

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

May 8, 2024

Cougar Room

(Access Through the Library Entrance)

29 Cougar Court

Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Superintendent/President
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Associated Student Organization Activity Update
9. APPROVAL OF MINUTES – Regular Meeting Held April 10, 2024
10. NEW BUSINESS:
 - A. Request for Approval – Contract for Dr. Rafe Edward, Trickey, Jr. to Serve as Superintendent/President; 6/3/24 – 6/30/25
 - B. Request for Approval – Resolution 2023/24-10 - Honoring Zhang Wei Hill, Math Tutor, Classified Emeritus

- C. Request for Approval – Resolution 2023/24-09 - Honoring Barbara Nicholas, Director of Financial Aid, Management Emeritus
 - D. Request for Approval – Resolution 2023/24-12 - Honoring Dr. Sharyn Eveland, Professor of Social Sciences Emeritus
 - E. Request for Approval – Resolution 2023/24-11 – Honoring Brock McMurray, Superintendent/President Emeritus
 - F. Second Reading and Request for Approval – Memorandum of Understanding between CSEA Chapter #543 and WKCCD – Four-Day Workweek Policy
 - G. First Reading – Memorandum of Understanding between TCFA and WKCCD – Insurance Benefits
 - H. First Reading – Memorandum of Understanding between TCFA and WKCCD – Committee Membership Clarification
 - I. First Reading – Board Policy Revision
BP #6250 Budget Management
11. CONSENT AGENDA (Items A – M)
- A. Request for Approval – Off-Campus Residential Leasing Agreements for the TIL Program; 1 Year Agreement
 - B. Information Item – Education Code 42141 Compliance as it Relates to Workers' Compensation
 - C. Request for Approval – Allied Health Modular Modifications Project – Ken W. Smith; \$169,513.00
 - D. Request for Approval – Allied Health G-Buildings Renovation Phase I Furnishings – Sierra School Equipment; \$211,082.11
 - E. Request for Approval – Statement of Work Proposal from Transcend Consulting Group, LLC and Global Leadership Solutions, LLC; March – June 2024; \$20,775 plus \$4,000 Travel Expenses
 - F. Request for Approval – California Multiple Award Schedule (CMAS) – Argriculture & Turf Equipment between Taft College and Deere & Company (CMAS Number 4-07-23-0007C); 5/1/24 – 11/28/26

- G. Request for Approval – Purchase of a John Deere Gator, Utility Vehicle, for Taft - College (Softball Field) Under CMAS Number- 4-07-23-0007C; \$14,474.81
- H. Request for Approval – 2023-24 Amendment #1 to Instruction Agreement #23-24-2468; Additional \$9,200.00 to be Received
- I. Request for Ratification – Change Order #1 for the Canvas Assistance Project between Taft College and Ferrilli; Hourly Rate \$190.00 with an Estimated Number of 25 Hours
- J. Request for Ratification – Renewal of the Agreement with Redrock Software Corp. for Annual Trac Cloud Hosting and Technical Support; 3/1/24 – 2/28/25; \$3,581.10
- K. Request for Ratification – Renewal of Eureka Agency/User Site License; 1/1/24 – 12/31/24; \$2,095.00 per Year
- L. Request for Ratification – Contract for Professional Services with Ernie Contreras DJ Services; April 26, 2024
- M. Ratification of the April 2024 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, April 2024
 - 4. Student Organization and Special Accounts, April 2024
 - 5. Funds Deposited in County Treasury, April 2024
 - 6. Employee Travel Report – April 2024
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, June 12, 2024, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT