

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

January 10, 2024

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
Title: Superintendent/President
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - G. Conference with Real Property Negotiations
Property: Franklin Field
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular meeting December 13, 2023
9. NEW BUSINESS:
 - A. Request for Approval – West Kern Community College Financial Annual Financial Report, June 30, 2023
 - B. Request for Approval – Request to Award TC 24-003 NKTC Re-Roof Project; \$138,700.00

- C. Request for Approval and Second Presentation – Taft College Faculty Association and West Kern Community College District Memorandum of Understanding - College Concurrent Program Advisor Compensation
- D. Second Reading and Request for Approval – Board Policy Revisions
 - BP #7340 Leaves
 - BP #6800 Occupational Safety
 - BP #2430 Delegation of Authority to the Superintendent/President
- E. First Reading – Board Policy Revisions
 - BP #2735 Board Member Travel
 - BP #3250 Institutional Planning
 - BP #7120 Recruitment and Hiring
 - BP #7600 Campus Security Officers

10. CONSENT AGENDA (Items A – M)

- A. Request for Approval – Central Valley Mother Lode Regional Consortium Master Agreement No. 2023/25 – Strong Workforce Program (SWP-8 Regional); 7/1/23 – 6/30/25; Award of \$480,185.00
- B. Request for Ratification – Non-Disclosure Agreement between OpenClassrooms, Inc. and West Kern Community College District (WKCCD); 11/30/23 – 11/30/26
- C. Request for Ratification – ZTC Acceleration Grant Awarded by the California Community College Chancellor’s Office (CCCCO) to West Kern Community College District (WKCCD) for Management Pathway; 12/1/23 – 6/30/26; Award of \$200,000.00
- D. Request for Ratification – ZTC Acceleration Grant Awarded by the California Community College Chancellor’s Office (CCCCO) to West Kern Community College District (WKCCD) for Law, Public Policy & Society Pathway; 12/1/23 – 6/30/26; Award of \$200,000.00
- E. Request for Ratification – ZTC Acceleration Grant Awarded by the California Community College Chancellor’s Office (CCCCO) to West Kern Community College District (WKCCD) for Studio Arts AA Pathway; 12/1/23 – 6/30/26; Award of \$25,000.00

- F. Request for Ratification – Agreement between Kern County Superintendent of Schools (KCSOS) and West Kern Community College District (WKCCD) for the Early Care, Education and Family Studies (ECEFS) Program; 1/10/24 – 6/30/24
- G. Request for Ratification – Nexstar Media Group, LLC Bakersfield and KGET Digital Agreement; 12/1/23 – 7/31/24; \$10,000.00
- H. Request for Approval – Annual Renewal Agreement with Finalsity (Blackboard Connect) for Emergency Outreach Messaging Services; 2/14/23 – 2/13/25; \$5,274.00
- I. Request for Approval – Athletics Counselor Training Contract Agreement; 1/11/24 – 5/31/24; Not to Exceed \$2,000.00
- J. Request for Approval – Arvin Union School District Piggyback Bid No. 2023-24-012; Expires 10/16/24
- K. Request for Approval – 2023-2026 Property and Casualty Claims Administration Services Agreement; 7/1/23 – 6/30/24
- L. Request for Approval – Agreement with Quicksilver Software, Inc. to Update TC-Stats Software Package; \$950.00 and Up to \$500.00 for Maintenance/Enhancements
- M. Ratification of the December 2023 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, December 2023
 - 4. Student Organization and Special Accounts, December 2023
 - 5. Funds Deposited in County Treasury, December 2023
 - 6. Employee Travel Report – December 2023

- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, February 14, 2024, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT