200502	Orange Belt Stages	P0046048	10/25/2017	10/25/2017				\$1,555.00
		A00266719	Parts Town, LLC	P0046046	10/25/2017	10/25/2017				\$251.73
	10/27/2017	A00200017	A.P.I. Plumbing	P0045846	10/03/2017	10/03/2017				\$1,608.96
		A00200282	True Value Home Center	P0046037	10/25/2017	10/25/2017				\$379.88
		A00203579	Alcorn Aire, Inc.	P0046060	10/26/2017	10/26/2017				\$822.30
		A00284324	Flowers, Carly M.	P0046051	10/25/2017	10/25/2017				\$106.46
	10/30/2017	A00200023	Abate-A-Weed	P0046040	10/25/2017	10/25/2017				\$2,969.00
		A00200629	Grainger	P0046042	10/25/2017	10/25/2017				\$4,910.98
		A00247399	Barry's Backflow Service	P0046045	10/25/2017	10/25/2017				\$4,400.00
		A00203460	Ernest Packaging Solutions	P0046049	10/25/2017	10/25/2017				\$15,305.83
		A00200423	Taft City School District	P0046039	10/25/2017	10/25/2017				\$298.46
							TOTAL USER			\$38,863.59
MZERMENO	10/05/2017	A00247325	WESTOP	P0045757	09/26/2017	09/26/2017				\$215.00
	10/11/2017	A00247325	WESTOP	P0045890	10/09/2017	10/09/2017				\$500.00
	10/24/2017	A00200502	Orange Belt Stages	P0044729	07/13/2017	07/13/2017				\$1,485.00
	10/27/2017	A00255627	Compansol	P0046065	10/27/2017	10/27/2017				\$375.00
		A00200498	Office Depot	P0046054	10/25/2017	10/25/2017				\$107.23
				P0045996	10/20/2017	10/20/2017				\$180.51
				P0045997	10/20/2017	10/20/2017				\$617.59

Taft College Purchase Order Activity Report

1-October-2017 through 31-October-2017

FY 17-18

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
				P0045998	10/23/2017	10/23/2017				\$84.27
							TOTAL USER			\$3,564.60
RWELBORN	10/05/2017	A00200498	Office Depot	P0045858	10/04/2017	10/04/2017				\$79.58
		A00200862	Taft College Bookstore	P0045817	09/29/2017	09/29/2017				\$157.29
		A00261201	Proforma Progressive Marketi	P0045771	09/27/2017	09/27/2017				\$822.30
	10/16/2017	A00200498	Office Depot	P0045936	10/11/2017	10/11/2017				\$115.30
	10/24/2017	A00283101	Dumont Printing, Inc.	P0045994	10/20/2017	10/20/2017				\$141.14
	10/26/2017	A00200862	Taft College Bookstore	P0046056	10/25/2017	10/25/2017				\$49.32
	10/30/2017	A00200862	Taft College Bookstore	P0046074	10/30/2017	10/30/2017				\$29.08
							TOTAL USER			\$1,394.01
TROWDEN	10/02/2017	A00212408	Noriega, Rodolfo	P0045734	09/25/2017	09/25/2017				\$980.50
		A00200862	Taft College Bookstore	P0045708	09/21/2017	09/21/2017				\$334.89
		A00294029	California Mobile X-Ray	P0045650	09/19/2017	09/19/2017				\$1,300.00
		A00278032	Meteau, Robert	P0045803	09/28/2017	09/28/2017				\$193.01
	10/11/2017	A00200168	Central Valley Occupational	P0045810	09/28/2017	09/28/2017				\$360.00
	10/16/2017	A00200168	Central Valley Occupational	P0045808	09/28/2017	09/28/2017				\$160.00
	10/24/2017	A00200498	Office Depot	P0045853	10/04/2017	10/04/2017				\$2,500.00
		A00227738	National Benefit Services, L	P0045851	10/04/2017	10/04/2017				\$1,416.00
		A00200168	Central Valley Occupational	P0045809	09/28/2017	09/28/2017				\$320.00
		A00200182	City of Taft Police Departme	P0045724	09/22/2017	09/22/2017				\$3,161.00
		A00200238	Department of Justice	P0045750	09/26/2017	09/26/2017				\$3,616.00
							TOTAL USER			\$14,341.40

**WEST KERN COMMUNITY COLLEGE DISTRICT
REQUESTS FOR CONFERENCE ATTENDANCE & EXPENSES**

November 1, 2017

Page **1** of **3**

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Dumbrigue, Joanne	Kern High School Counselor Luncheon Invitation Delivery	Kern County	09/27/17	\$42.05 •
Meteau, Robert	Liebert Cassidy Whitmore Training & Equal Employment Diversity Equity Consortium Meeting	Anaheim	09/28/17 - 09/29/17	\$193.01 *
Dumbrigue, Joanne	Parent University - Annual College Night	Bakersfield	10/12/17	\$6.10 •
Dyer, Geoffrey	Academic Senate for California Community Colleges Area A Meeting	Rocklin	10/12/17 - 10/13/17	\$491.66 *
Graham, Sandra	California Association Community Colleges Registrars & Administrator Officers Region 5 & 6 Meeting	San Luis Obispo	10/12/17 - 10/13/17	\$95.00 *
Flachmann, Chris	California Association Community Colleges Registrars & Administrator Officers	San Luis Obispo	10/13/17	\$203.71 *
Avina, Nicole	California Community College Student Affairs Leadership Conference Field Trip	San Jose	10/13/17 - 10/15/17	\$2,380.00 •
Blake, Paul	Taft College Welding Shop ENGR 1500 Field Trip	Taft	10/18/17	\$10.00 *
Sorensen, Chad Thompson, Tony	Men's Golf Coaches Association Meeting	Stockton	10/19/17	\$308.94 *
Wells, Susan	Central & East Transition Resource Fair	Concord	10/19/17 - 10/20/17	\$546.01 ■

*General Funds

•Restricted Funds

◆Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Adema, Lisa Davis, Cheryl	Kern Early Stars Observation Training Phase 3 Diving Deeper into Desired Results Developmental Profile	Bakersfield	10/20/17	\$82.80 •
Bespalov, Oleg	Institutional Effectiveness Partnership Initiative Guided Pathways	San Bernardino	10/20/17	\$236.22 ♦
Dumbrigue, Joanne	Taft College Presentation at Taft Union High School	Taft	10/20/17	-0-
Cutrona, Myisha Hernandez, Brittany	Associated Student Body Fall Field Trip	Santa Monica Hollywood	10/21/17 - 10/22/17	\$4,690.00 •
Smith, Gaysha	Getty Center ARTH 1500 Field Trip	Los Angeles	10/24/17	\$158.00 *
Arvizu, Primavera	Clearinghouse Academy	Bakersfield	10/25/17	-0-
Bandy, Kanoe	California Community College Athletic Association Planning Council Meeting	Lemoore	10/26/17	\$40.00 *
Tweedy, Allisa	South San Joaquin Valley Industrial Summit	Tulare	10/26/17	\$40.00 ♦
Mendenhall, Janis	Kern High School District Transition Fair	Bakersfield	10/26/17	-0-
Bandy, Kanoe	California Community College Fall Conference	Anaheim	10/31/17	\$875.00 *
Blake, Paul	Pilot Energy Plant Tour ENGR 1500 Field Trip	McKittrick	11/01/17	\$20.00 *
Kulzer-Reyes, Kelly	The Arc National Convention 2017	San Diego	11/01/17 - 11/03/17	\$252.52 *
Dyer, Geoffrey	Academic Senate California Community College Fall Plenary Session	Irvine	11/01/17 - 11/04/17	\$1,359.11 *
Williams, Mark	American Mathematical Society's Fall Western Sectional Meeting	Riverside	11/03/17 - 11/06/17	\$624.10 *
Dumbrigue, Joanne	Taft College Application & Orientation	Taft	11/07/17	\$8.45 *

*General Funds

•Restricted Funds

♦Grant Funds

■TIL

◇ Auxiliary Funds

▲ Revised

EMPLOYEE	CONFERENCE/TRIP	LOCATION	DATES	EST. COST
Miller, Kent	2 nd Annual California Community College Success Network Learning Assistance Project	San Jacinto	11/17/17 - 11/18/17	\$572.93 *
Escobedo, Juana	Central California Veteran's Training	Reedley	12/01/17	\$115.58 •
Bandy, Kanoe	National Association of Collegiate Directors of Athletics Mid-Winter Meeting	Fort Meyers, FL	01/25/18 - 01/29/18	\$1,905.60 *
Dumbrigue, Joanne	West High School College/Career Fair	Bakersfield	03/06/18	\$3.42 •

West Kern Community College District
 Board of Trustees Meeting
 November 8, 2017

Agenda Item 14.

A. Academic Employment

1. Reduced Workload Program Agreement

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Jean, Brian	--	--	-	8/13/18 - 5/24/19

2. 2017-18 Club Advisor Stipends

Item	Name	Assignment	Step	Stipend	Effective Date
a.	Eveland, Sharyn	Phi Theta Kappa	--	\$2,264.40	8/21/17 - 5/18/18
b.	Jiles, Michael	NSLS	--	\$1,477.82	9/18/17 - 5/18/18
c.	Mendoza, Tina	Veterans	--	\$1,477.82	9/18/17 - 5/18/18

3. 2017-18 Extra Duty Assignment

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Champion, Diana	Dental Hygiene Clinic Coordinator	3	\$67.64*	9/18/17 - 12/14/17

* 1 hour per week

**West Kern Community College District
Board of Trustees Meeting
November 8, 2017**

Agenda Item 14.

B. Classified Administrator Employment

Item	Name	Assignment	Grade/Step	Salary	Term	Effective Date
1.	Whately, John	Director of Admissions and Records	13/6	\$85,789.00/year	12 month	11/13/17 - 6/30/18

C. Classified Employment

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
1. Administrative Services							
a.	Rubadeau, Darian	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/N	11/9/17 - 6/30/18
b.	Williams, Kimberly	Bookstore Clerk	Temporary	1A	\$12.24/hr.	A/.N	7/1/17 - 6/30/18
2. Instruction							
a.	Ramirez, Adeline	AB Grant Coordinator	Temporary	36A	\$28.60/hr.	A/N	10/1/17 - 10/31/17
b.	Ramos, Arturo	TC Engineering Intern	Temporary	--	\$11.00/hr.*	A/N	10/1/17 - 6/30/18
3. Student Services							
a.	Delaney, John	Security Officer	Substitute	19A	\$19.57/hr.**	A/N	7/1/17 - 6/30/18
↓	Gonzalez, Alex	Security Officer	Substitute	19A	\$19.57/hr.**	A/N	7/1/17 - 6/30/18

* Up to 20 hours/week for 16-32 weeks **Includes shift differential

D. Resignations/Retirements

Item	Name	Position	% Assignment	Range/ Step	Salary	Term	Effective Date
a.	Cordova, Anthony	CTE Director (Resignation)	--	--	--	--	11/13/17
b.	Ekdahl, Debra	Sr. Secretary (Retirement)	--	--	--	--	10/13/17
c.	Maui, Liesl (Mahea)	Instructional Aide (Resignation)	--	--	--	--	1/1/18
d.	Meteau, Robert	Associate Vice President of Human Resources (Resignation)	--	--	--	--	10/31/17
e.	Thomas, Luke	Security Officer (Resignation)	--	--	--	--	11/11/17

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2017-2018
 FOR THE MONTH ENDING OCTOBER 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	18,286,998	18,298,592	6,190,917	0	12,107,675
8800	Local Revenues	6,498,685	6,498,685	1,729,280	0	4,769,405
Summary		24,785,683	24,797,277	7,920,198	0	16,877,079

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2017-18
 For the Month Ending October 31, 2017**

Account Level	Account Level Description	Adopted Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	8,171,587	8,171,587	2,237,720	0	5,933,867
2000	Classified & Other Nonacademic Sala	4,746,151	4,746,151	1,420,133	0	3,326,018
3000	Employee Benefits	6,040,233	6,040,233	1,777,793	0	4,262,440
4000	Supplies and Materials	462,833	462,983	105,901	173,653	183,430
5000	Other Operating Expenses & Services	4,335,811	4,368,104	1,388,037	1,696,093	1,283,973
6000	Capital Outlay	145,753	145,453	26,463	5,966	113,024
7000	Other Outgo	410,789	410,789	106,028	20	304,741
7200	Transfers	472,354	472,354	435,000	0	37,354
Summary		24,785,511	24,817,654	7,497,075	1,875,732	15,444,847

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of October 2017**

Check Number	Check Date	Vendor Name	Description	Net Amount
78031208	10/09/2017	Advanced Exercise Equipment, Inc.	Advanced Exercise - equipment - EMG/EEG lab	70,106.98
78031212	10/09/2017	AMS.NET	Cisco Computer Equipment	16,180.79
78031251	10/09/2017	IBM	IBM S. Eveland SPSS StatisticsBaseCampus&ExactTest	11,374.30
78031276	10/09/2017	Sysco Food Service of Ventura	paper 179259860, 179264221, 179267483	10,960.34
78031281	10/09/2017	Taft College	ASB Fees	38,550.00
78031472	10/13/2017	Kern County Supt. of Schools	2017-2018 KCSOS/KCCDHN CLAIMS	30,169.80
78031473	10/13/2017	Lozano Smith, LLP	Lozano Smith retainer	50,000.00
78031494	10/13/2017	Sysco Food Service of Ventura	paper 179273593, 179279909	11,510.50
78031709	10/16/2017	Adam Steven Kunzmann	REFUND - Standard	10,000.00
78031936	10/19/2017	John Karwoski	John Karwoski Inspection Svcs - Open PO	10,920.00
78031945	10/19/2017	Daniel Purdy, D.D.S.	TREAT SRVCS 3/3/17-8/15/17	40,826.50
78031949	10/19/2017	United Healthcare Insurance Company	Retiree Health Supplemental Ins 2017-18	21,408.95
78031954	10/25/2017	3D Universe	CEED - 3DUniverse - 3D Printer	11,627.44
78031955	10/25/2017	AARP Health Care Options	2017-18 Retiree Supplemental Insurance	17,043.70
78031961	10/25/2017	BSK & Associates, Inc.	BSK - Student Center Sept 2017 Invoicing	14,254.00
78031962	10/25/2017	California Averland Construction, Inc.	California Averland-Student Center Pay App 13	169,537.01
78031976	10/25/2017	P. G. & E.	PG&E - District, TIL, and CDC Electric	21,299.91
78031977	10/25/2017	PASCO scientific	CEED Instruction Supplies	19,350.32
78031978	10/25/2017	Paton Group	CEED - Artec Scanner	20,244.58
78031985	10/25/2017	Westec	WESTEC Contract FTES	88,331.25
				683,696.37

ASB 2017/18
Balance Sheet
As of October 31, 2017

October 31, 2017

ASSETS

Current Assets

Checking/Savings

ASB Chevron 162,584.25

ASB Chevron - Savings 143.23

Total Checking/Savings 162,727.48

Total Current Assets 162,727.48

TOTAL ASSETS 162,727.48

LIABILITIES & EQUITY

Equity

Restricted Funds

ASB Athletics 39,386.76

ASB General - Cards 37,175.20

ASB General - Operating 14,326.57

ASB General - Soft Drinks 4,336.60

ASSE 385.43

Baseball Club 9,717.47

Best Buddies 1,984.32

Cougar Echo 773.50

CRU 85.46

D.H. GENERAL

D.H.CLASS OF 2015 0.13

D.H.CLASS OF 2016 0.08

D.H. CLASS OF 2017 1,216.60

D.H. CLASS OF 2018 5,341.35

D.H. GENERAL - Other -49.39

Total D.H. GENERAL 6,508.77

DISNEYLAND 1,786.00

ECE 809.59

Field Trips 280.00

Golf Club - Mens 1,820.00

Golf Club - Womens 2,160.74

Literary Club 467.53

NSLS Club 2,454.16

On Our Own 1,324.50

Performing Arts 1,797.62

Phi Theta Kappa 878.58

Reentry Voc Club 2.99

Roleplaying Game Club -114.51

Soccer Club - Mens 5,616.26

Soccer Club - Womens 7,229.80

ASB 2017/18
Balance Sheet
As of October 31, 2017

October 31, 2017

Social Science/ Research	727.15
Softball Fund	4,624.11
Spectrum	1,039.04
STEM	1,237.00
TC Cares	609.00
TC Debate Society	8.04
TIL Class Trip	775.59
TIL Orientation	349.00
TIL Program	-5,978.57
TIL Reunion	34.94
Uniform Replacement	12,303.71
Women's Athletic Club	4,660.73
Women's Basketball Club	1,144.40
Total Restricted Funds	<u>162,727.48</u>
Total Equity	<u>162,727.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>162,727.48</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 05, 2017 10:56:15AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 451712

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$112,436.44**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$112,436.44	\$112,436.44

TOTAL DEPOSIT: **\$112,436.44**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$112,436.44 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180053

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/05/2017 To 10/05/2017
 Transaction Number from: 180053 To 180053
 Date entered from: 00/00/0000 To 99/99/9999

J86846 DC0100 L.00.01 10/05/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180053	10/05/2017	10/05/2017	WKCCD DEPOSIT		112,436.44
1.	78	BOOKSTORE SALES		31000-423-8841-69100	112,436.44
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	112,436.44
				DISTRICT TOTAL	112,436.44
				GRAND TOTAL	112,436.44

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 05, 2017 10:57:13AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 451713

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$22,016.12**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$22,016.12	\$22,016.12

TOTAL DEPOSIT: **\$22,016.12**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$22,016.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180054**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/05/2017 To 10/05/2017
Transaction Number from: 180054 To 180054
Date entered from: 00/00/0000 To 99/99/9999

J86847 DC0100 L.00.01 10/05/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180054	10/05/2017	10/05/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	22,016.12
				TOTAL AMOUNT	22,016.12
				DISTRICT TOTAL	22,016.12
				GRAND TOTAL	22,016.12

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 05, 2017 10:58:31AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 451714

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$72,603.88**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84086	0886	5490	\$1,589.40	\$1,589.40
RESTRICTED FUND	84097	0886	5490	\$68,644.03	\$68,644.03
CAFETERIA	84699	0886	5490	\$2,370.45	\$2,370.45

TOTAL DEPOSIT: **\$72,603.88**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$72,603.88 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180055

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/05/2017 To 10/05/2017
Transaction Number from: 180055 To 180055
Date entered from: 00/00/0000 To 99/99/9999

J86849 DC0100 L.00.01 10/05/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180055	10/05/2017	10/05/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	GED/HISET TESTING		11000-306-8892-49306	1,255.00
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	334.40
3.	78	CCPT GRANT		12565-223-8646-09565	62,913.86
4.	78	CALWORKS		12602-309-8839-64992	5,442.17
5.	78	LIBRARY PROGRAMS		12201-203-8892-61200	288.00
6.	78	CAFETERIA SALES		32000-422-8841-69400	2,370.45
				TOTAL AMOUNT	72,603.88
				DISTRICT TOTAL	72,603.88
				GRAND TOTAL	72,603.88

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 12, 2017 09:57:04AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 452226

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,137.53

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,137.53	\$1,137.53

TOTAL DEPOSIT: \$1,137.53

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,137.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180056

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/12/2017 To 10/12/2017
Transaction Number from: 180056 To 180056
Date entered from: 00/00/0000 To 99/99/9999

J90714 DC0100 L.00.01 10/12/17 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180056	10/12/2017	10/12/2017	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	1,137.53
				TOTAL AMOUNT	1,137.53
				DISTRICT TOTAL	1,137.53
				GRAND TOTAL	1,137.53

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 12, 2017 09:57:56AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 452227

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$14,210.24

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$14,210.24	\$14,210.24

TOTAL DEPOSIT: \$14,210.24

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$14,210.24 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180057

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/12/2017 To 10/12/2017
 Transaction Number from: 180057 To 180057
 Date entered from: 00/00/0000 To 99/99/9999

J90715 DC0100 L.00.01 10/12/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180057	10/12/2017	10/12/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	14,210.24
				TOTAL AMOUNT	14,210.24
				DISTRICT TOTAL	14,210.24
				GRAND TOTAL	14,210.24

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 12, 2017 10:00:21AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 452228

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$52,049.04**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$2,060.81	\$2,060.81
RESTRICTED FUND	84097	0886	5490	\$47,210.73	\$47,210.73
TIL	84697	0886	5490	\$16.99	\$16.99
CAFETERIA	84699	0886	5490	\$2,760.51	\$2,760.51

TOTAL DEPOSIT: **\$52,049.04**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$52,049.04 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180058

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/12/2017 To 10/12/2017
 Transaction Number from: 180058 To 180058
 Date entered from: 00/00/0000 To 99/99/9999

J90717 DC0100 L.00.01 10/12/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180058	10/12/2017	10/12/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB UNAPPROVED	
1.	78	GED/HISET TESTING		11000-306-8892-49306	819.38
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	340.90
3.	78	REIMBURSEMENT		11000-352-8892-69610	883.03
4.	78	SCANTRON SALES		11000-421-8892-67200	17.50
5.	78	FSEOG		12000-353-8155-64600	11,253.00
6.	78	FSEOG ADMIN ALLOWANCE		12000-353-8156-64600	1,512.00
7.	78	PELL		12000-353-8154-64600	33,652.00
8.	78	REIMBURSEMENT		12434-219-7130-17010	793.73
9.	78	CAFETERIA SALES		32000-422-8841-69400	2,760.51
10.	78	REIMBURSEMENT		39000-314-8892-64991	16.99
				TOTAL AMOUNT	52,049.04
				DISTRICT TOTAL	52,049.04
				GRAND TOTAL	52,049.04

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Oct 16, 2017 01:39:26PM
 PROCESS DATE
NOT PROCESSED AT THIS TIME
 DEPT NO. 0886
 EROD NO. 452517

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY **WEST KERN COMMUNITY COLLEGE DIST-GENERAL** IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$289,306.68**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$289,306.68	\$289,306.68

TOTAL DEPOSIT: **\$289,306.68**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$289,306.68 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180059

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
KWCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/16/2017 To 10/16/2017
Transaction Number from: 180059 To 180059
Date entered from: 00/00/0000 To 99/99/9999

J92870 DC0100 L.00.01 10/16/17 PAG

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS	AMOUNT
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
180059		10/16/2017	10/16/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	289,306.68
1.	78	CREDIT CARD	STUDENT RECEIPTS	11000-000-9161-00000		289,306.68
TOTAL AMOUNT						289,306.68
DISTRICT TOTAL						289,306.68
GRAND TOTAL						289,306.68

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Oct 19, 2017 10:41:10AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
452815

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,883.58

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,883.58	\$1,883.58

TOTAL DEPOSIT: \$1,883.58

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,883.58 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180060

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/19/2017 To 10/19/2017
 Transaction Number from: 180060 To 180060
 Date entered from: 00/00/0000 To 99/99/9999

J95318 DC0100 L.00.01 10/19/17 PAG

				APPROVED AND UNAPPROVED TRANSACTIONS			
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-			AMOUNT
LN.	DI	DETAIL	DESCR				
180060	10/19/2017	10/19/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED			1,883.58
1.	78	BOOKSTORE SALES		31000-423-8841-69100			1,883.58
TOTAL AMOUNT							1,883.58
DISTRICT TOTAL							1,883.58
GRAND TOTAL							1,883.58

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
Oct 19, 2017 10:42:32AM
 PROCESS DATE
NOT PROCESSED AT THIS TIME
 EROD NO.
452816

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$60,919.18**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$60,919.18	\$60,919.18

TOTAL DEPOSIT: **\$60,919.18**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$60,919.18 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #180061

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/19/2017 To 10/19/2017
 Transaction Number from: 180061 To 180061
 Date entered from: 00/00/0000 To 99/99/9999

J95319 DC0100 L.00.01 10/19/17 PAG

				APPROVED AND UNAPPROVED TRANSACTIONS			
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-			AMOUNT
LN.	DI	DETAIL	DESCR				
180061	10/19/2017	10/19/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED			60,919.18
1.	78	STUDENT RECEIPTS		11000-000-9161-00000			60,919.18
						TOTAL AMOUNT	60,919.18
						DISTRICT TOTAL	60,919.18
						GRAND TOTAL	60,919.18

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 19, 2017 10:44:27AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 452817

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$190,766.03**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$365.00	\$365.00
RESTRICTED FUND	84097	0886	5490	\$51,007.50	\$51,007.50
CHILD DEVELOPMENT	84496	0886	5490	\$15,747.87	\$15,747.87
TIL	84697	0886	5490	\$3,423.08	\$3,423.08
BOOKSTORE	84698	0886	5490	\$117,792.63	\$117,792.63
CAFETERIA	84699	0886	5490	\$2,429.95	\$2,429.95

TOTAL DEPOSIT: **\$190,766.03**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$190,766.03 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180062

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 10/19/2017 To 10/19/2017
 Transaction Number from: 180062 To 180062
 Date entered from: 00/00/0000 To 99/99/9999

J95321 DC0100 L.00.01 10/19/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180062	10/19/2017	10/19/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8892-67300	345.00
2.	78	PROCTORING		11000-306-8889-49306	20.00
3.	78	LIBRARY PROGRAMS		12201-203-8892-61200	671.50
4.	78	REIMBURSEMENT		12557-223-8659-60103	50,000.00
5.	78	REIMBURSEMENT		12601-309-8892-64992	336.00
6.	78	BOOKSTORE SALES		31000-423-8841-69100	117,792.63
7.	78	CAFETERIA SALES		32000-422-8841-69400	2,093.95
8.	78	REIMBURSEMENT		32000-422-8892-69400	336.00
9.	78	CC CHILD CARE FOOD		33429-310-8621-69200	13,070.01
10.	78	REIMBURSEMENT		33428-310-8892-69200	2,084.44
11.	78	REIMBURSEMENT		33588-310-8892-69200	593.42
12.	78	TIL		39000-314-8699-64991	3,423.08
				TOTAL AMOUNT	190,766.03
				DISTRICT TOTAL	190,766.03
				GRAND TOTAL	190,766.03

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 19, 2017 03:40:38PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 452874

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$18,951.54**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$18,951.54	\$18,951.54

TOTAL DEPOSIT: **\$18,951.54**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$18,951.54 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #180063

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J95654 DC0100 L.00.01 10/19/17 PAG

Date last used from: 10/19/2017 To 10/19/2017
 Transaction Number from: 180063 To 180063
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180063	10/19/2017	10/19/2017	WKCCD DEPOSIT		
1.	78	CREDIT CARD	STUDENT RECEIPTS	11000-000-9161-00000	
				ENTERED BY: MDJB	UNAPPROVED
					18,951.54
				TOTAL AMOUNT	18,951.54
				DISTRICT TOTAL	18,951.54
				GRAND TOTAL	18,951.54

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Oct 26, 2017 10:35:37AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
453380

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$440.96**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$440.96	\$440.96

TOTAL DEPOSIT: **\$440.96**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$440.96 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180064

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/26/2017 To 10/26/2017
Transaction Number from: 180064 To 180064
Date entered from: 00/00/0000 To 99/99/9999

J10672 DC0100 L.00.01 10/26/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
	LN.	DI	DETAIL	DESCR		
180064	10/26/2017	10/26/2017	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	440.96
	1.	78	BOOKSTORE SALES	31000-423-8841-69100		440.96
					TOTAL AMOUNT	440.96
					DISTRICT TOTAL	440.96
					GRAND TOTAL	440.96

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 26, 2017 10:36:53AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO. 0886
 EROD NO. 453381

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$7,575.53**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$7,575.53	\$7,575.53

TOTAL DEPOSIT: **\$7,575.53**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,575.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #180065

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/26/2017 To 10/26/2017
Transaction Number from: 180065 To 180065
Date entered from: 00/00/0000 To 99/99/9999

J10673 DC0100 L.00.01 10/26/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180065	10/26/2017	10/26/2017	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	7,575.53
				TOTAL AMOUNT	7,575.53
				DISTRICT TOTAL	7,575.53
				GRAND TOTAL	7,575.53

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 MIndy Jewell
 SUBMIT DATE
 Oct 26, 2017 10:41:57AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 453382

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$67,474.62**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$31,778.10	\$31,778.10
RESTRICTED FUND	84097	0886	5490	\$33,293.90	\$33,293.90
TIL	84697	0886	5490	\$19.55	\$19.55
CAFETERIA	84699	0886	5490	\$2,383.07	\$2,383.07

TOTAL DEPOSIT: **\$67,474.62**

GENERAL DEPOSIT NOTES:

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$67,474.62 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #180066**

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J10674 DC0100 L.00.01 10/26/17 PAG

Date last used from: 10/26/2017 To 10/26/2017
 Transaction Number from: 180066 To 180066
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
180066	10/26/2017	10/26/2017	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	DENTAL HYGIENE CLINIC REVENUE	11837-205-8877-12042		2,280.00
2.	78	GED/HISET TESTING	11000-306-8892-49306		860.00
3.	78	INSURANCE REIMBURSEMENTS	11000-412-8892-67300		83.60
4.	78	WESTEC ENROLLMENT	11450-204-8874-70990		28,554.50
5.	78	FWS	12401-353-8153-64600		5,391.75
6.	78	FWS ADMIN ALLOWANCE	12401-353-8151-64600		269.39
7.	78	MAA	12468-206-8892-12042		14,632.26
8.	78	LIBRARY PROGRAMS	12201-203-8892-61200		459.50
9.	78	REIMBURSEMENT	12000-114-8892-70999		8,500.00
10.	78	MAA	12375-000-8171-00000		4,041.00
11.	78	CAFETERIA SALES	32000-422-8841-69400		2,383.07
12.	78	REIMBURSEMENT	39000-314-8892-64991		19.55
				TOTAL AMOUNT	67,474.62
				DISTRICT TOTAL	67,474.62
				GRAND TOTAL	67,474.62

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
Oct 26, 2017 01:58:31PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
453424

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$73,735.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
SCHOOL APPORTIONMENT	84096	0886	5490	\$73,735.00	\$73,735.00

TOTAL DEPOSIT: **\$73,735.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$73,735.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180067

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 10/26/2017 To 10/26/2017
Transaction Number from: 180067 To 180067
Date entered from: 00/00/0000 To 99/99/9999

J10911 DC0100 L.00.01 10/26/17 PAG

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
180067	10/26/2017	10/26/2017	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	73,735.00
1.	78	SCHOOL APPORTIONMENT		11000-000-8691-00000		73,735.00
					TOTAL AMOUNT	73,735.00
					DISTRICT TOTAL	73,735.00
					GRAND TOTAL	73,735.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 Oct 27, 2017 03:09:47PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 453558

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,821,065.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
OCTOBER SCHOOL APPORTIONMENT	84096	0886	5490	\$1,492,111.00	\$1,492,111.00
OCTOBER SCHOOL APPORTIONMENT	84097	0886	5490	\$328,954.00	\$328,954.00

TOTAL DEPOSIT: **\$1,821,065.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,821,065.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #180068

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT


DEPOSIT TRANSACTIONS
 Date last used from: 10/27/2017 To 10/27/2017
 Transaction Number from: 180068 To 180068
 Date entered from: 00/00/0000 To 99/99/9999

J11640 DC0100 L.00.01 10/27/17 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS										
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-						AMOUNT
LN.	DI	DETAIL	DESCR							
180068	10/27/2017	10/27/2017	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED						
1.	78	OCTOBER	SCHOOL APPORTIONMENT	12551-353-8615-64600					4,314.00	
2.	78	OCTOBER	SCHOOL APPORTIONMENT	12551-353-8625-64600					15,943.00	
3.	78	OCTOBER	SCHOOL APPORTIONMENT	12000-311-8623-64200					25,376.00	
4.	78	OCTOBER	SCHOOL APPORTIONMENT	12600-309-8627-64992					14,676.00	
5.	78	OCTOBER	SCHOOL APPORTIONMENT	12000-304-8630-00000					84,926.00	
6.	78	OCTOBER	SCHOOL APPORTIONMENT	12563-000-8644-00000					35,755.00	
7.	78	OCTOBER	SCHOOL APPORTIONMENT	12558-223-8647-60103					15,205.00	
8.	78	OCTOBER	SCHOOL APPORTIONMENT	12603-125-8643-68900					64,418.00	
9.	78	OCTOBER	SCHOOL APPORTIONMENT	12000-303-8622-64300					33,070.00	
10.	78	OCTOBER	SCHOOL APPORTIONMENT	12000-305-8624-64301					3,934.00	
11.	78	OCTOBER	SCHOOL APPORTIONMENT	12050-431-8654-00000					5,846.00	
12.	78	OCTOBER	SCHOOL APPORTIONMENT	12060-113-8634-67801					5,846.00	
13.	78	OCTOBER	SCHOOL APPORTIONMENT	12532-351-8699-64900					5,546.00	
14.	78	OCTOBER	SCHOOL APPORTIONMENT	12550-353-8629-64600					14,099.00	
15.	78	OCTOBER	SCHOOL APPORTIONMENT	11000-000-8612-00000					1,448,418.00	
16.	78	OCTOBER	SCHOOL APPORTIONMENT	11495-202-8613-00000					33,224.00	
17.	78	OCTOBER	SCHOOL APPORTIONMENT	11006-201-8633-00000					10,469.00	
								TOTAL AMOUNT	1,821,065.00	
								DISTRICT TOTAL	1,821,065.00	
								GRAND TOTAL	1,821,065.00	

Date: October 18, 2017

Submitted by: Amanda Bauer, Director of Fiscal Services

Area Administrator: Brock McMurray, EVP of Administrative Services 

Subject: Information Item

Board Meeting Date: November 8, 2017

Title of Board Item:

Report of Investments as of the quarter ended September 30, 2017 held at: U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Company, N.A.

Background:

These investments are not included in the District's Investment Portfolio, which is managed by Wells Fargo Investments and Morgan Stanley Smith Barney. Attached is a summary of the investments held at **U.S. Bank Global Corporate Trust Services and The Bank of New York Mellon**. This represents a summary of activity for the quarter ended September 30, 2017. Investments were held at these two institutions as part of the Districts General Obligation Bonds and/or Certificate of Participation (COP) Notes Program. This provided an investment vehicle for WKCCD to be used in conjunction with its construction programs and building on campus. This information is being submitted for informational purposes only.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

The **U.S. Bank Global Corporate Trust Services** accounts had a beginning balance of \$1,896,613 at July 1, 2017, and an ending balance of \$1,896,613 for its Certificates of Participation accounts. This balance represents the 2015 COP reserve portion that is designated for the District's debt obligation repayment.

The **Bank of New York Mellon** had a beginning and ending balance of \$0.02 in the account is tied to the District's general obligation bonds for the period that ended in 2016-17. The remaining balance represents excess interest accrued during the transition for final payoff for the escrow account being housed at BNY.

Approved: 
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT
INVESTMENT SUMMARY: Other Investments**

U.S. Bank Global Corporate Trust Services

July 1, 2017 through September 30, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2017	Deposits / Int / Dividends Transfers In	Withdrawals / Fees Transfers Out	Balance as of Sept 30, 2017
West Kern CCD 2015 Refunding COP Lease Payment Fund	Treasury Portfolio	10	-	-	10
West Kern CCD 2015 Refunding COP Reserve Fund	Investment Agreement, Balance / Assured Guaranty Municipal Corp.	1,896,603	-	-	1,896,603
Grand Total		1,896,613			1,896,613

The Bank of New York Mellon

July 1, 2017 through September 30, 2017

Investment Account	Type of Activity	Portfolio as of July 1, 2017	Deposits Transfers In	Withdrawals Transfers Out	Balance as of Sept 30, 2017
West Kern CCD KC CA 15 GOB Ref Bonds Escrow	US Treasury Notes	0.02	0	0	0.02
Grand Total		0			\$ 0.02

GRAND TOTAL OF INVESTMENTS HELD @ INVESTMENT COMPANIES

1,896,613