

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

April 10, 2024

Cougar Room
(Access Through the Library Entrance)
29 Cougar Court
Taft, California 93268

5:00 p.m.

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Oral presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Oral presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
Title: Superintendent/President
 - B. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Board President
Unrepresented Employee: Superintendent/President
 - C. Public Employee Performance Evaluations, Government Code Section 54957
 - D. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - E. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
 - H. Conference with Real Property Negotiations
Property: Franklin Field
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
 - I. Conference with Real Property Negotiations
Property: Parkside Development, LLC (APN 032-152-34)
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
 - J. Conference with Real Property Negotiations
Property: Wheeler Ridge-Maricopa Water Storage District
Agency Negotiator: Todd Hampton, VP of Administrative Services
Under Negotiation: Sale or Lease of Property, Including Price and Terms of Payment
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE

6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held March 13, 2024, Special Meeting Held March 13, 2024, and Special Meeting Held March 22, 2024
9. NEW BUSINESS:
 - A. Second Presentation and Request for Approval: Adjunct Faculty Program Update and Comprehensive Program Review Compensation
10. CONSENT AGENDA (Items A – W)
 - A. Request for Approval – 2024/25 Upper Division Coursework Fee
 - B. Request for Approval – New Programs
Social Science Division
Associate in Arts in Psychology for Transfer
Associate in Arts in Political Science for Transfer
 - C. Request for Approval – New Courses
Allied Health/Applied Tech Division
EHS 1560 Fire Prevention
EHS 1550 Endangered Species Regulation and Protection

Social Science Division
PSYC 2070 Introduction to Social Psychology
POSC 1507 Introduction to Politics of Race and Gender
POSC 1504 Introduction to International Relations
POSC 1506 Introduction to Political Science Research Methods
POSC 1503 Introduction to Comparative Politics
POSC 1502 Introduction to Political Theory
 - D. Request for Approval – Distance Education Course Approval
Allied Health/Applied Tech Division
KINE 1510 Introduction to Sport Management
KINE 1520 Sport in Society
KINE 1540 Sport and Exercise Psychology
EHS 1550 Endangered Species Regulations and Protection

Social Science Division
ADMJ 1510 Ethical Reasoning and Practice for Public Service

PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences
PSYC 1570 Introduction to Social Psychology

Business, Arts, and Humanities Division

DRAM 1510 Introduction to Theatre

E. Request for Approval – Course Revisions

Learning Support Division

LRSK 0250 Improving Study Skills Strategies with Technology
RECR 1510 Introduction to Recreation and Leisure Service
TUTR 0260 Supervised Tutoring

Social Science Division

PSYC 2205 Introduction to Research Methods in the Social Sciences
ADMJ 1501 Introduction to Criminal Justice
ETHN 1510 Introduction to Ethnic Studies
HIST 2202 Western Civilization to 1600
HIST 2204 Western Civilization from 1600
HIST 2210 World Civilization to 1500
HIST 2212 World Civilization since 1500
HIST 2216 History of Latin America
HIST 2231 History of the United States to 1877
HIST 2230 Women in American History from Indigenous America to the Present
HIST 2232 History of the United States from 1877
HIST 2270 California History
HIST 2280 Survey of American Ethnic History
POSC 1501 Government
SOC 2120 American Social Problems
SOC 2038 Gender Studies

Math & Science Division

BIOL 2370 Nutrition Science
CHEM 1520 Introduction to Organic and Biochemistry
GEOG 1520 World Regional Geography
MATH 1500 Math for a Modern Society
PHYS 2221 General Physics (Calculus)
PSCI 1520 Introduction to Physical Science Lecture and Laboratory

Business, Arts and Humanities

ART 1610 Three-Dimensional Design
ART 1800 Introduction to Digital Art

ART 2010 Introduction to Printmaking
ART 1820 Computer Imaging: Adobe Photoshop
COMM 1510 Introduction to Mass Communications

- F. Request for Approval – Accrediting Commission for Community and Junior College (ACCJC) – Annual Report and Annual Fiscal Report
- G. Request for Ratification – MOU between the Research and Planning Group for Community Colleges and Taft College Open for Anti-Racism Project; 2/1/24 – 6/30/25
- H. Request for Ratification – Memorandum of Understanding Between Allan Hancock Joint Community College District and West Kern Community College District; 8/1/24 – 5/31/25
- I. Request for Approval – 2023/24 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits; \$484,464.00
- J. Request for Approval – Energy Management System (EMS) Controls Replacement Project – Alcorn Aire; \$47,160.00
- K. Request for Approval – Ascend Academic Subscription for Exan Software; 9/23/24 to 9/22/25; \$27,449.85
- L. Request for Ratification – Renewal of Lightcast Software Subscription; 3/22/24 – 3/21/25; \$16,000.00
- M. Request for Approval – Taft College Dental Hygiene Program to Purchase 2 Dental Chairs (Foundation Price, 311 Base MT) from Henry Schein under State of California DGS Cooperative Agreement #7-20-65-01A; \$15,643.64
- N. Request for Approval – HonorLock Proctoring Service; 5/1/24 – 6/30/25; \$10,000.00
- O. Request for Approval – Converjint Tech Lenel Software Maintenance; 5/3/24 5/2/25; \$9,856.00
- P. Request for Approval – Renew Turnitin (Plagiarism Detection) Account; 8/1/24 – 7/31/25; \$7,547.40

- Q. Request for Approval – ABTech Technologies Quotation #ABTQ16404, Red Hat License for IT Servers; 5/31/24 – 5/30/25; Estimated Total of \$6,090.72
- R. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District; 7/1/24 – 6/30/25; \$82.00 per Hour with a Minimum ½ Hour Charge for Work Performed on Any Vehicle
- S. Request for Approval – Facility Use Agreement for West Side Recreation and Parks – Natatorium; 6/10/24 – 8/1/24; \$4,800.00
- T. Request for Approval - Facility Use Agreement for West Side Recreation and Parks – Rec n’ Yard (Pickleball Courts); 8/26/24 – 5/22/25; \$4,048.64
- U. Request for Approval – Agreement with Redrock Software Corp. for Annual Trac Cloud Hosting and Technical Support for the MESA Center Profile; 4/1/24 – 5/31/25; \$2,695.00
- V. Request for Approval – Independent Consultant Agreement with Jan Ashley; 4/11/24 – 4/30/24; \$250.00
- W. Ratification of the March 2024 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2023/24
 - 2. Expenditure Accounts (Account Level 1) FY 2023/24
 - 3. Expenditure Detail of \$10,000.00 or Greater, March 2024
 - 4. Student Organization and Special Accounts, March 2024
 - 5. Funds Deposited in County Treasury, March 2024
 - 6. Employee Travel Report – March 2024
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, May 8, 2024, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT