

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

February 12, 2025

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.
(General Open Session begins at 6:00 p.m.)

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Performance Evaluations, Government Code Section 54957
 - B. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - C. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543, Management/Supervisory/Classified Confidential Employees
 - D. Public Employee Appointment/Employment, Government Code Section 54957
Title: Interim Superintendent/President
Title: Superintendent/President
 - E. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Acting Superintendent/President
Unrepresented Employee: Interim Superintendent/President
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
1 Potential Case
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - H. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Mike Giacomini, Acting VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Healthcare/Nursing Update

9. APPROVAL OF MINUTES – Regular Meeting Held January 8, 2025 and Special Meeting Held January 8, 2025, and Special Meeting Held January 28, 2025

10. NEW BUSINESS
 - A. Presentation and Request for Approval – West Kern Community College District Financial Report, June 30, 2024

 - B. Request for Ratification – Consultant Agreement with Dr. Sharyn Eveland – Instructional Executive Leadership; 1/27/25 – 6/30/25; \$150.00 per Hour, Not to Exceed 500 Hours

 - C. Request for Approval – CSEA Job Description Revision – TIL Sr. Secretary

 - D. Second Reading and Request for Approval – Revision of Board Policy #2410 – Board Policies and Administrative Procedures

 - E. Second Reading and Request for Approval – Inactivation of Board Policy #7135 – Substitute and Temporary Employees Paid Sick Leave

 - F. Second Reading and Request for Approval – Board Policy #5130 – Financial Aid

11. CONSENT AGENDA (Items A – Q)
 - A. Request for Approval – Course Revisions

 - B. Request for Approval – Adventist Health Systemwide Clinical Affiliation Agreement for Nursing Students; 3 Year Agreement

 - C. Request for Approval – Upper Division Coursework Fee

 - D. Request for Approval – Residence Hall/Dormitory Room & Board Fees Increase; Effective 2025-26 Academic Year

 - E. Request for Approval – 2025/26 Non-Resident Tuition Fees

 - F. Request for Approval – Program Pathway Mapper Onboarding and Licensing Agreement between the Foundation for California Community Colleges and West Kern Community College District on Behalf of Taft College; 2/12/25 – 2/11/26; Funded by the California Community College Chancellor’s Office

- G. Request for Ratification – Memorandum of Understanding between West Kern Community College District and Wonderful College Prep Academy; 1/1/25 – 6/30/25
- H. Request for Ratification – Academic Senate for California Community Colleges Open Educational Resources Project Management Service Agreement; 1/13/25 – 8/29/25; \$6,000.00 Funded by ZTC Grant Funds
- I. Request for Approval – Purchase of an X-ray Florescent (SRF) Analyzer; \$30,869.44 Funded through Foundation and District Funds
- J. Request for Ratification – Contract for Professional Services with Education Support Services Group, LLC.; 1/9/25 – 6/30/25; \$225.00 per Hour
- K. Request for Approval – Maxient Service Agreement – Case Management Software; Annual Renewal for up to Five Years; \$5,000.00 Setup Fee and \$5,000.00 Annual Service Fee
- L. Request for Approval – Siteimprove Software Subscription Renewal; 3/19/25 – 3/18/26; \$9,670.90
- M. Request for Approval – BIO-key International, Inc. Portal Guard Annual Renewal – Quote 00000449; 4/27/25 – 4/26/26; \$8,000.00
- N. Request for Ratification – WESTEC Agreement for Active Shooter Training; \$1,500.00
- O. Request for Approval – Change Order #1 Taft College RFP WKCCD 2425-111 Managed Print Services Awarded to Jones-Walbaum Corporation; Additional \$354.90 per Month Plus Tax
- P. Request for Approval – Signatory Update with United Security Bank
- Q. Ratification of the January 2024 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2023/24
2. Expenditure Accounts (Account Level 1) FY 2023/24
3. Expenditure Detail of \$10,000.00 or Greater, January 2025
4. Student Organization and Special Accounts, January 2025
5. Funds Deposited in County Treasury, January 2025
6. Employee Travel Report – January 2025

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, March 12, 2025, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT